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LEXINGTON COUNTY
Public Library System

Main Library
5440 Augusta Rd
Lexington, SC 29072
(803) 785-2600

Batesburg-Leesville Branch
203 Armory St.
Batesburg, SC 29006
(803) 532-9223

Cayce-West Columbia Branch
1500 Augusta Rd.
West Columbia,
SC 29169
(803) 794-6791

Chapin Branch
129 NW Columbia Ave.
Chapin, SC 29036
(803) 345-5479

Gaston Branch
214 S. Main St.
P.O. Box 479
Gaston, SC 29053
(803) 791-3208

Gilbert-Summit Branch
405 Broad St.
Gilbert, SC 29054
(803) 785-5387

Irmo Branch
6251 St. Andrews Rd.
Columbia, SC 29212
(803) 798-7880

Pelion Branch
206 Pine Street
Pelion, SC 29123
(803) 785-3272

South Congaree-Pine Ridge Branch
200 Sunset Dr.
West Columbia, SC 29172
(803) 785-3050

Swansea Branch
199 N. Lawrence Ave.
Swansea, SC 29160
(803) 785-3519

Bookmobile
(803) 785-2649

www.lex.lib.sc.us

February 6, 2014

Joe Mergo, III
County Administrator
212 South Lake Drive
Suite 602
Lexington, SC 29072

Dear Joe:

The Finance Committee of the Lexington County Library Board of Trustees recommended to the Library Board during its regular January 27, 2014 meeting, the Lexington County Library System's FY 14-15 budget as submitted by the Library Director. According to SC Code of Laws Section 4-9-37, it is the Library Board's responsibility after approving the public library system's budget to ensure that this budget be recommended to Lexington County Administration to be submitted to Lexington County Council.

The Library Board and I, as the Library Director, understand the importance of reduced expenditures where possible. A new revenue stream (Interlibrary loan charges) was approved by the Board. Library Administration judiciously studied past budgets to develop this year's budget. The Library Board, being appointed by Lexington County Council members reflects the conservatism of the County, and this year's expenditures are less than the Library's estimated projected revenue.

The Library Board has a very clear understanding of the mission of the Library and the direction and focus that is essential to quality public library service. Eight out of nine members have served on the Library Board for many years and have been very instrumental in decisions concerning current and future library services. As an involved Board they unanimously supported the requests for new personnel (new programs) in this year's budget. The Library's current staffing level of 101.5 FTEs which should be 131 FTEs (South Carolina Public Library Standards) is of great concern to the Board. The Standards also recommend 65 to 70% of public library budgets be spent on personnel. Our spending for personnel is currently at 63%.

Based on public needs for technology trainings and literacy programs, the Library Board wholeheartedly agrees that the new programs submitted are necessary and essential. (1)The Public Technology and Training Coordinator Librarian II will coordinate, develop and implement technology trainings and programs for our citizens in all libraries. (2)The pt Library Assistant III at CWC will provide technology and reference assistance in a heavily used branch library. (3)The pt Administrative Assistant will be responsible for the clerical duties of the full time position which will allow her the time necessary to follow through with her Professional duties. (4)The additional 115 hours in 4 branches is critical to cover public service desk hours. (5)The pt Technical Services Assistant I is a cost effective measure to provide a more efficient Acquisitions operation.

This budget will allow the Library to be able to offer the best library service in the most cost effective and efficient way to the citizens of Lexington County.

Thank you for your continued support of library services.

Dee

Dee Bedenbaugh
Director

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year 2014-15
Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Amended Budget Thru Dec 2013-14	Received Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***County Library Operations 2300:**							
	Revenues:	6.211 Mills	6.340 Mills		6.340 Mills	Mills	Mills	Mills
410000	Current Property Taxes	5,129,341	5,362,446	3,038,284	5,362,446	5,362,446		
410500	Homestead Exemption	232,559	150,000	0	150,000	150,000		
410520	Manufacturer's Tax Exemption	24,193	22,000	0	22,000	22,000		
410530	State Sales and Use Tax Credit	132,228	165,849	92,552	165,849	165,849		
410540	Lease Purchase Tax Credit	72	0	0	0	0		
411000	Current Vehicle Taxes	735,381	713,197	397,278	713,197	713,197		
412000	Current Tax Penalties	10,026	10,000	25	10,000	10,000		
413000	Delinquent Tax	244,197	250,000	131,843	250,000	250,000		
414000	Delinquent Tax Penalties	37,008	35,000	19,771	35,000	35,000		
417100	Fee in Lieu of Taxes	254,974	302,953	267	302,953	302,953		
417120	Fee in Lieu of Taxes - Prior Year	0	0	0	0	0		
417130	Fee in Lieu of Taxes - Manuf. Tax Exemption	18,300	11,397	0	11,397	11,397		
417150	Fee in Lieu of Taxes - Fee for Services	3,149	0	0	0	0		
418000	Motor Carrier Payments	9,428	10,000	7,281	10,000	10,000		
419000	Merchants Exemptions	28,550	28,550	14,275	28,550	28,550		
419900	Tax Refund	0	0	0	0	0		
	Total Property Tax Revenue	6,859,406	7,061,392	3,701,576	7,061,392	7,061,392		
	Other Revenues:							
437609	Copy Sales - Library	7,560	12,000	4,705	12,000	11,000		
437620	Fax Sales - Library	9,317	5,000	5,343	5,000	9,500		
438300	Vending Machine Sales	115	0	390	0	0		
438900	Auction Sales	2,750	0	0	0	0		
438905	Cell Phone Sales	0	10	10	10	0		
449000	Library Book Fines	260,382	260,000	114,013	260,000	260,000		
457000	Federal Grant Income	0	0	0	0	0		
461000	Investment Interest	7,431	16,000	6,377	16,000	16,000		
463000	Insurance Recovery Claims	0	0	0	0	0		
465900	Utility Rebates	0	0	0	0	0		
469200	Donated Capital Items	0	0	0	0	0		
469900	Miscellaneous Revenues	0	0	0	0	0		
802341	Op Trn from Library Stabilization	0	0	0	0	0		
802350	Op Trn from Gates Library Initiative	0	0	0	0	0		
	Total Other Revenue	287,555	293,010	130,838	293,010	296,500		
	**** Total Revenue**	7,146,961	7,354,402	3,832,414	7,354,402	7,357,892		
	**** Total Existing Appropriations**				8,062,241	6813,409 ~~6,986,794~~		
	FUND BALANCE Beginning of Year				5,731,989	5,024,150		
	FUND BALANCE - Projected End of Year				5,024,150	5,568,633 ~~5,395,248~~		

SECTION II

COUNTY OF LEXINGTON

Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-15

Fund #: 2300 Fund Name: Library Operations

Organ. #: _____ Organ. Name: Library

Revenue Code	Fee Title	Actual FY 2011-12	Actual FY 2012-13	12/31/2013 FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Units of Service	Current Fee	Budget Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
437609	Photocopier sales	$ 15,431	$ 7,560	$ 4,705	$ 12,000	No. of copies	$.25 ea	$11,000		$ 11,000
449000	Library Book Fines	$ 260,918	$ 260,382	$ 114,013	$ 260,000	No. of overdue items x days overdue	$.20 ea	$260,000		$ 260,000
437620	Fax Machine	$ -	$ 9,317	$ 5,343	$ 9,500	No. of copies	$1.00	$9,500		$9,500

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 2300xx - Departmental Library Recap

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages	2,714,980	1,348,892	2,815,359	2,815,359	0	0
510200	Overtime	39	6	10,000	1,000	0	0
510300	Part Time	583,592	296,431	622,467	622,467	0	0
511112	FICA - Employer's Portion	236,570	118,164	263,249	263,070	0	0
511113	State Retirement - Employer's Portion	309,830	148,058	362,967	374,834	0	0
511120	Insurance Fund Contribution	592,800	296,400	592,800	592,800	0	0
511130	Workers Compensation	17,289	8,636	20,685	15,902	0	0
511131	S.C. Unemployment	818	0	0	0	0	0
511213	State Retirement - Retiree	0	24,820	0	0	0	0
511214	Police Retirement - Retiree	1,582	796	1,662	0	0	0
519999	Personnel Contingency	0	0	84,477	0	0	0
	*** Total Personnel**	**4,457,500**	**2,242,203**	**4,773,666**	**4,685,432**	**0**	**0**
	Operating Expenses						
520100	Contracted Maintenance	22,118	18,800	23,055	22,195	0	0
520103	Landscape/Grounds Maintenance	38,460	19,230	39,261	39,841	0	0
520200	Contracted Services	86,703	47,003	110,838	105,809	0	0
520206	Background History Screening	0	0	100	100	0	0
520213	Contracted Literacy Programs	0	17,270	25,000	35,300	0	0
520220	Book Binding	248	124	250	275	0	0
520231	Garbage Pickup Charges	3,732	1,687	3,811	3,866	0	0
520233	Towing Service	0	0	100	100	0	0
520242	Hazardous Materials Disposal	0	0	250	250	0	0
520300	Professional Services	17,560	0	0	0	0	0
520303	Accounting/Auditing Services	2,500	2,500	2,800	2,800	0	0
520400	Advertising & Publicity	2,552	673	4,700	7,000	0	0
520500	Legal Services	0	0	500	500	0	0
520702	Technical Currency & Support	20,964	92,525	92,779	106,140	0	0
520703	Computer Hardware Maintenance	9,545	7,226	16,104	6,168	0	0
521000	Office Supplies	27,950	14,867	28,400	28,400	0	0
521100	Duplicating	2,181	1,384	3,150	3,150	0	0
521200	Operating Supplies	40,881	17,432	42,700	42,700	0	0
522000	Building Repairs & Maintenance	46,339	20,805	40,000	40,000	0	0
522001	Carpet/Floor Cleaning	1,211	0	5,500	5,500	0	0
522200	Small Equipment Repairs & Maintenance	2,673	345	6,000	5,000	0	0
522300	Vehicle Repairs & Maintenance	2,367	627	4,200	4,000	0	0
524000	Building Insurance	18,214	13,557	18,762	28,842	0	0
524100	Vehicle Insurance	2,120	1,060	2,184	2,184	0	0
524101	Comprehensive Vehicle Insurance	240	120	250	250	0	0
524201	General Tort Liability Insurance	2,764	1,383	2,857	2,845	0	0
524202	Surety Bonds	0	0	0	791	0	0
524900	Data Processing Equip. Insurance	1,075	554	1,100	1,100	0	0
525000	Telephone	11,148	5,664	14,950	22,068	0	0
525004	WAN Service Charges	334	167	1,500	1,500	0	0
525010	Long Distance Charges	0	0	0	0	0	0
525020	Pagers and Cell Phones	1,985	950	2,144	2,144	0	0
525021	Smart Phones Charges	1,003	695	2,134	2,134	0	0
525041	E-mail Service Charges	7,462	3,660	7,768	7,768	0	0

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 2300xx - Departmental Library Recap

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
525100	Postage	10,734	5,770	11,500	11,500	0	0
525210	Conference, Meeting & Training Expenses	7,072	6,567	9,500	7,500	0	0
525211	Library Board Expenses	1,716	799	2,200	2,000	0	0
525230	Subscriptions, Dues, & Books	135,108	130,785	146,761	164,182	0	0
525240	Personal Mileage Reimbursement	10,464	4,925	15,000	15,000	0	0
525250	Motor Pool Reimbursement	0	0	250	250	0	0
525377	Utilities - County Branch Library	311,787	162,022	352,295	352,295	0	0
525400	Gas, Fuel, & Oil	13,240	6,791	15,000	15,000	0	0
525600	Uniforms & Clothing	45	0	400	400	0	0
526500	License & Permits	3,985	3,985	3,985	3,985	0	0
529903	Contingency	0	0	1,028,251	0	0	0
537699	Cost of Copy Sales	0	1,277	0	0	0	0
	*** Total Operating**	**868,480**	**613,229**	**2,088,289**	**1,102,832**	**0**	**0**
	****Total Personnel & Operating**	**5,325,980**	**2,855,432**	**6,861,955**	**5,788,264**	**0**	**0**
	Capital						
540000	Small Tools & Minor Equipment	11,536	5,668	14,000	14,000	0	0
540001	Books - Local	0	0	0	0	0	0
540002	Microforms	5,628	2,883	5,910	6,356	0	0
540004	CD-Rom Publications	500	0	500	500	0	0
540006	Library Materials (Book, Audio Visual Mat.)	919,668	479,311	1,025,000	916,000	0	0
540010	Minor Software	2,883	470	4,000	4,000	0	0
	All Other Equipment	160,228	2,031	150,876	84,292	0	0
	Library Materials (Books, Audio Visual)	**1,100,443**	**490,363**	**1,200,286**	**1,025,148**	**0**	**0**
	***** Total Budget Appropriation**	**6,426,423**	**3,345,795**	**8,062,241**	**6,813,412**	**0**	**0**

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization Recap

Object Code	Expenditure Classification	2014-15 Requested	General Admin. 230005	Batesburg/ Leesville 230010	Lexington 230020	Cayce / W.Cola. 230030	Irmo 230040	Chapin 230050	South Congaree 230055	Swansea 230060	Gaston 230070	Pelion 230080	Gilbert/ Summit 230090	Non-Departmental 230099
			BUDGET											
	Personnel													
510100	Salaries & Wages	2,815,359	860,311	123,094	555,809	442,855	450,781	79,130	62,855	39,866	61,703	100,747	38,208	0
510200	Overtime	1,000	0	0	0	0	0	0	0	0	0	0	0	1,000
510300	Part Time	622,467	13,264	35,246	153,079	98,539	145,940	63,176	23,336	25,088	12,776	26,751	25,272	0
511112	FICA - Employer's Portion	263,070	66,829	12,113	54,230	41,416	45,649	10,886	6,594	4,969	5,698	9,754	4,856	76
511113	SCRS - Employer's Portion	374,834	95,220	17,259	77,268	59,012	65,043	15,514	9,395	7,080	8,118	13,897	6,919	109
511120	Employee Insurance - Employer's Portion	592,800	156,000	31,200	117,000	101,400	101,400	15,600	15,600	7,800	15,600	23,400	7,800	0
511130	Workers Compensation	15,902	8,207	475	2,127	1,624	1,790	427	259	195	223	382	190	3
519999	Personnel Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0
	*** Total Personnel**	**4,685,432**	**1,199,831**	**219,387**	**959,513**	**744,846**	**810,603**	**184,733**	**118,039**	**84,998**	**104,118**	**174,931**	**83,245**	**1,188**
	Operating Expenses													
520100	Contracted Maintenance	22,195	0	0	0	0	0	0	0	0	0	0	0	22,195
520103	Landscape/Grounds Maintenance	39,841	0	3,791	6,464	2,486	5,469	3,605	3,791	2,860	3,481	3,419	4,475	0
520200	Contracted Services	105,809	0	4,508	1,000	38,376	670	5,621	3,470	3,470	3,470	4,752	3,472	37,000
5202xx	Contracted Literacy Programs	35,300	0	0	0	0	0	0	0	0	0	0	0	35,300
520206	Background History Screening	100	0	0	0	0	0	0	0	0	0	0	0	100
520220	Book Binding	275	0	0	0	0	0	0	0	0	0	0	0	275
520231	Garbage Pick-up Service	3,866	0	393	741	741	589	393	393	0	393	0	223	0
520233	Towing Service	100	0	0	0	0	0	0	0	0	0	0	0	100
520242	Hazardous Material Disposal	250	0	0	0	0	0	0	0	0	0	0	0	250
520300	Professional Services	0	0	0	0	0	0	0	0	0	0	0	0	0
520303	Accounting/Auditing Services	2,800	0	0	0	0	0	0	0	0	0	0	0	2,800
520400	Advertising & Publicity	7,000	0	0	0	0	0	0	0	0	0	0	0	7,000
520500	Legal Services	500	0	0	0	0	0	0	0	0	0	0	0	500
520702	Technical Currency & Support	106,140	0	0	0	0	0	0	0	0	0	0	0	106,140
520703	Computer Hardware Maintenance	6,168	0	0	0	0	0	0	0	0	0	0	0	6,168
521000	Office Supplies	28,400	7,000	1,600	5,650	4,500	4,700	700	800	850	800	1,000	800	0
521100	Duplicating	3,150	500	500	500	400	300	100	200	100	250	200	100	0
521200	Operating Supplies	42,700	26,900	1,100	2,000	3,600	3,500	1,400	1,200	500	1,000	1,200	300	0
522000	Building Repairs & Maintenance	40,000	0	0	0	0	0	0	0	0	0	0	0	40,000
522001	Carpet/Floor Cleaning	5,500	0	0	0	0	0	0	0	0	0	0	0	5,500
522200	Small Equipment Repairs & Maint.	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
522300	Vehicle Repairs & Maintenance	4,000	0	0	0	0	0	0	0	0	0	0	0	4,000
524000	Building Insurance	28,842	0	2,010	5,565	8,029	3,313	3,377	939	1,158	888	2,627	936	0
524100	Vehicle Insurance	2,184	0	0	0	0	0	0	0	0	0	0	0	2,184
524101	Comprehensive Vehicle Insurance	250	0	0	0	0	0	0	0	0	0	0	0	250
524201	General Tort Liability Insurance	2,845	975	118	521	403	450	95	47	47	47	95	47	0
524202	Surety Bonds	791	159	40	169	134	149	36	20	16	20	32	16	0
524900	Data Processing Equip. Insurance	1,100	0	0	0	0	0	0	0	0	0	0	0	1,100
525000	Telephone	22,068 86	3,914	~~1,570~~ 1569	3,613	3,245	2,264	972	2,097	1,448	1,986	410	548 7	0
525004	WAN Service Charges	1,500	0	0	0	0	0	0	0	0	0	0	0	1,500
525020	Pagers and Cell Phones	2,144	0	0	0	0	0	0	0	0	0	0	0	2,144
525021	Smart Phone Charges	2,134	0	0	0	0	0	0	0	0	0	0	0	2,134
525041	E-mail Service Charges	7,768	2,086	418	1,252	1,171	1,252	251	251	251	251	334	251	0
525100	Postage	11,500	1,600	600	2,700	2,200	2,500	400	350	250	300	500	100	0

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization Recap

Object Code	Expenditure Classification	2014-15 Requested	General Administr. 230005	Batesburg/ Leesville 230010	Lexington 230020	Cayce / W.Cola. 230030	Irmo 230040	Chapin 230050	South Congaree 230055	Swansea 230060	Gaston 230070	Pelion 230080	Gilbert/ Summit 230090	Non-Departmental 230099
			BUDGET											
525210	Conference, Meeting & Training Expense	7,500	0	0	0	0	0	0	0	0	0	0	0	7,500
525211	Library Board Expenses	2,000	0	0	0	0	0	0	0	0	0	0	0	2,000
525230	Subscription, Dues, & Books	164,182	0	0	0	0	0	0	0	0	0	0	0	164,182
525240	Personal Mileage Reimbursement	15,000	0	0	0	0	0	0	0	0	0	0	0	15,000
525250	Motor Pool Reimbursement	250	0	0	0	0	0	0	0	0	0	0	0	250
525377	Utilities - (9) Branches	352,295	0	16,000	134,930	58,710	72,100	16,480	10,815	8,240	9,785	14,420	10,815	0
525400	Gas, Fuel, & Oil	15,000	0	0	0	0	0	0	0	0	0	0	0	15,000
525600	Uniforms & Clothing	400	0	0	0	0	0	0	0	0	0	0	0	400
526500	License & Permits	3,985	0	0	0	0	0	0	0	0	0	0	0	3,985
529903	Contingency	0	0	0	0	0	0	0	0	0	0	0	0	0
	*** Total Operating**	**1,102,832** 29	**43,134**	**32,648**	**165,105**	**123,995**	**97,256**	**33,430**	**24,373**	**19,190**	**22,671**	**28,990**	**22,083**	**489,957**
	*** Total Personnel & Operating**	**5,788,264**	**1,242,965**	**252,035**	**1,124,618**	**868,841**	**907,859**	**218,163**	**142,412**	**104,188**	**126,789**	**203,921**	**105,328**	**491,145**
	Capital													
540000	Small Tools & Minor Equipment	14,000	0	0	0	0	0	0	0	0	0	0	0	14,000
540002	Microforms	6,356	0	0	0	0	0	0	0	0	0	0	0	6,356
540004	CD-ROM/Subscriptions	500	0	0	0	0	0	0	0	0	0	0	0	500
540006	Library Materials (Books, Audio Visual)	916,000	0	0	0	0	0	0	0	0	0	0	0	916,000
540010	Minor Software	4,000	0	0	0	0	0	0	0	0	0	0	0	4,000
	Carpet Upper level CWC	37,000	0	0	0	0	0	0	0	0	0	0	0	37,000
	(3) B5 48 Port Enterasys Switches	9,865	0	0	0	0	0	0	0	0	0	0	0	9,865
	(3) HP Color Laserjet Printers	1,542	0	0	0	0	0	0	0	0	0	0	0	1,542
	(1) Black and White HP Laserjet Printer	822	0	0	0	0	0	0	0	0	0	0	0	822
	(1) Dorma Sliding Doors at B/L	10,876	0	0	0	0	0	0	0	0	0	0	0	10,876
	(1) Dorma Sliding Doors at CWC	24,187	0	0	0	0	0	0	0	0	0	0	0	24,187
	**** Total Capital**	**1,025,148**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1,025,148**
	***** Total Budget Appropriation**	**6,813,412** 09	**1,242,965**	**252,035**	**1,124,618**	**868,841**	**907,859**	**218,163**	**142,412**	**104,188**	**126,789**	**203,921**	**105,328**	**1,516,293**

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230005 - Administration

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 20	824,002	412,313	860,311	860,311		
510200	Overtime	0	6	7	0		
510300	Part Time - 1 (0.5 - FTE)	12,811	6,422	13,264	13,264		
511112	FICA - Employer's Portion	59,500	29,840	64,064	66,829		
511113	State Retirement - Employer's Portion	69,271	29,968	91,310	95,220		
511120	Insurance Fund Contribution - 20	156,000	78,000	156,000	156,000		
511130	Workers Compensation	7,921	3,970	9,996	8,207		
511213	State Retirement - Retiree	18,073	13,762	0	0		
511214	Police Retirement - Retiree	1,578	796	1,662	0		
	*** Total Personnel**	**1,149,156**	**575,077**	**1,196,614**	**1,199,831**		
	Operating Expenses						
521000	Office Supplies	6,941	4,188	7,000	7,000		
521100	Duplicating	783	346	500	500		
521200	Operating Supplies	25,128	8,988	26,900	26,900		
524201	General Tort Liability Insurance	947	473	978	975		
524202	Surety Bonds	0	0	0	159		
525000	Telephone	2,815	1,392	5,000	3,914		
525041	E-mail Service Charges - 26	1,959	901	2,086	2,086		
525100	Postage	1,066	997	1,600	1,600		
	*** Total Operating**	**39,639**	**17,285**	**44,064**	**43,134**		
	****Total Personnel & Operating**	**1,188,795**	**592,362**	**1,240,678**	**1,242,965**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**1,188,795**	**592,362**	**1,240,678**	**1,242,965**		

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230010 - Batesburg/Leesville Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 4	116,145	59,023	123,094	123,094		
510300	Part Time - 3 (1.50 - FTE)	24,999	16,260	35,246	35,246		
511112	FICA - Employer's Portion	10,167	5,462	11,489	12,113		
511113	State Retirement - Employer's Portion	13,590	6,208	16,664	17,259		
511120	Insurance Fund Contribution - 4	31,200	15,600	31,200	31,200		
511130	Workers Compensation	424	227	481	475		
511213	State Retirement - Employer's Portion(Retiree)	1,371	1,772	0	0		
	*** Total Personnel**	**197,896**	**104,552**	**218,174**	**219,387**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	3,660	1,830	3,736	3,791		
520200	Contracted Services	4,200	2,100	4,569	4,508		
520231	Garbage Pickup Service	378	158	387	393		
521000	Office Supplies	1,487	458	1,600	1,600		
521100	Duplicating	158	73	500	500		
521200	Operating Supplies	1,002	544	1,100	1,100		
524000	Building Insurance	1,630	882	1,679	2,010		
524201	General Tort Liability Insurance	115	58	119	118		
524202	Surety Bonds	0	0	0	40		
525000	Telephone	538	230	1,000	1,569		
525041	E-mail Service Charges - 5	407	203	418	418		
525100	Postage	793	225	600	600		
525377	Utilities - County Branch Library	13,922	7,626	16,000	16,000		
537699	Cost of Copy Sales	0	85	0			
	*** Total Operating**	**28,290**	**14,472**	**31,708**	**32,647**		
	****Total Personnel & Operating**	**226,186**	**119,024**	**249,882**	**252,034**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**226,186**	**119,024**	**249,882**	**252,034**		

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230020 - Lexington Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 15	539,261	266,360	555,809	555,809		
510200	Overtime	0	0	0	0		
510300	Part Time - 13/14 (6.500 - FTE)	150,671	70,817	153,079	153,079		
511112	FICA - Employer's Portion	48,905	23,866	52,716	54,230		
511113	State Retirement - Employer's Portion	64,997	32,144	74,228	77,268		
511120	Insurance Fund Contribution - 15	117,000	58,500	117,000	117,000		
511130	Workers Compensation	2,072	1,014	2,218	2,127		
511213	State Retirement - Retiree	7,770	3,405	0	0		
	*** Total Personnel**	**930,676**	**456,106**	**955,050**	**959,513**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	6,240	3,120	6,370	6,464		
520200	Contracted Services	625	500	1,000	1,000		
520231	Garbage Pickup Service	715	298	730	741		
521000	Office Supplies	5,578	2,230	5,650	5,650		
521100	Duplicating	478	438	500	500		
521200	Operating Supplies	2,700	803	2,000	2,000		
524000	Building Insurance	3,647	2,701	3,757	5,565		
524201	General Tort Liability Insurance	506	253	523	521		
524202	Surety Bonds	0	0	0	169		
525000	Telephone	2,245	1,125	2,500	3,613		
525041	E-mail Service Charges - 17	1,250	683	1,252	1,252		
525100	Postage	2,308	1,142	2,700	2,700		
525377	Utilities - County Branch Library	128,674	68,146	134,930	134,930		
537699	Cost of Copy Sales	0	115	0			
	*** Total Operating**	**154,966**	**81,554**	**161,912**	**165,105**		
	****Total Personnel & Operating**	**1,085,642**	**537,660**	**1,116,962**	**1,124,618**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**1,085,642**	**537,660**	**1,116,962**	**1,124,618**		

COUNTY OF LEXINGTON
LIBRARY
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Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230030 - Cayce/West Columbia Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 13	443,147	206,295	442,855	442,855		
510200	Overtime	0	0	0	0		
510300	Part Time - 8/(4.00 - FTE)	91,614	47,647	98,539	98,539		
511112	FICA - Employer's Portion	38,888	18,530	41,163	41,416		
511113	State Retirement - Employer's Portion	56,773	26,918	57,037	59,012		
511120	Insurance Fund Contribution - 13	101,400	50,700	101,400	101,400		
511130	Workers Compensation	2,616	1,262	2,810	1,624		
	*** Total Personnel**	**734,438**	**351,352**	**743,804**	**744,846**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	2,400	1,200	2,450	2,486		
520200	Contracted Services	31,320	18,112	38,038	38,376		
520231	Garbage Pickup Service	715	298	730	741		
521000	Office Supplies	4,475	3,310	4,500	4,500		
521100	Duplicating	248	102	400	400		
521200	Operating Supplies	3,583	2,031	3,600	3,600		
524000	Building Insurance	3,470	3,898	3,574	8,029		
524201	General Tort Liability Insurance	391	196	404	403		
524202	Surety Bonds	0	0	0	134		
525000	Telephone	863	431	900	3,245		
525041	E-mail Service Charges - 13	1,024	454	1,171	1,171		
525100	Postage	2,182	1,295	2,200	2,200		
525377	Utilities - County Branch Library	44,956	22,026	58,710	58,710		
537699	Cost of Copy Sales	0	187	0			
	*** Total Operating**	**95,627**	**53,540**	**116,677**	**123,995**		
	****Total Personnel & Operating**	**830,065**	**404,892**	**860,481**	**868,841**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**830,065**	**404,892**	**860,481**	**868,841**		

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230040 - Irmo Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 13	424,408	221,512	450,781	450,781		
510200	Overtime	0	0	0	0		
510300	Part Time - 12 (6.00 - FTE)	144,704	69,794	145,940	145,940		
511112	FICA - Employer's Portion	40,293	20,625	43,985	45,649		
511113	State Retirement - Employer's Portion	53,526	27,561	60,947	65,043		
511120	Insurance Fund Contribution - 13	101,400	50,700	101,400	101,400		
511130	Workers Compensation	2,675	1,355	2,845	1,790		
511213	State Retirement - Retiree	6,800	3,318	0			
	*** Total Personnel**	**773,806**	**394,865**	**805,898**	**810,603**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	5,280	2,640	5,390	5,469		
520200	Contracted Services	315	490	670	670		
520231	Garbage Pickup Service	567	236	580	589		
521000	Office Supplies	4,677	2,434	4,700	4,700		
521100	Duplicating	572	215	300	300		
521200	Operating Supplies	3,465	2,953	3,500	3,500		
524000	Building Insurance	1,911	1,608	1,968	3,313		
524201	General Tort Liability Insurance	437	219	451	450		
524202	Surety Bonds	0	0	0	149		
525000	Telephone	2,276	1,140	2,300	2,264		
525041	E-mail Service Charges - 16	1,283	678	1,252	1,252		
525100	Postage	3,274	1,465	2,500	2,500		
525377	Utilities - County Branch Library	66,839	34,922	72,100	72,100		
537699	Cost of Copy Sales	0	62	0			
	*** Total Operating**	**90,896**	**49,062**	**95,711**	**97,256**		
	****Total Personnel & Operating**	**864,702**	**443,927**	**901,609**	**907,859**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**864,702**	**443,927**	**901,609**	**907,859**		

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230050 - Chapin Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	76,652	37,949	79,130	79,130		
510300	Part Time - 5 (2.5 - FTE))	61,175	30,278	63,176	63,176		
511112	FICA - Employer's Portion	10,426	5,168	10,793	10,886		
511113	State Retirement - Employer's Portion	10,733	3,990	14,582	15,514		
511120	Insurance Fund Contribution - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	413	205	443	427		
511213	State Retirement - Employer's Portion (Retiree)		2,563	0	0		
	*** Total Personnel**	**174,999**	**87,953**	**183,724**	**184,733**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	3,480	1,740	3,552	3,605		
520200	Contracted Services	5,300	2,650	5,694	5,621		
520231	Garbage Pickup Service	378	158	387	393		
521000	Office Supplies	591	658	700	700		
521100	Duplicating	100	18	100	100		
521200	Operating Supplies	1,191	299	1,400	1,400		
524000	Building Insurance	1,975	1,350	2,034	3,377		
524201	General Tort Liability Insurance	92	46	95	95		
524202	Surety Bonds	0	0	0	36		
525000	Telephone	1,082	489	1,000	972		
525041	E-mail Service Charges - 3	243	121	251	251		
525100	Postage	140	82	400	400		
525377	Utilities - County Branch Library	13,063	7,180	16,480	16,480		
537699	Cost of Copy Sales	0	19	0	0		
	*** Total Operating**	**27,635**	**14,810**	**32,093**	**33,430**		
	****Total Personnel & Operating**	**202,634**	**102,763**	**215,817**	**218,163**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**202,634**	**102,763**	**215,817**	**218,163**		

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230055 - South Congaree Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	60,409	30,174	62,855	62,855		
510300	Part Time 3 (.5 - FTE)	13,345	11,093	23,336	23,336		
511112	FICA - Employer's Portion	5,515	3,099	6,471	6,594		
511113	State Retirement - Employer's Portion	7,818	4,374	9,135	9,395		
511120	Insurance Fund Contribution - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	221	124	269	259		
	*** Total Personnel**	**102,908**	**56,664**	**117,666**	**118,039**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	3,660	1,830	3,736	3,791		
520200	Contracted Services	3,180	1,590	3,511	3,470		
520231	Garbage Pickup Service	378	158	387	393		
521000	Office Supplies	799	340	800	800		
521100	Duplicating	126	20	200	200		
521200	Operating Supplies	1,063	231	1,200	1,200		
524000	Building Insurance	891	445	918	939		
524201	General Tort Liability Insurance	46	23	48	47		
524202	Surety Bonds	0	0	0	20		
525000	Telephone	495	276	550	2,097		
525041	E-mail Service Charges - 3	243	122	251	251		
525100	Postage	336	250	350	350		
525377	Utilities - County Branch Library	7,496	3,977	10,815	10,815		
537699	Cost of Copy Sales	0	18	0	0		
	*** Total Operating**	**18,713**	**9,280**	**22,766**	**24,373**		
	****Total Personnel & Operating**	**121,621**	**65,944**	**140,432**	**142,412**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**121,621**	**65,944**	**140,432**	**142,412**		

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230060 - Swansea Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	38,791	19,139	39,866	39,866		
510200	Overtime	0	0	0	0		
510300	Part Time - 2 (1.0 - FTE)	22,116	12,847	25,088	25,088		
511112	FICA - Employer's Portion	4,523	2,384	4,978	4,969		
511113	State Retirement - Employer's Portion	6,456	3,391	7,080	7,080		
511120	Insurance Fund Contribution - 1	7,800	3,900	7,800	7,800		
511130	Workers Compensation	183	96	235	195		
511131	S.C. Unemployment	818	0	0	0		
	*** Total Personnel**	**80,687**	**41,757**	**85,047**	**84,998**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	2,760	1,380	2,818	2,860		
520200	Contracted Services	2,180	1,590	3,511	3,470		
521000	Office Supplies	843	117	850	850		
521100	Duplicating	48	42	100	100		
521200	Operating Supplies	495	88	500	500		
524000	Building Insurance	1,106	553	1,140	1,158		
524201	General Tort Liability Insurance	46	23	48	47		
524202	Surety Bonds	0	0	0	16		
525000	Telephone	161	85	500	1,448		
525041	E-mail Service Charges - 3	243	95	251	251		
525100	Postage	63	42	250	250		
525377	Utilities - County Branch Library	7,867	3,571	8,240	8,240		
537699	Cost of Copy Sales	0	31	0	0		
	*** Total Operating**	**15,812**	**7,617**	**18,208**	**19,190**		
	****Total Personnel & Operating**	**96,499**	**49,374**	**103,255**	**104,188**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**96,499**	**49,374**	**103,255**	**104,188**		

COUNTY OF LEXINGTON
LIBRARY
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Fund 2300
Division: Library
Organization: 230070 - Gaston Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	59,676	29,620	61,703	61,703		
510300	Part Time - 1 (.5 - FTE)	13,100	6,213	12,776	12,776		
511112	FICA - Employer's Portion	5,074	2,543	5,510	5,698		
511113	State Retirement - Employer's Portion	7,707	3,798	7,932	8,118		
511120	Insurance Fund Contribution - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	218	108	400	223		
511213	State Retirement - Employer's Portion(Retiree)	7	0	0	0		
	*** Total Personnel**	**101,382**	**50,082**	**103,921**	**104,118**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	3,360	1,680	3,430	3,481		
520200	Contracted Services	3,180	1,590	3,511	3,470		
520231	Garbage Pickup Service	378	158	387	393		
521000	Office Supplies	799	763	800	800		
521100	Duplicating	217	61	250	250		
521200	Operating Supplies	950	875	1,000	1,000		
524000	Building Insurance	622	400	641	888		
524201	General Tort Liability Insurance	46	23	48	47		
524202	Surety Bonds	0	0	0	20		
525000	Telephone	18	176	500	1,986		
525041	E-mail Service Charges - 2	243	121	251	251		
525100	Postage	218	40	300	300		
525377	Utilities - County Branch Library	8,073	3,863	9,785	9,785		
537699	Cost of Copy Sales	0	40	0	0		
	*** Total Operating**	**18,104**	**9,790**	**20,903**	**22,671**		
	****Total Personnel & Operating**	**119,486**	**59,872**	**124,824**	**126,789**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**119,486**	**59,872**	**124,824**	**126,789**		

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230080 - Pelion Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 3	95,888	47,978	100,747	100,747		
510200	Overtime	0	0	0	0		
510300	Part Time - 2 (1.00 - FTE)	25,558	12,906	26,751	26,751		
511112	FICA - Employer's Portion	8,868	4,396	9,534	9,754		
511113	State Retirement - Employer's Portion	12,869	6,454	13,476	13,897		
511120	Insurance Fund Contribution - 3	23,400	11,700	23,400	23,400		
511130	Workers Compensation	365	183	401	382		
511214	Police Retirement (Retiree)	4	0	0	0		
	*** Total Personnel**	**166,952**	**83,617**	**174,309**	**174,931**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	3,300	1,650	3,369	3,419		
520200	Contracted Services	4,440	2,220	4,816	4,752		
521000	Office Supplies	994	288	1,000	1,000		
521100	Duplicating	190	56	200	200		
521200	Operating Supplies	1,060	494	1,200	1,200		
524000	Building Insurance	2,162	1,275	2,227	2,627		
524201	General Tort Liability Insurance	92	46	95	95		
524202	Surety Bonds	0	0	0	32		
525000	Telephone	277	137	300	410		
525041	E-mail Service Charges - 4	324	160	334	334		
525100	Postage	309	200	500	500		
525377	Utilities - County Branch Library	14,057	7,078	14,420	14,420		
537699	Cost of Copy Sales	0	46	0	0		
	*** Total Operating**	**27,205**	**13,650**	**28,461**	**28,989**		
	****Total Personnel & Operating**	**194,157**	**97,267**	**202,770**	**203,920**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**194,157**	**97,267**	**202,770**	**203,920**		

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230090 - Gilbert/Summit Branch

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	36,601	18,529	38,208	38,208		
510200	Overtime	39	0	0	0		
510300	Part Time - 2 (1.0 - FTE))	23,499	12,154	25,272	25,272		
511112	FICA - Employer's Portion	4,411	2,251	4,720	4,856		
511113	State Retirement - Employer's Portion	6,090	3,252	6,792	6,919		
511120	Insurance Fund Contribution - 1	7,800	3,900	7,800	7,800		
511130	Workers Compensation	181	92	235	190		
511213	State Retirement - Retire	285	0	0			
	*** Total Personnel**	**78,906**	**40,178**	**83,027**	**83,245**		
	Operating Expenses						
520103	Landscape/Grounds Maintenance	4,320	2,160	4,410	4,475		
520200	Contracted Services	3,180	1,590	3,518	3,472		
520231	Garbage Pickup Service	223	223	223	223		
521000	Office Supplies	766	81	800	800		
521100	Duplicating	44	13	100	100		
521200	Operating Supplies	244	126	300	300		
524000	Building Insurance	800	445	824	936		
524201	General Tort Liability Insurance	46	23	48	47		
524202	Surety Bonds	0	0	0	16		
525000	Telephone	378	183	400	547		
525041	E-mail Service Charges - 3	243	122	251	251		
525100	Postage	45	32	100	100		
525377	Utilities - County Branch Library	6,840	3,633	10,815	10,815		
537699	Cost of Copy Sales	0	20	0	0		
	*** Total Operating**	**17,129**	**8,651**	**21,789**	**22,082**		
	****Total Personnel & Operating**	**96,035**	**48,829**	**104,816**	**105,327**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**96,035**	**48,829**	**104,816**	**105,327**		

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230099 - Non-departmental Library Operations

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510200	Overtime	0	0	9,993	1,000		
511112	FICA - Employer's Portion	0	0	7,826	76		
511113	SCRS - Employer's Portion	0	0	3,784	109		
511130	Workers Compensation	0	0	352	3		
519999	Personnel Contingency	0	0	84,477	0		
	*** Total Personnel**	**0**	**0**	**106,432**	**1,188**		
	Operating Expenses						
520100	Contracted Maintenance	22,118	18,800	23,055	22,195		
520103	Landscape/Grounds Maintenance	0	0	0	0		
520200	Contracted Services	28,783	14,571	42,000	37,000		
520206	Background History Screening	0	0	100	100		
520213	Contracted Literacy Programs	0	17,270	25,000	35,300		
520220	Book Binding	248	124	250	275		
520233	Towing Service	0	0	100	100		
520242	Hazardous Materials Disposal	0	0	250	250		
520300	Professional Services	17,560	0	0	0		
520303	Accounting/Auditing Services	2,500	2,500	2,800	2,800		
520400	Advertising & Publicity	2,552	673	4,700	7,000		
520500	Legal Services	0	0	500	500		
520702	Technical Currency & Support	20,964	92,525	92,779	106,140		
520703	Computer Hardware Maintenance	9,545	7,226	16,104	6,168		
522000	Building Repairs & Maintenance	46,339	20,805	40,000	40,000		
522001	Carpet/Floor Cleaning	1,211	0	5,500	5,500		
522200	Small Equipment Repairs & Maintenance	2,673	345	6,000	5,000		
522300	Vehicle Repairs & Maintenance	2,367	627	4,200	4,000		
524100	Vehicle Insurance - 4	2,120	1,060	2,184	2,184		
524101	Comprehensive Vehicle Insurance	240	120	250	250		
524900	Data Processing Equip. Insurance	1,075	554	1,100	1,100		
525004	WAN Service Charges	334	167	1,500	1,500		
525020	Pagers and Cell Phones	1,985	950	2,144	2,144		
525021	Smart Phone Charges	1,003	695	2,134	2,134		
525210	Conference, Meeting & Training Expenses	7,072	6,567	9,500	7,500		
525211	Library Board Expenses	1,716	799	2,200	2,000		
525230	Subscriptions, Dues, & Books	135,108	130,785	146,761	164,182		
525240	Personal Mileage Reimbursement	10,464	4,925	15,000	15,000		
525250	Motor Pool Reimbursement	0	0	250	250		
525400	Gas, Fuel, & Oil	13,240	6,791	15,000	15,000		
525600	Uniforms & Clothing	45	0	400	400		
526500	License & Permits	3,985	3,985	3,985	3,985		
529903	Contingency	0	0	1,028,251	0		
537699	Cost of Copy Sales	0	654	0	0		
	*** Total Operating**	**335,247**	**333,518**	**1,493,997**	**489,957**		
	****Total Personnel & Operating**	**335,247**	**333,518**	**1,600,429**	**491,145**		

COUNTY OF LEXINGTON
LIBRARY
Annual Budget
Fiscal Year - 2014-15

Fund 2300
Division: Library
Organization: 230099 - Non-departmental Library Operations

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Capital						
540000	Small Tools & Minor Equipment	11,536	5,668	14,000	14,000		
540002	Microforms	5,628	2,883	5,910	6,356		
540004	CD Rom Publications	500	0	500	500		
540006	Library Materials (Book, Audio Visual)	919,668	479,311	1,025,000	916,000		
540010	Minor Software	2,883	470	4,000	4,000		
	All Other Equipment	160,228	2,031	150,876	84,292		
	****Total Capital**	**1,100,443**	**490,363**	**1,200,286**	**1,025,148**		
	***** Total Budget Appropriation**	**1,435,690**	**823,881**	**2,800,715**	**1,516,293**		

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary
Fiscal Year - 2014-15

Fund # 2300 Fund Title: Library Operations
Organization # 230099 Organization Title: Non-Departmental
Program # Program Title:

Qty	Item Description	*BUDGET* 2014-2015 Requested Amount
	Carpet Upper level CWC	37,000
3	B5 48 Port Enterasys Switches	9,865
3	HP Color Laserjet Printers	1,542
1	Black and White HP Laserjet Printer	822
	ADA compliant sliding doors B&L	10,876
	ADA compliant sliding doors CWC at two entrances	24,187

** **Total Capital (Transfer Total to Section III)** **84,292**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

The Lexington County Public Library exists to provide library and information services to the citizens of Lexington County. These resources, programs, training, and meeting spaces enhance the quality of life for all residents. In addition to the Main Library, there are nine community branches and one bookmobile. The Library branches are open, a combined total of 471 hours per week, including evening and weekend hours. (SC 1976 Code 60-1-80) The Library has 127 staff, including 76 full time and 51 part time. The Library Board of Trustees adopted the following mission statement in 2012:

> *The Lexington County Public Library System is committed to providing quality resources and services to the citizens, businesses and schools of Lexington County. Our well trained and knowledgeable staff assists the community in cultivating technology skills and an interest in lifelong learning and reading.*

In FY 2014-15 the Library will continue to assist residents and businesses in meeting their informational and technological needs. The Library provides many traditional services and resources, such as literacy programs, reference materials and popular reading materials. Library staff is judiciously evaluating library services and materials, ensuring that the residents have the best resources and training available to them. As the formats of information and books change, the library will specialize in online resources, such as eBooks and online databases. In FY 2012-13 our circulation of downloadable materials (eBooks) increased over 37%. Staff will continue to focus on developing the Library's online resources, including downloadable eBooks and audio books.

Each year the overall use of our Library System increases. Circulation has increased 11% in the last five years. And last year along, 77,374 patrons attended library programs. In addition, our staff is actively engaged in assisting and instructing individuals and organizations in developing and enhancing their technology and workforce skills. Library staff has led almost 250 technology and workforce development workshops throughout the County. Each library branch has a meeting room available for public functions, meetings, and community events, and in the last 5 years, meeting and study room usage increased 207%.

The Library staff in its self is the community's primary information and technology resource. Our well trained and knowledgeable staff plan and conduct literacy programs and technology workshops. The staff provides individualized research and technology assistance to patrons, students and businesses.

The Library partners with many local organizations and businesses to better serve the residents of Lexington County. The Library offers legal and financial workshops, small business resources, health seminars, and recreational and cultural programs. In FY 2014-15, the Library will concentrate on maintaining each branch's existing facilities and meeting spaces, as well as resources to better serve the community's needs.

Program 1 – Programs and Training
Library Staff provide programs and training to assist the public in developing the skills they need to succeed in education, business and life.
Objectives:
Provide technology workshops, training sessions and one-on-one tutoring for the public.
Conduct workforce skills training and assist the public in the job application process.
Facilitate lifelong learning opportunities through adult programs and presentations, e.g., financial literacy, tax/legal issues, consumer health, small business, workforce/career development, and cultural enrichment.
Promote family literacy by planning and presenting literature based programs for youth and parents.
Offer STEM (Science, Technology, Engineering and Mathematics) programs to enhance Lexington County student's academic potential.
Provide authoritative reference assistance to patrons.
Establish partnerships with businesses and other agencies that enhance the quality of life in the community.

Program 2 – Materials and Resources
Library Staff evaluate and maintain a quality collection of materials and resources to fulfill individuals and organizations informational and technological needs and interests.
Objectives:
Provide a collection which will help meet individuals' needs for information, general education, cultural, recreation, and intellectual growth. (LCPL Collection Development Policy, 2010)
Select and maintain a variety of formats to meet user needs, including large print and audio/visual materials.
Select and maintain online resources, accessible 24/7, such as database, eBooks, online magazines, and downloadable audio.
Provide computers and wifi to the public for Internet access.
Provide printing, photocopying and faxing services.

Program 3 – Library facilities
Maintain facilities and grounds.
Objectives:
Invest in maintenance of existing facilities and grounds.
Evaluate and repurpose library facilities and space to meet the changing needs of the community. Examples include: community meeting rooms, training and tutoring spaces, small business resource centers
Provide a safe and secure environment for patrons and staff.

Program 4 – Staffing
Ensure staffing levels, experience and training are sufficient to maintain quality service. SC State Library Standards recommend .5 FTE per 1000 capita. At this level LCPL should have 131 FTEs, but current staffing is at 101.5.
Objectives:
Provide staffing at each branch to maintain quality research and technology assistance as well as public programs and training.
Cross train and reallocate personnel to respond to changing staffing needs within branches.
Create individualized staff development plans, incorporating the American Library Association's Core Competencies for Library Staff.
Follow guidelines in the Library Succession Plan to identify current staff strengths and match potential to meet current and future service needs.

SERVICE LEVELS

Service Levels:	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Reference Services:				
Research assistance	45,745	57,658	65,000	70,000
Job-related assistance	3,924	4,262	4,500	4,800
Technology assistance	6,583	7,968	9,000	13,000
Downloadable materials related assistance	3,631	5,282	6,000	7,500
Public programs and training:				
Total patron training workshops	143	248	275	330
Total patron training attendance	640	720	800	1,100
Total programs	2,889	2,897	3,000	3,100
Total program attendance	81,043	77,374	80,000	82,000
Materials and Resources:				
Total downloadable books and databases	9,065	11,182	15,500	20,000
Total materials in print collection	649,508	653,460	650,000	645,000
Total materials downloaded	53,795	73,433	110,000	150,000
Total materials circulated	2,326,448	2,129,120	2,200,000	2,250,000
Total library computer use	147,106	140,760	142,000	150,000
Total wifi use	7,775	12,815	18,000	25,000
Total Interlibrary Loan requests	4,615	5,136	5,300	5,500
Total registered borrowers	146,785	157,445	160,000	165,000
Staff Training:				
Total staff training hours	3,000	3,206	3,300	3,500
Total staff training attendance	900	916	925	950

As a result of the 2011-12 Strategic Planning Process the Library's Mission Statement and Performance Indicators were updated. Library Services focus on literacy programs, technology training and community meeting spaces.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

437609 – PHOTOCOPIER SALES **$11,000**

The library provides photocopiers for the public for both information and research purposes and personal and business items. The library charges $.25 per page. (estimated revenue)

437620 – FAX **$9,500**

The library provides a fax service for the public at $1.00 per page. (estimated revenue)

449000 – LIBRARY BOOK FINES **$260,000**

These are fines collected from library patrons who return library materials overdue or pay for a lost item. The amount per item varies from $.20 per day for books, magazines, and audio books to $.75 per day for videos. The charges for a lost item are the price listed in the library's database plus a $5.00 processing fee.

461000 – INVESTMENT INTEREST **$16,000**

SECTION VI. B. - PERSONNEL LINE ITEM NARRATIVES

510100 – SALARIES AND WAGES **$2,815,359**

These are the salaries and wages for all 76 full time staff for the Administration, 10 libraries and 1 bookmobile. The staff covers 471 service hours per week.

510200 – OVERTIME **$1,000**

This covers overtime for full-time staff and part-time staff.

510300 – PART-TIME **$622,467**

This budget covers 51 regular part-time employees plus 1 Student Intern.

511112 - FICA – EMPLOYER'S PORTION **$263,070**

511113 – SCRS – EMPLOYER'S PORTION **$374,834**

511120 – EMPLOYEE INSURANCE – EMPLOYER'S PORTION **$592,800**

511130 – WORKER'S COMPENSATION **$15,902**

511213 – STATE RETIREMENT - RETIREE **$0**

511214 – POLICS RETIREMENT – RETIREE **$0**

519901 – SALARY & WAGES ADJUSTMENT ACCOUNT **$0**

519999 – PERSONNEL CONTINGENCY **$0**

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level: 127 Total – 76 full time and 51 part time

Location	Job Title	Positions	FTE	Grade
Administration				
	Director	1	1	31
	Deputy Director	1	1	26
	Systems Librarian	1	1	18
	Staff Development Coordinator	1	1	16
	Youth Services Coordinator	1	1	15
	Technical Services Coordinator	1	1	14
	Reference Coordinator	1	1	14
	PC/LAN Specialist I	2	1	14
	Bookmobile Manager	1	1	7
	Administrative Assistant	1	1	7
	Bookkeeper	1	1	6
	Library Assistant II - Tech Serv	3	3	4
	Library Assistant I - Bookmobile	1	1	3
	Library Assistant I - Tech Serv	1	0.5	3
	Receptionist	1	1	2
	Courier	2	2	2
	Custodian	1	1	2
	Total	21	20.5	
Batesburg-Leesville Branch				
	Librarian I	1	1	13
	Library Assistant I	3	3	3
	Library Assistant I (PT)	3	1.5	3
	Total	7	5.5	
Lexington Main Library				
	Librarian IV	1	1	16
	Librarian II	1	1	14
	Librarian I	5	5	13
	Library Assistant III	2	2	6
	Library Assistant III (PT)	2	1	6
	Library Assistant II	1	1	4
	Library Assistant I	4	4	3
	Library Assistant I (PT)	8	4	3
	Page	1	1	2
	Page (PT)	2	1	2
	Student Intern (PT)	1	0.5	N/A
	Total	28	21.5	

Cayce-West Columbia Branch

Job Title	Positions	FTE	Grade
Librarian IV	1	1	16
Librarian II	1	1	14
Librarian I	3	3	13
Library Assistant III	2	2	6
Library Assistant III (PT)	2	1	6
Library Assistant II	1	1	4
Library Assistant I	4	4	3
Library Assistant I (PT)	3	1.5	3
Page (PT)	3	1.5	2
Custodian	1	1	2
Total	21	17	

Irmo Branch

Librarian IV	1	1	16
Librarian II	1	1	14
Librarian I	2	2	13
Library Assistant III	3	3	6
Library Assistant III (PT)	1	0.5	3
Library Assistant II	1	1	4
Library Assistant I	4	4	3
Library Assistant I (PT)	8	4.0	3
Page (PT)	3	1.5	2
Custodian	1	1	2
Total	25	19	

Chapin Branch

Librarian I	1	1	13
Library Assistant I	1	1	3
Library Assistant I (PT)	5	2.5	3
Total	7	4.5	

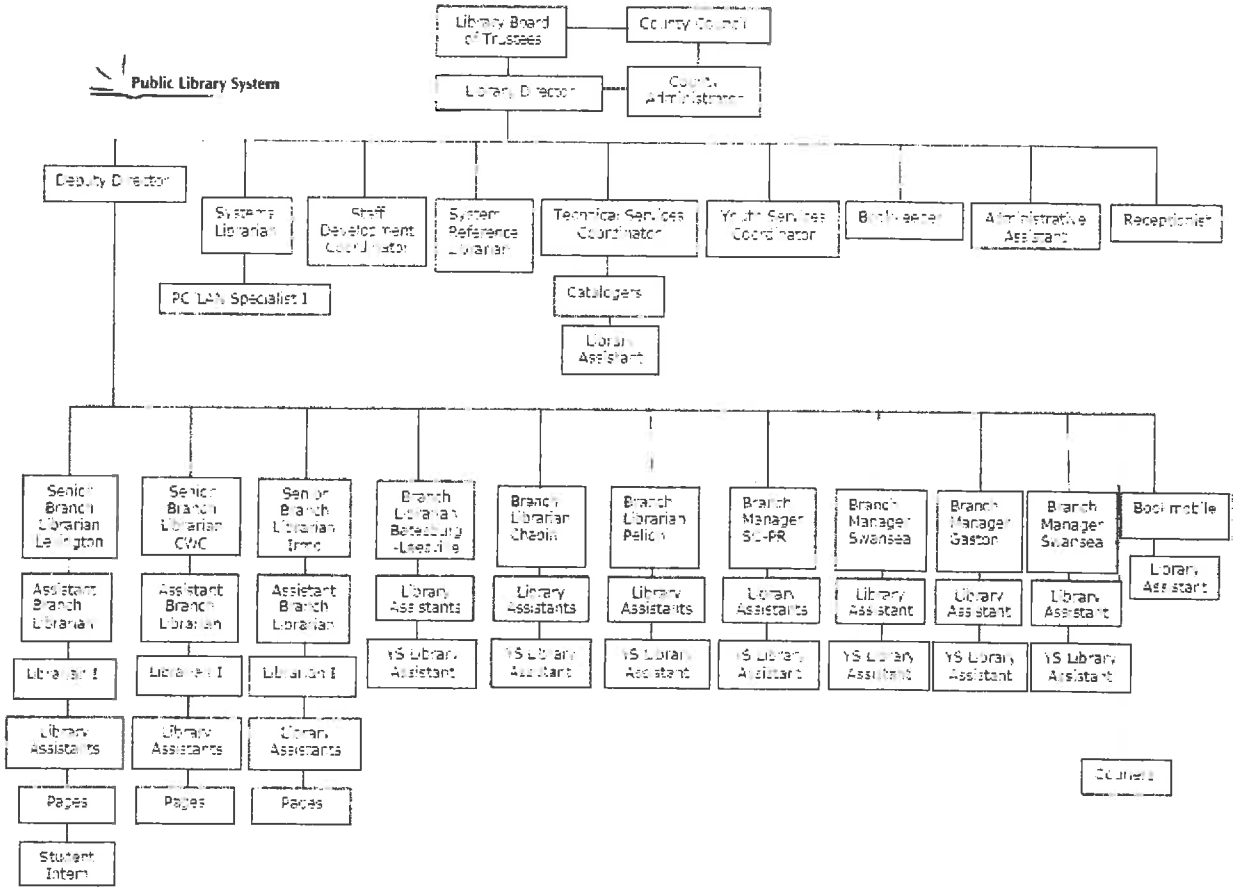
South Congaree-Pine Ridge Branch

Branch Manager	1	1	8
Library Assistant I	1	1	3
Library Assistant I (PT)	2	1	3
Total	3	3	

Swansea Branch

Branch Manager	1	1	8
Library Assistant I (PT)	2	1	3
Total	3	2	

	Job Title	Positions	FTE	Grade
Gaston Branch				
	Branch Manager	1	1	8
	Library Assistant I	1	1	3
	Library Assistant I (PT)	1	0.5	3
	Total	3	2.5	
Pelion Branch				
	Librarian I	1	1	13
	Library Assistant I	2	2	3
	Library Assistant I (PT)	2	1	3
	Total	5	4	
Gilbert-Summit Branch				
	Branch Manager	1	1	8
	Library Assistant I (PT)	2	1	3
	Total	3	2	
	Total Library	127	101.5	


Public Library System
Library Board of Trustees
County Council
Library Director
County Administrator
Deputy Director
Systems Librarian
Staff Development Coordinator
System Reference Librarian
Technical Services Coordinator
Youth Services Coordinator
Bookkeeper
Administrative Assistant
Receptionist
PC LAN Specialist I
Catalogers
Library Assistant
Senior Branch Librarian Lexington
Senior Branch Librarian CWC
Senior Branch Librarian Irmo
Branch Librarian Batesburg-Leesville
Branch Librarian Chapin
Branch Librarian Pelion
Branch Manager SCL-PR
Branch Manager Swansea
Branch Manager Gaston
Branch Manager Swansea
Bookmobile
Library Assistant
Assistant Branch Librarian
Assistant Branch Librarian
Assistant Branch Librarian
Library Assistants
YS Library Assistant
Librarian I
Librarian I
Librarian I
Library Assistants
Library Assistants
Library Assistants
Pages
Pages
Pages
Student Intern
Couriers

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

520100 – CONTRACTED MAINTENANCE **$22,195**

Note: Costs obtained from quotes provided by maintenance vendors or county contracts.

(4) Microfilm Reader/Printers – $4,120
(3) Telephone system at Batesburg, Irmo, & Pelion branches – $2,663
(1) Telephone system at Cayce-West Columbia Branch – $1,130
(10) Security System for all 10 buildings – $3,276
(6) Elevators – $3,820
(2) Photocopiers – $1,770
Fire Extinguishers – $1,000
3M Desensitizers – $557
3M Book Theft Detection Systems –$ 3,756
Garage Door – $103

520200 – CONTRACTED SERVICES **$37,000**

Consulting services for library computer network – $3,000
Collection agency services to retrieve long overdue materials and unpaid fines – $34,000
Note: Collection agency costs are more than offset by revenue generated. We actually receive four times the service costs in the recovered funds and materials we get back.
Note: Contract ended for consulting services for the automation system, requesting new program, PT LAII to continue service in-house,

520206 – BACKGROUND HISTORY SCREENING **$100**

520213 – CONTRACTED LITERACY PROGRAMS **$35,300**

The Library utilizes professional contracted presenters, especially during Summer Reading but throughout the year to provide literacy based programs for the public. Such programs help establish early literacy skills and maintain common core skills for students of all ages and promote literature and library services for children and adults. Increase reflects 10 additional programs.

Children's Programs: $26,300
Teen Programs: $7,000
Adult Programs: $2,000

520220 – BOOK BINDING **$275**

For professional bookbinding of periodicals and books, such as the Twin City News or other pertinent SC archival resources.

520233 – TOWING SERVICE **$100**

520242 – HAZARDOUS MATERIALS DISPOSAL **$250**

For professional clean up of bio-hazardous materials.

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

520303 – ACCOUNTING/AUDITING SERVICES **$2,800**

The Library's share of the County's audit.

520400 – ADVERTISING & PUBLICITY **$7,000**

These funds will be used to pay for ads in area newspapers and telephone book advertising; and printing costs relating to programs and services the library provides. Additional cost reflects the increase in adult programs and workshops. Public relations are vital to the library's informing people of all the library services available.

520500 – LEGAL SERVICES **$500**

These funds will pay for attorney fees related to legal services for the Library.

520702 – TECHNICAL CURRENCY & SUPPORT **$106,140**

Note: Costs obtained from quotes provided by maintenance/service vendors. Change in line item is due to increase in maintenance fees as quoted by vendors.

Polaris Integrated Library System (Software Maintenance and Upgrades) – $84,262
Business Oriented Software (BOSS) – $1,855
Internet Filtering Software (IPRISM) – $3,675
Software House Intl (Ghost) – $224
LPT1 Print Management/PC Reservation – $2,901
Software House Intl (LandDesk/SHAVLIK Antivirus) – $6,020
Software House Intl (Deepfreeze) – $1,074
(2) Dell Extended Warranty on servers – $3,004
18th Street Design (website) – $3,125

520703 – COMPUTER HARDWARE MAINTENANCE **$6,168**

Note: Costs obtained from quotes provided by maintenance/service vendors.

DataNetwork Solutions (switches, firewalls, routers) – $5,786
POLARIS (Brightstor/ARCServe) – $380

522000 – BUILDING REPAIRS AND MAINTENANCE **$40,000**

This account provides funds to purchase materials and services to make repairs to any of the ten buildings in the library system which are heavily used by the public. Library branches vary in age, the majority being between 45 and 15 years old. The amount in this line item will increase as buildings age.

522001 – CARPET/FLOOR CLEANING **$5,500**

This is an estimate for the Main Library and most of the other branches based on the County contract cost per square foot.

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE **$5,000**

Funds will be used to make repairs to small equipment such as fax machines, printers, computers, etc. The amount is based on trend analysis over the last several years, as well as repairing some equipment instead of purchasing new.

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

522300 – VEHICLE REPAIRS & MAINTENANCE **$4,000**

The library has four vehicles: a bookmobile, 2 vans, and a utility vehicle, the latter two being 2 years old or less.

524100 – VEHICLE INSURANCE **$2,184**

This amount will cover four vehicles: the bookmobile, 2 vans, and utility vehicle. Amount based on information provided by Risk Manager.

524101 – COMPREHENSIVE INSURANCE **$250**

Amount based on information provided by Risk Manager.

524900 – DATA PROCESSING EQUIPMENT INSURANCE **$1,100**

Covers computers, servers, and network devices. Amount based on information provided by Risk Manager

525004 – WAN SERVICE CHARGE **$1,500**

This is a charge set by the State DSIT office for access to the broadband network put in place for all schools and libraries in the state.

525020 – PAGERS AND CELL PHONES **$2,144**

This amount represents the cost for six mobile telephones (Bookmobile, 2 courier vans, Systems Librarian, and one each in Irmo and Cayce-West Columbia Branches for tornado notification.

525021 – SMART PHONE **$2,134**

This amount represents the cost of a Smart Phone for the Director and Deputy Director to be able to communicate with staff and other agencies throughout the day and night if needed.

525210 – CONFERENCE & MEETING EXPENSES **$7,500**

This appropriation is used for staff to attend state, regional, and national conferences and other meetings directly related to library services, including the annual meeting and training conference of the SC Library Association, American Library Association and SC Association of School Media Specialists. It also includes funds for educational workshops, training courses, and continuing education programs, especially though but not limited to the SC State Library, Midlands Technical College and the USC-School of Library and Information Science. These programs allow staff to update their skills and keep abreast of current developments in libraries and their services, including management and administration of libraries and may be held on-site. Selected staff may attend training classes related to their field of expertise from literacy to computer/network. Specific conference information and course descriptions are made available throughout the year, and staff is chosen based on the benefits to their current job and their specific area of specialization.

525211 – LIBRARY BOARD EXPENSES **$2,000**

The Library Board meets monthly, with special called meetings on occasion. These funds provide a lunch during regular meetings, travel expenses on Library business, costs for workshops or conferences, and other expenses directly related to Board business.

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

525230 – SUBSCRIPTIONS, DUES, AND BOOKS **$164,182**

The largest expenditure in this account is for all the periodicals and newspapers that the Library purchases for all the branches. It also includes the cost of subscribing to and maintaining on-line cataloging databases, the online platform for downloadable books (3M and Overdrive) and magazines (Zinio), and research databases that are made available online to the public in each branch as well as at home. This line item was increased due to to rising subscription platform costs. A small amount is used to pay for the dues to professional organizations such as the South Carolina Library Association.

525240 – PERSONAL MILEAGE REIMBURSEMENT **$15,000**

These funds pay mileage expenses for staff who are required to travel within the library system as part of their job as well as for those attending local and regional meetings and workshops.

525250 – MOTOR POOL REIMBURSEMENT **$250**

525400 – GAS, FUEL & OIL **$15,000**

Provides funds for gas, diesel fuel, and oil for our four vehicles. Based on $3.37 per gallon estimate from Fleet Services multiplied by average use of 4,200 gallons per year.

525600 – UNIFORMS & CLOTHING **$400**

Provides uniforms for the library's custodial workers.

526500 – LICENSES & PERMITS **$3,985**

Pays for the licenses for all branches required to show copyrighted films to the public.

LIBRARY ACCOUNTS BY BRANCH

520103 – LANDSCAPE/GROUNDS MAINTENANCE **$39,841**

230005 – $0.00
230010 – $3,791
230020 – $6,464
230030 – $2,486
230040 – $5,469
230050 – $3,605
230055 – $3,791
230060 – $2,860
230070 – $3,481
230080 – $3,419
230090 – $4,475

520200 – CONTRACTED SERVICES **$68,809**

230005 – $0.00

230010 – $4,508
Cleaning service – $4,018
Pest control – $240 + $250 for flea treatment = $490

230020 – $1,000
Pest control – $500 + $250 for flea treatment = $750
Elevator and Wheelchair Lift inspections – $250

230030 – $38,376
Security guard – $37,206
Pest control – $420 + $250 for flea treatment = $670
Sprinkler System Test - $500

230040 – $670
Pest control – $420 + $250 for flea treatment = $670

230050 – $5,621
Cleaning service – $4,871
Pest control – $500 + $250 for flea treatment = $750

230055 – $3,470
Cleaning service – $2,740
Pest control – $480 + $250 for flea treatment = $730

230060 – $3,470
Cleaning service – $2,740
Pest control – $480 + $250 for flea treatment =$730

230070 – $3,470
Cleaning service – $2,740
Pest control – $480 + $250 for flea treatment =$730

230080 – $4,752
Cleaning service – $4,262
Pest control – $240 +$250 for flea treatment =$490

LIBRARY ACCOUNTS BY BRANCH

520200 – CONTRACTED SERVICES **$68,809**

230090 – $3,472
Cleaning service – $2,982
Pest Control – $240 plus $250 for flea treatment= $490

520231 – GARBAGE PICKUP SERVICE **$3,866**

230005	$0	230055	$393
230010	$393	230060	$0
230020	$741	230070	$393
230030	$741	230080	$0
230040	$589	230090	$223
230050	$393		

521000 – OFFICE SUPPLIES **$28,400**

230005	$7,000	230055	$800
230010	$1,600	230060	$850
230020	$5,650	230070	$800
230030	$4,500	230080	$1,000
230040	$4,700	230090	$800
230050	$700		

Office supplies include all necessary supplies for daily operation, including pens, pencils, printer ribbons, printed forms, toner, computer paper, file folders, and other miscellaneous items. The amount for Account #230005 reflects the cost of materials used both in the administrative offices and in system-wide programs.

521100 – DUPLICATING **$3,150**

230005	$500	230055	$200
230010	$500	230060	$100
230020	$500	230070	$250
230030	$400	230080	$200
230040	$300	230090	$100
230050	$100		

Pays for paper and the per-copy cost for internal use of the public photocopiers.

LIBRARY ACCOUNTS BY BRANCH

521200 – OPERATING SUPPLIES **$42,700**

230005	$26,900	230055	$1,200
230010	$1,100	230060	$500
230020	$2,000	230070	$1,000
230030	$3,600	230080	$1,200
230040	$3,500	230090	$300
230050	$1,400		

With the exception of Account #230005 (Administration), the items spent out of this account for each branch include all general housekeeping supplies for each building, for both staff and patrons. The items are distributed by library staff and contracted cleaning services.

The amount in #230005 (Administration) includes supplies such as all housekeeping and cleaning supplies for the main library building; all processing supplies for the books and audiovisual materials that are purchased each year (book covers, labels, tapes and glues, repair materials, cases for DVDs and Audio Books, security strips, etc.); library cards for the patrons.

524000 – BUILDING INSURANCE **$28,842**

230005	$0	230055	$939
230010	$2,010	230060	$1,158
230020	$5,565	230070	$888
230030	$8,029	230080	$2,627
230040	$3,313	230090	$936
230050	$3,370		

Premiums based on information from Risk Management.

524201 – GENERAL TORT LIABILITY INSURANCE **$2,845**

230005	$975	230055	$47
230010	$118	230060	$47
230020	$521	230070	$47
230030	$403	230080	$95
230040	$451	230090	$47
230050	$95		

Premiums based on information from Risk Management.

LIBRARY ACCOUNTS BY BRANCH

524202 – SURETY BONDS **$791**

230005	$159	230055	$20
230010	$40	230060	$16
230020	$169	230070	$20
230030	$134	230080	$32
230040	$149	230090	$16
230050	$36		

Premiums based on information from Risk Management. Paid every three years.

525000 – TELEPHONE **$22,068**

Telephone service for Lexington County Libraries is discounted through the Federal "E-Rate" Program, administered through the South Carolina State Library. This program was developed to provide up to 90 percent assistance to libraries in the United States for telecommunications and Internet access. Each year the library system applies for eligibility to this program. If approved, eligibility services are discounted based on the school district that the library is located and the level of poverty of the school population served. All five Lexington County School Districts qualify for 50 percent to 90 percent discount funding. These discounts are applied to library telephone service which saves the library system more than 50 percent in telephone bills. Library Administration and all ten branch libraries take advantage of this program.
The amount $22,068 is the budgeted amount based on E-Rate discounts.

230005 - $3914 (60%)
230010 - $1570 (80%)
230020 - $3613 (60%)
230030 - $3245 (80%)
230040 - $2264 (50%)
230050 - $972 (50%)
230055 - $2097 (80%)
230060 - $1448 (90%)
230070 - $1986 (90%)
230080 - $410 (60%)
230090 - $547 (60%)

525041 – EMAIL SERVICE CHARGES **$7,768**

230005	$2,086	230055	$251
230010	$418	230060	$251
230020	$1,252	230070	$251
230030	$1,171	230080	$334
230040	$1,252	230090	$251
230050	$251		

Cost based on $6.75/account/month

LIBRARY ACCOUNTS BY BRANCH

525100 - POSTAGE **$11,500**

230005	$1,600	230055	$350
230010	$ 600	230060	$250
230020	$2,700	230070	$300
230030	$2,200	230080	$500
230040	$2,500	230090	$100
230050	$400		

Covers the cost of mailing letters and notices to patrons about overdue items or to promote public programs, books for interlibrary loan (ILL), etc. The Library is proposing a new revenue program that may offset postage for interlibrary loan.

525377 - UTILITIES **$352,295**

230005	$0	230055	$10,815
230010	$16,000	230060	$8,240
230020	$134,930	230070	$9,785
230030	$58,710	230080	$14,420
230040	$72,100	230090	$10,815
230050	$16,480		

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL

540000 – SMALL TOOLS & MINOR EQUIPMENT **$14,000**

These funds are used to purchase office and library machines and equipment in order to move and display library materials and resources.

540002 - MICROFORMS **$6,356**

These funds are used to purchase periodicals and newspapers on microfilm and microfiche and genealogical material on microfilm, such as census records.

540004 – CD-ROM PURCHASES/SUBSCRIPTIONS **$500**

The Library provides a few CD-ROM databases on its automation system as well as databases.

540006 – LIBRARY MATERIALS (BOOKS, AUDIOVISUAL) **$916,000**

This account is the main account for purchasing the books, eBooks and audio visual materials (DVDs, audiobooks, etc.) for the Main Library, branches and the bookmobile.

540010 – MINOR SOFTWARE **$4,000**

These funds are used to purchase software to address patron and staff needs, especially those which will enhance 21st Century skills. As the library adds new formats and services so must it be able to add related software. These are one- time expenditures that can be maintained under the Technical Currency & Support Account.

CARPET FLOORING – CAYCE-WEST COLUMBIA **$37,000**

Existing carpet in upstairs public areas down since 1993 and needs to be replaced. This completes project started in FY 14. Recommended and quoted by Building Services.

(3) B5 ENTERASYS 48 PORT SWITCHES **$9,865**

Replaces 3 B3 switches that have reached end of life maintenance (CWC, CH, Admin)

(3) HP COLOR PRINTERS M551dn **$1,542**

Color printing is offered to the public for personal and business needs. Replaces model 2500 at Irmo, Pelion and Gaston. Current models cannot be cost effectively repaired per LaserTech.

(1) BLACK AND WHITE LASER PRINTER **$822**

Printing is offered to the public for personal and business needs. Replaces outdated color jet printer at Irmo.

ADA COMPLIANT SLIDING DOORS – CAYCE-WEST COLUMBIA **$24,187**

This building is over forty-five years old. The current doors utilized by the public who may have young children and/or a physical disability are heavy and dangerous to enter and exit. Recommended and quoted Building Services.

ADA COMPLIANT DOORS – BATESBURG-LEESVILLE **$10,876**

This building is over forty years old. The current doors utilized by the public who may have young children and/or a physical disability are heavy and dangerous to enter and exit. Recommended and quoted by Building Services.

**** Total Capital** **$1,025,148**

Sec II

COUNTY OF LEXINGTON

New Program
Proposed Revenues
InterLibrary Loan postage
Budget FY - 2014-2015

Fund #: 2300 Fund Name: Library Operations

Organ. #: Organ. Name: Library

Revenue Code	Fee Title	Actual FY 2013-14	Actual FY 2013-14	12/31/2012 FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Units of Service	Current Fee	Budget Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
	Interlibrary loan fee	0	0	0	0		$0.00	$0.00	$2.50	$12,840

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230005 Organization Title: Library/Administration
Program #_____ Program Title: Add 1 Librarian II

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	43,935
510300	Part Time #___	
511112	FICA Cost	3,362
511113	State Retirement	4,789
511114	Police Retirement	7,800
511120	Insurance Fund Contribution #___	
511130	Workers Compensation	132
511131	S.C. Unemployment	
	* **Total Personnel**	60,018
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	250
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #___	
524101	Comprehensive Insurance #___	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities - _____	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	* **Total Operating**	250
	** **Total Personnel & Operating**	60,~~518~~ 268
	** **Total Capital (From Section II)**	
	*** **Total Budget Appropriation**	60,~~518~~ 268

SECTION V. – PROGRAM OVERVIEW

230005 - New Program
Patron Technology and Training Coordinator Librarian II

South Carolina Public Library Standards, revised in 2012 indicate minimum staffing levels of .5 FTE per 1000 capita and a target staffing rate of .75 FTE per 1000. The Library currently has **101.5** FTEs and should have a minimum of **131** FTEs with a target of 196 FTEs.

21st Literacy Skills and Life-Long Learning are a high priority for Lexington County residents. The Library is adapting and expanding its technology resources and services in order to meet the growing demands for adult literacy and technology programs and training. Over the last 5 years, the number of Adult Library Programs for the public has risen 386%. One of the primary focuses for adult services at every branch is providing structured technology assistance and training. The library staff teaches adults of all ages to navigate through financial, health and legal resources and online applications. One-on-one assistance is also provided in each branch in order to guide patrons through these sometimes lengthy and complicated processes. Many patrons are eager to learn more and our technology workshops are in high demand; the Library almost doubled the number of staff led workshops that were presented last year.

In addition to huge increase in program offerings and attendance, the format and types of materials and information is rapidly changing. In the last five years, the Library System has added three sources for eBooks and magazines. We have also added more databases, such as Mango and Heritage Quest in order to meet the patron requests for lifelong learning and research information. The use of portable devices for reading and research continues to grow; the Library System circulated almost 75,000 eBooks in FY 2012-13 and expects this number to surpass 100,000 this year. The evaluation, selection and implementation of such resources needs to be managed comprehensively under one program coordinator.

In order to meet the present demands for technology training and services, the Library must provide a systematic, coordinated effort in planning and presenting adult library programs and workshops for the public system wide. The Public Technology and Training Coordinator would respond to requests from the public to conduct technology and research workshops related to Library resources and programs throughout our Lexington County communities. The Coordinator would be responsible for developing and maintaining the Library's rapidly growing online collections, including eBooks and magazines and training patrons to use them. The Coordinator would also be responsible for identifying community partners to conduct joint financial and health literacy programs, as well as cultural and historical programs.

The Patron Technology and Training Coordinator Librarian II (grade 14) would report to the Director.

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230005 Organization Title: Library/Administration
Program # Program Title: Add 1 Part-time Admin Asst/Library Board

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	
510300	Part Time #___	15,462
511112	FICA Cost	1,183
511113	State Retirement	1,685
511114	Police Retirement	
511120	Insurance Fund Contribution #___	
511130	Workers Compensation	47
511131	S.C. Unemployment	
	* **Total Personnel**	18,377
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #___	
524101	Comprehensive Insurance #___	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities - _____	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	* **Total Operating**	
	** **Total Personnel & Operating**	18,377
	** **Total Capital (From Section II)**	
	*** **Total Budget Appropriation**	18,377

SECTION V. – PROGRAM OVERVIEW

230005 – New Program
Administrative Assistant - pt

South Carolina Public Library Standards, revised in 2012 indicate minimum staffing levels of .5 FTE per 1000 capita and a target staffing rate of .75 FTE per 1000. The Library currently has **101.5** FTEs and should have a minimum of **131** FTEs with a target of 196 FTEs.

As the types of resources, materials and services that the Library offers continue to grow to meet the public's expectations, it is evident that the staff has many new, additional duties in addition to their current responsibilities. As new resources and services have evolved so have the staffs' scope of expertise. In order to meet the Library's current direction and the public's expectations for adult programming and technology workshops, the current full time Administrative Assistant role has become pivotal in addressing patron requests for information about library system programs and services. The development of social media and a print program brochure along with a coordinated effort to partner with community agencies, from Harvest Hope to the Shepherds Center have made this position grow from one of branch and Administrative support into one focusing on community engagement and partnerships. Clerical duties of this position need to be transferred to a new part time administrative position and this full time position needs to be upgraded and reclassified to meet the current duties that are being done.

In order to maintain monthly Library Board administrative duties and collect and report monthly Library statistics and Performance Indicators, a new part time position needs to be established. These responsibilities would include managing the correspondence with the Library and community partners; posting detailed program information to the Library web calendar, recording program and training information, reporting building maintenance issues to Building Services (10 buildings) and other clerical duties. It is more than evident that the Library System has grown and needs to be able to consistently meet the already established level of public services to the community by adding this position.

The part time Administrative Assistant (grade 7) would report to the Director.

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230005 Organization Title: Library/Administration
Program # Program Title: Add 1 Part-time Library Asssistant II-Acquisitions

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #	
510300	Part Time #	12,674
511112	FICA Cost	970
511113	State Retirement	1,382
511114	Police Retirement	
511120	Insurance Fund Contribution #	
511130	Workers Compensation	38
511131	S.C. Unemployment	
	*** Total Personnel**	15,064
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	250
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #	
524101	Comprehensive Insurance #	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities -	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	*** Total Operating**	250
	**** Total Personnel & Operating**	314 15,~~564~~
	**** Total Capital (From Section II)**	
	***** Total Budget Appropriation**	314 15,~~564~~

SECTION V. – PROGRAM OVERVIEW

230005-New Program
Library Assistant II pt– Technical Services-Acquisitions

South Carolina Public Library Standards, revised in 2012 indicate minimum staffing levels of .5 FTE per 1000 capita and a target staffing rate of .75 FTE per 1000. The Library currently has **101.5** FTEs and should have a minimum of **131** FTEs with a target of 196 FTEs.

As the services and programs of the library system continue to grow to meet the public expectations, the Library must continue to find the most cost effective ways to maintain quality services and resources. The Library currently contracts with an outside Professional Librarian to coordinate the selection and acquisition of children and teen materials (Books, Book CDs, DVDs, etc.) The Library has evaluated the developing needs within the Technical Services (Acquisitions) Department and determined that it will be more cost effective to end the outside contract and request a part time position who would handle this work load, plus additional duties in the Technical Service department more efficiently.

Specifically, this position would be responsible for interfacing with the Library's primary book vendor Baker and Taylor; preparing monthly materials selection lists to be sent to materials selection committee members; communicating with the committee concerning the logistics of selection lists; performing any editing or synthesizing of selection lists. Record maintenance of POLARIS (the Library's patron and material database and operating system) would be included in the duties, too. Other technical services duties, including verification of collection designation for youth materials (age appropriateness) as well as verification of purchase orders will be required. By making this position a permanent in-house one instead of a contracted one Library patrons will receive a more consistent and efficient level of service, especially in regards to children and teen materials and resources.

The part time Library Assistant II (grade 4) would report to the Technical Services Coordinator.

SECTION VI. – OPERATING LINE ITEM NARRATIVE

ORGANIZATION 230005

520300 – PROFESSIONAL SERVICES **$500**

To create job questionnaire/description for two positions requested in FY 15. Public Training and Technology Coordinator and Library Assistant II (pt) – Technical Services/Acquisitions.

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230030 Organization Title: Library/~~Administration~~ CWC
Program # Program Title: Add (1) Part-time Library Assistant III

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	
510300	Part Time #___	14,533
511112	FICA Cost	1,112
511113	State Retirement	1,585
511114	Police Retirement	
511120	Insurance Fund Contribution #___	
511130	Workers Compensation	44
511131	S.C. Unemployment	
	*** Total Personnel**	17,274
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #___	
524101	Comprehensive Insurance #___	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities - _____	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	*** Total Operating**	
	**** Total Personnel & Operating**	17,274
	**** Total Capital (From Section II)**	
	***** Total Budget Appropriation**	17,274

SECTION V. – PROGRAM OVERVIEW

230030-New Program
Library Assistant III pt - CWC Branch Library

South Carolina Public Library Standards, revised in 2012 indicate minimum staffing levels of .5 FTE per 1000 capita and a target staffing rate of .75 FTE per 1000. The Library currently has **101.5** FTEs and should have a minimum of **131** FTEs with a target of 196 FTEs.

The CWC Branch Library is open 67 hours per week, including being open until 8:00 p.m. four nights. At least one staff person is required to be at the Reference and Technology area service desk in order to assist the public. This service desk serves patrons on 11 computer stations and provides information and research services for adults. This desk should always be covered by at least person of the Library Assistant III level at all times.

On a daily basis, reference staff assists the public in cultivating technology skills by offering one-on-one public training and technology classes and individual assistance with a multitude of technology questions regarding wifi access, MS Office, workforce development, and use of various technology devices, etc. Staff answers over 2000 questions or reference transactions per month from this branch alone. They also assist patrons in locating library resources and materials or placing items on hold, especially those items from other library systems across the nation. These special Interlibrary Loan requests are over 100 per month and take an average of 30 minutes to process.

Considering technology usage, the staff members are also responsible for: assisting the public with printing, photocopying and faxing; trouble shooting computer problems; assisting the public with numerous computer programs, public training workshops from beginners to advanced usage; and staff training to keep up with software updates and knowledge of rapidly changing technologies.

The part time Library Assistant III (grade 6) would report to the Librarian I.

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230055 Organization Title: Library/South Congaree-Pine Ridge
Program #_____ Program Title: Additional Hours Part-time Library Assistant I

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	
510300	Part Time #___	1,298
511112	FICA Cost	100
511113	State Retirement	141
511114	Police Retirement	
511120	Insurance Fund Contribution #___	
511130	Workers Compensation	4
511131	S.C. Unemployment	
	* **Total Personnel**	1,543
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #___	
524101	Comprehensive Insurance #___	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities - _____	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	* **Total Operating**	
	** **Total Personnel & Operating**	1,543
	** **Total Capital (From Section II)**	
	*** **Total Budget Appropriation**	1,543

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230060 Organization Title: Library/Swansea
Program #: Program Title: Additional Hours Part-time Library Assistant I

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	
510300	Part Time #___	1,298
511112	FICA Cost	100
511113	State Retirement	141
511114	Police Retirement	
511120	Insurance Fund Contribution #___	
511130	Workers Compensation	4
511131	S.C. Unemployment	
	*** Total Personnel**	1,543
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #___	
524101	Comprehensive Insurance #___	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities - _____	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	*** Total Operating**	
	**** Total Personnel & Operating**	1,543
	**** Total Capital (From Section II)**	
	***** Total Budget Appropriation**	1,543

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230070 Organization Title: Library/Gaston
Program #_____ Program Title: Additional Hours Part-time Library Assistant I

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	
510300	Part Time #___	1,323
511112	FICA Cost	102
511113	State Retirement	145
511114	Police Retirement	
511120	Insurance Fund Contribution #___	
511130	Workers Compensation	4
511131	S.C. Unemployment	
	*** Total Personnel**	1,574
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #___	
524101	Comprehensive Insurance #___	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities - _____	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	*** Total Operating**	
	**** Total Personnel & Operating**	1,574
	**** Total Capital (From Section II)**	
	***** Total Budget Appropriation**	1,574

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

2300 Fund Title: Library Operations
230090 Organization Title: Library Gilbert-Summit
Program #_____ Program Title: Additional Hours Part-time Library Assistant I

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	
510300	Part Time #___	1,415
511112	FICA Cost	109
511113	State Retirement	155
511114	Police Retirement	
511120	Insurance Fund Contribution #___	
511130	Workers Compensation	4
511131	S.C. Unemployment	
	* **Total Personnel**	1,683 ~~1,679~~
	Operating Expenses	
520100	Contracted maintenance	
520200	Contracted Services	
520300	Professional Services	
520400	Advertising	
521000	Office Supplies	
521100	Duplicating	
521200	Operating Supplies	
522100	Equipment Repairs & Maintenance	
522200	Small Equipment Repairs & Maint.	
522300	Vehicle Repairs & Maintenance	
523000	Land Rental	
524000	Building Insurance	
524100	Vehicle Insurance #___	
524101	Comprehensive Insurance #___	
524201	General Tort Liability Insurance	
524202	Surety Bonds	
525000	Telephone	
525100	Postage	
525210	Conference & Meeting Expenses	
525230	Subscriptions, Dues, & Books	
525377	Utilities - _____	
525400	Gas, Fuel, & Oil	
525600	Uniforms & Clothing	
526500	Licenses & Permits	
	* **Total Operating**	
	** **Total Personnel & Operating**	1,683 ~~1,679~~
	** **Total Capital (From Section II)**	
	*** **Total Budget Appropriation**	1,683 ~~1,679~~

SECTION V. – PROGRAM OVERVIEW

New Program - 115 Additional Part-time Hours per branch

230055 - South Congaree-Pine Ridge
230060 - Swansea
230070 - Gaston
230090 - Gilbert

South Carolina Public Library Standards, revised in 2012 indicate minimum staffing levels of .5 FTE per 1000 capita and a target staffing rate of .75 FTE per 1000. The Library currently has **101.5** FTEs and should have a minimum of **131** FTEs with a target of 196 FTEs.

By requesting an additional 115 hours be added to the Part-time Library Assistant I's at these 4 branches, the Library is making a systematic step in meeting the minimum staffing requirements. This will not only begin to maintain consistent public service desk coverage, but allow the Library to continue to offer quality and timely customer service. In particular, these hours would allow the Library to continue the established level of public technological assistance and programs, including literacy and training programs for all ages.

In 1998 the Library's approved budget included funds to schedule part time library staff up to 29 hours per week when necessary. The library system used this allotted time to cover public services when staff were absent because of family illnesses, emergencies, vacations, sick leave or deaths in a family and/or during peak seasons or days throughout the year in order to meet public patron expectation and provide quality services. This changed in 2012.

The Library has found that it is impossible to fulfill services without this extra time budgeted in each cost center. There are times when an employee has covered a small branch (such as the Swansea Branch) for up to an 8 hour day alone. Not only is this a safety issue, but it is beginning to affect the present staff's ability to maintain basic day to day services to the public. There have been times when the Library has had to cancel advertised, public programs and workshops because only one staff member was available to operate the public service desk due to unplanned circumstances of the other staff member. Basic library service of assisting patrons who are checking out materials and/or using the Internet or other services can only be offered in situations such as this. The Library's current direction and focus to offer public technology and literacy training is compromised at these times.

The Library wants to maintain our high quality service to the public, and provide a safe and secure place of employment for library employees, and these additional part-time hours will help us to do so. This small, systematic approach costs very little but extends the library's ability to maintain public services.

COUNTY OF LEXINGTON
LIBRARY ESCROW
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Library Escrow 2310:**							
	Revenues:							
410000	Current Property Taxes	0	0	10	10	10		
411000	Current Vehicle Taxes	2	0	10	10	10		
413000	Delinquent Taxes	0	0	10	10	10		
414000	Delinquent Tax Penalties	0	0	10	10	10		
417100	Fee in Lieu of Taxes	999	0	1,000	1,000	1,000		
417130	FILOT - Manufacturers Tax Exemption	137	0	125	125	125		
	Total Property Tax Revenue	1,138	0	1,165	1,165	1,165		
	Other Revenues:							
434900	Library Non-Resident User Fee	18,610	9,351	21,000	21,000	18,000		
461000	Investment Interest	95	38	250	250	250		
469100	Gifts & Donations	3,183	448	2,500	2,500	3,000		
	Total Other Revenue	21,888	9,837	23,750	23,750	21,250		
	**** Total Revenue**	23,026	9,837	24,915	24,915	22,415		
	*****Total Appropriation**				75,915	42,186		
	Capital Contingency - Add-Back				42,047			
	FUND BALANCE Beginning of Year				51,000	42,047		
	FUND BALANCE - Projected End of Year				42,047	22,276		

Fund 2310
Division: Library
Organization: 230099 - Non-departmental

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Operating Expenses						
521200	Operating Supplies	8,727	2,351	14,000	15,000		
	*** Total Operating**	**8,727**	**2,351**	**14,000**	**15,000**		
	Capital						
540001	Books	0	0	1,000	1,000		
540005	Gift & Donation Purchases	12,173	3,685	12,000	12,000		
549904	Capital Contingency	0	0	42,047	0		
	All Other Equipment	0	6,865	6,868			
	(2) Book Returns				4,875		
	(2) iPads				1,000		
	(1) Library Kiosk				3,811		
	(1) Library Exhibit Display Case				4,500		
	**** Total Capital**	**12,173**	**10,550**	**61,915**	**27,186**		
	***** Total Budget Appropriation**	**20,900**	**12,901**	**75,915**	**42,186**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year 2014 - 15

Fund # 2310 Fund Title: Library Escrow
Organization # 230099 Organization Title: Library/Non-Departmental
Program # _____ Program Title: _____

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
2	Book Returns at Swansea	4,875
2	Ipads	1,000
1	Library Kiosk	3,811
1	Library Exhibit Display Case	4,500
		27,186

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

434900 – LIBRARY NON-RESIDENT FEES **$18,000**

This fee of $35.00 per person is collected from non-residents of Lexington County who wish to get a library card. The amount of the fee is based on the amount of taxes the average household in Lexington County pays for library services, including operating budget and bond repayment.

461000 – INVESTMENT INTEREST **$250**

469100 – GIFTS AND DONATIONS **$3,000**

The library receives each year gifts for purchasing items in memory or honor of an individual.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521200 – OPERATING SUPPLIES **$15,000**

These funds are used to buy supplies and incentives for readers for the for the Summer Reading Program system wide. Participation in these literacy programs increases annually and the slight increase reflects the materials needed for rise in the number of participants.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540001 – BOOKS **$1,000**

This is fund is used to purchase books and other library resources requested and used by the public.

540005 – GIFTS AND DONATIONS PURCHASES **$12,000**

This represents expenditures of regular gifts received by the library usually in memory or honor of a person. These funds are non-designated.

(2) BOOK RETURNS – SWANSEA **$4,875**

Book returns are available for patrons to return materials 24/7.Current outdoor (all weather) book returns and cart inserts need to be replaced. (SW)

(2) IPADS **$1,000**

Mobile devices are resources used to train patrons to access and download library materials and to conduct technology training classes. (LML and CWC)

(1) LIBRARY KIOSK **$3,811**

Public programs have increased over 300%. This kiosk will describe literacy and training programs available to the public.

(1) LIBRARY EXHIBIT DISPLAY CASE **$4,500**

The Main Library is a community venue to showcase a variety of items from library resources to local artwork and museum artifacts for public appreciation. (LML)

Total capital **$27,186**

COUNTY OF LEXINGTON
LIBRARY STATE FUNDS
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Library State Funds 2330:**							
	Revenues:							
429000	State Aid	262,391	208,150	327,989	327,989	131,196		
	** **Total Revenue**	262,391	208,150	327,989	327,989	131,196		
	***Appropriation Total**				327,989	131,196		
	FUND BALANCE Beginning of Year				3	3		
	FUND BALANCE - Projected End of Year				3	3		

Fund 2330
Division: Library Division
Organization: 230099 - Non-departmental

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
520702	Technical Currency & Support	71,265	7,891	7,964	0		
525210	Conference, Meeting & Training Expenses	3,542	1,702	7,000	7,000		
525230	Subscriptions, Dues, & Books	0	11,264	11,525	0		
	** **Total Operating Expenses**	**74,807**	**20,857**	**26,489**	**7,000**		
	Capital						
540006	Library Materials (Books, Audio Mat.)	105,647	48,443	172,980	68,296		
	All other equipment	81,941	65,940	128,520	0		
	(1) Cargo Van	0	0	0	22,000		
	(7) Laptops	0	0	0	7,245		
	(27) Dell computers	0	0	0	21,465		
	(1) Security Cameras	0	0	0	5,190		
	** **Total Capital**	**187,588**	**114,383**	**301,500**	**124,196**		
	*** **Total Budget Appropriation**	**262,395**	**135,240**	**327,989**	**131,196**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year 2014 -15

Fund # 2330 Fund Title: Library State Aid Funds
Organization # 230099 Organization Title: Library/Non-Departmental
Program # _____ Program Title: _____

Qty	Item Description	***BUDGET*** 2014-15 Requested Amount
1	Cargo Van Chevrolet	22,000
7	Laptops	7,245
27	Dell Computers	21,465
1	Security Cameras Chapin	5,190

** **Total Capital (Transfer Total to Section III)** **55,900**

SECTION V. – STATE AID PROGRAM OVERVIEW

State aid provides additional funding for public libraries to assist them in providing basic levels of service to South Carolina citizens. The library primarily uses these funds for technology, training and library materials. Funds can also be used to purchase a vehicle to support public services. The library system is compliant with all statutory regulations set forth in the South Carolina Code of Laws, Section 60-1-90, and the South Carolina Code of Regulations, Vol. 26, Chapter 75-1-2 (Supp 2005.)

In FY 15, the Library will use the SC State Aid to continue our scheduled replacement program of PCs and monitors and related equipment. A portion of the FY 15 State Aid funds are also designated for vehicle replacement. Some funds will be used to pay for training and conference attendance for our staff. State Aid funds always supplement our County budget for books, eBooks, and other library materials. The amount used for budget purposes for State Aid for FY 2015 is $0.50 per capita, a figure that can be adjusted upward (or downward) if necessary.

SECTION VI - LINE ITEM NARRATIVES

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL
SECTION VI A - LISTING OF REVENUES

429000 –STATE AID **$131,196**

This amount of state aid is based on Legislature's estimated approval of $0.50 per capita. The County population in the 2010 Census was 262,391.

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL
SECTION VI C - OPERATING LINE ITEM NARRATIVES

525210 – CONFERENCES AND MEETING EXPENSES **$7,000**

This appropriation is used for staff to attend state, regional, and national conferences and other meetings directly related to library services, including the annual meeting and training conference of the SC Library Association, American Library Association and SC Association of School Media Specialists. It also includes funds for educational workshops, training courses, and continuing education programs, especially though but not limited to the SC State Library, Midlands Technical College and the USC-School of Library and Information Science. These programs allow staff to update their skills and keep abreast of current developments in libraries and their services, including management and administration of libraries and may be held on-site. Selected staff may attend training classes related to their field of expertise from literacy to computer/network. Specific conference information and course descriptions are made available throughout the year, and staff is chosen based on the benefits to their current job and their specific area of specialization.

ORGANIZATION 230099 – LIBRARY/NON-DEPARTMENTAL
SECTION VI D - CAPITAL LINE ITEM NARRATIVES

540006 - BOOKS **$68,296**

This is fund is used to purchase books and other library resources requested and used by the public.

1 - CARGO VAN **$22,000**

Courier vans are used to transfer requested library materials and supplies between ten branches in an efficient and timely manner. This will replace one van as recommended by recommended by Fleet Services.

7 - LAPTOPS **$7,245**

Both library staff and library patrons use laptops to share information during programs and training. 7 of the existing laptops need to be replaced because IE is not longer upgradeable. Recommended in Systems (IT) Librarian's replacement schedule.

27 - DELL COMPUTERS **$21,465**

Library users access their library account and the library's inventory of available materials and resources through the Public Access Catalog (PACs). The library has 61 PACs in 10 branches. 27 PACs need to be replaced system wide because Win 7/IE is no longer supported. Recommended in Systems (IT) Librarian's replacement schedule.

1 - SECURITY CAMERAS **$5,190**

Chapin Branch has entrance and exit doors that are not visible from 90% of staff or public areas. Community and staff have requested security cameras in order to help protect patrons, especially children.

**** Total Capital (Transfer Total to Section III)** **$124,196**

COUNTY OF LEXINGTON
LIBRARY LOTTERY FUNDS
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Library Lottery Funds 2331:**							
	Revenues:							
429100	State Lottery Funds	35,846	0	0	0			
	** **Total Revenue**	35,846	0	0	0	0		
	***Appropriation Total**				0			
	FUND BALANCE Beginning of Year				0	0		
	FUND BALANCE - Projected End of Year				0	0		

Fund 2331
Division: Library Division
Organization: 230099 - Non-departmental

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
529903	Contingency	0	0	0			
	***Total Operating**	**0**	**0**	**0**	**0**		
	** **Total Personnel & Operating**	**0**	**0**	**0**	**0**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0			
540006	Library Materials (Books, Audio Mat.)	251	0	0			
	All other Equipment	35,595	0	0			
	** **Total Capital**	**35,846**	**0**	**0**	**0**		
	*** **Total Budget Appropriation**	**35,846**	**0**	**0**	**0**		

SECTION I

COUNTY OF LEXINGTON
SOL / DRUG COURT
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2460
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
431002	Drug Court Application Fee	2,499	1,200	2,100	2,100		
801000	Op Trn from General Fund	27,000	27,000	27,000	27,000		
802611	Op Trn from Sol/State Fund	27,000	27,000	27,000	27,000		
	**** Total Revenue (Section II)**	56,499	55,200	56,100	56,100		
	***** Total Appropriation (Section III)**			59,195	57,789		
	Contingency:						
	Unused:			2,467			
	FUND BALANCE						
	Beginning of Year			2,317	1,689		
	FUND BALANCE - Projected						
	End of Year			1,689	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2460 Fund Name: Sol / Drug Court

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
431002	Drug Court Application Fee	$2,499	$1,200	$400	$2,100			$2,100		$2,100
801000	Op Trn from General Fund	$27,000	$27,000	$27,000	$27,000			$27,000		$27,000
802611	Op Trn from Sol/State Fund	$27,000	$27,000	$0	$27,000			$27,000		$27,000

SECTION III

COUNTY OF LEXINGTON
SOL / DRUG COURT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Solicitor / Drug Court 2460:**							
	Revenues:							
431002	Drug Court Application Fee	1,200	400	2,100	2,100	2,100		
801000	Op Trn from General Fund	27,000	27,000	27,000	27,000	27,000		
802611	Op Trn from Sol/State Fund	27,000	0	27,000	27,000	27,000		
	****Total Revenue**	55,200	27,400	56,100	56,100	56,100		
	*****Total Appropriations**				59,195	57,789		
	Contingency:							
	Unused				2,467			
	FUND BALANCE							
	Beginning of Year				2,317	1,689		
	FUND BALANCE - Projected							
	End of Year				1,689	0		

Fund 2460
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - .70	41,772	20,870	41,772	43,477		
511112	FICA - Employer's Portion	3,044	1,523	3,196	3,326		
511113	State Retirement - Employer's Portion	4,428	2,212	4,428	4,739		
511120	Employee Insurance - .70	5,460	2,730	5,460	5,460		
511130	Workers Compensation	150	75	160	157		
519999	Personnel Contingency	0	0	1,486	0		
	*** Total Personnel**	**54,854**	**27,410**	**56,502**	**57,159**		
	Operating Expenses						
524201	General Tort Liability Insurance	53	26	54	55		
524202	Surety Bonds - .70	0	0	0	7		
524302	Court Ref Volunteer Liability Insurance	0	0	91	100		
525041	E-mail Service Charges -1	81	41	81	81		
529903	Contingency	0	0	2,467	387		
	*** Total Operating**	**134**	**67**	**2,693**	**630**		
	**** Total Personnel & Operating**	**54,988**	**27,477**	**59,195**	**57,789**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**54,988**	**27,477**	**59,195**	**57,789**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2460	Fund Title:	Sol / Drug Court
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Sol / Drug Court

Qty	Item Description	**BUDGET** 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

**** Total Capital (Transfer Total to Section III)** **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Solicitor's Drug Court Program

Program:

Objectives:

To operate a non-traditional, multi-agency approach to the drug addicted, non-violent offenders referred from the Solicitor as diversion or condition of probation by placing such defendants in an intensive drug treatment program with judicial oversight to promote participant sobriety, responsibility and accountability. Upon completion, dismissal of diversion cases will occur. In probation cases, a recommendation is made to reduce or terminate probation.

Service Standards:

- To assist and advise the Solicitor's Office and Probation Agents with referrals to the program.
- To maintain accurate information on all referred and participating clients.

SERVICE LEVELS

Service Level Indicators:	Actual FY 11/12	Actual FY 12/13	Actual July - Dec FY 13/14	Estimated FY 13/14	Projected FY 14/15
Referred	66	44	15	58	59
Applied	24	12	4	21	21
Failed to Apply/Rejected	42	33	13	37	38
Active Cases	38	26	14	18	25
- Diversion	31	21	11	13	19
- Probation	4	2	1	3	5
- Transfer-In Cases	3	3	2	2	1
- Pending Start Dates	0	0	1	3	0
Terminated	14	12	4	13	8
Graduated	9	4	2	6	9

Glossary of Terms

- **Referred** -Any case referred to the program for pre-screening and eligibility consideration
- **Applied** - Individuals who apply to the program
- **Failed to Apply/Rejected** - All individuals who were deemed inappropriate at pre-screening and who failed to apply.
- **Active Cases** - Individuals who are participating in the program.
- **Diversion** - Individuals who are referred by the Solicitor's Office, pre-sentence.
- **Probation** - Individuals who are referred by Probation, post-sentence/violations
- **Transfer-In Cases** – Individuals who are accepted in another county, but live in Lexington County and participate here.
- **Pending Start Date** - Individuals who are accepted and are waiting to begin the program.
- **Terminated** - Individuals who are discharged unsuccessfully from the program.
- **Graduated** - Individuals who successfully complete all requirements of the program.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

431002 – DRUG COURT APPLICATION FEE **$ 2,100**

The Solicitor's Drug Court charges an application fee of $100. The fee is due upon application. However, the fee can be delayed in cases of indigence or if the defendant is still incarcerated at the time of application. Revenues are projected at 59 referrals with 21 applicants completing the pre-screen eligibility process, thus paying the fee within the fiscal year. 21 applicants x $100 application fee = $2,100.

801000 – OP TRANSFER FROM GENERAL FUND **$ 27,000**

Lexington County established the first Drug Court in the State of South Carolina in 1996. Throughout its history, Drug Court has had countless success stories where hard core addicts were able to turn their lives around and become productive and taxpaying citizens of the County. Drug Court saves lives and saves money. Recidivism among Drug Court graduates is much lower than recidivism within the criminal justice program. The recidivism rate for Drug Court graduates is only 6.5% -7%, while the recidivism rate for Drug Court participants who start the program but don't graduate is approximately 15%. This compares favorably to the recidivism of persons being released from the South Carolina Department of Corrections, who have a recidivism rate of approximately 33% within three years after being released. Drug Court reduces the number of inmates incarcerated in the jail and the number of arrests made by law enforcement by lowering the demand for illegal substances. Solicitor Myers has always used his State Funds to sustain the Drug Court program since its inception. In FY 14-15, it is estimated that the Lexington County Drug Court will graduate 9 people through the program and help approximately 25 others beat their addiction to drugs. Each person that completes the program is proud of his/her accomplishment and, with the addiction beaten, is able to become a productive citizen of Lexington County. This very worthwhile program is handled by a dedicated Circuit Court Judge who volunteers his time to run the program. This Judge has been with the program since its inception and continues to see the results and successes which this program generates for both the addicted person and society in general. Accordingly, we are requesting continued financial assistance from Lexington County at the same level as previous years to sustain this cost-effective and meaningful program.

802611 – OP TRANSFER FROM SOLICITOR STATE FUNDS **$ 27,000**

The Solicitor's State Funds contribution to the Drug Court Program.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Director	1		.70	.70	17
Total Positions	1		.70	.70	

This position requires insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **$ 55**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS **$ 7**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee. $10 x .7 of a full time person equals $7.

524302 – COURT REFERRED VOLUNTEER LIABILITY INSURANCE **$ 100**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated FY 2014-15 premium is $2,000.

525041 – E-MAIL SERVICE CHARGES **$ 81**

The cost of e-mail services is $6.75 per month per account. 1 account @ $6.75 per account times 12 months.

529903 – CONTINGENCY **$ 387**

To cover the costs of any unanticipated expenses of operating the program.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

SECTION I

COUNTY OF LEXINGTON
VICTIM WITNESS PROGRAM
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2500
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated FY 13-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
456100	Program Income	48,919	48,919	48,919	48,919		
461000	Investment Interest	1	0	0	0		
801000	Op Trn from General Fund	24,000	24,000	24,000	24,000		
802611	Op Trn from Solicitor State Fund	83,117	70,000	83,117	83,117		
	**** Total Revenue (Section II)**	156,037	142,919	156,036	156,036		
	***** Total Appropriation (Section III)**			230,230	227,530		
	Contingency:						
	Frozen Position - Director's w/fringes			(66,537)	(66,674)		
	Unused SALARY			9,500			
	FUND BALANCE Beginning of Year			2,977	4,820		
	FUND BALANCE - Projected End of Year			4,820	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2500 Fund Name: Victim Witness Program

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
456100	Program Income	$48,919	$48,919	$36,900	$48,919			$48,919		$48,919
461000	Investment Interest	$1	$0	$0	$0			$0		$0
801000	Op Trn from General Fund	$24,000	$24,000	$24,000	$24,000			$24,000		$24,000
802611	Op Trn from Solicitor State Fund	$83,117	$70,000	$0	$83,117			$83,117		$83,117

SECTION III

COUNTY OF LEXINGTON
VICTIM WITNESS PROGRAM
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Solicitor / Victim Witness Program 2500:**							
	Revenues:							
456100	Program Income	48,919	36,900	48,919	48,919	48,919		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund	24,000	24,000	24,000	24,000	24,000		
802611	Op Trn from Solicitor State Fund	70,000	0	83,117	83,117	83,117		
	**** Total Revenue**	142,919	60,900	156,036	156,036	156,036		
	**** Total Appropriation**				230,230	227,530		
	Contingency:							
	Frozen Position - Director's w/fringes				(66,537)	(66,674)		
	Unused				9,500			
	FUND BALANCE Beginning of Year				2,977	4,820		
	FUND BALANCE - Projected End of Year				4,820	0		

COUNTY OF LEXINGTON
VICTIM WITNESS PROGRAM
Annual Budget
Fiscal Year - 2014-15

Fund: 2500
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 3.5	113,071	53,300	163,596	165,463		
510200	Overtime	45	0	0	0		
511112	FICA - Employer's Portion	7,860	3,632	12,515	12,658		
511113	State Retirement - Employer's Portion	7,094	3,775	17,341	18,036		
511120	Employee Insurance - 3.5	19,500	9,100	27,300	27,300		
511130	Workers Compensation	403	192	627	596		
511213	State Retirement - Employer's Portion (Retiree)	4,896	1,875	0	0		
519999	Personnel Contingency	0	0	5,822	0		
	*** Total Personnel**	**152,869**	**71,874**	**227,201**	**224,053**		
	Operating Expenses						
524201	General Tort Liability Insurance	150	75	155	155		
524202	Surety Bonds - 3.5	0	0	0	35		
525041	E-mail Service Charges - 4	189	116	324	324		
525210	Conference, Meeting & Training Expense	589	1,661	2,200	2,250		
525230	Subscriptions, Dues, & Books	319	319	350	375		
529903	Contingency	0	0	0	338		
	*** Total Operating**	**1,247**	**2,171**	**3,029**	**3,477**		
	**** Total Personnel & Operating**	**154,116**	**74,045**	**230,230**	**227,530**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
	All Other Equipment	169	0	0	0		
	**** Total Capital**	**169**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**154,285**	**74,045**	**230,230**	**227,530**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2500	Fund Title:	Victim Witness Program
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Victim Witness Program

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

**** Total Capital (Transfer Total to Section III)** **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Victim Witness Program

Program:

Objectives:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

SECTION VI. LINE ITME NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

451600 – PROGRAM INCOME **$ 48,919**

By annual budget provisos, the General Assembly requires the South Carolina Office of Victims Assistance (SOVA) to distribute funds to support victim services in Solicitors' Offices. These funds are not part of state support of the Solicitor's Office but are pass through funds distributed to the counties through SOVA.

461000 – INVESTMENT INTEREST **$ 0**

No investment interest is projected.

801000 – OP TRN FROM GENERAL FUND **$ 24,000**

Beginning in FY 2004-2005, Lexington County Council authorized an operational transfer to help support mandated Victim Services within the County due to a lack of sufficient resources in other areas. This operational transfer has remained constant at $24,000 from FY 04-05 to present. Over this same time period, the Solicitor has directly supported Victim Services in Lexington County by operational transfers from Fund 2611, Solicitor State Funds.

802611 – OP TRN FROM SOLICITOR STATE FUNDS **$ 83,117**

To provide funding to assist with State required services to victims of crimes.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
Job Title	**Positions**	**General Fund**	**Other Fund**	**Total**	**Grade**
Director	1		1	1	17
Victim Service Provider	2.5		2.5	2.5	13
Total Positions	3.5		3.5	3.5	

3.5 positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **$ 155**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS **$ 35**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee.

525041 – E-MAIL SERVICE CHARGES **$ 324**

The cost of e-mail is $6.75 per month per account. 4 accounts @ $6.75 per account times 12 months.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$ 2,250**

State law requires Victim Service Providers to be certified by completing a set number of hours of annual training. The requested amount is to cover the cost of this training.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$ 375**

To cover the cost of dues and essential subscriptions and books related to being a Victim Service Provider.

529903 – CONTINGENCY **$ 338**

To cover the costs of any unanticipated expenses of operating this program.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

SECTION I

COUNTY OF LEXINGTON
COMMUNITY JUVENILE ARBITRATION GRANT
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2501
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
458000	State Grant Income	60,000	60,000	60,000	60,000		
461000	Investment Interest	2	0	0	0		
801000	Op Trn from General Fund	63,412	63,412	63,412	63,412		
802140	Op Trn from Temporary Alcohol Bev	42,000	42,000	42,000	42,000		
	** Total Revenue (Section II)	165,414	165,412	165,412	165,412		
	*** Total Appropriation (Section III)			166,535	178,010		
	FUND BALANCE Beginning of Year			13,721	12,598		
	FUND BALANCE - Projected End of Year			12,598	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2501 Fund Name: Community Juvenile Arbitration Grant

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
458000	State Grant Income	$60,000	$60,000	$30,000	$60,000			$60,000		$60,000
461000	Investment Interest	$2	$0	$0	$0			$0		$0
801000	Op Trn from General Fund	$63,412	$63,412	$63,412	$63,412			$63,412		$63,412
802140	Op Trn from Temporary Alcohol Bev	$42,000	$42,000	$21,000	$42,000			$42,000		$42,000

SECTION III

COUNTY OF LEXINGTON
COMMUNITY JUVENILE ARBITRATION GRANT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Solicitor / Community Juvenile Arbitration 2501:**							
	Revenues:							
458000	State Grant Income	60,000	30,000	60,000	60,000	60,000		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund	63,412	63,412	63,412	63,412	63,412		
802140	Op Trn from Temporary Alcohol Bev	42,000	21,000	42,000	42,000	42,000		
	**** Total Revenue**	165,412	114,412	165,412	165,412	165,412		
	*****Total Appropriation**				166,535	178,010		
	FUND BALANCE Beginning of Year				13,721	12,598		
	FUND BALANCE - Projected End of Year				12,598	0		

COUNTY OF LEXINGTON
COMMUNITY JUVENILE ARBITRATION GRANT
Annual Budget
Fiscal Year - 2014-15

Fund: 2501
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	94,092	46,903	94,092	97,702		
510300	Part-time - 1 (.5 - FTE)	16,656	8,278	16,568	17,192		
511112	FICA - Employer's Portion	7,662	3,818	8,465	8,790		
511113	State Retirement - Employer's Portion	5,748	2,849	11,730	12,524		
511120	Employee Insurance - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	377	188	402	414		
511213	State Retirement - Employer's Portion (Retiree)	5,991	3,000	0	0		
519999	Personnel Contingency	0	0	3,939	0		
	*** Total Personnel**	**146,126**	**72,836**	**150,796**	**152,222**		
	Operating Expenses						
521000	Office Supplies	843	479	850	1,200		
521100	Duplicating	820	288	800	900		
522200	Small Equipment Repairs & Maintenance	0	0	0	775		
524201	General Tort Liability Insurance	150	75	155	155		
524202	Surety Bonds - 3	0	0	0	30		
524302	Court Ref Volunteer Liab Ins	610	0	636	700		
525000	Telephone	712	355	725	775		
525041	E-mail Service Charges - 3	243	122	243	243		
525100	Postage	2,482	1,501	2,500	3,000		
525210	Conference, Meeting & Training Expense	1,018	1,201	1,200	1,700		
525230	Subscriptions, Dues, & Books	160	0	200	250		
525240	Personal Mileage Reimbursement	1,789	476	1,900	2,000		
529903	Contingency	0	0	4,429	12,300		
	*** Total Operating**	**8,827**	**4,497**	**13,638**	**24,028**		
	**** Total Personnel & Operating**	**154,953**	**77,333**	**164,434**	**176,250**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	610		
540010	Minor Software	0	0	0	1,150		
	All Other Equipment	3,101	1,895	2,101	0		
	**** Total Capital**	**3,101**	**1,895**	**2,101**	**1,760**		
	***** Total Budget Appropriation**	**158,054**	**79,228**	**166,535**	**178,010**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2501	Fund Title:	Community Juvenile Arbitration
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Community Juvenile Arbitration

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	610
	Minor Software	1,150

**** Total Capital (Transfer Total to Section III)** **1,760**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Community Juvenile Arbitration Program

Program:

Objectives:

To provide a model community-based mediation/arbitration program that successfully diverts non-violent, first time juvenile offenders from the juvenile justice system, while promoting offender accountability, victim restitution, and the protection of the public. The program uses trained volunteers to conduct informal hearings in the community between law enforcement officers, victims and juvenile offenders. These Arbitrators act as mentors to many of the juvenile offenders by offering direction, guidance, and sanctions in their lives. The program must recruit, train, monitor and supervise an adequate number of community volunteers to handle 400 to 500 referrals annually. Community Juvenile Arbitration staff must recruit community service sites where juvenile offenders can repay the community by performing community service work. The Program offers restitution, community service and restorative justice to victims of crime. The restorative justice process is accomplished through engaging the victims throughout the arbitration process.

In 2014, the Lexington County Juvenile Arbitration Program reached its 31st year of operation. During this time, well over 10,000 families have been served through the Juvenile Arbitration Program in Lexington County. Lexington County, under the direction of Solicitor Myers, was the first County to establish a community based program to handle the needs of an overcrowded Juvenile Court System. The Lexington County Program is used as a model for Juvenile Arbitration Programs statewide. Currently, all 16 Judicial Circuits have a Juvenile Arbitration Program. Last year nearly 5,000 juveniles were diverted from the Juvenile Court System statewide saving an incredible amount of taxpayer dollars.

In November 2011, the Department of Juvenile Justice had a statewide evaluation of Arbitration Programs conducted by System Wide Solutions for calendar years 2007-2009. Lexington County had an eleven (11%) percent recidivism rate for that period. Juvenile offenders who participate in the Lexington County Juvenile Arbitration Program take ownership for their actions. Upon completion of the program, these juveniles become aware that their actions have consequences thus reducing the likelihood that they will reoffend as juveniles and adults.

Service Standards:

	SERVICE LEVELS				
Service Level Indicators:	**Actual FY 11/12**	**Actual FY 12/13**	**Actual July - Dec. FY 13/14**	**Estimated FY 13/14**	**Projected FY 14/15**
Cases referred	401	419	165	400	500
# Of arbitration hearings	291	257	123	280	350
# Of community service hours completed	2,474	2,647	1,233	2,500	2,500
Amount of victim restitution	$3,774	$3,078	$825	$2,000	$3,000
Charitable donations to local charities	$370	$498	$540	$700	$600

Statistics reflect closed cases. Statistical reports continue to reflect a substantially high rate of success for juveniles participating in the Arbitration process. The referrals come from the Department of Juvenile Justice, with the approval of a Family Court Solicitor.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

458000 – STATE GRANT INCOME **$ 60,000**

Each year, a contract for services is entered into with the State Department of Juvenile Justice for the purpose of providing partial funding for the Juvenile Arbitration Program.

461000 – INVESTMENT INTEREST **$ 0**

No investment interest is projected.

801000 – OP TRN FROM GENERAL FUND **$ 63,412**

Additional funding necessary for the operation of a community based county-wide Arbitration Program. In FY 2009-2010, County Council reached an agreement with Solicitor Myers to provide $63,412 from the General Fund for the Arbitration Program. As part of the agreement, Solicitor Myers was to keep a key position vacant in his General Fund Budget and the cost savings of this vacant position would be applied to the Arbitration Program. The position has remained vacant since the agreement was reached and was eliminated from the General Fund Budget in FY 2012-13.

802140 – OP TRN FROM TEMPORARY ALCOHOL BEVERAGE FEE **$ 42,000**

South Carolina Code of Laws Section 61-6-2010(B)(1)(d). This Statute allows revenue to be collected and used by the municipality or county for twelve purposes. One of those purposes is "(d) local youth mentor programs to serve juvenile offenders under the jurisdiction of family court".

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

Full Time Equivalent

Job Title	Positions	General Fund	Other Fund	Total	Grade
Director	1		1	1	17
Case Manager	1		1	1	11
Clerk	1		.5	.5	4
Total Positions	3		2.5	2.5	

2 of these positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **$ 1,200**

To cover routine office supplies (paper, pencils, file folders, etc.) as well as other costs of the Arbitration Program, such as colored paper for the newsletter, training materials, flyers and calendars.

521100 – DUPLICATING **$ 900**

This account is used to cover the cost of duplicating newsletters, incident reports, files for volunteer Arbitrators, law enforcement and victims.

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE **$ 775**

HP CF064A Maintenance Kit – (1) $ 425

The Juvenile Arbitration Program uses a high volume HP LaserJet printer which requires routine maintenance. This request is for the purchase a HP LaserJet CF064A maintenance kit.

InFocus Projector IN26+ Replacement Lamp – (1) $ 350

Replacement lamp for the Juvenile Arbitration projector.

524201 – GENERAL TORT LIABILITY INSURANCE **$ 155**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS **$ 30**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee.

524302 – COURT REF VOLUNTEER LIABILITY INSURANCE **$ 700**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated FY 2014-15 premium is $2,000.

525000 – TELEPHONE **$ 775**

This account covers the costs for phone service on three phones.

525041 – EMAIL SERVICE CHARGES **$ 243**

The cost of e-mail services is $6.75 per month per account. 3 accounts @ $6.75 per account times 12 months.

525100 – POSTAGE **$ 3,000**

The Community Juvenile Arbitration program sends out at least four notices on every hearing, one to the law enforcement officer, the victim, the subject and the Arbitrator. Monthly newsletters are distributed to over 50 volunteers and interested parties to make them aware of scheduled prison tours, educational programs, program training, special monthly programs and events, recognition of volunteers and law enforcement officers. Juvenile apology letters, essays, and book reports are copied and mailed to the victims, schools, and volunteers. Quarterly reports and requisitions are mailed to the Department of Juvenile Justice.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$ 1,700**

To cover the costs of training/conferences; Victim's Service Provider Training, PTI, Volunteer Management and Social Worker state mandated certification hours and licensing requirements for the Director and Case Manager.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$ 250**

This account will pay for dues to the Pre-Trial Intervention Association and the Social Work License Fee for the Program Director.

525240 – PERSONAL MILEAGE REIMBURSEMENT **$ 2,000**

Community Juvenile Arbitration business is conducted via a personal vehicle by the Director and Case Manager. The Case Manager must travel to and supervise the Ropes Course, prison/jail tours, Adopt-A-Highway, Media Literacy, Get Smart, and special community service projects all around the county. An event or scheduled activity occurs weekly. These trips include traveling to prisons, to arbitrators' homes, to arbitration hearings, to community service sites and projects, to law enforcement offices, to schools, to counseling offices and many other places. Also, the Director must attend State Office DJJ Arbitration Directors meetings, State budget meetings, volunteer meetings, volunteer training, Youth Worker and LRADAC meetings and speaking engagements to recruit new volunteers in the entire Circuit area.

529903 – CONTINGENCY **$ 12,300**

To cover the costs of any unanticipated expenses of operating the program.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **$ 610**

Electric 3-Hole Punch – (1) $ 360

Every year, Juvenile Arbitration prepares training manuals for the program's volunteers. These manuals include updated guidelines and procedures on the Juvenile Arbitration Program. The requested item is an electric medium-duty 3-hole punch that can handle 30 to 50 sheets at a time.

Miscellaneous small tools and minor equipment $ 250

This request is to cover the cost of small tools and equipment that may need replacing such as telephones, calculators, staplers, etc.

540010 – MINOR SOFTWARE **$ 1,150**

Microsoft Office Professional – (3) $ 1,150

This request is to upgrade the Microsoft Office 2007 suite to the latest version of Microsoft Office. The requested Professional version of Microsoft Office includes Microsoft Access, which is the program used to run the Juvenile Arbitration case management system.

SECTION I

COUNTY OF LEXINGTON
SOLICITOR / FORFEITURE (NARCOTICS) FUND
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2610
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
456400	Narcotics Confiscation	8,338	7,948	10,000	10,000		
461000	Investment Interest	0	0	0	100		
	**** Total Revenue (Section II)**	8,338	7,948	10,000	10,100		
	***** Total Appropriation (Section III)**			29,516	29,511		
	Contingency: Unused			21,463			
	FUND BALANCE Beginning of Year			17,464	19,411		
	FUND BALANCE - Projected End of Year			19,411	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2610 Fund Name: Solicitor Forfeiture (Narcotics) Fund

Organ. #: 141200 Organ. Name: Solicitor

						Budget				
Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Units of Service	Current Fee	Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
456400	Narcotics Confiscation	$8,338	$7,948	$1,947	$10,000			$10,000		$10,000
461000	Investment Interest	$0	$0	$0	$0			$100		$100

SECTION III

COUNTY OF LEXINGTON
SOLICITOR / FORFEITURE (NARCOTICS) FUND
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Sol/Forfeiture (Narcotics) Fund 2610:**							
	Revenues:							
456400	Narcotics Confiscation	7,948	1,947	10,000	10,000	10,000		
461000	Investment Interest	0	0	0	0	100		
	**** Total Revenue**	7,948	1,947	10,000	10,000	10,100		
	*****Appropriation Total**				29,516	29,511		
	Contingency:							
	Unused				21,463			
	FUND BALANCE							
	Beginning of Year				17,464	19,411		
	FUND BALANCE - Projected							
	End of Year				19,411	0		

Fund: 2610
Division: Judicial
Organization: 141200 - Solicitor (FREEZE POSITIONS UNTIL REVENUE IS RECEIVED)

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	0	0	0	0		
511112	FICA - Employer's Portion	0	0	0	0		
511113	State Retirement - Employer's Portion	0	0	0	0		
511120	Employees Insurance - 2	0	0	0	0		
511130	Workers Compensation	0	0	0	0		
519999	Personnel Contingency	0	0	0	0		
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
524201	General Tort Liability Insurance	0	0	0	0		
524202	Surety Bonds - 2	0	0	0	0		
525041	E-mail Service Charges	0	0	0	0		
529903	Contingency	0	0	29,516	29,511		
	*** Total Operating**	**0**	**0**	**29,516**	**29,511**		
	**** Total Personnel & Operating**	**0**	**0**	**29,516**	**29,511**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**0**	**0**	**29,516**	**29,511**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2610	Fund Title:	Sol / Forfeiture (Narcotics) Fund
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Sol / Forfeiture (Narcotics) Fund

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

**** Total Capital (Transfer Total to Section III)** **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Forfeiture (Narcotics) Fund

Program:

Objectives:

In 1990, the South Carolina General Assembly enacted legislation directing that forfeitures from narcotics cases – after liquidating to cash – are to be shared according to a set formula by the arresting law enforcement agency, the Solicitor's Office, and the State Treasurer.

Further, the law limits the Solicitor's use of these proceeds to cover costs related to drug prosecutions and any litigation that may arise from them.

There is a specific prohibition against supplanting local government funds.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

456400 – NARCOTICS CONFISCATION **$ 10,000**

The revenues used to fund this account come from successful forfeiture actions which arise from the trafficking and distribution of illegal drugs. These forfeited funds are split according to a statutory formula between the initiating law enforcement agency, the Solicitor, and the State Treasurer. No General Fund money is involved.

461000 – INVESTMENT INTEREST **$ 100**

Interest earned on Solicitor's Forfeiture (Narcotics) funds.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
Job Title	Positions	General Fund	Other Fund	Total	Grade
Case Manager	1		1	1	9
Secretary I	1		1	1	6
Total Positions	2		2	2	

All of the above positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **$ 0**

To cover the cost of general tort liability insurance coverage, per Risk Management. All positions are frozen until revenue is received. Therefore, no general tort liability insurance is required for fiscal year 2014-15.

524202 – SURETY BONDS **$ 0**

The cost of surety bonds is $10 per employee. All positions are frozen until revenue is received. Therefore, no surety bond is required for fiscal year 2014-15.

525041 – E-MAIL SERVICE CHARGES **$ 0**

To cover the cost of e-mail services.

529903 – CONTINGENCY **$ 29,511**

To cover the costs of any unanticipated expenses.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

SECTION I

COUNTY OF LEXINGTON
SOLICITOR STATE FUNDS
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2611
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated FY 13-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
443500	Bond Estreatments	34,395	16,919	15,000	15,000		
451500	Circuit Solicitor - State Supplement	265,315	201,431	424,209	149,144		
	** **Total Revenue (Section II)**	299,710	218,350	439,209	164,144		
	*** **Total Appropriation (Section III)**			489,959	488,301		
	Contingency						
	Vacant Positions - 4/FT w/ fringes			0	(324,157)		
	Unused			50,295			
	FUND BALANCE						
	Beginning of Year			455	0		
	FUND BALANCE - Projected						
	End of Year			0	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2611 Fund Name: Solicitor State Funds

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
443500	Bond Estreatments	$34,395	$16,919	$11,288	$15,000			$15,000		$15,000
451500	Circuit Solicitor - State Supplement	$265,315	$201,431	$63,222	$424,209			$149,144		$149,144

SECTION III

COUNTY OF LEXINGTON
SOLICITOR STATE FUNDS
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Solicitor - State Funds 2611:**							
	Revenues:							
443500	Bond Estreatments	16,919	11,288	15,000	15,000	15,000		
451500	Circuit Solicitor - State Supplement	201,431	63,222	424,209	424,209	149,144		
	**** Total Revenue**	218,350	74,510	439,209	439,209	164,144		
	*****Appropriation Total**				489,959	488,301		
	Contingency:							
	Vacant Positions - 4/FT w/ fringes				0	(324,157)		
	Unused				50,295			
	FUND BALANCE Beginning of Year				455	0		
	FUND BALANCE - Projected End of Year				0	0		

COUNTY OF LEXINGTON
SOLICITOR STATE FUNDS
Annual Budget
Fiscal Year - 2013-14

Fund: 2611
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 4.00	51,619	3,541	248,673	253,738		
510300	Part Time - 1 (0.90 - FTE)	36,353	18,083	32,718	33,899		
511112	FICA - Employer's Portion	6,266	1,445	21,526	22,005		
511113	State Retirement - Employer's Portion	9,325	2,292	29,827	31,353		
511120	Employee Insurance - 4	14,950	3,900	31,200	31,200		
511130	Workers Compensation	317	78	1,080	1,036		
511213	SCRS - Emplr. Port. (Retiree)	0	0	0	0		
519999	Personnel Contingency	0	0	10,015	0		
	*** Total Personnel**	**118,830**	**29,339**	**375,039**	**373,231**		
	Operating Expenses						
524201	General Tort Liability Insurance	219	110	226	226		
524202	Surety Bonds - 5	0	0	0	50		
525021	Smart Phone Charges	84	0	0	0		
525041	E-mail Service Charges	1,314	604	1,377	1,377		
525210	Conference, Meeting & Training Expense	439	0	2,500	2,600		
525230	Subscriptions, Dues, & Books	0	0	700	700		
	*** Total Operating**	**2,056**	**714**	**4,803**	**4,953**		
	**** Total Personnel & Operating**	**120,886**	**30,053**	**379,842**	**378,184**		
	Capital						
540000	Small Tools & Minor Equipment	54	0	0	0		
	**** Total Capital**	**54**	**0**	**0**	**0**		
	Other Financing Uses						
812460	Op Trn to Drug Court	27,000	0	27,000	27,000		
812500	Op Trn to Sol/Victim Witness	70,000	0	83,117	83,117		
	*****Total Other Financing Uses**	**97,000**	**0**	**110,117**	**110,117**		
	***** Total Budget Appropriation**	**217,940**	**30,053**	**489,959**	**488,301**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2611	Fund Title:	Solicitor State Funds
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Solicitor State Funds

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

** Total Capital (Transfer Total to Section III) **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Solicitor State Funds

Program:

Objective:

Funds appropriated for Solicitor State Support are allocated to the SC Commission on Prosecution Coordination to be distributed on a per capita basis (using the latest decennial census) to the 16 Circuit Solicitors. This appropriation may not be used to supplant local funding. Any balance remaining at the end of a fiscal year must be carried over to the next year.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

443500 – BOND ESTREATMENTS **$ 15,000**

Pursuant to SC Code of Laws Section 17-15-260, the Solicitor's Office receives 25% of the total revenue collected from the estreatment of surety bonds. The County General Fund receives a 50% share of the revenue, unless the case was generated within a municipality. If this is the case, the County General Fund and the municipality each get a 25% share. The remaining 25% goes to the State General Fund. Thus, if the Solicitor's portion is $15,000, the County General Fund will receive between $15,000 and $30,000, depending on which law enforcement agency generated the underlying cases. The Solicitor's Office has been diligent in seeking the estreatments of bonds which has led to bonding companies being more vigorous in finding defendants who have bench warrants issued against them. It is estimated that the Solicitor's Office share of estreatments for FY 2014-15 will be approximately $15,000.

451500 – CIRCUIT SOLICITOR – STATE SUPPLEMENT **$ 149,144**

State appropriation to provide supplemental funding for the Eleventh Judicial Circuit Solicitor's Office.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

Full Time Equivalent

Job Title	Positions	General Fund	Other Fund	Total	Grade
Assistant Solicitor II	2		2	2	25
Assistant Solicitor I	2		2	2	19
Secretary (part-time)	.9		.9	.9	6
Total	4.9		4.9	4.9	

All of the above positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **$ 226**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS - 5 **$ 50**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee.

525021 – SMART PHONE CHARGES **$ 0**

None.

525041 – E-MAIL SERVICE CHARGES **$ 1,377**

The cost of e-mail services is $6.75 per month per account. 17 accounts @ 6.75 per account times 12 months.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$ 2,600**

To cover the cost of continuing education conferences and courses for the attorneys to maintain their licenses.

525230 – SUBSCRIPTIONS, DUES & BOOKS **$ 700**

This account will cover costs associated with law books and annual updates; reference books and journals; subscriptions; SC Bar Association Dues and other required materials necessary to aid/improve prosecution within the Office of Solicitor.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

OTHER FINANCING USES

812460 – OP TRN TO DRUG COURT **$ 27,000**

The Solicitor's State Funds contribution to the Drug Court Program.

812500 – OP TRN TO VICTIM WITNESS PROGRAM **$ 83,117**

To provide funding to assist with State required services to victims of crimes.

SECTION I

COUNTY OF LEXINGTON
PRE-TRIAL INTERVENTION GRANT
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2612
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
456100	Program Income	190,656	185,248	316,209	314,272		
	** Total Revenue (Section II)	190,656	185,248	316,209	314,272		
	*** Total Appropriation (Section III)			316,236	313,999		
	FUND BALANCE Beginning of Year			(246)0	(273)		
	FUND BALANCE - Projected End of Year			(273)	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2612 Fund Name: Pre-Trial Intervention Grant

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget				
						Units of Service	Current Fee	Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
456100	Program Income	$190,656	$185,248	$91,669	$316,209			$314,272		$314,272

SECTION III

COUNTY OF LEXINGTON
PRE-TRIAL INTERVENTION GRANT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Pre-Trial Intervention Fund 2612:**							
	Revenue:							
456100	Program Income	185,248	91,669	316,209	316,209	314,272		
	**** Total Revenue**	185,248	91,669	316,209	316,209	314,272		
	*****Total Appropriation**				316,236	313,999		
	FUND BALANCE Beginning of Year				(246)	(273)		
	FUND BALANCE - Projected End of Year				(273)	0		

Fund: 2612
Division: Judicial
Organization: 141200 - Pre-Trial Intervention

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 5	135,652	68,172	223,642	228,266		
511112	FICA - Employer's Portion	9,291	4,629	17,109	17,463		
511113	State Retirement - Employer's Portion	14,379	7,226	23,706	24,881		
511120	Employee Insurance - 5	23,400	11,700	39,000	39,000		
511130	Workers Compensation	489	246	858	822		
519999	Personnel Contingency	0	0	7,959	0		
	*** Total Personnel**	**183,211**	**91,973**	**312,274**	**310,432**		
	Operating Expenses						
521100	Duplicating	1,792	741	2,476	1,940		
524201	General Tort Liability Insurance	167	83	173	172		
524202	Surety Bonds - 5	0	0	0	50		
524302	Court Ref Volunteer Liab Ins	0	0	908	1,000		
525041	E-mail Service Charges - 5	324	155	405	405		
529903	Contingency	0	0	0	0		
	*** Total Operating**	**2,283**	**979**	**3,962**	**3,567**		
	**** Total Personnel & Operating**	**185,494**	**92,952**	**316,236**	**313,999**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**185,494**	**92,952**	**316,236**	**313,999**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014 - 2015

Fund #	2612	Fund Title:	Pre-Trial Intervention Grant
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Pre-Trial Intervention Grant

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

**** Total Capital (Transfer Total to Section III)** **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Pre-Trial Intervention Program

Program:

Objectives:

To assist the Circuit Solicitor, magistrates and city court judges in the handling of criminal cases by diverting offenders with no significant criminal history as specified by law from the traditional criminal justice system process into a program that promotes accountability and responsibility through counseling, community service and restitution to the victim resulting in dismissal of criminal charges, thereby relieving the courts of this burden of cases.

Service Standards:

a. To assist the Circuit Solicitor, magistrates and city court judges in the diversion of appropriate cases to the Pre-Trial Intervention (PTI) program.
b. To conduct application interviews, investigate the application by contacting victims, arresting officers and performing criminal history checks and accessing state PTI database to ensure that applicant has not previously been accepted into a PTI program.
c. Determine eligibility and present to Solicitor for approval; upon approval, schedule orientation date. If rejected, complete proper paperwork to return case to court.
d. Accept defendants into program, assign program requirements, make counseling and drug testing schedule, determine restitution amount and payment schedule.
e. Monitor progress through program and recommend successful completion or termination to Solicitor.
f. Complete proper paperwork and documentation of case in computer and in compliance with state statutes.

Service Level Indicators:	Actual FY 11/12	Actual FY 12/13	Actual July - Dec. FY 13/14	Estimated FY 13/14	Projected FY 14/15
Applications	903	911	492	938	940
Accepted	849	834	420	808	810
Rejected	238	216	140	201	155
Terminated	197	164	67	135	135
Completed	707	671	351	702	715

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

456100 – PROGRAM INCOME **$ 314,272**

The Pre-Trial Intervention program charges fees as set by SC Code of Laws Section 17-22-10. The application fee is $100 and the participation fee is $250. However, the Solicitor can waive fees in cases of indigence. The application fees are estimated to be $94,000 and the participation fees are estimated at $202,500 (810 participants x $250 = $202,500) plus $17,772 in carryover participant payment plan fees).

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
Job Title	Positions	General Fund	Other Fund	Total	Grade
Director	1		1	1	18
Case Manager II	1		1	1	14
Case Manager I	2		2	2	12
Sr. Admin Asst.	1		1	1	9
Total Positions	5		5	5	

All of the above positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521100 – DUPLICATING **$ 1,940**

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, verification of community service sheets and other documents used in our daily work.

524201 – GENERAL TORT LIABILITY INSURANCE **$ 172**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS **$ 50**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee. $10 x 5 full time employees equals $50.

524302 – COURT REF VOLUNTEER LIABILITY INSURANCE **$ 1,000**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated FY 2014-15 premium is $2,000.

525041 – E-MAIL SERVICE CHARGES **$ 405**

The cost of e-mail services is $6.75 per month per account. 5 accounts @ $6.75 per account times 12 months.

529903 – CONTINGENCY **$ 0**

To cover the costs of any unanticipated expenses of operating the program.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

SECTION I

COUNTY OF LEXINGTON
WORTHLESS CHECK UNIT
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2613
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated FY 13-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:				180,773		
431004	Worthless Check Fees	209,690	224,023	161,626	~~172,973~~		
461000	Investment Interest	579	139	400	300		
	**** Total Revenue (Section II)**	210,269	224,162	162,026	181073 ~~173,273~~		
	***** Total Appropriation (Section III)**			366,577	358,073		
	Contingency:						
	Vacant Positions - 2/FT - 1/PT w/fringes			(96,227)	(106,028)		
	~~Insurance Not Needed - 1 active FT position~~				~~(7,800)~~,		
	Unused			27,862			
	FUND BALANCE						
	Beginning of Year			151,434	70,972		
	FUND BALANCE - Projected						
	End of Year			70,972	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2613 Fund Name: Worthless Check Unit

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
431004	Worthless Check Fees	$209,690	$224,023	$102,220	$161,626			$172,973		$172,973
461000	Investment Interest	$579	$139	$139	$400			$300		$300

SECTION III

COUNTY OF LEXINGTON
WORTHLESS CHECK UNIT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Solicitor / Worthless Check Unit 2613:**							
	Revenues:					180,773		
431004	Worthless Check Fees	224,023	102,220	161,626	161,626	~~172,973~~		
461000	Investment Interest	420	139	400	400	300		
	**** Total Revenue**	224,443	102,359	162,026	162,026	181,073 ~~173,273~~		
	*****Total Appropriation**				366,577	358,073		
	Contingency:							
	Vacant Positions - 2/FT - 1/PT w/fringes				(96,227)	(106,028)		
	~~Insurance Not Needed - 1 active FT position~~					~~(7,800)~~		
	Unused				27,862			
	FUND BALANCE							
	Beginning of Year				151,434	70,972		
	FUND BALANCE - Projected							
	End of Year				70,972	0		

COUNTY OF LEXINGTON
WORTHLESS CHECK UNIT
Annual Budget
Fiscal Year - 2014-15

Fund: 2613
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 5	160,970	60,807	177,389	177,389		
510300	Part Time - 2 (1.475 FTE)	19,366	9,673	39,537	47,491		
511112	FICA Cost	12,516	5,030	16,595	17,204		
511113	SCRS - Employer's Portion	20,649	6,445	22,994	24,512		
511120	Employee Insurance - 5	29,250	11,700	39,000	39,000		
511130	Workers Compensation	608	234	808	810		
511213	SCRS - Employer's Portion (Retiree)	2,053	1,025	0	0		
519999	Personnel Contingency	0	0	0	0		
	*** Total Personnel**	**245,412**	**94,914**	**296,323**	**306,406**		
	Operating Expenses						
520200	Contracted Services	2,455	962	2,530	2,000		
521000	Office Supplies	2,569	402	2,900	2,500		
521100	Duplicating	1,096	182	2,000	1,500		
521200	Operating Supplies	0	0	100	0		
522200	Small Equipment Repairs & Maint.	0	636	650	650		
524201	General Tort Liability Insurance	213	106	220	219		
524202	Surety Bonds - 7	0	0	0	70		
525000	Telephone	1,873	926	1,900	1,950		
525020	Pagers and Cell Phones	721	66	108	0		
525021	Smart Phone Charges	0	0	672	700		
525041	E-mail Service Charges - 2	176	81	162	162		
525100	Postage	12,885	6,363	18,500	16,000		
525210	Conference, Meeting & Training Expense	227	0	1,000	750		
525230	Subscriptions, Dues, & Books	0	0	350	0		
525240	Personal Mileage Reimbursement	3,822	1,678	5,000	5,000		
527040	Outside Personnel (Temporary)	0	4,267	6,000	10,000		
529903	Contingency	0	0	27,862	1,966		
	*** Total Operating**	**26,037**	**15,669**	**69,954**	**43,467**		
	**** Total Personnel & Operating**	**271,449**	**110,583**	**366,277**	**349,873**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	300	300		
540010	Minor Software	0	0	0	2,500		
	All Other Equipment	0	0	0	5,400		
	**** Total Capital**	**0**	**0**	**300**	**8,200**		
	***** Total Budget Appropriation**	**271,449**	**110,583**	**366,577**	**358,073**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2613	Fund Title:	Worthless Check Unit
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Worthless Check Unit

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	300
	Minor Software	2,500
5	F1- Desktop Computers w/ Dual Monitor – RPL	4,400
5	22" Flat Panel Monitors - Addnl	1,000

**** Total Capital (Transfer Total to Section III)** **8,200**

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Worthless Check Unit

Program:

Objectives:

The Worthless Check Unit was established by the Solicitor's Office under authority of FY 2003-04 State Budget Proviso 33.6 and is currently operating pursuant to SC Code of Laws Section 17-22-710. It is designed to assist victims of fraudulent checks in collecting restitution. This optional program is provided at no cost to the victims.

The program is self-supporting and provides additional revenue to Lexington County through fees added to each fraudulent check processed by the Worthless Check Unit. Depending on the amount of the fraudulent check, the Worthless Check Unit receives between $50-$150 on each paid check, while Lexington County receives $41 on each paid check.

In January 2012, the Worthless Check Unit began working with the Lexington County Sheriff's Office to assist them with dormant check warrant cases. A dormant check warrant is a warrant where unsuccessful attempts have been made by the Lexington County Sheriff's Office to locate the check writer.

Processed check cases by fiscal year (July 1 to June 30)

SERVICE LEVELS

Service Level Indicators:	Actual FY 11/12	Actual FY 12/13	Actual July - Dec. FY 13-14	Anticipated FY 13-14	Estimated FY 14-15
Traditional Check Cases	4,137	3,286	1,656	3,100	2,800
Dormant Check Warrant Cases	2,824	6,005	2,721	5,450	3,500
Total	**6,961**	**9,291**	**4,377**	**8,550**	**6,300**

Terminology:

- Traditional Check Cases - Checks that are submitted to the Worthless Check Unit by the victim or his/her representative.
- Dormant Check Warrant Cases - a warrant where unsuccessful attempts have been made by the Lexington County Sheriff's Office to locate the check writer.

Program synopsis based on calendar year (January 1 to December 31)

	SERVICE LEVELS			
Service Level Indicators:	**Calendar Year 2010**	**Calendar Year 2011**	**Calendar Year 2012**	**Calendar Year 2013**
Traditional Check Cases				
- Received	5,202	4,541	3,728	3,103
- Collected	4,761	3,628	3,074	2,349
- Collection Rate	92%	80%	82%	76%
-Avg. Solicitor Fee	$55.08	$56.36	$56.49	$59.71
Dormant Check Warrant Cases				
- Received	-	-	5,859	5,694
- Collected	-	-	1,177	1,493
- Collection Rate	-	-	20%	26%
- Avg. Solicitor Fee	-	-	$50.34	$50.45
Merchant Restitution/Service Fees	$1,137,856.06	$1,014,221.51	$930,522.79	$873,271.24

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

431004 – WORTHLESS CHECK FEES **$ 172,973**

The Worthless Check Fees are established in SC Code of Laws Section 17-22-710. It states that for every check, the fee ranges from $50 to $150 depending on the amount of the check. Estimated revenues are determined by using the formula in the charts below. The Worthless Check Unit FY 2014-15 estimated revenues are $172,973.

Traditional Check Cases		
FY 14-15 estimate of checks received		2,800
Calendar year 2013 collection rate	x	76%
FY 14-15 estimate of checks collected		2,128
Calendar year 2013 average Solicitor fee	x	$59.71
Traditional Check Cases estimated revenue		**$127,062.88**
Dormant Check Warrant Cases		
FY 14-15 estimate of checks received		3,500
Calendar year 2013 collection rate	x	26%
FY 14-15 estimate of checks collected		910
Calendar year 2013 average Solicitor fee	x	$50.45
Dormant Check Warrant Cases estimated revenue		**$45,909.50**
Estimated Revenue Summary		
Traditional Check Cases estimated revenue		$127,062.88
Dormant Check Warrant Cases estimated revenue	+	$45,909.50
Total estimated revenue		**$172,972.38**

461000 – INVESTMENT INTEREST **$ 300**

Interest earned on Worthless Check Fees.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
Job Title	**Positions**	**General Fund**	**Other Fund**	**Total**	**Grade**
Director	1		1	1	16
Case Manager	1		1	1	9
Secretary	1		1	1	6
Clerk	2		2	2	4
Clerk P/T	2		1.475	1.475	4
Total Positions	7		6.475	6.475	

The five full time positions qualify for health insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES **$ 2,000**

To cover the cost of West's CLEAR (Consolidated Lead Evaluation and Reporting). This service is available only to Law Enforcement Agencies and allows for a detailed search of public records and public utilities to aid the Worthless Check Unit in locating check writers.

521000 – OFFICE SUPPLIES **$ 2,500**

This account will cover routine office supplies (paper, pens, sheet protectors, envelopes) as well as other supplies such as toner for the 3 high volume LaserJet Printers.

521100 – DUPLICATING **$ 1,500**

This account will cover the cost of duplicating forms, letters, applications, warrants, documents, receipts, police reports and other documents.

521200 – OPERATING SUPPLIES **$ 0**

None.

522200 – SMALL EQUIPMENT REPAIRS & MAINTENANCE **$ 650**

The Worthless Check Unit uses 3 high volume printers that require routine maintenance. This account will cover the cost of the routine maintenance and possible repairs of the printers.

524201 – GENERAL TORT LIABILITY INSURANCE **$ 219**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 - SURETY BONDS **$ 70**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee.

525000 – TELEPHONE **$ 1,950**

This account will cover the cost of telephone service.

525020 – PAGERS AND CELL PHONES **$ 0**

None.

525021 – SMART PHONE CHARGES **$ 700**

To cover the cost of the Worthless Check Unit Director's smart phone charges.

525041 – E-MAIL SERVICE CHARGES **$ 162**

The cost of e-mail services is $6.75 per month per account. 2 accounts @ $6.75 per account times 12 months.

525100 – POSTAGE **$ 16,000**
To cover the cost of postage for mailing first class mail, certified letters and large envelopes.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$ 750**
To cover the cost of conferences required for certification.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$ 0**
None.

525240 – PERSONAL MILEAGE REIMBURSEMENT **$ 5,000**
Estimated cost of mileage reimbursement for the Director who travels to meet with merchants, and attend court at Magistrate's offices.

527040 – OUTSIDE PERSONNEL (TEMPORARY) **$ 10,000**
This request is to cover the cost of any temporary personnel.

529903 - CONTINGENCY **$ 1,966**
To cover the costs of any unanticipated expenses of operating the unit.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST:

54000 – SMALL TOOLS & MINOR EQUIPMENT **$ 300**

To cover the cost of miscellaneous items such as calculators, phone headsets, and minor furniture.

540010 – MINOR SOFTWARE **$ 2,500**

Microsoft Office Professional – (7) $ 2,500

This request is to upgrade the Microsoft Office 2007 suite to the latest version of Microsoft Office. The requested Professional version of Microsoft Office includes Microsoft Access, which is the program used to run the Worthless Check Unit case management system.

5A– (5) F1 – DESKTOP COMPUTERS W/ DUAL MONITOR - RPL **$ 4,400**

This request is to upgrade the computers used by the Worthless Check Unit that are over 5 years old. The Worthless Check Unit needs to upgrade to a dual monitor computer system to allow the user to have multiple windows open at the same time. For example, the user may have the Worthless Check Program open while comparing a check image to the data in the software.

5A– (5) 22" FLAT PANEL MONITORS - ADDNL **$ 1,000**

The Worthless Check Unit is requesting 5 replacement computers with dual monitor support. This request is for the second monitor for the replacement computers.

SECTION I

COUNTY OF LEXINGTON
SOLICITOR / DUI/DRUG CASE PROSECUTION
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2614
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated FY 13-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
456100	Program Income	6	0	76,000	75,412		
	**** Total Revenue (Section II)**	6	0	76,000	75,412		
	***** Total Appropriation (Section III)**			76,000	75,412		
	FUND BALANCE Beginning of Year			0	0		
	FUND BALANCE - Projected End of Year			0	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-15

Fund #: 2614 Fund Name: Solicitor / DUI/Drug Case Prosecution

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
456100	Program Income	$6	$0	$16,832	$76,000			$75,412		$75,412

SECTION III

COUNTY OF LEXINGTON
SOLICITOR / DUI/DRUG CASE PROSECUTION
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Sol / DUI/Drug Case Prosecution 2614:**							
	Revenue:							
456100	Program Income	0	16,832	76,000	76,000	75,412		
	**** Total Revenue**	0	16,832	76,000	76,000	75,412		
	*****Total Appropriation**				76,000	75,412		
	FUND BALANCE Beginning of Year				0	0		
	FUND BALANCE - Projected End of Year				0	0		

Fund: 2614
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	0	26,567	55,332	55,332		
511112	FICA - Employer's Portion	0	1,966	4,233	4,233		
511113	State Retirement - Employer's Portion	0	2,816	5,865	6,032		
511120	Employee Insurance - 1	0	3,900	7,800	7,800		
511130	Workers Compensation	0	96	213	200		
519999	Personnel Contingency	0	0	0	0		
	*** Total Personnel**	**0**	**35,345**	**73,443**	73,597		
	Operating Expenses						
524201	General Tort Liability Insurance	0	0	24	24		
524202	Surety Bonds - 1	0	0	0	10		
525021	Smart Phone Charges	0	167	1,020	700		
525041	E-mail Service Charges	0	14	81	81		
525210	Conference, Meeting & Training Expense	0	691	800	800		
525240	Personal Mileage Reimbursement	0	99	632	200		
	*** Total Operating**	**0**	**971**	**2,557**	1,815		
	**** Total Personnel & Operating**	**0**	**36,316**	**76,000**	75,412		
	Capital						
	*** Total Capital**	**0**	**0**	**0**	0		
	***** Total Budget Appropriation**	**0**	**36,316**	**76,000**	75,412		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2614	Fund Title:	Solicitor / DUI/Drug Case Prosecution
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Solicitor / DUI/Drug Case Prosecution

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

**** Total Capital (Transfer Total to Section III)** **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Solicitor DUI/Drug Case Prosecution

Program:

Objective:

The prosecutor position in this fund primarily handles alcohol and/or drug related driving offense cases. This position is funded entirely through the Eleventh Judicial Circuit Solicitor's State Funds, with no money coming from the Lexington County General Fund.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

456100 – PROGRAM INCOME **$ 75,412**

The funding for this position is from the Eleventh Judicial Circuit Solicitor's State Funds. The Solicitor reimburses the County on a quarterly basis for expenses incurred. No General Fund money is involved.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
Job Title	**Positions**	**General Fund**	**Other Fund**	**Total**	**Grade**
Assistant Solicitor I	1		1	1	22
Total	1		1	1	

This position requires insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 – GENERAL TORT LIABILITY INSURANCE **$ 24**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS **$ 10**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee.

525021 – SMART PHONE CHARGES **$ 700**

To cover the annual cost of a smart phone.

525041 – E-MAIL SERVICE CHARGES **$ 81**

The cost of e-mail services is $6.75 per month per account. 1 account @ $6.75 per account times 12 months.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$ 800**

To cover the cost of continuing education conferences and courses for the attorney to maintain his/her license.

525240 – PERSONAL MILEAGE REIMBURSEMENT **$ 200**

To cover the cost of reimbursing the Assistant Solicitor for mileage when using his/her personal vehicle for work related business, to include traveling to court.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPTIAL REQUEST

No capital items are requested.

SECTION I

COUNTY OF LEXINGTON
ALCOHOL EDUCATION PROGRAM
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2615
Division: SOLICITOR
Organization: 141200 - SOLICITOR

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated FY 13-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
456100	Program Income	23,443	23,555	48,000	48,000		
	**** Total Revenue (Section II)**	23,443	23,555	48,000	48,000		
	***** Total Appropriation (Section III)**			137,114	126,179		
	Contingency						
	Vacant Position - 1/FT w/fringes			(55,513)	(55,624)		
	Unused			56,156			
	FUND BALANCE						
	Beginning Year			0	22,555		
	FUND BALANCE - Projected						
	End of Year			22,555	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2615 Fund Name: Alcohol Education Program

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
456100	Program Income	$23,443	$23,555	$11,943	$48,000			$48,000		$48,000

SECTION III

COUNTY OF LEXINGTON
ALCOHOL EDUCATION PROGRAM
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Alcohol Education Program 2615:**							
	Revenues:							
456100	Program Income	23,555	11,943	48,000	48,000	48,000		
	**** Total Revenue**	23,555	11,943	48,000	48,000	48,000		
	*****Total Appropriation**				137,114	126,179		
	Contingency:							
	Vacant Position - 1/FT w/fringes				(55,513)	(55,624)		
	Unused				56,156			
	FUND BALANCE							
	Beginning of Year				0	22,555		
	FUND BALANCE - Projected							
	End of Year				22,555	0		

Fund: 2615
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1.3	17,902	8,944	57,292	58,851		
511112	FICA - Employer's Portion	1,305	653	4,383	4,503		
511113	State Retirement - Employer's Portion	1,898	948	6,073	6,415		
511120	Employee Insurance - 1.3	2,340	1,170	10,140	10,140		
511130	Workers Compensation	64	32	220	212		
519999	Personnel Contingency	0	0	2,040	0		
	*** Total Personnel**	**23,509**	**11,747**	**80,148**	**80,121**		
	Operating Expenses						
521100	Duplicating	0	0	500	0		
524201	General Tort Liability Insurance	46	23	47	47		
524202	Surety Bonds - 1.3	0	0	0	13		
524302	Court Referred Volunteer Liability Ins	0	0	182	200		
525041	E-mail Service Charges	0	0	81	81		
529903	Contingency	0	0	56,156	45,717		
	*** Total Operating**	**46**	**23**	**56,966**	**46,058**		
	**** Total Personnel & Operating**	**23,555**	**11,770**	**137,114**	**126,179**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**23,555**	**11,770**	**137,114**	**126,179**		

SECTION IV

2COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2615	Fund Title:	Alcohol Education Program
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Alcohol Education Program

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

**** Total Capital (Transfer Total to Section III)** **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Alcohol Education Program

Program:

Objectives:

To facilitate the handling of alcohol related criminal cases by diverting offenders from Magistrate and Municipal Court with no significant criminal history from the traditional criminal justice system. The Alcohol Education Program (AEP) promotes accountability and responsibility through educational counseling, community service and a defensive driving/practical skills course. The program serves in aiding courts with the burden of these cases.

Service Standards:

- To assist Magistrate and Municipal Court Judges in the diversion of appropriate cases into AEP.
- To conduct application interviews and perform criminal history checks.
- Determine eligibility and present to Solicitor for approval.
- Accept defendants into program, assign program requirements, make counseling schedule and defensive driving/practical skills appointments.
- Recruit community service sites that will provide meaningful experiences for the young adults.
- Monitor progress through program and recommend successful completion or termination to Solicitor.
- Complete proper paperwork and documentation of case in the computer in compliance with state statute.

SERVICE LEVELS

Service Level Indicators:	Actual FY 11/12	Actual FY 12/13	Actual July –Dec. FY 13/14	Estimated FY 13/14	Projected FY 14/15
Enrolled	228	139	47	185	185
Successful	212	134	47	175	175
Terminated	14	14	5	13	13

*** All Enrolled participants in the AEP program must successfully complete the Alive at 25 program administered by the South Carolina National Safety Council as well as the M.E.D.I.C. Program administered by the Lexington County Department of Emergency Medical Services.***

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

456100 – Program Income **$ 48,000**

The Alcohol Education Program charges an enrollment fee set by South Carolina Code of Laws Section 17-22-550. The enrollment fee is $250. Scheduled payment plans are utilized. The Solicitor can waive fees in cases of indigence. The number of applicants is estimated to be 185. The enrollment income is estimated at 185 applicants x $250 = $46,250 + 1,750 (in payments) = $48,000.

SECTION VI. B. – LISTING OF POSITIONS

Staffing Level:

		Full Time Equivalent			
Job Title	**Positions**	**General Fund**	**Other Fund**	**Total**	**Grade**
Director	1		.30	.30	17
Coordinator	1		1	1	12
Total Positions	2		1.30	1.30	

1.30 positions qualify for health insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521100 – DUPLICATING **$ 0**

None.

524201 – GENERAL TORT LIABILITY INSURANCE **$ 47**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS **$ 13**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee. $10 x 1.30 full time employees equals $13.

524302 – COURT REFERRED VOLUNTEER LIABILITY INSURANCE **$ 200**

The Solicitor's Office Diversion Programs have one policy with CIMA for volunteer liability insurance. This one policy is shared between the Pre-Trial Intervention Program, Drug Court, AEP and Juvenile Arbitration to reduce membership fees. The cost to each program is: Pre-Trial Intervention pays 50%, Juvenile Arbitration pays 35%, Drug Court pays 5%, and AEP pays 10%. The estimated FY 2014-15 premium is $2,000.

525041 – E-MAIL SERVICE CHARGES **$ 81**

The cost of e-mail services is $6.75 per month per account. 1 account @ $6.75 per account times 12 months.

529903 – CONTINGENCY **$ 45,717**

To cover the costs of any unanticipated expenses of operating the program.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

SECTION I

COUNTY OF LEXINGTON
BROKER DISCLOSURE PENALTY
SUMMARY OF DEPARTMENTAL REVENUES
Annual Budget
FY 2014-15 Estimated Revenue

Fund: 2616
Division: Judicial
Organization: 141200-Solicitor

Object Code	Revenue Account Title	Actual FY 11-12	Actual FY 12-13	Anticipated 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	Revenues:						
469912	Litigation Settlement	198,228	0	0	0		
461000	Investment Interest	0	0	0	1,000		
	**** Total Revenue (Section II)**	198,228	0	0	1,000	0	0
	***** Total Appropriation (Section III)**			198228	1000 ~~199,228~~		
	Contingency:						
	Unused			0 ~~198,228~~			
	FUND BALANCE				0		
	Beginning of Year			198,228	~~198,228~~		
	FUND BALANCE - Projected						
	End of Year			0 ~~198,228~~	0		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2616 Fund Name: Broker Disclosure Penalty

Organ. #: 141200 Organ. Name: Solicitor

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
469912	Litigation Settlement	$198,228	$0	$0	$0			$0		$0
461000	Investment Interest	$0	$0	$0	$0			$1,000		$1,000

SECTION III

COUNTY OF LEXINGTON
BROKER DISCLOSURE PENALTY
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Broker Disclosure Penalty 2616:**							
	Revenues:							
469912	Litigation Settlement	0	0	0	0	0		
461000	Investment Interest	0	0	0	0	1,000		
	**** Total Revenue**	0	0	0	0	1,000		
	*****Total Appropriation**				198,228	~~199,228~~ 1000		
	Contingency							
	Unused				~~198,228~~			
	FUND BALANCE							
	Beginning of Year				198,228	~~198,228~~ 0		
	FUND BALANCE - Projected							
	End of Year				~~198,228~~ 0	0		

Fund: 2616
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	0		
	Operating Expenses						
529903	Contingency	0	0	198,228	~~199,228~~ 1000		
	*** Total Operating**	**0**	**0**	**198,228**	~~199,228~~ 1000		
	**** Total Personnel & Operating**	**0**	**0**	**198,228**	~~199,228~~ 1000		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	0		
	***** Total Budget Appropriation**	**0**	**0**	**198,228**	~~199,228~~ 1000		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2616	Fund Title:	Broker Disclosure Penalty
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Broker Disclosure Penalty

Qty	Item Description	**BUDGET** 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0
	Minor Software	0

**** Total Capital (Transfer Total to Section III)** **0**

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Broker Disclosure Penalty

Program:

Objectives:

This program is the result of a mortgage broker disclosure settlement. The funds in this account reflect the portion of the settlement that the Solicitor's Office received.

There is a specific prohibition against supplanting local government funds.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

438900 – LITIGATION SETTLEMENT **$ 0**

None.

461000 – INVESTMENT INTEREST **$ 1,000**

Interest earned on Broker Disclosure Penalty funds.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

This fund does not have any personnel.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

1000

529903 – CONTINGENCY **$ ~~199,228~~**

To cover the costs of any unanticipated expenses.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

No capital items are requested.

COUNTY OF LEXINGTON
LAW ENFORCEMENT/TITLE IV-D PROCESS SERVER
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - Title IV-D Process Server 2411:**							
	Revenues:							
451803	IV-D Service of Process Pmts	24,910	14,016	26,175	26,175	27,000		
461000	Investment Interest	477	204	0	0	0		
	**** Total Revenue**	25,387	14,220	26,175	26,175	27,000		
	*****Total Appropriation**				259,971	21,500		
	Contingency:							
	Unused				227,508			
	Carryforward					0		
	FUND BALANCE							
	Beginning of Year				229,359	223,071		
	FUND BALANCE - Projected							
	End of Year				223,071	228,571		

Fund 2411
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	***BUDGET*** 2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520200	Contracted Services	0	0	0	0		
520246	NCIC Access Fee	72	0	72	180		
520300	Professional Services	3,013	1,681	9,400	9,400		
524201	General Tort Liability Insurance	0	0	0	0		
525004	WAN Service Charges	768	0	1,920	1,920		
525020	Pagers and Cell Phones - 4	2,183	811	4,971	6,000		
525600	Uniforms & Clothing	0	0	0	4,000		
529903	Contingency	0	0	227,508	0		
	*** Total Operating**	**6,036**	**2,492**	**243,871**	**21,500**		
	**** Total Personnel & Operating**	**6,036**	**2,492**	**243,871**	**21,500**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	17,044	0	16,100	0		
	**** Total Capital**	**17,044**	**0**	**16,100**	**0**		
	***** Total Budget Appropriation**	**23,080**	**2,492**	**259,971**	**21,500**		

SECTION V. – PROGRAM OVERVIEW

The Lexington County Sheriff's Department has a contract to serve non-support papers initiated by SC Department of Social Services. This contracted service generates revenue of $16.50 per service and $16.50 per warrant of failure to comply. The revenue generated by this contract is used to fund the operating expenses associated with the investigation of Title IV-D papers and the service of them.

SECTION VI. A. - SUMMARY OF REVENUES

451803 – IV-D SERVICE OF PROCESS PAYMENTS **$ 27,000**

This revenue is generated from a contract with SC Department of Social Services for LCSD to serve non-support papers. This contracted service generates revenue of $16.50 per service and $16.50 per warrant of failure to comply. This revenue is used to fund the operating expenses associated with the investigation of Title IV-D papers and the service of them.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520246 – NCIC ACCESS FEE **$ 180**

Access fees paid for communications with National Crime Information Center. The estimated cost is $15 a month * 1 user * 12 months = $ 180.

520300 - PROFESSIONAL SERVICES **$ 9,400**

Professional services are required to obtain subpoenas for records, and public information database search services for investigations.

Subpoena for phone charges (Bellsouth)	$ 1,000
Subpoena for other records (Various Vendors)	$ 2,000
Public Record Information (Accurint)	$ 4,000
L-Site Phone Link (Sprint/Nextel)	$ 2,400

525004 – WAN SERVICE CHARGES **$ 1,920**

This account is used to pay connection charges for wide area networks to include air card service.

(4) Aircards with Nextel @ $40 per month per card	$ 1,920

525020 – PAGERS AND CELL PHONES **$ 0**

Smart phones have been requested for the individuals assigned to the task force.

525020 – PAGERS AND CELL PHONES **$ 6,000**

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on
5 phones @ $100 per month per phone = $ 6,000

COUNTY OF LEXINGTON
BULLETPROOF VEST PROGRAM
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - Bulletproof Vest Program 2414:**							
	Revenues:							
457000	Federal Grant Income	2,467	2,467	8,376	8,376	2,000		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn From General Fund/LE	2,650	0	8,000	8,000	2,000		
	**** Total Revenue**	5,117	2,467	16,376	16,376	4,000		
	*****Total Appropriation**				16,610	4,000		
	FUND BALANCE Beginning of Year				305	71		
	FUND BALANCE - Projected End of Year				71	71		

This grant is split 50% coming from USDOJ and 50% is the County's match.

Fund 2414
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Budgeted (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
525600	Uniforms & Clothing	4,935	0	16,610	4,000		
529903	Contingency	0	0	0	0		
	*** Total Operating**	**4,935**	**0**	**16,610**	**4,000**		
	**** Total Personnel & Operating**	**4,935**	**0**	**16,610**	**4,000**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**4,935**	**0**	**16,610**	**4,000**		

SECTION V. – PROGRAM OVERVIEW

The Bulletproof Vest Partnership Grant funds up to 50 percent of the cost of each vest purchased or replaced by law enforcement applicants with vest models that comply with the requirements of the office of Justice Programs' National Institute of Justice. The new allocation principle required by Congress is to fund the full 50 percent of requested vest needs for applications from jurisdictions with a population under 100,000. The remaining funds will be applied towards the applications from jurisdictions exceeding a population of 100,000 people.

SECTION VI. A. - SUMMARY OF REVENUES

457000 – FEDERAL GRANT INCOME **$ 2,000**

The Bulletproof Vest Partnership Grant funds up to 50% of the cost of vest purchased by law enforcement applicants with vest models that comply with the requirements of the office of Justice Programs' National Institute of Justice. Last fiscal year we did not receive a grant award; therefore, the amount budgeted for this fiscal year has been reduced.

812414 – OPERATING TRANSFER TO BULLETPROOF VEST PROGRAM **$ 2,000**

This budget item will cover the remaining 50% of the cost of the vest or $2,000.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

525600 - UNIFORMS AND CLOTHING $ 4,000

All certified law enforcement officers must wear body armor for protection, while performing their duties. The warranty on body armor is 5 years; therefore, each year we have a number of officers that must have replacement armor along with new hires. The amount requested is less than previous fiscal years because last fiscal year we did not receive a grant award.

COUNTY OF LEXINGTON
ADVANCED IMPAIRED DRIVER ENFORCEMENT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** LE - Advanced Impaired Driver Enforcement 2425:**							
	Revenues:							
457000	Federal Grant Income	0	0	270,547	270,547	171,005		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund/LE	0	17,436	17,436	17,436	0		
	**** Total Revenue**	0	17,436	287,983	287,983	171,005		
	*****Total Appropriation**				287,983	171,005		
	FUND BALANCE Beginning of Year				0	0		
	FUND BALANCE - Projected End of Year				0	0		

COUNTY OF LEXINGTON
ADVANCED IMPAIRED DRIVER ENFORCEMENT
Annual Budget
Fiscal Year - 2014-15

Fund: 2425
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	0	0	92,500	86,000		
510199	Special Overtime	0	0	0	0		
511112	FICA - Employer's Portion	0	0	7,076	6,579		
511114	Police Retirement - Employer's Portion	0	0	11,877	11,042		
511120	Insurance Fund Contribution - 2	0	0	15,600	16,000		
511130	Workers Compensation	0	0	3,324	3,090		
515600	Clothing Allowance	0	0	0	0		
	*** Total Personnel**	**0**	**0**	**130,377**	**122,711**		
	Operating Expenses						
521000	Office Supplies	0	0	500	240		
521200	Operating Supplies	0	0	1,000	600		
521208	Police Supplies	0	0	0	0		
522300	Vehicle Repairs & Maintenance - 2	0	0	1,200	1,200		
524100	Vehicle Insurance - 2	0	0	1,092	1,150		
524201	General Tort Liability Insurance	0	0	1,490	1,490		
524202	Surety Bonds - 2	0	0	0	0		
525004	WAN Service Charges - 2	0	152	1,440	940		
525020	Pagers & Cell Phones - 2	0	43	1,440	1,440		
525030	800 MHz Radio Service Changes - 2	0	36	1,200	1,362		
525041	E-mail Service Charges - 2	0	0	162	162		
525210	Conference, Meeting & Training Expense	0	0	4,600	4,000		
525400	Gas, Fuel and Oil	0	816	19,396	24,860		
529903	Contingency	0	0	0	0		
	*** Total Operating**	**0**	**1,047**	**33,520**	**37,444**		
	**** Total Personnel & Operating**	**0**	**1,047**	**163,897**	**160,155**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	450	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	123,636			
	(2) LIDAR Speed Measurement Devices				10,850		
	**** Total Capital**	**0**	**0**	**124,086**	**10,850**		
	***** Total Budget Appropriation**	**0**	**1,047**	**287,983**	**171,005**		

SECTION V. – PROGRAM OVERVIEW

The ultimate goal of the Advanced Impaired Driver Enforcement Traffic Unit in Lexington County is to combine resources to effect a positive change in the collision, injury, and arrest rate of traffic speed violations. By consolidating the resources and expanding knowledge and skills to perform traffic enforcement, the quality of enforcing the traffic laws will result in an effort to reduce severe and fatal traffic collisions. The expertise and knowledge gained from the specialized training will enhance the unit's capability by using technologically sound equipment and techniques to collect and process evidence for court cases for effective discovery, documentation, and judicial prosecution of criminal offenders.

SECTION VI. B. – LISTING OF POSITIONS

	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Grant Staffing:					
AIDE Traffic Deputies	2	0	2	2	12
Totals:	**2**	**0**	**2**	**2**	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES $ 240

Items to be purchased include, but are not limited to pens, file jackets, folders, DVDs, DVD holders, clip boards, chair mats, envelopes, calendars and other general supplies used daily.

521200 - OPERATING SUPPLIES $ 600

Items to be purchased include traffic supplies such as video and audio tapes, computer cleaning pads, OSHA kits, traffic books, disks, batteries etc. are required for operational purposes for the traffic officers.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 1,200

Vehicle repairs and maintenance is needed for the grant vehicles.

524100 - VEHICLE INSURANCE $ 1,150

Vehicle insurance is required for the grant vehicles.

524201 - GENERAL TORT LIABILITY INSURANCE $ 1,490

General Tort Liability Insurance is required for each person employed by the County.

525004 – WAN SERVICE CHARGES $ 940

Air card service will allow the traffic officers to have wireless access to the web GNET and other databases from other counties as well as LCSD to obtain immediate information on the person in question.

525020 - PAGERS AND CELL PHONES $ 1,440

Mobile telephones will allow the traffic officers to communicate effectively with each other and to make contact to those individuals that are involved in traffic situations.

525030 – 800 MHz RADIO SERVICE CHARGES $ 1,362

The 800 MHz radio fees plus roaming fees is required for the operation of the two 800 MHz radios.

525041 – E-MAIL SERVICE CHARGES $ 162

The email service is required for immediate communication and immediate transfer of documents for investigative purposes.

525210 – CONFERENCE, MEETING AND TRAINING EXPENSE $ 4,000

The grant requires that each grant funded person attend at least two training seminars per grant year. The registration fees are required to secure attendance to training classes which will be announced in the upcoming year. The training will be in state at a time and location that will be announced later. These training seminars will teach the most current technological approaches to DUI, vehicle inspections, laws, and investigations that will allow the traffic officers to present cases in court for prosecution purposes.

525400 - GAS, FUEL, AND OIL $ 24,860

The grant reimburses the mileage at the federal rate of $0.565 for the grant-funded personnel to allow them to travel to work while performing their duties.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

~~5AE450~~ – (2) LIDARS UNITS $ 10,850

The LIDAR units enable the apprehension of traffic violators. These particular LIDAR units record a digital photograph of the violator's vehicle with the speed, time, date, and location stamped on the picture. This evidence will be used in court to aide in the prosecution of DUI cases.

COUNTY OF LEXINGTON
MULTIJURISDICTIONAL NARCOTICS TASK FORCE
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - Multijurisdictional Narcotics Task Force 2436:**							
	Revenues:							
456400	Narcotics Confiscation	6,678	2,233	7,668	7,668	4,344		
461000	Investment Interest	113	45	0	0	0		
	**** Total Revenue**	6,791	2,278	7,668	7,668	4,344		
	*****Total Appropriation**				52,234	19,800		
	Contingency:							
	Unused				33,634			
	FUND BALANCE							
	Beginning of Year				45,135	34,203		
	FUND BALANCE - Projected							
	End of Year				34,203	18,747		

Fund: 2436
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Budgeted (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
521000	Office Supplies	0	0	0	0		
521200	Operating Supplies	351	0	0	0		
521208	Police Supplies	0	0	0	0		
522300	Vehicle Repairs & Maintenance	0	0	0	0		
525210	Conference, Meeting, & Training Expense	0	0	0	0		
529903	Contingency	0	0	33,634	0		
	*** Total Operating**	**351**	**0**	**33,634**	**0**		
	**** Total Personnel & Operating**	**351**	**0**	**33,634**	**0**		
	Capital						
540000	Small Tools & Minor Equipment	2,089	0	5,000	5,000		
540010	Minor Software	0	0	0	0		
	All Other Equipment	13,366	7,160	13,600			
	(2) Recording Systems w/ Cameras				13,400		
	(4) Digital Video Cameras				1,400		
	**** Total Capital**	**15,455**	**7,160**	**18,600**	**19,800**		
	***** Total Budget Appropriation**	**15,806**	**7,160**	**52,234**	**19,800**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-2015

Fund # 2436 Fund Title: Multi Narcotic Task Force - Program Income
Organization # 151200 Organization Title: L.E./Operations
Program- MJTF Program Title: Multi Narcotic Task Force - Program Income

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Small Tools & Minor Equipment	5,000
2	Recording Systems with Camera and Accessories	13,400
4	Digital Video Cameras and Accessories	1,400

SECTION V. – PROGRAM OVERVIEW

The primary purpose for the Narcotics MJTF is to enhance existing efforts in law enforcement, and to prosecute and convict major drug and violent crime offenders by eliminating jurisdictional problems and by sharing critical resources. By coordinating resources, law enforcement agencies can concentrate their efforts on drug trafficking and on violent criminal offenders, which transcend jurisdictional boundaries without duplicating efforts and wasting critical resources. The overall objective of a NMJTF is to identify, investigate, and prosecute members of mid or high-level criminal organizations that participate in illicit drug distribution, street sales, financial backing, crop cultivation, manufacturing, diversion, importation, violent crime, money laundering, official corruption and gang activity.

Since the narcotics Multi-jurisdictional Task Force "NET" have established its own identity, it has its own central office and administrative staff, headed by the lead agency, the Lexington County Sheriff's Department. The success of the narcotics task force relies on its formation as a true, separate and distinct entity, which operates through the pooling of manpower, equipment, intelligence and other pertinent resources. Success has also relied heavily upon the governing board of the task force and its commitment to ensuring full implementation of the project. The governing board is composed of representatives from each agency participating in the NMJTF, as well as a representative from the prosecuting agency and meets at least once a month. At these meetings, the Lexington County Sheriff's Department presents case progress reports including significant developments or changes, and problems.

The program income revenue is estimated for the year and the accounts have been established for anticipated expenditures. Additional requests may arise during the year from all agencies involved in the task force; however, the governing board must discuss the purchases and approve the purchases for expenditures of program income funds.

SECTION VI. A. - SUMMARY OF REVENUES

456400 –NARCOTICS CONFISCATION $ 4,344

Program Income results from seizures that are placed into the narcotic program income account for expenditures of equipment and operational costs for the task force. All expenditures must be voted upon by the Multi Narcotic Board of Directors for approval to purchase. The amount budgeted is estimated based on the last two years of revenue collection.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES $ 0

It was decided that Program Income funds will be used to make capital purchases not operating purchases.

521200 - OPERATING SUPPLIES $ 0

It was decided that Program Income funds will be used to make capital purchases not operating purchases.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 0

It was decided that Program Income funds will be used to make capital purchases not operating purchases.

525210 – CONFERENCE AND MEETING EXPENSE $ 0

It was decided that Program Income funds will be used to make capital purchases not operating purchases.

525600 –UNIFORMS AND CLOTHING $ 0

It was decided that Program Income funds will be used to make capital purchases not operating purchases.

SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT $ 5,000

Electronic surveillance equipment and tools utilized used by the task force to do covert operations from inconspicuous locations are necessary to investigate suspicious activities. Surveillance equipment will be used for covert operations for points of entry, exit, all angles of area being viewed, and surrounding structures. The surveillance equipment will be requested dependent upon the undercover operation. The cost to purchase surveillance equipment is estimated depending on the request of the governing board.

(2) RECORDING SYSTEM WITH CAMERA $ 13,400

This item is an essential piece of equipment to prosecute narcotics cases. It will allow agents to covertly record drug transactions and provides much of the evidenced used in court. The addition of these items will allow each narcotics investigator to be issued the same equipment. This will help with uniformity and efficiency. The total estimated cost is $13,400.

(4) DIGITAL VIDEO CAMERAS $ 1,400

This item will allow agents to video the collection of evidence at methamphetamine labs. By video recording the pulling of samples and volumes at a meth lab it will allow agents to calculate a weight and possibly charge the defendant with trafficking drugs verses manufacturing drugs. The total estimated cost is $1,400.

COUNTY OF LEXINGTON
SCHOOL RESOURCE OFFICER - RIVER BLUFF HIGH
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** LE - SRO Grant - River Bluff High 2437:**							
	Revenues:							
457000	Federal Grant Income	0	12,123	108,168	108,168	81,036		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund/LE	0	12,019	12,019	12,019	9,004		
	**** Total Revenue**	0	24,142	120,187	120,187	90,040		
	*****Total Appropriation**				120,187	90,040		
	FUND BALANCE Beginning of Year				0	0		
	FUND BALANCE - Projected End of Year				0	0		

* Grant will be funded 90% from DPS, with a 10% County match.

COUNTY OF LEXINGTON
SCHOOL RESOURCE OFFICER - RIVER BLUFF HIGH
Annual Budget
Fiscal Year - 2014-15

Fund: 2437
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	0	16,685	42,000	50,500		
510199	Special Overtime	0	65	3,000	3,000		
511112	FICA - Employer's Portion	0	1,238	3,443	4,093		
511114	Police Retirement - Employer's Portion	0	0	5,778	6,869		
511120	Insurance Fund Contribution - 1	0	2,600	7,800	8,000		
511130	Workers Compensation	0	563	1,617	1,922		
511214	Police Retirement - Emplr. Port. (Retiree)	0	2,151	0	0		
	*** Total Personnel**	**0**	**23,302**	**63,638**	**74,384**		
	Operating Expenses						
521000	Office Supplies	0	0	150	120		
521200	Operating Supplies	0	0	200	300		
521208	Police Supplies	0	0	400	800		
522300	Vehicle Repairs & Maintenance - 2	0	0	500	500		
524100	Vehicle Insurance - 2	0	0	550	575		
524201	General Tort Liability Insurance	0	0	795	745		
524202	Surety Bonds - 2	0	0	0	0		
525004	WAN Service Charges - 2	0	153	470	470		
525020	Pagers & Cell Phones - 2	0	22	371	720		
525030	800 MHz Radio Service Changes - 2	0	18	350	681		
525041	E-mail Service Charges - 2	0	0	0	50		
525210	Conference, Meeting & Training Expense	0	170	2,500	2,000		
525230	Subscriptions, Dues & Books	0	0	0	0		
525400	Gas, Fuel and Oil	0	322	5,047	5,695		
525600	Uniforms & Clothing	0	623	1,500	3,000		
	*** Total Operating**	**0**	**1,308**	**12,833**	**15,656**		
	**** Total Personnel & Operating**	**0**	**24,610**	**76,471**	**90,040**		
	Capital						
540000	Small Tools & Minor Equipment	0	118	400	0		
	All Other Equipment	0	5,086	43,316	0		
	**** Total Capital**	**0**	**5,204**	**43,716**	**0**		
	***** Total Budget Appropriation**	**0**	**29,814**	**120,187**	**90,040**		

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided to for the safety and security of the students in most of the middle schools in the Lexington County School Districts. The Lexington County Sheriff's Department and the school officials are working together to provide a safe learning environment for the students. The State of South Carolina has seen the crime rate rise and Lexington County has also experienced an increase in school related incidents such as gangs and drugs activity.

This application is to provide salary and operating costs for a SRO for River Bluff High School.

SECTION VI. A. - SUMMARY OF REVENUES

457000 –FEDERAL GRANT INCOME $ 81,036

Federal funds are awarded to the agency at 90%.

801000 - OPERATING TRANSFER FROM GENERAL FUND $ 9,004

This account is to cover the 10% matching funds.

SECTION VI. B. – LISTING OF POSITIONS

	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Grant Staffing:					
School Resource Officer	1	0	1	1	13
Totals:	**1**	**0**	**1**	**1**	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES $ 120

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 - OPERATING SUPPLIES $ 300

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.

521208 – POLICE SUPPLIES $ 800

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 500

The amount budgeted is a projection for extraordinary maintenance; however, the minimum budget per vehicle is $500. The extraordinary maintenance includes transmission overhauls and rear end replacements.

524100 - VEHICLE INSURANCE $ 575

The budget amount is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE $ 745

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

525004 –WAN SERVICE CHARGES $ 470

Wireless service charges are required for daily operations and internet service for the records management system.

525020 - PAGERS AND CELL PHONES $ 720

The School Resource Officers are required to have a pager for safety purposes and emergency communication.

525030 – 800 MHz RADIO SERVICE CHARGES $ 681

The 800 MHz radios are required for communication.

525031 – 800 MHz RADIO MAINTENANCE CONTRACT $ 50

A maintenance fee is charged on radios after the first year of service for repair purposes.

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 2,000

School Resource officers must be sent for training per grant terms and conditions. They also must maintain their certification and acquire advancement in technical fields.

525400 - GAS, FUEL, AND OIL $ 5,695

The amount budgeted is based on estimated miles for the SRO to drive to the schools and perform their duty as a School Resource Officer.

525600 – UNIFORMS AND CLOTHING $ 3,000

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers.

COUNTY OF LEXINGTON
DRUG PARCEL INTERDICTION UNIT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** LE - Drug Parcel Interdiction Unit 2446:**							
	Revenues:							
456100	Program Income	2,265	1,380	0	0	0		
457000	Federal Grant Income	104,793	39,622	73,266	73,266	75,477		
801000	Op Trn from General Fund/LE	14,100	8,240	8,240	8,240	8,386		
	**** Total Revenue**	121,158	49,242	81,506	81,506	83,863		
	*****Total Appropriation**				81,506	83,863		
	FUND BALANCE Beginning of Year				16,157	16,157		
	FUND BALANCE - Projected End of Year				16,157	16,157		

* Grant will be funded 90% from DPS, with a 10% County match.

COUNTY OF LEXINGTON
DRUG PARCEL INTERDICTION UNIT
Annual Budget
Fiscal Year - 2014-15

Fund: 2446
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Budgeted (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	38,176	20,454	42,504	44,500		
510199	Special Overtime	3,149	4,181	3,000	3,000		
511112	FICA - Employer's Portion	3,084	1,828	3,481	3,634		
511114	Police Retirement - Employer's Portion	5,161	3,215	5,843	6,100		
511120	Insurance Fund Contribution - 1	6,500	3,900	7,800	8,000		
511130	Workers Compensation	1,409	842	1,635	1,707		
515600	Clothing Allowance	600	400	800	0		
519999	Personnel Contingency	0	0	1,648	0		
	*** Total Personnel**	**58,079**	**34,820**	**66,711**	**66,941**		
	Operating Expenses						
521000	Office Supplies	95	0	0	100		
521200	Operating Supplies	119	0	100	600		
521208	Police Supplies	0	0	0	0		
522300	Vehicle Repairs & Maintenance - 1	175	679	1,000	1,000		
524100	Vehicle Insurance - 1	0	0	546	575		
524201	General Tort Liability Insurance	0	361	745	745		
524202	Surety Bonds - 1	0	0	0	0		
525004	WAN Service Charges - 1	391	245	550	470		
525020	Pagers & Cell Phones	0	0	0	0		
525021	Smart Phone Charges - 1	418	332	900	720		
525030	800 MHz Radio Service Changes - 1	214	231	740	681		
525031	800 MHz Radio Maintenance Fee - 1	0	0	50	50		
525041	E-mail Service Charges - 1	0	0	81	81		
525210	Conference, Meeting & Training Expense	1,488	0	3,500	3,500		
525400	Gas, Fuel and Oil	3,228	3,115	5,110	8,400		
526400	Appraiser Licensing Fee	28	0	0	0		
529903	Contingency	0	0	1,473	0		
	*** Total Operating**	**6,156**	**4,963**	**14,795**	**16,922**		
	**** Total Personnel & Operating**	**64,235**	**39,783**	**81,506**	**83,863**		
	Capital						
540000	Small Tools & Minor Equipment	127	0	0	0		
	All Other Equipment	40,639	0	0	0		
	**** Total Capital**	**40,766**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**105,001**	**39,783**	**81,506**	**83,863**		

SECTION V. - PROGRAM OVERVIEW

The large drug trafficking organizations now have employed full-time personnel who rely on private shipping companies, freight carriers, and the US Post Office to ship illicit narcotics to the "demand" areas. The same type of shipment methods are used to ship currency back to the drug trafficking organizations. Lexington County is the location for these shipping companies that are used by the large drug dealers. Because of this new trend for shipment and the potential to seize drug money and shipment of drugs, the narcotics unit has received permission from the shipping companies such as FedEx, UPS, and DHL, as well as freight forwarders to randomly inspect the shipments being handled by their company. The trucking companies such as Saia Trucking, R&L Carriers, Southeastern Freight Lines, and Old Dominion Freight Lines also allow random inspection of their shipments for drug and money. Because the drug dealers know that the parcels arriving and leaving daily are unchecked, these shipping companies are very appealing for the drug dealers to use the shipment locations in Lexington County. In order to curtail these drug and money shipments, the specialized drug parcel investigator is dedicated to check these parcels and follow up on the drug dealers. The money, drugs, and the danger associated with these parcels require a constant check for the contents of the packaged item to enforce the laws and make arrests for prosecution.

The Sheriff's Department was awarded this grant in FY 2013 & 2014 for a drug parcel interdiction investigator to aggressively identify, detect, prosecute, educate, inform, and ensure the prosecution of drug trafficking.

SECTION VI. A. - SUMMARY OF REVENUES

457000 –FEDERAL GRANT INCOME **$ 75,477**

Federal funds are awarded to the agency at 90%.

801000 - OPERATING TRANSFER FROM GENERAL FUND **$ 8,386**

This account is to cover the 10% matching funds.

SECTION VI. B. – LISTING OF POSITIONS

	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Grant Staffing:					
Drug Parcel Investigator	1	0	1	1	13
Totals:	**1**	**0**	**1**	**1**	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES **$ 100**

General office supplies such as pens, clips, folders, binders, disks, paper, toner cartridges, and other supplies as needed for daily grant operations.

521200 - OPERATING SUPPLIES **$ 600**

The investigator will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, memory cards, disks, batteries, weight scales, drug test kits and other supplies as required for the grant.

522300 - VEHICLE REPAIRS AND MAINTENANCE **$ 1,000**

The amount budgeted is a projection for extraordinary maintenance; however, the minimum budget per vehicle is $1,000. The extraordinary maintenance includes transmission overhauls and rear end replacements.

524100 - VEHICLE INSURANCE **$ 575**

The budget amount is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE **$ 745**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

525004 –WAN SERVICE CHARGES **$ 470**

Wireless service charges are required for daily operations and internet service for the records management system and databases from other counties to obtain immediate information on a person in question.

525021 – SMART PHONE CHARGES **$ 720**

The investigator is required to have a telephone for safety purposes and immediate communication with the department, county, and other agencies.

525030 – 800 MHz RADIO SERVICE CHARGES **$ 681**

The 800 MHz radios are required for communication.

525031 – 800 MHz RADIO MAINTENANCE CONTRACT **$ 50**

A maintenance fee is charged on radios after the first year of service for repair purposes.

525041 – E-MAIL SERVICE CHARGES $ 81

Monthly service is required for the e-mail communication used by the investigator.

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 3,500

The terms and conditions of the grant require that all grant personnel attend at least two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the investigator.

525400 - GAS, FUEL, AND OIL $ 8,400

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to travel to work and scenes while performing their duties.

COUNTY OF LEXINGTON
VIOLENCE AGAINST WOMEN ACT
Annual Budget
FY - 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***LE - Violence Against Women Act 2456:**							
	Revenues:							
457000	Federal Grant Income	69,705	29,908	78,718	78,718	150,879		
461000	Investment Interest	0	0	0	0			
801000	Op Trn from General Fund/LE	61,408	78,099	78,099	78,099	76653		
	**** Total Revenue**	131,113	108,007	156,817	156,817	197532		
	*****Total Appropriation**				203,298	197,532		
	FUND BALANCE Beginning of Year				49,782	3,301		
	FUND BALANCE - Projected End of Year				3,301	3301 (194,231)		

COUNTY OF LEXINGTON
VIOLENCE AGAINST WOMEN ACT
Annual Budget
Fiscal Year - 2014-15

Fund: 2456
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	85,995	46,633	109,686	109,686		
510199	Special Overtime	1,388	608	0	0		
510200	Overtime	0	100	0	0		
511112	FICA - Employer's Portion	6,169	3,407	9,539	9,539		
511113	State Retirement - Employer's Portion	4,241	2,527	5,855	5,873		
511114	Police Retirement - Employer's Portion	5,930	3,069	6,722	6,761		
511120	Insurance Fund Contribution - 2	15,600	7,800	19,350	15,600		
511130	Workers Compensation	1,740	875	2,620	2,620		
515600	Clothing Allowance	800	400	800	800		
519999	Personnel Contingency	0	0	1,000	0		
	*** Total Personnel**	**121,863**	**65,419**	**155,572**	**150,879**		
	Operating Expenses						
520303	Accounting/Auditing Services	0	0	0	0		
521000	Office Supplies	621	0	1,706	0		
521200	Operating Supplies	0	21	2,500	0		
522200	Small Equipment Repairs & Maintenance	0	0	0	0		
522300	Vehicle Repairs & Maintenance	134	812	7,803	1,000		
524100	Vehicle Insurance	663	265	992	546		
524201	General Tort Liability Insurance	798	399	1,518	822		
524202	Surety Bonds	0	0	0	22		
525004	WAN Service Charges	480	240	2,593	480		
525020	Pagers & Cell Phones	893	435	4,027	900		
525030	800 MHz Radio Service Changes	0	231	3,009	681		
525031	800 MHz Radio Maintenance Fee	0	0	200	80		
525041	E-mail Service Charges	162	81	312	162		
525210	Conference, Meeting & Training Expense	0	0	2,545	2,000		
525230	Subscriptions, Dues & Books	0	30	80	80		
525240	Personal Mileage Reimbursement	1,394	460	2,914	1,400		
525400	Gas, Fuel and Oil	1,949	1,558	15,412	3,480		
529903	Contingency	0	0	2,115	0		
	*** Total Operating**	**7,094**	**4,532**	**47,726**	**11,653**		
	**** Total Personnel & Operating**	**128,957**	**69,951**	**203,298**	**162,532**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	0	35,000		
	**** Total Capital**	**0**	**0**	**0**	**35,000**		
	***** Total Budget Appropriation**	**128,957**	**69,951**	**203,298**	**197,532**		

SECTION IV.

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2456 Fund Title: VAWA Grant
Organization # 151200 Organization Title: LE/Operations
Program # Program Title:

	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Rpl. Unmarked Utility Vehicle with Equipment	35,000
	** Grand Total Captial (Transfer Total to Section I and II)	**35,000**

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

522300 - VEHICLE REPAIRS & MAINTENANCE $ 1,000

The amount budgeted is based on first estimated expenditures for the current fiscal year; however, the amount is not less than $1,000 to cover extraordinary maintenance.

524100 - VEHICLE INSURANCE $ 546

The budget amount per vehicle is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE $ 822

General tort liability insurance amounts as allocated based on number of personnel. The budget amount is the recommendation of the County's Risk Manager.

524202 – SURETY BOND $ 22

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. ~~226 sworn @ $12 each and 11 civilians @ $10 each for a total of $410.00~~

525004 – WAN SERVICE CHARGES $ 480

This account is used to pay connection charges for wide area networks. These connections allow all of the satellite offices to communicate with the network server at headquarters.

525020 – PAGERS AND CELL PHONES $ 900

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The amount budgeted is based on
1 phone @ $75 per month per phone = $ 900

525030 – 800 MHz RADIO SERVICE CHARGES $ 681

The 800 MHz radios are required for communication. We have five sites to obtain complete coverage. The amount budgeted does not consider the 16% legislative discount we are currently receiving because we have no guarantee that this will continue next fiscal year.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS $ 80

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 162

E-mail service is a vital tool for communication among all individuals not just within Lexington County.
2 users * $6.75 per month * 12 months = $162

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 2,000

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. These include: Class I enforcement personnel (40 hours/3 years), Class III dispatch personnel (in-service legal updates) and reserve officer (in-service once a month). This reflects in-house training needs required by law and Accreditation standards to provide to personnel. The academy does not teach these courses, and in many cases, employees must be sent outside the county for training so that they may maintain their certification and acquire advancement in technical fields. Training seminars requested during the year may vary as they are offered.

525230 - SUBSCRIPTIONS, DUES & BOOKS $ 80

Various subscriptions and memberships are needed as they relate to law enforcement statistics, training, and legal updates. These subscriptions and organizational memberships provide information that assist with the daily management, operations, and industry trends. The amount budgeted is based on the projected expenditures for the current fiscal year.

525240 – PERSONAL MILEAGE REIMBURSEMENT $ 1,400

This account may be needed in the event an officer must use a personal vehicle for county business. This amount is an estimate because the charges are not consistent.

525400 - GAS, FUEL & OIL $ 3,480

The budget amount is calculated using the average monthly expenditures for the current fiscal year annualized with an additional 15% increase for the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs are not calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

(1) RPL. UNMARKED UTILITY VEHICLE WITH EQUIPMENT $ 35,000

The requested replacements are in accordance with our capital replacement plan as recommended by the County Fleet Manager. The estimated equipment cost is $3,550 and the estimated vehicle cost is $31,450. The total estimated cost is $35,000.

COUNTY OF LEXINGTON
LE / FORFEITURE FUNDS (NARCOTICS)
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	LE / Forfeiture Funds (Narcotics) 2630:							
	Revenues:							
456400	Narcotics Confiscation	15,116	5,358	2,316	2,316	6,564		
461000	Investment Interest	0	0	0	0	0		
	**** Total Revenue**	15,116	5,358	2,316	2,316	6,564		
	*****Total Appropriations**				0	0		
	FUND BALANCE Beginning of Year				25,563	27,879		
	FUND BALANCE - Projected End of Year				27,879	34,443		

Fund 2630
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	0	0	0			
511112	FICA - Employer's Portion	0	0	0			
511113	State Retirement - Employer's Portion	0	0	0			
511120	Insurance Fund Contribution - 1	0	0	0			
511130	Workers Compensation	0	0	0			
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
524201	General Tort Liability Insurance	0	0	0			
524202	Surety Bonds - 1	0	0	0			
525041	E-mail Service Charges - 1	0	0	0			
525230	Subscriptions, Dues, & Books	0	0	0			
529000	Unclassified	0	0	0			
	*** Total Operating**	**0**	**0**	**0**	**0**		
	**** Total Personnel & Operating**	**0**	**0**	**0**	**0**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**0**	**0**	**0**	**0**		

SECTION V. – PROGRAM OVERVIEW

The State forfeiture fund is a collection of monies from narcotic seizures that have been forfeited through the court process. State law mandates that these funds be used specifically for narcotic law enforcement.

SECTION VI. A. - SUMMARY OF REVENUES

456400 –NARCOTICS CONFISCATION $ 6,564

Narcotic confiscation revenue results from seizures related to drug cases. After the case has been through the court process, a portion or all of the seized funds are forfeited and by SC State law a portion remains with the Lexington County Sheriff's Department to fund future law enforcement expenses as it relates to narcotic drug cases. The amount budgeted is estimated.

COUNTY OF LEXINGTON
INMATE SERVICES
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - Inmate Services 2632:**							
	Revenues:							
438201	Inmate Phone System	341,175	137,993	353,312	353,312	271,212		
438203	LE Canteen Proceeds	199,133	88,021	206,412	206,412	173,340		
438207	LE Inmate Work Release Fees	0	0	0	0	0		
438208	LE Inmate Medical Services Fees	15,733	4,182	8,772	8,772	1,488		
461000	Investment Interest	868	301	650	650	0		
490110	Sale of General Fixed Assets - LE	0	0	0	0	0		
	**** Total Revenue**	556,909	230,497	569,146	569,146	446,040		
	*****Total Appropriation**				938,174	696,126		
	Contingency:							
	Unused				204,530	~~204,530~~		
	FUND BALANCE							
	Beginning of Year				369,026	204,528		
	FUND BALANCE - Projected					(45558)		
	End of Year				204,528	~~158,972~~		

COUNTY OF LEXINGTON
INMATE SERVICES
Annual Budget
Fiscal Year - 2014-15

Fund 2632
Division: Law Enforcement
Organization: 151300 - Jail Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 4	109,684	54,917	220,204	220,204		
511112	FICA - Employer's Portion	7,831	3,928	16,846	16,846		
511114	Police Retirement - Employer Portion	0	0	28,274	28,435		
511120	Employee Insurance - 4	31,200	15,600	31,200	31,200		
511130	Workers Compensation	3,687	1,847	7,912	7,912		
511214	Police Retirement - Employer's Portion - Ret	13,502	7,051	0	0		
519999	Personnel Contingency	0	0	8,196	0		
	*** Total Personnel**	**165,904**	**83,343**	**312,632**	**304,597**		
	Operating Expenses						
520200	Contracted Services	1,929	987	3,840	3,600		
520233	Towing Service	0	0	0	195		
520300	Professional Services	205,670	153,943	310,815	310,824		
520318	Drug & Alcohol Abuse Counseling	18,375	10,208	25,000	2,500		
521000	Office Supplies	0	0	50	100		
521200	Operating Supplies	0	0	100	200		
521208	Police Supplies	0	0	100	200		
522300	Vehicles Repairs & Maintenance	1,089	419	3,000	3,000		
524100	Vehicle Insurance - 4	1,590	795	1,638	1,638		
524201	General Tort Liability Insurance	1,492	746	1,541	1,537		
524202	Surety Bonds	0	0	0	36		
525020	Pagers & Cell Phones	263	108	300	300		
525021	Smart Phone Charges	1,011	501	1,200	1,200		
525030	800 MHz Radio Service Charges	1,469	694	2,042	2,042		
525031	800 MHz Radio Maintenance Contract	190	225	228	240		
525041	E-mail Service Charges - 3	173	81	243	243		
525210	Conference, Meeting & Training Expenses	1,268	531	5,000	10,600		
525230	Subscriptions, Dues, & Books	135	90	150	150		
525400	Gas, Fuel, & Oil	8,206	3,703	10,000	9,924		
525600	Uniforms & Clothing	495	0	1,500	3,000		
529903	Contingency	0	0	204,530			
	*** Total Operating**	**243,355**	**173,031**	**571,277**	**351,529**		
	**** Total Personnel & Operating**	**409,259**	**256,374**	**883,909**	**656,126**		
	Capital						
	All Other Equipment	154,772	6,231	54,265	40,000		
	**** Total Capital**	**154,772**	**6,231**	**54,265**	**40,000**		
	***** Total Budget Appropriation**	**564,031**	**262,605**	**938,174**	**696,126**		

SECTION IV.

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2632 Fund Title: Inmate Services
Organization # 151300 Organization Title: LE/Jail Operations
Program # Program Title:

	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Rpl. Marked Utility Vehicle with Equipment	40,000
	**** Grand Total Captial (Transfer Total to Section I and II)**	**40,000**

SECTION V. - PROGRAM OVERVIEW

The inmate services program is a special revenue fund used to provide various needs of the inmates. The funds used in this account are generated by revenue received from inmate canteen sales, phone calls, medical visits and work release programs.

SECTION VI.A. - LISTING OF REVENUE

438201 INMATE PHONE SYSTEM $ 271,212

This revenue is generated by inmates making phone calls and citizens calling an inmate.

438203 LE CANTEEN PROCEEDS $ 173,340

This revenue is generated by inmates purchasing snacks, drinks, socks, shoes, etc. from our contracted canteen vendor. LCSD earns 36.1% from the commissionable sales.

438207 INMATE WORK RELEASE FEES $ 0

We have not had any inmates on the work release program in several years and we do not anticipate any this coming fiscal year.

438208 INMATE MEDICAL SERVICES FEES $ 1,488

Each time an inmate sees the doctor or nurse they are charged a $5.00 co-pay which is deducted from their canteen commissary fund.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
LE / Inmate Services (2632-151300)					
Captain	1	0	1	1	22
Lieutenant Training	1	0	1	1	20
Sergeant Training	1	0	1	1	16
Volunteer Services Coordinator	1	0	1	1	13
Totals:	4	0	4	4	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES $ 3,600

Cable service is needed for the inmates.

Cable Service for Inmates (Time Warner Cable)	$ 2,400
Spanish TV Channels for ICE Detainees (Time Warner Cable)	$ 1,200

520233 – TOWING SERVICE $ 195

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. The amount budgeted is based on the 3 vehicles assigned to this organization being towed once this fiscal year.

520300 – PROFESSIONAL SERVICES $ 310,824

The inmates require Mental Health care. The monthly cost is $25,902.

5220318 – DRUG & ALCOHOL ABUSE COUNSELING $ 25,000

Drug and alcohol abuse counseling is provided through a contract with the Lexington Richland Drug Abuse Counseling agency. This counseling is purposed to reduce the number of repeat offenders.

521000 – OFFICE SUPPLIES $ 100

Standard office supply items are needed for the personnel working in this fund. Forms, calendars, paper, toner, etc. will be purchased from this account.

521200 – OPERATING SUPPLIES $ 200

This account is used to pay operating supply expense for the officers assigned to this fund. The operating supplies include batteries.

521208 – POLICE SUPPLIES $ 200

The officers assigned to this fund require duty gear, and personal protection devices.

522300 - VEHICLE REPAIRS & MAINTENANCE $ 3,000

The amount budgeted is greater than the estimated expenses for this fiscal year with a 30 % increase for extraordinary repairs; however, the amount budgeted will not be less than $1,000 per vehicle. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs can not be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

524100 – VEHICLE INSURANCE $ 1,638

The budget amount is the estimate provided by the County's Risk Manager.

524201 – GENERAL TORT LIABILITY INSURANCE $ 1,537

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND $ 36

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. 3sworn @ $12 each

525020 – PAGERS AND CELL PHONES $ 300

Pagers and cell telephones are required for immediate contact for security purposes. Mobile telephones are required for immediate response when emergencies occur. The budgeted amount is for 1 officer and the monthly cost is $25.

525021 – SMART PHONE CHARGES $ 1,200

All vital communications cannot occur over the 800 MHz radio system. Therefore, mobile telephones and pagers are required for immediate response when required. The Smart Phone is new technology that enables data transmissions in addition to the other services available with our current cell phone plan. There is currently one smart phone charged to this account with a monthly cost of $100.

525030 – 800 MHz RADIO SERVICE CHARGES $ 2,042

The 800 MHz radios are required for communication. We have five sites to obtain complete coverage. The amount budgeted does not consider the 16% legislative discount we are currently receiving because we have no guarantee that this will continue next fiscal year.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS $ 240

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 243

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

3 users * $6.75 per month * 12 months = $ 243

525210 – CONFERENCE, MEETINGS & TRAINING EXP. $ 10,600

Due to additional personnel being hired, staff officers will be attending more conferences to enhance their skills and provide better service in law enforcement. Training seminars are required to keep the employees abreast of the new safety techniques necessary in handling critical areas of the detention facility. As required under SC law, training is necessary for officer safety. The budgeted amount includes $5,600 to attend the Force Science certification program.

525230 – SUBCRIPTIONS, DUES & BOOKS $ 150

Subscriptions to correctional institution publications, legal publications related to detention facilities, and dues to various organizations for correctional staff.

525400 - GAS, FUEL & OIL $ 9,924

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization. Individual vehicle costs cannot be calculated due to reassignment of vehicles with different job functions. The reassignment allows for efficient utilization of all fleet vehicles.

525600 – UNIFORMS & CLOTHING $ 3,000

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Replacement items will be purchased if funds are available. Costs included in this budget amount include uniforms, winter coats and utility gear. The amount requested should be sufficient to cover expenses.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

(1) RPL. MARKED UTILITY VEHICLE WITH EQUIPMENT $ 40,000

The requested replacements are in accordance with our capital replacement plan as recommended by the County Fleet Manager. The estimated equipment cost is $8,550 and the estimated vehicle cost is $31,450. The total estimated cost is $40,000.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #1
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - School District #1 2633:**							
	Revenues:							
456100	Program Income	449,000	136,468	453,889	453,889	454,193		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund/LE	498,181	237,178	474,356	474,356	454,193		
	**** Total Revenue**	947,181	373,646	928,245	928,245	908,385		
	*****Total Appropriation**				928,245	908,385		
	FUND BALANCE Beginning of Year				139,807	139,807		
	FUND BALANCE - Projected End of Year				139,807	139,807		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #1
Annual Budget
Fiscal Year - 2014-15

Fund 2633
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 12	527,503	261,188	532,808	532,808		
510199	Special Overtime	9,434	9,478	16,524	16,524		
510200	Overtime	185	0	0	0		
511112	FICA - Employer's Portion	37,862	19,104	42,024	42,024		
511114	Police Retirement - Employer's Portion	57,999	32,668	70,534	70,936		
511120	Employee Insurance - 12	93,600	46,800	93,600	93,600		
511130	Workers Compensation	18,058	9,104	19,738	19,738		
511214	Police Retire - Employer's Portion (Retiree)	8,125	2,086	0	0		
515600	Clothing Allowance	0	0	0	0		
519999	Personnel Contingency	0	0	20,449	0		
	*** Total Personnel**	**752,766**	**380,428**	**795,677**	**775,630**		
	Operating Expenses						
520233	Towing Service	0	0	780	780		
521000	Office Supplies	0	0	550	550		
521200	Operating Supplies	0	0	550	550		
521208	Police Supplies	0	0	550	550		
522300	Vehicle Repairs & Maintenance	3,867	5,009	12,000	12,000		
524100	Vehicle Insurance - 12	5,830	3,180	6,552	6,552		
524201	General Tort Liability Insurance	7,953	4,338	8,940	8,936		
524202	Surety Bonds - 12	0	0	0	144		
525000	Telephone	572	214	576	576		
525004	WAN Service Charges	0	0	0	0		
525020	Pagers and Cell Phones - 12	209	116	216	516		
525030	800 MHz Radio Service Charges - 12	5,386	2,545	8,169	8,169		
525031	800 MHz Radio Maintenance Contracts	695	899	911	960		
525041	E-mail Service Charges - 12	969	486	972	972		
525210	Conference, Meeting & Training Expense	728	554	5,000	5,000		
525230	Subscriptions, Dues, & Books	330	360	480	480		
525400	Gas, Fuel, & Oil	32,100	15,128	41,778	38,220		
525600	Uniforms & Clothing	3,000	49	7,800	7,800		
529903	Contingency	0	0	5,244			
	*** Total Operating**	**61,639**	**32,878**	**101,068**	**92,755**		
	**** Total Personnel & Operating**	**814,405**	**413,306**	**896,745**	**868,385**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0			
	All Other Equipment	72,336	30,285	31,500	40,000		
	**** Total Capital**	**72,336**	**30,285**	**31,500**	**40,000**		
	***** Total Budget Appropriation**	**886,741**	**443,591**	**928,245**	**908,385**		

SECTION IV.

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2633 Fund Title: LE/School District #1
Organization # 151200 Organization Title: LE/Operations
Program # 150 Program Title: Law Enforcement

	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Rpl. Marked Utility Vehicle with Equipment	40,000
	** **Grand Total Captial (Transfer Total to Section I and II)**	**40,000**

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
LE / School District #1 Agreement (2633-151200)					
School Resource Officer	12		12	12	13
Totals:	12		12	12	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE **$ 780**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65.

521000 - OFFICE SUPPLIES **$ 550**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily. The amount budgeted is for 12 SRO's.

521200 - OPERATING SUPPLIES **$ 550**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant. The amount budgeted is for 12 SRO's.

521208 – POLICE SUPPLIES **$ 550**

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy. The amount budgeted is for 12 SRO's.

522300 - VEHICLE REPAIRS AND MAINTENANCE **$ 12,000**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 30% for extraordinary maintenance; however, the minimum budget per vehicle is $1,000. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE **$ 6,552**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE **$ 8,936**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND **$ 144**

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. 12 sworn @ $12 each

525000 – TELEPHONE $ 576

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of $48 per month.

525020 - PAGERS AND CELL PHONES $ 516

The School Resource Officers are required to have a pager or cell phone for safety purposes and emergency communication. This account has only 1 cell phone at $25 per month and 2 pagers at $9 per month.

525030 – 800 MHz RADIO SERVICE CHARGES $ 8,169

The 800 MHz radios are required for communication.

525031 – 800 MHz RADIO MAINTENANCE CHARGES $ 960

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 972

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

12 users * $6.75 per month * 12 months

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 5,000

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS $ 480

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL $ 38,220

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING $ 7,800

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is $650 each.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

(1) RPL. MARKED UTILITY VEHICLE WITH EQUIPMENT **$ 40,000**

The requested replacements are in accordance with our capital replacement plan as recommended by the County Fleet Manager. The estimated equipment cost is $8,550 and the estimated vehicle cost is $31,450. The total estimated cost is $40,000.

COUNTY OF LEXINGTON
SCHOOL DISTRICT # 1
Annual Budget
FY 2014-15 Estimated Revenue

NEW PROGRAM

Object Code	Revenue Account Title	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** LE - School District # 1 2633:**			
	Revenues:			
456100	Program Income	70,473		
461000	Investment Interest	0		
801000	Op Trn from General Fund/LE	70,473		
	**** Total Revenue**	140,946		
	*****Total Appropriation**	140,946		
	FUND BALANCE Beginning of Year	0		
	FUND BALANCE - Projected End of Year	0		

* School District has requested an additional SRO at River Bluff High School.

SECTION III

COUNTY OF LEXINGTON
NEW PROGRAM - SRO RIVER BLUFF HIGH SCHOOL
GENERAL FUND
Annual Budget
Fiscal Year - 2014-15

Fund: LE/School District #1 (2633)
Division: Law Enforcement
Organization: LE/Operations (151200)

Object Code	Expenditure Classification	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel			
510100	Salaries & Wages - 8% Above Minimum Grade 13	45,450		
510199	Special Overtime	3,000		
510200	Overtime	0		
511112	FICA Cost -7.65%	3,706		
511113	State Retirement - 10.90%	0		
511114	Police Retirement - 13.41%	6,497		
511120	Insurance Fund Contribution - $7,800	7,800		
511130	Workers Compensation 0.0030/0.0336	1,628		
	*** Total Personnel**	**68,081**		
	Operating Expenses			
520233	Towing Service	0		
521000	Office Supplies	120		
521200	Operating Supplies	300		
521208	Police Supplies	300		
522300	Vehicle Repairs & Maintenance - 1	1,000		
524000	Building Insurance	0		
524100	Vehicle Insurance - 1	546		
524201	General Tort Liability Insurance	745		
524202	Surety Bonds - $12/$10	12		
525000	Telephone	60		
525004	WAN Service Charges - 1	480		
525020	Pagers & Cell Phones	0		
525021	Smart Phone Charges	0		
525030	800 MHz Radio Service Charges 1	681		
525031	800 MHz Radiomaintennce Contract 1			
525041	E-mail Service Charges - 1	81		
525100	Postage	0		
525110	Other Parcel Delivery Service	0		
525210	Conference & Meeting Expense	2,000		
525230	Subscriptions, Dues, & Books	40		
525240	Personal Mileage Reimbursement	0		
525400	Gas, Fuel, and Oil	6,000		
525600	Uniforms & Clothing	3,000		
	*** Total Operating**	**15,365**		
	**** Total Personnel & Operating**	**83,446**		
	Capital			
540000	Small Tools & Minor Equipment	300		
540010	Minor Software	0		
	All Other Equipment	57,200		
	**** Total Capital**	**57,500**		
	***** Total Budget Appropriation**	**140,946**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-2015

Fund # 2633 Fund Title: LE/School District #1
Organization # 151200 Organization Title: LE/Operations Page 1
Program # Program Title:

Qty	Item Description	***BUDGET*** 2013-14 Requested Amount
	Small Tools and Minor Equipment	300
	Minor Software	0
1	Drivers License Barcode Scanners	350
1	Electronic Control Devices with Accessories	1,550
1	Personal Protection Equipment Kits	900
1	800 MHz Radios	5,500
1	Ruggedized Computers W/Accessories to include Vehicle Mount	5,200
1	Handguns with Accessories	600
1	Marked Utility Vehicles with Equipment	40,000
1	MCT/MFR Licensing	3,100
	** **Sub Total Capital - Page 1**	**57,500**
	** **Grand Total Capital (Transfer Total to Section I and II)**	**57,500**

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity. An additional SRO has been requested for River Bluff High School to ensure the safety of the faculty and students.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
LE / School District #1 Agreement (2633-151200)					
School Resource Officer	1		1	1	13
Totals:	1		1	1	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES $ 120

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 - OPERATING SUPPLIES $ 300

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.

521208 – POLICE SUPPLIES $ 300

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 1,000

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 30% for extraordinary maintenance; however, the minimum budget per vehicle is $1,000. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE $ 546

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE $ 745

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND $ 12

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. 12 sworn @ $12 each

525000 – TELEPHONE $ 60

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of ~~$48~~ 5 per month.

525004 – WAN SERVICE $ 480

The School Resource Officers are required to have WAN to access databases and complete reports through our records management system.

525030 – 800 MHz RADIO SERVICE CHARGES $ 681

The 800 MHz radios are required for communication.

525041 – E-MAIL SERVICE CHARGES $ 81

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 2,000

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS $ 40

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL $ 6,000

The budget amount is prorated equally among all vehicles assigned to the organization and $6,000 is thought to be the minimum fuel usage in a year.

525600 – UNIFORMS AND CLOTHING $ 3,000

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS AND MINOR EQUIPMENT $ 300

These items are needed by each deputy to perform the duties assigned. The items to be purchased from this account for each deputy are as follows:
Digital Cameras w/Case & Memory Card $100
Rechargeable Flashlights with car chargers $100
Digital Recorders $100
Total for small tools and minor equipment per deputy is $300

(1) DRIVERS LICENSE BARCODE SCANNERS $ 350

Each deputy needs these scanners to read the bar codes on the back of the drivers license. This reduces data entry of data already available and increases the efficiency and accuracy of the data captured. The total estimated cost per deputy is $350.

(1) ELECTRONIC CONTROL DEVICES WITH ACCESSORIES $ 1,550

Electronic Control Devices are becoming an effective way to issue less lethal force when needed to detain combative subjects. One electronic control device with accessories consist of the electronic control device, a duty holster, four (4) training cartridges, and four (4) duty cartridges. The total estimated cost per deputy is $1,550.

(1) PERSONAL PROTECTIVE EQUIPMENT KITS $ 900

These personal protective equipment kits are used in the event of a hazardous chemical or substance spill. These kits are needed for our road patrol units to keep them OSHA compliant. The total estimated cost per deputy is $900.

(1) 800 MHz RADIOS $ 5,500

These radios are needed for officer safety. They enable the deputy to communicate with County Communication and the reverse. The total estimated cost per deputy is $5500.

(1) RUGGEDIZED COMPUTERS W/ACCESSORIES TO INCLUDE VEHICLE MOUNT $ 5,200

These computers are transported in the deputies vehicles and are required for records management. The total estimated cost per deputy is $5200.

(1) HANDGUNS WITH ACCESSORIES $ 600

Handguns are required to perform the duties of a law enforcement officer. The total estimated cost per deputy is $600.

(1) MARKED UTILITY VEHICLES WITH EQUIPMENT $ 40,000

A marked vehicle is required to perform the duties of a deputy. The total estimated cost per deputy is $40,000.

(1) MCT/MFR LICENSING **$ 3,100**

This licensing is required for our field reporting and records management system. The total estimated cost per deputy is $3,000.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #2
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - School District #2 2634:**							
	Revenues:							
456100	Program Income	167,044	46,445	180,214	180,214	204,840		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund/LE	189,730	95,961	191,921	191,921	204,840		
	**** Total Revenue**	356,774	142,406	372,135	372,135	409,679		
	*****Total Appropriation**				372,135	409,679		
	FUND BALANCE Beginning of Year				58,662	58,662		
	FUND BALANCE - Projected End of Year				58,662	58,662		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #2
Annual Budget
Fiscal Year - 2013-14

Fund 2634
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 5	215,797	110,018	221,757	221,757		
510199	Special Overtime	7,641	1,510	9,452	9,452		
510200	Overtime	0	0	0	0		
511112	FICA - Employer's Portion	16,132	8,018	17,687	17,687		
511114	Police Retirement - Employer's Portion	21,921	11,365	29,687	29,857		
511120	Employee Insurance - 5	39,000	19,500	39,000	39,000		
511130	Workers Compensation	7,512	3,751	8,308	8,308		
511214	Police Retire - Employer's Portion - Ret	5,585	2,955	0	0		
519999	Personnel Contingency	0	0	8,607	8,607		
	*** Total Personnel**	**313,588**	**157,117**	**334,498**	**334,668**		
	Operating Expenses						
520233	Towing Service	0	0	325	325		
521000	Office Supplies	0	0	250	250		
521200	Operating Supplies	0	0	250	250		
521208	Police Supplies	0	0	250	250		
522300	Vehicle Repairs & Maintenance	2,599	407	5,000	5,000		
524100	Vehicle Insurance - 5	2,650	1,325	2,730	2,730		
524201	General Tort Liability Insurance	3,615	1,808	3,734	3,723		
524202	Surety Bonds - 5	0	0	0	60		
525000	Telephone	254	127	264	264		
525020	Pagers and Cell Phones - 5	0	0	540	0		
525030	800 MHz Radio Service Charges - 5	2,448	1,157	3,404	3,404		
525031	800 MHz Radio Maintenance Contracts	316	374	380	400		
525041	E-mail Service Charges - 5	324	162	405	405		
525210	Conference, Meeting & Training Expense	150	100	2,500	2,500		
525230	Subscriptions, Dues, and Books	150	150	200	200		
525400	Gas, Fuel, & Oil	12,205	5,022	14,155	12,000		
525600	Uniforms & Clothing	2,000	2,000	3,250	3,250		
529903	Contingency	0	0	0			
	*** Total Operating**	**26,711**	**12,632**	**37,637**	**35,011**		
	**** Total Personnel & Operating**	**340,299**	**169,749**	**372,135**	**369,679**		
	Capital						
540010	Minor Software	0	0	0			
	All Other Equipment	0	0	0	40,000		
	**** Total Capital**	**0**	**0**	**0**	**40,000**		
	***** Total Budget Appropriation**	**340,299**	**169,749**	**372,135**	**409,679**		

SECTION IV.

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2634 Fund Title: LE/School District #2
Organization # 151200 Organization Title: LE/Operations
Program # 150 Program Title: Law Enforcement

	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Rpl. Marked Utility Vehicle with Accessories	40,000
	** **Grand** Total Captial (Transfer Total to Section I and II)	**40,000**

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
LE / School District #2 Agreement (2634-151200)					
School Resource Officer	5		5	5	13
Totals:	5		5	5	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE $ 325

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. The amount budgeted assumes all 5 vehicles assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES $ 250

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.
The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES $ 250

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.
The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES $ 250

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.
The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 5,000

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE $ 2,730

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE $ 3,723

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND $ 60

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. 5sworn @ $12 each

525000 – TELEPHONE $ 264

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of $22 per month.

525020 - PAGERS AND CELL PHONES $ 0

The school district pays for the officers a cell phone.

525030 – 800 MHz RADIO SERVICE CHARGES $ 3,404

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

525031 – 800 MHz RADIO MAINTENANCE CHARGES $ 400

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 405

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

5 users * $6.75 per month * 12 months = $ 405

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 2,500

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS $ 200

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL $ 12,000

The amount budgeted is based on the estimated cost for this fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING $ 3,250

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is $650 each.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

(1) RPL. MARKED UTILITY VEHICLE WITH EQUIPMENT $ 40,000

The requested replacements are in accordance with our capital replacement plan as recommended by the County Fleet Manager. The estimated equipment cost is $8,550 and the estimated vehicle cost is $31,450. The total estimated cost is $40,000.

COUNTY OF LEXINGTON
FEDERAL NARCOTICS FORFEITURES
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - Federal Narcotic Forfeitures 2637:**							
	Revenues:							
456400	Narcotics Confiscation	78,685	1,157	87,648	87,648	1,680		
461000	Investment Interest	604	283	0	0	0		
	**** Total Revenue**	79,289	1,440	87,648	87,648	1,680		
	*****Total Appropriations**				368,350	76,040		
	Contingency:							
	Unused				284,085	~~284,085~~		
	FUND BALANCE							
	Beginning of Year				314,625	318,008		
	FUND BALANCE - Projected					243,648		
	End of Year				318,008	~~527,733~~		

Fund 2637
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
520100	Contracted Maintenance	8,500	8,500	10,010	10,010		
520242	Hazardous Materials Disposal	0	0	0			
521000	Office Supplies	0	0	1,800	1,800		
521200	Operating Supplies	9,230	5,120	12,900	12,900		
522200	Small Equipment Repairs & Maint.	308	2,069	5,000	5,000		
525000	Telephone	2,911	1,376	2,760	2,760		
525004	WAN Service Charges	1,914	1,493	4,200	4,200		
525210	Conference, Meeting & Training Expense	506	0	5,000	5,000		
525230	Subscriptions, Dues, & Books	107	0	200	200		
525240	Personal Mileage Reimbursement	773	218	900	900		
525376	Utilities - Helicopter Storage Building	134	0	0			
525386	Utilities - Investigation Substation	5,912	2,519	10,795	10,795		
525600	Uniforms & Clothing	2,433	0	5,000	5,000		
526500	Licenses & Permits	0	0	700	700		
529000	Unclassified	0	0	25,000	2,500		
529903	Contingency	0	0	284,085	0		
	*** Total Operating**	**32,728**	**21,295**	**368,350**	**61,765**		
	**** Total Operating**	**32,728**	**21,295**	**368,350**	**61,765**		
	Capital						
	All Other Equipment	2,864	0	0	14,275		
	**** Total Capital**	**2,864**	**0**	**0**	**14,275**		
	***** Total Budget Appropriation**	**35,592**	**21,295**	**368,350**	**76,040**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-2015

Fund # 2637 Fund Title: Federal Narcotic Forfeitures
Organization # 151200 Organization Title: L.E./Operations
Program- MJTF Program Title: Federal Narcotic Forfeiture

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Small Tools & Minor Equipment	5,000
1	Cell Phone Extraction Device Upgrade and Accessories	8,875
2	Postal Scales and Accessories	400

SECTION V. – PROGRAM OVERVIEW

The federal forfeiture fund is a collection of monies from federal narcotic seizures that have been forfeited through the court process. Federal law mandates that these funds be used for law enforcement.

SECTION VI. A. - SUMMARY OF REVENUES

456400 –NARCOTICS CONFISCATION 1680 ~~$ 87,648~~

Narcotic confiscation funds are funds that are related to unlawful activities as it relates to illegal substances. After the ruling has been received from the court system, the funds are distributed as per the court order. LCSD's share of those funds is placed in this account to be appropriated for expense of items needed to operate the narcotics unit. The amount budgeted is an estimate somewhat less than the actual receipts for this fiscal year because the fluctuation of revenue from year to year can be significant.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE **$ 10,010**

Maintenance is required for the GC/MS/DS & the FTIR system. The maintenance agreement includes the replacement of parts that need replaced due to normal use.

Maintenance Agreement (Analytical Services Int'l)	$ 3,520
Maintenance Agreement (Thermo Fisher Scientific)	$ 6,490

520242 – HAZARDOUS MATERIALS **$ 0**

We have moved this expense to general fund because the drug lab waste is minimal and has been combined with the waste from CSI.

521000 – OFFICE SUPPLIES **$ 1,800**

General office supplies and toner cartridges are needed to prepare reports. This account provides supplies for 18 employees with an estimated need of $100 each.

521200 - OPERATING SUPPLIES **$ 12,900**

The majority of this account must pay for various items used during narcotics investigations and the analysis of seized drugs.

Solvents/Reagents (VWR)	$ 1,000
Gas (Airstar)	$ 1,000
Vials, Pipetts, Glassware, Etc. (VWR)	$ 500
Nitrile Safety Gloves	$ 100
Cabling and accessories for undercover equipment (Cable & Connections)	$ 1,500
Supplies for Seizing of Property (Lowe's)	$ 1,800
Supplies for Meth Lab Cleanup	$ 5,000
Batteries	$ 2,000

522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE $ 5,000

Required inspections and repair of various audio and video equipment used during narcotics surveillance operations. The amount budgeted is an estimate because this year is the first year we will need to service all of the surveillance equipment.

525000 – TELEPHONE $ 2,760

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges and telephone book listing charges. The amount budgeted is based on the contract prices.

525004 – WAN SERVICE CHARGES $ 4.200

Networking the substation to headquarters is crucial for communication. This fiscal year we are changing our providers to enable faster communication speed.
(2) Connections for Narcotics $175 per month per connection (Time Warner Cable) $ 4,200

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 5,000

To meet requirements for certification, SC Code of Laws, Section 23-23-10 training must be attended. This reflects our in-house training needs required by law to provide to our personnel. The academy does not teach these courses, and in many cases we must send people outside the county for training so that they may maintain their certification and acquire advancement in technical fields which are changing rapidly in the law enforcement field. Training seminars requested during the year may vary as they are offered.

525230 – SUBSCRIPTIONS, DUES, & BOOKS $ 200

Funds are used to pay for reference materials, training manuals, subscriptions to periodical literature, and dues to professional organizations.

525240 – PERSONNEL MILEAGE $ 900

Reimbursement for mileage incurred from use of a personal vehicle is required. Travel is needed for peer-reviewed case in labs throughout the state and for training classes. The amount budgeted is based on $75 monthly expense.

525386 – UTILITIES – INVESTIGATIONS SUBSTATION $ 10,795

Utility amounts are allocated based on square footage. The budget amount is based on average monthly cost through December plus a 5% contingency for potential rate increases. An additional $4,000 was included to cover the cost of propane that is used for heating the buildings. Propane is the only source of heat.

525600 – UNIFORMS & CLOTHING $ 5,000

The officers will need to purchase replacement uniforms, jackets and uniforms for tactical operations. The amount budgeted is an estimate.

526500 – LICENSES & PERMITS $ 700

This account will be used to pay fees for the inspection and certification of drug lab equipment by DHEC.

Calibration of Scales (SCDHEC)	$ 250
Bi-Annual Hood Inspection (DHEC)	$ 250
Permit for Drug Handling (DEA)	$ 200

529000 - UNCLASSIFIED $ 25,000

Informants are used in the area of criminal investigations due to the increase in drug related operations; monies must be readily available to aid in the process of capturing the drug dealers.

SECTION VI. D. –CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT $ 5,000

Electronic surveillance equipment and tools utilized used by the task force to do covert operations from inconspicuous locations are necessary to investigate suspicious activities. Surveillance equipment will be used for covert operations for points of entry, exit, all angles of area being viewed, and surrounding structures. The surveillance equipment will be requested dependent upon the undercover operation. The cost to purchase surveillance equipment is estimated depending on the request of the governing board.

(1) CELL PHONE EXTRACTION DEVICE $ 8,875

The Narcotics Enforcement Team is currently using a cell phone extraction device that will soon become obsolete. This item will allow for the immediate extraction of information from the latest cell phones and other electronic devices and can be used in the field. This is essential with the newer technology which allows suspects to clear information from their devices remotely. The total estimated cost is $8,875.

(2) POSTAL SCALES $ 400

These scales will allow deputies to weigh evidence on the road side to help determine the appropriate charges as well as document the weight for evidentiary reasons. The total estimated cost is $400.

COUNTY OF LEXINGTON
LE / CIVIL PROCESS SERVER
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - Civil Process Server 2638:**							
	Revenues:							
441000	Sheriff's Fees & Fines	45,106	22,487	46,704	46,704	40,044		
461000	Investment Interest	151	92	0	0	0		
	**** Total Revenue**	45,257	22,579	46,704	46,704	40,044		
	*****Total Appropriation**				194,243	66,628		
	Contingency:							
	Unused				122,553	~~122,553~~		
	FUND BALANCE							
	Beginning of Year				114,550	119,499		
	FUND BALANCE - Projected					92915		
	End of Year				119,499	~~215,468~~		

COUNTY OF LEXINGTON
LE / CIVIL PROCESS SERVER
Annual Budget
Fiscal Year - 2014-15

Fund 2638
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expenditure (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510300	Part Time - 3 (1.713 - FTE)	33,842	20,289	55,906	55,906		
511112	FICA - Employers Portion	2,593	1,556	4,277	4,277		
511113	State Retirement - Employers Portion	3,587	2,151	5,926	5,944		
511130	Workers Compensation	102	61	180	180		
519999	Personnel Contingency	0	0	1,288	0		
	*** Total Personnel**	**40,124**	**24,057**	**67,577**	**66,307**		
	Operating Expenses						
521000	Office Supplies	0	0	500	0		
524201	General Tort Liability Insurance	23	12	48	48		
524202	Surety Bonds - 2	0	0	0	30		
525000	Telephone	0	0	252	0		
525041	E-mail Service Charges - 3	162	81	243	243		
525210	Conference, Meeting & Training Expense	0	0	1,000	0		
529903	Contingency	0	0	122,553	0		
	*** Total Operating**	**185**	**93**	**124,596**	**321**		
	**** Total Personnel & Operating**	**40,309**	**24,150**	**192,173**	**66,628**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	500	0		
	All Other Equipment	0	0	1,570	0		
	**** Total Capital**	**0**	**0**	**2,070**	**0**		
	***** Total Budget Appropriation**	**40,309**	**24,150**	**194,243**	**66,628**		

SECTION V. - PROGRAM OVERVIEW

This fund is not a grant; it is a special revenue fund. Therefore, there is no term limit as long as there is sufficient revenue to support the expenses charged to this fund.

This program is for the service of all common pleas papers. The party requesting service pays an amount of $0 to $25. The amount paid depends on varying circumstances. The revenue generated by this program will be used to fund two part time clerical positions to enter the papers into a database, which tracks the service and attempted service of these documents. This information is then returned to the courts for official dockets.

SECTION VI. A. - SUMMARY OF REVENUES

441000 – SHERIFF'S FEES & FINES **$ 40,044**

This revenue is generated from the service of all common please papers. The party requesting the service pays an amount of $0 to $25. The amount paid depends on varying circumstances. The estimated revenue is calculated based on the first seven (7) months of the current fiscal year annualized.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
Civil Process Server (2638-151200)					
Criminal Records Operator PT	3	0	1.713	1.713	7 –P/T
Totals:	3	0	1.713	1.713	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

524201 - GENERAL TORT LIABILITY INSURANCE $ 48

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND $ 30

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. 3 civilians @ $10 each

525041 – E-MAIL SERVICE CHARGES $ 243

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

3 users * $6.75 per month * 12 months = $ 243

COUNTY OF LEXINGTON
SCHOOL DISTRICT #3
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - School District #3 2639:**							
	Revenues:							
456100	Program Income	34,817	9,393	89,291	89,291	110,375		
461000	Investment Interest	100	22	0	0	0		
801000	Op Trn from General Fund/LE	39,345	58,490	116,980	116,980	82,751		
	**** Total Revenue**	74,262	67,905	206,271	206,271	193,126		
	*****Total Appropriation**				206,271	193,126		
	FUND BALANCE Beginning of Year				61,268	61,268		
	FUND BALANCE - Projected End of Year				61,268	61,268		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe cost are paid 100% by the LCSD.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #3
Annual Budget
Fiscal Year - 2014-15

Fund 2639
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	43,776	43,296	43,484	44,878		
510199	Special Overtime	1,429	778	1,806	1,800		
511112	FICA - Employer's Portion	3,092	3,104	3,465	3,571		
511114	Police Retirement - Employer's Portion	5,565	5,659	5,815	6,260		
511120	Employee Insurance - 1	7,800	7,800	7,800	7,800		
511130	Workers Compensation	1,520	1,483	1,627	1,569		
519999	Personnel Contingency	0	0	1,686	0		
	*** Total Personnel**	**63,182**	**62,120**	**65,683**	**65,878**		
	Operating Expenses						
520233	Towing Service	0	0	65	65		
521000	Office Supplies	0	0	50	50		
521200	Operating Supplies	0	0	50	50		
521208	Police Supplies	0	0	50	50		
522300	Vehicle Repairs & Maintenance	792	358	1,545	1,545		
524100	Vehicle Insurance - 1	530	265	546	546		
524201	General Tort Liability Insurance	723	723	745	745		
524202	Surety Bonds - 1	0	0	0	12		
525000	Telephone	64	5	72	72		
525004	WAN Service Charges	0	0	0	0		
525020	Pagers and Cell Phones	0	0	0	0		
525030	800 MHz Radio Service Charges - 1	490	231	681	681		
525031	800 MHz Radio Maintenance Contracts	63	75	76	80		
525041	E-mail Service Charges - 1	81	40	81	81		
525210	Conference, Meeting & Training Expense	62	0	500	500		
525230	Subscriptions, Dues, and Books	30	30	40	40		
525400	Gas, Fuel, & Oil	3,946	1,902	4,845	4,515		
525600	Uniforms & Clothing	800	253	650	1,300		
529903	Contingency	0	0	600	0		
539514	Refund - School District	0	0	0	0		
	*** Total Operating**	**7,581**	**3,882**	**10,596**	**10,332**		
	**** Total Personnel & Operating**	**70,763**	**66,002**	**76,279**	**76,210**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
	All Other Equipment	0	0	0	40,000		
	**** Total Capital**	**0**	**0**	**0**	**40,000**		
	***** Total Budget Appropriation**	**70,763**	**66,002**	**76,279**	**116,210**		

COUNTY OF LEXINGTON
SCHOOL DISTRICT #3
Annual Budget
Fiscal Year - 2014-15

Fund 2639
Division: Law Enforcement
Organization: 151201 - LE/School Resource Officers

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	0	0	46,982	47,245		
510199	Special Overtime	0	0	0	0		
511112	FICA - Employer's Portion	0	0	3,594	3,615		
511114	Police Retirement - Employer's Portion	0	0	6,032	6,336		
511120	Employee Insurance - 1	0	0	7,800	7,800		
511130	Workers Compensation	0	0	1,688	1,588		
519999	Personnel Contingency	0	0	0	0		
	*** Total Personnel**	**0**	**0**	**66,096**	**66,584**		
	Operating Expenses						
520233	Towing Service	0	0	65	65		
521000	Office Supplies	0	0	120	50		
521200	Operating Supplies	0	0	300	50		
521208	Police Supplies	0	0	300	50		
522300	Vehicle Repairs & Maintenance	0	0	1,000	1,545		
524100	Vehicle Insurance - 1	0	0	546	546		
524201	General Tort Liability Insurance	0	0	745	745		
524202	Surety Bonds - 1	0	0	0	12		
525000	Telephone	0	0	0	72		
525004	WAN Service Charges	0	0	468	0		
525020	Pagers and Cell Phones	0	0	0	0		
525030	800 MHz Radio Service Charges - 1	0	0	681	681		
525031	800 MHz Radio Maintenance Contracts	0	0	0	80		
525041	E-mail Service Charges - 1	0	0	81	81		
525210	Conference, Meeting & Training Expense	0	0	2,000	500		
525230	Subscriptions, Dues, and Books	0	0	40	40		
525400	Gas, Fuel, & Oil	0	0	5,893	4,515		
525600	Uniforms & Clothing	0	0	3,000	1,300		
529903	Contingency	0	0	0	0		
539514	Refund - School District	0	0	0	0		
	*** Total Operating**	**0**	**0**	**15,239**	**10,332**		
	**** Total Personnel & Operating**	**0**	**0**	**81,335**	**76,916**		
	Capital						
540000	Small Tools & Minor Equipment	0	118	325	0		
	All Other Equipment	0	33,362	48,332	0		
	**** Total Capital**	**0**	**33,480**	**48,657**	**0**		
	***** Total Budget Appropriation**	**0**	**33,480**	**129,992**	**76,916**		

SECTION IV.

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2639 Fund Title: LE/School District #3
Organization # 151200 Organization Title: LE/Operations
Program # 150 Program Title: Law Enforcement

	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Rpl. Marked Utility Vehicle with Equipment	40,000
	** **Grand Total Captial (Transfer Total to Section I and II)**	**40,000**

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
LE / School District #3 Agreement (2639-151200)					
School Resource Officer	1		1	1	13
Totals:	1		1	1	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE $ 65

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. The amount budgeted assumes that the one vehicle assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES $ 50

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES $ 50

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES $ 50

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 1,545

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements.

524100 - VEHICLE INSURANCE $ 546

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE $ 745

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND $ 12

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2018. The cost for sworn personnel is $12.00.

525000 – TELEPHONE $ 72

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of $6 per month.

525030 – 800 MHz RADIO SERVICE CHARGES $ 681

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

525031 – 800 MHz RADIO MAINTENANCE CHARGES $ 80

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 81

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

1 user * $6.75 per month * 12 months = $ 81

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 500

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS $ 40

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL $ 4,515

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING $ 1,300

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is $650 each.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

(1) RPL. MARKED UTILITY VEHICLE WITH EQUIPMENT $ 40,000

The requested replacements are in accordance with our capital replacement plan as recommended by the County Fleet Manager. The estimated equipment cost is $8,550 and the estimated vehicle cost is $31,450. The total estimated cost is $40,000.

SECTION V. – PROGRAM OVERVIEW

Lexington County School District 3 has requested an additional School Resource Officer for a law enforcement vocational education program. The school district has agreed to pay $52,270 and LCSD will pay the remaining share.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
School Resource Officer	1		1	1	13

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE **$ 65**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. The amount budgeted assumes that the one vehicle assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES **$ 50**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES **$ 50**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES **$ 50**

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE **$ 1,545**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements.

524100 - VEHICLE INSURANCE **$ 546**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE **$ 745**

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND **$ 12**

Surety bonds are due this fiscal year, they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2018. The cost for sworn personnel is $12.00.

525000 – TELEPHONE $ 72

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of $6 per month.

525030 – 800 MHz RADIO SERVICE CHARGES $ 681

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

525031 – 800 MHz RADIO MAINTENANCE CHARGES $ 80

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 81

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

1 user * $6.75 per month * 12 months = $ 81

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 500

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS $ 40

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL $ 4,515

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase for the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING $ 1,300

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is $650 each.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #4
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - School District #4 2640:**							
	Revenues:							
456100	Program Income	69,286	19,344	73,759	73,759	75,984		
461000	Investment Interest	84	28	0	0	0		
801000	Op Trn from General Fund/LE	76,928	39,358	78,714	78,714	75,984		
	**** Total Revenue**	146,298	58,730	152,473	152,473	151,968		
	*****Total Appropriation**				152,473	151,968		
	FUND BALANCE Beginning of Year				48,415	48,415		
	FUND BALANCE - Projected End of Year				48,415	48,415		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #4
Annual Budget
Fiscal Year - 2014-15

Fund 2640
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	87,887	43,691	87,897	90,916		
510199	Special Overtime	1,637	2,212	4,000	4,000		
511112	FICA - Employer's Portion	6,161	3,120	7,030	7,261		
511114	Police Retirement - Employer's Portion	5,928	3,096	11,800	12,728		
511120	Employee Insurance - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	3,010	1,544	3,302	3,189		
511214	Police Retirement - Emplr. Port. (Retiree)	5,092	2,798	0	0		
519999	Personnel Contingency	0	0	3,421	0		
	*** Total Personnel**	**125,315**	**64,261**	**133,050**	**133,694**		
	Operating Expenses						
520233	Towing Service	0	0	130	130		
521000	Office Supplies	0	0	100	100		
521200	Operating Supplies	0	0	100	100		
521208	Police Supplies	0	0	100	100		
522300	Vehicle Repairs & Maintenance	1,557	259	2,000	2,000		
524100	Vehicle Insurance - 2	1,060	530	1,092	1,092		
524201	General Tort Liability Insurance	1,446	723	1,490	1,490		
524202	Surety Bonds - 2	0	0	0	24		
525000	Telephone	47	6	144	144		
525020	Pagers and Cell Phones - 2	0	0	0	0		
525030	800 MHz Radio Service Charges - 2	979	462	1,362	1,362		
525031	800 MHz Radio Maintenance Contracts	127	150	152	160		
525041	E-mail Service Charges - 2	162	81	162	162		
525210	Conference, Meeting & Training Expense	30	0	1,000	1,000		
525230	Subscriptions, Dues, & Books	60	60	80	80		
525400	Gas, Fuel, & Oil	7,420	4,013	9,030	9,030		
525600	Uniforms & Clothing	1,500	0	1,300	1,300		
529903	Contingency	0	0	1,181	0		
539514	Refund - School District	0	0	0	0		
	*** Total Operating**	**14,388**	**6,284**	**19,423**	**18,274**		
	**** Total Personnel & Operating**	**139,703**	**70,545**	**152,473**	**151,968**		
	Capital						
	All Other Equipment	0	0	0	0		
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**139,703**	**70,545**	**152,473**	**151,968**		

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity also.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
LE / School District #4 Agreement (2640-151200)					
School Resource Officer	2		2	2	13
Totals:	2		2	2	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE $ 130

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. The amount budgeted assumes that the two vehicles assigned to this organization being towed once this fiscal year.

521000 - OFFICE SUPPLIES $ 100

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES $ 100

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES $ 100

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.
The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 2,000

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. No less than $1,000 is budgeted for repairs per vehicle.

524100 - VEHICLE INSURANCE $ 1,092

The budget amount is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE $ 1,490

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND $ 24

Surety bonds are due this year. The estimated cost is $12 for sworn personnel and $10 for civilian personnel.
Surety bonds will not be paid again until fiscal year 2018. 2 sworn @ $12

525000 – TELEPHONE **$ 144**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of $12 per month.

525030 – 800 MHz RADIO SERVICE CHARGES **$ 1,362**

The 800 MHz radios are required for communication. Please see the 800 MHz radio detail schedule in the appendixes for cost.

525031 – 800 MHz RADIO MAINTENANCE CHARGES **$ 160**

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES **$ 162**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

2 users * $6.75 per month * 12 months = $ 162

525210 – CONFERENCE, MEETING & TRAINING EXP. **$ 1,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$ 80**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL **$ 9,030**

The amount budgeted is based on the estimated cost for this fiscal year plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING **$ 1,300**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The estimated cost for uniforms per SRO is $650 each.

COUNTY OF LEXINGTON
SCHOOL DISTRICT # 4
Annual Budget
FY 2014-15 Estimated Revenue

NEW PROGRAM

Object Code	Revenue Account Title	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** LE - School District # 4 2640:**			
	Revenues:			
456100	Program Income	70,473		
461000	Investment Interest	0		
801000	Op Trn from General Fund/LE	70,473		
	**** Total Revenue**	140,946		
	*****Total Appropriation**	140,946		
	FUND BALANCE Beginning of Year	0	0	
	FUND BALANCE - Projected End of Year	0	0	

* School District has requested an additional SRO at River Bluff High School.

SECTION III

COUNTY OF LEXINGTON
NEW PROGRAM - 1 ADDITIONAL SRO
GENERAL FUND
Annual Budget
Fiscal Year - 2014-15

Fund: LE/School District #4 (2640)
Division: Law Enforcement
Organization: LE/Operations (151200)

Object Code	Expenditure Classification	2014-15 Requested	BUDGET 2014-15 Recommend	2014-15 Approved
	Personnel			
510100	Salaries & Wages - 8% Above Minimum Grade 13	45,450		
510199	Special Overtime	3,000		
510200	Overtime	0		
511112	FICA Cost -7.65%	3,706		
511113	State Retirement - 10.90%	0		
511114	Police Retirement - 13.41%	6,497		
511120	Insurance Fund Contribution - $7,800	7,800		
511130	Workers Compensation 0.0030/0.0336	1,628		
	*** Total Personnel**	**68,081**		
	Operating Expenses			
520233	Towing Service	0		
521000	Office Supplies	120		
521200	Operating Supplies	300		
521208	Police Supplies	300		
522300	Vehicle Repairs & Maintenance - 1	1,000		
524000	Building Insurance	0		
524100	Vehicle Insurance - 1	546		
524201	General Tort Liability Insurance	745		
524202	Surety Bonds - $12/$10	12		
525000	Telephone	60		
525004	WAN Service Charges - 1	480		
525020	Pagers & Cell Phones	0		
525021	Smart Phone Charges	0		
525030	800 MHz Radio Service Charges 1	681		
525031	800 MHz Radiomaintennce Contract 1			
525041	E-mail Service Charges - 1	81		
525100	Postage	0		
525110	Other Parcel Delivery Service	0		
525210	Conference & Meeting Expense	2,000		
525230	Subscriptions, Dues, & Books	40		
525240	Personal Mileage Reimbursement	0		
525400	Gas, Fuel, and Oil	6,000		
525600	Uniforms & Clothing	3,000		
	*** Total Operating**	**15,365**		
	**** Total Personnel & Operating**	**83,446**		
	Capital			
540000	Small Tools & Minor Equipment	300		
540010	Minor Software			
	All Other Equipment	57,200		
	**** Total Capital**	**57,500**		
	***** Total Budget Appropriation**	**140,946**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-2015

Fund # 2640 Fund Title: LE/School District #4
Organization # 151200 Organization Title: LE/Operations Page 1
Program # Program Title:

Qty	Item Description	***BUDGET*** 2013-14 Requested Amount
	Small Tools and Minor Equipment	300
	Minor Software	0
1	Drivers License Barcode Scanners	350
1	Electronic Control Devices with Accessories	1,550
1	Personal Protection Equipment Kits	900
1	800 MHz Radios	5,500
1	Ruggedized Computers W/Accessories to include Vehicle Mount	5,200
1	Handguns with Accessories	600
1	Marked Utility Vehicles with Equipment	40,000
1	MCT/MFR Licensing	3,100

** Sub Total Capital - Page 1 **57,500**

** Grand Total Capital (Transfer Total to Section I and II) **57,500**

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise and Lexington County also experiences an increase of school related incidents such as gang and drug activity. An additional SRO has been requested by school district 4 to ensure the safety of the faculty and students. This SRO will be shared by 3 schools in the district.

SECTION VI. B. – LISTING OF POSITIONS

Additional Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
LE / School District #4 Agreement (2640-151200)					
School Resource Officer	1		1	1	13
Totals:	1		1	1	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES $ 120

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 - OPERATING SUPPLIES $ 300

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.

521208 – POLICE SUPPLIES $ 300

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 1,000

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 30% for extraordinary maintenance; however, the minimum budget per vehicle is $1,000. The extraordinary maintenance includes transmission overhauls and rear end replacements. The budget amount is prorated equally among all vehicles assigned to the organization.

524100 - VEHICLE INSURANCE $ 546

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE $ 745

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND $ 12

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. 12 sworn @ $12 each

525000 – TELEPHONE **$ 60**

Telephone line charges are required for daily operations and voice mail. The amount budgeted is based on contract price of ~~$48~~ $5 per month.

525004 – WAN SERVICE **$ 480**

The School Resource Officers are required to have WAN to access databases and complete reports through our records management system.

525030 – 800 MHz RADIO SERVICE CHARGES **$ 681**

The 800 MHz radios are required for communication.

525041 – E-MAIL SERVICE CHARGES **$ 81**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

525210 – CONFERENCE, MEETING & TRAINING EXP. **$ 2,000**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$ 40**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL **$ 6,000**

The budget amount is prorated equally among all vehicles assigned to the organization and $6,000 is thought to be the minimum fuel usage in a year.

525600 – UNIFORMS AND CLOTHING **$ 3,000**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS AND MINOR EQUIPMENT $ 300

These items are needed by each deputy to perform the duties assigned. The items to be purchased from this account for each deputy are as follows:
Digital Cameras w/Case & Memory Card $100
Rechargeable Flashlights with car chargers $100
Digital Recorders $100
Total for small tools and minor equipment per deputy is $300

(1) DRIVERS LICENSE BARCODE SCANNERS $ 350

Each deputy needs these scanners to read the bar codes on the back of the drivers license. This reduces data entry of data already available and increases the efficiency and accuracy of the data captured. The total estimated cost per deputy is $350.

(1) ELECTRONIC CONTROL DEVICES WITH ACCESSORIES $ 1,550

Electronic Control Devices are becoming an effective way to issue less lethal force when needed to detain combative subjects. One electronic control device with accessories consist of the electronic control device, a duty holster, four (4) training cartridges, and four (4) duty cartridges. The total estimated cost per deputy is $1,550.

(1) PERSONAL PROTECTIVE EQUIPMENT KITS $ 900

These personal protective equipment kits are used in the event of a hazardous chemical or substance spill. These kits are needed for our road patrol units to keep them OSHA compliant. The total estimated cost per deputy is $900.

(1) 800 MHz RADIOS $ 5,500

These radios are needed for officer safety. They enable the deputy to communicate with County Communication and the reverse. The total estimated cost per deputy is $5500.

(1) RUGGEDIZED COMPUTERS W/ACCESSORIES TO INCLUDE VEHICLE MOUNT $ 5,200

These computers are transported in the deputies vehicles and are required for records management. The total estimated cost per deputy is $5200.

(1) HANDGUNS WITH ACCESSORIES $ 600

Handguns are required to perform the duties of a law enforcement officer. The total estimated cost per deputy is $600.

(1) MARKED UTILITY VEHICLES WITH EQUIPMENT $ 40,000

A marked vehicle is required to perform the duties of a deputy. The total estimated cost per deputy is $40,000.

(1) MCT/MFR LICENSING **$ 3,100**

This licensing is required for our field reporting and records management system. The total estimated cost per deputy is $3,000.

COUNTY OF LEXINGTON
SCHOOL DISTRICT #5
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - School District #5 2641:**							
	Revenues:							
456100	Program Income	170,135	46,738	944,007	944,007	404,094		
461000	Investment Interest	173	35	0	0	0		
801000	Op Trn from General Fund/LE	193,846	97,438	194,875	194,875	404,094		
	**** Total Revenue**	364,154	144,211	1,138,882	1,138,882	808,188		
	*****Total Appropriation**				1,138,882	808,188		
	FUND BALANCE Beginning of Year				132,879	132,879		
	FUND BALANCE - Projected End of Year				132,879	132,879		

The expenditures in this fund are split 50/50 between the LCSD and the School District, but the overtime and related fringe costs are paid 100% by the LCSD. (School District #5 is covering the full cost of six SRO.)

COUNTY OF LEXINGTON
SCHOOL DISTRICT #5
Annual Budget
Fiscal Year - 2013-14

Fund 2641
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 5	220,811	109,946	219,516	228,988		
510199	Special Overtime	5,180	2,734	8,768	6,000		
510200	Overtime	0	0	0	0		
511112	FICA - Employer's Portion	16,401	8,198	17,464	17,977		
511114	Police Retirement - Employer's Portion	22,380	11,689	29,312	31,512		
511120	Employee Insurance - 5	39,000	20,150	39,000	39,000		
511130	Workers Compensation	7,598	3,790	8,202	7,896		
511214	PORS - Emplr. Port. (Retiree)	5,441	2,779	0	0		
519999	Personnel Contingency	0	0	8,498	0		
	*** Total Personnel**	**316,811**	**159,286**	**330,760**	**331,373**		
	Operating Expenses						
520233	Towing Service	0	0	325	325		
521000	Office Supplies	0	0	250	250		
521200	Operating Supplies	0	0	250	250		
521208	Police Supplies	0	0	250	250		
522300	Vehicle Repairs & Maintenance	1,319	981	5,000	5,000		
524100	Vehicle Insurance - 5	2,650	1,325	2,730	2,730		
524201	General Tort Liability Insurance	3,615	1,808	3,734	3,724		
524202	Surety Bonds - 5	0	0	0	60		
525000	Telephone	318	159	336	326		
525004	WAN Service Charges	0	0	0	0		
525020	Pagers and Cell Phones - 5	1,227	611	1,680	1,680		
525030	800 MHz Radio Service Charges - 5	2,448	1,157	3,404	3,404		
525031	800 MHz Radio Maintenance Contracts	316	374	380	380		
525041	E-mail Service Charges - 5	405	202	405	405		
525210	Conference, Meeting & Training Expense	360	100	2,500	2,500		
525230	Subscriptions, Dues, & Books	150	150	200	200		
525400	Gas, Fuel, & Oil	10,730	5,100	13,075	13,075		
525600	Uniforms & Clothing	593	0	3,250	7,500		
529903	Contingency	0	0	10,361	0		
539514	Refund - School District	0	0	0	0		
	*** Total Operating**	**24,131**	**11,967**	**48,130**	**42,059**		
	**** Total Personnel & Operating**	**340,942**	**171,253**	**378,890**	**373,432**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	0	0		
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**340,942**	**171,253**	**378,890**	**373,432**		

COUNTY OF LEXINGTON
SCHOOL DISTRICT #5
Annual Budget
Fiscal Year - 2013-14

Fund 2641
Division: Law Enforcement
Organization: 151201 - School Resource Officers

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 6	0	34,925	265,782	265,805		
510199	Special Overtime	0	535	0	7,200		
510200	Overtime	0	0	0	0		
511112	FICA - Employer's Portion	0	2,594	20,332	20,885		
511114	Police Retirement - Employer's Portion	0	4,579	34,126	36,610		
511120	Employee Insurance - 6	0	19,500	46,800	46,800		
511130	Workers Compensation	0	1,200	9,550	9,173		
515600	Clothing Allowance	0	200	0	0		
519999	Personnel Contingency	0	0	0	0		
	*** Total Personnel**	**0**	**63,533**	**376,590**	**386,473**		
	Operating Expenses						
520233	Towing Service	0	0	390	325		
521000	Office Supplies	0	0	720	250		
521200	Operating Supplies	0	0	1,800	250		
521208	Police Supplies	0	0	1,800	250		
522300	Vehicle Repairs & Maintenance	0	0	6,000	6,000		
524100	Vehicle Insurance - 6	0	0	3,276	3,276		
524201	General Tort Liability Insurance	0	0	4,470	4,470		
524202	Surety Bonds - 6	0	0	0	72		
525000	Telephone	0	0	0	408		
525004	WAN Service Charges	0	0	2,808	0		
525020	Pagers and Cell Phones - 6	0	0	0	0		
525030	800 MHz Radio Service Charges - 6	0	0	4,086	4,086		
525031	800 MHz Radio Maintenance Contracts	0	0	0	480		
525041	E-mail Service Charges - 6	0	0	486	486		
525210	Conference, Meeting & Training Expense	0	0	12,000	3,000		
525230	Subscriptions, Dues, & Books	0	0	240	240		
525400	Gas, Fuel, & Oil	0	0	35,384	15,690		
525600	Uniforms & Clothing	0	0	18,000	9,000		
529903	Contingency	0	0	0	0		
539514	Refund - School District	0	0	0	0		
	*** Total Operating**	**0**	**0**	**91,460**	**48,283**		
	**** Total Personnel & Operating**	**0**	**63,533**	**468,050**	**434,756**		
	Capital						
540000	Small Tools & Minor Equipment	0	706	1,950	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	229,991	289,992	0		
	**** Total Capital**	**0**	**230,697**	**291,942**	**0**		
	***** Total Budget Appropriation**	**0**	**294,230**	**759,992**	**434,756**		

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
LE / School District #5 Agreement (2641-151200)					
School Resource Officer	5		5	5	13
Totals:	5		5	5	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE **$ 325**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. This budget is an estimate.

521000 - OFFICE SUPPLIES **$ 250**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.
The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521200 - OPERATING SUPPLIES **$ 250**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required.
The amount budgeted is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

521208 – POLICE SUPPLIES **$ 250**

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.
The amount budged is for 5 SRO's. The individual items may vary slightly; therefore, an itemized cost breakdown was not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE **$ 5,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. No less than $1,000 per vehicle is budgeted for vehicle repairs and maintenance.

524100 - VEHICLE INSURANCE **$ 2,730**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE **$ 3,724**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND **$ 60**

Surety bonds are due this fiscal year and they are paid every 3 fiscal years. Surety bonds will not be paid again until fiscal year 2018. The cost for sworn personnel is $12.

525000 – TELEPHONE **$ 326**

Telephone line charges are required for operations and for voice mail. The monthly cost as per contract is $28.

525020 - PAGERS AND CELL PHONES **$ 1,680**

The School Resource Officers are required to have a mobile telephone or a pager for emergency communication purposes. There are two cell phones and five pagers charged to this organization. The monthly cost for the both cell phones is $110 and the monthly cost of the 3 pagers is $30.

525030 – 800 MHz RADIO SERVICE CHARGES **$ 3,404**

Monthly service is required for the 800 MHz radios used by the School Resource Officers for communication purposes and to contact other law enforcement agencies.

525031 – 800 MHz RADIO MAINTENANCE CHARGES **$ 380**

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving $0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost. The estimated maintenance cost per radio is $75.90.

525041 – E-MAIL SERVICE CHARGES **$ 405**

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

5 users * $6.75 per month * 12 months = $ 405

525210 – CONFERENCE, MEETING & TRAINING EXP. **$ 2,500**

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$ 200**

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL **$ 13,075**

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus a 15% increase due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING **$ 7,500**

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers. The amount budgeted is based on one issue of 5 uniforms per officer.

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided for the safety and the security of the students in each high school in the Lexington County School Districts. The Lexington County Sheriff's Department and the School Officials are working together to provide a learning environment for the students that will be safe. The State of South Carolina has seen the crime rate rise within the past years with Lexington County also experiencing an increase of school related incidents such as gang and drug activity within those years. These 6 positions were paid 100% by the school district last fiscal year. This fiscal year the school district will be paying 50% and LCSD will pay 50%.

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
LE / School District #5 Agreement (2641-151201)					
School Resource Officer	6	3	3	6	13
Totals:	6	3	3	6	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE **$ 325**

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. This budget is an estimate.

521000 - OFFICE SUPPLIES **$ 250**

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 - OPERATING SUPPLIES **$ 250**

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required.

521208 – POLICE SUPPLIES **$ 250**

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.

522300 - VEHICLE REPAIRS AND MAINTENANCE **$ 6,000**

The cost of vehicle repairs and maintenance is anticipated to be higher than the current year's budget amount. These vehicles are aging and extraordinary maintenance is anticipated. Extraordinary maintenance includes transmission overhauls and rear end replacements. No less than $1,000 per vehicle is budgeted for vehicle repairs and maintenance.

524100 - VEHICLE INSURANCE **$ 3,276**

The budget amount is the estimate provided by the County's Risk Manager. Please see the vehicle detail schedule in the appendixes for cost allocation.

524201 - GENERAL TORT LIABILITY INSURANCE **$ 4,470**

General tort liability insurance amounts are allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

524202 – SURETY BOND **$ 72**

This year surety bonds are due. Sworn personnel are $12 each and civilian personnel are $10 each. Surety bonds will not be paid again until fiscal year 2018. 6 sworn @ $12 each

525000 – TELEPHONE $ 408

Telephone line charges are required for operations and for voice mail. The monthly cost as per contract is $34.

525020 - PAGERS AND CELL PHONES $ 0

The school district pays for the cell phones.

525030 – 800 MHz RADIO SERVICE CHARGES $ 4,086

Monthly service is required for the 800 MHz radios used by the School Resource Officers for communication purposes and to contact other law enforcement agencies.

525031 – 800 MHz RADIO MAINTENANCE CHARGES $ 480

The 800 MHz radios are required for communication. The USF fee charged in former years was deleted saving $0.50 per radio, lowering the yearly cost. Please see the 800 MHz radio detail schedule in the appendixes for cost. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 486

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

6 users * $6.75 per month * 12 months – $ 486

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 3,000

School Resource officers must be sent for training so that they may maintain their certification and acquire advancement in technical fields.

525230 – SUBSCRIPTIONS, DUES, & BOOKS $ 240

The certified law enforcement officer dues for the South Carolina Law Enforcement Association are paid from this account. The cost for dues per SRO is $40.

525400 - GAS, FUEL, AND OIL $ 15,690

The amount budgeted is based on the estimated cost for this fiscal year plus a 15% increase due to the unstable fuel market. The budget amount is prorated equally among all vehicles assigned to the organization.

525600 – UNIFORMS AND CLOTHING $ 9,000

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers.

COUNTY OF LEXINGTON
LAW ENFORCEMENT/ALCOHOL ENFORCEMENT TEAM
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***L/E - Alcohol Enforcement Team 2642:**							
	Revenues:							
438206	LE/Alcohol Enforce Team Fees	5,255	1,755	13,804	13,804	13,871		
461000	Investment Interest	63	25	0	0			
	**** Total Revenue**	5,318	1,780	13,804	13,804	13,871		
	*****Total Appropriation**				29,250	13,871		
	FUND BALANCE Beginning of Year				49,218	33,772		
	FUND BALANCE - Projected End of Year				33,772	33,772		

Fund 2642
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages	450	94	0	0		
510200	Overtime	2,531	2,640	8,400	8,400		
511112	FICA - Employer's Portion	211	193	643	643		
511114	PORS - Employer's Portion	367	351	1,079	1,126		
511130	Workers Compensation	100	92	302	302		
511214	PORS - Employer's Portion (Retiree)	0	0	0			
	*** Total Personnel**	**3,659**	**3,370**	**10,424**	**10,471**		
	Operating Expenses						
521208	Police Supplies	0	0	0	0		
525600	Uniforms & Clothing	0	0	400	400		
529000	Unclassified	0	0	18,426	3,000		
529903	Contingency	0	0	0	0		
	*** Total Operating**	**0**	**0**	**18,826**	**3,400**		
	**** Total Personnel & Operating**	**3,659**	**3,370**	**29,250**	**13,871**		
	Capital						
	All Other Equipment	0	0	0	0		
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**3,659**	**3,370**	**29,250**	**13,871**		

SECTION V. – PROGRAM OVERVIEW

A contractual agreement between the Lexington County Sheriff's Department and the Lexington Richland Alcohol and Drug Abuse Council (LRADAC) promotes the reduction of teenage alcohol and tobacco use by enforcing the legal age for purchasing alcohol and tobacco. LRADAC will pay for the overtime worked by officers enforcing the legal age for purchasing of alcohol. The revenue generated by this contract is used to offset the overtime costs incurred.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

525600 - UNIFORMS & CLOTHING **$ 400**

Uniforms are requested under Section 23-13-30 of the SC Code of Laws. Each officer receives replacement uniforms 2 times a year. The number of uniforms ordered depends on the job function. This account would be used to purchase 2 pairs of tactical pants for each of the 4 officers working the AET. Each pair of pants is $50 each.

529000 - UNCLASSIFIED **$ 3,000**

Informants are used in the area of criminal investigations due to the increase in alcohol purchases by minors. These funds will be used to aid in the process of capturing the individuals and vendors that sell alcohol to underage people. The estimated amount is $3,000.

NEW PROGRAM

COUNTY OF LEXINGTON
SCHOOL RESOURCE OFFICER - MGMS
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***LE - SRO - Meadow Glen Middle School:**			
	Revenues:			
457000	Federal Grant Income	125,477		
461000	Investment Interest	0		
801000	Op Trn from General Fund/LE	13,942		
	**** Total Revenue**	139,419		
	*****Total Appropriation**	139,419		
	FUND BALANCE Beginning of Year	0		
	FUND BALANCE - Projected End of Year	0		

NEW PROGRAM

COUNTY OF LEXINGTON
SCHOOL RESOURCE OFFICER - MGMS
Annual Budget
Fiscal Year - 2014-15

Fund: New
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Code	Expenditure Classification	2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel			
510100	Salaries & Wages - 1	46,000		
510199	Special Overtime	3,000		
511112	FICA - Employer's Portion	3,749		
511114	Police Retirement - Employer's Portion	6,292		
511120	Insurance Fund Contribution - 1	8,000		
511130	Workers Compensation	1,761		
519999	Personnel Contingency	0		
	*** Total Personnel**	**68,802**		
	Operating Expenses			
521000	Office Supplies	120		
521200	Operating Supplies	300		
521208	Police Supplies	800		
522300	Vehicle Repairs & Maintenance - 1	1,000		
524100	Vehicle Insurance - 1	575		
524201	General Tort Liability Insurance	745		
524202	Surety Bonds	0		
525004	WAN Service Charges - 1	470		
525020	Pagers & Cell Phones - 1	720		
525030	800 MHz Radio Service Changes - 1	681		
525041	E-mail Service Charges - 1	81		
525210	Conference, Meeting & Training Expense	2,000		
525230	Subscription, Dues & Books	0		
525400	Gas, Fuel and Oil	6,000		
525600	Uniforms & Clothing	3,000		
	*** Total Operating**	**16,492**		
	**** Total Personnel & Operating**	**85,294**		
	Capital			
540000	Small Tools & Minor Equipment	225		
	(1) Drivers License Barcode Scanner	375		
	(1) Electronic Control Device w/ Accessories	1,650		
	(1) Personal Protection Equipment Kit	900		
	(1) 800 MHz Radio w/ Accessories	5,500		
	(1) Ruggedized Laptop w/ Mount	5,500		
	(1) Handgun w/ Accessories	600		
	(1) Marked Vehicle and Equipment	35,000		
	(1) MCT/MFR Licensing	3,800		
	(1) Printer/Fax/Scanner	575		
	**** Total Capital**	**54,125**		
	***** Total Budget Appropriation**	**139,419**		

SECTION V. - PROGRAM OVERVIEW

The School Resource Officer program is provided to for the safety and security of the students in most of the middle schools in the Lexington County School Districts. The Lexington County Sheriff's Department and the school officials are working together to provide a safe learning environment for the students. The State of South Carolina has seen the crime rate rise and Lexington County has also experienced an increase in school related incidents such as gangs and drugs activity.

This application is to provide salary, operating and capital costs for a SRO for Meadow Glen Middle School.

SECTION VI. A. - SUMMARY OF REVENUES

457000 –FEDERAL GRANT INCOME **$ 125,477**

Federal funds are awarded to the agency at 90%.

801000 - OPERATING TRANSFER FROM GENERAL FUND **$ 13,942**

This account is to cover the 10% matching funds.

SECTION VI. B. – LISTING OF POSITIONS

	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Grant Staffing:					
School Resource Officer	1	0	1	1	13
Totals:	**1**	**0**	**1**	**1**	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES $ 120

Office supplies are required for School Resource Officers to perform their daily job tasks. Items requested are pens, file jackets, folders, diskettes, calendars and other general supplies that are used daily.

521200 - OPERATING SUPPLIES $ 300

The School Resource Officers will need supplies for the operation of equipment and daily operations. Some items that will be used are audio and video tapes, film, disks, batteries, and other supplies as required for the grant.

521208 – POLICE SUPPLIES $ 800

Police supplies are needed to purchase mace, OSHA kits, ASP batons, handcuffs, etc., as required by policy.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 1,000

The amount budgeted is a projection for extraordinary maintenance; however, the minimum budget per vehicle is $1,000. The extraordinary maintenance includes transmission overhauls and rear end replacements.

524100 - VEHICLE INSURANCE $ 575

The budget amount is the estimate provided by the County's Risk Manager.

524201 - GENERAL TORT LIABILITY INSURANCE $ 745

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the estimate provided by the County's Risk Manager.

525004 –WAN Service Charges $ 470

Wireless service charges are required for daily operations and internet service for the records management system.

525020 - PAGERS AND CELL PHONES $ 720

The School Resource Officers are required to have a pager for safety purposes and emergency communication.

525030 – 800 MHz RADIO SERVICE CHARGES $ 681

The 800 MHz radios are required for communication.

525041 – E-MAIL SERVICE CHARGES $ 81

E-mail service is a vital tool for communication among all individuals not just within Lexington County.

525210 – CONFERENCE, MEETING & TRAINING EXP. $ 2,000

School Resource officers must be sent for training per grant terms and conditions. They also must maintain their certification and acquire advancement in technical fields.

525400 - GAS, FUEL, AND OIL $ 6,000

The amount budgeted is based on estimated miles for the SRO to drive to the schools and perform their duty as a School Resource Officer.

525600 – UNIFORMS AND CLOTHING $ 3,000

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms must be worn for recognition purposes and for safety purposes. These uniforms will be standard issue and are required for safety and recognition of the School Resource Officers.

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS AND MINOR EQUIPMENT $ 225

These items are needed by each deputy to perform their duties.

Digital Camera w/ Case & Memory Card	$125
Rechargeable Flashlight w/ Car charger	$100

(1) DRIVERS LICENSE BARCODE SCANNER $ 375

Each deputy needs a scanner to read the bar codes on the back of the driver's license. This reduces data entry of data already available and increases the efficiency and accuracy of the data captured.

(1) ELECTRONIC CONTROL DEVISE WITH ACCESSORIES $ 1,650

Electronic Control Devices are becoming an effective way to issue less lethal force when needed to detain combative subjects. One electronic control device with accessories consist of the electronic control device, a duty holster, four (4) training cartridges, and two (2) duty cartridges.

(1) PERSONAL PROTECTIVE EQUIPMENT KIT $ 900

This personal protective equipment kit is used in the event of a hazardous chemical or substance spill. These kits are needed to keep them OSHA compliant.

(1) 800 MHz RADIO $ 5,500

These radios are needed for officer safety. They enable the officer to communicate with County Communication and the reverse.

(1) RUGGEDIZED LAPTOP W/ MOUNT $ 5,500

This ruggedized laptop is transported in the deputy's vehicle and is required for records management.

(1) HANDGUN WITH ACCESSORIES $ 600

A handgun is required to perform the duties of a law enforcement officer.

(1) MARKED VEHICLE W/ ACCESSORIES $ 35,000

A marked utility vehicle is required to perform the duties of a School Resource Officer.

Vehicle	$27,500
Equipment	$3,575
Equipment Mounts	$1,200
Security Box	$1,000
Push Bumper	$375
Decals	$375
Paint	$975

(1) MCT/MFR LICENSING $ 3,800

This licensing is required for our field reporting and records management system.

(1) PRINTER/FAX/SCANNER $ 575

A multi-purpose printer/fax/scanner is required for the School Resource Officer to have confidential access to information that is printed, scanned or faxed.

NEW PROGRAM

COUNTY OF LEXINGTON
HIGHWAY INTERDICTION DRUG ENFORCEMENT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***LE - Highway Interdiction Drug Enforcement:**			
	Revenues:			
457000	Federal Grant Income	599,495		
461000	Investment Interest	0		
801000	Op Trn from General Fund/LE	66,610		
	**** Total Revenue**	666,105		
	*****Total Appropriation**	666,105		
	FUND BALANCE Beginning of Year	0		
	FUND BALANCE - Projected End of Year	0		

COUNTY OF LEXINGTON
HIGHWAY INTERDICTION DRUG ENFORCEMENT
Annual Budget
Fiscal Year - 2014-15

NEW PROGRAM

Fund: New
Division: Law Enforcement
Organization: 151200 - LE/Operations

Object Code	Expenditure Classification	2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel			
510100	Salaries & Wages - 4	200,000		
510199	Special Overtime	0		
511112	FICA - Employer's Portion	15,300		
511114	Police Retirement - Employer's Portion	25,680		
511120	Insurance Fund Contribution - 4	32,000		
511130	Workers Compensation	7,186		
	*** Total Personnel**	**280,166**		
	Operating Expenses			
521000	Office Supplies	480		
521200	Operating Supplies	1,200		
521208	Police Supplies	3,200		
522300	Vehicle Repairs & Maintenance	2,400		
524100	Vehicle Insurance	2,300		
524201	General Tort Liability Insurance	2,980		
524202	Surety Bonds	0		
525004	WAN Service Charges	2,880		
525020	Pagers & Cell Phones	2,880		
525030	800 MHz Radio Service Changes	2,880		
525041	E-mail Service Charges	324		
525210	Conference, Meeting & Training Expense	7,000		
525230	Subscription, Dues & Books	0		
525400	Gas, Fuel and Oil	60,000		
525600	Uniforms & Clothing	12,000		
	*** Total Operating**	**100,524**		
	**** Total Personnel & Operating**	**380,690**		
	Capital			
540000	Small Tools & Minor Equipment	2,070		
	(4) Driver's License Barcode Scanners	1,500		
	(4) Electronic Control Devices w/ Accessories	6,600		
	(4) Personal Protective Equipment	3,600		
	(4) 800 MHz Radio w/ Accessories	22,000		
	(4) Ruggedized Laptop w/ Accessories	22,000		
	(4) Handgun w/ Accessories	2,400		
	(4) Marked Utility Vehicle w/ Equipment	140,000		
	(4) MCT/MFR Licenses	15,200		
	(4) In-Car Radar Units	10,200		
	(4) In-Car Video Cameras w/ Accessories	21,400		
	(1) Full Service Police Canine	14,500		
	(1) Canine Transport Unit w/ Hear Monitoring & Rescue System	3,000		
	(1) Contraband Detector Kit	20,445		
	(2) Monitors & Accessories	500		
	**** Total Capital**	**285,415**		
	***** Total Budget Appropriation**	**666,105**		

SECTION V. - PROGRAM OVERVIEW

The County of Lexington consists of three interstate highways that run through the county: Interstate I-20, Interstate I-26, and Interstate I-77. Interstate highway I-20 is a route used to traffic drugs to West Texas and to Atlanta, Georgia before being smuggled into Mexico. Intelligence indicates that the narcotic and currency transporters use I-20 to avoid the efforts of other enforcement teams heavily working Interstate I-85. The drug traffickers from the Eastern seaboard travel I-20 when they exit I-95. The Interstate highway I-26 provides a route from Charleston, South Carolina to the Mid-Western states. Charleston has a very active sea port and smugglers will travel from Charleston via I-26 to Florida off of I-95 to I-26 and then to I-77 which ends at Cleveland, Ohio. Lexington County interstates are a main route for these drug traffickers.

Drug traffickers now have employed full-time professionals who use sophisticated vehicle compartments and attachments to hide contraband. With the amount of travelers using these routes of travel, the potential for interceding on these illicit drug traffickers will lead to numerous arrests and will prove to be a substantial force on the transporting of drugs and drug money and other contraband.

The Lexington County Sheriff's Department is requesting two investigators to aggressively identify, detect, prosecute, educate, inform, and ensure that the crime of drug trafficking and money transporting is significantly reduced in Lexington County.

SECTION VI. A. - SUMMARY OF REVENUES

457000 –FEDERAL GRANT INCOME **$ 599,495**

Federal funds are awarded to the agency at 90%.

801000 - OPERATING TRANSFER FROM GENERAL FUND **$ 66,610**

This account is to cover the 10% matching funds.

SECTION VI. B. – LISTING OF POSITIONS

	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Grant Staffing:					
Highway Interdiction Drug Enforcement	4	0	4	4	13
Totals:	**4**	**0**	**4**	**4**	

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES $ 480

Office supplies are required for the Highway Interdiction Drug Enforcement deputies to perform their daily job tasks. Items requested are pens, file jackets, folders, calendars, printer cartridges, and other general supplies that are used daily. The individual items along with their costs may vary slightly; therefore, an itemized cost breakdown is not provided.

521200 - OPERATING SUPPLIES $ 1,200

The deputies will need supplies for the operation of equipment and daily job functions. Some items that will be used are audio and video tapes, memory cards, disks, batteries, and other supplies as required for the grant. The individual items may vary slightly; therefore, an itemized cost breakdown is not provided.

521208 – POLICE SUPPLIES $ 3,200

This account will be used to purchase law enforcement supplies such as duty gear, harnesses, OC spray, handcuffs, pouches, flashlights, carrying pouches, and ammunition for the deputies. The individual items may vary slightly; therefore, an itemized cost breakdown is not provided.

522300 - VEHICLE REPAIRS AND MAINTENANCE $ 2,400

Vehicle repair and maintenance is needed for grant vehicles. It is estimated that $600 per vehicle for the first grant year will be sufficient.

524100 - VEHICLE INSURANCE $ 2,300

Vehicle insurance is required for the vehicles. The vehicle insurance cost is estimated for 4 vehicles.

524201 - GENERAL TORT LIABILITY INSURANCE $ 2,980

General Tort Liability Insurance is required for each person employed by the County. The amount budgeted is based on the amount paid per officer for the current fiscal year. The cost is estimated at 4 deputies X $745 = $2,980.

525004 – WAN SERVICE CHARGES $ 2,880

The air card service charges will be charged to this account. The wireless access to the web and various databases is required to obtain immediate information on a suspect. The cost is estimated at $60/month X 4 deputies X 12 months = $2,880.

525020 - PAGERS AND CELL PHONES $ 2,880

The grant personnel are required to have a mobile telephone for communication that cannot occur over the channels of the 800 MHz radio. The cost is estimated at $60/month X 4 deputies X 12 months = $2,880.

525030 – 800 MHz RADIO SERVICE CHARGES $ 2,880

Monthly service is required for the 800 MHz radios used by the investigators for communication purposes. The cost is cost is estimated at $60/month X 4 deputies X 12 months = $2,880.

525041 – E-MAIL SERVICE $ 324

Monthly service is required for the email communication used by the crime unit. The cost is estimated at $6.75/month X 4 deputies X 12 months = $324.

525210 –CONFERENCE AND MEETING EXPENSES $ 7,000

The terms and conditions of the grants require that all grant employees attend a minimum of two training conferences per year to make them more efficient and in compliance with the laws governing the tasks of the deputies.

525400 - GAS, FUEL, AND OIL $ 60,000

The grant reimburses the mileage at the federal rate for the grant-funded personnel to allow them to perform their duties. The deputies will continuously be traveling the interstate highway investigating possible drug trafficking; thereby, traveling numerous miles.

525600 – UNIFORMS AND CLOTHING $ 12,000

Uniforms are required to perform duties according to County Policy under Section 23-13-30 of the SC Code of Laws. Uniforms and vests must be worn for recognition and safety purposes.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS AND MINOR EQUIPMENT $ 2,070

Cell phones equipped with an air card is necessary for the deputies to enable the receipt email and internet access. Those connections will enable the deputies to receive and forward information to allied agencies within the county and state to facilitate and support cases. A multi tool kit containing screwdrivers, sockets, wrenches in metric and standard measurements, a portable drill, impact tool, and a hydraulic jack are required to facilitate the dismantling of parts both small and large to locate contraband that is concealed within the vehicle. The costs listed below are estimates.

Cell Phones	$450
Rechargeable Flashlights w/ car charger	$400
Digital Camera w/ case & memory card	$500
Multi Tool Kit	$200
Cordless Drill	$180
Impact Tool	$140
Hydraulic Jack	$200

(4) DRIVER'S LICENSE BARCODE SCANNERS $ 1,500

Each deputy needs these scanners to read the barcode on the back of the driver's license. This reduces data entry of data that is already available and increases the efficiency and accuracy of the data captured. The total estimated cost per deputy is $375.

(4) ELECTRONIC CONTROL DEVICE WITH ACCESSORIES $ 6,600

Electronic Control Devices are becoming an effective way to issue less lethal force when needed to detain combative subjects. One electronic control device with accessories consist of the electronic control device, a battery, a duty holster, four (4) training cartridges and two (2) duty cartridges. The total estimated cost per deputy is $1,650.

(4) PERSONEL PROTECTIVE EQUIPMENT KITS $ 3,600

These personal protective equipment kits are used in the event of a hazardous chemical or substance spill. These kits are needed for our deputies to keep them OSHA compliant. The total estimated cost per deputy is $900.

(4) 800 MHz RADIOS W/ ACCESSORIES $ 22,000

These radios are needed for deputy safety. They enable the deputy to communicate with County Communication and the reverse. The total estimated cost per deputy is $5,500.

(4) RUGGEDIZED LAPTOPS W/ ACCESSORIES $ 22,000

The laptops are transported in the deputy's vehicles and are required for access to the records management system. The total estimated cost per deputy is $5,500.

(4) HANDGUNS AND ACCESSORIES $ 2,400

Handguns are required to the duties of a law enforcement officer. The total estimated cost per deputy is $600.

(4) MARKED UTILITY VEHICLES W/ EQUIPMENT $ 140,000

A marked vehicle is required to perform the duties of a deputy. The total estimated cost per vehicle is $35,000.

Vehicle	$27,500
Equipment	$3,575
Equipment mounts	$1,200
Security Box	$1,000
Push Bumper	$375
Decals	$375
Paint	$975

(4) MCT/MFR LICENSING $ 15,200

This licensing is required for field reporting and access to the records management system. The total estimated cost per deputy is $3,800.

(4) IN-CAR RADAR UNITS $ 10,200

The radar units will enable the apprehension of traffic violators, which could be carrying contraband. The total cost is based on state contract pricing.

(4) IN-CAR VIDEO CAMERAS AND ACCESSORIES $ 21,400

The use of digital in-car video is paramount for evidentiary purposes, which will assist in successful prosecution of each case. The video medium is regarded as the most effective tool to prosecute any type of criminal activity, especially on a highway. The total cost is based on state contract pricing.

(1) FULL SERVICE POLICE CANINE $ 14,500

A canine that will detect and identify narcotics, provide protection for the officer, and assist in the apprehension and tracking of criminals that are attempting to flee or flee. The cost of the canine will include training and lodging for the canine and for the handler. The total cost is estimated based on previous expenditures for a canine.

(1) CANINE TRANSPORT SYSTEM WITH HEAT MONITOR AND RESCUE SYSTEM $ 3,000

The canine must be contained during transportation to ensure the safety of the officer and the canine. The transport units will require a heat monitor to ensure that the temperature of the animal is appropriate. In the event, the vehicles engine fails the monitor also contain an alarm that will sound to alert the officer. The rescue system allows the officer to deploy the dog from the transportation unit and vehicle by using a remote control. The cost is estimated.

(1) CONTRABAND DETECTOR KIT $ 20,445

This kit consists of 30 different types of sophisticated devices that will allow the detection of well-hidden contraband. These tools assist in locating hidden drugs, explosives, weapons, secret compartments, currency, works of art, jewelry and other items by using fiber optic scopes. These tools will detect hidden compartments found inside tires, altered gas tanks, false floors, walls, and ceilings. The cost is estimated.

(2) MONITORS AND ACCESSORIES $ 500

An additional full size monitor is needed to accommodate a larger working screen for the compilation of data in an office environment. The cost is based on state contract pricing.

COUNTY OF LEXINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Community Development Block Grant 2400:**							
	Revenues:							
438905	Cell Phones Sales	0	350	350	350	0		
457000	Federal Grant Income	1,187,380	600,464	2,984,378	2,984,378	1,453,995		
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund	15,558	52,370	52,370	52,370	45,795		
	****Total Revenue**	1,202,938	653,184	3,037,098	3,037,098	1,499,790		
	*****Total Appropriation**				3,038,638	1,499,790		
	Contingency:							
	Unused				93,312			
	FUND BALANCE							
	Beginning of Year				10,043	101,815		
	FUND BALANCE - Projected							
	End of Year				101,815	101,815		

COUNTY OF LEXINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Budget
Fiscal Year - 2014-15

Fund 2400
Division: : Community Development
Organization: 181200 - Community Development Administration

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 3.2	127,874	66,343	154,960	154,960		
511112	FICA - Employer's Portion	9,357	4,956	11,854	11,854		
511113	State Retirement - Employer's Portion	13,256	6,902	16,426	16,426		
511120	Employee Insurance - 3.2	22,750	10,530	24,960	24,960		
511130	Workers Compensation	384	199	498	498		
519999	Personnel Contingency	0	0	5,512	5,512		
	*** Total Personnel**	**173,621**	**88,930**	**214,210**	**214,210**		
	Operating Expenses						
520300	Professional Services	250	0	25,000	45,000		
520303	Accounting/Auditing Services	0	0	0	0		
520400	Advertising & Publicity	842	504	2,000	2,000		
520500	Legal Services	2,480	3,025	5,000	3,000		
520510	Interpreting Services	0	0	1,500	1,500		
520704	Computer Security & Management Service	41	0	0	0		
520800	Outside Printing	297	625	2,500	2,000		
521000	Office Supplies	1,573	731	2,200	2,000		
521100	Duplicating	2,356	923	2,600	2,100		
524000	Building Insurance	20	10	40	42		
524201	General Tort Liability Insurance	121	72	226	225		
524202	Surety Bonds	0	0	0	50		
525000	Telephone	964	746	1,446	1,446		
525020	Pagers and Cell Phones - 1	127	139	264	216		
525021	Smart Phone Charges - 3	1,459	1,160	2,352	1,908		
525041	E-mail Service Charges - 6	331	204	486	486		
525100	Postage	817	376	1,450	1,000		
525110	Other Parcel Delivery Services	0	0	200	200		
525210	Conference, Meeting &Training Expense	22,225	6,298	19,625	17,750		
525230	Subscriptions, Dues, & Books	4,254	212	2,905	2,905		
525240	Personal Mileage Reimbursement	1,160	532	2,034	1,500		
525250	Motor Pool Reimbursement	2,800	2,119	4,068	4,032		
525300	Util / Administration Building	2,041	1,074	2,107	2,107		
529903	Contingency	0	0	8,296	1,500		
529950	Indirect Costs	20,574	4,050	23,561	23,244		
	*** Total Operating**	**64,732**	**22,800**	**109,860**	**116,211**		
	**** Total Personnel & Operating**	**238,353**	**111,730**	**324,070**	**330,421**		
	Capital						
540000	Small Tools & Minor Equipment	1,722	73	844	250		
540010	Minor Software	570	1,290	1,879	392		
	All Other Equipment	2,473	1,355	4,277	960		
	**** Total Capital**	**4,765**	**2,718**	**7,000**	**1,602**		
	***** Total Budget Appropriation**	**243,118**	**114,448**	**331,070**	**332,023**		

COUNTY OF LEXINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Budget
Fiscal Year - 2014-15

Fund 2400
Division: Community Development
Organization - 181201 Community Development Projects

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 0.8	0	10,603	27,229	27,229		
510300	Part Time	12,365	0	0	0		
511112	FICA - Employer's Portion	948	768	2,083	2,083		
511113	State Retirement - Employer's Portion	0	1,124	2,886	2,886		
511120	Employee Insurance	0	3,120	6,240	6,240		
511130	Workers Compensation	37	32	88	88		
519999	Personnel Contingency	0	0	969	969		
	*** Total Personnel**	**13,350**	**15,647**	**39,495**	**39,495**		
	Operating Expenses						
529903	Contingency	0	0	85,016	0		
534404	Midlands Housing Alliance, Inc.	0	0	20,000	30,000		
537119	Minor Housing Repair Program	160,463	87,451	467,859	215,272		
537124	Gibson Road Sidewalk	0	0	0	0		
537133	State Street Streetscape (Phase III)	0	0	0	0		
537134	Triangle City Façade Improvement (Phase I)	0	0	0	0		
537143	State Street Streetscaping Phase IV	0	0	0	0		
537144	Oak Street Sidewalk	0	0	0	0		
537146	George Street Sidewalk	0	0	0	0		
537148	Keeping Every Youth Safe Program	97,439	0	40,000	0		
537150	Sistercare Facility Improvements	16,400	0	0	0		
537152	Demolition and Clearance Program	11,375	0	5,000	0		
537163	Pelion Family Practice	0	0	0	0		
537164	BLEC Building Renovations	153,290	0	0	0		
537165	Brookland Pediatrics Extension	0	0	0	0		
537166	North Oak Street Sidewalk	37,076	0	0	0		
537167	Leaphart Place Building Renovations	0	0	0	0		
537170	Rural Mobile Food Pantry	0	3,515	20,000	30,000		
537172	Pelion Family Practice - ECCHC Portion	0	0	0	0		
537174	Pelion Family Practice - Dental Equipment	0	0	0	0		
537175	Mitchell Street Sidewalk	24,574	146,395	279,935			
537176	Spring Street Water Line	183,844	0	0	0		
537177	Septic Tank Repair and Replacement Program	23,400	33,745	72,550			
537178	Old Bush River Road Affordable Housing	60,544	0	0	0		
537179	Be Great Academy Afterschool Program	63,800	9,423	15,000	10,000		
537180	HOME Program Project Delivery	19,430	12,370	43,120			
537181	Food Pantry Cooler and Freezer Purchase	6,000	0	0	0		
537182	Samaritan's Well Van Purchase	0	0	0	0		
537184	Demolition & Clearance - W. Columbia	3,420	0	0	0		
537139	Homeownership Assistance Program	0	0	0	0		
537185	West Lexington Water Line Upgrade	0	0	210,000	0		
537186	Avenues Water Line Upgrade	0	0	171,083	0		
537187	Platt Springs Road Blight Removal	1,250	2,265	63,950			
537188	Backpack Weekend Child Feeding Program	64,800	0	0	0		
537189	Duffie Work Activity Center Improvements	14,019	0	0	0		
537191	Gaston Park Improvement Project	0	25,410	25,410	0		
537192	Acquisition/Affordable Housing	0	150,000	595,000	250,000		
537194	State Street Sewer Line	0	0	173,381	0		
537195	Babcock Center 3 Fountains Facility Improvements	0	0	14,787			
537196	Town of South Congaree Park Improvements	0	0	7,245			
537197	Town of Batesburg-Leesville Biarritz Court Paving	0	0	64,750			
537198	Samaritan's Well Facility Improvements	0	0	0	0		
537199	Town of Lexington Caractor Park Improvements	0	0	44,888			
537200	Town of Summit Park Improvements	0	0	46,029			

COUNTY OF LEXINGTON
COMMUNITY DEVELOPMENT BLOCK GRANT
Annual Budget
Fiscal Year - 2014-15

Fund 2400
Division: Community Development
Organization - 181201 Community Development Projects

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Continued Operating Expenses						
537201	Sistercare Van Purchase	0	19,254	20,000			
537202	LRADAC Van Purchase	0	0	20,000			
537203	Columbia Urban League	0	0	20,000			
537204	LICS Community Service Center Improvements	0	9,229	11,000			
537205	Midland's Fatherhood Coalition JRB	0	0	20,000			
537206	Fair Housing Education for AI	0	0	12,070			
537207	Pelion Family Practice - Expansion Loan	0	0	100,000			
5-----	Babock Center 3 Fountains Interior Improvements				14,000		
5-----	BLEC Roof Replacement				110,000		
5-----	Sistercare Renovation and Expansion				35,000		
5-----	Town of Gaston ADA Compliance Improvements				31,000		
5-----	Town of Lexington Duffie Drive Sidewalk				130,000		
5-----	ICRC Afternoon Adventures				18,000		
5-----	ICRC Van Purchase				53,000		
5-----	Pelion Summer Arts Outreach Program				40,000		
5-----	Central SC Habitat for Humanity				162,000		
	*** Total Operating**	**941,124**	**499,057**	**2,668,073**	**1,128,272**		
	**** Total Personnel & Operating**	**954,474**	**514,704**	**2,707,568**	**1,167,767**		
	***** Total Budget Appropriation**	**954,474**	**514,704**	**2,707,568**	**1,167,767**		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Community Development Block Grant (CDBG) Program
Program 2 – County-wide Title VI Compliance

Program 1 Objectives:

The objectives of the Community Development Block Grant (CDBG) Program are to primarily assist low- and moderate-income (LMI) persons in securing decent housing, suitable living environments and expanded economic opportunities. Every project and activity funded through the CDBG Program must meet one of three national objectives: principally benefit LMI persons, aid in the elimination of slums and blight, and/or meet an urgent or unanticipated need.

The staff of the County's CDBG Program carries out these objectives through administration, implementation and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to program as needed

The CDBG Grant Administrator, Grant Technician, and Grant Assistant manage the administration of the CDBG Program. The staff works closely with many different groups and individuals to achieve the objectives of the program and successfully implement projects. Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget includes some operating expenses for the HOME Program.

Program 2 Objectives:

The Civil Rights Act of 1964 includes a provision named "Title VI," which prohibits discrimination in the access of County programs, activities, services, etc., on the basis of race, color, national origin, sex, disability, and age. During FY 2012-13, the County of Lexington expended approximately $4 million in federal grant funds. As a recipient of federal funding, the County is required to create a Title VI Compliance Plan and must designate a Title VI Coordinator. Through the Title VI Compliance Plan, the County is required to ensure that public funds are not spent in a way which encourages, subsidizes, or results in discrimination. Additionally, the County must reasonably ensure that programs, services, and facilities are accessible to citizens with disabilities and other barriers.

The County's Title VI Compliance Plan includes: Civil Rights resources, training for county grant managers on Title VI requirements, public notification and outreach, data collection systems, complaint processing in conducted programs, program availability and accessibility to persons with disability, service to limited English proficiency persons, preparing annual reports on county-wide Title VI compliance.

SECTION VI – LINE ITEM NARRATIVES

SECTION VI. A

SUMMARY OF REVENUES

457000 – FEDERAL GRANT INCOME **$1,453,995**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all Community Development Block Grant (CDBG) Urban Entitlement Counties. HUD has not notified the County of its allocation for FY 2014-15. At the time of budget preparation, HUD has recommended using the previous year's allocation of $1,453,995 for planning purposes. The CDBG Program has approximately $40,016 in uncommitted funds that will be included when making project awards for the FY 2014-15 budgets. The uncommitted funds are from awarded projects that were completed under budget. No other revenues are anticipated.

Partners are identified to assist with funding projects wherever feasible. It is anticipated that several of the FY 2014-15 projects will include other sources of assistance.

801000 – GENERAL FUND **$45,795**

The Title VI Coordinator/Grant Manager assists with CDBG Program Administration. Additional duties include County-wide Title VI Plan preparation and coordination. Fifty percent (50%) of the personnel and operating budget of the Title VI Coordinator/Grant Manager is provided by the general fund.

SECTION VI. B

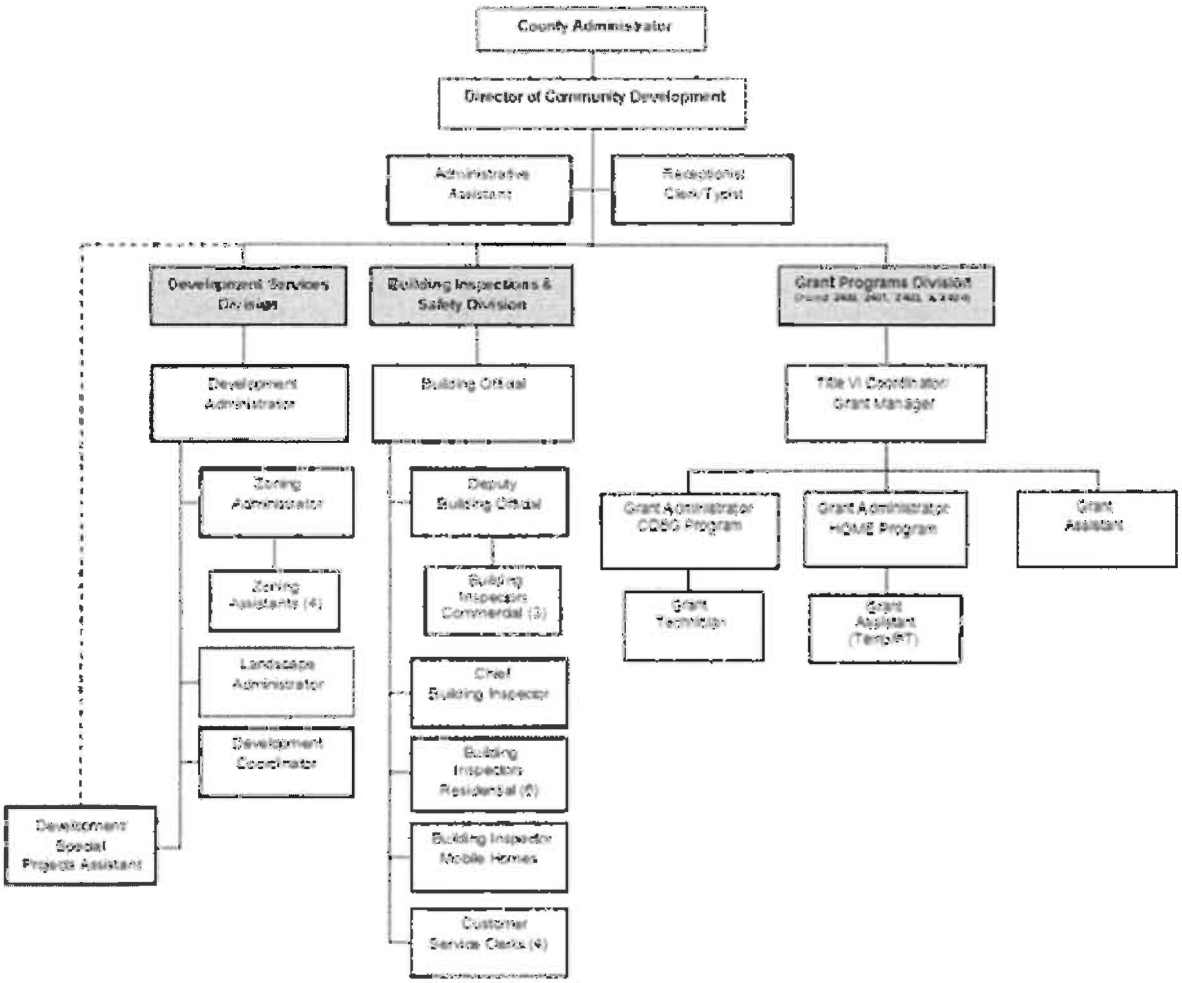
LISTING OF POSITIONS

The Community Development Block Grant Division consists of five (5) employees with insurance.

Position	Grade
Title VI Coordinator/Grant Manager	19*
CDBG Grant Administrator	18
HOME Grant Administrator	18**
Grant Technician	10
Grant Assistant	8

*50% of the personnel and operating costs for this position are funded through the County general fund.
** 100% of the personnel costs for this position are funded through Fund 2401 (HOME Program)

COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



SECTION VI. C

OPERATING LINE ITEM NARRATIVES

All non-personnel operating costs for the HOME Investment Partnerships (HOME) Program will be provided through Community Development Block Grant (CDBG) funds. Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of HOME. Accordingly, the CDBG Program operating budget includes operating expenses for the HOME Grant Administrator. Additionally, operating costs associated with County-wide Title VI management are included in this narrative. Title VI operating costs are paid through a match contribution from the general fund.

520300 – PROFESSIONAL SERVICES **$45,000**

As a recipient of federal funding from the U.S. Department of Housing and Urban Development for CDBG and HOME Programs, the County is required to update its Five-Year Consolidated Plan. The County's Consolidated Plan describes our community development priorities and multi-year goals based on an assessment of housing and community development needs, an analysis of housing and economic market conditions, and available resources.

FY 2014-2015 will be the fifth year of our existing Consolidated Plan and the services of an outside consultant will be needed for this endeavor. The scope of this work will include surveys, data review, data projection, statistical analysis, and participation in public meetings.

520400 – ADVERTISING & PUBLICITY **$2,000**

Newspaper advertisements are required throughout the year to notify the public of various aspects of the program including environmental findings, public hearings, availability of plans and reports, amendments to plans, and public comment periods. Continuing programs such as the Minor Home Repair program may also be marketed through newspaper advertisements for applicants. Ad costs vary depending upon the size and nature of the advertisements.

Program 1 (CDBG Program): $1,500

Program 2 (Title VI Compliance): $500

520500 – LEGAL SERVICES **$3,000**

The County Attorney reviews various legal issues arising from implementation of projects. These services are utilized throughout the year as projects are planned and implemented.

Program 1 (CDBG Program): $2,500

Program 2 (Title VI Compliance): $500

520510 – INTERPRETING SERVICES **$1,500**

This line item is requested to cover the cost for interpreting services provided to individuals who are disabled and/or non-English speaking during presentations and public hearings.

Program 1 (CDBG Program): $500

Program 2 (Title VI Compliance): $1,000

520800 – OUTSIDE PRINTING **$2,000**

This line item is requested to print various brochures and materials to meet federal requirements to affirmatively market affordable housing, fair housing, Title VI requirements, and projects sponsored through the Grant Programs Division.

Program 1 (CDBG Program): $1,500

Program 2 (Title VI Compliance): $500

521000 - OFFICE SUPPLIES **$2,000**

Routine office supplies are used (printer toner cartridges, paper, pencils, file folders, etc.) in the course of implementing projects and maintaining compliance with grant requirements each year.

Program 1 (CDBG Program): $1,600

Program 2 (Title VI Compliance): $400

521100 - DUPLICATING **$2,100**

This account is used for copier machine duplicating of agreements, reports, correspondence, environmental reviews, and other documents used in the daily accomplishment of the department's operations. The laser printer and administrative multi-function machine also now function as the primary printer for staff, per IS configurations.

3,500 copies/month x 12 months x $.05 a copy = $2,100

Program 1 (CDBG Program): $1,500

Program 2 (Title VI Compliance): $600

524000 – BUILDING INSURANCE **$42**

The amount requested is based on an estimate provided by the County Risk Manager for the CDBG and HOME Programs.

524201 – GENERAL TORT LIABILITY **$225**

The amount requested is based on an estimate provided by the County Risk Manager for the CDBG ($124), HOME ($77), and Title VI ($24) Programs.

Program 1 (CDBG Program): $201

Program 2 (Title VI Compliance): $24

524202 – SURETY BONDS **$50**

This line item is requested to cover the cost of Surety Bond Renewals based on an estimate provided by the County Risk Manager.

525000 – TELEPHONE **$1,446**

The amount requested covers basic phone and fax lines for department staff.

Program 1 (CDBG Program): $1,204.20

• 5 lines x $19.00/month x 12 months	=	$1,140.00
• 5 lines with voice mail service x $1.07/month x 12 months	=	$64.20
TOTAL		$1,204.20

Program 2 (Title VI Compliance): 240.84 (50% of this cost to be funded through the GF)

• 1 lines x $19.00/month x 12 months	=	$228.00
• 1 lines with voice mail service x $1.07/month x 12 months	=	$12.84
TOTAL		$240.84

525020 – PAGERS AND CELL PHONES **$216**

A mobile phone is assigned to the Grant Assistants to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

- 1 mobile phone x $18/month x 12 months = $216

525021 – SMART PHONE CHARGES **$1,908**

Smart phones are assigned to the CDBG Grant Administrator, HOME Grant Administrator and the Title VI Coordinator/Grant Manager to maintain communication when out of the office conducting inspections, site visits, meetings, attending events, etc.

Program 1 (CDBG Program): $1,272

- 2 smart phones x $53/month x 12 months = $1,272

Program 2 (Title VI Compliance): $636 (50% of this cost to be funded through the GF)

- 1 smart phone x $53/month x 12 months = $636

525041 – E-MAIL SERVICE **$486**

The amount requested covers basic e-mail service for department staff.

Program 1 (CDBG Program): $405

- 5 accounts x $6.75/month x 12 months = $405

Program 2 (Title VI Compliance): $81 (50% of this cost to be funded through the GF)

- 1 account x $6.75/month x 12 months = $81

525100 - POSTAGE **$1,000**

This line item covers the cost of mailing office correspondence, notices, reports, newsletters, and planning materials.

Program 1 (CDBG Program): $750

Program 2 (Title VI Compliance): $250

525110 – OTHER PARCEL DELIVERY SERVICES **$200**

This line item covers the cost of mailing UPS and FedEx packages and notices as is required.

Program 1 (CDBG Program): $150

Program 2 (Title VI Compliance): $50

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$17,750**

This line item covers the cost of attending various HUD training opportunities that may include IDIS, Fair Housing, Wage and Labor compliance, Environmental Review compliance, and general CDBG and HOME program training as well as annual training provided by state and national associations working within the area of housing, planning and community development. Estimated training costs include lodging, transportation, and registration fees. The training events listed below address various aspects of the CDBG and HOME programs, rural development, planning, affordable housing, infrastructure improvements, community revitalization techniques, compliance with HUD, and other federal requirements, as well as best practice presentations from other communities. Locations for HUD training vary and are offered throughout the United States depending on HUD's budget and the availability of trainers, etc. The Title VI Coordinator/Grant Manager will be required to attend various trainings to stay abreast of compliance issues related to management of the County's Title VI program.

The following is a non-exhaustive list of trainings staff will likely attend during the fiscal year:

Program 1 (CDBG Program): $16,250

• HUD Training (estimate)	$5,000
• NeighborWorks Training Institutes	$5,000
• National Comm. Dev. Assoc. Legislative Policy Conference	$3,000
• National Comm. Dev. Assoc. Spring Training	$1,500
• SC Comm. Dev. Assoc. Spring Meeting (2 x $750)	$1,500
• Palmetto Affordable Housing Forum (2 x $125)	$ 250
TOTAL	$16,250

Program 2 (Title VI Compliance): $1,500

• State Procurement for Grant Management Training		$ 500
• Federal/State Title VI Training (estimate)		$1,000
	TOTAL	$ 1,500

525230 - SUBSCRIPTIONS, DUES, & BOOKS **$2,905**

This line item covers the costs of professional association memberships at both the national and state level, recommended by HUD staff and other entitlement counties, and to maintain local resources.

Program 1 (CDBG Program): $2,605

Dues:

• National Community Development Association (Agency membership – 1 yr.)		$1,545
• SC Association of Community Development Corporations (Agency membership – 1 yr.)		$ 500
• Midlands Area Consortium for the Homeless (Agency membership – 1 yr.)		$ 100
• South Carolina Community Development Association		$ 80
	TOTAL	$2,225

Subscriptions & Books:

• The State Newspaper (1 year subscription)		$ 90
• The Lexington Chronicle Newspaper (1 year subscription)		$ 40
• Other Subscriptions, Books & Training Manuals (estimate)		$ 250
	TOTAL	$ 380

Program 2 (Title VI Compliance): $300

Subscriptions & Books:

• Subscriptions, Books & Training Manuals (estimate)		$ 300
	TOTAL	$ 300

525240 - PERSONAL MILEAGE REIMBURSEMENT **$1,500**

This line item is requested to cover the cost of Personal Mileage Reimbursement. Wherever practical, motor pool vehicles are used. However, there are occasions when it is more feasible for an employee to use their personal vehicle (i.e., unexpected field visits, meetings that begin before or end after the traditional workday, etc).

The reimbursement rate is based on the annual federal rate, which is difficult to predict and may change mid-year. The proposed amount is based on historic driving patterns to project sites and meetings, with a $.56 cents rate as set by the federal government.

Program 1 (CDBG Program): $1,164

- 173 miles/month x 12 months x $.56 = $1,164

Program 2 (Title VI Compliance): $336

- 50 miles/month x 12 months x $.56 = $336

525250 - MOTOR POOL REIMBURSEMENT **$4,032**

This charge is for use of fleet vehicles and is based on historic usage.

Program 1 (CDBG Program): $3,360

- 500 miles/month x 12 months x $.56 = $3,360

Program 2 (Title VI Compliance): $672

- 100 miles/month x 12 months x $.56 = $672

525300 – UTILITIES / ADMINISTRATION BUILDING **$2,107**

The requested amount is an estimate based on historical data.

Program 1 (CDBG Program): $1,807

Program 2 (Title VI Compliance): $300

529903 - CONTINGENCY **$1,500**

These funds are typically available for unanticipated administration expenses. They may also be reassigned for projects, provided the proper public notice and public hearings have taken place to amend the Consolidated and/or Annual Action Plans.

The U.S. Department of Housing and Urban Development has set a cap of 20% of program award for administrative costs. This contingency allows for unforeseen demands, while keeping the program's administrative costs comfortably below the cap.

529950 - INDIRECT COSTS **$23,244**

These costs are associated with general internal support functions provided by the County to the grant program.

SECTION VI. D

CAPITAL LINE ITEM NARRATIVES

540000 - SMALL TOOLS & MINOR EQUIPMENT **$250**

This line item is used to cover a number of general items ranging from office equipment such as adding machines and telephones, to basic office furniture.

Program 1 (CDBG Program): $250

Other Replacement Items ($250) – This amount is requested to replace office telephones, dymo labels, and other minor equipment that may malfunction during the fiscal year.

540010 - MINOR SOFTWARE **$392**

This line item is requested to provide software for the additional PC as shown below. The Pro Plus software is needed to create grant program and marketing materials.

Microsoft Office Pro Plus ($353.00)
Symantec Antivirus License ($39.00)

ALL OTHER EQUIPMENT

5A---- - (1) F1 PC'S – ADDNL **$809**

This line item is requested to purchase one additional computer for our grant personnel. We will rotate the laptop for the division's use in the field.

1 – Function 1 PC's on FY 2014-15 Recommended PC Specifications – Standard Office/Counter; Dell OptiPlex 9010 Computer (1 x $809 = $809.00)

5A---- - (1) MONITOR - ADDNL **$151**

This line item is requested to purchase one additional monitor for our grant personnel to accompany the above request for a PC.

1 – 19" Flat Panel Monitor on FY 2014-15 Recommended PC Specifications – Dell E1013S – (1 x $151 = $151.00)

OPERATING LINE ITEM NARRATIVES

2400-181201
COMMUNITY DEVELOPMENT PROJECTS

Proposed projects for the upcoming year are identified below. The total costs are based on preliminary estimates. Additionally, organizations that receive CDBG funding are required to provide a 10% match of total funds awarded.

IN-HOUSE PROJECT LINE ITEMS

510100 – PERSONNEL $39,495

Funds will be used for the project delivery costs for staff administration of the Minor Home Repair Program. The project delivery costs will include working directly with customers, reviewing applications for assistance, preparation of bid documents, compliance reviews, record keeping, and monitoring of housing repair projects.

537119 – MINOR HOUSING REPAIR PROGRAM $215,272

This project will continue an existing Lexington County program to assist low- and moderate-income homeowners with minor repairs to their homes. Through the above allocation, we anticipate assisting approximately 25 homeowners.

537192 – ACQUISITION/AFFORDABLE HOUSING $250,000

This project will continue an existing Lexington County program to acquire and rehabilitate affordable housing for either homeownership or rental activities. Funds will be used in conjunction with the CHDO funding made available through the HOME Program (Fund 2401).

PUBLIC FACILITY AND INFRASTRUCTURE PROJECTS

5— BABCOCK CENTER THREE FOUNTAINS INTERIOR IMPROVEMENTS $14,000

CDBG funds will be used to finish interior walls with linear panels to cover exposed insulation and wall grits, thereby ensuring the health and safety of the people with lifelong disabilities supported at this facility. It will also create a more suitable environment for skills acquisition and will enhance the lives of the individuals who are supported at the program on a daily basis.

5— BROOKLAND CENTER FOR COMMUNITY CHANGE- BLEC ROOF REPLACEMENT $110,000

CDBG funds will be used to replace a portion of the roof at the Brookland-Lakeview Empowerment Center (BLEC), which is being renovated to house several social service programs including Senior Services, Youth Programs, Wellness Services, and Educational and Entrepreneurial Programs for the LMI residents in this community and greater West Columbia area.

5— SISTERCARE RENOVATION AND EXPANSION FOR LEXINGTON SHELTER $35,000

CDBG funds will be used to renovate and expand a damaged room, add a fire escape stair addition to meet fire safety codes, and enclose a porch/roof system with screening to provide some measure of security from abusers or other dangerous intruders at the Lexington County I Shelter.

5— TOWN OF GASTON POLICE DEPARTMENT ADA COMPLIANCE IMPROVEMENTS $31,000

CDBG funds will be used to make improvements to the Town's Police Department to address compliance with the Americans with Disabilities Act (ADA). Improvements will include renovating counter heights, renovating public restrooms, and installing ADA compliant water fountains.

5— TOWN OF LEXINGTON DUFFIE DRIVE SIDEWALK $130,000

CDBG funds will be used for approximately 3,440 LF (Linear Feet) of ADA-compliant sidewalk along Duffie Drive and Hendrix Streets and to safely connect Lexington Workforce Center, The Central Midlands Transitional Retreat, Lexington County Recreational Facilities, and the Town of Lexington Dog Park.

PUBLIC SERVICE PROJECTS

5— BE GREAT ACADEMY AFTERSCHOOL PROGRAM $10,000

CDBG funds will be use to provide the Boys & Girls Clubs of the Midlands with operational support to provide funding for low- and moderate-income children to attend their BE GREAT Academy after school program. The BE GREAT Academy offers a variety of youth development programs in core areas that include education and career development, character and leadership development, sports, fitness and recreation, health and life skills, and the arts.

5— HARVEST HOPE FOOD BANK $30,000

CDBG funds will be used to expand the Backpack Child Feeding Program to six schools in Lexington County and to extend this program into the summer months. This funding will supply 12 new Mobile Pantries, 4 in each of the 3 summer months. This will allow the program to provide food to 1,800 families over the lean summer months.

5— IRMO CHAPIN RECREATION COMMISION AFTERNOON ADVENTURES $18,000

CDBG funds will be used to provide a new resource for Chapin families having children with disabilities, as no such program currently exists in the area. Afternoon Adventures will offer these families affordable afterschool care that can accommodate each child's special needs in a safe and nurturing environment.

5— IRMO CHAPIN RECREATION COMMISSION BUS PURCHASE $53,000

CDBG funds will be used to purchase of a 27 passenger bus that will be compliant with Jacob's Law (56-5-195, SC Code of Laws). The bus will assist ICRC in transporting individuals with disabilities both in our Senior Services Program and Therapeutic Recreation Program and could potentially provide an additional 1,200 units of service per year.

5— MIDLANDS HOUSING ALLIANCE, INC. / TRANSITIONS $30,000

CDBG funds will be used to provide operation costs for the facility. Midlands housing Alliance, Inc. (MHA) aims to enhance the lives of adult men and women who are currently homeless by providing essential supplies and services while assisting individuals in rebuilding their lives and reentering the community in a productive manner.

5— PELION SUMMER ARTS OUTREACH PROGRAM $40,000

CDBG funds will be used for a four-week/four-day summer arts program that will serve 100 low-and moderate-income students in grades 1-5 in Pelion. The program will be an extension of Pelion's afterschool program which will enhance the arts by exposing students to various art forms such as dance, music, theatre and visual arts.

NEIGHBORHOOD REVITALIZATION / AFFORDABLE HOUSING

5— CENTRAL SC HABITAT FOR HUMANITY $162,000

CDBG funds will be used by Central SC Habitat for Humanity to purchase nine (9) lots in the City of Cayce, identified as vacant and/or abandoned, which will result in nine (9) new units of affordable housing for low- and moderate- income persons.

COUNTY OF LEXINGTON
HOME PROGRAM
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** HOME Program 2401:**							
	Revenues:							
457000	Federal Grant Income	157,898	224,815	968,052	968,052	479,747		
461000	Investment Income	0	0	0	0	0		
490800	Loan Repayment	7,000	7,000	7,000	7,000			
801000	Op Trn From the General Fund	28,303	39,752	39,752	39,752	36,250		
	****Total Revenue**	193,201	271,567	1,014,804	1,014,804	515,997		
	*****Total Appropriation**				1,204,435	515,997		
	Contingency:							
	Unused				27,548			
	FUND BALANCE							
	Beginning of Year				169,778	7,695		
	FUND BALANCE - Projected							
	End of Year				7,695	7,695		

COUNTY OF LEXINGTON
HOME PROGRAM
Annual Budget
Fiscal Year - 2014-15

Fund 2401
Division: 1: Community Development
Organization: 181200 - Community Development Administration

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	43,906	26,293	54,388	54,388		
511112	FICA - Employer's Portion	3,239	1,939	4,161	4,161		
511113	State Retirement - Employer's Portion	4,654	2,787	5,765	5,765		
511120	Employee Insurance - 1	6,500	3,900	7,800	7,800		
511130	Workers Compensation	132	79	175	175		
519999	Personnel Contingency	0	0	1,935	1,935		
	*** Total Personnel**	**58,431**	**34,998**	**74,224**	**74,224**		
	Operating Expenses						
520303	Accounting/Auditing Services	0	0	0	0		
520400	Advertising & Publicity	0	0	0	0		
520704	Computer Security & Management Serv	0	0	0	0		
521000	Office Supplies	0	0	0	0		
521100	Duplicating	0	0	0	0		
524000	Building Insurance	20	10	0	0		
524201	General Tort Liability Insurance	75	38	0	0		
524202	Surety Bonds	0	0	77	0		
525000	Telephone	241	0	0	0		
525021	Smart Phone Charges - 1	0	0	0	0		
525041	E-mail Service Charges - 1	91	20	0	0		
525100	Postage	0	0	0	0		
525210	Conference, Meeting & Training Expense	0	0	0	0		
525230	Subscriptions, Dues, & Books	0	0	0	0		
525240	Personal Mileage Reimbursement	0	0	0	0		
525250	Motor Pool Reimbursement	0	0	0	0		
525300	Util / Administration Building	0	0	0	0		
529903	Contingency	0	0	0	0		
	*** Total Operating**	**427**	**68**	**77**	**0**		
	**** Total Personnel & Operating**	**58,858**	**35,066**	**74,301**	**74,224**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
	All Other Equipment	0	0	0	0		
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**58,858**	**35,066**	**74,301**	**74,224**		

COUNTY OF LEXINGTON
HOME PROGRAM
Annual Budget
Fiscal Year - 2014-15

Fund 2401
Division: Community Development
Organization - 181201 Community Development Projects

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510300	Part Time - 1	0	8,928	19,269	19,269		
511112	FICA - Employer's Portion	0	685	1,474	1,474		
511113	State Retirement - Employer's Portion	0	0	0	0		
511120	Employee Insurance	0	0	0	0		
511130	Workers Compensation	0	27	62	62		
519999	Personnel Contingency	0	0	624	624		
	*** Total Personnel**	**0**	**9,640**	**21,429**	**21,429**		
	Operating Expenses						
529903	Contingency	0	0	27,548	10,000		
537138	Community Housing Develop Organization	0	0	226,276	271,773		
537139	Homeownership Assistance Program	43,536	1,500	59,477	0		
537140	Housing Rehabilitation Program	86,424	23,740	405,344	138,571		
537192	Acquisition/Affordable Housing	0	236,845	390,060	0		
	*** Total Operating**	**129,960**	**262,085**	**1,108,705**	**420,344**		
	**** Total Personnel & Operating**	**129,960**	**271,725**	**1,130,134**	**441,773**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**129,960**	**271,725**	**1,130,134**	**441,773**		

SECTION V - PROGRAM OVERVIEW

Program Overview:

Program – HOME Investment Partnerships Program

Objectives:

The objective of the HOME Investment Partnerships (HOME) Program is primarily to create affordable housing for low and moderate-income households. The HOME Program provides formula grants to states and localities that communities use—often in partnership with local nonprofit groups—to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership or provide direct rental assistance to low-income people. Examples of HOME Program activities include:

- Site Improvement (i.e. water/sewer taps)
- Major housing rehabilitation/repair for qualifying homeowners
- Support of Community Housing Development Organizations (CHDOs)
- Down-payment assistance for qualifying homebuyers
- Loan assistance for qualifying homebuyers
- New housing development and construction

The staff of the County's HOME Program carry out the objectives and activities of the Program through administration, implementation, and oversight of the Program as established through the regulations of the United States Department of Housing and Urban Development (HUD). These responsibilities include the following:

- Ensuring compliance with applicable regulations
- Maintaining records and files
- Preparing plans and reports
- Managing infrastructure construction and other projects following federal and County guidelines
- Developing and monitoring annual program and individual project budgets
- Analyzing feasibility of potential projects
- Monitoring federal guidelines and recommending changes to the Program as needed

Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget (2400) includes some operating expenses for the HOME Program.

SECTION VI – LINE ITEM NARRATIVES

A. SUMMARY OF REVENUES

457000 – FEDERAL GRANT INCOME **$479,747**

The United States Department of Housing and Urban Development (HUD) establishes the annual award for all HOME Investment Partnerships (HOME) Participating Jurisdictions (PJ). At the time of budget preparations, the United States Department of Housing and Urban Development (HUD) has recommended using the previous year's allocation of $479,747 for planning purposes.

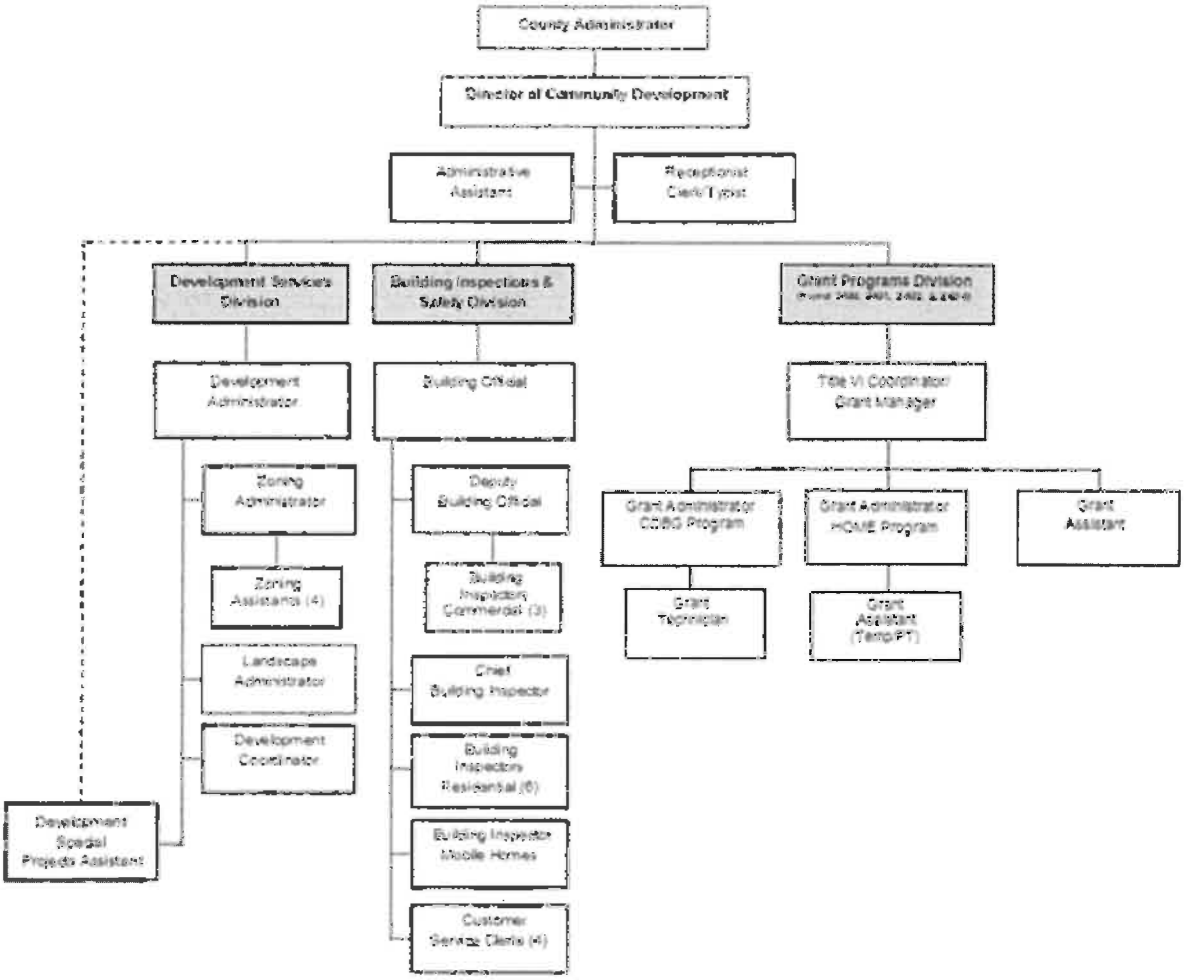
801000 – GENERAL FUND **$36,250**

This funding will be provided from the County's general fund and will be used to supplement program administration costs and matching funds for the HOME Program, as required by federal regulations. The HOME Investment Partnerships Program authorizes ten percent (10%) of the allocation for administrative costs. Any amount above the ten percent must be paid for with non-HOME funds. The remainder of the administrative budget will be provided by an administrative cost supplement of approximately $26,250 from the County's general fund. A premise of the National Affordable Housing Act, which authorized the HOME Program, is that local governments must participate in the effort to provide affordable housing to low-income persons. HUD requires that all PJs in the HOME Program have a 25% local match of expenditure of federal HOME funds. Match requirements will first be met through non-federal community resources as identified in project descriptions and, if necessary, through the County's general fund match set aside in the amount of $10,000 for the HOME Program.

SECTION VI. B – PERSONNEL LINE ITEM NARRATIVES

Position	Grade
HOME Grant Administrator	18

COMMUNITY DEVELOPMENT ORGANIZATIONAL CHART



SECTION V.C

OPERATING LINE ITEM NARRATIVES

All operating costs for the HOME Investment Partnerships Program will be provided through Community Development Block Grant funds. Community Planning and Development (CPD) Notice 92-19 allows for CDBG funds to be expended for program administrative costs, as defined at 24 CFR 570.206(a), (b), and (e), of the Home Investment Partnership Program (HOME). Accordingly, the CDBG Program operating budget includes operating expenses for the HOME Program.

2401-181201
HOME INVESTMENT PARTNERSHIPS PROGRAM PROJECTS

Proposed projects for FY 2014-15 are identified below. The total costs are based on preliminary estimates.

510300 – PART-TIME PERSONNEL **$21,429**

Funds will be used for the project delivery costs for staff administration of the Housing Rehabilitation Program. The project delivery costs will include working directly with customers, reviewing applications for assistance, preparation of bid documents, compliance reviews, record keeping and monitoring of housing repair projects.

529003 – CONTINGENCY **$10,000**

These funds will be set aside from the general fund supplement as required for the federal match contribution. Contingency will be used as needed to address budgetary shortfalls for a project or to address unanticipated project needs. Cost estimates may differ significantly from actual bids and needs may arise during the year not anticipated at the time the budget was developed. Additionally, when projects are completed and do not exhaust all funds, the remaining balances are transferred into this line item.

A premise of the National Affordable Housing Act, which authorized the HOME Program, is that local governments must participate in the effort to provide affordable housing to low-income persons. HUD requires that all PJs in the HOME Program have a 25% local match of expenditure of federal HOME funds. Match requirements will first be met through non-federal community resources as identified in project descriptions and, if necessary, through the County's general fund allocation set aside for the HOME Program.

537138 COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) **$271,773**

At least 15% of the County's HOME funds must be set aside for organizations which are designated by the County of Lexington as Community Housing Development Organizations (CHDO). Funding allocated for CHDOs may be used for eligible development activities that promote affordable housing activities that are owned, developed, or sponsored by CHDOs. The County has established criteria to certify CHDOs to assist the Community Development Department in accomplishing the goals and objectives of the HOME Program. Staff has designated four organizations as CHDOs for Lexington County. Funds will be used in conjunction with the Acquisition/Affordable Housing funding made available through the CDBG Program (Fund 2400).

537140 HOUSING REHABILITATION PROGRAM **$138,571**

This Housing Rehabilitation Program will assist low- and moderate- income homeowners with qualifying repairs to their primary residence. Funds will be used to assist approximately 10 homeowners with significant repair needs. Dependent upon the types and costs of repairs requested, additional eligible homeowners may be assisted through the Program. Program guidelines are structured to allow repair amounts for each home typically not to exceed $20,000, with limited assistance above $20,000 in certain circumstances. Guidelines for deferred payment loans are included in the specific program policies and procedures. The full guidelines for the Housing Rehabilitation Program have been developed by the Grant Programs staff.

COUNTY OF LEXINGTON
CLERK OF COURT/TITLE IV-D CHILD SUPPORT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Clerk of Court Title IV-D DSS Child Support 2410:**							
	Revenues:							
451800	IV-D Transaction Reimbursement	357,878	178,422	400,000	400,000	360,000		
451801	IV-D Incentive Payments	24,447	10,366	30,000	30,000	24,000		
451804	IV-D Prior Year Audit Incentive	36,098	0	36,000	36,000	37,000		
	Other Revenues:							
461000	Investment Interest	531	241	400	400	480		
	**** Total Revenue**	418,954	189,029	466,400	466,400	421,480		
	Total Appropriation:				466,400	458,155		
	FUND BALANCE Beginning of Year				342,502	342,502		
	FUND BALANCE - Projected End of Year				342,502	305,827		

COUNTY OF LEXINGTON
CLERK OF COURT/TITLE IV-D CHILD SUPPORT
Annual Budget
Fiscal Year - 2014-15

Fund: 2410
Division: Judicial
Organization: 141100 - Clerk of Court

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 7	216,313	89,388	229,020	229,020		
510200	Overtime	79	0	0	0		
510300	Part Time - 4 (2.0 - FTE)	16,004	6,355	45,628	45,628		
511112	FICA - Employer's Portion	16,437	6,800	21,011	21,011		
511113	State Retirement - Employer's Portion	20,644	9,567	29,113	29,113		
511120	Employee Insurance - 7	54,600	27,300	54,600	54,600		
511130	Workers Compensation	698	288	882	882		
511131	SC Unemployment	228	0	0			
511213	State Retirement - Empl Portion - Retiree	3,767	581	0			
519999	Personnel Contingency	0	0	9,769	9,769		
	*** Total Personnel**	**328,770**	**140,279**	**390,023**	**390,023**		
	Operating Expenses						
520702	Technical Currency & Support	0	0	0			
521000	Office Supplies	0	0	500	555		
522200	Small Equipment Repair & Maint.	0	0	100	115		
523200	Equipment Rental	8,700	4,350	8,700	0		
524201	General Tort Liability Insurance	207	104	214	216		
524202	Surety Bonds - 9	0	0	0	213		
525000	Telephone	1,673	839	1,700	1,870		
525020	Pagers & Cell Phones	0	0	0	0		
525041	E-mail Service Charges - 7	479	243	567	567		
525210	Conference, Meeting & Training Expense	0	0	0	0		
525230	Subscriptions, Dues, & Books	0	0	0	0		
529903	Contingency	0	0	64,596	64,596		
	*** Total Operating**	**11,059**	**5,536**	**76,377**	**68,132**		
	**** Total Personnel & Operating**	**339,829**	**145,815**	**466,400**	**458,155**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	0	0		
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**339,829**	**145,815**	**466,400**	**458,155**		

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:
Program: II- Title IV-D Fund
Objectives:

The Clerk of Court's objective is to insure that the Federal Child Support Enforcement Act, which sets forth a detailed system in which local authorities, Must work together to enforce child support obligations. Insuring the States whose enforcement provisions meet federal guidelines, receive allocated federal funds. Use of Federal Child Support Enforcement Act funds is controlled by the *SC. Code of Laws 20-7-1317*, which provides:

"Notwithstanding existing county funds allocated to the Clerk of Court and federal funds eared By the Clerk of Court under a contract with the Department of Social Services pursuant to Title IV-D of the Social Security Act Must first be used by the Family Court section of the respective Offices of the Clerk of Court provide adequate staff and equipment to implement and operate The provisions of 20-7-1315. Thereafter, excess funds shall revert to the general fund of the County."

To facilitate the "Agreement of Cooperation" entered in with DSS. *To ensure and maintain the federal funds Received by DSS under the federal Child support Enforcement Act be placed in the custody of the county Treasurer, and MUST be maintained as separate, identifiable funds to be used at the discretion of the Clerk of Court to carry out provisions of the state child support code 20-7-1315.* To insure the State law (20-7-1317),

Which clearly states that the Clerk of Court has sole discretion to determine use of the Fund to carry out the Provisions of the 20-7-1315 statute, is observed.

The Clerk's office would like to see more private cases accept the Department of Social Services assistance, which would in turn provide more dollars for the county through the IV-D fund. A continue commitment to excellence in service to the public along with increased child support collection. The ability to provide assistance to all indigent Families in need of legal assistance through the creation of a program specifically designed to assist families in navigating the Family Court system at a minimal fee temporarily paid by the IV-D fund with reimbursement provided through court order. This program alone will assist indigent families in collecting support properly through the court system effectively provided a better way of life

Service Standards:
PROGRAM II (Title IV-D Funds)

	SERVICE LEVELS			
Service Level Indicators:	**Actual FY 11/12**	**Actual FY 12/13**	**Estimated FY 13/14**	**Projected FY 14/15**
RTSC	10100	12000	13000	14000
Bench Warrants	480	680	700	800
Order of Discharge	400	450	520	550
Orders	5300	5400	5600	5700
Audits & Reviews	5000	5050	6000	7000
Payment History	9800/8pg	10000/8pg	12000/8pg	15000/8pg
Transport Orders	175	180	185	190
EARPS	2850	3000	3100	3200
Files Pulled	3200	3300	3600	3700
Aff of Service/Non-Service	4500	4500	4600	4650
Correspondence	350	400	450	500
Telephone	65,000	70,000	85,000	90,000
Summary Report	130/180pg	150/180pg	250/180pg	280/180pg
Fed & State tax Return	100/100pg	110/100pg	120/100pg	150/100pg
Bank Deposit	350	400	500	600
Supp. Housing Appl	950/8pg	975/8pg	1100/8pg	1200/8pg
Monthly AFDC Report	12/52pg	12/55pg	12/60pg	12/60pg
Monthly Non-AFDC Report	12/90pg	12/93pg	12/95pg	12/95pg
Monthly URESA Report	12/30pg	12/33pg	12/35pg	12/35pg
Monthly Arrearage Report	12/110pg	12/100pg	12/105pg	12/105pg
DSS Bank Report	350/6pg	375/6pg	420/6pg	420/6pg
Filing of Documents	53,000	54,000	63,000	64,000
Court Orders	1450/5pg	1480/5pg	1550/5pg	1600/5pg
Wage Withholding Orders	13,000	14,000	15,000	15,500
Certified Letters	13,000	14,000	15,000	15,500
File Returned Certified Letters	13,000	14,000	15,000	15,500
Input Payers Answer & files	3100	3500	3700	3800
Audit Cases with Companies	500	550	575	600
Talk with CP & NCP regarding	150/mo	250/mo	325/mo	400/mo
Handle Wage Withholding EARPS From SCDSS	1900	2200	2700	3000
Telephone calls From CP/NCP/Companies	100/day	125/day	175/day	200/day

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

451800 – TITLE IV-D UNIT COST REIMBURSEMENT **$ 360,000.00**

An agreement of Cooperation contract was entered into by and between Clerk Of Court and each county and the South Carolina Department of Social Services. In accordance with section 43-5-235 of the South Carolina Code of Laws (1976 as Amended), DSS will provide to the County fiscal incentives and federal financial participation. These monies will be paid to the County Treasurer on a monthly basis. The Treasurer will deposit these monies into a separate account for the Family Court section of the office of the Clerk of Court for the exclusive use for all activities related to the establishment, collection, and enforcement of child support obligations for the fiscal year in which payments are earned. These funds may be used only by the Family Court section. Monies paid to the county may not be used to replace operating funds of the budget to the family court section. Upon determination by DSS that the Treasurer has failed to comply with the full intent of these finding provisions, DSS may escrow the financial incentive and federal financial participation funds until the county complies or terminate this agreement of cooperation. Funds in this separate account not encumbered for child support activities revert to the general fund of the count at the end of the fiscal year in which they are earned. The average received thus far is **$ 30,000.00 per month.**

451801 – TITLE IV-D INCENTIVE **$ 24,000.00**

The Child Support Enforcement program under Title IV-D of the Social Security Act provides for the payment of incentives to the eligible political subdivision in which child support collections are made. It is treated the same way as the Title IV-D unit cost reimbursement. The Average received thus far for July thru December 2013 has been $2000.00 **per month.**

451804 – IV-D PRIOR YEAR AUDIT INCENTIVE **$ 37,000.00**

The revenue generated from the Prior DSS Yearly Audit

461000 – INVESTMENT INTEREST **$ 480.00**

Received $ 240.75 from 7-1-13 to 12-31-13.

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Delinquent Account Manager	1		1	1	12
DSS Coordinator	2		2	2	8
Wage Withholding Clerk	1		1	1	5
DSS Clerk	2		2	2	4
Records Clerk	1		1	1	4

All of these positions require insurance.

SECTION VI. C - OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES **$ 555.00**

This account is used for pens, pencils, printing, and paper for Rules to show cause, miscellaneous supplies, toner cartridges for fax machines and printer and maintenance kits.

522200-SMALL EQUIPMENT REPAIRS & MAINTENANCE **$ 115.00**

This account will be used for maintenance and repair on scanners, electric seals, printers, and any other miscellaneous equipment located within the Clerk of Courts office @ $ an hour plus cost for parts.

523200- EQUIPMENT RENTAL **$ 0**

524201 - GENERAL TORT LIABILITY INSURANCE **$216.00**

This is bases on the fee schedule provided by Ed Salyer

524202 – SURETY BONDS **$ 213.00**

525000 - TELEPHONE **$ 1870.00**

This account is used to pay for telephone services for 7 phones with voice mail for employees.

525041 – E-mail Service Charges – 7 @ $6.75 **$ 567.00**

529903 – CONTINGENCY **$ 64,596.00**

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - Small Tools & Minor Equipment **$ -0-**

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fu: 2480 Fund Name: Citizen Corp

Organ. #: 131101 Organ. Name: Emergency Mgt

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget Units of Service	Budget Current Fee	Budget Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
	Not Apllicable									

COUNTY OF LEXINGTON
CITIZEN CORPS GRANT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Citizen Corps Grant 2480:**							
	Revenues:							
457000	Federal Grant Income	12,165	0	9,000	9,000	0		
801000	Op Trn for General Fund/Cty Ordinary	0	0	0	0			
	**** Total Revenue**	12,165	0	9,000	9,000	0		
	*****Total Appropriation**				9,000	0		
	FUND BALANCE Beginning of Year				0	0		
	FUND BALANCE - Projected End of Year				0	0 ~~32~~		

Fund: 2480
Division: Public Safety
Organization: 131101 Emergency Preparedness

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520800	Outside Printing	1,735	0	1,800	0		
521000	Office Supplies	150	0	0	0		
521200	Operating Supplies	0	0	0	0		
525600	Uniforms & Clothing	3,727	0	0	0		
529903	Contingency	0	0	32	0		
	*** Total Operating**	**5,612**	**0**	**1,832**	**0**		
	**** Total Personnel & Operating**	**5,612**	**0**	**1,832**	**0**		
	Capital						
540000	Small Tools & Minor Equipment	300	0	0	0		
540010	Minor Software	0	0	100	0		
	All Other Equipment	6,253	0	7,068	0		
	**** Total Capital**	**6,553**	**0**	**7,168**	**0**		
	***** Total Budget Appropriation**	**12,165**	**0**	**9,000**	**0**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2480 Fund Title: Citizen Corp
Organization # 131101 Organization Title: Emergency Management
Program # Program Title:

Qty	Item Description	***BUDGET*** 2014-15 Requested Amount
540000	Small Tools & Minor Equipment	0
540010	Minor Software	0
	Not Applicable	

**** Total Capital (Transfer Total to Section III)** **0**

COUNTY OF LEXINGTON
DHEC - EMS GRANT-IN-AID
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***DHEC - EMS Grant-In-Aid 2520:**							
	Revenues:							
459100	DHEC - EMS Grant-In-Aid	20,372	0	21,044	21,044	21,044		
461000	Investment Interest	0	0	0	0			
801000	Op Trn from General Fund	1,450	0	1,225	1,225	1,450		
	****Total Revenue**	**21,822**	**0**	**22,269**	**22,269**	**22,494**		
	*****Total Appropriation**				22,269	22,494		
	FUND BALANCE Beginning of Year				51	51		
	FUND BALANCE - Estimated End of Year				51	51		

Fund: 2520
Division: Public Safety
Organization: 131400 - Emergency Medical Services

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520201	Physical Fitness Program	0	0	4,197	0		
525210	Conference, Meeting & Training Expense	17,000	0	0	22,494		
529903	Contingency	0	0	72	0		
	*** Total Operating**	**17,000**	**0**	**4,269**	**22,494**		
	**** Total Personnel & Operating**	**17,000**	**0**	**4,269**	**22,494**		
	Capital						
540010	Minor Software	0	0	0	0		
	All Other Equipment	4,558	0	18,000	0		
	**** Total Capital**	**4,558**	**0**	**18,000**	**0**		
	*****Total Budget Appropriation**	**21,558**	**0**	**22,269**	**22,494**		

Section V – PROGRAM OVERVIEW

EMERGENCY MEDICAL SERVICES DIVISION
GRANT-IN-AID

The DHEC EMS Grant-in-Aid Program is intended to provide financial assistance to counties to improve and upgrade the EMS system in order to reduce injuries and the loss of life. All DHEC licensed ambulance services that provide emergency treatment and transport services are eligible to receive grant funds. Grant funds are awarded on a 94.5% state / 5.5% county matching fund basis.

SECTION VI.C – OPERATING LINE NARRATIVES

EMERGENCY MEDICAL SERVICES

525210 – CONFERENCE AND MEETING EXPENSES **$22,494**

Funds are needed to train Paramedics in order to implement full staffing.

4 Students @ $5,623.50 = $22,494

COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenue Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Economic Development 2000:**							
	Revenues:							
417100	Fee In Lieu of Taxes	555	0	550	550	572		
417120	Fee In Lieu of Taxes - Prior Year	0	0	0	0	0		
438905	Cell Phone Sales	0	100	100	100	0		
450000	Rental Income	0	0	0	0	0		
459900	Miscellaneous Payments & Grants	0	7,500	17,500	17,500	0		
461000	Investment Interest	2,182	596	2,800	2,800	1,192		
821000	R.E.T. from General Fund	508,629	215,500	441,000	441,000	632,476		
	****Total Revenue**	511,366	223,696	461,950	461,950	634,240		
	**** Total Appropriation**				1,098,327	631,008		
	Unused Appropriations				(24,143)	0		
	FUND BALANCE Beginning of Year				609,002	(3,232)		
	FUND BALANCE - Projected End of Year				(3,232)	0		

COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2014-15

Fund 2000
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Expenditure Code	Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520103	Landscaping/Ground Maintenance	19,474	13,129	25,586	30,000		
525302	Util/Saxe Gotha Industrial Park	821	379	72,414	0		
529903	Contingency	0	0	24,043	0		
534278	SC State Museum Foundation	0	0	0	0		
537010	Certified Sites Program	0	0	128,370	0		
537011	Site Improvements Program	0	0	188,326	0		
	*** Total Operating**	**20,295**	**13,508**	**438,739**	**30,000**		
	**** Total Personnel & Operating**	**20,295**	**13,508**	**438,739**	**30,000**		
	Capital						
5AD758	Airport Connector STIB Application	0	17,000	21,500	0		
	****Total Capital**	**0**	**17,000**	**21,500**	**0**		
	Other Financing Uses						
811000	Op Trn to General Fund/Cty Ordinary	0	0	0	0		
814506	Op Trn to Saxe Gotha Industrial Park	0	0	0	0		
815801	Op Trn to Lex Cty Airport Capital Projects	3,270	0	0	0		
	****Total Other Financing Uses**	**3,270**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**23,565**	**30,508**	**460,239**	**30,000**		

COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2014-15

Fund 2000
Division: Economic Development
Organization: 181101 - Economic Development Administration

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 3	124,884	75,179	187,857	188,000		
510200	Overtime	44	0	0	0		
511112	FICA - Employer's Portion	9,118	5,524	14,371	14,382		
511113	State Retirement - Employer's Portion	13,242	7,969	19,913	20,492		
511120	Employee Insurance - 3	23,400	11,700	23,400	23,400		
511130	Workers Compensation	2,611	1,320	3,037	4,166		
519999	Personnel Contingency	0	0	6,468	0		
	*** Total Personnel**	**173,299**	**101,692**	**255,046**	**250,440**		
	Operating Expenses						
520221	Website Service	4,000	4,000	4,322	5,000		
520300	Professional Services	3,785	4,959	8,000	8,000		
520400	Advertising & Publicity	11,902	19,097	19,500	20,000		
520500	Legal Services	15,902	16,598	30,000	33,000		
520700	Technical Services	0	0	6,000	5,000		
520704	Computer Security & Management Services	0	0	20	20		
521000	Office Supplies	1,191	708	1,000	2,000		
521100	Duplicating	31	41	20	100		
524000	Building Insurance	13	7	13	637		
524201	General Tort Liability Insurance	585	293	604	603		
524202	Surety Bonds	0	0	0	0		
525000	Telephone	481	241	1,160	900		
525020	Pagers & Cell Phones	0	0	0	0		
525021	Smart Phone Charges	1,614	909	1,800	1,400		
525041	E-mail Service Charges - 2	162	118	162	243		
525042	SharePoint Service Charges	122	0	0	0		
525100	Postage	229	190	300	300		
525110	Other Parcel Delivery Service	0	0	100	100		
525210	Conference, Meeting & Training Expense	11,064	4,218	15,000	19,000		
525230	Subscriptions, Dues, & Books	970	770	1,315	1,315		
525240	Personal Mileage Reimbursement	4,343	2,019	4,153	6,000		
525250	Motor Pool Reimbursement	136	189	200	200		
525300	Utilities - Administration	654	347	675	7,200		
529903	Contingency	0	0	100	0		
529942	Dedication/Groundbreaking Expenses	0	0	0	0		
534301	Central Carolina Econ. Develop Alliance	80,000	48,500	105,000	122,000		
534303	Riverfront Alliance	51,000	25,500	51,000	51,000		
534310	Greater Cola Chamber of Commerce	0	10,000	20,000	0		
534311	Contribution - Cayce Gateway Sign	0	0	10,000	0		
537006	USC Incubator Project	25,000	12,500	25,000	25,000		
537173	Community Open Land Trust (Lex. Greenway Alliance	30,000	7,500	15,000	15,000		
537190	Engenuity SC	25,000	12,500	25,000	25,000		
537193	Navigating Good to Great Foundation	0	12,500	25,000	0		
	*** Total Operating**	**268,184**	**183,704**	**370,444**	**349,018**		
	**** Total Personnel & Operating**	**441,483**	**285,396**	**625,490**	**599,458**		

COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT
Annual Budget
Fiscal Year - 2014-15

Fund 2000
Division: Economic Development
Organization: 181101 - Economic Development Administration

Object Expenditure Code	Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Capital						
540000	Small Tools & Minor Equipment	167	131	300	500		
540010	Minor Software	0	341	359	350		
	All Other Equipment	0	1,797	11,939	700		
	****Total Capital**	**167**	**2,269**	**12,598**	**1,550**		
	***** Total Budget Appropriation**	**441,650**	**287,665**	**638,088**	**601,008**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2000 Fund Title: Economic Development
Organization # 180000 Organization Title: Community & Economic Development
Program # 181101 Program Title: Economic Development Administration

Qty	Item Description	***BUDGET*** 2014-15 Requested Amount
540000	Small Tools & Minor Equipment	500
540010	Minor Software	350
1	Refrigerator	500
1	Microwave	100
1	Coffee Maker	100

**** Total Capital (Transfer Total to Section III)** **1,550**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Projects

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment involves physical capital. An investment in physical capital, i.e., land, building and infrastructure is central to the continued increased in the tax base of the County. This function is essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central SC; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
c. To maintain an atmosphere of cooperation and support for industrial development.
d. To foster the creation of new product (industrial sites).
e. To continue to work to market the industrial sites in the County (both new and existing).
f. To sustain an annual plan of action.
g. To provide economic development educational opportunities, to staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
i. To continue to expand the existing industry call program.

SECTION V1.C. – Operating Line Item Narratives

520103 – Landscaping / Ground Maintenance **$ 30,000**

This represents the estimated cost of maintaining the landscaping at the Saxe Gotha Industrial Park.
$2,500 will be the average for 2014-2015.
$2,500 per month x 12 = $30,000

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development

Program: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment would comprise both human and physical capital. The investment in human capital correlates directly to the creation of job opportunities for the citizens of the County. An investment in physical capital, i.e., land, building and equipment is central to the continued increased in the tax base of the County. Both of these functions are essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central South Carolina Alliance; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

a. a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
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e. To continue to work to market the industrial sites in the County (both new and existing).
f. To sustain an annual plan of action.
g. To provide economic development educational opportunities to staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
i. To continue to expand the existing industry call program.

	SERVICE LEVELS			
Service Level Indicators:	**Actual FY 11/12**	**Actual FY 12/13**	**Estimated FY 13/14**	**Projected FY 14/15**

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

417100 – Fee in Lieu of Taxes **$ 572**

Based on discussions with Finance Department.

461000 –Investment Interest **$ 1,192**

Based on YTD activity.
YTD activity: $598/6 = $99.33
$99.33 x 12 = $1,191.96

821000 – Residual Equity Transfer from General Fund **$ 632,476**

Based on current year needs.

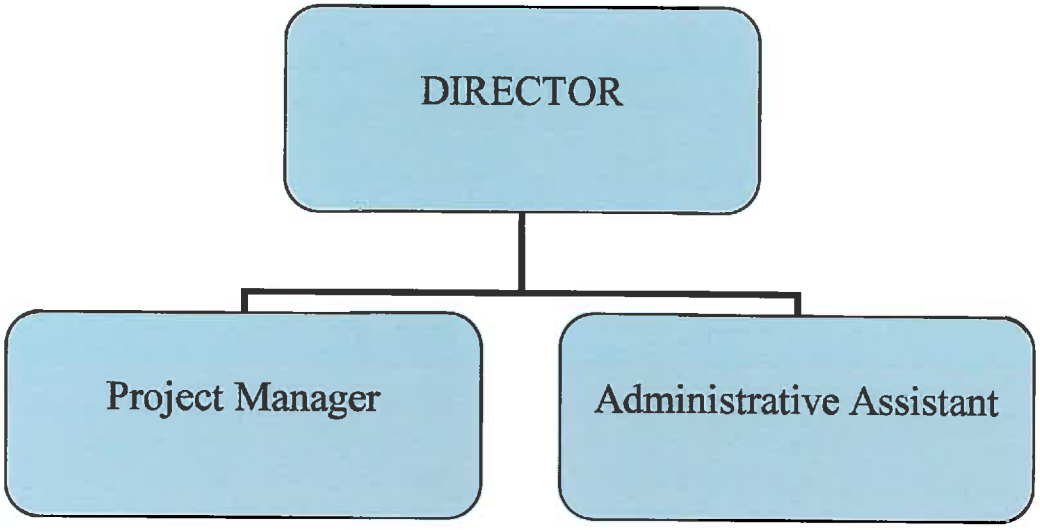
SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Director	1	1		1	30
Project Manager	1	1		1	17
Administrative Assistant	1	1		1	07
Total Positions	3	3		3	

All of these positions require insurance.

Display organization flowchart:



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

520221 – WEBSITE SERVICES **$ 5,000**

This is the cost of the annual maintenance and site upgrades to the website $ 3,500
This is the cost of the annual technical support for the website $ 1,500

520300 – PROFESSIONAL SERVICES **$ 8,000**

To cover the following annual costs:

The continuation of the Existing Industry Call Program and the ongoing strategic Marketing and Recruitment Plan for Economic Development. Plan to include all aspects of marketing and recruitment activities.

520400 – ADVERTISING & PUBLICITY **$20,000**

To cover the following annual costs:

The costs associated with the Industry Appreciation event and the branding of the County to include promotional material and brochures to date based on historical expenses.
Expenses through 12/2013--$19,097

520500 – LEGAL SERVICES **$ 33,000**

To cover the following annual costs:

The costs of legal advice and document preparation on economic development projects and based on YTD and historic activity.

$16,598 / 6 = $2,766.33
$2,766.33 x 12 = $33,196

520700 – TECHNICAL SERVICES **$ 5,000**

To cover the following annual costs:

This covers 33 hours @ $150 per hour for Phase 2 upgrades to the SharePoint CRM system. The following features will be included in the upgrade:

- Additional data capture forms.
- Automated servicing features: The new system should auto-generate e-mails / letters based upon rules set forth by Economic Development (i.e. new contact "Welcome" letters and automated "renewal" type correspondence).
- An "event" module that records attendee / sponsorship information
- A tickler feature that allows the user to setup reminders for business events

520704 – COMPUTER SECURITY AND MANAGEMENT SERVICES **$20**

To cover the following annual costs:

Symantec Maintenance @ $20.00

52100 – OFFICE SUPPLIES **$ 2,000**

To cover routine office supplies (paper, pencils, ink cartridges, file folders, notebooks, dividers, envelopes, etc.).

Miscellaneous office supplies based on 3 employees	$500
BLACK Toner printer cartridges (330-1197)- (6@ $80)	$480
COLOR (Magenta, Yellow, Cyan) Toner printer cartridges (330-1194, 330-1195, 330-1196)- (9 @ $113)	$ 1,017

521100- DUPLICATING **$ 100**

This appropriation covers the cost of making copies of internal work papers, reports, budget forms, procurement forms, finance forms and other documents (Based on 2000 copies @ $0.05=$100)

Used 825 through 12/31/13
825 x 2 = $1650

524000 – BUILDING INSURANCE **$ 637**

To cover the cost of allocated building insurance per schedule.

525041 – GENERAL TORT LIABILITY INSURANCE **$ 603**

To cover the cost of general tort liability insurance per the schedule from Risk Management.

525000 – TELEPHONE **$ 900**

This appropriation is to cover all of the telephone services including engagements, and communications with non-local departments within the County. There are 4 lines in the department.

3 existing lines x $19.00=$57.00
1 existing line x $18.00 = $18.00
$75.00 x 12 months = $900.00

Access charges per FCC order and taxes already included in the $75.00

525021 – SMART PHIONES **$ 1,400**

This appropriation is to cover all of the cellular telephone services and PDA services. There are two cell phones in the department.

2 existing smart cell phones @ $48.07 per month
$48.047 x 2 x 12 = $1,153.68
2 Hot Spots @ $10.00 per month
$10 x 2x12 = $240

525041 – EMAIL SERVICE CHARGES **$ 243**

This appropriation is to cover all of the email service charges. There are three email accounts in the department.

3 existing email accounts @ $6.75 per month
$6.75 x3x12 months = $243

525100 - POSTAGE **$300**

To cover the estimated costs of mailing miscellaneous reports and office correspondence.
Industry Appreciation mailings—275 pieces @ $0.47 = ~~$126.50~~ $129.25
Normal average monthly mailed pieces =30
30 x $0.47x12 months = $169.20

525110 – OTHER PARCEL DELIVERY **$ 100**

Delivery by UPS or FEDEX

525210- CONFERENCE & MEETING EXPENSE **$ 19,000**

To cover the costs of attending the National and South Carolina economic development conferences and meetings, the costs of training workshops, local development workshops, personal development workshops and target marketing trips. To maintain technical competence of professional staff to include continuing education hours for staff: SCCED (South Carolina Certified Economic Developer) and CEcD (Certified Economic Developer). Addtionally, to cover board meetings for the South Carolina Economic Development Council (SEDC).

Conferences & Meetings:

SCEDA (South Carolina Economic Developers Association Annual Conference)	
(2 @ $800.00)	$1,600.00
SCEDA (Fall Conference)	
(2 @450.00)	$900.00
Basic Economic Development Course	
(1 @ $1,500.00)	$1,500.00
Central SC Alliance / Dept. of Commerce / SC Power Team (Targeted Marketing Trips)	
(3 @ $2,000.00)	$6,000.00
Southern Economic Development Council Annual Conference (1)	
Southern Economic Development Council Board Meetings (4)	
(5 @ $1,550.00)	$7,750.00
Miscellaneous local events (i.e. Power Breakfast, Mayor's Breakfast, etc.)	$1,220.00
Power Breakfasts (4@ $175.00) = $700.00	
Mayor's Breakfasts (1 @ $200.00) = $200.00	
(2 @ $160.00) = $320.00	

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$ 1,315**

To cover annual membership dues, professional subscriptions and updates, and other related costs including the following:

Memberships:	
SCEDA (2 @ $200)	$400.00
SCEDA web link (1 @ $75.00)	$75.00
SEDC (2 @ $225.00)	$450.00
Leadership Lexington County (1 @ $45.00)	$45.00
IEDC (1@ $345.00)	$345.00

525240 – PERSONAL MILEAGE REIMBURSEMENT **$ 6,000**

To cover reimbursement for use of personal vehicles by the Economic Development Department staff on County business.

Director--$2,019 / 6 = $336.50 x 12 = $4,038
Project Manager-- $163.50 x 12 = $1962

525250– MOTOR POOL REIMBURSEMENT **$ 200**

Use of fleet vehicle for Economic Development purposes.

525300 – UTILITIES ADMINISTRATION BUILDING **$ 7,200**

To cover the cost of utility allocation for the administration building based on 2.79% of the building.
Estimated yearly cost of $600 x 12 = $7,200.

534301 – CENTRAL CAROLINA ECONOMIC DEVELOPMENT ALLIANCE **$122,000**

To cover the cost of membership dues.

534303 – RIVERFRONT ALLIANCE **$51,000**

To cover the cost of membership dues.

537006 – USC INCUBATOR **$25,000**

To cover a portion of the cost to operate the Incubator.

534303 – COMMUNITY OPEN LAND TRUST / LEXINGTON GREENWAY'S ALLIANCE **$15,000**

To cover costs to operate the Lexington Greenway's Alliance

537190 – ENGENUITYSC **$25,000**

To cover costs to support the Columbia Regional Competitiveness Initiative. The initiative is a 5 year project to grow existing regional business clusters in the Midlands.

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **$ 500**

To replace calculators, cell phones, electric stapler, pencil sharpener, and minor equipment

540010 – MINOR SOFTWARE **$ 350**

To purchase software that may be required to maintain the existing industry call program and to create various databases that can be shown before departments.

OTHER EQUIPMENT **$ 700**

- Refrigerator--$500
- Microwave--$100
- Coffee Maker--$100

Central SC
Business Friendly. Business Ready.

A 1201 Main Street Suite 100
Columbia, SC 29201

W centralsc.org

P (803) 733-1131

February 10, 2014

Chuck L. Whipple, SCCED
Director
Lexington County
Economic Development
212 South Lake Drive, 5th Floor
Lexington, SC 29072

Dear Chuck,

The Central South Carolina Alliance is pleased to submit to the Lexington County Council our annual budget request for fiscal year 2014-2015. Our request for funding is $122,000.

Included in this package is a listing of all funding sources as well as proposed expenditures. This is an early draft document and has not been formally presented to the Board of Directors.

On behalf of the Board of Directors of the Central SC Alliance, it is an honor to represent Lexington County and its citizens. Please contact me if there are any questions regarding this request.

Sincerely,

G. Michael Briggs
President and CEO

Central SC Alliance	Projected Budget 2014-2015	
Income		
	City of Columbia	$122,000
	Calhoun County	$72,000
	Clarendon County	$72,000
	Fairfield County	$72,000
	Kershaw County	$72,000
	Lexington County	$122,000
	McCormick County	$72,000
	Newberry County	$72,000
	Orangeburg County	$72,000
	Richland County	$122,000
	University of South Carolina	$72,000
Total Public Sector		**$942,000**
	Business Community	$590,000
	Contract Services	$11,000
	Grants Revenue	$400,000
Total Private/Grants		**$1,001,000**
Total Income		**$1,943,000**
Expenses		
	Personnel Services	$1,040,000
	Operating Expenses	$90,000
	Overhead	$230,000
	Executive & Administration	$50,000
	Research & ED	$112,000
	Marketing	$370,000
	Investor & Public Relations	$35,000
Total Expenses		**$1,927,000**
Net Ordinary Income		**$16,000**

THE RIVER ALLIANCE

What 90 miles of river can be

February 10,2014

Mr. Joe Mergo
County Administrator
Lexington County
212 S. Lake Drive
Lexington, South Carolina 29072

Dear Mr. Mergo:

This the River Alliance requests Lexington County's support in the FY 2014-2015 budget. This is under the terms of the Agreement of The River Alliance, executed by River Alliance and Lexington County (et. al.) in February of 1995. We are requesting a total of $51,000.00 for the budget year, payable quarterly.

Thank you for your and Council's consideration of our request. Lexington County funds will provide for the continuing operation of the River Alliance. We realize these are difficult financial times and we have tightened our budget accordingly. Your funding will be leveraged with that of our other partners. Our intent is to provide maximum return to the region's citizen stakeholders.

We continue to provide high quality access to water. This recreational amenity improves the overall quality of life and concurrent tax base growth. We will open two miles of Greenway in Lexington County this year, and have planned another river section. The "12,000 Year History Park" on Congaree Creek is moving forward with our partnership, including the National Park Service. The I-26 Saluda Crossing will move into design and will link to the Richland County Saluda Riverwalk, funded by the "Transportation Penny." We help develop two projects as components of the "Penny for Progress" and will work for their successful conclusion. We continue to see heavy use on all projects.

Enclosed is our draft budget for 2014-2015. Also enclosed is the Clark Brady and Associates Accountants Report, "The River Alliance Report on Financial Statements for the years ended June 30 2011 and 2012."

As always, if you have any questions about this grant request, or on any other matter, please feel free to call me at 765-2200.

Regards,

Michael T. Dawson
Chief Executive Officer

Enclosures: 2014-2015 River Alliance Draft Budget
River Alliance Accountants Report on financial statements for years ended June 30 11 and 12
River Alliance Agreement

Cc: Todd Cullum
Debra Summers
Charlton L. Whipple

420-C Rivermont Drive • Columbia, South Carolina 29210 • Ph (803) 765-2200 Fax (803) 765-9600 • www.riveralliance.org

River Alliance Draft Budget FY 14-15

INCOME

Annual Government Grant Income	
Lexington County	$51,000
Richland County	$53,295
City of Cayce	$10,000
City of Columbia	$50,000
City of West Columbia	$10,000
Total - Annual Govt Grant Income	**$174,295**

Fundraising Income	
Corporate Contributions	$50,000
Total Fundraising Income	**$50,000**

Other Income	
Project Reimbursed Expenses	$25,000
Project Administration	$20,000
Project Marketing/Public Information Reimbursed Expenses	$5,000
Interest Income	$500
Other Income	$500
Total - Other Income	**$51,000**

INCOME	
Annual Government Grant Income	**$174,295**
Fundraising Income	**$50,000**
Other Income	**$51,000**
TOTAL INCOME	**$275,295**

River Alliance Draft Budget FY 14-15

EXPENSES

Structural/Personnel Expenses	
Payroll	$120,000
Employee benefits and taxes	$36,000
Total - Structural/Personnel Expenses	$156,000

Operating Expenses	
Bank Charges	$150
Audits/Reports	$2,000
Bookkeeping/Accounting Specialists	$1,800
Company Vehicle/Mileage	$2,000
Computer Software	$1,000
Computer - Network & Maintenance	$1,000
Dues & Subscriptions	$780
Education	$700
Equipment Lease/Rental	$5,000
Insurance	$5,343
Legal	$3,000
Licenses, Permits, Registrations	$787
Office Furniture	$500
Office Supplies	$4,000
Postage & Delivery	$1,000
Rent	$3,000
Office Services	$2,000
Repairs & Maintenance	$750
Telephone & Internet	$6,240
Travel & Conferences	$3,000
Director's Discretionary Funds	$1,000
Total - Operating Expenses	**$45,050**

Program Expenses	
Fundraising	$1,000
Marketing/Public Information	$10,800
Professional Services/Costs	$25,000
Three Rivers Greenway	$15,000
River Recreation & Protection	$2,500
12000 Year History Park	$15,000
Total - Program Expenses	**$69,300**

EXPENSES	
Structural/Personnel Expenses	**$156,000**
Operating Expenses	**$45,050**
Program Expenses	**$69,300**
TOTAL EXPENSES	**$270,350**
TOTAL SURPLUS/DEFICIT	**$4,945**

THE RIVER ALLIANCE
REPORT ON FINANCIAL STATEMENTS

For the years ended June 30, 2012 and 2011

THE RIVER ALLIANCE
COLUMBIA, SOUTH CAROLINA

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Statement of Functional Expenses - June 30, 2011	6
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Lois D. Eustace, CPA
605 Calhoun Avenue
Greenwood, South Carolina 29649
Voice 864.388.9101
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Clark Eustace Wagner, PA
Certified Public Accountants

W. Chris Clark, CPA
Barbara JS Wagner, CPA
121 Executive Center Drive, Suite 102
Columbia, South Carolina 29210
Voice 803.798.4302
Facsimile 803.798.7153

INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors
The River Alliance
Columbia, South Carolina

We have compiled the accompanying statements of financial position of The River Alliance (the "Alliance") as of June 30, 2012 and 2011, and the related statements of activities, cash flows, and functional expenses for the years then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements of Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Columbia, South Carolina
February 28, 2013

Clark Eustace Wagner, PA

THE RIVER ALLIANCE
STATEMENTS OF FINANCIAL POSITION
As of June 30, 2012 and 2011

	2012	2011
ASSETS		
Current Assets		
Cash and cash equivalents	$ 43,765	$ 40,592
Accounts receivable	10,003	-
Prepaid expenses	1,690	1,802
Total Current Assets	55,458	42,394
Capital Assets, Net of Accumulated Depreciation		
Property and equipment	581	717
Total Assets	$ 56,039	$ 43,111
LIABILITIES		
Current Liabilities		
Accounts payable	$ 2,128	$ 1,073
Accrued payroll taxes and employee withholding	1,287	1,324
Total Current Liabilities	3,415	2,397
Total Liabilities	3,415	2,397
NET ASSETS		
Unrestricted	52,624	40,714
Total Net Assets	52,624	40,714
Total Liabilities and Net Assets	$ 56,039	$ 43,111

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENTS OF ACTIVITIES
For the years ended June 30, 2012 and 2011

UNRESTRICTED NET ASSETS	2012	2011
Unrestricted Revenue and Support		
Grants	$ 184,296	$ 172,744
Contributions	5,050	33,022
Professional service reimbursements	1,792	3,300
Other income	321	3,039
Total unrestricted revenue and support	191,459	212,105
Expenses		
Program Services		
River enhancement	159,077	146,630
Supporting Services		
Management and general	20,472	28,439
Total expenses	179,549	175,069
Change in unrestricted net assets from operations	11,910	37,036
Change in net assets	11,910	37,036
NET ASSETS (DEFICIT) - BEGINNING	40,714	3,678
NET ASSETS (DEFICIT) - ENDING	$ 52,624	$ 40,714

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENTS OF CASH FLOWS
For the years ended June 30, 2012 and 2011

	2012	2011
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	$ 11,910	$ 37,036
Adjustments to reconcile the change in net assets to net cash from operating activities:		
Depreciation	136	411
(Increase) decrease in accounts receivable	(10,003)	-
(Increase) decrease in prepaid expenses	112	132
Increase (decrease) in accounts payable	1,018	(4,796)
Net cash from operating activities	3,173	32,783
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of property and equipment	-	(678)
Net cash from investing activities	-	(678)
Net change in cash and cash equivalents	3,173	32,105
CASH AND CASH EQUIVALENTS - BEGINNING	40,592	8,487
CASH AND CASH EQUIVALENTS - ENDING	$ 43,765	$ 40,592
SUPPLEMENTAL CASH FLOW INFORMATION		
Interest paid	$ 19	$ 18

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2012

	Program Services	Supporting Services	
	River Enhancement	Management and General	Total Expenses
Accounting	$ -	$ 1,625	$ 1,625
Computer software and support	1,524	381	1,905
Depreciation	-	136	136
Dues and subscriptions	510	127	637
Education and Development	-	48	48
Employee benefits and taxes	25,548	1,345	26,893
Equipment Rental	4,319	1,080	5,399
Insurance	2,836	1,890	4,726
Licenses and permits and taxes	-	37	37
Materials and supplies	2,941	481	3,422
Marketing	1,959	-	1,959
Office and Miscellaneous	-	624	624
Payroll service fee	-	1,571	1,571
Postage	161	10	171
Printing	653	163	816
Professional services reimbursed	2,263	566	2,829
Public relations and advertising	830	-	830
Rent and utilities	2,400	600	3,000
Salaries	102,625	5,401	108,026
Telephone	5,049	1,262	6,311
Travel and conferences	1,234	308	1,542
Transportation	4,225	2,817	7,042
	$ 159,077	$ 20,472	$ 179,549

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2011

	Program Services	Supporting Services	
	River Enhancement	Management and General	Total Expenses
Accounting	$ -	$ 2,450	$ 2,450
Bank charges	39	-	39
Computer software and support	2,464	616	3,080
Depreciation	-	411	411
Dues and subscriptions	1,106	276	1,382
Education and Development	-	702	702
Employee benefits and taxes	25,486	1,341	26,827
Equipment Rental	4,176	1,044	5,220
Insurance	2,855	1,903	4,758
Licenses and permits and taxes	-	118	118
Materials and supplies	1,827	457	2,284
Marketing	342	-	342
Office and Miscellaneous	-	2,105	2,105
Postage	26	2	28
Printing	1,199	300	1,499
Public relations and advertising	1,418	-	1,418
Rent and utilities	2,400	600	3,000
Salaries	95,446	13,308	108,754
Telephone	5,200	1,300	6,500
Training and conferences	619	155	774
Transportation	2,027	1,351	3,378
	$ 146,630	$ 28,439	$ 175,069

See accompanying notes and accountants' report.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The River Alliance ("the Alliance") was incorporated October 2, 1995 as a non-profit corporation organized under the laws of the State of South Carolina for the purpose of cultivating the Broad, Congaree, and Saluda River areas to provide benefits to the citizens of the greater metropolitan area of Columbia, South Carolina. The Alliance is supported primarily through grants from the City of Columbia, the City of Cayce, the City of West Columbia, Lexington County, and Richland County. Over 82% of the Alliance's support comes from government grants.

The Alliance's significant accounting policies are as follows:

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The Alliance reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Alliance presents a statement of cash flows.

Contributions

The Alliance records contributions received as unrestricted, temporarily restricted, and permanently restricted support depending on the existence and nature of donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions.

Donor restricted contributions whose restrictions are met in the same reporting periods are reported as unrestricted.

The Alliance uses the allowance method to determine uncollectible unconditional promises to give. The allowance is based on prior years' experience and management's analysis of specific promises made. There was no allowance considered necessary at June 30, 2012 and 2011, as there were no unconditional promises to give at June 30, 2012 and 2011.

Cash and Cash Equivalents

The Alliance considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a debit to the valuation allowance and a credit to accounts receivable. Changes in the valuation allowance have not been material to the financial statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Property and Equipment

Property and equipment is stated at cost at the date of acquisition. Donated property and equipment is recorded at its fair market value when received. There were no donated assets recorded as property and equipment during the years ended June 30, 2012 and 2011. Depreciation for property and equipment is computed using the straight-line method over the assets' estimated useful lives of five to seven years. The Alliance capitalizes assets costing $250 or more.

Compensated Absences

Compensated absences are absences for which employees will be paid, such as vacation. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Alliance and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the Alliance and its employees are accounted for in the period in which such services are rendered or such events take place.

Inventory

Items on hand, such as maintenance, operating, and office supplies are not considered material in amount and are not inventoried as assets but are charged to operations in the period purchased.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities. Actual results could differ from those estimates.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash consists of bank checking accounts and petty cash. At year-end, the total carrying amount of the Alliance's bank account was $43,765 and the bank balance was $45,763. Pursuant to the Dodd-Frank Deposit Insurance Provision, through December 31, 2012, the FDIC will insure in full the noninterest-bearing transaction accounts of all government/public fund depositors. In addition to having temporary unlimited deposit insurance coverage for all noninterest-bearing transaction accounts, depositors are also insured for (a) up to $250,000 for the combined amount of all time and savings accounts, and (b) up to an additional $250,000 for the combined amount of all interest-bearing demand deposit accounts. Cash accounts of the non-profit component units are insured for (a) an unlimited amount for all funds in a noninterest-bearing transaction account, and (b) up to $250,000 for the combined amount of all interest bearing accounts.

	Category			Carrying
	1	2	3	Amount
Cash and cash equivalents	$ 45,759	$ -	$ -	$ 43,765

NOTE 3 –CAPITAL ASSETS

Capital assets at June 30, 2012 and June 30, 2011 consisted of the following:

	2012	2011
Computer equipment	$ 8,247	$ 8,247
Furniture and fixtures	7,248	7,248
Vehicles	26,597	26,597
	42,092	42,092
Less accumulated depreciation	(41,511)	(41,375)
Total capital assets	$ 581	$ 717

The Alliance incurred depreciation expense of $136 and $411 for the years ended June 30, 2012 and 2011.

NOTE 4 - EMPLOYEE BENEFITS

On September 1, 2000, the Alliance established a defined contribution plan covering all full-time employees who have one-half year of service and are age 21 or older. The Alliance began contributing to the new plan in October 2000. Alliance contributions are at the discretion of the Company's Board of Directors. The Plan is contributory and is funded by payments to the retirement income or retirement annuity contracts. The Alliance did not contribute to this plan for the years ended June 30, 2012 and 2011.

Effective January 2005, the Alliance chose to discontinue funding of their existing retirement plan and enrolled in the South Carolina Retirement System (SCRS).

Plan Description

The Governmental Accounting Standards Board (GASB) issued Statement No. 27 entitled Accounting for Pensions by State and Local Government Employees in November 1994. This Statement supersedes the requirements of GASB Statement No. 5. The following information is provided in order to meet the disclosure requirements prescribed in paragraph 20 of GASB 27.

Substantially all full time, permanent Board employees are required by law (Title 9 of the S. C. Code of Laws) to participate in statewide, cost sharing multiple-employer defined benefit pension plans administered by the State Retirement System. Generally, all employees, with the exception of law enforcement personnel and certain others, participate in the South Carolina Retirement System (SCRS).

The South Carolina Retirement System offers retirement and disability benefits, cost of living adjustments on an ad-hoc basis, life insurance benefits, and survivor benefits. The Plan's provisions are established under Title 9 of the SC Code of Laws.

A comprehensive annual financial report (CAFR) containing financial statements and required supplementary information for the South Carolina Retirement System is issued and publicly available by visiting www.retirement.sc.gov or by writing the South Carolina Retirement Systems, Post Office Box 11960, Columbia, South Carolina 29211-1960.

NOTE 4 - EMPLOYEE BENEFITS, Continued

Funding and Benefit Policies

Furthermore, the Division and the five pension plans are included in the CAFR of the State of South Carolina. Under the SCRS, employees are eligible for a full service retirement annuity upon reaching age 65 or completion of 28 years credited service regardless of age. The benefit formula for full benefits effective since July 1, 1989, for the SCRS is 1.82 percent of an employee's average final compensation multiplied by the number of years of credited service. Early retirement options with reduced benefits are available as early as age 55. Employees are vested for a deferred annuity after five years service and qualify for a survivor's benefit upon completion of 15 years credited service (five years effective January 1, 2001). Disability annuity benefits are payable to employees totally and permanently disabled provided they have a minimum of five years credited service (this requirement does not apply if the disability is the result of a job related injury). A group-life insurance benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service.

Effective January 1, 2001, Section 9-1-2210 of the South Carolina Code of Laws allows employees eligible for service retirement to participate in the Teacher and Employee Retention Incentive (TERI) Program. TERI participants may retire and begin accumulating retirement benefits on a deferred basis without terminating employment for up to five years. Upon termination of employment or at the end of the TERI period, whichever is earlier, participants will begin receiving monthly service retirement benefits that will include any cost of living adjustments granted during the TERI period.

Member contributions cease for participants who entered TERI prior to July 1, 2005. Participants who enter TERI on or after July 1, 2005 must continue to make member contributions. Employer contributions continue during TERI participation for all participants.

Article X, Section 16 of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefit and employee/employer contributions for each retirement system. Employee and employer contribution rates to SCRS are actuarially determined. The surcharges to fund retiree health and dental insurance are not part of the actuarially established rates.

Annual benefits, payable monthly for life, are based on length of service and on average final compensation, (an annualized average of the employee is highest 12 consecutive quarters of compensation).

The Systems do not make separate measurements of assets and pension benefit obligations for individual employers. Under Title 9 of the South Carolina Code of Laws, the State Budget and Control Board limited to the amount of contributions (stated as a percentage of covered payrolls) establish the Alliance's liability under the plans. Therefore, the Alliance's liability under the pension plans is limited to the amounts required to be contributed as a percentage of eligible compensation. Accordingly, the Alliance recognizes no contingent liability for unfunded costs associated with participation in the plans. At retirement, employees participating in the SCRS may receive additional service credit for up to 90 days for accumulated unused sick leave.

NOTE 4 - EMPLOYEE BENEFITS, Continued

Funding Status and Progress

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits (adjusted for the effects of projected salary increases and step-rate benefits) estimated to be payable in the future as a result of employee service to date. The State discloses this measure to help users of these financial statements to (1) assess the systems' funding status on a going-concern basis, and (2) assess ability to pay actuarial present value of credited projected benefits. This method is independent of the funding methods the State's consulting actuary uses to determine contributions to the system.

Funding and Benefit Policies, Continued

The South Carolina Retirement System (SCRS) does not separately measure assets and pension benefit obligations for individual employers. The total unfunded accrued liability obligation for SCRS at July 1, 2010 is:

Unfunded accrued liability obligation (in millions)	$ 14,411

Contributions Required and Contributions Made

The State's consulting actuary determines employer contributions for all five systems. The systems use the projected benefit method with entry age, normal cost, and benefits and allocates pension cost to each year as a level percentage of salary. In determining funding requirements, the actuary uses the same actuarial assumptions as those used to calculate the pension benefit obligation, with the following assumptions: (1) post-retirement benefit increases were projected for retired members and members eligible to retire, and (2) net assets attributable to group life insurance were excluded. At July 1, 2011, the unfunded liability liquidation period in years for SCRS was 30 years.

Both employees and employers are required to contribute to the Plan at rates established under the authority of Title 9 Code of Laws.

The following provides a summary The River Alliance's retirement plan contributions at June 30 including group life insurance:

Year Ended June 30,	Covered Salaries	Employee Contributions	Employer Contributions	Total Contributions
2012	$ 79,603	$ 5,533	$ 7,991	13,524
2011	79,604	5,176	7,476	12,652
2010	79,604	5,174	7,476	12,650

NOTE 5 - TAX-EXEMPT STATUS

The River Alliance has been classified as an organization other than a private foundation and is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal or state income taxes has been recorded. Additionally, management is not aware of any transactions or events that would disqualify its tax-exempt status.

NOTE 6 – COMMITMENT AND CONTINGENCIES

The Alliance receives a substantial amount of its support from local governments. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on the Alliance's programs and activities.

The Alliance has access to a $20,000 line of credit with Capital Bank. The line of credit bears interest at 6.50% at June 30, 2011 and 2012, respectively. The amount available under this line of credit at June 30, 2011 was $20,000. There was no activity on the line of credit during the years ended June 30, 2012 and 2011.

NOTE 7 – RISK MANAGEMENT

The Alliance is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the Alliance carries commercial insurance. The Alliance's workers compensation policy expired in October 2007 and was not renewed. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 8 – LEASES

The Alliance has entered into an operating lease for a color copier. The lease requires quarterly payments of $1,111 plus per copy charges. Future minimum lease commitments under this non-cancelable operating lease are as follows for the year ended June 30:

2013	$	740
	$	740

Lease expense was $5,399 and $5,220 for the years ended June 30, 2012 and 2011, respectively.

NOTE 9 - RELATED PARTY TRANSACTIONS

The Alliance rented a building from Riverbanks Zoo, which has a member who serves on the Board of Directors. The rent paid to the Zoo was $3,000 for each of the years June 30, 2012 and 2011.

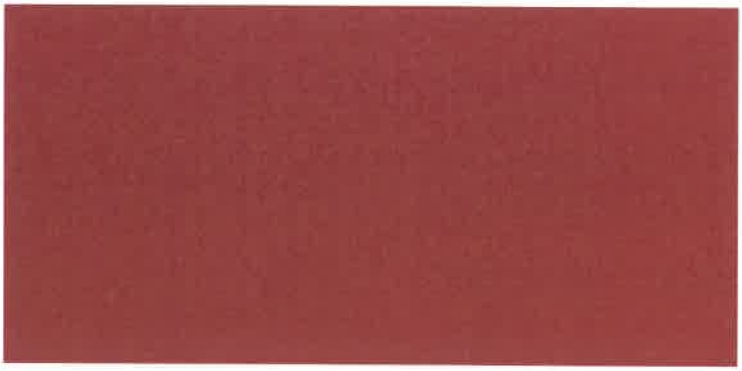
NOTE 10 – UNCERTAIN TAX POSITIONS

The Alliance is exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code, except on net income derived from unrelated business activities. The Alliance does not have any income it considers to be subject to tax on unrelated business income. The Alliance believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

NOTE 11 – SUBSEQUENT EVENTS

The Alliance has evaluated all subsequent events would have on the financial statements through February 28, 2013, which is the date the financial statements were available for issuance.

USC/COLUMBIA
TECHNOLOGY
INCUBATOR



Chuck Whipple
Director-Economic Development
Lexington County
212 South Lake Drive
Suite 603
Lexington, SC 29072

Mr. Whipple:

Once again, thank you for your continued support that Lexington County has provided to the USC/Columbia Technology Incubator for the past several years. It has helped our program immensely grow and thus assist over 50 companies this past year, graduate 4 companies, add more support staff, and even catch the attention of Inc Magazine to feature us as one of the "Top University Tied Incubators to Watch." We expect this year to be an even more progressive by introducing new programs and recruiting more promising technology based businesses. Specifically, we plan to initiate an acceleration program called T Minus 6, further recruit for our affiliate program, and continue to improve the overall infrastructure of the Incubator. The transition to a nonprofit has been successful and allowed us to operate as our own separate entity while still maintaining a close relationship with the university, your county, and other benefactors. Specifically, we intend to expand our services with the addition of more category experts for our monthly service days, host more programmatic events (ex. Open house, Need Nights, Service Days, Graduation, etc.) for approximately $5,000, infrastructure upgrades ($30,000), and additional program resources ($20,000)

Attached is an overview of our prospective budget.

We hope that the Lexington County Council can renew its support for the 2014-2015 fiscal year with a donation of $25,000.

Sincerely,

Laura Corder
Director of Operations

1225 Laurel Street(Street Address)
Columbia, SC 29201
Phone: 803-545-4423
E-Mail: laura@usc-columbiaincubator.org
Web: usc-columbiaincubator.org

INCOME REVENUE OVERVIEW:	
Private Contributions/Donations	$44,000
Public Contributions	$255,833
Rental Income	$233,885
TOTAL REVENUE:	**$533,718**

OPERATING EXPENSES OVERVIEW:	
Salaries	$188,902
Utilities & Building Operations	$155,953
Marketing	$2,514
CETi Expenses	$58,886 (offset by USC CETi)
Hospitality	$1,053
Incubator Industry Resources	$695
Office Supplies	$1,979
Misc.	$48,835
TOTAL EXPENSES:	**$458,817**

USC/Columbia Technology Incubator
Profit & Loss

January - December 2012

	Total
Income	
Affiliate Program Income	
CETI Support	96,189.10
Total Affiliate Program Income	**96,189.10**
Government Support	
Local Government Support	111,750.00
Total Government Support	**111,750.00**
Leasing Activity	
Lease Revenue	178,904.84
Total Leasing Activity	**178,904.84**
Public Support	
Corporate Contributions	15,722.50
Individual Contributions	5,180.00
Total Public Support	**20,902.50**
Revenue-Interest Income	46.05
Total Income	**$407,792.49**
Cost of Goods Sold	
Building Operation	
A/C Maint & Repairs	10,398.62
A/C Replacement	3,838.96
Building & Cleaning Supplies	1,295.15
Building Repairs	3,600.67
Carpet Cleaning	148.86
Cooling Tower Maintenance	3,162.75
Day Labor	0.00
DNU - FormerlySecurity ABN	0.00
Electrician	180.00
Elevator Maintenance	6,784.32
Fire Prevention	329.21
IT Support	3,591.13
Janitorial	7,373.40
Keys & Locksmith	6,148.01
Lawn Services	500.00
Plumbing	1,808.27
Security ADT	735.46
Signage	0.00
Waste Pick-up	1,200.00
Total Building Operation	**51,094.81**
Depreciation - Building & upfit	9,501.00

Utilities - Building	
Electric	54,923.97
Gas	6,747.92
Internet - Building Ops	9,698.22
Late Charge Penalties	121.36
Telephone	17,722.61
Water	3,061.20
Total Utilities - Building	**92,275.28**
Total Cost of Goods Sold	**$152,871.09**
Gross Profit	**$254,921.40**
Expenses	
CETI Expenses	
CETI - Meals & Entertainment	40.00
CETI - Supplies	1,679.14
CETI - Upfit	49,256.12
CETI - Website Design & Modif	95.50
CETI - Website Domain & Hosting	158.79
CETI-Payroll	29,959.55
Total CETI Expenses	**81,189.10**
Hospitality	107.86
Advisory Group Meetings	48.25
New Client Admission Reviews	31.25
Total Advisory Group Meetings	**79.50**
Refreshments	538.37
Special events	571.43
Total Hospitality	**1,297.16**
Incubator Industry Resources	
Membership Dues	695.00
Total Incubator Industry Resources	**695.00**
Insurance - Liability, D&O	4,868.00
Legal Fees	11,613.97
Marketing	
Banners & Signs	965.68
Brochures	376.64
Donor Events	
Lunches	24.25
Total Donor Events	**24.25**
Internet - Incubator	
Domain	307.40
Website	1,895.00
Total Internet - Incubator	**2,202.40**
Total Marketing	**3,568.97**
Office	
Bank Service Charges	143.16

Postage/Mail	143.51
Printer/Copier rental	7,262.66
Supplies	1,198.32
Check Oders	254.90
Total Supplies	**1,453.22**
Total Office	**9,002.55**
Salaries	
Director of Operations	56,527.81
Entrepreneur In Residence	60,000.00
Executive Director	77,882.45
Interns	2,818.86
Total Salaries	**197,229.12**
Total Expenses	**$309,463.87**
Net Operating Income	**$ -54,542.47**
Net Income	**$ -54,542.47**

Friday, Jan 31, 2014 04:43:00 AM PST GMT-8 - Accrual Basis

USC/Columbia Technology Incubator
Balance Sheet

As of December 31, 2012

	Total
ASSETS	
Current Assets	
Bank Accounts	
Research Foundation Cash	0.00
TD Bank Business Checking	47,203.42
Total Bank Accounts	**$47,203.42**
Accounts Receivable	
Accounts Receivable	1,295.69
Total Accounts Receivable	**$1,295.69**
Other current assets	
Due from CETI - Operations	0.00
Due From CETI - Upfit	49,256.12
Pre-Paid Expenses	0.00
Undeposited Funds	0.00
Total Other current assets	**$49,256.12**
Total Current Assets	**$97,755.23**
Fixed Assets	
Accum Depreciation	-9,501.00
Furniture and Equipment	17,654.16
Total Fixed Assets	**$8,153.16**
TOTAL ASSETS	**$105,908.39**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	0.00
Total Accounts Payable	**$0.00**
Other Current Liabilities	
Accrued Liabilities	7,181.14
Deferred Revenue - CETi	28,468.61
Due to Loewen Consulting, LLC	50,000.00
Pre-Paid Rent	0.00
Total Other Current Liabilities	**$85,649.75**
Total Current Liabilities	**$85,649.75**
Total Liabilities	**$85,649.75**
Equity	
Opening Balance Equity {3}	74,801.11

Unrestricted Net Assets	
Net Income	-54,542.47
Total Equity	**$20,258.64**
TOTAL LIABILITIES AND EQUITY	**$105,908.39**

Friday, Jan 31, 2014 04:44:51 AM PST GMT-6 - Accrual Basis

Whipple, Chuck

From: laura@usccolainc.org
Sent: Thursday, January 30, 2014 1:11 PM
To: Whipple, Chuck
Cc: Bill Kirkland
Subject: USC/Columbia Incubator
Attachments: lexington_letter2.docx

Hello Chuck,

I hope you are keeping warm! Attached below are the documents requested FY 2014-15. Please let me know if there's anything else.

In case you did not receive the e-blast invite, the Incubator will be hosting their open house event again this year on February 27th. You and anyone else are more then welcome to attend. I've attached a link to our eventbright page where you can register. Hope that you can make it!

https://usccolainc-showcase.eventbrite.com

Thank you again for your continued support,

Laura Corder
Director of Operations
Communications Manager
USC/Columbia Incubator

Community Open Land Trust
www.communityopenlandtrust.org
Ensuring Conservation, Encouraging Sustainable Development

Health
Conservation
Community
Lexington Greenways

February 4, 2014

Mr. Johnny Jeffcoat
Chairman, Lexington County Council
Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

Dear Chairman Jeffcoat:

I want to take this opportunity to thank the County of Lexington for your funding support of Community Open Land Trust's Greenways program. Through our Greenways work and outreach we have broadened our scope of impact over the last 2 years. Our vision for the county has grown as we looked at the larger issues we face as a fast-growing community. We have garnered a host of partners throughout the area and have launched a ***Healthy Community Initiative***.

Partnering with Eat Smart Move More Lexington County is allowing us to look at the pressing issues of overweight/obesity concerns and the need for more easily accessible physical activity opportunities in our communities. We bring over 35 partners to this endeavor; and received over $70,000 in funding from DHEC/ESMMSC's Healthy South Carolina Initiative (June 2012-September 30, 2014) to focus on Active Communities and Access to Local Foods, along with funding to address Faith-Based Tobacco-Free initiatives. This endeavor will work on encouraging more physical activity, especially for children to walk/cycle to nearby schools, safe areas for cycling and walking; and efforts to market the local parks, trails and recreation venues we already have. We have partnered with Lexington School District One, Lexington/Richland School District 5, Hispanic Outreach, Julius Felder Coalition for Change in Cayce, and Corporation for Economic Opportunity in West Columbia to provide community gardens at schools, and in neighborhoods throughout the county. LRADAC is working with a group of faith-based organizations to educate and encourage a smoke-free environment in these congregations.

We are also in the initial stages of creating a Rural Resource Lexington County Coalition to address economic development, assistance for the rural population, and avenues to bring more opportunity to the citizens of Lexington County. 2014 Focus areas include residential energy efficiency; heritage-based and outdoor rural tourism; forestry landowner outreach; and farmer outreach and local food access. By bringing this state-wide coalition's efforts to the community level we will be able to concentrate on Lexington county needs and opportunities as they come to light with local citizens working to improve our communities.

Therefore, we formally request Lexington County's support in the FY 2014-2015 budget for the ***Healthy Community Initiative***. Community Open Land Trust requests funding from Lexington County, which will be leveraged with other financial partners to move our ambition into reality for the Greenways Alliance, Eat Smart Move More Lexington County and Rural Resource Coalition – Lexington County.

The Lexington Greenways Alliance's goal is to create greenway corridors and trails throughout Lexington County, encouraging healthier lifestyles; providing transportation options to surrounding destinations and offering opportunities for environmental conservation and education. This larger vision with partners sums up our Greenways tagline: "connecting for healthier communities". Our intent is to provide maximum return on our partners' investments by the realization of health, social, recreation, environmental and economic benefits.

We are requesting that the County of Lexington continue to partner with us in our efforts towards a healthier county. Please find attached the draft 2014-2015 budget for the ***Healthy Community Initiative***. We are requesting $60,000.00 for FY 2014-2015 Budget.

I would like to personally thank you for Lexington County Council's consideration of this funding request. Should you have any questions or comments about this funding request, Community Open Land Trust, Lexington Greenways Alliance, Eat Smart Move More Lexington County Coalition or Lexington County Rural Resource Coalition, please feel free to contact me.

With Sincere regards,

(sent by email, hard copy to follow by postal service)

Brenda Davis, Executive Director
Community Open Land Trust
Chair – ESMM Lexington County

Attachments: FY 2014-2015 Funding Application Packet
ESMMLC Collaborations and Partner List

Cc: Joe Mergo, County Administrator

Community Open Land Trust
www.communityopenlandtrust.org
Ensuring Conservation, Encouraging Sustainable Development

Application for FY 2014-2015 Funding -Lexington County, South Carolina

Community Open Land Trust
Post Office Box 1605
Lexington, South Carolina 29071

A. Date of Organization: Community Open Land Trust received its South Carolina non-profit corporation status April 30, 2003. In October 2003, Community Open Land Trust was designated a 501(c)(3) organization by the U.S. Department of Revenue. On September 22, 2008, The Community Open Land Trust's Board of Trustees approved the creation of the Lexington Greenways program as a community outreach program of the Land Trust and the formation of the Lexington Greenways Alliance as an advisory council for the Lexington Greenways program.

B. Employees of Community Open Land Trust and staff support for Lexington Greenways program:
Executive Director –Brenda Davis – Full-time employee

C. Projected Budget Funding Sources: Budget 2014-2015

Lexington County:	$60,000.00
Town of Lexington:	$5,000.00
Private Contributions:	$80,000.00
TdM Profit:	$9,500.00
(*) HSCI Grant	$19,500.00
Total:	$174,000.00

D. Projected Budget Expenses:

Personnel/ Programs	$65,000.00
Operations:	$23,500.00
Programs:	$85,500.00
	$174,000.00

(*)Total HSCI funding for all initiatives funded - $77,967.00

E. County of Lexington funding, along with funding from other public and private sources was used in FY 2013-2014 to pay administrative, operating and program costs in planning, developing, implementing and managing the Lexington Greenways Program. As a measure of our effectiveness, accomplishments for FY 2013 – 2014 are noted below. FY 2014 – 2015 funding will be used similarly and specifically in carrying out program elements.

The land trust has partnered since 2011 with Eat Smart Move More Lexington County. Brenda Davis is serving as the Chairman of this county-wide coalition, focused on improving access to healthy foods and access to healthy physical activities. As part of our partnership, COLT received funding for a county-wide **Healthy Community Initiative**.

We bring over 35 partners to this endeavor; and received over $70,000 in funding from DHEC/ESMMSC's Healthy South Carolina Initiative (June 2012-September 30, 2014) to focus on Active Communities and Access to Local Foods, along with funding to address Faith-Based Tobacco-Free initiatives. This endeavor will work on encouraging more physical activity, especially for children to

walk/cycle to nearby schools, safe areas for cycling and walking; and efforts to market the local parks, trails and recreation venues we already have. We have partnered with Lexington School District One, Lexington/Richland School District 5, Hispanic Outreach, Julius Felder Coalition for Change in Cayce, City of Cayce, and Corporation for Economic Opportunity in West Columbia to provide community gardens at schools, and in neighborhoods throughout the county. LRADAC is working with a group of faith-based organizations to educate and encourage a smoke-free environment in these congregations.

1. Seek and acquire grants and other project funding opportunities.

- The May 2013 Tour de Midlands greenway awareness and fundraiser event attracted over 230 participants and raised over $8000.
- The 5th Annual Tour de Midlands bike ride is scheduled for May 10, 2014, expecting over 300 riders.

3. Members of the Lexington Greenway Alliance have completed identification of existing trails, parks and other recreation opportunities in Lexington County and are now working with several partners to provide an online avenue for the public to access this information. We continue to work with the Central Midlands Council of Governments by serving on the Bicycle and Pedestrian committee. As part of the Eat Smart Move More Coalition, Brenda Davis is part of the Safe Routes to School program's School Safety Audit team; working to find appropriate routes for children to walk and cycle to neighborhood schools in the County.

4. Greenway Expansion - Provide comprehensive organization, coordination and facilitation of fee-simple donations, land acquisitions and easement process, and associated documents with all concerned parties. As the Healthy Community Initiative moves forward, it will drive our focus in this area.

F. The Lexington Greenways Alliance through Community Open Land Trust continues to work toward our goal of a county-wide Master Plan for alternative transportation and now can leverage an even greater picture of our county as a place with choices to improve the health of our population (of which over 65% are either overweight or obese), which will greatly impact our economic health, our ability to attract businesses and corporations to the county, lower health care costs for citizens and increase our ability to attract visitors from across the southeast and the greater US. The greatest benefit to our partnerships will be a healthier Lexington County for all residents.

Community Open Land Trust is respectfully requesting $60,000 of funding to support our work throughout Lexington County. We are committed to leveraging county funds through a variety of additional funding avenues, further increasing our scope of work.

I look forward to another successful year of work on the ***Healthy Community Initiative***.

My best,

(sent by email, hard copy to follow by postal service)

Brenda Davis
Executive Director
803-606-1802
bdavis@communityopenlandtrust.org

eat smart move more
LEXINGTON COUNTY

COLLABORATIONS

Safe Routes To School
- participation on Safety Audits at schools throughout the county
- Partnering to plan for and improve connectivity between schools and neighborhoods

Springdale Elementary School/Healthy Fitness Zone
- ongoing assistance with school connectivity

Lake Murray Radio – 107.9 – Healthier Lexington Radio program

Town of Swansea
- new community center plans

Childhood Obesity Prevention in SC Communities (COPASCities) Partnership with University of South Carolina, Center for Research in Nutrition and Health Disparities– statewide initiative to promote food system change
- Lexington County Food Summit – June 26, 2013
- Farmers Forum – Early 2014
- Local Food Guide – Early 2014

Hispanic Outreach – Community Gardens (from HSCI 2012 grant)

HSCi Grant 2013-14 Partnership
- Access to Healthy Food collaboration: Hispanic Outreach, Corporation for Economic Opportunity, Julius Felder Coalition for Change, Lexington School District One, Lexington/Richland School District Five, Lexington County Health Partners

- Active Community Environment collaboration: Community Open Land Trust – Lexington Greenways Program, Town of Springdale, City of Cayce, Palmetto Development Group, Lexington County Health Partners (pending additional resources for Phase 1)

- Faith-Based Tobacco Collaboration: LRADAC, Lexington One Community Coalition, Lexington County Health Partners

South Carolina Tobacco-free Collaborative: $1000 Grant award, awarded to LRADAC and Palmetto Health tobacco-free initiatives

National Association of Chronic Disease Directors: Webinar Training Series, May – September 2013
Open opportunity to view 5 webinars, with membership to NACDD for one year, targeted technical assistance, tools/resources as appropriate for each phase, create profile on NACDD website.

Robert Wood Johnson Foundation – Roadmaps to Health Prize - $25,000, invited to participate; initial proposal submitted, did not advance to 2nd round.

Lexington Interfaith Community Services (LICS) – partnering to provide cooking classes to clients, using foods they receive and to encourage eating at home rather than fast food.

EAT SMART MOVE MORE COALITION PARTNERS

1) Batesburg-Leesville Community Service
2) Bishop Croft Ministries
3) Central Midlands Council of Governments
4) City of Cayce
5) Christ Central Medical Mission
6) Clemson Extension Service
7) Community Open Land Trust – Lexington Greenways Alliance
8) Corporation for Economic Opportunity
9) Department of Transportation Safe Routes to School
10) Girls on the Run of Columbia
11) Habitat for Humanity
12) Hispanic Outreach
13) Irmo Chapin Recreation Commission
14) Julius Felder Coalition for Change
15) Lexington County Community Mental Health Center
16) Lexington County Health Partners
17) Lexington County Sheriff's Department
18) Lexington Medical Center
19) Lexington One Community Coalition
20) Lexington School District Four
21) Lexington School District One
22) Lexington School District Three
23) Lexington School District Two
24) Lexington/Richland School District Five
25) LRADAC
26) Midlands Local Food Collaborative
27) Palmetto Development Group
28) Palmetto Health
29) Palmetto Healthy Start
30) SC DHEC
31) SC Wildlife Federation
32) Springdale Elementary School Healthy Zone
33) Town of Springdale
34) Town of Swansea
35) University of South Carolina
36) Walter P. Rawl & Sons Farm
37) WLXM 107.9 Healthier Lexington Program
38) YMCA

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February 4, 2014

Chuck Whipple
Economic Development Director
Lexington County
212 South Lake Drive, Suite 603
Lexington, SC 29072

Dear Chuck:

On behalf of the EngenuitySC Executive Committee, I am writing to request $40,000 from Lexington County for the 2014-15 fiscal year to support EngenuitySC's regional economic development work in Lexington County.

EngenuitySC is a non-profit public-private economic development organization that develops and manages programs in the Lexington-Richland County region with a goal of increasing the competitiveness of, and growing the knowledge economy in, the region. Our goal is to make our region more attractive to outside companies considering investing in the region and to address issues that make our region more attractive for existing companies to stay and grow here.

Per your request, EngenuitySC's 2013-2014 fiscal year funding sources are as follows:

- Local Government: $230,000
- Education: $260,000
- Private Sector: $525,000

Thanks to Lexington County's and other regional governments' participation, along with that of the regional business and the K-12 and higher education community, EngenuitySC anticipates these levels of funding this fiscal year to implement the attached program of work for FY14.

This attached program of work outlines the percentage of staff time dedicated to each project, which approximates the utilization of funding for each project, as per the request of Lexington County Council. Included along with this program of work are some of EngenuitySC's accomplishments from our various projects over the past 12 months. Our complete report for the current fiscal year will be compiled and presented to the EngenuitySC Executive Committee in June of this year.

With the exception of the Richland County Work Ready project and the Lower Richland STEM project, all other projects outlined in EngenuitySC's program of work benefit the citizens of Lexington County and will continue to provide benefits in the coming year. These programs provide public economic development services to the citizens and companies in Lexington County. They are designed to enhance economic growth in the County, particularly to attract and grow companies that bring higher-paying jobs to the County and to involve existing companies in activities that enhance the attractiveness of staying and growing in the County.

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Lexington County's investment in EngenuitySC is leveraged by that of Richland County, the City of Columbia, the University of South Carolina, Midlands Technical College and over 55 private sector companies that invest in EngenuitySC annually. This support from public, educational, and private sector partners throughout the region makes EngenuitySC one of the leading, truly regional economic development organizations in the County. It enables our organization to manage programs that support our shared regional economic development goals.

I appreciate your consideration of our annual request for funding and look forward to discussing this further with you and other key decision makers in Lexington County. We are proud of Lexington County's involvement in EngenuitySC and look forward to another year of working together.

Sincerely,

George Hutton
Executive Director, EngenuitySC

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FY 2014 ACTION PLAN

Our action plan for FY 2014 (July 2013-June 2014) embraces our mission of regional economic competitiveness and demonstrates programming specifically tailored for this objective. EngenuitySC's work in FY 2014 not only advances the importance of regional competitiveness by bringing it to the forefront of the economic development debate, but also through continuation of our programming that advances the pillars of regional competitiveness.

Program of Activities:

1. ***Ignite!* Celebration**
   (*9% of EngenuitySC budget*)
   - In November each year, EngenuitySC manages the execution of *Ignite!*, an event that has become synonymous with the innovation and entrepreneurship in the region. By engaging "outside of the box" thinking and programming, our team will continue to challenge the local community to "start something".

2. **Science Cafe**
   (*7% of EngenuitySC budget*)
   - EngenuitySC continues our successful Science Cafe series, which aims to bring information from inside the State's greatest research facilities lab to the general public. Through an expanded partnership with the SmartState program, EngenuitySC is now offering podcasts of each presentation for listeners that cannot attend these monthly events.

3. **Midlands Entrepreneurship Leadership Breakfast (MELB)**
   (*0% of EngenuitySC budget*)
   - EngenuitySC continues to promote and grow the Midlands Entrepreneurship Leadership Breakfast program. This group meets monthly and is working toward expanding the sole angel investor group in the Midlands, which is needed to retain the region's entrepreneurs and their ideas by providing early stage investment opportunities.

4. **Columbia Regional Competitiveness Initiative (CRCI)**
   (6*% of EngenuitySC budget*)
   - In partnership with the Moore School of Business Division of Research, EngenuitySC will publish its annual regional Columbia Regional Competitiveness Report (CRCR). This report will track the Columbia MSA's

progress on competitiveness indices such as innovation, entrepreneurial support, human capital, clusters, quality of life and other issues that impact our regional culture.

- EngenuitySC will also continue to host quarterly competitiveness workshops that bring together community leaders to discuss ways to make our region more economically competitive in the five areas outlined in the CRCR. Workshop invitees will include the EngenuitySC Executive Committee, elected officials, private sector leaders, as well as civic and thought leaders in each of the five areas.

5. **Richland County WorkReady**
   (*0% of EngenuitySC budget*)

   - In a critical community support role, EngenuitySC continues serving as the Richland County Co-Champion for the South Carolina Work Ready Communities initiative. The Work Ready Communities initiative is a voluntary effort to demonstrate that local counties have job candidates in the pipeline with high-demand skills proved by the National Career Readiness Certificate. EngenuitySC works with Richland County to ensure that they reach the state established benchmarks for success and get certified as a Work Ready Community.

6. **Urban Land Institute (ULI) Reality Check**
   (*4% of EngenuitySC budget*)

   - EngenuitySC continues to serve as the Project Management team working with Urban Land Institute (ULI) SC to execute the implementation strategy coming out of the Midlands Reality Check event series. EngenuitySC is working very closely with the Implementation Transition Team to help finalize and summarize the findings from Game Day and the Results Summit, launch a Speakers Bureau to communicate our regional priorities across the Midlands, establish a formal board and organizational structure that supports long-term community engagement, create an action plan for successful program execution and ensure that the priorities established through Midlands Reality Check transition from vision to reality.

7. **Fuel Cell Collaborative**
   (*20% of EngenuitySC budget*)

   - EngenuitySC continues to manage the Fuel Cell Collaborative and firmly establish the region as a center of innovation in fuel cells through its program of work including partnerships in R&D, innovation, entrepreneurship & commercialization, business retention & expansion,

industry engagement, infrastructure support and marketing and communications. Specific areas of focus include supporting local hydrogen fueling infrastructure through acquisitions of hydrogen-powered vehicles, an expanded partnership with SRNL, execution of industry/university partnerships, capitalizing on emerging hydrogen and fuel cell markets, like fuel cell powered garbage trucks, and connecting to hydrogen and fuel cell activities in automotive and aerospace industries.

8. **NuHub**
   (*17% of EngenuitySC budget*)

   - Over the past year, the activities of NuHub have led to positive, organic growth of this industry cluster. The Midstate region has expanded to encompass more of the nuclear assets in our state and has created new partnership opportunities all geographically centered around the Midlands of South Carolina. Over the next year, our goal is to position the Midstate region as a hub for nuclear energy innovation and lead a statewide effort to define a long-term strategy and vision for the nuclear industry in South Carolina.
   - Specific areas of work include ongoing activities related to new and existing SMR partnerships, as well as the pursuit of other next generation technologies with partners like Savannah River National Lab. EngenuitySC continues communicating the Midstate's leadership in nuclear through a series of new activities, including Academic Open Houses and Insider Roundtable Discussions. These feature our regional educational assets and highlight our workforce development capabilities to our industry partners. The Insider Roundtable Discussions will take our nuclear story on the road, providing behind-the-scenes briefings on nuclear developments around the region.

9. **Lower Richland Science, Technology, Engineering, and Math (STEM) Program**
   (*27% of EngenuitySC Budget*)

   - EngenuitySC is in the middle of a two year program with Lower Richland High School that focuses on the promotion and education of STEM related career opportunities. This is a pilot program EngenuitySC plans to expand throughout the Midlands.
   - We will continue our current activities that feature a four-part program of work, including: Soft Skills and Entrepreneurship Training, Student Discovery Days, Teacher Discovery Days and Parent University Sessions. Over the course of the FY 2014 fiscal year, we will be tracking our performance with some specific measures of success.
   - For the Soft Skills Training Program we anticipate that 90% of students in

the after school pilot program will have experiences with a job shadow, an internship, starting their own business, full-time work experience, or college exposure. We also expect 8 to 10 students to participate in the end-of-year Shark Tank event.

- For the Teacher Discovery Days we intend for 75% of Lower Richland High School teachers to participate in at least one discovery day activity.
- Other measures of success include the collection of qualitative data to track impact, graduation rate improvement, scholarship award improvement and increased participation in Microburst Learning online job shadow programs.

ACCOMPLISHMENTS & HIGHLIGHTS

Our region's reputation as a center of ideas, innovation and economic strength is growing. The following information highlights key accomplishments managed or supported by EngenuitySC in 2013:

Coursepower Initiative

- Launched the Coursepower initiative by bringing together the University of South Carolina, Midlands Technical College, Columbia College, and Benedict College to develop a curriculum roadmap for these four institutions in the field of digital education - this is the first such articulation project matching all courses at these institutions offered in one academic discipline;
- Created new academic programs at all four higher education institutions participating in the Coursepower initiative, which has resulted in over 1000 students enrolling in Coursepower courses at these four institutions;
- Held a public kick-off event for the Coursepower initiative in October 2013 with over 250 attendees that included speeches by SC Secretary of Commerce Bobby Hitt, the presidents of USC, Midlands Technical College, Benedict College, and Columbia College, along with leaders from SCRA, EDENS, IT-oLogy, truematter, BlueCross BlueShield of South Carolina, FirstMark Capital, and Midlands Education and Business Alliance (MEBA);

Columbia Regional Competitiveness Initiative

- Held two Economic Competitiveness Workshops with over 120 community leaders from 60+ institutions in the region to chart a course for improving the region's entrepreneurial and educational ecosystems. Speakers at these events included leaders from local government, private sector companies, K-12 education leaders, higher education leaders, entrepreneurs, and civic leaders. Outcomes from these events include bringing an angel investment firm to the region to provide local high-tech start-up companies with early-stage financing, as well as publicizing successful STEM (Science, Technology, Engineering, and Math) models and best practices in the region;

Ignite! Celebration

- Sold out our annual *Ignite*! celebration for the third year-in-a-row with sponsorships from over 40 local businesses. The event was held at The Zone at Williams Brice Stadium and included: 650+ attendees; 10+ media outlets covering the event. The event showcased the rise of Nephron Pharmaceuticals presence in Lexington, along with the successful implementation of the *Ignite!* 2012 awardee Public Works of HeART, which used $5,000 in funding from EngenuitySC to launch its business, which is now repainting the Cayce water tower. This year's $5,000 award went to fund MyLearningBlock, a local digital educational start-up company;

Science Cafe

- In 2013, the monthly Science Cafe series attracted over 700 attendees to Speakeasy in Five Points and established a new partnership with the S.C. SmartState Program, featuring discussions with Endowed Chairs from USC, MUSC, and Clemson. Attendance in 2013 increased by an estimated 20% and is on pace to attract over 900 attendees in FY 2014;

Fuel Cell Collaborative

- Awarded $75,000 to three USC student teams through the Fuel Cell Challenge V competition, which received industry partnership applications from companies as far away as Australia, each looking to take advantage of USC student and research expertise. One of the student research teams funded through this grant, SAGE Energy Solutions, has seen continued success in their ongoing efforts and hopes to create an initial prototype stemming from the research they completed with EngenuitySC support. Most recently, they competed and won the USC Proving Ground competition technology category, receiving $15,000;
- Fuel Cell Collaborative partner company, Trulite, consolidated their offices in South Carolina and strengthened their local presence through an R&D partnership with USC as well as a local manufacturing partnership with global manufacturing firm Flextronics;
- South Carolina was recognized by *Fuel Cells 2000*, a major industry publication, as well as by the U.S. Department of Energy as a "Top Five Fuel Cell State" for the third year in a row, specifically listing Columbia as one of the primary drivers for this recognition;
- The Fuel Cell Collaborative partnered with TransPower, Trane, SCRA, and other fuel cell OEMs to apply for a U.S. Department of Energy grant to bring a hybrid-powered garbage truck demonstration project to the region in 2014;

NuHub

- In 2013, NuHub announced an exclusive partnership with Holtec International to compete for the follow on Department of Energy Funding Opportunity Announcement in the amount of $226M to pursue SMR design, license and development in the state of South Carolina;
- In April 2013, NuHub hosted the third annual international Small Modular Reactor conference in the Columbia with over 650 combined attendees in partnership with England-based *Nuclear Energy Insider*. Conference activities included:
    - Staffed a booth in the Expo area in partnership with Midlands Technical College and University of South Carolina that was visited by over 200 conference attendees,

  - Sponsored a panel discussion during the Conference that showcased our expertise, the caliber of membership, and our partnership with Holtec;
  - NuHub hosted a welcome breakfast for nearly 200 conference attendees and NuHub supporters with speakers including SCANA Chief Operating Officer Steve Byrne, Dr. Sonny White and Pierre Oneid;
  - Conference participation led to three news stories about our partnership;
- In November 2013, Jim Braun, President of AVANTech, a local wastewater treatment solutions provider in the nuclear industry, was featured in a second nuclear-themed Science Cafe discussing their role in the Fukushima clean-up efforts. More than 50 participants attended the event;
- In partnership with MEBA, NuHub supported content development and design for a K-12 nuclear "palm card" that will provide workforce opportunity and job impact information to students and their parents who are interested in seeking a career in the STEM cluster;

Midlands Reality Check

- In January 2013, EngenuitySC confirmed their partnership with the Urban Land Institute of South Carolina (ULI SC) to plan and project manage their Midlands Reality Check;
- By 2040, the Midlands of South Carolina is expected to grow by 450,000 new residents and on October 23 and 24, we engaged more than 400 leaders, volunteers and students representing all eight counties in the Midlands Region to create a roadmap for where those 450,000 will visit, live, work and play;
- We provided the staff support needed to execute this unprecedented, day-long exercise with 300 public, private and nonprofit sector participants;
- The event, which was held at the Convention Center, received tremendous media coverage from all four major TV stations and more than 20 combined individual stories and radio interviews;
- Midlands Reality Check was summarized by speaker, Ed McMahon, Senior Fellow with the Urban Land Institute, with these words: "Having participated in almost all of the ULI Reality Check events in 15 other metropolitan areas, I can say without hesitation that I have never seen a more successful or well-run event";

Lower Richland Science, Technology, Engineering, and Math (STEM) Program

- In June of 2013, EngenuitySC launched a brand new program partnering with Lower Richland High School to educate students, teachers, and parents on the importance of STEM education and expose them to career opportunities available upon graduation by showing them what success looks like;
- We have the following types of programming at Lower Richland, including:
  - Student Discovery days;
  - Soft skills and entrepreneurship training;

  - Teacher Discover Days and Immersion programs;
  - Parent University sessions;
  - Unique industry partnerships;
- Through these programs we are demonstrating the incredible opportunities that STEM career fields offer, providing hands-on learning opportunities in a non-traditional educational environment and creating new pathways for students who may not have considered STEM as an option;
- Thus far, we have completed 20 unique programs (with another 16 planned) and had an estimated total of 3,690 students* participate in one or more of our Student Discovery Day programs, nearly 500 parents* attend our Parent University sessions and almost 200 teachers* engage in one of our Teacher Discovery Day outings (*some duplicates included).

COUNTY OF LEXINGTON
RURAL DEVELOPMENT ACT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Rural Development Act 2001:**							
	Revenues:							
461000	Investment Interest	4,503	3,114	5,228	5,228	5,228		
470100	Electric Coop Infrastructure Pmts	480,714	346,167	0	0			
470101	Telephone Co Infrastructure Pmts	260,000	0	0	0			
	**** Total Revenue**	745,217	349,281	5,228	5,228	5,228		
	***** Total Appropriation**				2,524,312	0		
	Contingency:							
	Unused				861,768			
	Carryforward					861,768		
	FUND BALANCE							
	Beginning of Year				2,528,306	870,990		
	FUND BALANCE - Projected							
	End of Year				870,990	14,450		

Fund 2001
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
	*** Total Operating**	**0**	**0**	**0**	**0**		
	**** Total Personnel & Operating**	**0**	**0**	**0**	**0**		
	Capital						
549904	Capital Contingency	0	0	861,768	0		
5A9499	B/L Industrial Park - Roadway Imp	0	0	108,122	0		
5A9501	B/L Industrial Park - Master Plan A & E	0	0	7,500	0		
5A9503	B/L Industrial Park - Site Improvement	0	0	2,932	0		
5A9508	B/L Industrial Park - Contingency	0	0	11,100	0		
5AC605	Capital Contingency	0	0	28,140	0		
5AC606	Construction (Cul De Sac - Proj. Carolina)	0	0	289,360	0		
5AC607	Engineering Cost	0	0	57,500	0		
5AC610	Mitigation Construction Plans	16,500	7,000	79,000	0		
5AC611	Mitigation	25,800	1,000	1,200	0		
5AC612	Permitting	0	0	7,500	0		
5AD558	Traffic Study - 12th Street Extension	26,000	0	0	0		
5AD726	B/L Phase 1: Water Eng & Design	18,000	3,250	3,500	0		
5AD727	B/L Phase 1: Wastewater Eng & Design	18,000	4,250	4,500	0		
	****Total Capital**	**104,300**	**15,500**	**1,462,122**	**0**		
	Other Financing Uses						
814506	Op Trn to Saxe Gotha Industrial Park	0	0	597,375	0		
814516	Op Trn to Chapin Technology Park	334,329	0	464,815	0		
	****Total Other Financing Uses**	**334,329**	**0**	**1,062,190**	**0**		
	***** Total Budget Appropriation**	**438,629**	**15,500**	**2,524,312**	**0**		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Projects

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment involves physical capital. An investment in physical capital, i.e., land, building and infrastructure is central to the continued increased in the tax base of the County. This function is essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central SC; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
c. To maintain an atmosphere of cooperation and support for industrial development.
d. To foster the creation of new product (industrial sites).
e. To continue to work to market the industrial sites in the County (both new and existing).
f. To sustain an annual plan of action.
g. To provide economic development educational opportunities, to staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
i. To continue to expand the existing industry call program.

SECTION V1.C. – Operating Line Item Narratives

461000 – Investment Interest **$ 5,228**

Based on YTD activity.

YTD activity	$2,614 ÷ 6 =	$435.67
	$435.67 x 12 =	$5,228.00

COUNTY OF LEXINGTON
FARMERS MARKET PROJECT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Farmers Market Project 2002:**							
	Revenues:							
417100	Fee in Lieu of Taxes	127,752	134,900	0	0	0		
461000	Investment Interest	3	0	0	0	0		
490800	Loan Repayments	0	0	0	0	0		
	**** Total Revenue**	127,755	134,900	0	0	0		
	***** Total Appropriation**				0	0		
	FUND BALANCE Beginning of Year				(1,605,761)	(1,605,761)		
	FUND BALANCE - Projected End of Year				(1,605,761)	(1,605,761)		

Fund 2002
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
534403	Farmer's Market Facility	0	0	0	0		
	*** Total Operating**	**0**	**0**	**0**	**0**		
	**** Total Personnel & Operating**	**0**	**0**	**0**	**0**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**0**	**0**	**0**	**0**		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Projects

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment involves physical capital. An investment in physical capital, i.e., land, building and infrastructure is central to the continued increased in the tax base of the County. This function is essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central SC; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
c. To maintain an atmosphere of cooperation and support for industrial development.
d. To foster the creation of new product (industrial sites).
e. To continue to work to market the industrial sites in the County (both new and existing).
f. To sustain an annual plan of action.
g. To provide economic development educational opportunities, to staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
i. To continue to expand the existing industry call program.

COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT CCED GRANTS
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Economic Development CCED Grants 2003:**							
	Revenues:							
452246	CCED # S1985 Michelin (Site Prep)	1,500,000	1,500,000	1,500,000	1,500,000	0		
452247	CCED # CL12102 Nephron Pharmacet	3,096,683	0	1,955,437	1,955,437	0		
452248	CCED # CL9044 Apex Tool Group	50,000	0	0	0	0		
452249	CCED # CL122011 Avtec, Inc.	100,000	0	0	0	0		
	**** Total Revenue**	4,746,683	1,500,000	3,455,437	3,455,437	0		
	***** Total Appropriation**				3,455,457	0		
	FUND BALANCE Beginning of Year				0	(20)		
	FUND BALANCE - Projected End of Year				(20)	(20)		

Fund 2003
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Non-Operating Expenses						
536034	CCED # S1985 Michelin (Site Prep)	1,500,000	1,500,000	1,500,000	0		
537020	CCED # CL12102 Nephron Pharmaceutical	3,096,683	0	1,955,457	0		
537021	CCED # CL9044 Apex Tool Group	50,000	0	0	0		
537022	CCED # CL122011 Avtec, Inc.	100,000	0	0	0		
	*** Total Non-Operating**	**4,746,683**	**1,500,000**	**3,455,457**	**0**		
	**** Total Non-Operating**	**4,746,683**	**1,500,000**	**3,455,457**	**0**		
	Capital						
	****Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**4,746,683**	**1,500,000**	**3,455,457**	**0**		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Projects

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment involves physical capital. An investment in physical capital, i.e., land, building and infrastructure is central to the continued increased in the tax base of the County. This function is essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central SC; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

Service Standards:

a. To assist and advise the County Council, County Administrator and select department heads in all aspects of economic development.
b. To coordinate the economic development efforts with the County's Chief Legal Counsel.
c. To maintain an atmosphere of cooperation and support for industrial development.
d. To foster the creation of new product (industrial sites).
e. To continue to work to market the industrial sites in the County (both new and existing).
f. To sustain an annual plan of action.
g. To provide economic development educational opportunities, to staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
i. To continue to expand the existing industry call program.

COUNTY OF LEXINGTON
ECONOMIC DEVELOPMENT MULTI-PARK 1%
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Economic Development Multi-Park 1% 2005:**							
	Revenues:							
417102	Newberry County FILOT Received	0	0	0	0	0		
417103	Calhoun County FILOT Received	53,538	0	0	0	0		
417105	Newberry Cty 1% Prior Yr FILOT Rec	130,784	0	0	0	0		
417106	Calhoun Cty 1% Prior Yr FILOT Rec.	310,192						
	**** Total Revenue**	**494,514**	0	0	0	0		
	***** Total Appropriation**				494,514	0		
	FUND BALANCE Beginning of Year				494,514	0		
	FUND BALANCE - Projected End of Year				0	0		

Fund 2005
Division: Economic Development
Organization: 181100 - Economic Development Projects

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
529903	Contingency	0	0	494,514	0		
	*** Total Operating**	**0**	**0**	**494,514**	**0**		
	**** Total Personnel & Operating**	**0**	**0**	**494,514**	**0**		
	Capital						
	****Total Capital**	**0**	**0**	0	0		
	***** Total Budget Appropriation**	**0**	**0**	**494,514**	**0**		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Economic Development Projects

Program 1: Economic Development

Objectives:

To interface with new industry and current industries to stimulate new investment in Lexington County. This investment involves physical capital. An investment in physical capital, i.e., land, building and infrastructure is central to the continued increased in the tax base of the County. This function is essential to building the communities that the County of Lexington strives to maintain and improve.

The goal is to work cooperatively with the Central SC; the South Carolina Department of Commerce; all the Utilities that serve the County; the various Units of Local Governments that comprise the County and the various Economic Development Allies. Additionally, to actively market and promote the County, internally and externally which would result in the fostering of new investment and job creation.

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e. To continue to work to market the industrial sites in the County (both new and existing).
f. To sustain an annual plan of action.
g. To provide economic development educational opportunities, to staff, to increase the awareness of market trends, updated web appearance and information, all in an effort to better position and market the County.
h. To respond to the inquiries and needs of companies considering the County for a new location or fulfilling the needs of existing industry wishing to expand.
i. To continue to expand the existing industry call program.

COUNTY OF LEXINGTON
ACCOMMODATIONS TAX
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Accommodations Tax 2120:**							
	Revenues:							
420800	Accommodations Tax	246,231	66,202	261,250	261,250	246,050	246,050	
461000	Investment Interest	175	79	150	150	150	150	
	**** Total Revenue**	246,406	66,281	261,400	261,400	246,200	246,200	
	***** Total Appropriation**				316,953	409,200	246,050	
	FUND BALANCE Beginning of Year				84,315	28,762	28,762	
	FUND BALANCE - Projected End of Year				28,762	(134,238)	28,912	

Estimated Total Accommodations Tax Funds:	284,000
--- Minus General Fund Portion ----	25,000
Sub-Total	259,000
--- Minus General Fund 5% Portion ----	12,950
*** Total Estimated Revenue	246,050
Appropriation	246,050
--- Minus 30% Fund Portion ----	77,700
Available for Appropriation (65% Funding)	168,350

COUNTY OF LEXINGTON
ACCOMMODATIONS TAX
Annual Budget
Fiscal Year - 2014-15

Fund 2120
Division: General Administrative
Organization: 101100 - County Council

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Operating Expenses						
	Advertising and Promotion (30% Fund)						
534212	Capital City Lake Murray Country	77,757	15,471	82,500	77,700	77,700	
	Tourism Related Exp. (65% Fund)						
529903	Contingency	0	0	0	0	0	
534201	Columbia Metro Convention/Visitor Bureau	9,500	0	25,000	25,000	25,000	
534204	West Metro Chamber of Commerce	13,500	3,500	14,000	15,000	5,000	
534205	Lexington Chamber of Commerce	8,500	3,125	12,500	55,500	5,000	
534206	Batesburg/Leesville Cham. of Comm.	4,000	1,250	5,000	5,000	2,500	
534209	Lex. Cty. Recreation Softball Tournament	30,000	0	30,000	30,000	30,000	
534220	Riverbanks Zoo	40,000	12,500	50,000	50,000	40,000	
534228	Lexington County Museum	5,500	1,750	7,000	15,000	2,500	
534231	Chapin Chamber of Commerce	4,500	1,750	7,000	8,500	2,500	
534233	Columbia Regional Sports Council	5,500	2,500	10,000	15,000	10,000	
534242	Irmo/Chapin Recreation Commission	12,000	6,500	26,000	50,000	9,350	
534244	Lex. Cty. Recreation & Aging - Tennis	20,000	0	20,000	20,000	20,000	
534252	Greater Irmo Chamber of Commerce	7,500	2,500	10,000	15,000	2,500	
534254	LCAA/Village Square Theatre	4,000	1,488	5,953	15,000	1,500	
534272	South Carolina State Museum	0	0	0	0	0	
534275	Irmo-Chapin Recreation Comm. - Celebration of Art (Naturally Inspires)	500	0	0	0	0	
534279	Lexington Dixie Baseball - Youth World Series	0	0	0	12,500	12,500	
534280	Columbia Museum of Arts	0	0	0	0	0	
534281	Lexington Chamber of Commerce - Lovin' Lex. Countywide Advertising Campaign	0	3,000	12,000	0	0	
	*** Total Operating**	**242,757**	**55,334**	**316,953**	**409,200**	**246,050**	
	**** Total Personnel & Operating**	**242,757**	**55,334**	**316,953**	**409,200**	**246,050**	

*** Recommendations are made from the Accommodations Tax Board.**

***** Total Budget Appropriation**	**242,757**	**55,334**	**316,953**	**409,200**	**246,050**	

ACCOMMODATIONS TAX FUND REQUESTS
Fiscal Year 2014-15

		Requested 2014-15
1.	Capital City/Lake Murray Country Regional Tourism Board - 534212	$77,700
2.	Columbia Metropolitan Convention & Visitors Bureau - 534201	25,000
3.	West Metro Chamber of Commerce - 534204	15,000
4.	Greater Lexington Chamber of Commerce - 534205	55,500
5.	Batesburg-Leesville Chamber of Commerce - 534206	5,000
6.	Lexington County Recreation & Aging Commission - Softball Tournaments - 534209	30,000
7.	Lexington County Recreation & Aging Commission - Tennis Complex - 534244	20,000
8.	Riverbanks Zoo and Garden - 534220	50,000
9.	Lexington County Museum - 534228	15,000
10.	Greater Chapin Chamber of Commerce - 534231	8,500
11.	Columbia Regional Sports Council - 534233	15,000
12.	Irmo-Chapin Recreation Commission - 534242	50,000
13.	Greater Irmo Chamber of Commerce - 534252	15,000
14.	LCAA/Village Square Theatre - 534254	15,000
15.	2014 Dixie Youth World Series	12,500
	TOTAL FUNDS REQUESTED	**$409,200**

Capital City
Lake Murray Country

...Regional Tourism District
Promoting Columbia, Lake Murray, Lexington, Newberry, Richland & Saluda

Jewel of South Carolina™

December 4, 2013

Ms. Judy Busbee
Assistant Clerk to Council
County of Lexington
212 South Lake Drive, Suite 601
Lexington, South Carolina 29072

RE: Funding 2014-2015 – Accommodations Tax Fund

Dear Judy:

On behalf of our regional tourism office, we are enclosing our application for funding for Fiscal Year 2014-2015 from the Lexington County Accommodations Tax Funds. We are also enclosing year-end documentation for 2012-2013.

Thank you for the continued support of our efforts to market tourism and generate revenues for Lexington County and Lake Murray Country!

Sincerely,

Miriam S. Atria
President/CEO

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: CCLMC Leisure Marketing & Promotion/LMC Visitors Center

2. Sponsoring Organization: Capital City/Lake Murray Country Regional Tourism Board

   Mailing Address: P. O. Box 1783, Irmo, SC 29063

3. Event/Project Director:

   Name Miriam Atria Title President/CEO

   Telephone 803-781-5940 ext 4 Alternate Telephone 803-781-2105

   Fax Number n/a

   Email miriam@lakemurraycountry.com

4. Event Website: LakeMurrayCoutry.com scJewel.com

5. Event/Project Category (*Check One*):
   ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

   ☐ Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07/01/2014 End date 06/30/2015

7. Location of Project/Event: 4 county region - Lake Murray

8. Number of employees: #Full-time 4 #Part-time 3

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☑ Rack Cards - # distributed 500,000
    - ☑ Brochures - # distributed 720,000
    - ☑ Posters - # distributed 100
    - ☑ Magazine Ads - # ads 37 (list ads and distribution range on separate sheet)
    - ☑ Newspaper Ads - # ads 3 (list newspapers and distribution range on separate sheet)
    - ☑ Television Ads - # ads 494 (list stations and viewing range on separate sheet)
    - ☑ Radios Ads - # ads 675 (list stations and listener range on separate sheet)
    - ☑ Billboards - # ads 4 (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 253 (list on separate sheet with target audience)
    - ☑ Other than listed above: Facebook - 35,000+ Lake Murray App 1,200+ (list on separate sheet with target audience)

11. How many people do you expect to attend? 420,000

12. Of this number, how many are tourists? 180,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☑ Web page inquires - estimated inquires per month 38,600
- ☑ Phone call inquiries - estimated phone calls per month 4,900
- ☑ Brochure mailings - estimated brochures mailed per month 8,500
- ☑ Event ticket sales - estimated tickets sold per event 4,500
- ☑ Event registration - estimated registrants per event 600
- ☑ Hotel sales - estimated sales per event/per month 474,000
- ☑ License plates - estimated count per event 19,992
- ☑ Surveys - estimated number of responses per survey 11,992
- ☑ Other than listed:

  We track rooms from on-line registration through Jack Rabbit - VC walk-ins 394+ per month.

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:

All hotels located in Lexington County - specific per events we produce are Comfort Inn (250), Wingate Inn (125+), Hampton Inn (175), Holiday Inn Express (150+), Courtyard by Marriott (300), Doubletree by Hilton (375+), Extended Stay (250+), Vacation Homes - 2,170 - total estimated of over 5,000+.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 542,000.00
b. Amount of Accommodations Funds requested for this Project: $ 77,700.00
c. This request equals what percent of the total Project/Event Budget? 14.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. 100% on Marketing, Advertising and Promotion/Visitors Center.

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2012/13 , amount $ 77,757.00 , source 4 cty region 429,455 , and purpose: Marketing, Advertising and Promotion/ Visitors Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☐ Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

CCLMC experience a 254% increase in FaceBook (likes) during March 2013 to August 2013. Many attractions and venues from Lexington County were placed into the National Cable Communications regional TV ads and the TV show (Travel Therapy), which aired on WPIX New York in July 2013. There were also three additional programs that picked up the Travel Therapy video bringing this region into over 10 million households. IN ADDITION, these shows have been shared with area partners and county sites to provide real HD quality video for use in promotional efforts of tourism and economic development.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Miriam Atria	President/CEO
Print Name	Title
Miriam Atria	12-4-2013
Signature	Date

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Capital City/Lake Murray Country Regional Tourism Board

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
City of Columbia - Accommodations Tax *	$252,134.00	$175,000.00	$175,000.00
Lexington County - Accommodations Tax *	$77,757.00	$77,757.00	$82,500.00
Newberry County Accommodations Tax	$8,198.00	$6,000.00	$6,000.00
Saluda County Accommodations Tax	$1,500.00	$1,500.00	$1,500.00
Richland County Accommodations Tax	$115,000.00	$110,000.00	$110,000.00
Richland County Hospitality Tax *	$50,000.00	$175,000.00	$75,000.00
Town of Lexington	$0.00	$2,000.00	$2,000.00
SC PRT Marketing Funds	$90,000.00	$90,000.00	$90,000.00
*Numbers reflect funds received after year-end for previous year			
	$594,589.00	$637,257.00	$542,000.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Capital City/Lake Murray Country Regional Tourism Board

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Ad Production - TV - HD 30 & 60 second film	$28,875.00	$1,200.00	$7,500.00
Boat Billboard	$0.00	$1,200.00	$1,250.00
Brochures	$36,200.00	$3,500.00	$49,800.00
Fishing Tournaments	$150,000.00	$190,298.00	$95,000.00
Print Media Ads	$49,702.00	$75,000.00	$75,000.00
Promotional Events	$65,349.00	$171,000.00	$70,000.00
Radio	$9,466.00	$15,500.00	$16,000.00
SCATR	$3,300.00	$3,500.00	$3,500.00
Television	$26,765.00	$55,000.00	$35,000.00
Travel/Trade Shows	$24,404.00	$18,500.00	$18,500.00
Web Marketing	$40,875.00	$89,529.00	$75,600.00
Welcome Center Advertising	$14,406.00	$13,000.00	$15,000.00
Media/Travel Writer Events	$8,534.00	$23,935.00	$13,850.00
Visitors Center	$46,038.00	$66,770.00	$66,000.00
	$503,914.00	$727,932.00	$542,000.00

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Capital City/Lake Murray Country Regional Tourism Board

Project/Event Name: CCLMC Leisure Marketing & Promotion/LMC Visitors Center

Contact Name: Miriam Atria Phone: 803-781-5940 ext 4

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application?

If no, state any problems you encountered:

Yes - we did receive additional tax dollars after year end which have been allocated to the Forrest Wood Cup and new roof on Visitors Center.

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

A 254% increase in FaceBook (likes), placement on national TV shows that aired to over 10 million households WPIX - Travel Therapy, TV ad "Come Alive" also aired in 14 cities in regional markets.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$727,932.00	$503,914.00
Amount Funded by the Lexington County Accommodations Tax Fund	$77,757.00	$77,757.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	$372,257.00	$454,589.00
Total Attendance	420,000	418,692
Total Tourists*	180,000	224,623

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Number for 2013/2014 are estimates under attendance and tourists

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Miriam Atria
Print Name

President/CEO
Title

Miriam Atria
Signature

12-4-2013
Date

19. Project description

a. General Description:

We are requesting funds to (1) support our core advertising and marketing promotional efforts as outlined below: (2) increase project impact through additional events, (3) daily operation of the regional Visitors Center; (4) maintain 4 web URLs driving traffic to various market niches.

b. State the benefit that this project will serve toward promoting tourism and the Lexington Country Community:

As a destination marketing organization, CCLMC is promoting Lexington DAILY and is also able to pool marketing dollars from state and region to provide regional and national marketing resulting in a strong marketing presence to bring visitors into the area. CCLMC is selling this region as a "Vacation Destination" on a national level.

c. Total attendance to the event/project versus the number of total tourists in attendance: to the event/project verses the number of total tourists in attendance. Year ending June 2013, we tracked over 418,692 visitors into the four county region through attendance from bus tours, tournaments, special events and attraction visits 224,623 were tracked as out of the area.

d. Economic impact generated by tourism to the event/project: $23.7 million – based on tracked visitors.

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this:

Through the placement of national media outlets which include social, digital and national/regional television. 100% of the funds were used to support our $503,914 budget for marketing and advertising. This year, CCLMC commits 49.9% of its budget to direct marketing and advertising.

f. Additional comments:

CCLMC experienced a 254% increase in Facebook (likes) during March 2013 to August 2013. Many attractions and venues from Lexington County were placed into the NCC regional TV ads and the TV show (Travel Therapy), which aired on WPIX New York. There were three TV shows that ran before 10 million households. These shows/videos have been shared with area partners and county regional sites and provide real HD video quality for use in promotional efforts of the community for tourism and economic development.

In 2014, the videos which are a key feature on our "New Web Experience" an updated web site experience launches January 1, 2014. "Video" is the most important marketing tool in today's … social, travel and marketing plans. CCLMC continues to offer the vision to make smart media buys, stretching Lexington County's marketing reach.

Lake Murray is Lexington County's "lure" or "hook" for tourism. CCLMC continues to get results in using this asset to lure and bring visitors into the region whether it is for pleasure, business or just a vacation.

ALL ADS BELOW - Target Audience:
FamilyVacation/Outdoor/Recreation/Boating/Fishing/Hunting/Golf/Retirement/Relocation & Nature

Magazine Ads
South Carolina State Visitors Guide – Full page (Inside Cover) 450,000 dist and on-line Digital+
Retire South - 90,000 circ – On-Line Digital+ 1 issue
FLW Outdoors – Monthly – 400,000 circ - plus Event Calendar and online Digital
Forrest Wood Cup Program – 850,000 circulation - Annual issue
American Road Magazine - 375,000 circ – 2 issues – Spring
Carolina Living - 75,000 circ – NC & SC - 6 issues and online Digital
Home and Away Magazine – 225,000 circ - Quarter Page – Ohio market - Spring
Palmetto Parent – 30,000 circ - Full Page Ad - Midlands area
Southern Travel & Lifestyle - 750,000 - Half Page Ad - 3 issues - Apr/May/June
NBA Charlotte Bobcats – 125,658 circ. – Annual
Fore Georgia – 108,000 - Full Page Ad – May/June/July and on-line Digital
USTA Program – 1500 circ - Full Page Ad – October – Special Event
Bird Watchers Digest — 30,000 – Quarter Page - National Dist - 3 issues and on-line Digital
Southern Living – 40,000 circ – Half Page - Southern Edition – 2 issues and one-line Digital
South Carolina Rules & Regs – 500,000 circ – Annual - Statewide
Plus more TBA – based on final budget.

Newspaper Ads
Display ads - None
Online Video running on monthly basis with – The State Newspaper - 60 second web – Region AD
Television Ads
WACH – Fox – March, May, June
NBC Sports – FLW program – 80 million households – internationally more than 539 million households
Oakley Bass Tour – 59 spots - FoxSports South October, November – 39 million households
SCPRT – Partnership Media Buy - NCC – 294 spots - Feb/June on FOX-NCC

Radio Ads – 400 ads March – June – Citadel Broadcasting (4 stations) – Regional Market – Special Events
Billboards
4 Digital Boards– I-26 Taste of Lake Murray & Red White & Boom Days in the heart of SC
Specific Websites – "x" number of months

FLW Outdoors.com (12x)
TripAdvisor.com (12x)
Discoversouthcarolina.com (12x)
Tripadvisor.com (12x)
Mediamind.com (6x)
MapQuest.com (6x)
Scripts Network.com (6x)
SouthernLiving.com (6x)
Outdoor Hub.com (6x)
Action Hub.com (6x)
Bird Watchers Digest.com (2x)
ForeGeorgia.com (3x)
Eregulations/schuntingfishing (12)
CarolinaLiving.com (6x)
Nagroupttour.com (6)
Free Times.com – Events(4x)
SCiway.com
SCATR.com (12x)
SouthernLiving.com (2x)
SouthCarolinaParks.com (6x)
JackRabbitsystems.com (12x)
LakeMurrayRadio.com (12x)
LakeMurrayFun.com (12x)
RetireSouth.com (3x)
BusToursMagazine.com (3x)
SouthernTravel&Lifestyle.com (3x)
SouthernTravelUSA.com (3x)
Sportseventsmagazine.com
LocalPalateMagazine.com (2x)
USATodayTravel .com (6)
AOl.com (3x)
HuffingtonPost.com (3x)
Blip.TV.com (3x)
KIROTV.com (3x)
WPXI.com (3x)
WFTV.com (3x)
WOHIOTV.com (3x)
WSOCTV.com (3x)
KTVU.com (3x)
WSBTV.com (3x)
TravelTherapy.com (3x)
USairwaysmag.com
Delta.com
AmericanRoadMagazine.com (3x)
Group Travel Leader
WACH.com (3x)
Oakley Bas Tour.com (12)
CrappierUSA.com

Lang, Odom & Fryer
107 Oak Park Dr. Ste A
Irmo, SC 29063

CAPITAL CITY/LAKE MURRAY COUNTRY
RTB
PO BOX 1783
IRMO, SC 29063

CAPITAL CITY/LAKE MURRAY COUNTRY RTB

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2013

ASSETS

CURRENT ASSETS	
Cash in bank and on hand	$ 5,561
Accounts receivable	116,828
Prepaid expenses	89,909
Total Current Assets	212,298
BUILDING AND EQUIPMENT, net of accumulated depreciation	412,951
TOTAL ASSETS	625,249

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES	
Accounts payable and accrued expenses	$ 80,658
Credit card payables	25,546
Other current liabilities	8,842
Total Current Liabilities	115,046
NON-CURRENT LIABILITIES	
Notes payable	211,968
NET ASSETS	
Unrestricted	298,235
TOTAL LIABILITIES AND NET ASSETS	625,249

CAPITAL CITY/LAKE MURRAY COUNTRY RTB

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED JUNE 30, 2013

Increase (Decrease) in Cash and Cash Equivalents

CASH FLOWS FROM OPERATING ACTIVITIES		
Increase in net assets	$	108,250
Adjustments to reconcile increase in net assets to net cash		
Provided by operating activities		
Depreciation		13,434
(Increase) decrease in operating assets		
Accounts receivable		(56,878)
Prepaid expenses		(89,909)
Increase (decrease) in operating liabilities		
Accounts payable and accrued expenses		60,632
NET CASH PROVIDED BY OPERATING ACTIVITIES		35,529
CASH FLOWS FROM FINANCING ACTIVITIES		
Net decrease in short-term debt		(34,309)
Net decrease in long-term debt		(10,963)
NET CASH PROVIDED BY FINANCING ACTIVITIES		(45,271)
Net decrease in cash and cash equivalents		(9,742)
Cash and cash equivalents beginning of the year		15,303
Cash and cash equivalents at end of the year	$	5,561

CAPITAL CITY/LAKE MURRAY COUNTRY RTB

STATEMENT OF ACTIVITIES

FOR YEAR ENDED JUNE 30, 2013

		Unrestricted
REVENUE		
State and fundsharing grants	$	311,407
Partnership Income		15,375
Fundraising Event		57,552
Accomodation Tax Funds		538,562
Hospitality Grants		50,000
Special Event Donation		677
Visitor Center Income		6,462
Total Revenue	$	980,035
EXPENSES		
Advertising and Promotion	$	380,115
Wages and salaries		288,254
Payroll taxes		26,266
Professional fees		2,625
Office Expense		7,228
Visitor Center Expense		49,323
Information technology		870
Travel		12,384
Meetings		13,547
Interest		20,398
Depreciation		13,434
Insurance		44,381
Telephone		10,647
Equipment Leasing		1,553
Dues & Subscriptions		760
Total Expense	$	871,785
CHANGE IN NET ASSETS	$	108,250
NET ASSETS, beginning of the year		189,985
NET ASSETS, End of the year	$	298,235

CAPITAL CITY/LAKE MURRAY COUNTRY RTB

STATEMENT OF FUNCTIONAL EXPENSES

FOR THE YEAR ENDING JUNE 30, 2013

	Event Production And Promotion	Visitor's Center	Management	Total
Advertising and Promotion	$ 380,115			$ 380,115
Wages and salaries	220,996	$ 38,637	$ 28,621	288,254
Payroll taxes	18,714	4,742	2,810	26,266
Professional fees			2,625	2,625
Office Expense	7,228			7,228
Visitor Center Expense		49,323		49,323
Information technology	870			870
Travel	12,384			12,384
Meetings	11,818		1,729	13,547
Interest		20,398		20,398
Depreciation		13,434		13,434
Insurance	44,381			44,381
Telephone	10,647			10,647
Equipment Leasing	1,553			1,553
Dues & Subscriptions	760			760
Total	$ 709,466	$ 126,534	$ 35,785	$ 871,785

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Marketing Lexington County to Convention Groups and Tourists

2. Sponsoring Organization: Columbia Metropolitan Convention & Visitors Bureau

   Mailing Address: 1101 Lincoln St. Columbia, SC 29206

3. Event/Project Director:

   Name Kelly Barbrey Title VP of Sales & Marketing

   Telephone 803-545-0018 Alternate Telephone 803-545-0008

   Fax Number 803-545-0013

   Email kbarbrey@columbiaauthority.com

4. Event Website: www.columbiacvb.com

5. Event/Project Category (*Check One*):
   - ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☐ Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 7/1/2014 End date 6/30/2015

7. Location of Project/Event: Lexington County, SC and the entire Columbia metro area

8. Number of employees: #Full-time 13 #Part-time 2

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed _____
    - ☑ Brochures - # distributed 160,000
    - ☐ Posters - # distributed _____
    - ☑ Magazine Ads - # ads 30 (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
    - ☑ Television Ads - # ads 1 (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads _____ (list stations and listener range on separate sheet)
    - ☑ Billboards - # ads 25 (list number and location of billboards on separate sheet)
    - ☐ Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)
    - ☑ Other than listed above: digital advertising, search engine marketing and optimization (list on separate sheet with target audience)

11. How many people do you expect to attend? 85,500

12. Of this number, how many are tourists? 85,500 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☑ Web page inquires - estimated inquires per month 57,000
- ☑ Phone call inquiries - estimated phone calls per month 150
- ☑ Brochure mailings - estimated brochures mailed per month 350
- ☐ Event ticket sales - estimated tickets sold per event
- ☑ Event registration - estimated registrants per event
- ☑ Hotel sales - estimated sales per event/per month 4,750
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☑ Other than listed:
  Walk-ins at Columbia Regional Visitors Center assisted: average 375 per month; Signed hotel contracts and letters of agreement from CVB-booked groups

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
Baymont Inn: 50; Best Western Inn & Suites: 470; Clarion Airport: 240; Country Inn & Suites Harbison: 280; Doubletree: 2,600; Hampton Inn I-26: 400; Microtel Inn & Suites Columbia Harbison: 50; Ramada Limited Lexington: 185; Sleep Inn: 50; Travelodge Columbia West: 185

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 2,942,063.00
b. Amount of Accommodations Funds requested for this Project: $ 25,000.00
c. This request equals what percent of the total Project/Event Budget? 1.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. $25,000 for advertising (print, digital, billboard)

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year FY 13-14 , amount $ 25,000.00 , source Lex. Co. A-Tax , and purpose: advertising, marketing, promotions

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:

Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: Official Destination Marketing Organization (Non-Profit)

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

Please see attachment for responses.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Kelly Barbrey	VP of Sales & Marketing
Print Name	Title
Kelly Barbrey	12/20/13
Signature	Date

Lexington County
Accommodations Tax Fund
FY 2014-2015
APPLICATION – ATTACHMENT

19.

a. **General Description**

The Columbia Metropolitan Convention & Visitors Bureau actively recruits meetings, conventions and leisure travelers to the region, including unincorporated Lexington County. *We are YOUR destination marketing organization* charged with booking meetings and conventions into unincorporated Lexington County hotels and facilities, and one of the destination marketing organizations responsible for attracting leisure travelers into your hotels, restaurants and attractions.

In FY 2014-1015, we anticipate approximately 4 million overnight visitors to the midlands region. The CVB works to drive many of these travelers to the region through advertising, marketing and our online presence. We average over 57,000 unique visitors to our website, columbiacvb.com, each month – that is approximately 684,000 individual (non-duplicated) online visitors for the year! Statistics show that the majority of our online visitors are either actively planning a trip to the region or are considering planning a trip to our region. In addition, the CVB sells and markets the destination to meeting and convention groups. For FY 2014-2015 we are projecting 85,500 CVB-booked out-of-area meeting and convention attendees that will utilize approximately 57,000 hotel room nights. We report our convention room night and attendance numbers based on signed hotel contracts and an economic impact calculator put in place by DMAI (Destination Marketing Association International) which is the industry gold standard worldwide for reporting procedures for DMO's (Destination Marketing Organizations) like the CVB.

In addition to our sales and marketing efforts, we use a partnership model, versus a membership model, which allows any hospitality related business such as a hotel, restaurant, attraction, meeting facility or retail establishment to be a part of the CVB at no charge. One of these benefits is a free listing on the CVB website – an opportunity to have presence in front of our 684,000 unique online visitors annually. Partners receive a number of additional benefits at no charge, including sales leads on meetings and conventions, access to our partner extranet and complimentary visitors guides for hotel properties.

We also run the Columbia Regional Visitors Center, a seven-day-a-week operation where visitors can receive personal service in-person, online or via telephone as they are planning their experience in the region.

The CVB places advertising and manages media relations/editorial opportunities on both the meetings and conventions side as well as the leisure side. We have garnered editorial coverage of the area in publications such as *Southern Living* magazine, *Smart Meetings* magazine, *The Charlotte Observer, Men's Journal* magazine and many more. Our paid-space advertising schedule is attached to this report for further review. Our paid-space advertising schedule includes print, online and television placements. In keeping with our mission and in compliance with accommodations tax guidelines, all of our advertising is placed out-of-market to maximize the return on investment.

b. **State the benefit that this project will serve toward promoting tourism and the Lexington County Community.** Lexington County hotels benefit from CVB-booked convention business. We placed approximately 4,500 rooms and 6,750 convention attendees into Lexington County last year. Those figures do not include additional leisure travel room nights secured as a result of our marketing and advertising efforts. We are working for you to put heads in beds. Our new aRes online booking engine allows customers to customize packages that include Lexington County hotels with major attractions such as Riverbanks Zoo, SC State Museum, EdVenture Children's Museum, Columbia Museum of Art and Historic Columbia Foundation. As the project grows, we will add additional ticketed attractions to provide more choices for our packages. Our first attractions package, the CoolPass, which includes tickets to Riverbanks Zoo, EdVenture and the SC State Museum at an 18% discount debuted in 2013. In calendar year 2013 (year-to-date as of Dec. 19) we have sold $32,720 through aRES ($28,800.22 in hotel rooms and $3,920 in attractions tickets).

c. Total attendance to the event/project versus the number of total tourists in attendance. We are on target to book 55,000 convention hotel room nights in the region in FY 13-14, which would draw 82,500 out-of-area tourists to the region from meetings and conventions. All of the individuals counted by the CVB are out-of-area – we do not count locals or those within 50 miles as part of our economic impact calculator, so 100% of our reported attendance/room nights are from tourists.

d. Economic impact generated by tourism to the event/project
In FY 2013-2014 the CVB generated approximately $18 million in economic impact to the region from out of area convention attendees alone. In looking at our projections and business already on the books and current trending data, the CVB is anticipating an economic impact of $20 million economic impact to the region for FY 2014-2015. These figures have been generated based on signed hotel contracts and out-of-area tourist attendance figures being placed into our DMAI event impact calculator.

e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this. We extremely appreciative of Lexington County Council's allocation to the Columbia Metropolitan CVB in the amount of $25,000 for marketing in FY 2013-2014. Please see the attached advertising schedule and know that you helped us accomplish our goals in reaching potential customers through your contribution. We continue to work for you and will continue to fulfill our commitment of putting heads into beds in this region. We need the Lexington County products (hotels, restaurants, shops, and attractions) in order to put our best face forward to our customers and will continue to promote them through advertising, public relations, social media and meeting and convention recruitment.

f. We book about 8% of total convention room nights contracted into unincorporated Lexington County hotels. That figure does not include leisure travel we had a hand in booking into Lexington County. We are asking for approximately 1% of total our budget, $25,000, to come from Lexington County to help us continue to market and sell your facilities and hotels to tourists.

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Columbia Metropolitan CVB

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Richland County Hospitality Tax	$49,780.00	$100,000.00	$100,000.00
Richland County AccommodationsTax	$200,000.00	$193,200.00	$193,200.00
Lexington County Accommodations Tax	$9,500.00	$25,000.00	$25,000.00
City of Columbia Accommodations Tax	1,289,611.82	1,142,000	1,142,000
City of Cayce Accommodations Tax	$1,500.00	$1,500.00	$1,500.00
City of West Columbia Accommodations Tax	$0.00	$5,000.00	$5,000.00
Town of Lexington Accommodations Tax	$0.00	$2,000.00	$2,000.00
Visitors Merchandise Sales	$8,641.93	$9,000.00	$9,000.00
Visitors/Meeting PlannerGuide	$106,848.00	$100,000.00	$100,000.00
Interest Earned	$309.47	$3,000.00	$3,000.00
Miscellaneous Revenue	$298.19	$3,800.00	$3,800.00
ARES Marketing	$26,279.77	$0.00	$0.00
Private Funding Sources - Marketing In-Kind	$88,296.51	$121,000.00	$121,000.00
SCPRT Destination Marketing	$300,000.00	$307,625.00	$307,625.00
Destination Marketing-Dollar Option	$346,779.45	$395,252.00	$395,252.00
	2,427,845.14	2,408,377	2,408,377

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Columbia Metropolitan CVB

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Salaries	$613,887.34	$613,842.00	$613,842.00
Benefits	$157,107.85	$192,356.00	$192,356.00
Sales Incentives	$53,461.56	$92,660.00	$92,660.00
Collateral Materials	$47,381.00	$70,500.00	$70,500.00
Tradeshows	$30,686.97	$30,373.00	$30,373.00
Travel & Entertainment	$19,501.22	$25,000.00	$25,000.00
Promotional Materials	$7,054.01	$14,000.00	$14,000.00
Postage	$8,015.38	$10,000.00	$10,000.00
Telephone	$20,815.62	$27,500.00	$27,500.00
Marketing & Advertising	$127,803.67	$436,191.00	$436,191.00
Printing	$73,659.62	$13,000.00	$13,000.00
Partnership Services	$1,944.50	$15,500.00	$15,500.00
Meeting Expense Subsidy	$28,934.01	$180,000.00	$180,000.00
Dues & Subscriptions	$6,743.77	$7,272.00	$7,272.00
Employee Training	$4,703.78	$12,759.00	$12,759.00
General Insurance	$10,505.10	$8,500.00	$8,500.00
Professional Fees	$13,808.85	$25,910.00	$25,910.00
Office Space Rental, Equipment , Maintenance and Etc.	$128,426.43	$144,462.00	$144,462.00
Visitors Center Merchandise	$4,701.98	$8,500.00	$8,500.00
Public Relations	$0.00	$30,000.00	$30,000.00
Website Development/Enhancements	$35,922.43	$59,861.00	$59,861.00
ARES Marketing Expense	$17,357.00	$0.00	$0.00
Special Projects Marketing - Fund Balance	$94,684.00	$0.00	$0.00
	1,507,106.09	2,018,186	2,018,186

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Columbia Metropolitan CVB

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Destination Marketing Fund, Expenditures of SCPRT Dollars	$704,031.08	$923,877	$923,877
& Private Funds for Marketing			
*We ran over on the first pages of expenditures form			
and added this second sheet to provide the info required.			
Total Expenditures	$2,211,137.17	$2,942,063	$2,942,063

Get away.
WIN
4 Days
& 3 Nights
Dining and shopping.
Art and history.
Outdoor adventure.
Columbia,
South Carolina
Enter online at
ColumbiaCVB.com/Getaway or scan the QR code.
No purchase necessary. Void where prohibited by law. Ends June 30, 2014. Official rules
South Carolina
Just right.
COLUMBIA SC
FAMOUSLY HOT

relax

Choose The New Southern Hot Spot for meetings that really rock.

From mansions, museums and galleries to a riverside park, an 18,000-seat arena and South Carolina's only downtown convention center, our remarkably original, diverse selection of settings is nestled graciously in a world of dining and drinks, nightlife and music, art, theatre, ballet and more. Here, Southern hospitality comes naturally, and making tough decisions is just a little bit easier.

So don't stress. Let's rock this.

COLUMBIA SC
FAMOUSLY HOT

COLUMBIA METROPOLITAN
CONVENTION & VISITORS BUREAU

Let's talk: 803.545.0108 • Info: columbiacvb.com

CVB Billboard Campaign 2013-2014

Grace Digital (Charlotte) from 2012-2013			
		Total	**$8,800.00**

Adams (I-20 Darlington)

Rental with Extensions			
Location	Size	# Weeks	Dates
1-20 0.4 mi E/O S-16-13 SS	14' x 48'	28	12/2/13 - 6/16/14
1-20 0.3 mi E/O S-16-13 SS	14' x 48'	28	
1-20 875 ft E/O S-16-13 SS	14' x 48'	28	
1-20 353 ft E/O S-16-13 SS	14' x 48'	28	
		Total	**$15,000.00**

Lamar (I-20 Augusta, 1 Columbia "shine")

Rental			
Location	Size	# Weeks	Dates
N/S 1-20 3RD W/O WHEELER RD	14' x 48'	52	6/17/13 - 6/15/14
		Total	**$16,823.53**

CBS (I-26 from Charleston)

Rental with Extensions			
Location	Size	# Weeks	Dates
1-26 0.5 mi E/O Exit 165 S/S F/E	14' x 48'	40	9/16/13 - 6/22/14
1-26 0.6 mi E/O Exit 165 S/S F/E	14' x 48'	40	
1-26 0.7 mi E/O Exit 165 S/S F/E	14' x 48'	40	
1-26 0.8 mi E/O Exit 165 S/S F/E	14' x 48'	40	
		Total	**$27,647.06**

Red Truck (I-77 from Charlotte)

Rental with Extensions			
Location	Size	# Weeks	Dates
I-77, Exit 54	10'6" x 36'	28	11/15/13 - 6/14/13
I-77, Exit 54	10'6" x 36'	28	
I-77, Exit 54	10'6" x 36'	28	
		Total	**$21,033.24**

Grace Digital (Charlotte)

Rental			
Location	Size	# Months	Dates
I-77, 0.5 mi N/O Tyvola Rd.	16' x 23'	11	7/16/1 - 6/15/143
		11	
		11	
		11	
		11	
		Total	**$22,000.00**

Red Truck (I-26 sequential bulletins in Hendersonville)

Rental with Extensions			
Location	Size	# Weeks	Dates
1-26 0.1 mi E/O Dana Rd. - Top West F	10'6" x 36'	28	12/2/13 - 6/16/14
1-26 1.2 mi E/O Hwy 64 - Top West Fa	10'6" x 36'	28	
1-26 1.3 mi E/O US 64 - Top West Face	10'6" x 36'	28	
		Total	**$23,661.86**

Adams (Charlotte Digital Rotation)

Rental			
Location	Size	# Weeks	Dates
I-485 0.2 mi W/O Nations Ford Rd NS	Vary	32	11/4/13 - 6/16/14
I-85 0.8 mi N/O Statesville Ave WS	Vary	32	11/4/13 - 6/16/14
I-85 0.3 mi N/O Billy Graham Pkwy ES	Vary	32	11/4/13 - 6/16/14
I-77 0.2 mi N/O WT Harris Blvd ES	Vary	32	11/4/13 - 6/16/14
I-77 0.1 mi S/O Tyvola Rd ES	Vary	32	11/4/13 - 6/16/14
I-77 0.9 mi N/O Carowinds Blvd WS	Vary	32	11/4/13 - 6/16/14
		Total	**$35,714.29**

Lamar (Augusta Digital)

Rental with Extensions			
Location	Size	# Weeks	Dates
Washington Rd. at Kroger Dr.	14' x 48'	24	11/15/13 - 5/1/2014
		Total	**$12,857.14**

Production Costs	
Production, Vinyl & Extension Build-out and Install for Red Truck (Hendersonville)	
Total	**$3,980.00**

PNB Creative	
Creative for above + 10 billboards through June 2014 (FHNY, co-ops, events, etc.)	
Total	**$9,000.00**

Billboard Buy Credit	
Credit for pending billboard search	
Total	**$11,982.88**

Total 2013-2014 CVB Billboard Buy, Phase 2	
Total	**$208,500.00**

THE NEW
ADVENTURE
HOT SPOT
COLUMBIA SC
FAMOUSLY HOT
ExperienceColumbia.com
102-31

THE NEW
ARTISTIC
HOT SPOT
COLUMBIA SC
FAMOUSLY HOT
ExperienceColumbia.com
102-32

THE NEW
HISTORIC
HOT SPOT
COLUMBIA SC
FAMOUSLY HOT
ExperienceColumbia.com
102-33

THE NEW
KID-FRIENDLY
HOT SPOT
ExperienceColumbia.com
COLUMBIA SC
FAMOUSLY HOT
102-34

2013-2014 Columbia CVB Advertising Schedule

Publication	Date	Entity	Edit. Calendar/Placement Detail	Advertorial	Size/Unit	Creative	Online	Budget	Details	Impressions
Convention South	Jul-13	CVB	Small Market Guide	Yes	Full	CVB/Marriott co-op		$ 3,391	Meetings	
Religious Conference Manager	Aug-13	CVB	Inside Front Cover	No	Full	CVB green chair		$ 2,000	Meetings	
Successful Meetings	Aug-13	CVB	Pinnacle	Yes	2 page	produced advertorial		$ 6,000	Meetings	
Meetings and Conventions	Sep-13	CVB	COMPLIMENTARY AD NO CHARGE	No	Full	CVB green chair		$ -	Meetings	
Smart Meetings	Sep-13	CVB	COMPLIMENTARY AD NO CHARGE	No	Full	CVB green chair	N/A	$ -	Meetings	
Successful Meetings	Sep-13	CVB	Included SMU exhibit table	No	Full	CVB green chair		$ 3,500	Meetings	
Convention South	Oct-13	CVB	Columbia and SC Editorial Feature	Yes	Full	CVB/Marriott co-op	N/A	$ 3,391	Meetings	
Rejuvenate	Oct-13	CVB	Marketplace Show Issue	No	Full	CVB green chair		$ 3,900	Meetings	
Religious Conference Manager	Oct-13	CVB	Back Cover	No	Full	CVB green chair	N/A	$ 2,000	Meetings	
Smart Meetings	Oct-13	CVB	CVB/DMO Update	No	Full			$ 4,700	Meetings	
Smart Meetings Website	Nov-13		Run of Site	No	Online	banner	Wide Skyscraper (160x600)	$ 1,250	Meetings	
Smart Meetings	Dec-13	CVB	Destination	No	Full			$ 4,700	Meetings	
Smart Meetings Website	Dec-13		Run of Site	No	Online	banner	Rectangle (108x150)	$ -	Meetings	
Religious Conference Manager	Jan-14	CVB	Belly Band Wrap	No	Wrap	Green Chair Wrap	N/A	$ 8,500	Meetings	
Meetings and Conventions	Jan-14	CVB		No	2 page	new co-op	none	$ 8,000	Meetings	
Smart Meetings Website	Jan-14		Run of Site	No	Online	banner	Wide Skyscraper (160x600)	$ -	Meetings	
Southern Living	Feb-14	CVB	Mid-Atlantic edition	No	Full	Four Days Three Nights		$ 10,786	Leisure	355,000
Southern Living	Feb-14	CVB	GA edition	No	Full	Four Days Three Nights		$ 11,135	Leisure	240,000
Southern Living	Feb-14	CVB	Midwest edition	No	Half	Four Days Three Nights		$ 16,974	Leisure	275,000
Southern Living	Feb-14	CVB	North Carolina edition	No	Full	Four Days Three Nights		$ 8,900	Leisure	245,000
Smart Meetings Website	Feb-14		Run of Site	No	Online	banner	Rectangle (108x150)	$ -	Meetings	
Southern Living	Mar-14	CVB	Mid-Atlantic edition	No	Full	Four Days Three Nights		$ 10,786	Leisure	355,000
Southern Living	Mar-14	CVB	GA edition	No	Full	Four Days Three Nights		$ 11,135	Leisure	240,000
Southern Living	Mar-14	CVB	North Carolina edition	No	Full	Four Days Three Nights		$ 8,900	Leisure	245,000
Smart Meetings Website	Apr-14	CVB	GA edition	No	Full	Four Days Three Nights		$ 11,135	Leisure	240,000
Southern Living	Apr-14		Run of Site	No	Online	banner	Rectangle (108x150)	$ -	Meetings	
SCSAE Directory	May-14	CVB	Mid-Atlantic edition	No	Full	Four Days Three Nights		$ 10,786	Leisure	355,000
Garden & Gun	Annual	CVB	ad in directory	No	Full	CVB		$ 1,996	Meetings	
Rejuvenate	Apr/May 2013	CVB		No	2/3 page	Four Days Three Nights		$ 17,079	Leisure	
Augusta Chronicle	April/May	CVB Coo	The Technology issue	No	2 page	new co-op	none	$ 7,800	meeting	
Garden & Gun	Dec. 8, 2013/	CVB	Sunday Paper Insert	No	Insert	Visitors Guide	none	$ 1,885	Leisure	25000 pieces
DG Mediamind	Feb/Mar 2013	CVB		No	2/3 page	Four Days Three Nights		$ 17,079	Leisure	
Trip Advisor	Feb-June 2014	CVB	Retargeting, behavioral, contextual, audien	No	various	SL or general leisure	160x600, 300x250, 728x90	$ 1,900	Leisure	1,000,000
MapQuest	Feb-June 2014	CVB	content pgs for SC, TN, NC, GA, VA, FL	no	various	SL or general leisure	160x600, 300x250, 728x90	$ 7,425	Leisure	500,000
Scripps Network	Feb-June 2014	CVB	dest. Targeting, geo-targeting, etc.	no	300x250	SL or general leisure	300x250	$ 7,500	Leisure	1,500,000
SouthernLiving.com	Feb-June 2014	CVB	Foodnetwork.com, uLive	no	Online	Culinary Hot Spot	300x250 728x90	$ 3,800	Leisure	500,000
Carbon Media/Outdoor Hub	Feb-June 2014	CVB	geo-targeted to Southeast	no	Online	Four Days Three Nigl	300x250; 728x90	$5,200.00	Leisure	500,000
Connect	Feb-June 2014	CVB	Outdoor content platform	no	Online	Adventure HS	160x600, 300x250, 728x90	$2,888	Leisure	500,000
Connect	March/April 2014	CVB Coo	The Technology issue	No	2 page	new co-op	none	$ 7,800	Meetings	
Fox Television	May/June	CVB Coo	40 Under 40 Issue	No	2 page	new co-op	none	$ 7,800	Meetings	
Smart Meetings Website	May-June 2014	CVB	SC, GA, NC, TN Markets	no	:30	New TV	none	$9,221	Leisure	1,009,818
Smart Meetings Website	Oct-13 (Ongoing?)		Run of Site	No	Online	banner	Enhanced Listing	$ -	Meetings	
Connect	Oct-13 (Ongoing?)		Run of Site	No	Online	banner	Enhanced Listing	$ -	Meetings	
Gamecock Sports Properties	Sept/Oct 2013	CVB	Marketplace Show Issue	No	Full	CVB green chair		$ 3,900	Meetings	
Coastal Carolina	Sept-Dec 2013	CVB	Kentucky, USC, Vanderbilt	No	Online	tailgate options	Banner Ad	$ 14,500	Leisure	
MSU Bulldog Sports Properties	Sept-Nov 2013	CVB	GoCCUSports.com	No	Online	tailgate options	Banner Ad	$ 1,000	Leisure	100,000
Tar Heel Sports Properties	Sept-Nov 2013	CVB	Hailstate.com	No	Online	tailgate options	Banner Ad	$ 1,000	Leisure	100,000
Garden & Gun	Sept-Nov 2013	CVB	GoHeels.com	No	Online	tailgate options	Banner Ad	$ 1,600	Leisure	100,000
Garden & Gun	TBD	CVB		No	Online	Four Days Three Nigl	Banner Ad	$ 1,812	Leisure	300,000
	TBD	CVB		No	Online	Four Days Three Nigl	Talk of the South E-News	$ 3,000	Leisure	

County of Lexington
Accommodations Tax Fund
FY 2014/2015

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LEXINGTON, S.C.

APPLICATION

1. Name of Project/Event: West Metro Visitor Center

2. Sponsoring Organization: West Metro Visitor Center

   Mailing Address: 1006 12th Street, Cayce, SC 29033

3. Event/Project Director:

   Name John Banks Title Director of Tourism

   Telephone 803-794-6504 Alternate Telephone 866-720-5400

   Fax Number 803-794-6505

   Email wmvisitorcenter@aol.com

4. Event Website: visitwestmetro.com

5. Event/Project Category (*Check One*):
   ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

   ☐ Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 7/1/2014 End date 6/30/2015

7. Location of Project/Event: WMCOCVC 1006 12th Street Cayce, SC 29033

8. Number of employees: #Full-time _____ #Part-time 2

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☑ Rack Cards - # distributed 2,245
    - ☑ Brochures - # distributed 6,280
    - ☐ Posters - # distributed _____
    - ☑ Magazine Ads - # ads 6 (list ads and distribution range on separate sheet)
    - ☑ Newspaper Ads - # ads 12 (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads _____ (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads _____ (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads _____ (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 8 (list on separate sheet with target audience)
    - ☑ Other than listed above: Trade shows (list on separate sheet with target audience)

11. How many people do you expect to attend? N/A

12. Of this number, how many are tourists? All (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☑ Web page inquires - estimated inquires per month 2706
- ☑ Phone call inquiries - estimated phone calls per month 56
- ☑ Brochure mailings - estimated brochures mailed per month 62
- ☐ Event ticket sales - estimated tickets sold per event
- ☐ Event registration - estimated registrants per event
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☐ Other than listed:

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
Hampton Inn Frontage Road I - 26 42 Room Nights (part Tartan Day South & Wedding Group)

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 57,500.00
b. Amount of Accommodations Funds requested for this Project: $ 15,000
c. This request equals what percent of the total Project/Event Budget? 26 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. All Budgeted Items Listed

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year _____, amount $ _____, source _____, and purpose: Every year in Budget

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☐Yes ☑No

c. If no, please explain: Some funds carry over to the next year to keep center running.

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☐ Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

All questions answered in Attachment B

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

John R. Banks	Director of Tourism
Print Name	Title
John R. Banks	12/30/2013
Signature	Date

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: West Metro Visitor Center

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
City of Cayce	$18,000	$18,000	$18,000
City of West Columbia	$20,911	$15,500	$22,000
County of Lexington	$10,500 **	$14,000	$15,000
Town of Springdale	$2,500.00	$0.00	$2,500
Carry over from Previous Year	$3,960	$5,950	
** Last quarterly payment was after July 1, 2013			
	$55,871	$53,450	$57,500

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: West Metro Visitor Center

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Printing	3,444.33	1,321.00	2,500.00
Social Media Consultant	1,000.00		500.00
Web Advertising	4,299.50	1,689.00	7,500.00
Print Advertising	5,702.50	2,801.00	6,000.00
Web Hosting Fees	1,068.00	534.00	1,068.00
Food & Entertainment	32.06		
Promotional Products	788.90		
Postage	217.21		652.00
Directors Payroll	26,000.00	13,200.00	28,600.00
Assistants Payroll	2,080.00	1,040.00	2,080.00
Taxes, Payroll Fees	3,657.35	1,142.78	3,700.00
Office Supplies	1,107.03	178.45	400.00
Trade Show Expense	525.00		1,500.00
Billboard			3,000.00
	$49,921.88	$20,712.02	$57,500.00

Reset Form | Save A Copy | Print Form

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: West Metro Visitor Center

Project/Event Name: Same

Contact Name: John R. Banks Phone: 803-794-6504

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$53,450	55,871
Amount Funded by the Lexington County Accommodations Tax Fund	$14,000	$13,500
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance		
Total Tourists*		

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Web Clicks

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

John R. Banks — Print Name

Director of Tourism — Title

John R. Banks — Signature

12/30/2013 — Date

Answers to Question 9: Ads Outside Lexington County

Magazine Ads: 6

3 Southern Travel + Lifestyles
225,000 Circulation Southern Seaboard Distribution 14 States
Target: Southern Traveler
Includes 6 Month of Web Banners

1 Canoe and Kayak Magazine
290,000 Circulation
Included 4 Months of Web Banners

1 Kayak Fish Magazine
80,000 Circulation
Included 6 Months of Web Banners

1 American Road Magazine
90,000 Circulation
Included 1 Year Web Banners

Newspaper Ads: 12

8 Charlotte Observer 232,000 Circulation (Greater Charlotte)
Cayce Bluegrass Festival and Riverwalk Music Festival

2 Augusta Chronicle 71,000 Circulation (Greater Augusta)
Riverwalk Music Festival

2 Altanta Journal Constitution 2.1 Million Circulation
Cayce Bluegrass Festival

Web Advertising: 8

1 southerntravelusa.com
Target: Southern Traveler 340,000 Visitors Per Month
6 Month of Web Banners 40,000 monthly Impressions

1 canoekayak.com
International Reach 400,000 Visitors per Month
4 Months of Web Banners 17,000 Monthly Impressions

1	kayakfishmag.com US Reach 68 Visitors per Month 6 Months Web Banners 25,000 Monthly Impressions
1	americanroadmagazine.com US Reach 135,000 Monthly Visitors 1 Year Web Banner 10,000 Monthly Impressions
1	paddling.net 4 Months of Banners 30,000 Impressions per month 330,000 Visitors per Month
1	ajc.com (Bluegrass Festival) 7 Days Front Page Banner 8,000 Impressions Over 3 Million Visitors per Day
2	charlotteobserver.com (Bluegrass Festival & Riverwalk Music Festival) 10 Day Banner Ads each 15,000 Impressions Each 370,000 visitors per day

West Metro Visitors Center Answers to Question 19

A. General Description

The West Metro Chamber & Visitor Center (WMCCVC) focuses on promoting the accommodations, events, and attractions in the West Metro area of Cayce, Springdale, West Columbia and Lexington County. We have a "Walk in facility" that is open 8:00 to 5:00 Monday through Friday manned with helpful staff to answer questions and provide information for visitors. We offer brochures on Attractions, Hotels, and Restaurants as well as maps to an average of 56 visitors per week. We send out on average 16 relocation and visiting traveler packages per week from telephone request. We have increased our web site "unique visitors" by over 34% in 2012 through the end of 2013. The WMCCVC takes steps to instruct the public on the benefits to staying in the West Metro Area during their visits to the midlands. We are working to increase our visibility of our attractions and hotels outside our 50-mile radius. With our newly finished brochure in 2011 we have a powerful tool to sell the area as a multifaceted area for weekend tourists. All our marketing efforts promote though our web services to give us quantifiable results.

B. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

The West Metro Visitor Center works in many ways to promote tourism in our County. We act as an on the ground service office close to the airport and downtown. We provide information, maps, and brochures to newly arriving visitors with our central location.

We also act as an advertising wing for the areas we serve. We reach out through our web, newspaper, and magazine advertising telling the benefits of a stay in our area. We promote pooling the attractions and our natural resources as well as specific festival and event ads to sell a broader environment for their stay. We work exclusively outside the 50 mile radius to draw in visitors for overnight stays stating a wide variety of activities available within minutes of our Center. We provide full information about hotels, dining, and shopping as well as our attractions. We sell our proximity to the local rivers sports, downtown, and the airport.

C. Total attendance to the event/project versus the number of total tourists in attendance

This is very difficult to answer because we are not a specific event or project. We provide out of state newspaper advertising (Charlotte Observer, Atlanta Journal Constitution, and Augusta Chronicle) for Cayce's Blue Grass Festival and the West Columbia Riverwalk Music Festival. Those events pulled in over 6,000 attendees with an estimated 1,000 being from out of the area. That is an example of the behind the scenes work the center does.

D. Economic impact generated by tourism to the event/project

This is another difficult item to define. We did generate through our web advertising at www.canoekayak.com over 32 excursions with Palmetto Outdoors tubing and Kayaking services. We also were able to work with two wedding parties to place attendees in the Hampton

Inn. Most of these were out of state travelers who found us through those advertising efforts. This is just two of the quantifiable results we are able to track.

Our most telling measurable statistic is that of the over 32,000 unique visitors to our site 7,432 visited our "Great Places to Stay" page and 5,012 clicked through to a hotel reservation pages from our site. Of those clicks the Hampton Inn, Doubletree, Wingate, got 38 % of the hits.

We attempt through advertising to put heads in beds and affect our local economy by ringing cash registers of our local attractions, restaurants, and shops.

E. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this

Accommodations Tax Funds are the basis of our funding to provide the services and advertising that we create. The funds we receive from the county and the municipalities are 95% of all operating funds. We use all of those funds to accomplish the task of promoting tourism in our area.

We accomplish this with a number of tools and advertising opportunities. We believe our web tools and presence lead the way in our efforts to educate outsiders of the benefits of a visit to the West Metro.

Our web inquiries have risen to 32,426 unique visitors in 2013 over 4,000 in June of 2013 alone. Most were generated through two national ads. We are averaging over 2,700 hits a month with the three most visited pages being accommodations, restaurants, and river sports. Our goal is to provide appealing information about our hotels with links to their main sites for reservations. As stated earlier 5,012 times in 2013 someone clicked through to a hotel reservation page. We have a small write up about each of our restaurants describing the type of menu, décor, and links to, or menus on site. We promote a constantly updated "things to do" area which highlights local theater, concerts, and events which can be reached within 15 minutes from our area. We use Facebook page and receive a few inquiries from it per month. With the current budget challenges, we are reaching out to as many free marketing opportunities as possible to funnel back to our web tools. We are using these pages to promote our push of river sports.

We continued ad campaigns in 2013 targeting our river sports in Kayakfish and Canoe & Kayak with incredible success. By an ad in the magazines and web banners we received over 1,000 hits from those two sites in June alone. Our contract for Internet Banners with Paddling.net ran from March 1st through August 31st for 45,000 impressions per month. The Paddling,net site has over 330,000 unique visitors per month. We received an average of 310 from paddling.net through the run of the banner ads. Most of the visitors toured more than three pages on our site per visit. We believe that the river sports are a sellable commodity. The success we had reported from Palmetto Sports outfitters was a great report that these ads are producing real dollars in our community. We are currently review options for spring and summer 2014.

We purchased a new ad campaign in 2013 including 3 monthly full page ads and web presence with Southern Travel & Lifestyle Magazine. The magazine has a circulation of 210,000

covering 14 states on the Southern Seaboard. We also had web presence on their site. We have not received much activity from these ads because they stared running in December 2013.

We purchased an ad campaign in American Road Quarterly Magazine ad and web presence. The magazine has a circulation of 90,000 covering more middle-American states. . We have not received much activity from these ads because only averaging 95 hits per month from the site.

We continued an area of success in 2013 by helping in promote local festivals outside our area. We ran ads for the Congaree Bluegrass Festival and the Riverwalk Music Festival in the Charlotte Observer with over 270,000 subscribers and Atlanta Journal Constitution 780,000 subscribers and the Savannah Morning News 83,000 subscribers. We also used those paper's web packages with solid success. We received banner ads on all sites as a part of our package. Working with Tartan Day South we were able to secure bookings at a number of our local hotels.

West Metro Brochure has been a successful piecewith distribution of the entire first run of over 6,000 in 2013. We have placed these in South Carolina State Welcome Centers. We have also placed in visitors bureaus in Atlanta, Charlotte, and Jacksonville.

We participated in a AAA show in Montgomery Alabama We were able to partner with another group for booth space to keep our cost down. The shows had over 2,100 visitors during the two day show. We gave away over 710 brochures and gathered over 187 email contacts to send out information. We targeted the military travelers with our river sports and attractions for weekend stays close to their home bases.

Our main and only goal is to attract and promote tourism. One of the main focuses of the WMCCVC is to educate the outlying public about the beauty and many activities that are available on a stay here. We attempt to tell the story to as many travelers who are looking for an affordable diverse community to visit. There are areas where you can paddle a Kayak down class four rapids in the afternoon and see an outstanding production of a musical or play that same evening and travel a total of five miles to do both. We are attacking this market with print and internet reach. This gives us an outlet to promote the County as a destination.

The Accommodation Tax dollars are the sole source of funding for the center. These are the dollars that allow us to reach out with advertising and produce maps and brochures that sell our area. The A-Tax dollars help us design and place ads outside 50 miles that draw visitors from all over the southeast and the country. We greatly appreciate the funding that the County has provided. We are working on unique marketing programs to highlight our strengths to those who share in those same interests.

West Metro Visitor's Center

2012 - 2013 Budget & Expenses Year End

Expenses	Budgeted	Expenses
Visitors Center Sign Maintanance		
Printing Cost (Brochures)	$ 4,000.00	$ 3,444.33
Airport Lighted Signage		
Social Media Consultant and Program	$1,000.00	$1,000.00
Advertising TV		
Web Advertising	$ 6,000.00	$ 4,299.50
Print Advertising	$ 6,000.00	$ 5,702.50
Yellow Pages		
Internet Amount (Website)	$ 1,068.00	$ 1,068.00
Food and Entertainment		$ 32.06
Promotional Products	$ 788.90	$ 788.90
Postage	$ 500.00	$217.21
Directors Pay	$ 26,000.00	$ 26,000.00
Assistants Pay	$ 2,080.00	$ 2,080.00
Taxes, Payroll Fees, 401K	$ 3,700.00	$3,657.35
Membership Fees		
Computer	$750.00	$ 738.27
Office Supplies	$350.00	$ 368.76
Bank Charges		
Trade Show Expense	$1,000.00	$525.00
Totals for 2012-2013	$ 53,236.90	$ 49,921.88
Carry Over to 2013 - 2014	****	$ 5,950.56

Revenues Committed	7/1/2012 to 6/30/2013
City of Cayce	$18,000.00
City of West Columbia	$ 20,911.80
Lexington County * 13,500	** $ 10,500.00
Town of Springdale	$ 2,500.00
Carry Over from 2012	$ 3,960.64
Funding Sources Committted	
Total for 2012-2013	$ 55,872.44
Actual Deposits	
City of West Columbia	9-Jul $ 7,500.00
City of Cayce	6-Aug $18,000.00
Lexington County	6-Aug $3,750.00
City of West Columbia	11-Dec $3,211.80
Town of Springdale	6-Dec $2,500.00
Lexington County	20-Nov $3,375.00
City of West Columbia ***	5-Apr $10,200.00
Lexington County	26-Feb $ 3,375.00
Total for 2012-2013 Deposits	$ 51,911.80
Carry Over from 2011-2012	$ 3,960.64
Total Income	$ 55,872.44

* Amount Lexington County Committed

** Was less than committed because or late issuance of funds from state in 4th quarter.

*** Part of amount for the 2013-2014 Period (30% Funds West Columbia) reflected in the carry over.

****Carry Over reflects West Columbia 30 % funds less the expected Lexington County 4th Quarter ($3,375.00)

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: lovinlexington County Tourism/Relocation Initiative

2. Sponsoring Organization: Greater Lexington Chamber & Visitor Center

   Mailing Address: PO Box 44 Lexington, SC 29071

3. Event/Project Director:

   Name Randy Halfacre Title President/CEO

   Telephone 803-359-6113 Alternate Telephone 803-360-0253

   Fax Number 803-359-0634

   Email randy@lexingtonsc.org

4. Event Website: www.lexingtonsc.org and www.lovinlexington.com

5. Event/Project Category (*Check One*):
   - ☐ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☑ Tourism Related Expenditures: _____

6. Project Timeline: Beginning date July 2014 End date June 2015

7. Location of Project/Event: Visitor's Center at 311 West Main Street Lexington, SC 29072

8. Number of employees: #Full-time 6 #Part-time 0

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☑ Rack Cards - # distributed 35,000
    - ☑ Brochures - # distributed 25,000
    - ☑ Posters - # distributed 4,000
    - ☐ Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads _____ (list stations and viewing range on separate sheet)
    - ☑ Radios Ads - # ads 1,651 (list stations and listener range on separate sheet)
    - ☑ Billboards - # ads 12 (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 20 (list on separate sheet with target audience)
    - ☐ Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? ONCE WEBSITE GOES LIVE, VISITS ARE UNLIMITED WORLDWIDE

12. Of this number, how many are tourists? MOST (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☐ Web page inquires - estimated inquires per month
- ☐ Phone call inquiries - estimated phone calls per month
- ☐ Brochure mailings - estimated brochures mailed per month
- ☐ Event ticket sales - estimated tickets sold per event
- ☐ Event registration - estimated registrants per event
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☐ Other than listed:

This is a visitor/tourist website portal designed to attract tourism to all parts of Lexington County. It will be inclusive of all communities, attractions, events, festivals, etc. (See section 19a)

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
Unknown

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 74,000.00
b. Amount of Accommodations Funds requested for this Project: $ 55,500.00
c. This request equals what percent of the total Project/Event Budget? 75.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. Offset costs of lovinlexington website, etc. See attached

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013-14, amount $ 24,500.00, source Lexington County, and purpose: Establishing new lovinlexington website

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: 501 (c) 6 Chamber of Commerce & Visitor Center

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

See Attachments

Note: In order to fully realize this initiative, our chamber is partnering with Post No Bills (PNB), a professional advertising agency, to help support this initiative for consulting and providing creative input.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Randy Halfacre	President/CEO
Print Name	Title
[signature]	1/2/14
Signature	Date

lovinlexington County Tourism/Relocation Initiative

19 (a) Description of Project

The Greater Lexington Chamber and Visitors Center is the first stop for Lexington County visitors and tourists because it is located in the heart of the county – the county seat. This is generally where visitors and those interested in locating to our county get information about area hotels, restaurants, events, and attractions. Located about three miles from I-20 and close to I-26, the Visitors Center is convenient to travelers/tourists coming to Lexington County.

The Visitors Center, as part of the Greater Lexington Chamber, is located on Main Street. The Visitors Center is almost 1,000 square feet. The building includes a 600-square-foot Board Room and 1,800 square-foot Community Room, providing opportunities for gatherings (family reunions, corporate events) for out-of-towners. Highly visible, ample parking and more interior space have created more opportunities to help visitors and tourists. Photos of Lexington County attractions and landmarks are displayed to showcase its diversity and heritage.

The Greater Lexington Chamber and Visitors Center website, www.lexingtonsc.org, is at the very top of Google's list. All Lexington County hotels are listed with links to their web pages. A partnership with Columbia Metropolitan Convention & Visitor Bureau provides the ability for visitors to our websites to book hotel rooms in the Lexington County area - in addition to attraction tickets, car rentals and airline tickets. The site also has a regularly updated virtual Visitors Center, which features restaurants, events, activities, golf courses, ball parks, churches, shopping districts, recreation areas, children's activities, arts programs and Lake Murray information. Our chamber membership base of almost 1,000 members routinely refers visitors to hotels/motels in our county.

We have been in the process of creating an additional website, www.lovinglexington.com. This website covers all communities in Lexington County. It will provide a variety of information on community events & festivals, a business listing, dining directory, accommodations and other hospitality amenities throughout the county. Lake living, relocation and school district information is also available. (See attachment on lovinlexington.com campaign & marketing plan)

The GLC&VC's marketing/web manager uses social media, including Facebook, Twitter, LinkedIn and YouTube, to attract visitors to Lexington County events, hotels, and restaurants. Social media has become the fastest-growing way to communicate and interact with the public, and the marketing/web manager is directing followers across the globe to Lexington County.

Each year, the GLC&VC prepares 400 "Welcome to Lexington" bags to inform teachers attending the Lexington District One Recruitment Fair about the benefits of visiting and locating in Lexington County. These bags contain brochures, coupons, and promotional items from local businesses. In 2013, the GLC&VC provided approximately 300 welcome bags for drop-in guests and visitors to our office.

19 (b) Benefit to Tourism and Community

The Greater Lexington Chamber & Visitors Center helps promote tourism every day by providing individual attention to each visitor, telephone and electronic request. The current Visitors Center has brochures about Lexington County hotels, Lake Murray Vacation rental homes, attractions, restaurants, maps and up-to-date details about festivals, parades and sporting events. Walk-in visitors are helped with directions to local places of interest. Telephone calls and email inquiries come from people across the United States looking for information. Our Relocation Packages sent out for 2013 have covered the map from Wisconsin, Florida, New Jersey, Texas, California and beyond to Canada, Finland and Australia. The GLC&VC is staffed with people who are very familiar with the area and can help visitors quickly by phone, email or in person.

Based upon the accommodations tax dollars allocated, the GLC&VC will promote Lexington County in several ways. They include:

- Creating a Lexington County tour brochure to be carried at hotels, Lexington County libraries, the Columbia Metropolitan Airport and other South Carolina airports (Myrtle Beach, Greenville-Spartanburg, etc.), South Carolina Welcome Centers and other local Chambers within the state. This brochure will feature attractions to visit, restaurants, shopping and other "hot spots" in Lexington County.

- Coordinating activities associated with the 2014 Dixie Youth Baseball World Series Championship, which is expecting 8 – 10,000 people in August 2014. A specially designed bag to include, brochures and promotional item that promotes Lexington will be given to allvisitors.

- **Launching the website www.lovinlexington.com targeting potential tourists interested in visiting or relocating to Lexington County. This includes advertising via billboards, yard signs, rack cards, promotional giveaways, posters, all social media and press releases. We will target regional publications (local/Columbia metro, Charlotte metro, Rock Hill/Fort Mill, Augusta, etc.) as well as national publications. We will also do a mail out promotion distributed in advance of the Dixie Youth World Series to promote the series and county.**

19 (c) Number of Visitors

The knowledgeable and friendly staff helps hundreds of visitors each year who come through the Visitors Center. Telephone, mail and email requests come in daily from people planning to travel through or to Lexington County for a family, sporting or entertainment event.

A number of visitor and relocation information packets are mailed each year. A list of hotels and hotel brochures are included in the visitor and relocation packets. Potential new residents need hotel information for their visits to Lexington County while they decide where to relocate. Last year there were 170,000 visitors to the website viewing over 300,000 pages.

Business people from across the globe come to Lexington County to train or conduct seminars at various companies. One large Europe-based corporation/Chamber member doesn't track that data because those travel plans are made individually, but we're assured many of those executives are staying in Lexington County hotels.

19 (d) Economic Impact

In recent years the Greater Lexington Chamber and Visitors Center has become a more powerful voice for economic development and public policy in Lexington County as well as the midstate region. This influence has helped draw large corporations (examples: Amazon.com, Nephron Pharmaceuticals) to Lexington County. Those corporations, in turn, promote Lexington County to others.

Without the Greater Lexington Chamber and Visitors Center and its popular website, there would be a void of comprehensive information for and about visitor/tourist attractions in Lexington County. As previously mentioned, the GLC&VC's website is at the very top of Google's list when searching for Lexington or Lexington County, SC. Additionally, our Visitors Center is a popular place for people to call or visit for information about the entire Lexington County area regarding attractions, lodging, restaurants, and events. **The development of the more comprehensive lovinlexington website will add to marketing and promotion of the entire county.**

19 (e) Use of Accommodations Tax Funds

This year the Greater Lexington Chamber and Visitors Center is respectfully requesting $55,000 to help transform and expand the way visitors are attracted to and informed about Lexington County, using the initiatives outlined above in 19(b). The GLC&VC continues its commitment **solely to Lexington County**. With help from the Accommodations Tax Fund, we can expand our mission to show others the many intriguing experiences and surprising attractions Lexington County offers.

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Greater Lexington Chamber & Visitor Center

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Membership	$244,187.00	$271,800.00	$270,000.00
Fundraising	$16,668.00	$27,000.00	$20,000.00
Lexington County ATax	$8,150.00	$24,500.00	$55,500.00
Town of Lexington ATax	$33,073.00	$30,000.00	$30,000.00
Breakfast	$23,383.00	$20,000.00	$20,000.00
Room Rentals	$10,630.00	$15,000.00	$17,500.00
Special Events	$147,843.00	$110,500.00	$130,000.00
Membership Services	$46,841.00	$43,500.00	$44,000.00
Miscellaneous	$22,750.00	$6,000.00	$12,000.00
Education Events	$2,500.00	$2,500.00	$2,500.00
	$556,025.00	$550,800.00	$601,500.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Greater Lexington Chamber & Visitor Center

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Personnel	$378,430.00	$365,000.00	$365,000.00
Facilities	$20,484.00	$18,000.00	$18,000.00
Dues, subscriptions & Conference	$6,920.00	$7,908.00	$8,000.00
Postage, Printing,& Office Supplies	$9,008.00	$9,200.00	$9,500.00
Telephone	$6,822.00	$6,000.00	$7,000.00
Promotions	$5,818.00	$30,000.00	$20,000.00
Special Events	$44,695.00	$40,000.00	$50,000.00
Breakfast	$16,764.00	$16,000.00	$22,000.00
Office Equipment/Update & Furniture	$15,121.00	$1,000.00	$1,000.00
Website/Technology- Maintenance Update	$7,368.00	$7,092.00	$10,000.00
Taxes & Insurance	$2,706.00	$2,000.00	$2,800.00
Capital Improvements	$760.00	$500.00	
Interest Expense	$16,375.00	$15,000.00	$20,000.00
Annual Audit / Legal Fees	$5,455.00	$6,100.00	$6,100.00
Miscellaneous	$7,482.00	$8,750.00	$9,000.00
Membership Services	$22,521.00	$24,000.00	$24,000.00
	$566,729.00	$556,550.00	$572,400.00

Reset Form | Save A Copy | Print Form

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Greater Lexington Chamber & Visitor Center

Project/Event Name: Transformation of Greater Lexington Chamber & Visitor Center

Contact Name: Randy Halfacre Phone: 803-359-6113

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application?

If no, state any problems you encountered:

Project still in process

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$78,000.00	$90,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	$24,500.00	$8,500.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	$70,073.00	$52,470.00
Total Attendance		
Total Tourists*		

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):_

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Print Name

Title

Signature

Date

Lovin Lexington Campaign

July 2014 – June 2015 Marketing Plan

BACKGROUND

Early in 2013, the Greater Lexington Chamber & Visitors Center began the process of developing a comprehensive brand personality and an online portal to promote the desirability of visiting, living and doing business in Lexington County. The theme – Lovin' Lexington – was conceived, a visual brand identity (logo and graphic treatment) was developed, and a website (www.LovinLexington.com) design was initiated. The site was envisioned as a portal to aggregate and present general information such as services offered, a business listing, promotion of festivals and community events, and a directory of dining, accommodations and other hospitality amenities available throughout the county. **The goal of the portal is to be inclusive of all municipalities and communities in the county.** To help launch the site and subsequent campaign, the chamber was authorized additional funds from the Lexington County council, and began planning partnerships to gain support from other Lexington County municipalities, chambers, businesses and other institutions who stood to benefit from the cohesive branding and awareness efforts the campaign would entail.

TARGET AUDIENCE

Leisure and business visitors to Lexington County to encourage (a) more frequent visits and (b) relocation to the area, including those passing through the county en route to other destinations.)

WHAT IS THE SINGLE MOST IMPORTANT IDEA WE WANT TO DELIVER?

Lexington County is a thriving, diverse, desirable locale that offers a remarkably wide range of amenities considered essential to making any area "a good place to visit and/or call home" – for individuals and families, as well as for businesses large and small.

WHAT SHOULD THEY DO AS A RESULT OF THIS ADVERTISING?

- Municipalities, local chambers and businesses countywide will become active content contributors to the website portal at no cost to them.
- Visitors: visit (and spend money) more often and even consider relocating to Lexington County to share in the prosperity and "good life" available in Lexington County.

Fiscal Year 2014/2015
Estimated Total Costs of Project
Greater Lexington Chamber & Visitor Center Promotion

Amount	Item
$15,000.00	lovinlexington website kickoff event July 2014**
$10,000	Billboard
$3,000	Digital Advertising (Tied into social media contests)
$7,500	Media Relations (Distributing stories to regional & national publications)
$7,000	Miscellaneous Collateral (Includes: Yard Signs, Rack Cards, Promotional Giveaways, Posters, etc.)
$10,000	Print Advertising (Includes Publications For: Local/Columbia Metro, Charlotte Metro, Rock Hill/Fort Mill, Augusta, etc.)
$3,000	Targeted Mailing (Distributed in advance of the Dixie Youth World series to promote series & county)
$3,500.00	Brochures
$15,000.00	Dixie Youth World Series Tote Bags & Promotional Item
$74,000.00	Total Amount

**See attached Planning and Execution Plan outling the specifics that make up the $15,000

PLANNING & EXEUCTION OF LOVINLEXINGTON KICKOFF EVENT

- Lexington Chamber to coordinate and plan kickoff event in partnership with Post No Bills (PNB)
- PNB will design invitations
- PNB will provide handout promotional product premium for event
- PNB will manage kickoff event décor
  - Giant primary color board at party ….because for guests to fill in.
  - Game wheel for prizes for guests
  - Lexington County fabric photo runners crisscrossed on table
  - Primary colors uplights
  - Yard signs with 8 core topics lead up to event alternating sayings
  - Plume feather displays (maybe) at accent areas
  - 8 core topics with copy foam core mounted and placed around venue
  - Mini metal billboards on display (where are these that we ordered for my speech)
- PNB staff will be on-site to facilitate as needed

MARKETING PLAN

- **COLLATERAL:** Write, design and print 8 core "you want to know why" rack cards directing readers to website
  - Distribute cards all over highly traffic related areas (shopping dinning in shops and restaurants schools in schools and business in business etc. All municipalities and Chambers get all 8 cards)
- **OUTDOOR:**
  - **BILLBOARDS:** Strategically design and place billboards throughout the region directing viewers to the website (bulletin/digital).
  - **POSTERS:** To be posted all over Lexington County assorted with core messages
  - **YARD SIGNS:** Featuring core messaging to be distributed to businesses and homes for placement in yards
- **PRINT:** PNB will design print ads on an as need basis based on placement by the Chamber
- **MONTHLY GIVEAWAYS:** Each month a high valued prize will be given away (valued between $500.00 to $1000.00) to an individual "liking" the site. This will start a "sharing" of lovinlexington website through social media by engaging "friends of friends". The monthly winner can also be featured with their gift and what they liked learned from the lovinlexington website information.

- Gift Examples-
  - FEBRUARY (Valentine's Day)
    - Beautiful valentine necklace or diamond gift (Jewelry Store)
    - Amazing rose arrangement (Flower Shops)
    - Chocolate (Chocolatier/Candy Shop)
  - MARCH (Spring)
    - Complete home yard makeover (Landscape Co.)
    - Outdoor furniture (Furniture Store/Hardware)
    - Pool company music under water
  - APRIL (Easter)
    - Agriculture planting (Flower/landscape shops)
  - MAY (Graduation)
    - Business offers job for a graduation
  - JUNE (Summer)
    - Lake Murry Weekend
    - Fly Fishing Family Trip

- **SOCIAL MEDIA:** PNB will outline all social media plans. Lexington to manage on a daily basis.
  - **FACEBOOK**
    - Completed content calendar
    - Graphic updates to timeline and profile photo
    - Instagram account link to Facebook profile
    - Specialized tabs created through WooBox for contest management
    - Reposts of local news stories and mentions
    - Daily page monitoring, so we are always continuing the conversation with users, answering their questions and comments
    - Facebook ads (Possibly video ads, FB is planning to launch this new ad format in the fall - keep open for consideration)
  - **TWITTER**
    - Completed content calendar
    - Graphic updates to profile photo
    - Instagram account will link to Twitter feed
    - Retweeting of local news stories and mentions
    - "Live" tweeting of events and community activities
    - Daily monitoring so we are always continuing the conversation with users, answering their questions and comments
    - Manage hashtag contests
    - Contest details/giveaways TBD

- **INSTAGRAM**
  - Plan for photo opportunities in the community
  - All Instagram posts will be linked to our Facebook and Twitter accounts
  - "Live" postings of events and daily activities
  - Daily monitoring of all photos using Lexington related hashtags
  - Manage hashtag photo contests
  - Share photos of families/groups
- **PR PLAN**
  - Press conference
  - Press release announcing event
  - Press drop with invitations
  - Assist with media relations (major TV stations)

BUDGET **FOR LOVINLEXINGTON KICKOFF EVENT ----------**

$15,000

"YOU WANT TO KNOW WHY"
Eight core messages that will be used to promote Lexington County

[Recreation Banner]

Because the fish are jumpin'...
From professional and amateur anglers to hikers, bikers, boaters, ballplayers and golfers – not to mention fans of all of the above and more – visitors and residents alike love Lexington County for our outstanding assortment of recreational opportunities... both natural and man-made!

[READ MORE]

[Schools Banner]

Because it's growing smart...
Lexington County's population is increasing by about 2 percent per year, and our educational system is a big reason for that growing love of Lexington. Our District One alone, which covers nearly half the county, has added 10 new schools since 2003, including a state-of-the-art high school that rivals any in the nation.

[READ MORE]

[Shopping & Dining Banner]

Because we've got taste...
Whether shopping means searching for a one-of-a-kind something special or restocking your pantry, refurnishing your home, or keeping up with high fashion, you'll love Lexington County 'cause we've got you covered. And when it's time to dine (from fast food to fancy) we're all about variety in dining, too.

[READ MORE]

[Agriculture Banner]

Because we're fresh cut...
Agriculture – in all its forms – is another reason for lovin' Lexington County. Full-time farmers and fanatical foodies, devotees of "locally grown" and budding urban farming aficionados make our county the state's leader in agricultural production.

[READ MORE]

[Lake Murray Banner]

Because of the water...

Created in 1930 by completion of the Saluda Dam, Lake Murray was literally made for good times. Sailors, skiers, kayakers, campers, runners, walkers, bird watchers, families, fishing fans, swimmers, stargazers and sweethearts have

made the "Jewel of South Carolina" a 50,000-acre reason for lovin' Lexington.

[READ MORE]

[Economy Banner]

Because business is booming...

The median income in Lexington County is the third highest in the state, our employment rate is well above the national average, small business is thriving and big business is moving in on a regular basis. That adds up to the kind of growth and economic stability that makes lovin' Lexington easy in every way.

[READ MORE]

[Lifestyle Banner]

Because we're neighborly...

Dotted by dozens of the kind of friendly, welcoming, small-town cities that make America great, love of Lexington County is no mystery at all. It's also no surprise that our virtually borderless communities share an enviable collection of schools and shopping spots, fairs and festivals, and a united sense of community that knows no boundaries.

[READ MORE]

[Culture Banner]

Because of the art and history...

With a wealth of culture that dates back to well before the birth of our nation, love for Lexington County has deep historical roots. In 1718 it was a simple trading post on the Congaree. Today, thanks to our loving attention to preservation and the arts, we enjoy a contemporary lifestyle with a richly storied legacy.

[READ MORE]

Number 10 – Websites

1. Blog http://www.lexingtonsc.org/blog
2. Restaurants http://www.lexingtonsc.org/restaurants
3. Visitors Center http://www.lexingtonsc.org/visitor_center/
4. Lexington County Parks http://www.lexingtonsc.org/parks/
5. What to do in Lexington http://www.lexingtonsc.org/visitor_center/what-to-do-lexington-sc.htm
6. History http://www.lexingtonsc.org/community_history/
7. Relocation http://www.lexingtonsc.org/relocation_information/
8. Shopping http://www.lexingtonsc.org/shopping/
9. Lake Life http://www.lexingtonsc.org/lakelife/
10. Hotels http://www.lexingtonsc.org/hotels/
11. Festivals and Events http://www.lexingtonsc.org/festivals-events/index.php
12. Attractions http://www.lexingtonsc.org/attractions/index.php
13. Jobs http://www.lexingtonsc.org/jobs/category/
14. Religion http://www.lexingtonsc.org/religion/
15. Antiques http://www.lexingtonsc.org/antiques/index.php
16. Shopping http://www.lexingtonsc.org/list/QL/shopping-specialty-retail.htm
17. Events http://www.lexingtonsc.org/events/
18. Jobs http://www.lexingtonsc.org/jobs/category/
19. Hotels index http://www.lexingtonsc.org/hotels/index.php
20. Jobs http://www.lexingtonsc.org/jobs

CUMULUS

Cumulus Media is America's second largest owner of radio stations. Our radio and digital brands target numerous large and demographically-distinct audiences in each of our markets. Our local media brands typically reach more consumers than the newspaper or dozens of combined cable channels. And unlike those other media, our properties can deliver a message to the same consumers with unparalleled frequency. Cumulus Media owns and operates 5 great radio stations in the Columbia, SC market including:

STATION	b106.7 wtcb Columbia's best variety of music	Kiss 103.1fm The Best Variety of R&B from the 80's, 90's, and Today's	Magic 98.5 Carolina's Greatest Hits	WIS Radio NEWS TALK 1320 AM	107.5 THE GAME
DIAL	106.7 WTCB-FM	103.1 WLXC-FM	98.5 WOMG-FM	1320 WISW-AM	107.5 WNKT - FM
SLOGAN	Columbia's Best Variety of Music	The Best Variety of R&B from the 80's, 90's, and Today!	Carolina's Greatest Hits	News Talk 1320 AM	The Game
SIGNAL STRENGTH	100,000 Watts	6,000 Watts	6,000 Watts	5,000 Watts	40,000 Watts
DEMO	Adults 25- 54	Adults 25- 54	Adults 35- 64	Adults 35-64	Men18+
FORMAT	Adult Contemporary	Urban Adult Contemporary	Classic Hits	News/Talk	Sports Talk
FEATURES	80's at 8 Revenge of the 80's	Tom Joyner Morning Show Sunday Brunch N Touch with Judi Gatson	TJ Trivia Daily (Oh My Gosh) At the Movies	Simulcast of University of South Carolina Sports	Home of the University of South Carolina Sports Fox Sports Radio
WEB SITE	Streaming LIVE at www.b106fm.com	Streaming LIVE at www.kiss-1031.com	Streaming LIVE at www.womg.com	Streaming LIVE at www.wisradio.com	Streaming LIVE at www.1075thegame.com
STATION LINE-UP	5a-9a Brent Johnson 9a-2p Mama Jodi Paige 2p-7p Tony Clyburn	6a-10a Tom Joyner Morning Show 10a-3p KISS Middays 3p-7p Doug Williams 7p-12m Ron Chavis 12m-5a Stan the Man 5a-6a Rejoice	6a-10a TJ McKay 10a-3p Michelle Mitchell 3p-7p Chris Logan	7a-10a Woody Windham 10a-12p Geraldo Rivera 12p-3p Mike Huckabee 3p-6p Sean Hannity 6p-9p Mark Levin 9p-10p Dave Ramsey 10p-12m Dennis Miller	6a-9a: The Early Game 9a-12p: Dan Patrick Show 12p-1p: Lunch with Brent and Will 1p-4p: The Half-Time Show 4p-7p: Game Time 7p-10p: The Dan Patrick Show 10p-12m Fox Sports Network

WNKT
BLH20071120AJA
Latitude: 33-45-46 N
Longitude: 080-49-23 W
ERP: 40.00 kW
HAAT:167.0 m
Channel: 298
Class: C2
Frequency: 107.5 MHz
AMSL Height: 223.0 m
Elevation: 96.0 m
Horiz. Pattern: Omni
Prop Model: FCC Model
Loc. Variability: 50.0%
Time Variability: 50.0%
WNKT STUDIOS
1801 Charleston Highway
Cayce, SC 29033
Lexington County
WNKT TRANSMITTER
Sikes Pond Road
St. Matthews, SC 29135
Calhoun County
WNKT Coverage Map
70 dBu (FCC 50:50)
60 dBu (FCC 50:50)
Aiken
Lexington
Irmo
Columbia
STUDIOS
Dentsville
Richland
Kershaw
Hartsville
Darlington
Lee
Sumter
Clarendon
Orangeburg
Orangeburg
WNKT
Calhoun
Bamberg
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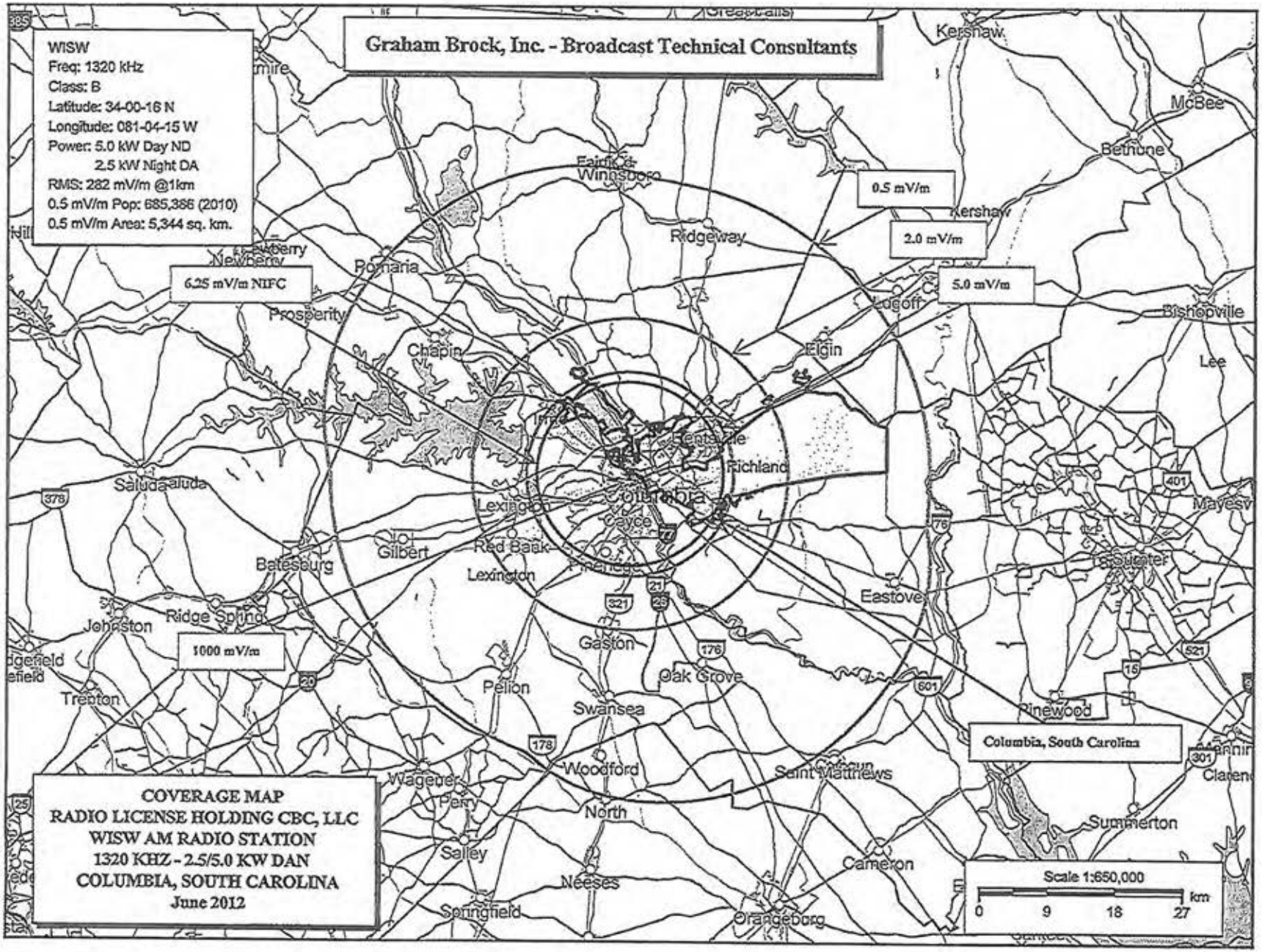
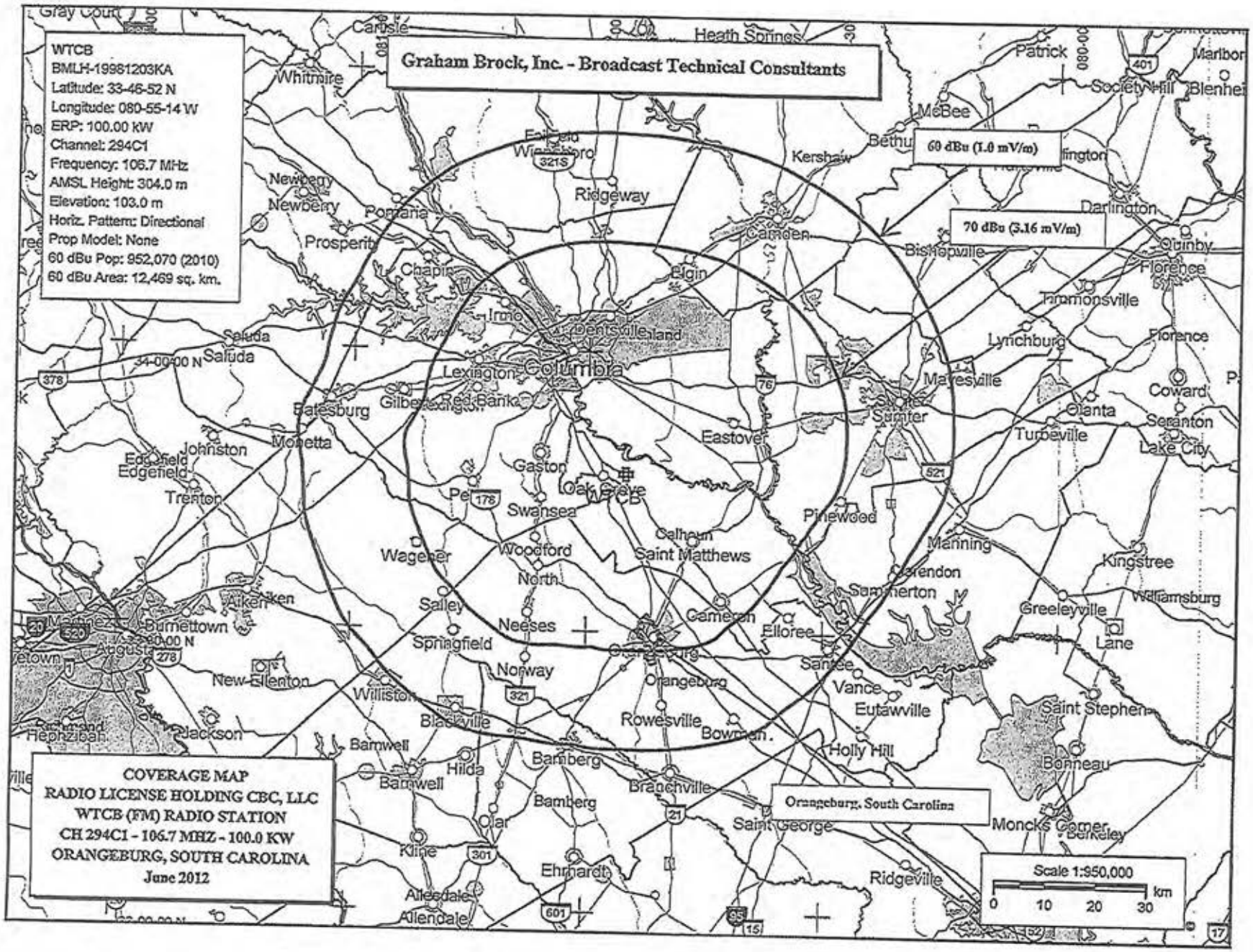
30
km
V-Soft Communications


Graham Brock, Inc. - Broadcast Technical Consultants
WISW
Freq: 1320 kHz
Class: B
Latitude: 34-00-16 N
Longitude: 081-04-15 W
Power: 5.0 kW Day ND
2.5 kW Night DA
RMS: 282 mV/m @1km
0.5 mV/m Pop: 685,386 (2010)
0.5 mV/m Area: 5,344 sq. km.
0.5 mV/m
2.0 mV/m
5.0 mV/m
6.25 mV/m NIFC
1000 mV/m
Columbia, South Carolina
Scale 1:650,000
0 9 18 27 km
COVERAGE MAP
RADIO LICENSE HOLDING CBC, LLC
WISW AM RADIO STATION
1320 KHZ - 2.5/5.0 KW DAN
COLUMBIA, SOUTH CAROLINA
June 2012

102-68


WTCB
BMLH-19981203KA
Latitude: 33-46-52 N
Longitude: 080-55-14 W
ERP: 100.00 kW
Channel: 294C1
Frequency: 106.7 MHz
AMSL Height: 304.0 m
Elevation: 103.0 m
Horiz. Pattern: Directional
Prop Model: None
60 dBu Pop: 952,070 (2010)
60 dBu Area: 12,469 sq. km.
Graham Brock, Inc. - Broadcast Technical Consultants
60 dBu (1.0 mV/m)
70 dBu (3.16 mV/m)
COVERAGE MAP
RADIO LICENSE HOLDING CBC, LLC
WTCB (FM) RADIO STATION
CH 294C1 - 106.7 MHZ - 100.0 KW
ORANGEBURG, SOUTH CAROLINA
June 2012
Orangeburg, South Carolina
Scale 1:950,000
0 10 20 30 km
Columbia
Orangeburg
Sumter
Florence
Darlington
Camden
Lexington
Newberry
Aiken
Barnwell
Bamberg
Manning
Kingstree
Georgetown
Lake City
Dillon
Marion
Chesterfield
Cheraw
Bennettsville
Hartsville
Lancaster
Kershaw
Ridgeway
Elgin
Irmo
Chapin
Prosperity
Pomaria
Saluda
Batesburg
Monetta
Johnston
Edgefield
Trenton
Gaston
Swansea
Eastover
Pinewood
Calhoun
Saint Matthews
Woodford
North
Wagener
Salley
Springfield
Neeses
Norway
New Ellenton
Williston
Blackville
Jackson
Barnwell
Hilda
Olar
Bamberg
Branchville
Rowesville
Bowman
Holly Hill
Vance
Eutawville
Santee
Elloree
Cameron
Summerton
Manning
Greeleyville
Lane
Saint Stephen
Bonneau
Moncks Corner
Berkeley
Saint George
Ridgeville
Ehrhardt
Allendale
Kline
Burnettown
Graniteville
Augusta
Richmond Hill
Hephzibah
Whitmire
Newberry
Gray Court
Carlisle
Heath Springs
Patrick
McBee
Society Hill
Marlboro
Blenheim
Bishopville
Timmonsville
Lynchburg
Coward
Olanta
Turbeville
Scranton
Pamplico
Johnsonville
Latta
Dillon
Mullins
Marion
Mars Bluff
Darlington
Quinby
Florence
Sumter
Manning
Kingstree
Williamsburg
Greeleyville
Lane
Santee
Vance
Eutawville
Saint Stephen
Bonneau
Moncks Corner
Berkeley
Saint George
Ridgeville
Branchville
Orangeburg
Rowesville
Bowman
Holly Hill
Elloree
Cameron
Summerton
Manning
Pinewood
Calhoun
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Williston
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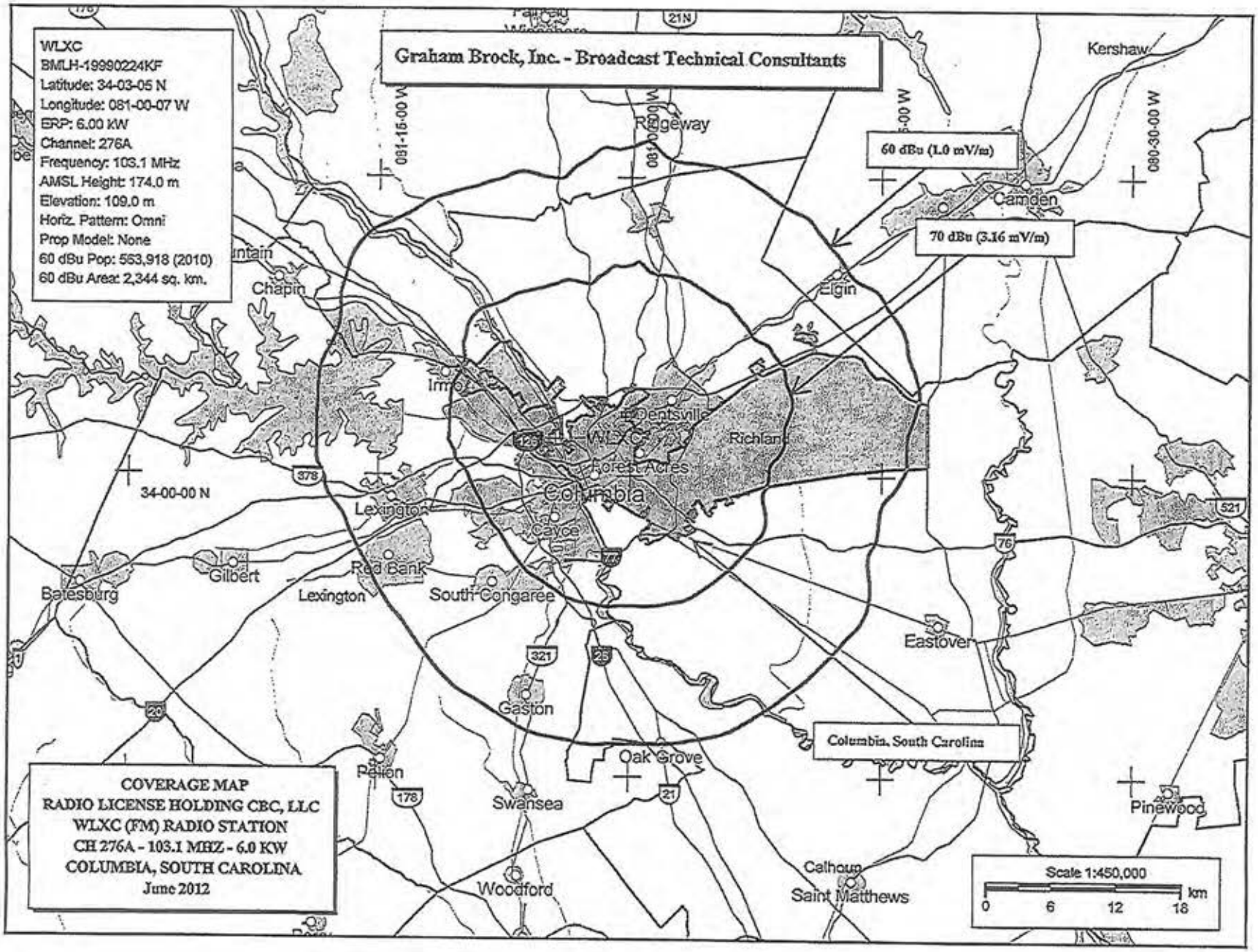
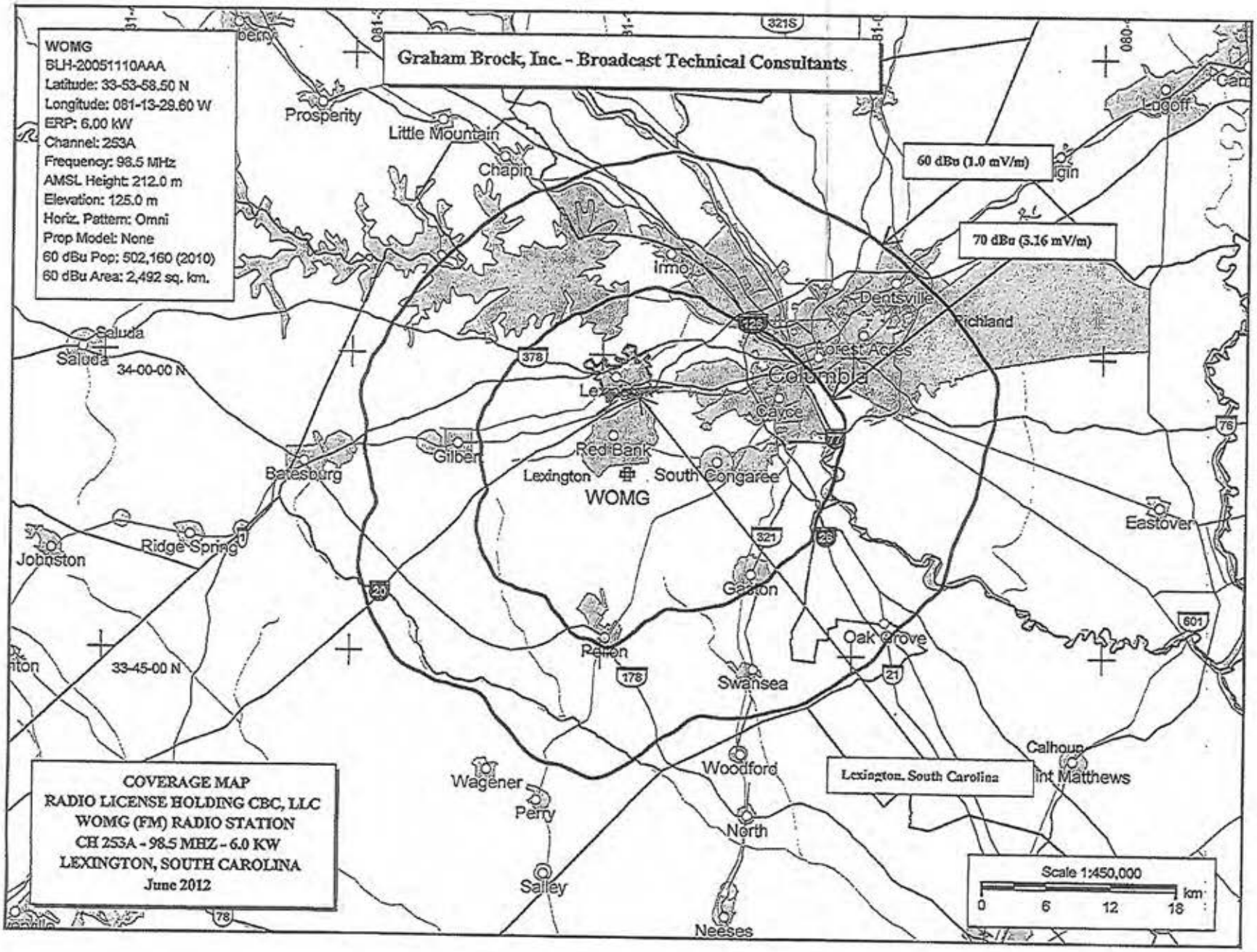
Santee


WLXC
BMLH-19990224KF
Latitude: 34-03-05 N
Longitude: 081-00-07 W
ERP: 6.00 kW
Channel: 276A
Frequency: 103.1 MHz
AMSL Height: 174.0 m
Elevation: 109.0 m
Horiz. Pattern: Omni
Prop Model: None
60 dBu Pop: 553,918 (2010)
60 dBu Area: 2,344 sq. km.
Graham Brock, Inc. - Broadcast Technical Consultants
60 dBu (1.0 mV/m)
70 dBu (3.16 mV/m)
081-15-00 W
080-30-00 W
34-00-00 N
Kershaw
Ridgeway
Camden
Chapin
Elgin
Irmo
Dentsville
WLXC
Richland
Forest Acres
Columbia
Lexington
Cayce
Gilbert
Red Bank
Batesburg
Lexington
South Congaree
Eastover
Gaston
Columbia, South Carolina
Oak Grove
Pelion
Swansea
Pinewood
Calhoun
Saint Matthews
Woodford
Scale 1:450,000
0 6 12 18 km
COVERAGE MAP
RADIO LICENSE HOLDING CBC, LLC
WLXC (FM) RADIO STATION
CH 276A - 103.1 MHZ - 6.0 KW
COLUMBIA, SOUTH CAROLINA
June 2012

102-70


WOMG
BLH-20051110AAA
Latitude: 33-53-58.50 N
Longitude: 081-13-29.60 W
ERP: 6.00 kW
Channel: 253A
Frequency: 98.5 MHz
AMSL Height: 212.0 m
Elevation: 125.0 m
Horiz. Pattern: Omni
Prop Model: None
60 dBu Pop: 502,160 (2010)
60 dBu Area: 2,492 sq. km.
Graham Brock, Inc. - Broadcast Technical Consultants
60 dBu (1.0 mV/m)
70 dBu (3.16 mV/m)
Prosperity
Little Mountain
Chapin
Irmo
Dentsville
Richland
Forest Acres
Columbia
Cayce
Saluda
34-00-00 N
Gilbert
Red Bank
Lexington
South Congaree
WOMG
Batesburg
Ridge Spring
Johnston
Eastover
Gaston
Oak Grove
Pelion
Swansea
33-45-00 N
Wagener
Perry
Woodford
North
Salley
Neeses
Calhoun
Lexington, South Carolina
Scale 1:450,000
0 6 12 18 km
COVERAGE MAP
RADIO LICENSE HOLDING CBC, LLC
WOMG (FM) RADIO STATION
CH 253A - 98.5 MHZ - 6.0 KW
LEXINGTON, SOUTH CAROLINA
June 2012

102-71

Hometown Columbia Media - Local | Daily | Free | News | Music

94.3 FM THE DUDE

COLADAILY.COM
COLUMBIA, SOUTH CAROLINA

92.1 FM The Palm

We are the leading media company in Columbia, South Carolina.

With our two radio stations and online newspaper, we connect the community in ways no other medium can. We are your Local Voice.

WHO WE'RE REACHING*:

WWNU - THE PALM - AAA

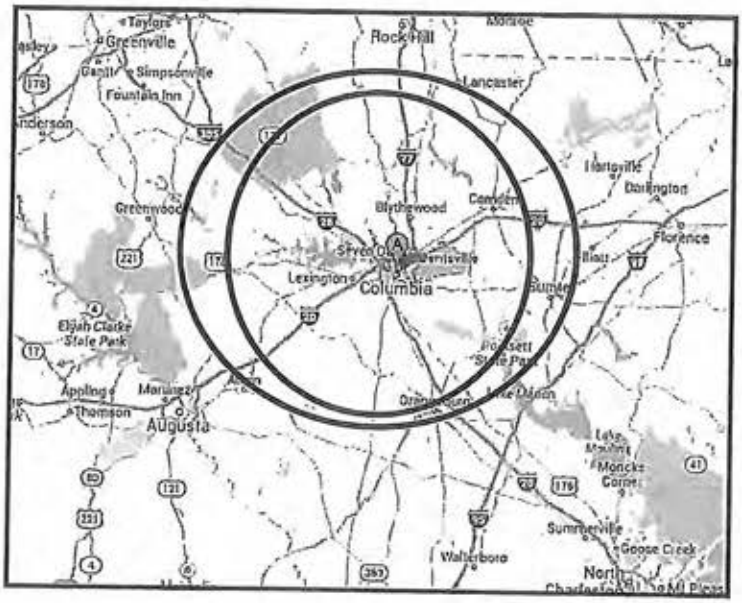
- 55% female; 45% male
- 36% earn household incomes of $75k+
- 67% have graduated from college or are currently attending
- 81% own their own home
- 50% more likely to own a home valued at $300k+

WWNQ - THE DUDE - COUNTRY

- 56% male; 44% female
- 35% earn household incomes of $75k+
- 55% have attended some college or more
- 97% own their own home
- 1 out of 3 listeners prefers The Dude over any station in Columbia

* Source: Arbitron Data Columbia, SC SP2013

OUR COVERAGE:



■ WWNU ■ WWNQ

We're connected to our audiences every day, and with the arrival of ColaDaily.com, in every way.
We're in your pocket. We're in your car. We're everywhere.
Tune in or log on ... connect with us and connect with your community.

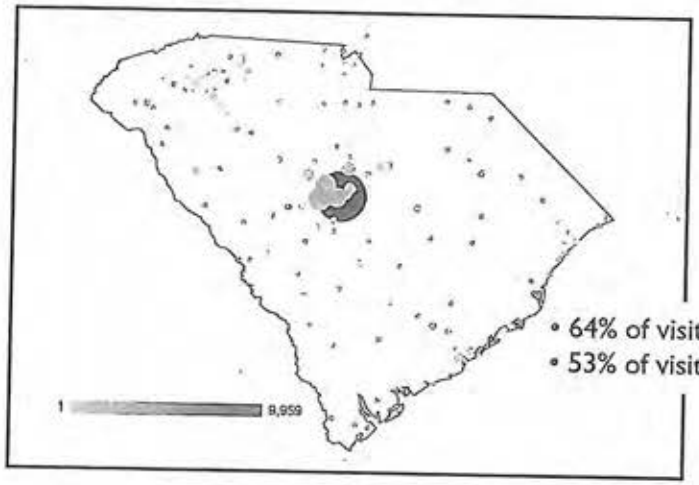
94.3 FM THE DUDE

COLADAILY.COM
COLUMBIA, SOUTH CAROLINA

92.1 FM The Palm

92.1 FM The Palm and 94.3 FM The Dude are the engines that drive Cola Daily (www.coladaily.com), the online daily newspaper for the Midlands' 750,000 residents. Hometown Radio and ColaDaily.com are at the hub of the community, and are committed to the people and places that shape our local landscape.

As you can see in the Google analytics below, our largest readership community surrounds Greater Columbia and extends to the entire state.
And, the keywords used to find ColaDaily.com match what we say every day on air.



In Its First 90 Days

106,623 | Visits
63,006 | Unique Visitors
41% | Readers visited more than once

- 64% of visits were from South Carolina
- 53% of visits were from the Greater Columbia area

Top Visits by Cities

Top Visits by Cities	Visits
Columbia, SC	31,480
Lexington	7,288
Irmo	5,466
West Columbia	4,106
Blythewood	1,425

Top Keywords and Referral Sources for ColaDaily.com

(The words we say ALL DAY on the radio)

943thedude.com
news.google.com
92.1 the palm
cola daily
cola daily.com
thepalmfm.com
coladaily.com
coladaily
94.3 the dude

Columbia Market Demographics:

- 32.5% with 4+ years of college education
- 27.5% have household income of $75,000
- Median home value: $140,800
- Median household income of $46,909

Population by County: • Lexington County - 229,100 • Richland County - 334, 900

94.3 FM THE DUDE

COLADAILY.COM
COLUMBIA, SOUTH CAROLINA

92.1 FM The Palm

Why Hometown Radio and ColaDaily Together?

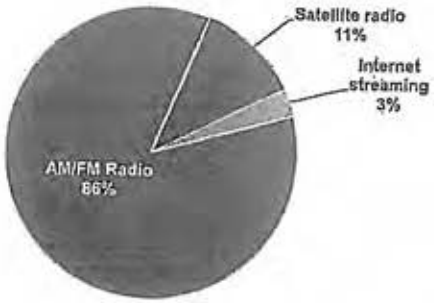
Headlines: AM/FM Radio Delivers

- Consistently big audiences, especially during the day when most shopping occurs
- "The last word" for advertisers reaching the most consumers right before they shop
- Enhanced reach when combined with other media
- An ad environment relevant to where consumers are going and what they are doing
- A highly engaged, attentive, and positively minded audience
- A variety of decision influencers

ARBITRON

Consumers Spend Far More Time With AM/FM Radio Than Other Audio Platforms

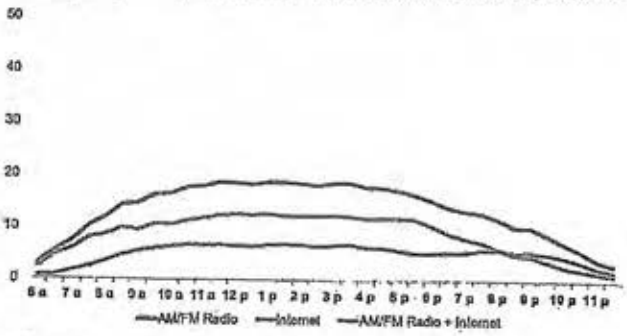
Percent of Aggregate Time Spent With Audio, Persons 25-54



ARBITRON

AM/FM Radio Increases Reach When Used Together With the Internet

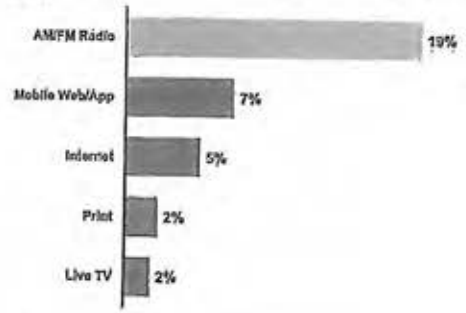
Average Day Reach, AM/FM Radio + Internet by Time of Day, Persons 25-54



ARBITRON

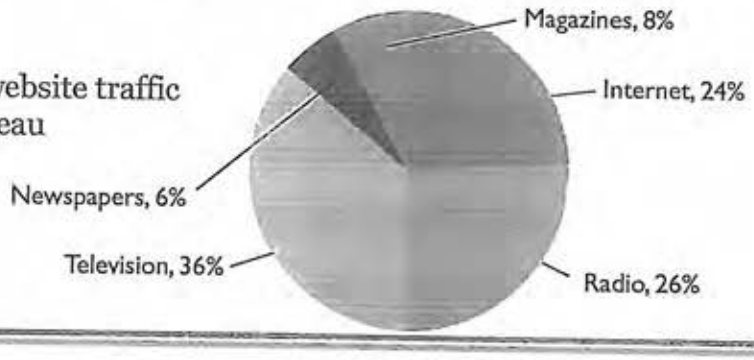
AM/FM Radio Offers the Greatest Media Proximity to Shopping & Dining Occasions

Percent Exposed to Given Media Within the Half-Hour That Shopping Occurs, Persons 25-54

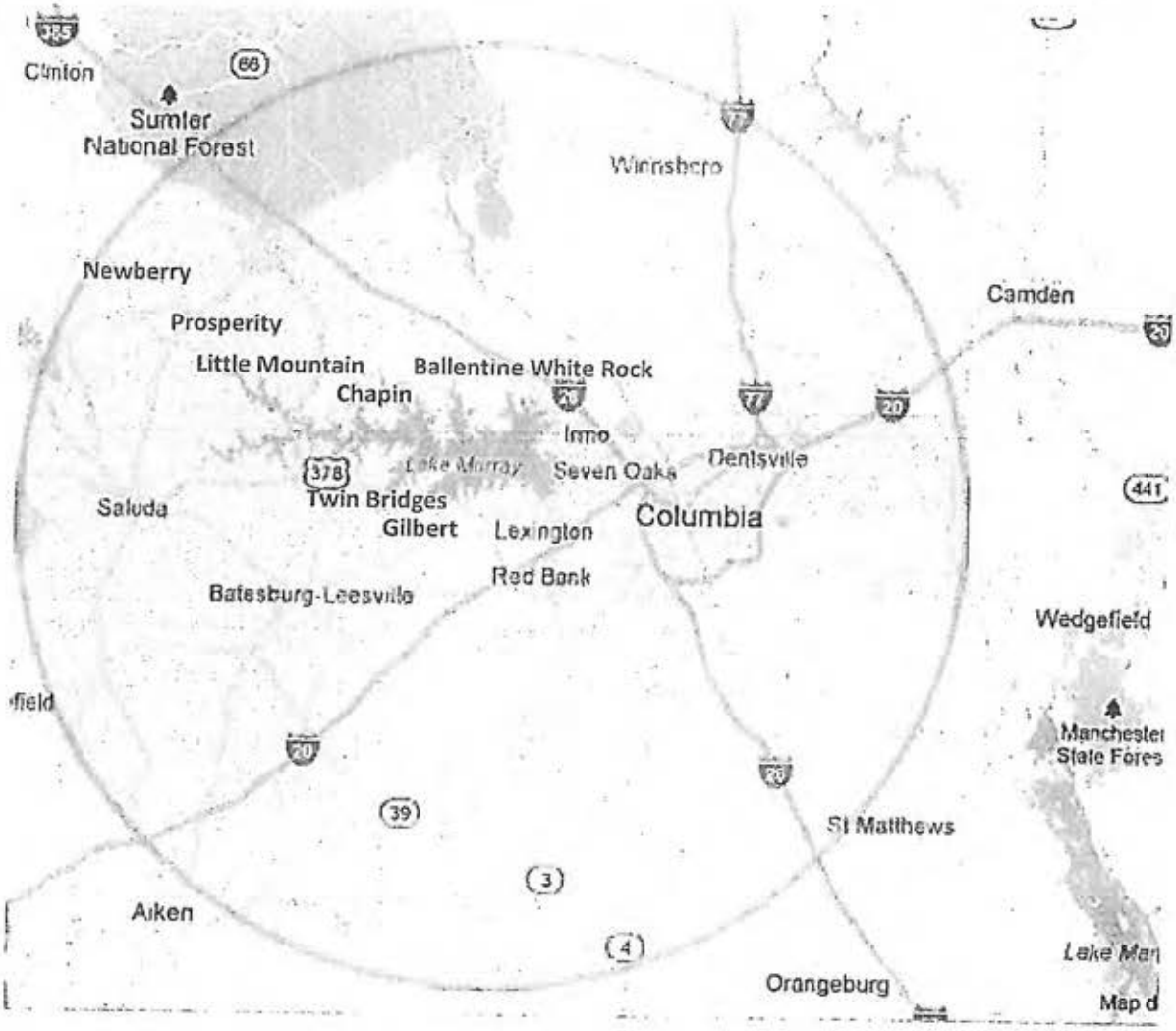


ARBITRON

Most effective advertising mediums to drive website traffic
Source: Interactive Advertising Bureau



Lexington and Lake Murray are at the center of the Z 93.1 coverage area.



Lake Murray Communications, LLC
109R Old Chapin Road
Lexington, SC 29072
Streaming Live at www.lakemurrayradio.com
(803) 785-9596

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Visitor Information Center

2. Sponsoring Organization: Batesburg-Leesville Chamber of Commerce & Visitor's Center

   Mailing Address: P.O. Box 2178, Batesburg-Leesville, SC 29070

3. Event/Project Director:

   Name Robert M.(Mike) Taylor Title President

   Telephone 803-532-4339 Alternate Telephone 803-622-9980

   Fax Number 803-532-3978

   Email mike@batesburg-leesvillechamber.org

4. Event Website: www.batesburg-leesvillechamber.org

5. Event/Project Category (*Check One*):
   - ☐ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☒ Tourism Related Expenditures: Visitor's Information Center

6. Project Timeline: Beginning date 01/01/2014 End date 01/01/2015

7. Location of Project/Event: 350 E. Columbia Avenue, Batesburg-Leesville, SC 29070

8. Number of employees: #Full-time 1 #Part-time

9. Do you advertise outside a 50-mile radius? ☒Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☒ Rack Cards - # distributed 323
    - ☒ Brochures - # distributed 128
    - ☒ Posters - # distributed 72
    - ☐ Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads _____ (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads _____ (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads _____ (list number and location of billboards on separate sheet)
    - ☒ Websites - # web pages other than primary website # 1 (list on separate sheet with target audience)
    - ☒ Other than listed above: Facebook (list on separate sheet with target audience)

11. How many people do you expect to attend? 95,000

12. Of this number, how many are tourists? 59,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ■ Web page inquires - estimated inquires per month 6,652
- ■ Phone call inquiries - estimated phone calls per month 39
- ■ Brochure mailings - estimated brochures mailed per month 4
- ■ Event ticket sales - estimated tickets sold per event 158
- ■ Event registration - estimated registrants per event 147
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ■ Other than listed: Visitor Center Walk-ins 210

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:

Comfort Suites, Main St., Lexington 30

The Able House Inn 15

Spinners Resort 10

Hampton Inn 11

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ■Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 93,000.00
b. Amount of Accommodations Funds requested for this Project: $ 5,000.00
c. This request equals what percent of the total Project/Event Budget? 5.4 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. Event Flyers, Posters, Advertising $3000; Brochures & Postage $2000

17. Has your project or organization previously received Accommodations Tax Funds?
■Yes ☐No

a. If yes, state year 2013/2014, amount $ 5,000, source Lexington County, and purpose: Visitor's Information Center

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
■Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ■ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☐ Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments: _____

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

ROBERT M. TAYLOR	President
Print Name	Title
Robert M Taylor	1/2/14
Signature	Date

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization Name: Batesburg-Leesville Chamber of Commerce & Visitor's Center

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Membership	31702	26327	30000
Membership Opportunities	1777	2326	3000
Monthly Membership Meetings	900	1210	1200
County Accommodation Tax	4750	4250	5000
Special Events	43716	43837	45000
Miscellaneous	2662	3655	3700
Building Rental	3125	4675	5100
	88632	86280	93000

County of Lexington
Accommodations Tax Fund
FY 2014/15

EXPENDITURES

Organization Name: Batesburg-Leesville Chamber of Commerce & Visitor's Center

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Personnel	39613	31500	31500
Facilities	6714	3102	4200
Dues	517	430	500
Postage, Printing, Office Supplies	4077	5230	5500
Telephone	2320	1898	2000
Special Events	14084	14223	14850
Monthly Membership Meetings	3893	5180	5500
Membership Services	492	664	700
Taxes/Insurance	13132	14876	15000
Rent Expenses	7835	7200	7200
Miscellaneous	660	642	700
	93337	84945	87650

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Batesburg-Leesville Chamber of Commerce & Visitor's Center

Project/Event Name: Visitor Information Center

Contact Name: Mike Taylor Phone: 803-532-4339

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application?

If no, state any problems you encountered: Yes

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

We are seeing signs of growth in our community. I feel that tourism will increase with the beginning of a new arts council and a new web site for the Batesburg-Chamber of Commerce & Visitor' Center which will help promote the arts, our unique community with two historic business districts, and the festivals.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	FY2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	84,945	88,632
Amount Funded by the Lexington County Accommodations Tax Fund	4,250	4,750
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	4,250	4,750
Total Attendance	96,000	92,000
Total Tourists*	60,780	58,175

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Information from SC Poultry Festival, registration give-aways, and percentage of out of area registration

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

ROBERT M. TAYLOR — Print Name

President — Title

Robert M Taylor — Signature

122014 — Date

Batesburg-Leesville Chamber of Commerce
Profit & Loss
January through December 2013

	Jan - Dec 13
Income	
Accomodation Tax	4,250.00
Annual Auction	23,518.50
Annual Banquet	4,789.20
Annual Fashion Show	1,540.00
Blue Cross Blue Shield	2,355.06
Depot Income	130.36
Directory Sponsorship	1,331.25
Dues	26,326.54
Golf Tournament	9,846.63
Membership Investment	95.00
Membership Meeting Income	400.00
Membership Meeting Sponsorship	810.00
Miscellaneous Income	1,120.00
Newsletter Income	300.00
Rental Income - 112 E Columbia	4,675.00
Taste of the Town Income	4,143.04
Trade Show/Business Exp	50.00
Website	600.00
Total Income	86,280.58
Expense	
Advertising	705.00
Annual Auction Expense	2,928.35
Annual Banquet Expense	3,358.04
Bank Charges	664.06
Bank Transfer	940.00
Building Maintenance	170.00
Business After Hours	110.65
Christmas Parade	396.00
Continuing Education	50.00
Contributions Expense	690.00
Directory Expenses	1,305.37
Fashion Show Expense	765.71
Gas & Electric	1,942.15
Gifts	19.50
Golf Tournament Expense	3,661.00
Insurance	1,441.00
Meals	22.00
Membership Decals	382.30
Membership Meeting Expenses	5,157.52
Misc Expense/Monthly Printing	855.31
Office & Yard Maintenance	480.00
Office Supplies	2,470.43
Organizational Dues	233.25
P.O. Box Rental	78.00
Payroll Expenses	26,000.00
Postage	97.91
Reconciliation Discrepancies	0.34
Rent Expense	7,200.00
Repairs and Maintenance	257.56
Ribbon Cuttings	7.56
Salary Benefits	5,500.00
Subscriptions and Dues	445.00
Taste of the Town Expense	1,965.76
Tax Expense	
Unemployment Tax Expense	217.20
Tax Expense - Other	12,278.08
Total Tax Expense	12,495.28
Telephone Expenses	1,897.81
Water	252.59
Total Expense	84,945.45
Net Income	**1,335.13**

County of Lexington

Accommodations Tax Fund

FY 2014/2015

Batesburg-Leesville Chamber of Commerce & Visitor's Center

Item #10 Websites: Facebook-Batesburg-Leesville Chamber of Commerce & Visitor's Center
Target: Local and worldwide residents interested in the activities of the chamber and community.

Item #19 Project Description

General Project Description: Visitor Information Center Operations

The Batesburg-Leesville Chamber of Commerce & Visitor's Center is "Information Central" for Batesburg-Leesville and its surrounding area. The center is the first stop for visitors to this area to pick up information on local businesses, restaurants, hotels, and upcoming events. The office is located on Highway 1 near the Leesville Business District. The Chamber Office is adjacent to Shealy's Bar-B-Que which attracts hundreds of visitors to our town on a daily basis. This gives the visitor's center the unique opportunity to market additional businesses in town and provide information on upcoming events in the community.

For potential visitors, the Chamber's website is filled with information about the town and businesses in the surrounding area. Our new web page, which will be activated this month, will promote our community in a professional manner with more pictures and information. Our old web page only allowed the next five upcoming events. Our new site will have a monthly calendar for the year with chamber events as well as community events listed. Each member will have a page to promote their business.

Benefit to Tourism and Community

The Batesburg-Leesville Chamber of Commerce & Visitor's Center helps promote tourism to the area daily by providing individual attention to each visitor and each telephone request. The Chamber office offers an abundance of space to provide visitors and tourists with a wealth of information about Batesburg-Leesville and the surrounding area. Hotel brochures, maps of the area, and up-to-date details of festivals, parades, and sporting events are always available. The Chamber of Commerce Office & Visitor's center serves as an informational highway for one of Lexington County's largest annual events, the South Carolina Poultry Festival. In addition, the Chamber also supplies applications for participating in the festival and information regarding accommodations for those attending. The Chamber assists the Batesburg Business Association and the Leesville Merchants Association to supply information regarding their events held during the year. This office also partners with the Lexington County Sheriff's Department in organizing, advertising, and assisting with an annual National Night Out. Walk-in visitors are

helped with directions to places of interest in the community. Telephone calls come from across the country with inquiries on the local area businesses and attractions and information regarding relocation packages. Inquiries are handled personally and immediate information is provided. The Chamber offers "Welcome Home" packages to people purchasing homes in the area. These packets are put together by the Chamber and include business and school information as well as local area maps and other items of interest. These packets are distributed by local Realtors at the time of the closing of a real estate transaction.

Total attendance

The knowledgeable and friendly staff provides information to hundreds of visitors each year who either come in the office or request information via telephone or email. Batesburg-Leesville welcomes over 95,000 attendees for the three day annual poultry festival, with approximately 60,000 of those living outside the community.

Economic Impact

Without the Batesburg-Leesville Chamber of Commerce & Visitor's Center and its website, there would be a void in the information available regarding Batesburg-Leesville and its surrounding areas. Not only do we promote this area but we also participate in a Joint Chamber Group that consists of four other Lexington County Chambers. This provides an opportunity to promote the entire county of Lexington along with its businesses. The Chamber office plays a vital role in supplying information to newcomers and prospects for the area. We also continue to support and work with the Economic Development committee to continue to promote the area for potential businesses and home owners.

Use of Accommodations Tax Funds

The SC Poultry Festival, Batesburg Business Association and Leesville Merchants Association Events, and Christmas in Leesville College Park continue to attract visitors to our area. Our office promotes tourism for these events by continued advertising via newspapers, e-mail blasts, website postings as well as handbill, newsletter and poster distribution. Batesburg-Leesville experiences positive economic impact from visitors to all of the events, both from their spending while visiting as well as possible relocation to this area. The $5,000 requested by the Batesburg-Leesville Chamber of Commerce & Visitor's Center will help offset a portion of the cost involved with the Visitor's Center operation. Last year postage, paper, printing, and advertising for events and materials used in the distribution of packets was over $6,800. With the help from the Accommodations Tax Fund, the Batesburg-Leesville Chamber of Commerce & Visitor's Center can provide broader promotion of the Batesburg-Leesville area..

County of Lexington Accommodations Tax Fund

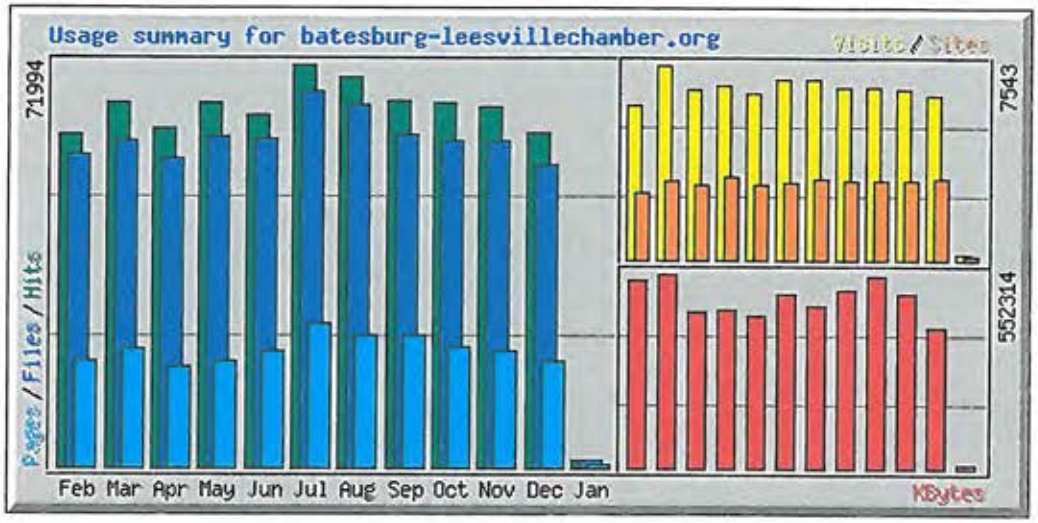
FY 2013 Final Report

Expenses Paid by Accommodations Tax Funds

Total Cost For Printing, Postage, Advertising, and Visitor packets $6,873.50

Usage Statistics for batesburg-leesvillechamber.org

Summary by Month
Generated 02-Jan-2014 05:03 MST



Summary by Month										
Month	Daily Avg				Monthly Totals					
	Hits	Files	Pages	Visits	Sites	KBytes	Visits	Pages	Files	Hits
Jan 2014	607	566	222	95	139	8458	191	445	1133	1214
Dec 2013	1924	1742	608	203	3104	396093	6317	18863	54012	59664
Nov 2013	2139	1947	694	218	3066	490808	6558	20844	58422	64193
Oct 2013	2100	1882	690	214	3027	542415	6662	21412	58359	65128
Sep 2013	2178	1977	784	221	3036	506571	6656	23547	59320	65353
Aug 2013	2250	2083	765	224	3141	459226	6959	23730	64602	69776
Jul 2013	2322	2163	826	225	2961	492078	6987	25617	67060	71994
Jun 2013	2103	1952	687	214	2889	433524	6423	20622	58585	63098
May 2013	2098	1905	607	216	3161	450616	6717	18824	59065	65053
Apr 2013	2018	1843	594	219	2903	440387	6592	17825	55296	60569
Mar 2013	2101	1885	680	243	3055	552314	7543	21093	58462	65156
Feb 2013	2127	1991	678	213	2563	532903	5967	19005	55757	59560
Totals						**5305393**	**73572**	**231827**	**650073**	**710758**

Generated by Webalizer Version 2.23

Last Update: 02 Jan 2014 - 05:03

Reported period: Dec 2013 OK

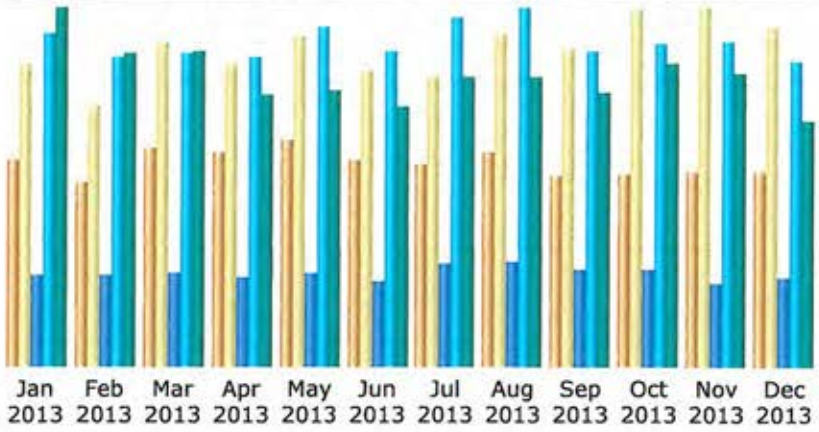
Summary

Reported period	Month Dec 2013
First visit	01 Dec 2013 - 02:16
Last visit	31 Dec 2013 - 23:46

	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Viewed traffic *	**1,921**	**3,358** (1.74 visits/visitor)	**12,735** (3.79 Pages/Visit)	**43,921** (13.07 Hits/Visit)	**293.53 MB** (89.5 KB/Visit)
Not viewed traffic *			**11,570**	**15,741**	**93.10 MB**

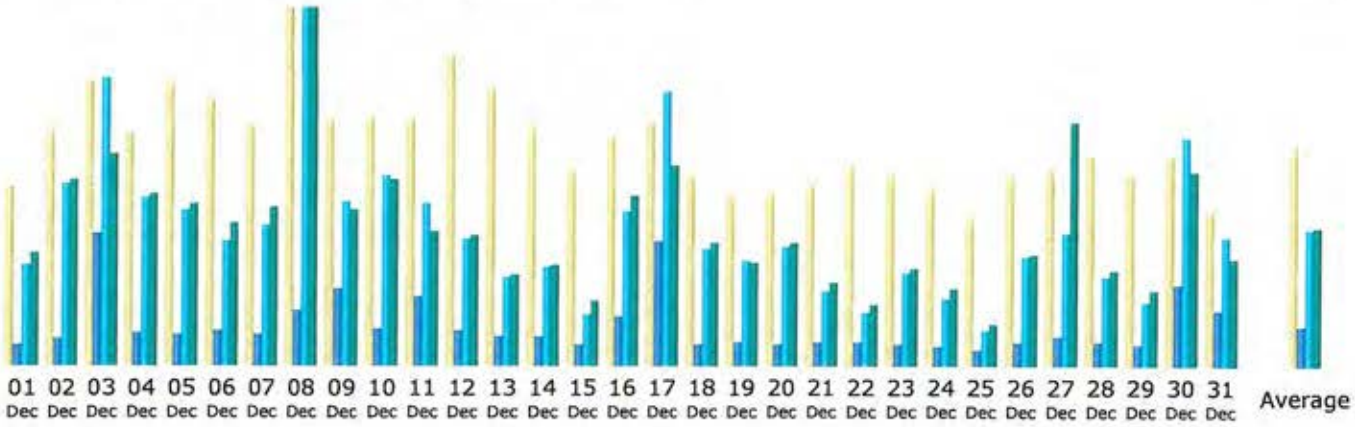
* Not viewed traffic includes traffic generated by robots, worms, or replies with special HTTP status codes.

Monthly history



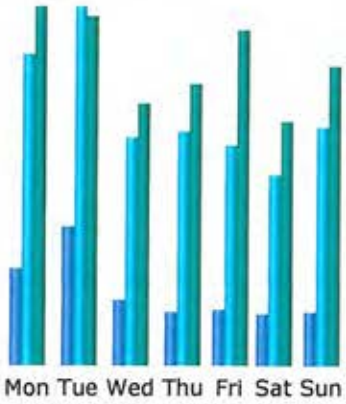
Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Jan 2013	2,049	3,000	12,882	47,922	428.21 MB
Feb 2013	1,827	2,581	12,873	44,407	374.81 MB
Mar 2013	2,165	3,209	13,270	45,092	376.54 MB
Apr 2013	2,119	2,994	12,681	44,391	323.77 MB
May 2013	2,232	3,272	13,353	48,675	329.64 MB
Jun 2013	2,043	2,938	12,267	45,289	309.79 MB
Jul 2013	2,002	2,876	14,827	50,242	345.82 MB
Aug 2013	2,131	3,316	14,885	51,437	346.49 MB
Sep 2013	1,877	3,140	13,866	45,331	327.08 MB
Oct 2013	1,910	3,551	13,964	46,448	362.24 MB
Nov 2013	1,921	3,553	11,733	46,593	350.63 MB
Dec 2013	1,921	3,358	12,735	43,921	293.53 MB
Total	24,197	37,788	159,336	559,748	4.07 GB

Days of month



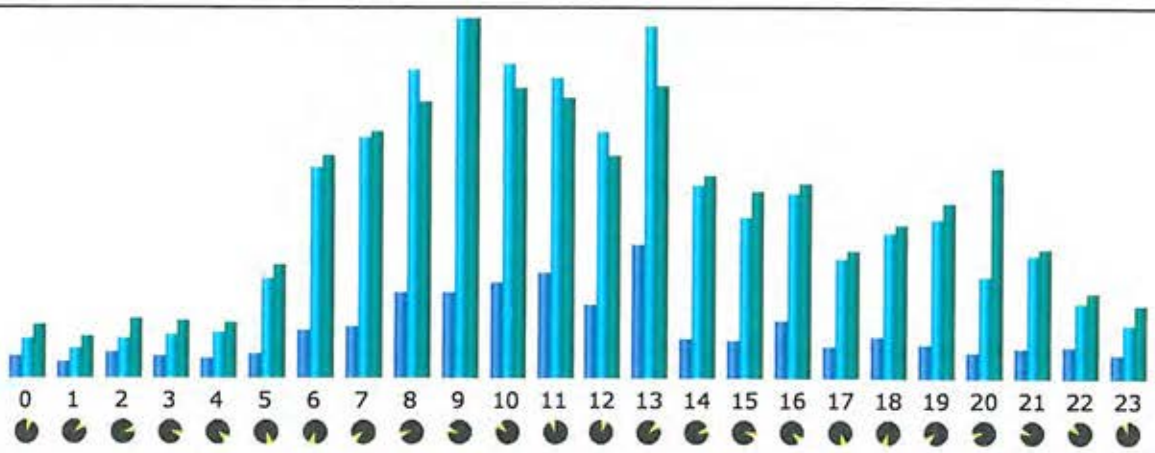
Day	Number of visits	Pages	Hits	Bandwidth
01 Dec 2013	87	227	1,047	7.69 MB
02 Dec 2013	115	287	1,885	12.82 MB
03 Dec 2013	139	1,367	2,978	14.58 MB
04 Dec 2013	114	334	1,744	11.88 MB
05 Dec 2013	138	322	1,629	11.24 MB
06 Dec 2013	130	364	1,297	9.79 MB
07 Dec 2013	117	315	1,457	10.91 MB
08 Dec 2013	175	560	3,717	24.67 MB
09 Dec 2013	120	799	1,709	10.78 MB
10 Dec 2013	121	376	1,962	12.85 MB
11 Dec 2013	120	717	1,673	9.21 MB
12 Dec 2013	151	370	1,302	8.94 MB
13 Dec 2013	136	298	917	6.21 MB
14 Dec 2013	116	290	1,019	6.87 MB
15 Dec 2013	95	207	536	4.50 MB
16 Dec 2013	111	504	1,597	11.71 MB
17 Dec 2013	118	1,286	2,836	13.73 MB
18 Dec 2013	93	208	1,202	8.41 MB
19 Dec 2013	83	237	1,080	7.02 MB
20 Dec 2013	84	213	1,223	8.46 MB
21 Dec 2013	87	238	782	5.71 MB
22 Dec 2013	98	231	550	4.12 MB
23 Dec 2013	93	225	962	6.58 MB
24 Dec 2013	86	205	688	5.28 MB
25 Dec 2013	71	150	362	2.87 MB
26 Dec 2013	93	232	1,121	7.62 MB
27 Dec 2013	95	301	1,378	16.80 MB
28 Dec 2013	103	246	916	6.47 MB
29 Dec 2013	93	215	660	5.14 MB
30 Dec 2013	102	836	2,360	13.33 MB
31 Dec 2013	74	575	1,332	7.33 MB
Average	108	410	1,416	9.47 MB
Total	3,358	12,735	43,921	293.53 MB

Days of week



Day	Pages	Hits	Bandwidth
Mon	530	1,702	11.04 MB
Tue	761	1,959	10.75 MB
Wed	352	1,245	8.10 MB
Thu	290	1,283	8.70 MB
Fri	294	1,203	10.31 MB
Sat	272	1,043	7.49 MB
Sun	288	1,302	9.23 MB

Hours



Hours	Pages	Hits	Bandwidth	Hours	Pages	Hits	Bandwidth
00	223	428	3.72 MB	12	817	2,763	15.96 MB
01	170	314	2.96 MB	13	1,488	3,929	20.91 MB
02	277	440	4.21 MB	14	442	2,140	14.48 MB
03	241	474	4.02 MB	15	419	1,796	13.38 MB
04	201	491	3.98 MB	16	629	2,064	13.89 MB
05	256	1,107	8.12 MB	17	344	1,329	9.00 MB
06	522	2,350	15.91 MB	18	464	1,606	10.88 MB
07	574	2,680	17.67 MB	19	374	1,772	12.54 MB
08	937	3,441	19.84 MB	20	270	1,125	15.13 MB
09	942	4,012	25.69 MB	21	314	1,378	9.23 MB
10	1,068	3,501	20.77 MB	22	335	826	6.06 MB
11	1,176	3,355	20.04 MB	23	252	600	5.14 MB

Countries (Top 25) - Full list

Countries		Pages	Hits	Bandwidth
United States	us	10,019	40,575	256.25 MB
China	cn	691	836	9.21 MB
Canada	ca	657	787	8.04 MB
Ukraine	ua	346	346	5.54 MB
Russian Federation	ru	230	230	3.64 MB
France	fr	177	177	1.66 MB
Poland	pl	165	165	1.16 MB
Sweden	se	101	102	1.31 MB
Romania	ro	79	97	1.33 MB
Germany	de	72	94	1.03 MB
Israel	il	30	30	389.11 KB
Czech Republic	cz	22	22	306.77 KB
Unknown	zz	16	16	250.81 KB
Great Britain	gb	13	13	151.95 KB
Philippines	ph	12	75	551.89 KB
Netherlands	nl	12	13	168.94 KB
India	in	10	106	612.46 KB
Italy	it	7	7	104.45 KB
Switzerland	ch	6	6	93.77 KB
Cambodia	kh	6	36	190.71 KB
Hong Kong	hk	6	6	104.43 KB
Croatia	hr	6	6	95.93 KB
Macau	mo	6	6	96.02 KB
Japan	jp	4	4	69.63 KB
Turks and Caicos Islands	tc	4	35	243.21 KB
Others		38	131	1023.21 KB

Hosts (Top 25) - Full list - Last visit - Unresolved IP Address

Hosts : 0 Known, 2,403 Unknown (unresolved ip) 1,921 Unique visitors	Pages	Hits	Bandwidth	Last visit
74.126.136.26	2,776	2,945	1.57 MB	30 Dec 2013 - 13:34
208.115.111.75	532	532	6.31 MB	31 Dec 2013 - 20:23
208.115.113.91	513	513	6.05 MB	31 Dec 2013 - 22:28
71.85.10.104	398	398	1.61 MB	10 Dec 2013 - 02:43
50.42.34.9	374	414	1.12 MB	31 Dec 2013 - 09:51
98.25.163.230	257	275	2.69 MB	17 Dec 2013 - 08:58
142.4.211.151	183	183	2.91 MB	29 Dec 2013 - 03:14
176.102.219.6	153	153	2.48 MB	28 Dec 2013 - 10:53
98.25.247.104	122	189	766.78 KB	13 Dec 2013 - 09:02
192.99.12.165	91	91	474.78 KB	31 Dec 2013 - 18:15
86.123.244.234	69	87	1.21 MB	27 Dec 2013 - 13:47
98.25.178.151	59	95	419.23 KB	08 Dec 2013 - 11:02
207.144.99.5	51	711	4.27 MB	10 Dec 2013 - 13:51
192.99.12.166	46	46	218.76 KB	29 Dec 2013 - 20:01
74.239.81.234	43	85	586.38 KB	30 Dec 2013 - 10:02
69.80.89.151	42	114	924.41 KB	12 Dec 2013 - 12:50
173.208.206.34	42	42	667.57 KB	20 Dec 2013 - 23:58
24.172.37.106	40	114	754.56 KB	17 Dec 2013 - 06:51

94.23.233.204	38	38	827.83 KB	30 Dec 2013 - 16:42
199.187.122.91	37	37	566.98 KB	14 Dec 2013 - 00:31
74.223.177.106	32	72	408.41 KB	13 Dec 2013 - 06:18
110.80.61.188	30	30	153.84 KB	07 Dec 2013 - 05:36
120.36.151.97	30	30	130.65 KB	04 Dec 2013 - 19:09
62.210.215.109	27	27	47.08 KB	31 Dec 2013 - 18:36
71.49.56.136	27	66	414.01 KB	03 Dec 2013 - 10:46
Others	6,723	36,634	256.12 MB	

Authenticated users (Top 10) - Full list - Last visit

Authenticated users : 0	Pages	Hits	Bandwidth	Last visit
Other logins (and/or anonymous users)	12,735	43,921	293.53 MB	

Robots/Spiders visitors (Top 25) - Full list - Last visit

14 different robots*	Hits	Bandwidth	Last visit
Unknown robot (identified by 'bot*')	5,293+502	23.93 MB	31 Dec 2013 - 23:42
Googlebot	2,529+53	30.59 MB	31 Dec 2013 - 23:44
Unknown robot (identified by 'crawl')	1,214+8	19.61 MB	31 Dec 2013 - 03:03
Unknown robot (identified by hit on 'robots.txt')	0+411	703.95 KB	31 Dec 2013 - 23:13
Unknown robot (identified by '*bot')	196+79	2.75 MB	30 Dec 2013 - 19:49
Unknown robot (identified by empty user agent string)	213	870.23 KB	31 Dec 2013 - 18:32
Unknown robot (identified by 'spider')	124+61	1.09 MB	31 Dec 2013 - 22:54
MSNBot	51+40	309.26 KB	31 Dec 2013 - 00:01
Yahoo Slurp	69	391.72 KB	31 Dec 2013 - 17:53
Unknown robot (identified by 'robot')	5+12	66.49 KB	31 Dec 2013 - 15:27
Unknown robot (identified by 'checker')	4	17.49 KB	28 Dec 2013 - 11:55
MSNBot-media	1+1	14.84 KB	02 Dec 2013 - 08:35
Netcraft	2	20.80 KB	10 Dec 2013 - 16:03
Alexa (IA Archiver)	1	17.24 KB	08 Dec 2013 - 10:37

* Robots shown here gave hits or traffic "not viewed" by visitors, so they are not included in other charts. Numbers after + are successful hits on "robots.txt" files.

Visits duration

Number of visits: 3,358 - Average: 88 s	Number of visits	Percent
0s-30s	2,998	89.2 %
30s-2mn	161	4.7 %
2mn-5mn	70	2 %
5mn-15mn	41	1.2 %
15mn-30mn	32	0.9 %
30mn-1h	50	1.4 %
1h+	6	0.1 %

File type

	File type	Hits	Percent	Bandwidth	Percent
png	Image	11,652	26.5 %	75.46 MB	25.7 %
css	Cascading Style Sheet file	9,442	21.4 %	16.38 MB	5.5 %
html	HTML or XML static page	7,208	16.4 %	57.99 MB	19.7 %
php	Dynamic PHP Script file	5,340	12.1 %	10.12 MB	3.4 %

	js	JavaScript file	5,177	11.7 %	25.24 MB	8.5 %
	jpg	Image	4,202	9.5 %	94.68 MB	32.2 %
	ico	Image	628	1.4 %	589.32 KB	0.1 %
	Unknown		183	0.4 %	2.91 MB	0.9 %
	gif	Image	53	0.1 %	2.78 KB	0 %
	pdf	Adobe Acrobat file	31	0 %	10.08 MB	3.4 %
	xml	HTML or XML static page	2	0 %	0	0 %
-	docx		2	0 %	40.27 KB	0 %
	txt	Text file	1	0 %	45.56 KB	0 %

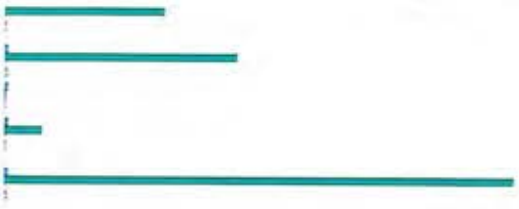
Downloads (Top 10) - Full list

Downloads: 6	Hits	206 Hits	Bandwidth	Average size
/robots.txt	1,167	0	1.90 MB	1.67 KB
/sites/default/files/Chamber%202011%20Investment%20Form.pdf	26	0	2.85 MB	112.24 KB
/sites/default/files/Batesburg-LeesvilleChamberBCBS.pdf	11	0	802.39 KB	72.94 KB
/sites/default/files/Lex3NewcomersCard.pdf	7	0	844.85 KB	120.69 KB
/sites/default/files/Q2_2009.pdf	4	0	28.16 MB	7.04 MB
/CHANGELOG.txt	1	0	45.56 KB	45.56 KB

Pages-URL (Top 25) - Full list - Entry - Exit

30 different pages-url	Viewed	Average size	Entry	Exit
/	7,191	8.24 KB	3,181	2,139
/newsletter/admin/mailings/ajax/status_poll.php	2,553	461 Bytes		5
/sites/all/modules/ad/serve.php	2,117	769 Bytes	46	689
/index.php	440	16.16 KB	7	406
/user	183	16.27 KB	92	92
/newsletter/admin/mailings/mailing/compose.php	36	2.00 KB	1	
/newsletter/admin/mailings/mailing/setup.php	30	926 Bytes	1	1
/newsletter/admin/mailings/mailing/ajax.mailingtest.php	27	1.07 KB	1	2
/newsletter/admin/mailings/mailing/ajax.rpc.php	26	3.12 KB	1	1
/newsletter/admin/mailings/mailing/preview.php	20	919 Bytes		
/newsletter/user/mailings.php	17	2.25 KB	15	15
/newsletter/admin/mailings/mailings_start.php	10	4.73 KB	1	
/newsletter/admin/mailings/mailings_history.php	10	3.62 KB		
/newsletter/admin/mailings/admin_mailings.php	9	1.57 KB		
/newsletter/admin/mailings/ajax/history.list.php	9	883 Bytes		
/newsletter/	8	1.40 KB	6	
/newsletter/admin/admin.php	8	3.73 KB		
/newsletter/admin/mailings/mailing_status.php	6	3.34 KB		
/newsletter/admin/subscribers/admin_subscribers.php	6	1.42 KB	1	
http://www.batesburg-leesvillechamber.org/	6	16.32 KB	3	1

/newsletter/admin/subscribers/subscribers_manage.php	4	4.99 KB		
/newsletter/admin/subscribers/ajax/manage.list.php	4	7.26 KB		1
/newsletter/themes/wysiwyg/fckeditor/editor/fckeditor.html	2			
/newsletter/admin/mailings/mailing/templates.php	2	1.16 KB		
http://www.batesburg-leesvillechamber.org/index.php	2	15.94 KB		2
Others	9	6.47 KB	2	4



Operating Systems (Top 10) - Full list/Versions - Unknown

Operating Systems	Hits	Percent
Windows	25,949	59 %
Macintosh	9,476	21.5 %
Linux	6,996	15.9 %
Unknown	1,351	3 %
Java	91	0.2 %
Unknown Unix system	55	0.1 %
OS/2	1	0 %
Java Mobile	1	0 %
Sun Solaris	1	0 %

Browsers (Top 10) - Full list/Versions - Unknown

Browsers	Grabber	Hits	Percent
MS Internet Explorer	No	10,700	24.3 %
Safari	No	8,727	19.8 %
Google Chrome	No	8,424	19.1 %
Mozilla	No	5,305	12 %
Firefox	No	4,680	10.6 %
Android browser (PDA/Phone browser)	No	4,270	9.7 %
Opera	No	582	1.3 %
LG (PDA/Phone browser)	No	480	1 %
IPhone (PDA/Phone browser)	No	281	0.6 %
Samsung (PDA/Phone browser)	No	212	0.4 %
Others		260	0.5 %

Connect to site from

Origin		Pages	Percent	Hits	Percent
Direct address / Bookmark / Link in email...		2,303	65 %	3,751	69.6 %
Links from an Internet Search Engine - Full list		950	26.8 %	1,264	23.4 %
- Google	692 / 1,006				
- Microsoft Bing	118 / 118				
- Yahoo!	87 / 87				
- Baidu	19 / 19				
- Ask	15 / 15				
- AOL	8 / 8				
- Yandex	6 / 6				
- Unknown search engines	3 / 3				
- MyWebSearch	2 / 2				
Links from an external page (other web sites except search engines)		283	7.9 %	337	6.2 %
- Full list					
- http://rating-shop.ru	15 15				

- http://hidehost.net	15	15
- http://www.plati.ru/asp/pay.asp	12	12
- http://vk.com/ufoleaks_su	10	10
- https://twitter.com/AV_stock	10	10
- http://vk.com/av_stock	10	10
- http://free-wara.ru	10	10
- http://web-toner.gr	10	10
- http://www.scchamber.net/allies.aspx	8	8
- http://www.2chambers.com/batesburg-leesville,_south_carolina.htm	7	7
- http://www.sciway.net/org/buscoc.html	7	7
- http://okw-hosting.com/rusx/vps.php	6	6
- http://icq-uin.org/index.php	5	5
- http://ufoleaks.su	5	5
- http://pornoforadult.com	5	5
- http://avstock.ru/products/onkyo-t-4030-black/	5	5
- http://tracfone.xtopoly.com/search	5	5
- http://inviteg.ru	5	5
- https://www.facebook.com/AVstock	5	5
- http://porno-raskazy.ru	5	5
- http://electricscootershq.org/razor-ecosmart-metro-electric-scoo...	5	5
- http://icq-uin.org/statya_chto_takoe_inviz.php	5	5
- http://avstock.ru/products/marantz-ud-7007-black-2/	5	5
- http://www.odnoklassniki.ru/group/51850145562834	5	5
- http://avstock.ru/products/onkyo-skw-770-black/	5	5
- Others	98	152
Unknown Origin	2	0 % 37 0.6 %

Search Keyphrases (Top 10)

Full list

253 different keyphrases	Search	Percent
batesburg-leesvillechamberofcommerceandvisitors center	19	5 %
batesburg leesville christmas parade	11	2.9 %
twin city news batesburg sc	8	2.1 %
urgent care batesburg sc	7	1.8 %
twin city church of christ batesburg sc	6	1.5 %
www.extremevalueroomssc.com	5	1.3 %
batesburg-leesville christmas parade	5	1.3 %
batesburg leesville newspaper	5	1.3 %
kennedy law firm batesburg sc	4	1 %
batesburg sc chamber of commerce	4	1 %
Other phrases	304	80.4 %

Search Keywords (Top 25)

Full list

305 different keywords	Search	Percent
batesburg	225	14.7 %
sc	168	11 %
leesville	139	9.1 %
parade	51	3.3 %
christmas	39	2.5 %
of	37	2.4 %
in	33	2.1 %
center	32	2 %
city	30	1.9 %
twin	30	1.9 %
batesburg-leesville	25	1.6 %
care	22	1.4 %
chamber	22	1.4 %
urgent	22	1.4 %
news	21	1.3 %
batesburg-leesvillechamberofcommerceandvisitors	19	1.2 %
commerce	19	1.2 %
the	14	0.9 %
newspaper	13	0.8 %
2013	12	0.7 %

palmetto	11	0.7 %
propane	11	0.7 %
s	10	0.6 %
firm	8	0.5 %
attic	8	0.5 %
Other words	504	33 %

Miscellaneous

Miscellaneous		
Successful hits on favicon.ico	30 / 1,921 Visitors	1.5 %
Javascript disabled	-	
Browsers with Java support	-	
Browsers with Macromedia Director Support	-	
Browsers with Flash Support	-	
Browsers with Real audio playing support	-	
Browsers with Quicktime audio playing support	-	
Browsers with Windows Media audio playing support	-	
Browsers with PDF support	-	

HTTP Status codes

	HTTP Status codes*	Hits	Percent	Bandwidth
404	Document Not Found (hits on favicon excluded)	2,308	47.6 %	4.75 MB
403	Forbidden	2,176	44.9 %	7.75 MB
302	Moved temporarily (redirect)	148	3 %	105.75 KB
406	Document not acceptable to client	138	2.8 %	57.94 KB
301	Moved permanently (redirect)	52	1 %	15.05 KB
206	Partial Content	18	0.3 %	81.95 KB
400	Bad Request	2	0 %	922 Bytes

* Codes shown here gave hits or traffic "not viewed" by visitors, so they are not included in other charts.

Advanced Web Statistics 7.0 (build 1.971) - Created by awstats (plugins: geoipfree)

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Lexington County Softball Tournaments

2. Sponsoring Organization: Lexington County Recreation & Aging Commission

   Mailing Address: 563 South Lake Drive, Lexington, SC 29072

3. Event/Project Director:

   Name Randy Gibson Title Executive Director

   Telephone (803) 359-9961 Alternate Telephone

   Fax Number (803) 359-9092

   Email rgibson@lcrac.com

4. Event Website: www.lcrac.com

5. Event/Project Category (*Check One*):
   - ☐ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☑ Tourism Related Expenditures:

6. Project Timeline: Beginning date 07/01/2014 End date 06/30/2015

7. Location of Project/Event: 701 Old Barnwell Road

8. Number of employees: #Full-time 7 #Part-time 11

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed
    - ☐ Brochures - # distributed
    - ☐ Posters - # distributed
    - ☐ Magazine Ads - # ads (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 4 (list on separate sheet with target audience)
    - ☑ Other than listed above: see attached (list on separate sheet with target audience)

11. How many people do you expect to attend? 32,000

12. Of this number, how many are tourists? 25,600 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☐ Web page inquires - estimated inquires per month
- ☐ Phone call inquiries - estimated phone calls per month
- ☐ Brochure mailings - estimated brochures mailed per month
- ☐ Event ticket sales - estimated tickets sold per event
- ☐ Event registration - estimated registrants per event
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☑ Other than listed:
  see attached

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
see attached

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 135,200.00
b. Amount of Accommodations Funds requested for this Project: $ 30,000.00
c. This request equals what percent of the total Project/Event Budget? 22.19 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc.

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013, amount $ 30,000.00, source Lexington County, and purpose: Host regional and national softball/baseball tournaments

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: Special Purpose District

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

see attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

RANDY H. GIBSON — Print Name

EXECUTIVE DIRECTOR — Title

Randy H. Gibson — Signature

01-03-2014 — Date

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Websites:
We advertise our Preferred Hotels on the following websites.
USSSA – http://gamedayusssa.isinprodution.com/Where-to-Stay
ISA - www.scisafast.com and http://carolinaslowpitch.com/smf/index.php?topic=314.0
NSA – www.palmettosoftball.org
ASA – www.palmettosoftball.org
Each association promotes their tournament in North Carolina, Georgia, Florida, Kentucky, Tennessee, Ohio, Delaware, South Carolina and other states.

Visit Lexington County Recreation and Aging Commission (LCRAC) www.lcrac.com website, where we average approximately 7,000 hits a month.

At the end of the calendar year, the Lexington County Recreation and Aging Commission meet with the USSSA, ISA, NSA, and ASA association directors to assign tournaments to our fields for the year. Each director submits an agreement, which estimates the number of teams that he expects to participate. We also travel outside a 50-mile radius to attend their conferences to secure larger tournaments.

13. List the methods used to track tourists:

LCRAC has implemented a tracking process with our Preferred Hotels. The Director of Sales submits a monthly room night pick up form. We are not capturing all of the room nights that our tournaments produce, so we base our numbers on the reports that the hotels submit to us.

14. Hotels:
Unincorporated:

Clarion	351
Wingate	606
DoubleTree	54
Hampton-West Columbia	127
Sleep Inn NW	57

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Lexington County Recreation & Aging Commission

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Accommodations Tax Request			$30,000.00
Gates and T-shirt Sales			$73,700.00
Concessions - Other Revenue			$31,500.00
	$0.00	$0.00	$135,200.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Lexington County Recreation & Aging Commission

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Tournament Bids & Registrations			$30,000.00
Labor			$33,200.00
Materials & Supplies			$12,900.00
Utilities			$27,200.00
Advertising & Programs			$16,300.00
T-Shirts			$15,600.00
	$0.00	$0.00	$135,200.00

Reset Form | Save A Copy | Print Form

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Recreation & Aging Commission

Project/Event Name: Lexington County Softball Tournaments

Contact Name: Randy Gibson Phone: (803) 359-4048

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Please see "Benefits to Tourism and Community" in Application

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$134,600.00	$130,500.00
Amount Funded by the Lexington County Accommodations Tax Fund	$30,000.00	$30,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance	31,500	31,500
Total Tourists*	25,200	25,200

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Hotel rooms booked, Surveys and Team registrations for tournaments

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

RANDY H. GIBSON — Print Name

EXECUTIVE DIRECTOR — Title

Signature

01-03-2014 — Date

A. General Description:

Lexington County Recreation and Aging Commission strives to provide clean, safe, and attractive facilities for county residents and tourists alike. In coordination with the accommodations tax our efforts have attracted nationwide teams as well as their followers to the tournaments previously hosted. This season's schedule perpetuates the goals of the commission.

Through the combined efforts of the Lexington County Recreation and Aging Commission and the Lexington County Council, recreation continues to draw revenue and people to Lexington County. Therefore, we believe the committee will again find it favorable to extend the funds requested.

B. Benefit to Tourism and Community:

As previously disclosed, Lexington County Recreation and Aging Commission has and continues to contribute to the growth of tourism in Lexington County. Softball tournaments hosted previously have drawn teams from across the United States.

The 2014 softball season is expected to be another exceptional year, as we have secured several major tournaments. These tournaments include: USSSA Baseball Winter State, USSSA Polar Bear, ISA Winter World, USSSA Men's E NIT, USSSA Baseball NIT (3), USSSA Men's State (All Divisions), USSSA Spring State, ISA Men's State (All Divisions), NSA Spring State, USSSA Youth Fast Pitch State, ISA Men's National, NSA Eastern World, ISA State (All Divisions), Jay Criscione Super NIT and USSSA Fall State .

Each year Lexington County Recreation hosts several high school fast-pitch teams from Michigan who visit us during their spring break. Currently we are expecting 2 teams to visit Lexington County from up North. They stay approximately one week while practicing at the Oak Grove and Pine Grove Sports Complexes.

NOTE: They visit us in the off-season and, therefore, do not conflict with any of our locally scheduled programs. We provide this service to promote our county and state and for the economic impact it brings to our county.

In addition to tourism, the Recreation Commission facilities provide a direct benefit to county residents throughout the year youth and adult recreational sports are offered to all citizens. Special events such as Senior Sports Games, where Lexington County citizens who are 55 or better participate in friendly competition and social interaction as well as several youth fun days also are offered by the Recreation Commission. The hope is to attract the County's youth into sporting and local events and reduce to possibilities of negative influences of our society.

C. Attendance Numbers:

Below is a partial list of some of the larger tournaments held in 2013.

Tournament	# of Teams	# of States	# of Participants
ASA Polar Bear	34	4	510
ISA Winter Warm-Up	29	3	435
USSSA Baseball NIT	30	4	450
ISA Red Cross Come Bat 4 Measles	56	3	840
USSSA Baseball NIT	35	3	525
Carolina Dynamite Summer Classic	106	13	1590
NSA Spring State	43	3	645
USSSA Men's & Women's State	61	1	915
USSSA Youth Fast Pitch State	52	1	780
ISA Men's State (All Divisions)	48	1	720
USSSA Baseball NIT	72	3	1080
NSA Eastern World	60	6	900
USSSA Baseball-Jay Criscione Memorial	96	5	1440
NSA Men's State	71	1	1065
USSSA Baseball NIT	70	3	1050
USSSA Baseball Winter State	57	3	855

D. Economic Impact:

Players, their families, and supporters spend an average of three days participating in tournaments. We had over 30,000 participants with a direct economic impact of $5,054,000 to Lexington County. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of $15,162,000.

These totals do not reflect the participation by spectators nor does it include any participation in other areas such as: Unorganized use of sporting facilities, playgrounds, parks, tennis courts, wellness programs, day camps, after school programs, summer camps for mentally handicapped children, numerous civic groups, aging, etc…

E. Use of Accommodation Tax Funds:

In conclusion, the Lexington County Recreation and Aging Commission requests the Accommodation Tax Funds so that it may continue to enhance the programs currently established and to expand into other fields. It is the goal of the commission to offer facilities that provide a positive influence on today's youth and the institution of the family while benefiting the County of Lexington and the State of South Carolina in the area of commerce. Tourism also allows the Commission to introduce visitors to it's home in Lexington County.

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Lexington County Tennis Complexes

2. Sponsoring Organization: Lexington County Recreation & Aging Commission

   Mailing Address: 563 South Lake Drive, Lexington, SC 29072

3. Event/Project Director:

   Name Randy Gibson Title Executive Director

   Telephone (803) 359-9961 Alternate Telephone

   Fax Number (803) 359-9092

   Email rgibson@lcrac.com

4. Event Website: www.lexingtoncountytennis.com

5. Event/Project Category (*Check One*):
   - ☐ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☑ Tourism Related Expenditures:

6. Project Timeline: Beginning date 07/01/2014 End date 06/30/2015

7. Location of Project/Event: see attached

8. Number of employees: #Full-time 9 #Part-time 6

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed
    - ☐ Brochures - # distributed
    - ☐ Posters - # distributed
    - ☐ Magazine Ads - # ads (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 2 (list on separate sheet with target audience)
    - ☑ Other than listed above: see attached (list on separate sheet with target audience)

11. How many people do you expect to attend? 13,000

12. Of this number, how many are tourists? 7,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☐ Web page inquires - estimated inquires per month
- ☐ Phone call inquiries - estimated phone calls per month
- ☐ Brochure mailings - estimated brochures mailed per month
- ☐ Event ticket sales - estimated tickets sold per event
- ☐ Event registration - estimated registrants per event
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☑ Other than listed:

see attached

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:

see attached

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 78,000.00
b. Amount of Accommodations Funds requested for this Project: $ 20,000.00
c. This request equals what percent of the total Project/Event Budget? 25.64 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc.

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2014, amount $ 20,000.00, source Lexington County, and purpose:

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: Special Purpose District

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

see attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

BANOT H. GIBSON	EXECUTIVE DIRECTOR
Print Name	Title
[signature]	01-03-2014
Signature	Date

7. Locations of Project are 425 Oak Drive, Lexington, SC 29072 and 1120 Fort Congaree Trail, Cayce, SC 29033.

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

We advertise our Preferred Hotels on the following websites.
LCTC – www.lexingtoncountytennis.com
USTA – www.usta.com when a tournament is scheduled hotels are posted.
International Tennis Federation (ITF) – www.itftennis.com when a tournament is scheduled hotels are posted.

United States Tennis Association (USTA) – It is mandatory that all players entering in to a sanctioned tennis tournament most go through the USTA website to enter. General information about the tournament and accommodations are posted. The USTA covers 17 sections which is the United States.

Visit Lexington County Recreation and Aging Commission (LCRAC) www.lcrac.com website, where we average approximately 7,000 hits a month.

For special tournaments the national office of the United States Tennis Association (USTA) sends tournament information to the Southern Section which includes South Carolina, North Carolina, Georgia, Alabama, Arkansas, Kentucky, Louisiana, Mississippi and Tennessee. The Southern Section sends out the information to the State League Coordinators and the State League Coordinators then send to all Community Tennis Associations (CTA) such as the Lexington Area Tennis Association (LATA). Each CTA has local leagues in which teams play for a chance to compete in the State playoffs. The winners from Sectionals will go to the National Championships in the fall. Through this network thousands are reached outside the state of South Carolina.

13. List the methods used to track tourists:

LCRAC has implemented a tracking process with our Preferred Hotels. The Director of Sales submits a monthly room night pick up form. We are not capturing all of the room nights that our tournaments produce, so we base our numbers on the reports that the hotels submit to us.

14. Hotels:
Unincorporated:

Wingate	288
Hyatt Place	29
Hampton WC	5

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Lexington County Recreation & Aging Commission

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Accommodations Tax Request			$20,000.00
Corporate Sponsors			$15,000.00
Merchandise & Concessions			$5,000.00
Entry Fee			$38,000.00
	$0.00	$0.00	$78,000.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Lexington County Recreation & Aging Commission

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Participant Meals & Beverages			$12,900.00
Participant Housing			$23,000.00
Officials			$16,800.00
Tennis Supplies			$5,800.00
Utilities			$4,800.00
Supplies, Concessions & Awards			$8,000.00
Advertising & Promotion			$3,000.00
Labor			$3,700.00
	$0.00	$0.00	$78,000.00

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County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Recreation & Aging Commission

Project/Event Name: Lexington County Tennis Complexes

Contact Name: Randy Gibson Phone: (803) 359-9961

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Please see "Benefits to Tourism and Community" in Application

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$65,000.00	$66,500.00
Amount Funded by the Lexington County Accommodations Tax Fund	$20,000.00	$20,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance	12,000	11,000
Total Tourists*	6,000	5,500

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Estimated based on tournament registrations and hotel rooms booked.

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

RANDY H. GIBSON — Print Name

EXECUTIVE DIRECTOR — Title

Signature

01-03-2014 — Date

A. General Description:

The Lexington County Recreation and Aging Commission's two tennis complexes, the Lexington County Tennis Complex and the Cayce Tennis and Fitness Center, include forty-four lighted, hard courts and seven thirty-six foot courts designed to provide first class tennis opportunities for county residents of all ages and tourists generating events.

The Lexington County Tennis Complex has been named and awarded the 2004 Municipal Facility of the year by "Racquet Sports Industry Magazine", along with formally being named the Professional Tennis Registry Facility of the year 2002, the United States Tennis Association Southern Section: USA League Tennis Facility of the Year 2003, and United States Tennis Association: Outstanding National Public Facility of the Year 2003.

The Cayce Tennis and Fitness Center has been awarded the 2013 Featured Facility Award for Outstanding Public Facility and Southern Member Facility of the Year by the USTA along with being named the 2013 Professional Tennis Registry Public Facility of the Year. The Lexington County Recreation and Aging Commission has also been named the Parks and Recreation Agency of the Year by the "Tennis Industry Magazine".

The Lexington County Tennis Complexes are hosting over 25 major tennis events that will draw revenue and people to Lexington County and the midlands.

B. Benefit to Tourism and Community:

The Lexington County Recreation and Aging Commission feels the Lexington County Tennis Complexes have the potential to generate growth of tourism in Lexington County even greater than its softball tournaments have experienced.

The 2014 calendar of tournaments and events scheduled for the Lexington County Tennis Complex include: USTA South Carolina 29th Van der Meer All Star Camp, USTA Southern Sectional Championship Session I (Adult 18 & Over), USTA/LATA 10 & Under Tennis Workshops, USTA South Carolina Officials Clinic, Lexington County Junior Open, Rising Star Junior Tournaments, PTR Workshop and Certification, LATA Spring City Playoffs, South Carolina High School Boys' Singles and Team Championships, Boys and Girls Southern 10's, South Carolina Junior Closed Hard Courts Championships, USTA National Junior Team Tennis Championships 14 and Under, USTA National Junior Team Tennis Championships 18 and Under, 12th Annual Sunburn Open Adult Championships, Lexington County Junior Challenger, USTA/ITF South Carolina Junior Championships, USTA Southern Sectional Junior Tennis Championship and the South Carolina High School Girls' Singles and Team Championships.

C. Attendance Numbers:

Some of the major tennis tournaments projected to generate the most economic impact for Lexington County are the USTA Tennis Boys and Girls Southern 10's East, the International Tennis Federation (ITF) South Carolina Junior Championships, the South Carolina Junior Closed Hard Courts Championships, and the USTA Southern Sectional Championship Session I (Adult 18 & Over).

The USTA Tennis Boys and Girls Southern 10's East will feature 64 boys and girls tennis players ages 10 and under from South Carolina, North Carolina and Georgia. The Lexington County tennis Complex hosted the tournament in 2013 with 116 of the 128 participates traveling from outside the state of South Carolina.

The International Tennis Federation South Carolina Junior Championships will feature the top 64 boys' and girls' tennis players' ages 14 to 18 in the world, including but not limited to South America, Australia, and Europe, competing for world rankings. The tournament also requires a qualifying tournament with an estimated 128 players worldwide.

The combined impact from the ITF Sanctioned South Carolina Tournament will generate approximately 400 to 500 room nights in Lexington County. An estimated of 256 participants along with their coaches, academies, families and spectators will visit the Lexington County Tennis Complex facility

The 2013 South Carolina Junior Closed Hard Courts Championships will have approximately 200 participants from South Carolina. The tournament was formerly hosted at USC and other Columbia tennis sites for many years. The Lexington County Tennis Complex has hosted this tournament for past three years. This is the most prestigious hard-court tournament in the state for ages 10 through 18 years.

The USTA Southern Sectional Championship Session I is a tournament that the Lexington County Tennis Complexes will be hosting next year. The tournament will host about 500-600 participants that will come from South Carolina, North Carolina, Georgia, Tennessee, Alabama, Mississippi, Arkansas, Kentucky, and Louisiana.

D. Economic Impact:

The Lexington County Tennis Complex provides recreational opportunities for Lexington County residents along with promoting the sport of tennis locally by providing tennis after school programs and summer camps. The combined scheduled events at the complex drawing an estimated 3,500-4,000 participants and spectators requiring 2000 room nights will provide a direct economic impact to Lexington County of $760,000. Based on the accepted multiplier rate of 3 – 5 and in an effort to be conservative in our estimates we have chosen the multiplier rate of 3 for the calculation of the economic impact to Lexington County of $2,280,000

E. Use of Accommodation Tax Funds:

The Lexington County Recreation and Aging Commission requests accommodation tax funding to host quality tennis tournaments and events that highlight the quality of life in Lexington County along with providing economic benefits to the tax payers of Lexington County.

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Riverbanks Zoo and Garden General Advertising

2. Sponsoring Organization: Riverbanks Zoo and Garden

   Mailing Address: PO Box 1060, Columbia SC 29202-1060

3. Event/Project Director:

   Name Tommy Stringfellow Title COO

   Telephone 803.602.0836 Alternate Telephone 803.665.7758

   Fax Number 803.771.8722

   Email tstringfellow@riverbanks.org

4. Event Website: www.riverbanks.org

5. Event/Project Category (*Check One*):
   ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

   ☐ Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 7/1/2014 End date 6/30/2015

7. Location of Project/Event: Riverbanks Zoo and Garden

8. Number of employees: #Full-time 111 #Part-time 82

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed _____
    - ☑ Brochures - # distributed 50,000
    - ☑ Posters - # distributed 500
    - ☑ Magazine Ads - # ads 18 (list ads and distribution range on separate sheet)
    - ☑ Newspaper Ads - # ads 18 (list newspapers and distribution range on separate sheet)
    - ☑ Television Ads - # ads 5,121 (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads _____ (list stations and listener range on separate sheet)
    - ☑ Billboards - # ads 66 (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 5 (list on separate sheet with target audience)
    - ☑ Other than listed above: 6 magazine issues, 6 eUpdates, 50 media releases (list on separate sheet with target audience)

11. How many people do you expect to attend? 1,000,000

12. Of this number, how many are tourists? 440,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☑ Web page inquires - estimated inquires per month 54,120
- ☑ Phone call inquiries - estimated phone calls per month 3,000
- ☑ Brochure mailings - estimated brochures mailed per month 150
- ☑ Event ticket sales - estimated tickets sold per event 1,000,000
- ☐ Event registration - estimated registrants per event
- ☑ Hotel sales - estimated sales per event/per month 2,273
- ☐ License plates - estimated count per event
- ☑ Surveys - estimated number of responses per survey 350
- ☑ Other than listed:
  every zipcode is captured with ticket transactions at the gate, database of more than 30,000 member households

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
Discount ticket packages: Sleep Inn NW, Doubletree by Hilton, The Clarion Airport, Courtyard by Marriott NW, Hampton Inn West Columbia, Wingate by Windham Harbison, Holiday Inn Express Harbison, Holiday Inn & Suites, Hampton Inn Lexington, Country Inn & Suites, Comfort Suites (Lex) & Baymont Inn. With 1,404 discount tickets sold at an average rate of $110/night, Riverbanks generated 702 room nights and $77,220.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 300,000.00
b. Amount of Accommodations Funds requested for this Project: $ 50,000.00
c. This request equals what percent of the total Project/Event Budget? 16.60 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. See attached expenditure report for FY 14/15 per Mr. Koontz

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013, amount $ 50,000.00, source Lexington County A-tax, and purpose: Riverbanks Zoo and Garden General Advertising Campaign

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:

Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: special purpose district

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

Riverbanks Zoo and Garden is a powerful economic driver, generating $60.8 million in local business sales and more than 700 jobs throughout the community. Riverbanks is about to embark on its largest expansion since 2002, which will include an exciting 3-acre children's garden in Lexington County's Botanical Garden where kids can engage in nature and enjoy the outdoors through safe and imaginative play, exploration and wonderment.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Tommy Stringfellow	COO
Print Name	Title
[signature]	1/2/14
Signature	Date

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Riverbanks Zoo and Garden

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Lexington County A-Tax	$40,000.00	$50,000.00	$50,000.00
Richland County A-Tax	$70,000.00	$69,000.00	$70,000.00
Richland County H-Tax	$0.00	$0.00	$0.00
City of Columbia A-Tax	$0.00	$0.00	$0.00
City of Columbia H-Tax	$100,000.00	$85,000.00	$90,000.00
SCPRT's TAG Grant	$20,000.00	$20,000.00	$20,000.00
Rich-Lex Park District	$70,000.00	$62,800.00	$60,000.00
West Columbia A-Tax	$0.00	$13,200.00	$10,000.00
	$300,000.00	$300,000.00	$300,000.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Riverbanks Zoo and Garden

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
TV Placement	$155,000.00	$155,000.00	$155,000.00
Outdoor Board Placement	$100,000.00	$100,000.00	$100,000.00
Creative	$30,000.00	$30,000.00	$30,000.00
Print	$15,000.00	$15,000.00	$15,000.00
	$300,000.00	$300,000.00	$300,000.00

Reset Form | Save A Copy | Print Form

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Riverbanks Zoo and Garden

Project/Event Name: Riverbanks Zoo and Garden General Advertising Campaign

Contact Name: Tommy Stringfellow Phone: 803.602.0836

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Through the use of surveys and zipcode tracking, Riverbanks has determined that promoting after-hours events in the Botanical Garden generates first-time and incremental visits.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$300,000.00	$300,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	$50,000.00	$40,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	$250,000.00	$250,000.00
Total Attendance	1,000,000	1,039,372
Total Tourists*	440,000	457,323

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

visitor surveys, economic impact study and collecting zip codes with every transaction

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Tommy Stringfellow — Print Name

COO — Title

Signature

1/2/14 — Date

Riverbanks Zoo and Garden: Advertising Sources Outside of Lexington County

Magazine Ads
2 ads - AAA Go Magazine distributed Spring & Summer in NC/SC
1 ad - Columbia Visitors Guide Ad for 2014 distributed upon inquiries nationwide
1 ad – Columbia Meeting Planner Guide for 2014 meeting planner inquiries
2 ads - Charlotte Trip Magazine distributed in Charlotte Observer in May and June
1 ad – Palmetto Parent Charlotte ad Distributed in Charlotte, NC and surrounding areas
1 ad – Palmetto Parent Augusta distributed in Aiken and Augusta
2 ads – Carolina Field Trip Magazine distributed in NC, SC and Virginia
4 ads – Apartment Finder Guide distributed statewide on a quarterly basis
1 ad – Carolina Gardener distributed in NC/SC

Newspaper Ads
Charlotte Observer – 2 ads for day trips May & June
Greenville News – 2 ads for day trips June & July
Augusta Chronicle – 2 ads for day trips May – June
Charleston Post & Courier – 2 ads for day trips May & June
Myrtle Beach Sun – 2 ads for day trips June – July

TV Ads
Augusta Market Station Spots:
EAGT – 22
WAGT – 12
WFXG – 8
WJBF – 27
WRDW – 18
Cable – 321
Total Augusta, GA Commercials = 408

Charlotte Market Station Spots:
Time Warner Cable – 1,547
Total Charlotte, NC Commercials = 1,547

Greenville/Spartanburg/Asheville Market Station Spots:
WHNS – 10
WLOS – 16
WMYA – 2
WSPA – 16
WYCW – 21
WYFF – 27
Cable – 320
Total G/S/A Commercials = 412

Columbia Market Station Spots:
WACH – 48
WIS – 102
WLTX – 134
WOLO – 30
WZRB – 61
Time Warner Cable – 2,379
Total Columbia, SC Commercials = 2,754

Total Commercials all TV Markets = 5,121

Billboard Ads
3 annual interstate boards

I-77 northbound downtown Charlotte
I-77 southbound downtown Charlotte
I-77 southbound York County
63 Poster boards rotate quarterly throughout the state on secondary roads

Website Ads
WCOS – Charlotte, NC website banner runs July & August targeted to viewers 25 – 54
WBTV – Charlotte, NC 60 Days of Summer promotional website banner targeted to viewers 25 - 54
Free Times – web banner – targeted to young families ages 25– 49
Apartment Finder web banner – targeted to singles ages 25–34
Radio Disney – Charlotte, NC website banner targeted to young families ages 25– 49
The State – weddings web banner – targeted to singles ages 25–34

Riverbanks Magazine Distribution
Riverbanks distributes six magazine issues to more than 30,000 member households in Southeast and beyond. The magazine is sent bi-monthly beginning in January.

Riverbanks Email Updates
Riverbanks sends up to 10 email blast updates to all email users that are registered in the database. Currently, the email database has more than 20,000 records.

Press Releases
Riverbanks sends an average of one press release a week to media outlets throughout the Southeast.

Social Media
Riverbanks utilizes Facebook to announce events and what is happening at the Zoo and Garden. Currently, Riverbanks has more than 72,000 Facebook fans who receive these weekly updates and engage with staff.

Riverbanks also utilizes Twitter to announce events what is happening at the Zoo and Garden. Currently, Riverbanks has more than 2,000 followers.

Guest Appearances in Outer Markets

Twice a month Riverbanks staff presents an animal and Zoo & Garden update on WJBF-TV in Augusta, GA during the Thursday noon segments.

Once a month, through May, Riverbanks staff presented an animal and Zoo & Garden update on WCCB in Charlotte.

In March, July and October Riverbanks has seasonal appearances with WBTV in Charlotte.

Richland-Lexington Riverbanks Park District
Statement of Revenues, Expenditures, and Changes in Fund Balances - Governmental Funds
For the Year Ended June 30, 2013

	Major Funds			Non-Major Fund	
	General Fund	Debt Service	Capital Projects	Special Revenue	Total Governmental Funds
Revenues					
Property Taxes	$ 3,059,358	$ 1,915,285	$ -	$ -	$ 4,974,643
Accommodations & Hospitality Taxes	210,000	-	-	-	210,000
General Admission Fees	4,095,616	-	-	-	4,095,616
Concessionaire Commissions on Sales	1,221,385	-	-	-	1,221,385
Concessionaire Upkeep Contribution	-	-	-	10,609	10,609
Riverbanks Society Contributions	1,180,265	-	-	-	1,180,265
Classes and Program Fees	379,312	-	-	-	379,312
Rides, Shows, Promotions, and Rentals	2,178,491	-	-	-	2,178,491
Facility Rental & Group Admission Fees	304,225	-	-	-	304,225
Sponsorships	44,370	-	-	-	44,370
Non-Federal Grants and Donations	28,324	-	-	-	28,324
Interest Revenue	6,375	3,684	32	91	10,182
Miscellaneous Revenues	31,529	-	-	3,500	35,029
Total Revenues	12,739,250	1,918,969	32	14,200	14,672,451
Expenditures					
Current					
dministrative	1,782,139	539	-	-	1,782,678
Animal Care	3,096,615	-	-	-	3,096,615
Education	164,862	-	-		164,862
Botanical	842,541	-	-	-	842,541
Facility Management	917,580	-	-	95,334	1,012,914
Utilities	1,009,280	-	-	-	1,009,280
Marketing and Public Relations	700,734	-	-	-	700,734
Guest Services	1,604,028	-	-	-	1,604,028
Rides, Shows, Promotions, and Rentals	904,020	-	-	-	904,020
Classes and Programs	359,474	-	-	-	359,474
Debt Service					
Principal	152,661	1,490,000	-	-	1,642,661
Interest	129,820	317,384	-	-	447,204
Capital Outlay					
Land, Building, Equipment, & Improvements	53,878	-	4,198,325	-	4,252,203
Total Expenditures	11,717,632	1,807,923	4,198,325	95,334	17,819,214
Excess of Revenues Over (Under) Expenditures	1,021,618	111,046	(4,198,293)	(81,134)	(3,146,763)
Other Financing Sources (Uses)					
Bond Anticipation Note Proceeds	-	-	2,900,000	-	2,900,000
Transfers In	-	-	1,159,685	10,609	1,170,294
Transfers Out	(1,163,317)	-	-	(6,977)	(1,170,294)
Total Other Financing Sources (Uses)	(1,163,317)	-	4,059,685	3,632	2,900,000
Net Change in Fund Balances	(141,699)	111,046	(138,608)	(77,502)	(246,763)
Fund Balance, Beginning of Year	2,824,807	1,398,227	-	77,502	4,300,536
Fund Balance (Deficit), End of Year	$ 2,683,108	$ 1,509,273	$ (138,608)	$ -	$ 4,053,773

The accompanying notes are an integral part of these financial statements.

RIVERBANKS ZOO AND GARDEN

LEXINGTON COUNTY ACCOMMODATIONS TAX FUND

2014-2015

Riverbanks Park Commission
PO Box 1060
Columbia, SC 29202-1060
Federal Tax ID: 56-0946437

Contact:
Tommy Stringfellow
Chief Operating Officer
Phone: 803.602.0836
Fax: 803.771.8722
Email: tstringfellow@riverbanks.org

Funding request: $50,000

January 4, 2013

LEXINGTON COUNTY ACCOMMODATIONS TAX FUND REQUEST

PROJECT NAME Riverbanks Zoo and Garden
Advertising Campaign 2014-2015

SPONSOR Riverbanks Park Commission
PO Box 1060
Columbia, SC 29202-1060
Contact: Tommy Stringfellow
Chief Operating Officer
803.602.0836

A. GENERAL DESCRIPTION

Twice awarded the Governor's Cup for South Carolina's Most Outstanding Tourist Attraction, Riverbanks Zoo and Garden is home to more than 2,000 magnificent and fascinating animals and one of the nation's most beautiful and inspiring botanical gardens. Riverbanks Park Commission is applying for a grant in the amount of $50,000 from the Lexington County Accommodations Tax Fund for the purpose of advertising and promoting Riverbanks to visitors living outside the Midlands' SMSA (standard metropolitan statistical area).

MISSION

For 40 years, it has been the mission of Riverbanks to foster appreciation and concern for all living things by providing the highest standards of care to all of our animals and plants, a diverse educational and high-quality recreation experience for all Riverbanks guests, and all of the resources at our disposal for the conservation of the earth's plants and animals.

NEED

Funding from the Lexington County Accommodations Tax Fund is an essential element in the continued promotion of Riverbanks Zoo and Garden as a world-class facility. The investment of these dollars has elevated Riverbanks' stature to one of the most successful mid-sized zoos in the United States—attracting more than one million visitors annually and supported by a private, non-profit organization of more than 30,000 households (impressive statistics for a zoo and botanical garden located in a city with a metropolitan population of less than 700,000). A solid, ongoing marketing campaign targeting the surrounding areas is vital, therefore, to securing the park's prominence in the nation, ultimately benefiting local and neighboring communities as well as the state.

Thanks to the previous infusion of dollars from the Lexington County Accommodations Tax Fund, visitor attendance through the West Columbia/Botanical Garden entrance has more than doubled since it opened in 1995. In fiscal year 2013, nearly 100,000

visitors entered through the Lexington County turnstiles. Funding again this year is crucial for Riverbanks to meet or exceed these numbers in the coming year.

B. Benefit: Promoting Tourism and the Lexington County Community

Studies from the US Travel Data Center indicate that each dollar spent on advertising alone equates to a $45 return to the community; therefore, Riverbanks Zoo and Garden's request for $50,000 equates to a $2.5 million return to Lexington County. The use of Lexington County Accommodations Tax Funds to advertise and promote events and activities that take place in Riverbanks Botanical Garden (such as weddings, reunions and special events like Wine Tasting, Rhythm and Blooms, and the US Cheer competition) will not only drive incremental attendance but also serve as a springboard for area restaurant visits, shopping and overnight stays—clearly benefiting tourism and the Lexington County community.

C. Total Attendance vs. Number of Tourists

Riverbanks Zoo and Garden is South Carolina's leading destination attraction, with annual attendance matching the *combined* attendance of the State Museum, EdVenture, Greenville Zoo and South Carolina Aquarium. That's equivalent to 12 USC home game sell-outs (or nearly double the Williams Brice Stadium's yearly turnout).

In fiscal year 2013, Riverbanks welcomed 1,039,372 visitors through the gates. Based on a recent study revealing the economic contributions of Riverbanks, greater than 450,000 (or 44%) of these visitors were tourists originating from outside a 50-mile radius. Consequently, of the nearly 100,000 visitors who entered through the Lexington County turnstiles, at least 44,000 were tourists who traveled along and around Highway 378, purchased gasoline, ate meals in neighborhood restaurants and shopped at local stores.

D. Economic Impact

According to a 2008 economic impact study conducted by the USC College of Hospitality, Retail and Sport Management, Riverbanks is a powerful economic driver within the Midlands, generating $60.8 million in local business sales and more than 700 jobs throughout the community. On average, more than 2,755 people visit Riverbanks every day, closely rivaling the population of a few Lexington County towns such as Springdale and South Congaree.

Tourism

Forty-four percent of Riverbanks' visitors originate from outside a 50-mile radius of Richland and Lexington counties, and nearly 30% come from outside of the state. The average spending per day per Zoo visitor is $73, pumping greater than $29.5 million in business sales directly into the state. Of this amount, more than $21 million came from out-of-state visitors and $3.5 million of that went directly to lodging establishments.

Riverbanks expects to generate more than 27,000 paid room nights in the Midlands during 2013-2014. Here's how we arrived at the number:

Riverbanks anticipates welcoming at least 1 million visitors in 2013-2014 based on annual organization-specific and industry trends.

Forty-four percent—or approximately 440,000—of Riverbanks visitors will be tourists from outside a 50-mile radius.

- Visitor surveys conducted by industry professionals indicate that 21.7%—or 95,480—of those 440,000 tourists spend the night in the area. This number divided by an average zoo visitor party size of 3.5 people suggests that the estimated number of room nights would total more than 27,280 paid room nights per year.

As a direct result of partnerships between Riverbanks and 12 hotels in Lexington County, combined hotel/Zoo packages generated 702 room nights and $77,220 in room revenue in 2013. Furthermore, private and special events booked in the Garden (such as weddings, corporate banquets, Wine Tasting, Rhythm and Blooms, etc.) resulted in additional overnight stays.

Not only do Riverbanks' visitors occupy hotel rooms, but they also buy gasoline, eat meals and shop in area stores—clearly boosting tourism in the region. In fact, each year more than 31,000 cars travel along Highway 378 alone to enter Riverbanks through the Lexington County entrance, thousands of which stop at local businesses along the way.

Notably, Riverbanks has received several awards from readers of major publications throughout the region, demonstrating the strong appeal the Zoo has to areas outside of the Midlands.

- **Named one of America's Top 10 Zoos (#4)**
  by TripAdvisor, the world's largest travel website
  Voted Best Place to Take Out-of-Towners
  By readers of *FreeTimes*
- **Voted Best Day Trip**
  by the readers of *Charlotte Parent* magazine
- **Voted Most Family Friendly Day Trip Destination**
  by readers of *Low Country Parent* magazine

EMPLOYMENT OPPORTUNITIES

The economic contributions by Riverbanks Zoo and Garden are not limited to tourism:

- Riverbanks employs more than 200 Midlands' citizens (114 full-time, 128 part-time), many of whom are actively involved in various community associations and organizations, and all of whom spend money in the area.
- Riverbanks' payroll exceeds $6 million, which has a multiplying effect on Lexington and Richland counties.
- Service Systems Associates (the Zoo and Garden's food/gift concessionaire) employs an additional 168 workers throughout the year.

GIVING BACK

Riverbanks Zoo and Garden gives back to the community through several ongoing complimentary and discount admissions programs:

- All residents of Richland and Lexington counties are eligible for free admission every Friday during January and February. In 2013, more than 18,500 local residents took advantage of this program.
- All Richland and Lexington county school students receive free admission during school-approved field trips. Last year nearly 18,000 local students received free admission.
- Any guest who brings in non-perishables during the Toucan Tuesday summer promotion is eligible for a buy-one-get-one-free ticket discount. In 2013, more than 1,600 guests were admitted free as a result of this program.
- Riverbanks provides complimentary admission tickets to fundraisers of local charities and nonprofit organizations. More than 1,500 organizations benefitted from this program in 2013.

In fiscal year 2013, these free entry programs represented more than $575,000 in donated admissions.

Riverbanks also supports the community through other partnerships:

- Each spring Riverbanks hosts March for Meals, the annual 5K Run and Walk, which raises money for the Meals on Wheels program. With more than 700 participants, last year's fundraiser generated more than $39,000 for Senior Resources. In addition to donating the facility, the marketing staff supports the promotion of the event.
- Every year Riverbanks hosts Palmetto Health Hospital's PrimeTimes group (seniors 55 and older) for the Zoo Walkers program. Riverbanks donates monthly meeting space and provides keynote speakers for six of the twelve sessions.
- Every Father's Day Riverbanks partners with South Carolina Operation Military Kids to provide free admission to children with deployed dads (and moms) or whose parents have returned from deployment within the past year.
- Each summer Riverbanks hosts Dreamnight at the Zoo in partnership with Palmetto Health Children's Hospital. This invitation-only event is held after hours for critically disabled and terminally ill children. Most often these children are accompanied by the caregivers who work with them on a day-to-day basis.

E. How Advertising Will Attract and Promote Tourists to the Area

Give us a day…we'll show you the world. This will be the primary focus of the 2014-15 advertising campaign and, in particular, we will target potential markets outside of the Midlands who may be attracted to Riverbanks Botanical Garden, ranked one of America's top 20 botanical gardens.

Goal/Objectives

The goal of the 2014-15 Riverbanks advertising campaign is to continue to increase the attendance of visitors living outside the Midlands SMSA by 5%, representing 45,000 additional visits. We intend to achieve this goal by building on the successes of previous campaigns and continuing to target those people living and traveling within a two to three hour drive of Columbia, SC.

Target markets will include the Upstate, Charleston/Low Country area, Charlotte, NC, and Augusta, GA. In addition, travelers along interstates I-77, I-26, I-95 and I-20 will be targeted for potential visitation. Purchases of TV and cable airtime, billboard space and print inches will be clustered in order to gain frequency of exposure in the target markets. The bulk of the advertising budget will be spent during the second and third calendar quarters when people are more likely to travel.

STRATEGY

With the support of the Lexington County Accommodations Tax Fund, Riverbanks Zoo and Garden's marketing strategies will include advertising the ninth annual Wine Tasting at Riverbanks Botanical Garden and the fifth annual Rhythm and Blooms: *Music and Art in the Garden Series*. Promoting these unique after-hours events in the Garden not only drive incremental attendance but also serve as a springboard for area restaurant visits and overnight stays in Lexington County.

Additional marketing efforts—promoting the opportunity for brides to book weddings in the Garden; staging yearly plant sales and festivals; building exposure through weekly TV and radio segments with a horticulture expert from Riverbanks; and publicizing the growing number of Garden education classes, workshops and camps for all ages—serve to further pique interest in and reinforce the authority of Lexington County's Riverbanks Botanical Garden.

IMPLEMENTATION

Riverbanks Zoo and Garden's marketing staff will execute the campaign with the assistance of the Chernoff Newman advertising agency. The staff will be cost-conscious through the campaign, utilizing internal expertise when possible and seeking additional resources from sponsors when necessary.

Corporate sponsors will also provide creative resources and dollars in support of these marketing efforts. Partners for 2014 include Pepsi, Mast General Store, McDonald's, Aflac, WIS, WACH, WLTX and SSA.

Creative work and placement of the campaign ads will be finalized in April 2014, with the campaign continuing through the fiscal year. The scope of the project will relate directly to the amount of funding received from each municipality's Accommodations Tax Fund.

F. ADDITIONAL COMMENTS

Thanks to the unwavering support of Lexington and Richland county councils, Riverbanks is preparing to embark on an exciting major expansion effort in both the Zoo and Botanical Garden that will ultimately draw even more tourists to our community. While the transition from architectural plans to construction to reality will take approximately two to three years, it is imperative to keep Riverbanks Zoo and Garden's

reputation as one of the top attractions in the country at the forefront of the public's mind. Therefore, continued support from the Accommodations Tax Funds will remain essential, allowing Riverbanks to increase promotional spending and, as a result, increase attendance and, subsequently, earned revenue. Funds from Lexington County will continue to increase visitor traffic in Lexington County and its surrounding areas, while ensuring the future success of Riverbanks and enhancing the quality of life and economic integrity of our community.

County of Lexington
Accommodations Tax Fund
FY 2014/2015

JAN 2014
RECEIVED
LEXINGTON COUNTY
COUNCIL
LEXINGTON, S.C.

APPLICATION

1. Name of Project/Event: Museum Events & George B. Timmerman Exhibit
2. Sponsoring Organization: Lexington County Museum
   Mailing Address: PO Box 637 Lexington, SC 29071
3. Event/Project Director:
   Name J.R. Fennell Title Director
   Telephone 803-359-8369 Alternate Telephone 803-359-8259
   Fax Number 803-808-2160
   Email JRFennell@lex-co.com
4. Event Website: www.lex-co.sc.gov/museum
5. Event/Project Category (*Check One*):
   ☐ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   ☒ Tourism Related Expenditures: Promotion of Cultural Activities
6. Project Timeline: Beginning date 9/8/14 End date 5/29/15
7. Location of Project/Event: Lexington County Museum 231 Fox St. Lexington, SC 29072
8. Number of employees: #Full-time 2 #Part-time 6
9. Do you advertise outside a 50-mile radius? ☒Yes ☐No
10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed _____
    - ☒ Brochures - # distributed 22,000
    - ☒ Posters - # distributed 80
    - ☐ Magazine Ads - # ads _____ (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads _____ (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads _____ (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads _____ (list number and location of billboards on separate sheet)
    - ☒ Websites - # web pages other than primary website # 6 (list on separate sheet with target audience)
    - ☐ Other than listed above: _____ (list on separate sheet with target audience)

11. How many people do you expect to attend? 20,000

12. Of this number, how many are tourists? 2,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☐ Web page inquires - estimated inquires per month
- ☒ Phone call inquiries - estimated phone calls per month 140
- ☐ Brochure mailings - estimated brochures mailed per month
- ☒ Event ticket sales - estimated tickets sold per event 85
- ☐ Event registration - estimated registrants per event
- ☐ Hotel sales - estimated sales per event/per month
- ☒ License plates - estimated count per event 120
- ☒ Surveys - estimated number of responses per survey 50
- ☐ Other than listed:

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
The museum does not keep track of what hotels visitors stay in. However, from surveys, we have discovered many visitors stay in hotels close to the interstates.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☒Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 18,000
b. Amount of Accommodations Funds requested for this Project: $ 15,000
c. This request equals what percent of the total Project/Event Budget? 83.3 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. see attached sheet

17. Has your project or organization previously received Accommodations Tax Funds?
☒Yes ☐No

a. If yes, state year 2013, amount $, source County & Town, and purpose: to pay for cell phone walking tour

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☒Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☒ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☐ Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments: _____
    See attached sheet

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

J. R. Fennell	Director
Print Name	Title
J. R. Fennell	12/30/13
Signature	Date

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization Name: Lexington County Museum

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Lexington County General Fund	200,768	196,878	197,000
Friends of Lexington County Museum	12,200	12,000	12,000
Lexington County Accommodations Tax	5,500	7,000	15,000
Town of Lexington Acc. Tax	5,000	6,000	6,000
Edward B. Timmons Jr. Foundation	3,000.00	0	0
Amazon	0	0	2,000
	226468	221878	232000

County of Lexington
Accommodations Tax Fund
FY 2014/15

EXPENDITURES

Organization Name: Lexington County Museum

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Personnel	169,455	164,946	166,000
Museum Management	31,318	31,132	31,000
Education	3,900	1,500	3,000
Restoration/Repair	14,000	14,500	15,000
Exhibits/Events/Cell Phone Walking Tour	6,800	8,000	12,000
Advertising	1,000	1,000	5,000
	226468	221878	232,000

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Museum

Project/Event Name: Lex. County Museum Cell Phone Walking Tour

Contact Name: J.R. Fennell Phone: 803-359-8369

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? yes

If no, state any problems you encountered: _____

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	FY2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	11,000	16,500
Amount Funded by the Lexington County Accommodations Tax Fund	7,000	5,000
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	7,000	5,000
Total Attendance	16,000	15,209
Total Tourists*	1,000	783

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.): visitor logs, license plates

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

James Fennell — Print Name

Director — Title

J.R. Fennell — Signature

1/2/14 — Date

Lexington County Museum Accommodations Tax Application

10. **Magazines** – Listing in *Sandlapper* (Statewide Distribution)

Websites – Listings on Google, Yahoo, Columbia CVB, Columbia4kids.com, discoversouthcarolina.com, museumusa.com, Lexington Patch, Facebook, various other tourist websites. The museum has a page with information on Greater Lexington Chamber of Commerce's website. The target audience is potential visitors to Lexington as well as residents of the Midlands.

16. **Budget for Proposed Accommodations Tax Usage FY 2014-2015**

Item	Cost
Exhibit Design - Exhibit Cases - $4000 - Text Panels - $1000	$5000.00
Museum Brochure Printing (30,000)	$5000.00
Christmas and Spring Open House Expenses (Supplies, Advertising)	$5000.00

19.

A. This fiscal year, the Lexington County Museum would like to request $15,000 from the Lexington County's accommodation tax fund to help pay for several different projects. The first project would be to complete an exhibit on George Bell Timmerman Jr., the first governor of South Carolina from Lexington County. Accommodations tax money would be used to pay for the construction of several exhibit cases to house artifacts the museum has received from Timmerman's relatives. The cases would be constructed so that they could be used in the future for other exhibits with different artifacts in them. Funds are also needed to pay for the printing of graphic labels and text panels to explain the history of George Bell Timmerman Jr. and his contributions to the county and state.

Furthermore, the museum is requesting funds to help pay for and advertise its Christmas Open House and Spring Open House. The Christmas open house is an annual tradition that currently attracts over 400 people to the museum the second Sunday of every December. This event allows visitors to experience the traditions of Christmas past and features live music and refreshments. A sizeable portion of those that have attended the Open House in the past are from more than fifty miles away. Despite frigid weather and rain, the 2013 Open House still attracted a huge crowd that almost matched last year's record. With more exposure, that number would surely grow. Many of those traveling from fifty miles away or more will sleep and eat in Lexington County. We are also hoping to expand the spring open house and add living history events to that day to include blacksmithing, soapmaking, and other traditional crafts. Funds are needed to buy supplies, print banners and signs, and advertise.

GREATER CHAPIN CHAMBER of COMMERCE
And Visitors Center

January 2, 2014

Judy Busbee, Assistant Clerk to Council
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Judy,

Enclosed please find the Greater Chapin Chamber of Commerce and Visitors' Center request for Accommodations Tax Funding for FY 2014-15.

Last year our primary focus was revamping our collateral materials for prospective visitors, with printing new brochures and visitors' guides, updating the Chamber's website and marketing the Chapin area through advertisements in local visitors' guides to bring more tourist traffic to Chapin. Building on this success, we aim to add onto our request new outdoor display cases to house visitors' information that can be obtained after hours and on weekends. Our request is for $8500 in FY 2014-15.

I have also included copies of our new brochure and visitors' guide and invite you to check out our website at www.chapinchamber.com to view our enhanced online capacity.

If you have any questions or concerns about our proposal, please call me at 345-1100.

As always, thank you for your generous support and consideration!

Sincerely,

Karen Owens
Executive Director

cc Johnny Jeffcoat

Adam Phelps

302 Columbia Avenue / P.O. Box 577 Chapin, SC 29036
tel: 803-345-1100 • **fax**: 803-345-0266 • **www.chapinchamber.com**

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Greater Chapin Chamber of Commerce and Visitors Center

2. Sponsoring Organization: Greater Chapin Chamber of Commerce and Visitors Center

   Mailing Address: PO Box 577, Chapin SC 29036

3. Event/Project Director:

   Name Karen Owens Title Executive Director

   Telephone 803-345-1100 Alternate Telephone

   Fax Number 803-345-0266

   Email director@chapinchamber.com

4. Event Website: www.chapinchamber.com

5. Event/Project Category (*Check One*):
   ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

   ☑ Tourism Related Expenditures: New outdoor display cases

6. Project Timeline: Beginning date July 1, 2014 End date June 30, 2015

7. Location of Project/Event: 302 Columbia Avenue, Chapin SC 29036

8. Number of employees: #Full-time 1 #Part-time 1

9. Do you advertise outside a 50-mile radius? ☐Yes ☑No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed
    - ☑ Brochures - # distributed 5,000
    - ☐ Posters - # distributed
    - ☑ Magazine Ads - # ads (list ads and distribution range on separate sheet)
    - ☑ Newspaper Ads - # ads (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads (list stations and viewing range on separate sheet)
    - ☑ Radios Ads - # ads (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # (list on separate sheet with target audience)
    - ☐ Other than listed above: (list on separate sheet with target audience)

11. How many people do you expect to attend? 32,000

12. Of this number, how many are tourists? 16,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☑ Web page inquires - estimated inquires per month 75
- ☑ Phone call inquiries - estimated phone calls per month 200
- ☑ Brochure mailings - estimated brochures mailed per month 40
- ☑ Event ticket sales - estimated tickets sold per event 275
- ☑ Event registration - estimated registrants per event 50
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☐ Other than listed:

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
Our business members report an estimated 12,000 nights in local hotel rooms, with half of business travelers staying in Lexington County and remaining in Richland. Hotels used in Lexington County include Extended Stay Deluxe, Hampton Inn, Holiday Inn Express Harbison abd Doubletree by Hilton.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 13,056.00
b. Amount of Accommodations Funds requested for this Project: $ 8,500.00
c. This request equals what percent of the total Project/Event Budget? 65.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. See attached overview

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013-14, amount $ 7,000.00, source Lexington County AT, and purpose: promoting Chapin via advertising, website enhancements and new visitors guide

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☐Yes ☑No

c. If no, please explain: Still in process of spending final $2000 for website revamp

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☐ Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

See attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Karen Owens	Executive Director
Print Name	Title
Signature	1-2-2014
	Date

Organization: Greater Chapin Chamber of Commerce and Visitors Center

County of Lexington Accommodations Tax Fund
FY 2014/2015

APPLICATION ATTACHMENT

 # 16 – Project Budget

Greater Chapin Chamber of Commerce and Visitors' Center

Activity/Program	Estimated Cost	Funds Requested
Outdoor Display Cases	$ 3,000.00	$ 3,000.00
Website Enhancements	2,856.00	1,500.00
Ads Marketing Chapin	4,200.00	2,500.00
New Visitors Guides	3,000.00	1,500.00
Totals	**$13,056.00**	**$ 8,500.00**

 # 19 - Project Description

The Greater Chapin Chamber of Commerce actively promotes commerce, community and culture. We serve as a catalyst for economic development and tourism as well as the communications hub for the community. Given our close proximity to Interstate 26, we operate Chapin's Visitors Center which is a frequent stop for people traveling through the Midlands to learn about area attractions, activities, restaurants and accommodations.

The Chapin Chamber uses a number of tools to attract and inform tourists about available activities and amenities, and we are committed to providing the following programs and services to continue to welcome visitors and newcomers to the Chapin community:

- Serves as the Welcome Center for Greater Chapin, Dreher Island State Park and the north side of Lake Murray as well as White Rock, Little Mountain and Prosperity. We promote lake tourism and serve as the communications hub and information clearinghouse for the Chapin community.

- Provides via our Resource Room tourists and visitors with brochures, maps, directions, mailing lists, directories, and other materials designed to enhance their visit to South Carolina generally, and more specifically Lexington County. Visitors to the Chamber came from a variety of locations within South Carolina as well as states beyond our borders, such as Alaska, Florida, Ohio, Minnesota, Georgia, North Carolina, New Jersey, Wisconsin, Michigan, Illinois, Kentucky, Pennsylvania, Missouri, and Washington, DC. We also receive numerous phone, email and mail requests for information packets that we distribute annually.

Organization: Greater Chapin Chamber of Commerce and Visitors Center

- Provides information about the community and makes recommendations for those planning to visit through our recently upgraded Chamber website. The site is available 24/ 7 and features a Calendar page where community events are included, and a Membership Directory which lists amenities, recreational activities, restaurants, shopping and accommodations for visitors to the area.

- Hosts four large public events – Chamber's Annual Golf Tournament, Annual Awards Gala which was expanded in 2013 to recognize the Greater Chapin Small and Large Businesses of the Year, Young Professional, Chamber Advocate, Community Service Award and Volunteer of the Year, and the annual Chapin Holiday and Spring Open Houses which encourage visitors to shop and dine at local stores, art galleries and restaurants. We also assist the Town of Chapin with promoting and disseminating information on the annual Labor Day Parade and Festival. Combined these events bring more than 30,000 visitors to Chapin each year.

- Promotes arts and cultural activities throughout Chapin and serves as a host gallery for local artists who display their works at the Chamber House. We work closely with the Crook Creek Art League, the Potters of Chapin and the Chapin Community Theatre to promote upcoming shows via our website, social media channels (Facebook.com/Chapin Chamber and Twitter @ChapinChamber), and our weekly e-blast that goes out to more than 800 subscribers (42,000 annual impressions).

- Offers an outdoor sign for member information that informs visitors of activity in this area. More than 15,000 vehicles pass by our location on a daily basis.

- Provides a Chapin map and relocation magazine/member directory promoting this area, to the nine South Carolina Welcome Centers located on South Carolina's borders as well as to all visitors who stop by the Chamber and individuals who request more information via email, phone, mail or website.

- Supports local employers with providing accommodations and amenity information for their business travelers. Major companies like General Information Systems, Ellett Brothers, Lexington Medical Center, Palmetto Health, PM Systems, CB&I, and SCE&G's VC Summer Nuclear Plant report that business travelers fill an estimated 12,000 nights in local hotel rooms, with half staying in Lexington County and the other half in Richland County. Hotels used in Lexington County include Extended Stay Deluxe, Hampton Inn, Holiday Inn Express Harbison, DoubleTree by Hilton.

These programs are evaluated continually for attendance and cost effectiveness and will be continued for 2014-2015. Approximately 32,000 people total attended these events, which brought customers to the local merchants and restaurants as well as the area hotels.

Organization: Greater Chapin Chamber of Commerce and Visitors Center

Last year, we used Accommodations Tax funding to publish a new Relocation Guide which included our Member Directory, shopping and dining information as well as information on local amenities, special events, a map of the area, resources related to Lake Murray, Crooked Creek Park and other outdoor recreation outlets, to attract more tourists and relocation activity. We also invested in new software for our website that provided greater interactivity for visitors with our members and their businesses. We also placed advertising in a local visitors' magazine (Discover Columbia) published three times a year and distributed to approximately 285,000 people in the Midlands and outlying areas via regional hotels, restaurants and attractions. As part of this advertising arrangement, we received online advertising and special promotions for our special events, including the Awards Gala and Holiday Open House.

We want to continue to build on the momentum from last year and request support for printing another relocation magazine, continued advertisements in Discover Columbia guide, and support for our ongoing web updates to promote Chapin. In addition we are requesting funds to construct outdoor display cases for the Visitors Center to allow 24-7 access to people who stop by looking for tourist and Chapin information when the Chamber offices are closed (evenings, weekends and holidays).

We certainly appreciate consideration by the Lexington County Council for continued financial support of our ongoing efforts with a grant from the Accommodations Tax Fund to continue our efforts to attract more visitors to Chapin and Lexington County.

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Greater Chapin Chamber of Commerce*

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Member Dues	$40,654.00	$46,171.00	$47,191.00
Events	$34,015.00	$36,851.00	$30,564.00
House Rentals	$1,375.00	$629.00	$1,071.00
Sign Rentals	$5,425.00	$6,025.00	$6,300.00
Lexington County Accomodations	$3,500.00	$10,500.00	$8,500.00
Town of Chapin subsidy	$4,000.00	$4,000.00	$7,000.00
Member Meetings	$3,501.00	$3,780.00	$4,961.00
Premier Sponsorships	$13,000.00	$19,000.00	$14,000.00
*We operate on a calendar year but these figures are adjusted			
for July 1 FY			
	$105,470.00	$126,956.00	$119,587.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Greater Chapin Chamber of Commerce and Visitors Center*

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Advertising & Marketing	$1,979.00	$1,635.00	$2,664.00
Events	$14,981.00	$8,484.00	$18,535.00
Dues & Subscriptions	$857.00	$379.00	$907.00
Accountant	$950.00	$950.00	$1,250.00
Conferences & Meetings	$1,248.00	$413.00	$779.00
Credit card/bank fees	$1,089.00	$1,811.00	$1,978.00
Insurance	$1,531.00	$1,655.00	$2,239.00
Website	$898.00	$1,760.00	$2,185.00
Annie Epting Scholarship	$0.00	$1,500.00	$1,000.00
Member Services	$4,737.00	$12,398.00	$8,593.00
Office Supplies	$3,282.00	$1,153.00	$2,321.00
Postage	$780.00	$898.00	$658.00
Payroll Expenses	$53,369.00	$56,244.00	$56,949.00
Mortgage Interest	$25.00	$0.00	$0.00
Repairs/Building Maintenance	$2,868.00	$3,732.00	$2,668.00
Staff Expenses	$389.00	$425.00	$876.00
Utilities	$4,906.00	$4,755.00	$5,537.00
Telephone/Internet	$4,434.00	$3,851.00	$4,263.00
Software programs	$3,270.00	$3,005.00	$3,599.00
*We operate on a calendar year but these figures are adjusted			
for a July 1 FY			
	$101,593.00	$105,048.00	$117,001.00

Greater Chapin Chamber of Commerce
Profit & Loss
January through December 2013

	Jan - Dec 13
Ordinary Income/Expense	
Income	
Golf Tournament 2014	150.00
Photo Contest	145.00
Calendar Sponsors	750.00
Membership Dues	
SPONSORS	2,000.00
Premier Sponsor	10,000.00
New Members	8,613.75
Platinum Sponsor	3,000.00
Renewals	35,749.00
Total Membership Dues	59,362.75
Chamber House Rental	
Rentals	675.00
Chamber House Rental - Other	25.00
Total Chamber House Rental	700.00
Chamber Sign Rental	5,830.00
Business Expo	1,649.18
Gala	
Auction	2,035.00
Drawing	1,050.00
Sponsors	
Platinum	1,000.00
Gold	2,500.00
Silver	1,000.00
Bronze	3,150.00
Total Sponsors	7,650.00
Tickets	2,700.00
Total Gala	13,435.00
Golf Tournament	
Commemorative Shirt	280.00
Individual	240.00
Mulligans	1,896.50
Silent Auction	723.12
Sponsors	
Bronze	2,400.00
Beverage Cart	800.00
Gold	2,400.00
Presenting	1,600.00
Scratch Card	200.00
Silver	1,050.00
Total Sponsors	8,450.00
Teams	4,850.00
Total Golf Tournament	16,439.62
Holiday Open House	2,130.00
Board of Directors	
Meetings	60.00
Total Board of Directors	60.00
Member Meetings	
Joe Wilson Meet & Greet	117.89
Long Term Healthcare Marketing	50.00
Lunch and Learn	438.00
Monthly Meeting Sponsorship	3,510.00
Non Member Attendees	90.00
Realtors Event	250.00
Speed Networking	110.00
Young Proffessionals	175.00
Total Member Meetings	4,740.89
Grants	
Accomodation Tax - Lex Co.	5,125.00
Municipal Subsidy	4,000.00

Greater Chapin Chamber of Commerce
Profit & Loss
January through December 2013

	Jan - Dec 13
Total Grants	9,125.00
Labor Day	
Koozies	625.00
Total Labor Day	625.00
Member Benefits Income/Affinity	
BC/BS Affinity Income	519.69
Total Member Benefits Income/Affinity	519.69
Memorials/Gifts/Contributions	50.00
Merchandise	
License Plate	95.00
T-Shirts	15.00
Total Merchandise	110.00
Total Income	115,822.13
Gross Profit	115,822.13
Expense	
Authorize.net	120.94
Photo Contest Expense	150.00
Holiday Open House Expense	2,256.33
Advertising/Marketing	
2013 Map	300.00
Ads	635.83
Chapin Times	374.95
NEW Shopping/Dining Brochure	0.00
Shopping/Dining Brochure	814.66
State Chamber Directory	175.00
Total Advertising/Marketing	2,300.44
Accountant	950.00
Board of Directors Expenses	
Board Meetings/Retreat	723.59
Nametags	90.00
Total Board of Directors Expenses	813.59
Conferences & Meetings	
CACCE	15.00
Economic Devel. Summit	50.00
Staff Conferences	527.82
Total Conferences & Meetings	592.82
Dues and Subscriptions	
DECA	50.00
CACCE	346.00
Chambermaster	2,618.00
MIDSTATE CHAMBERS COALITION	211.00
Sam's Club	100.00
SC Chamber	200.00
Total Dues and Subscriptions	3,525.00
Econ Development	125.14
Equipment	
TV	321.80
Printer	74.89
Printer Ink	255.65
Software	
Antivirus	69.95
Software - Other	670.05
Total Software	740.00
Total Equipment	1,392.34
Gala Expenses	
Drawing	525.00
Raffle Tickets	55.76

Greater Chapin Chamber of Commerce
Profit & Loss
January through December 2013

	Jan - Dec 13
Decorations	67.65
Awards	290.00
Entertainment	700.00
Food/Drink	5,236.19
Postage	163.08
Printing	866.75
Venue	600.00
Total Gala Expenses	8,504.43
Annie Epting Scholarship	500.00
Golf Tour.Exp	
Advertising/Printing	47.73
Beer/Drinks	664.24
Food	1,680.60
Prizes	186.95
Silent Auction	405.00
Sponsor's Signs	132.15
Supplies	526.35
T-Shirts	1,232.00
Team Fees	2,842.00
Total Golf Tour.Exp	7,717.02
Business Expo Expense	
Entertainment	75.00
Total Business Expo Expense	75.00
Insurance	1,894.50
Labor Day Expenses	
Koozies	627.50
Ice	5.97
Candy	31.92
Float	126.62
Total Labor Day Expenses	792.01
Member Services Expenses	
Young Proffessionals Expense	20.33
Directory/Printing	3,683.58
Membership Brochure	587.37
Decals	480.00
Lunch and Learn	393.72
Mem Mtgs	2,926.91
Mileage	1,819.08
Prospecting meals	80.40
Total Member Services Expenses	9,991.39
Merchant Credit Card Fees	
Square Fee	55.75
Merchant Credit Card Fees - Other	1,189.44
Total Merchant Credit Card Fees	1,245.19
Office Supplies	1,674.39
Payroll Expenses	
Bonus	1,300.00
Salaries	50,895.00
Payroll Expenses - Other	-1.54
Total Payroll Expenses	52,193.46
Payroll Taxes	
FICA Expense	3,236.09
FUTA Expense	84.00
Medicare Expense	756.83
SUTA Expense	24.34
Total Payroll Taxes	4,101.26
Payroll Taxes Company	0.00
Postage	756.54
Repairs & Maintenance	
Cleaning Fee	780.00
Garbage	99.90

Greater Chapin Chamber of Commerce
Profit & Loss
January through December 2013

	Jan - Dec 13
House repairs	929.54
Pest Control	476.00
Security Service	260.46
Yard	855.00
Total Repairs & Maintenance	3,400.90
Staff Expenses	
Photos	75.00
Education	299.00
Memorials/Gifts	252.80
Total Staff Expenses	626.80
Tech Support	900.00
Tele/Internet	
Internet	300.00
Total Tele/Internet	300.00
Telephone	3,414.82
Utilities	
Electricity	4,527.41
Water/Sewer	565.80
Total Utilities	5,093.21
Website Design/Hosting	
Domain	10.67
Design	385.00
Hosting	250.00
Total Website Design/Hosting	645.67
Total Expense	116,053.19
Net Ordinary Income	-231.06
Other Income/Expense	
Other Income	
Interest Earned	14.01
Other Income	17.06
Total Other Income	31.07
Net Other Income	31.07
Net Income	**-199.99**

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County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Greater Chapin Chamber of Commerce and Visitors Center

Project/Event Name: Greater Chapin Tourism Promotion and Visitors Center

Contact Name: Karen Owens Phone: 803-345-1100

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? No

If no, state any problems you encountered:

We are still in process for the website enhancements/revamp but it should be completed by June 1, 2014. Visitors Guide and advertising have been completed & successful in driving new visitors to area

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

New visitors guide has been well received. Our online requests for visitors and relocation info has increased and we continue to get in-person and phone requests on Chapin events, amenities

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$11,236.00	$45,300.00
Amount Funded by the Lexington County Accommodations Tax Fund	$7,000.00	$4,500.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	$7,000.00	$4,500.00
Total Attendance	32,000	30,000
Total Tourists*	16,000	15,000

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Crowd estimates, Visitors Center inquiries (in person, phone, email), ticket sales

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Karen T Owens — Print Name

Executive Director — Title

Signature

1-2-2014 — Date

Final Report on Project Expenses were paid using Lexington County Accommodations Tax Funds for FY 2013-14

	Budgeted	Spent	In Process
Website enhancements	$3,000	1,000	$2000
Advertising/Marketing	1,500	1,500	
New Visitor Guides printing	2,500	2,500	
TOTALS	$7000	$5000	$2000

We used some of our website allocation to cover our ChamberMaster database module which keeps our member directory updated on our website. The remaining balance of $2000 will be used to overhaul the appearance and functionality of the site. We are currently reviewing vendors for the project.

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: 2014-2015 Strategic Marketing Campaign

2. Sponsoring Organization: Columbia Regional Sports Council

   Mailing Address: 1010 Lincoln Street, Columbia, SC 29201

3. Event/Project Director:

   Name S. Scott Powers Title Executive Director

   Telephone 803-545-0009 Alternate Telephone 803-467-2344

   Fax Number 803-545-0102

   Email spowers@columbiasportscouncil.com

4. Event Website: www.columbiasportscouncil.com

5. Event/Project Category (*Check One*):
   ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

   ☐ Tourism Related Expenditures: _____

6. Project Timeline: Beginning date 07/01/2014 End date 06/30/2015

7. Location of Project/Event: Host, attract or assist over 45 events in Lexington & Richland C

8. Number of employees: #Full-time 2 #Part-time 0

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed _____
    - ☑ Brochures - # distributed 500
    - ☐ Posters - # distributed _____
    - ☑ Magazine Ads - # ads 8 (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads _____ (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads _____ (list stations and viewing range on separate sheet)
    - ☐ Radios Ads - # ads _____ (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads _____ (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 3 (list on separate sheet with target audience)
    - ☑ Other than listed above: Social media: Facebook, Twitter (list on separate sheet with target audience)

11. How many people do you expect to attend? 125,000

12. Of this number, how many are tourists? 52,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☐ Web page inquires - estimated inquires per month
- ☑ Phone call inquiries - estimated phone calls per month 50
- ☑ Brochure mailings - estimated brochures mailed per month 30
- ☑ Event ticket sales - estimated tickets sold per event 1,800
- ☑ Event registration - estimated registrants per event 650
- ☑ Hotel sales - estimated sales per event/per month 750
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☑ Other than listed:

  We survey at select events depending on the event and the event owner/director. Responses vary from 10-50. Event ticket sales range from 100 to over 29,000 depending on the event.

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
We send out over 20 sports leads to ALL hotels in Lexington County. In FY2012-13, we confirmed 6,811 hotel room nights and 33 sports leads for the entire region. In FY2011-2012, we confirmed 7,812 hotel rooms nights and 37 sports events. To date, we have secured 6,056 hotel room nights for FY2013-2014. Our goal is 10,000 hotel rooms nights generated for the entire region.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 191,000.00
b. Amount of Accommodations Funds requested for this Project: $ 15,000.00
c. This request equals what percent of the total Project/Event Budget? 7.80 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. Advertising-$8,000; trade-show-$3,000; creative-$1,000; salaries-$3,000

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013-14, amount $ 10,000.00, source Lexington County, and purpose: 2013-2014 Strategic Marketing Campaign

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:

Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: 501(c)6

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):

a. General description
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the event/project versus the number of total tourists in attendance
d. Economic impact generated by tourism to the event/project
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
f. Additional comments:

Please see attached documentation for complete project description.

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

S. Scott Powers	Executive Director
Print Name	Title
S. Scott Powers	1-3-14
Signature	Date

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Columbia Regional Sports Council

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Lexington County Accommodations Tax	$5,500.00	$10,000.00	$15,000.00
City of Columbia Hospitality Tax	$88,000.00	$90,000.00	$100,000.00
Richland County Accommodations Tax	$25,000.00	$27,600.00	$28,000.00
Richland County Hospitality Tax	$21,655.00	$26,000.00	$28,000.00
Corporate Sponsorships	$20,000.00	$20,000.00	$20,000.00
	$160,155.00	$173,600.00	$191,000.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Columbia Regional Sports Council

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Salaries, benefits, taxes, insurance (2 employees in 2014)	$102,377.00	$115,200.00	$125,500.00
Trade Shows and Travel expenses	$3,567.00	$11,000.00	$12,000.00
Marketing and Advertising	$26,440.00	$20,000.00	$25,000.00
Employee Training	$0.00	$900.00	$2,000.00
Office Space Rental	$6,500.00	$6,500.00	$6,500.00
SC High School State Championships	$20,000.00	$20,000.00	$20,000.00
	$158,884.00	$173,600.00	$191,000.00

COLUMBIA REGIONAL SPORTS COUNCIL ATTACHMENT

10. ADVERTISING SOURCES

- **Magazine ads** – We plan to purchase full-page, four-color ads in the following travel industry publications: two (2) in SportsEvents magazine, two (2) in Sports Destinations Management magazine and four (4) in The Rowing News. Eight (8) total ads. All magazines are nationally distributed in the sports travel community with the exception of Rowing News, which is the leading rowing publication in the nation.
- **Websites** – In addition to our main website (www.columbiacvb.com) which obtains over 40,000 unique visitors monthly, we plan to advertise on the following websites: www.sportsdestinations.com, www.sportseventsmagazine.com, www.rowingnews.com. Target audience for Destinations Management and SportsEvents is sports events owners / decision makers and the target audience for Rowing News is collegiate and scholastic rowing coaches who determine sites for winter or spring training.
- **Brochures** – We plan to re-print our Sports Council brochures that taut our region as the prefect destination to host premiere regional and national sporting events.

19. PROJECT DESCRIPTION

A. GENERAL DESCRIPTION:

The Columbia Regional Sports Council (CRSC) is committed to serving as the central clearinghouse for information regarding the sponsorship, promotion and coordination of sporting events, facilities and associations in the City of Columbia as well as Lexington and Richland Counties.

The mission of the Columbia Regional Sports Council is to strengthen the area's economy by marketing and selling the Columbia, SC region (City of Columbia, Lexington County, Richland County) as a premier destination for sporting events, partnering with local sports organizations to grow and develop existing events, and by recruiting new events which provide an economic benefit to the region by generating room nights, food and beverage sales, and associated tax revenues.

We have been successful in attracting new and unique sporting events to the region since our inception in 2002 using limited funds. Added funding is needed to enhance our current sales and marketing efforts used to recruit regional and national sports events to our community. The 2014-2015 Strategic Marketing Campaign supports our goal by directly marketing to events rights holders and sports governing bodies through tradeshow participation, direct mail of collateral pieces and advertising in several national trade publications. This direct marketing effort creates awareness and communicates the advantages of our community's sports products and facilities; allowing us to recruit more events, resulting in increased room nights for our area hotel properties and economic benefit for our entire region.

B. BENEFIT TO LEXINGTON COUNTY:

Spectators, athletes and their support groups all utilize the same services used by other kinds of tourists: accommodations, transport services, food and beverage services, retail businesses and attractions. Sports events have the ability to spread the use of these services into off-peak periods, such as the summer and winter months, when occupancy rates and consumer consumptions tend to go down. Since the Columbia Regional Sports

Council was established and started receiving funding from the City of Columbia, Lexington County, and Richland County; we have discovered new events that had never considered our community for their activities or events. Events like recruiting collegiate rowing teams to train during the winter and spring at the rowing facility on the Broad River or the USA Rugby Men's Club National Playoffs hosted at the Lexington Soccer Complex, the USA Rugby Women's Club National Playoffs hosted at the Old Barnwell Road Soccer Complex, TSR Youth Bowling, SCGA Junior Championships at the Country Club of Lexington, as well as the Palmetto 200 relay race which starts at the Historic Columbia Speedway in Cayce are bringing much attention, exposure and economic benefit to our community.

The staging of sports events has the potential to raise the profile of the community through the coverage of the event. The marketing of these events also presents many opportunities for the community to showcase its assets and attractions on a regional & national level to other potential visitors and investors. Events enhance the quality of life for local residents by providing year-round recreational alternatives, but can also be used as a tool for economic and other development purposes. As events attract more visitors to the community, the market demand for lodging, restaurants, retail stores and entertainment venues also increases. The economic impact of playing host to these sporting events is endless and benefits the community by showing our region as a destination for hosting successful regional and nation events.

C. TOTAL ATTENDANCE TO THE PROJECT VS. TOTAL TOURISTS IN ATTENDANCE:
The Columbia Regional Sports Council tracks the number of hotel room nights for each of our events. Our goal is to book or assist with booking 10,000 hotel room nights to the region during FY 2014-15 from sporting events. 10,000 room nights / 2.0 nights x 3.0 tourists per room = 15,000 overnight tourists in FY2014-15. Based on research (ticket sales, event owner surveys, event registrations) with our events, an additional estimated 37,000 out-of-town tourists drive in and do not stay in hotels rooms. We are projecting 125,000 total attendance for FY2014-2015, of which 52,000 or 41.6% are tourists.

D. ECONOMIC IMPACT GENERATED BY TOURISM:
Based on our goal of 10,000 room nights, as well as our projection of 37,000 non-overnight tourists, the CRSC estimates it will generate a direct economic impact of **$5,822,000** in 2014-15.

# of hotel room nights X average tourist per room (3.0) X average spending per day ($125) = estimated direct economic impact

+

# of non-overnight out of town tourists X average spending per day ($56) = estimated direct economic impact

E. OVERALL DESCRIPTION OF HOW THE EVENT/PROJECT ATTRACTS AND PROMOTES TOURISTS TO THE AREA AND SPECIFICALLY HOW THE ACCOMMODATIONS TAX FUNDS WERE USED TO ACCOMPLISH THIS:
We use Lexington County Accommodations Tax funds to specifically market/advertise/direct mail to national, regional or state-wide sporting event owners or national governing bodies that control where certain major sporting events are held. We promote the region and our sports facilities as potential hosts to these decision makers. We target them with attractive ads in sports-travel industry publications, we meet with them in person at national trade shows and we direct mail them brochures, visitor guides and facilities guides to showcase our hotels, sports facilities, restaurants, attractions, etc. We use the accommodations tax funds to purchase advertising space, create brochures and travel to national trade shows.

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County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Columbia Regional Sports Council

Project/Event Name: 2013-2014 Strategic Marketing Campaign

Contact Name: S. Scott Powers Phone: 803-545-0009

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):
After having a year in which we were "short-staffed", the CRSC is now back to full strength of two full-time employees and the events generated and sales calls have improved over 107% since July.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$173,600.00	$147,155.00
Amount Funded by the Lexington County Accommodations Tax Fund	$10,000.00	$5,500.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	$163,600.00	$141,655.00
Total Attendance	125,000	80,161
Total Tourists*	81,250	52,104

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
Room pick-up reports from host hotels after event event, event ticket sales, surveys from event owners

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

S. Scott Powers
Print Name

Executive Director
Title

S. Scott Powers
Signature

1/3/14
Date

MIDLANDS AUTHORITY FOR CONVENTIONS, SPORTS AND TOURISM

Statement of Revenues and Expenditures

903 - COLUMBIA REGIONAL SPORTS COUNC

From 11/1/2013 Through 11/30/2013

		Current Period Actual	FY13-14 Current Year Actual	FY12-13 Prior Period Actual	Year-To-Date Budget	Fiscal Year 13-14 Total Budget	Variance Budget - Actual	Percent of Budget Remaining
Revenues								
4005	RICHLAND COUNTY - ATAX	0.00	6,900.00	4,124.97	11,500.00	27,600.00	(20,700.00)	(75.00)%
4009	LEXINGTON CO - ATAX	2,500.00	2,500.00	2,291.67	4,166.65	10,000.00	(7,500.00)	(75.00)%
4014	CITY COLUMBIA HOSPITALITY TAX	0.00	28,490.00	16,406.00	47,591.65	114,220.00	(85,730.00)	(75.06)%
4015	RICHLAND CO HOSPITALITY TAX	0.00	6,500.00	7,908.35	10,833.35	26,000.00	(19,500.00)	(75.00)%
4020	HIGH SCHOOL CHAMPIONSHIP	0.00	0.00	0.00	4,166.65	10,000.00	(10,000.00)	(100.00)%
Total Revenues		2,500.00	44,390.00	30,730.99	78,258.30	187,820.00	(143,430.00)	(76.37)%
Expenses								
7001	SALARIES - FT -ADMINISTRATION	4,940.00	24,700.00	24,700.00	24,700.00	59,280.00	34,580.00	58.33%
70011	SALARIES-FT-SALES & MARKETING	2,833.34	14,166.70	12,964.83	14,166.65	34,000.00	19,833.30	58.33%
70024	SALARY MERIT INCREASES	0.00	0.00	0.00	1,165.80	2,798.00	2,798.00	100.00%
7004	TAX LIABILITIES	585.32	3,159.14	3,081.59	2,907.50	6,978.00	3,818.86	54.73%
70051	BENEFITS 401K	85.00	425.00	518.61	1,253.75	3,009.00	2,584.00	85.88%
70052	BENEFITS- D/LIFE/STD/LTD	170.52	708.12	789.74	987.50	2,370.00	1,661.88	70.12%
7006	EMPLOYEE MEDICAL INSURANCE	1,094.28	5,346.46	4,805.80	5,537.10	13,289.00	7,942.54	59.77%
7201	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	208.35	500.00	500.00	100.00%
7202	INCENTIVES/COMMISSION	0.00	3,021.77	3,126.67	6,666.65	16,000.00	12,978.23	81.11%
8605	TRADESHOWS	0.00	2,000.00	0.00	1,666.65	4,000.00	2,000.00	50.00%
8606	TRAVEL & ENTERTAINMENT	1,185.70	1,849.49	0.00	2,858.30	6,860.00	5,010.51	73.04%
8607	PROMOTIONAL MATERIALS	0.00	0.00	0.00	966.65	2,320.00	2,320.00	100.00%
8612	MARKETING & ADVERTISING	1,750.00	7,750.00	4,000.00	7,340.00	17,616.00	9,866.00	56.01%
8704	EMPLOYEE TRAINING EXPENSE	0.00	0.00	0.00	375.00	900.00	900.00	100.00%
8710	OFFICE SPACE RENTAL	557.82	2,789.10	2,310.88	2,708.35	6,500.00	3,710.90	57.09%
8715	DUES/SUBSCRIPTIONS	0.00	500.00	0.00	583.35	1,400.00	900.00	64.29%
8735	CLIENT EVENT EXPENSE	77.23	172.26	124.97	0.00	0.00	(172.26)	0.00%
9405	HIGH SCHOOL CHAMPIONSHIP	0.00	0.00	0.00	4,166.65	10,000.00	10,000.00	100.00%
Total Expenses		13,279.21	66,588.04	56,423.09	78,258.25	187,820.00	121,231.96	64.55%
Net Income		(10,779.21)	(22,198.04)	(25,692.10)	0.05	0.00	(22,198.04)	0.00%

IRMO CHAPIN RECREATION COMMISSION

January 3, 2014

Commissioners
John A. Sowards, Chairman
Scott A. Wilhide, Vice Chairman
Emily C. Shuman, Secretary
Bruce P. Loveless
William H. Harmon

Executive Director
Elizabeth B. Taylor

Ms. Judy Busbee
Assistant Clerk to Council
Lexington County Council
212 South Lake Dr., Ste.601
Lexington, SC 29072

Dear Ms. Busbee,

On behalf of the Irmo Chapin Recreation Commission, we would like to submit this application for the 2014-2015 Accommodations Tax Grants. This submission requests funding for the Saluda Shoals Park Branding/Marketing Campaign.

We are very grateful for the past support we have received and appreciate the consideration of this request. Please contact me at (803) 213-2006 or etaylor@icrc.net if you have any questions or need additional information.

Sincerely,

Elizabeth B. Taylor

Elizabeth B. Taylor
Executive Director

Enclosure

ICRC Administration
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

Crooked Creek Park
1098 Old Lexington Hwy.
Chapin, SC 29036
(803) 345-6181

Saluda Shoals Park
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

Seven Oaks Park
200 Leisure Lane
Columbia, SC 29210
(803) 772-3336

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Saluda Shoals Park Branding/Marketing Campaign

2. Sponsoring Organization: Irmo Chapin Recreation Commission

   Mailing Address: 5605 Bush River Road, Columbia, SC 29212

3. Event/Project Director:

   Name Elizabeth B. Taylor Title Executive Director

   Telephone 803-772-1228 Alternate Telephone 803-213-2006

   Fax Number 803-772-6865

   Email etaylor@icrc.net

4. Event Website: http://www.icrc.net/parks/saluda-shoals.aspx

5. Event/Project Category (*Check One*):
   - ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☐ Tourism Related Expenditures: _____

6. Project Timeline: Beginning date July 1, 2014 End date June 30, 2015

7. Location of Project/Event: Saluda Shoals Park

8. Number of employees: #Full-time 15 #Part-time 130

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☑ Rack Cards - # distributed 2,500
    - ☑ Brochures - # distributed 6,000
    - ☐ Posters - # distributed _____
    - ☑ Magazine Ads - # ads 4 (list ads and distribution range on separate sheet)
    - ☑ Newspaper Ads - # ads 25 (list newspapers and distribution range on separate sheet)
    - ☑ Television Ads - # ads 300 (list stations and viewing range on separate sheet)
    - ☑ Radios Ads - # ads 1,100 (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads _____ (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 5 (list on separate sheet with target audience)
    - ☑ Other than listed above: Postcards - 5000; Direct Mail - 3000; trade shows (list on separate sheet with target audience)

11. How many people do you expect to attend? 550,000

12. Of this number, how many are tourists? 176,000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☑ Web page inquires - estimated inquires per month 15,000
- ☑ Phone call inquiries - estimated phone calls per month 1,860
- ☐ Brochure mailings - estimated brochures mailed per month
- ☑ Event ticket sales - estimated tickets sold per event 325
- ☑ Event registration - estimated registrants per event 400
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☑ Surveys - estimated number of responses per survey 300
- ☐ Other than listed:

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
Saluda Shoals Park meeting facility rentals resulted in more than 350 hotel room rentals in 2013. Park guests and meeting planners make their own hotel arrangements based on recommendations from staff. With the addition of new tournament facilities we plan to partner with DoubleTree by Hilton Hotel, Comfort Suites, Country Inn and Suites, and Wingate by Windham.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 114,500.00
b. Amount of Accommodations Funds requested for this Project: $ 50,000.00
c. This request equals what percent of the total Project/Event Budget? 44.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. Advertising: $68,000; Branding/Design: $40,000; tradeshows: 6,500

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013-14 , amount $ 26,000.00 , source Lexington Co. Acc Tax , and purpose: Marketing "It Doesn't Get Any Better Than This" Saluda Shoals Park campaign

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: Special Purpose District

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

_____

_____

_____

_____

_____

_____

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Elizabeth B. Taylor	Executive Director
Print Name	Title
Elizabeth B. Taylor	1/3/14
Signature	Date

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Irmo Chapin Recreation Commission - Saluda Shoals Park

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Accommodations Tax	$10,000.00	$26,000.00	$50,000.00
Saluda Shoals Foundation	$15,000.00	$4,000.00	$10,000.00
Saluda Shoals Park Fees and Revenue	$53,000.00	$48,000.00	$54,500.00
	$78,000.00	$78,000.00	$114,500.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Irmo Chapin Recreation Commission - Saluda Shoals Park

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Design and Printing of Branding/marketing Campaign			$40,000.00
TV Branding Campaign	$30,000.00	$30,000.00	
Print Advertising	$14,800.00	$18,800.00	$18,800.00
Radio	$13,550.00	$15,000.00	$15,000.00
Billboards	$8,400.00	$6,600.00	$6,600.00
Brochures	$3,000.00	$4,000.00	$4,000.00
Email Marketing	$1,300.00	$1,300.00	$1,300.00
Direct Mail	$2,000.00	$2,300.00	$2,300.00
TV Advertising	$11,200.00	$0.00	$20,000.00
Trade Shows			$6,500.00
	$84,250.00	$78,000.00	$114,500.00

Reset Form | Save A Copy | Print Form

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Irmo Chapin Recreation Commission

Project/Event Name: "It Doesn't Get Any Better Thank This" Branding Campaign

Contact Name: Elizabeth B. Taylor Phone: 803-772-1228

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

Successful branding campaign increased awareness of Saluda Shoals Park as a tourist destination but rainy weather had a negative impact on participation in outdoor recreation activities.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$78,000.00	$119,000.00
Amount Funded by the Lexington County Accommodations Tax Fund	$26,000.00	$10,000.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	$0.00	$0.00
Total Attendance	517,772	72,800
Total Tourists*	165,687	13,830

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Visitors surveys were conducted; facility rental data and park reservations were analyzed

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Elizabeth B. Taylor — Print Name

Executive Director — Title

Elizabeth B. Taylor — Signature

1/3/14 — Date

Accommodations Tax Fund FY 2013-14 Final Report - "It Doesn't Get Any Better Than This" branding campaign

Television				
WIS SSP "Better Than This" Branding Campaign	30,850.00			
WLTX	2,250.00			
Radio				
Cumulus Media	7,800.00			
Magazine				
Palmetto Parent	1,776.00			
Cola Regional Business Report	650.00			
Visit Columbia Guide	4,752.00			
Columbia Visitors Guide	2,990.00			
Newspaper				
The State	2,000.00			
Free Times	4,150.00			
Brochures				
Holiday Lights	1,000.00			
Sleigh Bell Trot	500.00			
unearth	800.00			
Total	**59,518.00**			

County of Lexington
Accommodations Tax Fund
FY 2014/2015 APPLICATION

Organization Name: Irmo Chapin Recreation Commission
Project/Event Name: Saluda Shoals Park branding/advertising campaign

9. Do you advertise outside a 50-mile radius? Yes
10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:

Rack Cards, Brochures & Post Card Mailing

- Brochures mailed to art galleries, art leagues, and individual artists in North Carolina, South Carolina and Georgia.
- Post cards mailed to ICRC park users, donors, and midlands residents.
- Printed brochures sent to the following SC Welcome Centers:
  - I-77 South SC Welcome Center
  - US 17 SC Welcome Center
  - I-20 East SC Welcome Center
  - I-85 South SC Welcome Center
  - I-95 North SC Welcome Center
  - I-95 South SC Welcome Center
  - I-95 South SC Welcome Center
  - I-77 South SC Welcome Center
  - I-85 North SC Welcome Center
  - I-95 South SC Welcome Center

Magazine Ads (8 Ads)

- Palmetto Parent – distributed throughout the Midlands of South Carolina.
- The 2014 Book of Lists – statewide distribution
- Discover Greater Columbia Guide – distributed through hotels, restaurants, grocery stores, doctor's offices, and retailers in the Greater Columbia area as well as at Ft. Jackson.
- Columbia Visitors Guide
- Lexington Life Magazine
- Regional Business Report

Newspaper Ads (50 Ads)

- The State Newspaper
- Free Times & Bites & Sites
- Lake Murray News & Northeast News – Newberry, Blythewood, Pontiac, Spring Valley, Dentsville, Forest Acres, & Two Notch

Television Ads (325 Ads)

WIS Television coverage includes the following: Abbeville, Aiken, Allendale, Anderson, Bamberg, Barnwell, Calhoun, Chester, Chesterfield, Clarendon, Dorchester, Edgefield, Fairfield, Georgetown, Greenwood, Hampton, Kershaw, Lancaster, Lee, Lexington, Newberry, Orangeburg, Richland, Saluda, Sumter, Union, Williamsburg, and York as well as Charlotte, NC, Augusta GA, Greenville/Spartanburg, SC and Charleston, SC on cable and satellite.

Radios Ads (1,100 Ads)

- WCOS FM coverage includes the following: Aiken, Barnwell, Columbia, Florence, Greenwood, Hartsville, Lancaster, Laurens, Newberry, Orangeburg, Rock Hill, South Augusta, Spartanburg, Sumter and Union as well as Gastonia and Monroe, NC. Promotion includes a website link from WCOS FM.
  Web and Radio Target Market: Adults Ages 35–64

- WTCB FM coverage includes the following: Aiken, Barnwell, Columbia, Florence, Greenwood, Hartsville, Lancaster, Laurens, Newberry, Orangeburg, Rock Hill, South Augusta, Spartanburg, Sumter, Union and Walterboro. Promotion includes a website link from WTCB FM.
  Web and Radio Target Market: Women Ages 35–64

- WNKT FM coverage includes the following: Aiken, Barnwell, Camden, Columbia, Florence, Hartsville, Lancaster, Lake City, Newberry, Orangeburg, Sumter and Winnsboro. Promotion included a website link from WNKT FM.
  Web and Radio Target Market: Men Ages 25-54

- WLXC FM coverage includes the following: Aiken, Columbia, Great Falls, Newberry, Orangeburg, Sumter, and Whitmire. Promotion includes a website link from WLXC FM.
  Web and Radio Target Market: Adults Ages 35–64

- WOMG FM coverage includes the following: Aiken, Bamberg, Camden, Columbia, Newberry, Orangeburg, South Augusta, St. Matthews, Sumter, Williston and Winnsboro. Promotion includes a website link from WOMG FM.
  Web and Radio Target Market: Adults Ages 35–64

- WIS AM coverage includes the following: Aiken, Bamberg, Barnwell, Camden, Chester, Columbia, Florence, Hartsville, Lancaster, Newberry, Orangeburg, Sumter, Summerville, Union, Walterboro and Winnsboro. Promotion includes a website link from WIS AM.
  Web and Radio Target Market: Adults Ages 50+

Websites

- Huger Street.com – Target Audience Adults ages 25-64
- SCPRT Website – Target Audience Adults ages 25-6
- Leisure Fun – Target Audience Adults ages 25-64
- Free Times – Target Audience Adults ages 18-55
- Greater Columbia Convention & Visitors Bureau
- Radio Station web sites: B106.7, WOMG, WIS NEWS TALK, KISS 98.5, Magic 98.5, The Lake
- SCSAE

A. General Description

Integration of tournament facilities and new amenities into a branding campaign designed to promote Saluda Shoals Park's:

- tournament soccer complex and tennis facility (opening spring of 2015),
- high adventure course and zip line (opening spring of 2015),
- exceptional outdoor recreation,
- outstanding environmental education,
- excellent meeting facilities, and
- unique cultural opportunities.

This campaign includes: the development and distribution of print materials, trade show display and participation, television ads, print advertising, radio advertising and billboards.

Background

Saluda Shoals Park is a premier, natural, environmentally sensitive riverfront park that invites visitors to experience the treasures of the Saluda River through exceptional recreational, educational, and cultural opportunities. This 400-acre natural preserve is located on the banks of the lower Saluda River.

Since its opening in 1999, more than **4 million visitors** from across the state, Southeast, United States and around the world have experienced the wonders of nature at Saluda Shoals Park. Saluda Shoals Park is the second most visited attraction in the Midlands with **517,772 visitors** in 2012-13 from 23 states and 11 countries.

Created through a public private partnership of the Irmo Chapin Recreation Commission (ICRC), Saluda Shoals Foundation and SC Electric and Gas (SCE&G), Saluda Shoals Park's strength and the key to its sustainability is the fact that it plays multiple roles:

- a unique outdoor recreational and cultural attraction offering something for everyone,
- a significant protected natural environment,
- an affordable public access point to the Saluda River, and
- an educational opportunity for people regarding the importance of the preservation of our water resources and the natural environment.

This public private partnership has effectively leveraged the Saluda Shoals Park's regional aspect, cultivating partners who understand its potential for enhancing the community's quality of life and contributing to the economic viability of the Midlands.

New Tournament Facilities and Amenities

Development is underway for the following facilities and amenities at Saluda Shoals Park:

- Soccer complex: six (6) fields and a pavilion with restrooms and concessions. Space exists for two (2) additional fields at a later date.
- Tennis facilities: six (6) clay courts, four (4) hard surface courts, and a pavilion with restrooms and concessions.
- Riverfront high adventure course and zip line: Design development is underway for an aerial adventure course which may include high ropes, climbing walls, and zip lines.
- New canoe, kayak and tube take-out.

Outdoor Recreation

- Interactive and passive opportunities include: fishing, canoeing, kayaking, guided river trips, guided nature hikes, family programming, and picnic and playground areas. (1,927 Park members in 2012-13)
- Saluda Splash, a touch-activated water playground for children. (More than 18,600 children cooled off at the water playground in 2012-13.)
- The Barking Lot, an off-leash dog park where pet owners bring their dogs to enjoy the outdoors. (291 Barking Lot members in 2012-13)
- The Real Team Challenge Ropes Course, a series of physical and mental challenges that encourage teamwork, promote better communication, develop winning strategies, and fosters total team performance. (1,690 participants in 2012-13)

Environmental Education

- Enthusiastic Park Rangers guide young learners as they discover the beauty, wonder, and intricacies of the natural world. Programs are inquiry-based and developed to address the South Carolina and National Education Science Standards. Each program includes: a classroom lesson, visit to the exhibit hall, nature walk, and classroom activity sheets.
- More than 8,500 children and adults participated in educational programming in 2012-2013; which includes more than 2,700 students from six (6) central South Carolina counties (Fairfield, Lexington, Newberry, Orangeburg, Richland, Union).

Meeting Facilities

- River Center Meeting Facility, a state-of-the-art 12,000 sq. ft. conference facility available for business meetings, weddings and family celebrations, and various other events. More than 100,000 people annually use this facility.
- Additional indoor and outdoor meeting space is available at the Environmental Education Center and picnic shelters throughout the Park accommodate 25 to 250 guests.

Cultural Opportunities

- *Holiday Lights on the River,* the Midlands largest annual drive-through light show. Since 2002, this outdoor light and sound show has glittered with holiday magic for more than 486,000 visitors. (more than 70,000 attendees in 2013)
- *unearth, a celebration of naturally inspired art,* a family oriented multi-day event, providing guests with an opportunity to experience nature through visual, performing and literary art. (more than 3,200 attendees in 2013)
- *Rollin' on the River*, established in June 2012, this event celebrates the River with paddling and tubing for everyone followed by live music, vendor booths and water sport demonstrations. (more than 600 attendees in 2013)
- *Theater in the Park,* each year guests experience outdoor theatrical performances by the South Carolina Shakespeare Company and ICRC Children's Theatre. (more than 750 theater enthusiasts attended in 2013)
- Various other cultural events are held throughout the year.

B. State the benefit that this project will serve toward promoting tourism and the Lexington County Community.

The development of an integrated branding/marketing campaign will allow ICRC to effectively promote the existing recreational opportunities at Saluda Shoals Park, as well as the new tournament facilities and high adventure course coming online in spring 2015. This campaign includes design and development of print materials, a trade show display and advertising (television, print, radio and billboard). Marketing of the new facilities will begin in 2014 with the goal of booking 20 tournament weekends in 2015. These tournaments will bring an estimated 400 teams (24,000 people) to Lexington County from throughout SC and the United States. The new tennis complex will offer 10 courts, of which six (6) will be clay courts. Senior tournament play requires the use of clay courts and these new facilities will create partnership opportunities with Lexington County Recreation. The high adventure course and zip line will appeal to a broad audience and enhance the appeal of Saluda Shoals Park as a destination for tourist, tournament planners and participants.

Saluda Shoals Park is an established tourism destination with more than 517,000 visitors in 2012-13, making it the second most visited attraction in the Midlands. The addition of a tournament soccer complex and tennis facility as well as the riverfront adventure course and zip line will further enhance the Park's appeal to tourist.

Saluda Shoals Park is conveniently located between Irmo and downtown Columbia, with nearby access to I-26, I-20, and downtown Lexington. The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers, hotels, Riverbanks Zoo and other attractions makes it an ideal destination for tournaments, special events and fun, affordable recreational opportunities.

C. **Total Attendance to the event/project versus the number of total tourists in attendance.**

- Total Attendance 2014-2015: 550,000
- Total Tourists: 176,000 (32%) outside of Richland & Lexington Co.

2012-13 Tourist

SC Counties:
Aiken
Anderson
Barnwell
Beaufort
Berkeley
Calhoun
Charleston
Chester
Colleton
Darlington
Edgefield
Fairfield
Florence
Georgetown
Greenville
Horry
Kershaw
Lancaster
Laurens
Lee
Lexington
Marion
Newberry
Oconee
Orangeburg
Pickens
Richland
Saluda
Spartanburg
Sumter
Union
York

United States:
Alabama
Arizona
California
Colorado
Connecticut
Delaware
Florida
Georgia
Idaho
Indiana
Kansas
Maryland
Michigan
Minnesota
New York
North Carolina
North Dakota
Ohio
Pennsylvania
Tennessee
Texas
Virginia
West Virginia

International Countries:
Canada
England
Germany
Iran
Scotland
South America
Mexico
Panama Republic
Paraguay
Switzerland
South Africa

D. Economic Impact generated by tourism to the event/project.

2014-15 Projected Economic Impact with the addition of Tournament Facilities, Tennis Complex and High Adventure Course:

- **550,000 people** will visit Saluda Shoals Park; 32% (or **176,000 people**) are considered tourists. The economic impact of these guests would be **$14,099,360** ($80.11 per person per day)

- Additionally, **374,000 residents** from Lexington and Richland Counties will attend. These individuals will take part in shopping and dining in the area creating an estimated economic impact of **$16,456,000.** ($44 per person per day)

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:

a) Average Daily Rate	1) $72.23
b) Party Size	2) 2
Total Lodging Per Person, Per Day	3) $36.11

II) Food & Beverage Cost:

Total F&B Per person per day	4) $44.00

III) Miscellaneous Spending (optional):

Total Misc. Spending Per Person Per Day	5) $ 0.00
Grand Total Per Person Per Day Spending	6) $80.11

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.)

E. Overall description of how the event attracts and promotes tourism and specifically how the accommodations Tax Funds were used to accomplish this.

The 2014-15 branding campaign will utilize a broad range of advertising mediums including: brochures, trade shows, radio, television, billboards, local/regional newspaper and magazine advertising.

Audiences will be reached through article and ad placements with the following:

- Radio Coverage: ad placement with Cumulus Broadcasting reaching Columbia, Lexington, Orangeburg, Barnwell, Chester, Camden, Sumter, Newberry, Aiken, Augusta, Rock Hill, Florence, Hartsville, Union, Greenwood, Laurens, and surrounding areas.
- Youth Athletic Trade Shows promoting tournament facilities.
- Television coverage: WIS TV covering 29 counties throughout the state as well as Charlotte, NC and Augusta, GA through cable.
- Print Coverage: The Free Times; Palmetto Parent Magazine; Visit Columbia Magazine; and the Columbia Visitors Guide.
- Saluda Shoals Park brochures distributed to Welcome Centers, Schools, Art Galleries & Leagues in SC, NC and GA.
- Internet Coverage: Huger Street.com, Columbia CVB, Clear Channel Radio, Cumulus Media Broadcasting (five radio stations), SCPRT events calendar, Free Times, Leisure Fun and WIS Online.
- Billboards
- Press releases and media drops prompt coverage on all local TV outlets and in numerous weekly papers across the state.

F. Additional Comments

Saluda Shoals Park was established in 1997 through a public-private partnership between the Irmo Chapin Recreation Commission, SCE&G and the Saluda Shoals Foundation with a commitment to be operationally self-sustaining.

Below are a few comments received on surveys and from Trip Advisory.com:

Trip Advisor

- I enjoy taking my boys here when I'm up visiting my family. We play in the spray ground, hike the trails and play in the river. Great way to spend a day. Beautiful scenery and enough to keep the kids, young and teen aged, from getting bored. (from Orange Park, FL)

- We rented bikes and went on the trail along the river. Good experience. The scenery was beautiful at this time of year. (from Jefferson Hills, Pa.)

- I wanted a place to stop with my kids on a long car drive and this was perfect! My kids are 1 and 4 and had a ball! The splash pad is great for all ages, plenty of picnic spots and shade. There is a nice, covered playground right next to the splash pad. I wish we had more time because there were tons of trails for running and biking, not to mention other attractions! (from Richmond Hill, Georgia)

- We stumbled upon Saluda Shoals Park by accident. This is a very nice park with a great off leash dog park, numerous walking trails, canoe/tube launch area. They offer canoe/kayak/tube rentals and is a great way to spend a day! Lots of shelters to rent and areas to BBQ.....A nice surprise... (from Florida)

2013 Holiday Lights

- It gets better every year! Ours (SSP) is better than James Island County Park!!! Thank you for your hard work, it shows! Love the overhead lights and the snow globe on the train.
- Ahhhhh'mazing!! Great job! I am originally from Texas and have seen the lights in Dallas, Little Rock, etc...and these are as good as the "big" towns!!!
- Very beautiful displays. We have a similar display in LaCrosse WI but it is a much smaller scale. We do have live Reindeer and snow sports though. We very much enjoyed your light show. Thanks! (Onalaska WI)
- This is the best Holiday lights I've ever been to. I hope you chose to do it again. (Florence) 5th grade
- Went to Callaway Gardens, GA. Paid $17 per ticket, not as good as Saluda Shoals. A real bargain - contact Travel Magazine to come see. Part of National Geographic.

Facility Rental Survey

- We had a large full-day training event consisting of approximately 100 or so attendees. The staff was great in helping us plan for the event and being available to assist in different matters during the event. Attendees have commented on how great the location is and how much they appreciate the availability of so much convenient parking.

- Very good experience. The facility is wonderful and very much met our needs for a business meeting. Besides the facility, the staff was EXCEPTIONAL!!!!. The staff is very accommodating. The staff is professional and a very pleasant experience. When I have a need for another business meeting in the area, I will choose the Park over any hotel.

IRMO CHAPIN RECREATION COMMISSION
ADMINISTRATION

Commission Brief
November 2013 Preliminary Financial Report

GENERAL FUND

	YTD 11/13	Budget	% of Budget	YTD 11/12
Revenue	$518,051	$5,222,782	9.92%	$515,121
Expenditures	2,153,744	5,222,782	41.24%	1,961,517

Please be aware that property tax collections for August are not included in YTD as of 11/30/2013. They will be reflected in the December 2013 report.

SPECIAL REVENUE FUND

	YTD 11/13	Budget	% of Budget	YTD 11/12
Revenue	$1,365,331	$2,994,138	45.60%	1,339,728
Expenditures	1,073,314	2,994,138	35.85%	1,026,224

As of November 30, 2013 the cash balance of operating and special funds totaled $198,238.
Total invested in certificates of deposit or money market accounts was $ 616,108.

Grant/Project	Amount Budgeted	Agency Match	Amount Received
Accommodations Tax	26,000	0	6,500
Department of Transportation	80,000	20,000	0
Older Americans Act	114,000	0	23,726
Palmetto Pride	8,000	0	0
	$220,000	20,000	$30,226

Submitted by:

Jim Wellman
Finance Director
January 3, 2014

Greater Irmo Chamber of Commerce

"Building Partnerships and Connecting Businesses"

January 2, 2014

Lexington County Council

212 South Lake Drive, Suite 601

Lexington, South Carolina 29072

Re: Accommodations Request from Greater Irmo Chamber of Commerce

Dear Lexington County Council:

Thank you for the opportunity once again to request Accommodations Tax funding for the year 2014-2015. The Greater Irmo Chamber of Commerce is pleased to operate the Greater Irmo Welcome and Visitor's Center to promote the greater Irmo area and Lexington County. This upcoming year we are excited about adding more features to our visitor's center and our website as well.

Enclosed you will find our completed application with all the necessary documentation as requested. I look forward to meeting with you in the next few months. I want to personally thank you for your continued support for our requests. I hope each and every one of have a prosperous New Year.

Sincerely,

Greater Irmo Chamber of Commerce

Tiffany Boyce Heitzman

President & CEO

1248 Lake Murray Boulevard • Irmo, South Carolina 29063 • Telephone: (803) 749-9355 • Fax: (803) 732-7986

CEO@GreaterIrmoChamber.com • www.GreaterIrmoChamber.com

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Greater Irmo Chamber Visitors Center-Stay and Shop Local

2. Sponsoring Organization: Greater Irmo Chamber of Commerce and Welcome Center

   Mailing Address: 1248 Lake Murray Blvd. Irmo SC 29063

3. Event/Project Director:

   Name Tiffany Boyce Heitzman Title President & CEO

   Telephone 803-749-9355 Alternate Telephone 803-600-5227

   Fax Number 803-732-7986

   Email ceo@greaterirmochamber.com

4. Event Website: www.greaterirmochamber.com

5. Event/Project Category (*Check One*):
   - ☐ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☑ Tourism Related Expenditures: Greater Irmo Visitors Center

6. Project Timeline: Beginning date July 1, 2014 End date June 30, 2015

7. Location of Project/Event: 1248 Lake Murray Blvd. Irmo SC 29063

8. Number of employees: #Full-time 2 #Part-time 2

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed
    - ☐ Brochures - # distributed
    - ☐ Posters - # distributed
    - ☐ Magazine Ads - # ads (list ads and distribution range on separate sheet)
    - ☑ Newspaper Ads - # ads 20 (list newspapers and distribution range on separate sheet)
    - ☐ Television Ads - # ads (list stations and viewing range on separate sheet)
    - ☑ Radios Ads - # ads (list stations and listener range on separate sheet)
    - ☐ Billboards - # ads (list number and location of billboards on separate sheet)
    - ☑ Websites - # web pages other than primary website # 12 (list on separate sheet with target audience)
    - ☑ Other than listed above: Visitors/Welcome guide, Greater Irmo Maps/facebook/twitter (list on separate sheet with target audience)

10. Other than listed above:

The Greater Irmo Chamber of Commerce uses the local newspaper, The New Irmo News, to place our monthly newsletter in each month as well as we advertise once or twice a month about events going on in our Chamber and community.

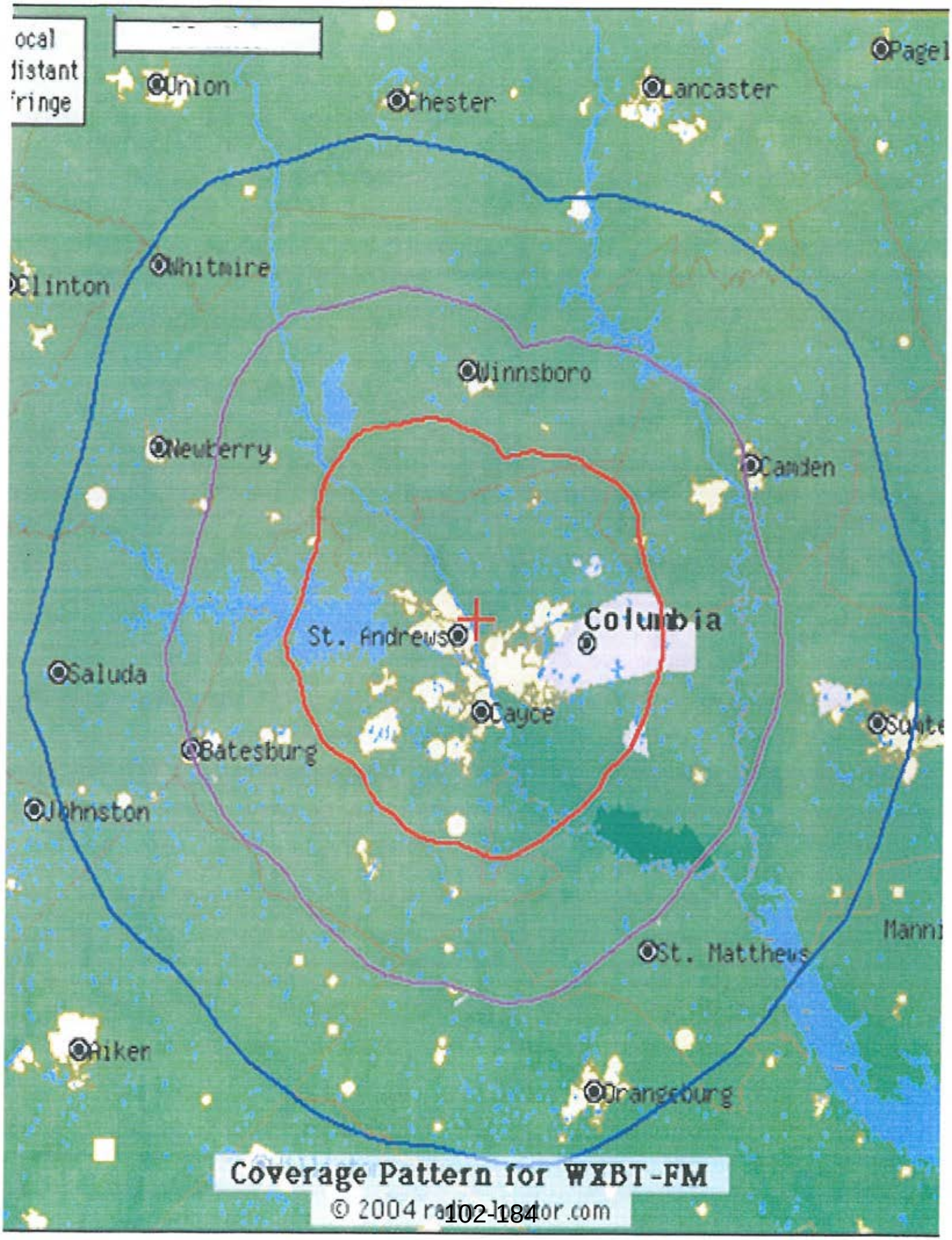
Again, this year we utilized a small radio campaign during to promote our local businesses, staying here for the holidays and shopping locally as well.

The Greater Irmo Chamber and Welcome Center contracts with Spring Hill Productions to produce our greater Irmo map. We send maps to all the welcome centers across South Carolina; make it available online and to the other Chambers in Richland and Lexington Counties. Each relocation and visitor packet we mail or distribute here at the welcome center contains a map. We also distribute the maps at community events including the Irmo Okra Strut. Distribution is approximately 5,000 maps a year.

We also produce a welcome/visitors guide that is distributed throughout the community and is included in every relocation/visitor packet we mail or give out in our visitor's center.

10. Radio Ads:

We ran four (4) weeks of radio ads on WVOC-FM 100.1 which is part of the Clear Channel Group. We used these ads to promote our area as well as invite the public to our Annual Auction in November. The following attachment shows the coverage map of the radio listening range. WVOC-FM has 50,900 (Persons 12 years of age and older) according to Arbitron (average audience size from survey periods Summer 2012, Spring 2012, Winter 2011 and Fall 2011).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Camden
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Saluda
Cayce
Batesburg
Johnston
St. Matthews
Aiken
Orangeburg
Coverage Pattern for WXBT-FM
© 2004 radio-locator.com

10. Web pages on www.greaterirmochamber.com which target people outside of Lexington County

Page Name	Target Audience	URL
Contact Us	Visitors, Residents, Members	http://greaterirmochamber.com/contact
Events	Visitors, Residents, Members	http://greaterirmochamber.com/event
Festivals and Events	Visitors, Residents, Members	http://greaterirmochamber.com/content/visitor_information#Festivals_Events
Hotels	Visitors, Residents, Members	http://greaterirmochamber.com/content/visitor_information#Hotels
Members	Visitors, Residents, Members	http://greaterirmochamber.com/members
Recreation	Visitors, Residents, Members	http://greaterirmochamber.com/content/visitor_information#Recreation
Relocation Information	Visitors, Future Residents	http://greaterirmochamber.com/content/relocation_information
Restaurants	Visitors, Residents, Members	http://greaterirmochamber.com/content/visitor_information#Restaurants
Visitor Information	Visitors	http://www.greaterirmochamber.com/visitor_Information

Web sites referring to www.greaterirmochamber.com which target people outside of Lexington County

Site Name	Target Audience	URL
Coldwell Banker	Future Residents	http://www.cbcarolinascolumbia.com/agent/links.asp?CEQ_AgentCode=nnelson
Irmo Okra Strut	Visitors and Residents	http://www.irmookrastrut.com/contact.html
Joan Lucius on Twitter	Personal Followers	https://twitter.com/#!/JoanLucius/status/91860105452208128
Joseph Strenk on Linkedin	Regional Business Owners	http://www.linkedin.com/in/josephstrenk
Lake Murray Times	Visitors and Residents	http://www.lakemurraytimes.com/lm-businesses/local-organizations
Lexington County Chronicle	Visitors and Residents	http://lexingtonchronicle.com/clients/lexingtonchronicle/10062011PageA5.pdf
Lexington County, SC	Visitors and Residents	http://www.lex-co.com/Departments/InformationServices/recreation.html
Midstate Chambers Coalition	Regional Business Owners	http://www.midstatechamberscoalition.org/sc-chamber-partners.htm
Miss Greater Irmo Scholarship Pageant on Facebook	Regional Business Owners and Residents	http://www.facebook.com/pages/Miss-Greater-Irmo-Scholarship-Pageant/247131671978907
The State	Visitors and Residents	http://www.thestate.com/2011/11/11/2042302/giving-help-getting-help-nov-11.html
Welcome to Lake Murray	Visitors	http://www.lakemurray.com/en-US/SYN/7270/Templates/EventTemplate.aspx

11. How many people do you expect to attend? N/A

12. Of this number, how many are tourists? N/A (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☑ Web page inquires - estimated inquires per month 3,600
- ☑ Phone call inquiries - estimated phone calls per month 138
- ☑ Brochure mailings - estimated brochures mailed per month 40
- ☐ Event ticket sales - estimated tickets sold per event
- ☐ Event registration - estimated registrants per event
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☐ Other than listed:

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:
Residence Inn by Marriott on Lake Murray Blvd. (partly in Lexington County)
Doubletree by Hilton
We will be able to track this information by the end of June 2014. With walkins to our Visitors center we sent 22 people to these two hotels.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 31,625.00
b. Amount of Accommodations Funds requested for this Project: $ 15,000.00
c. This request equals what percent of the total Project/Event Budget? 47.43 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. 4,750 for brand development and thn 26,875 for advertising/website

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013-20[illegible], amount $ 10,000.00, source Lexington County, and purpose: Visitor center upgrades and website upgrades

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:

Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ 501(c) 3
- ☑ Other: 501 (c) 6

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):

a. General description
b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the event/project versus the number of total tourists in attendance
d. Economic impact generated by tourism to the event/project
e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
f. Additional comments:

see additional sheet attached

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Tiffany Boyce Heitzman	President & CEO
Print Name	Title
[signature]	Jan. 2, 2014
Signature	Date

19. Project description:

a. General Description

The Greater Irmo Chamber of Commerce Welcome and Visitor's Center promotes the Greater Irmo area and Lexington County as a destination for living, working, playing and visiting. We are conveniently located on Lake Murray Boulevard in the Town of Irmo adjacent to I-26 and I-20 for Tourists and Visitors. Our project is to create a Stay and Shop Local to encourage visitors and potential residents to stay here in our hotels and shop here as well and check out the suburbs of the capitol.

b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community

The Greater Irmo Chamber and Welcome Center assist in promoting tourism to our area by having a welcome/visitors center, a welcome center coordinator who is very knowledgeable about our area and county as well as a website that is full of information and available 24 hours a day.

c. Number of Visitors:

We receive approximately 138 calls a month from people coming to visit here as well as considering relocation to our area. We also have over 3600 requests through our website.

d. Economic impact generated by tourism to the event/project:

The Greater Irmo Chamber of Commerce is one of the first places people visit when they come to our area. We are able to direct them to our hotels and other activities throughout our County.

e. Overall description of how event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Fund were used to accomplish this.

The $15,000 dollars requested by the Greater Irmo Chamber of Commerce Welcome and Visitor's Center will enable us to engage and fully launch a "Stay and Shop Local Campaign." This will keep people in our hotels and eating and shopping here.

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Greater Irmo Chamber of Commerce and Visitors Center

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Grants/Funding-Lexington County Accomodations Tax	$7,500.00	$3,750.00	$15,000.00
Grants/Funding-Town of Irmo	$10,000.00	$10,000.00	$10,000.00
Membership Dues	$97,580.00	$41,997.00	$105,000.00
Projects Income	$116,138.00	$65,383.00	$122,000.00
Other Income	$4,988.00	$4,176.00	$5,000.00
Capital Campaign	$0.00	$17,333.00	$40,000.00
Copier Lease Refund	$4,869.00	$0.00	$0.00
	$241,075.00	$142,639.00	$297,000.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Greater Irmo Chamber of Commerce & Visitors Center

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Monthly Luncheon	$4,605.00	$2,200.00	$4,600.00
Advertising	$3,032.00	$150.00	$27,000.00
Bank Charges/Credit Card Discounts	$1,941.00	$1,370.00	$2,000.00
Payroll Taxes	$10,156.00	$4,822.00	$9,500.00
Salaries	$100,367.00	$49,941.00	$85,000.00
Chamber Dues	$1,446.00	$955.00	$1,500.00
Donations	$1,158.00	$70.00	$500.00
Education	$2,000.00	$500.00	$2,000.00
Insurance	$1,856.00	$1,337.00	$1,950.00
Janitorial Services	$2,460.00	$765.00	$2,460.00
Maintenance & Repairs	$557.00	$477.00	$1,500.00
Meetings	$1,384.00	$231.00	$1,500.00
Office Expenses	$4,093.00	$1,593.00	$5,000.00
Projects Expenses	$38,189.00	$24,490.00	$38,000.00
Postage	$1,033.00	$474.00	$1,200.00
Professional Fees	$8,700.00	$3,705.00	$9,000.00
Copier	$10,020.00	$4,152.00	$8,000.00
Rent	$20,630.00	$10,057.00	$20,630.00
Utilities	$10,408.00	$4,496.00	$9,000.00
Awards	$600.00	$34.00	$300.00
Information Technology	$4,353.00	$2,536.00	$6,000.00
	$228,988.00	$114,355.00	$236,640.00

Reset Form | Save A Copy | Print Form

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Greater Irmo Chamber of Commerce and Welcome Center

Project/Event Name: Greater Irmo Visitors Center

Contact Name: Tiffany Boyce Heitzman Phone: 803-749-9355

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? No

If no, state any problems you encountered:

The website upgrades are still currently going on and will be complete by June 15, 2014

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

The website changes and upgrades have taken much longer than we anticipated.

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project	$24,500.00	$19,746.40
Amount Funded by the Lexington County Accommodations Tax Fund	$10,000.00	$7,500.00
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources	$10,000.00	$7,500.00
Total Attendance	N/A	N/A
Total Tourists*	N/A	N/A

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Not applicable

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Tiffany Boyce Heitzman
Print Name

President & Ceo
Title

Signature

Date

Project Budget Report

Lexington County Accomodations Tax

FY 2013/2014

$10,000 receiving

Greater Irmo Chamber website and visitor's center upgrades

Expenditures:

Personnel:

Website Design/upgrades: $4,200.00

New computer: $2,350.00

New software: $5400.00

Personnel/Consulting: $8,950.00

Less Accomodations Tax Received:

Lexington County: $10,000.00

Balance of Expenses: $10,900.00

Greater Irmo Chamber of Commerce
Balance Sheet
As of December 31, 2013

	Dec 31, 13
ASSETS	
Current Assets	
Checking/Savings	
1007 · First Citzen's Bank & Trust	14,583.35
1100 · Restricted Checking	
1011 · First Community Bank - Reserve	14,661.75
1012 · First Community - Capital Camp	10,500.00
Total 1100 · Restricted Checking	25,161.75
Total Checking/Savings	39,745.10
Accounts Receivable	
1110 · Accounts Receivable	30,496.68
Total Accounts Receivable	30,496.68
Other Current Assets	
1116 · Undeposited Funds	275.00
1135 · Prepaid Expense	3,210.96
Total Other Current Assets	3,485.96
Total Current Assets	73,727.74
Fixed Assets	
1125 · Office Furniture & Equipment	
1126-1 · Accumulated Depreciation	(6,827.53)
1125 · Office Furniture & Equipment - Other	9,209.53
Total 1125 · Office Furniture & Equipment	2,382.00
Total Fixed Assets	2,382.00
TOTAL ASSETS	**76,109.74**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	2,080.78
Total Accounts Payable	2,080.78
Credit Cards	
1008A · First Citizens	
1008 · First Citizens Visa	(163.78)
Total 1008A · First Citizens	(163.78)
Total Credit Cards	(163.78)
Other Current Liabilities	
2011 · Accrued Payroll Taxes	211.83
Total Other Current Liabilities	211.83
Total Current Liabilities	2,128.83
Total Liabilities	2,128.83
Equity	
2022 · Retained Earnings	45,696.27
Net Income	28,284.64
Total Equity	73,980.91
TOTAL LIABILITIES & EQUITY	**76,109.74**

Greater Irmo Chamber of Commerce
Profit & Loss
July through December 2013

	Jul - Dec 13
Ordinary Income/Expense	
Income	
3001 · Non-Dues Revenue	
3001-A · Admin.Fee-Blue Cross	1,552.96
3001-C · Office Depot	119.33
3015 · Monthly Luncheon Income	3,695.00
Total 3001 · Non-Dues Revenue	5,367.29
3005 · Grants/Funding	
3005-2 · County of Lexington	3,750.00
3005-3 · Town of Irmo	10,000.00
3005 · Grants/Funding - Other	2,500.00
Total 3005 · Grants/Funding	16,250.00
3010 · Interest Earned	3.62
3025 · Membership Dues	41,997.00
3031 · Projects Income	
3031-1 · Auction	
Auction Sponsor	8,987.50
3031-1 · Auction - Other	40,002.61
Total 3031-1 · Auction	48,990.11
3031-10 · Pageant	4,147.94
3031-12 · Business Expo	
L · Red, White & Blues	(200.00)
Total 3031-12 · Business Expo	(200.00)
3031-15 · Summer Outing	10.00
3031-21 · Business After Hours	300.00
3031-27 · LUAU	885.00
3031-28 · Purple Martin Cruise	1,260.00
3031-4 · Gala	1,750.00
3031-47 · Wine and Jazz	50.00
3031-7 · Oyster Roast	4,495.00
Total 3031 · Projects Income	61,688.05
Total Income	125,305.96
Gross Profit	125,305.96
Expense	
4005 · Advertising	150.00
4007 · Bank Charges Discount Fees CC	1,370.42
4015-01 · Compensation	
4015-2A · President & CEO	23,881.44
4015-2C · Events Planner	10,454.50
4015-2F · Employee Hourly Compensation	10,401.00
4015-2g · Benefits	2,678.04
4015-3B · Sales - Commission	1,026.00
4015-3e · Bonuses	1,500.00
4015-4B · Payroll Tax Expenses	4,821.67
Total 4015-01 · Compensation	54,762.65
4030 · Copier Expense	4,152.05
4035 · Donations & Contributions	70.00
4040 · Chamber Dues	954.60
4043 · Educational Expense	500.00
4050 · Insurance	1,336.60
4055 · Janitorial Service	765.00
4060 · Maintenance/Repairs-Bldg	476.66
4070 · Meetings Expense	230.77
4071 · Monthly Luncheon	2,200.00
4085 · Office Expense	1,593.26
4090 · Postage/Shipping	474.14
4096 · Accounting Fees	3,705.00
4097 · Info Technology	2,536.00

Greater Irmo Chamber of Commerce
Profit & Loss
July through December 2013

	Jul - Dec 13
4100 · Projects Expense	
4100-15 · Gala	500.00
4100-30 · Oyster Roast	252.39
4100-35 · Summer Outing	6.48
4100-40 · LUAA	481.93
4100-5 · Auction	21,404.42
4100-60 · Purple Martin Cruise	1,000.00
4100-64 · Wine and Jazz	845.08
Total 4100 · Projects Expense	24,490.30
4152 · Awards	34.24
4160 · Rent - Office	10,056.54
4175 · Utilities and Telephone	4,496.43
Total Expense	114,354.66
Net Ordinary Income	10,951.30
Other Income/Expense	
Other Income	
3005-7 · Capital Campaign	17,333.34
Total Other Income	17,333.34
Net Other Income	17,333.34
Net Income	28,284.64

The State of South Carolina

Office of Secretary of State Mark Hammond

Certificate of Existence, Non–Profit Corporation

I, Mark Hammond, Secretary of State of South Carolina Hereby certify that:

GREATER IRMO CHAMBER OF COMMERCE, INCORPORATED, A Non-Profit Corporation duly organized under the laws of the State of South Carolina on September 2nd, 1988, has as of the date hereof filed as a non-profit corporation for religious, educational, social, fraternal, charitable or other eleemosynary purpose, and has paid all fees, taxes and penalties owed to the Secretary of State, that the Secretary of State has not mailed notice to the company that it is subject to being dissolved by administrative action pursuant to section 33-31-1404 of the South Carolina code and that the non-profit corporation has not filed articles of dissolution as of the date hereof.

Given under my Hand and the Great Seal of the State of South Carolina this 18th day of February, 2004.

Mark Hammond

Mark Hammond, Secretary of State

JOE WILSON
2ND DISTRICT, SOUTH CAROLINA

ASSISTANT MAJORITY WHIP

COMMITTEES:
ARMED SERVICES
CHAIRMAN, PERSONNEL SUBCOMMITTEE
FOREIGN AFFAIRS
EDUCATION AND THE WORKFORCE
HOUSE REPUBLICAN POLICY

Congress of the United States
House of Representatives

COUNTIES:
AIKEN
BARNWELL
LEXINGTON
ORANGEBURG*
RICHLAND*
(*PARTS OF)

December 11, 2013

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, South Carolina 29072

Dear Council:

It has come to my attention that The Greater Irmo Chamber of Commerce has recently applied for the County of Lexington Accommodations Tax Fund for the fiscal year 2014-2015 for the Visitor's Center aimed at elevating the status of the community for tourism. As a former board member of the Greater Irmo Chamber of Commerce, I would like to request that you give the Chamber's request your full consideration.

It is my understanding that the Greater Irmo Chamber of Commerce and Visitor's Center has a proactive program in place that would greatly enhance its ability to attract tourism to the community, which would benefit Lexington County as a whole. Thank you for your consideration.

It is an honor to represent the people of the Second Congressional District of South Carolina, and I value your input.

If I may be of further assistance to you, please do not hesitate to contact me.

Very truly yours,

Joe Wilson

JOE WILSON
Member of Congress

JW/AM

MIDLANDS OFFICE:
1700 SUNSET BLVD. (US 378), SUITE 1
WEST COLUMBIA, SC 29169
(803) 939-0041
FAX: (803) 939-0078

2229 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-4002
(202) 225-2452
FAX: (202) 225-2455
www.joewilson.house.gov

AIKEN OFFICE:
828 RICHLAND AVENUE WEST
SUITE 300
AIKEN, SC 29801
(803) 642-6416
FAX: (803) 642-6418

The Senate of South Carolina

SENATOR JOHN COURSON
PRESIDENT *PRO TEMPORE*

P. O. BOX 142
COLUMBIA, SC 29202
(803) 212-6250

December 10, 2013

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, South Carolina 29072

Dear Council,

I support the Greater Irmo Chamber of Commerce's application for the fiscal year 2014-2015 County of Lexington Accommodations Tax Fund request. The funds will help as the Greater Irmo Chamber of Commerce puts into action their project (Visitor's Center) to elevate the community's status. This funding source will go a long way in helping the Chamber continue promoting and encouraging tourism interests in the community and Lexington County.

The Greater Irmo Chamber of Commerce is a viable group of business and professional men and women who are committed to making this area the best that it can be. The Chamber has a proactive program in place that would help them with the goal to attract tourism. All of Lexington County would greatly benefit from the project. The project will generate overnight stay in Lexington County's lodging facilities. The county's historical and cultural venues, recreational facilities and events, and the uniqueness and flavor of the local community and Lexington County will be promoted and highlighted. I believe that the Accommodations Tax Fund will be a wise investment in this community. Your support of their effort would be greatly appreciated.

I am honored to represent a large part of the Lexington County portion of the greater Irmo area in the South Carolina Senate, and I thank you for your past support of the Greater Irmo Chamber. If I can provide additional information or whenever I may be of assistance, please feel free to contact me.

With kindest regards, I am

Sincerely,

John Courson
SC Senator

RONNIE CROMER
SENATORIAL DISTRICT NO. 18

HOME ADDRESS:
P.O. BOX 378
PROSPERITY, SC 29127
TELEPHONE: (803) 364-3950

OFFICE ADDRESS:
P. O. BOX 142
311 GRESSETTE BUILDING
COLUMBIA, SC 29202
TELEPHONE (803) 212-6330
FAX (803) 212-6299
EMAIL: RONNIECROMER@SCSENATE.GOV

December 9, 2013

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Members of Council:

I am of the understanding that The Greater Irmo Chamber of Commerce has recently applied for funds from the County of Lexington Accommodations Tax Fund for fiscal year 2014-2015, for the Welcome and Visitor's Center. I fully support the efforts of The Greater Irmo Chamber of Commerce and Visitor's Center to market the Irmo community and Lexington County as a tourist destination.

I believe the mission and purpose of The Greater Irmo Chamber of Commerce to encourage and promote tourism of the Greater Irmo area and Lexington County are all-important to meeting the needs and supporting the tourist climate of the area. The use of the County of Lexington Accommodations Tax Fund would not only benefit and be in the best interest of the community of Irmo, but of Lexington County as a whole.

Your consideration of this request is greatly appreciated. If I can provide any further information or comment, please let me know.

With warmest regards,

Ronnie Cromer
South Carolina Senate District Eighteen

RWC:ah

Chip Huggins
District No. 85 - Lexington County
308 Wayworth Court
Columbia, SC 29212

Committee:
Ways and Means
Subcommittees:
Economic Development
and Natural Resources
Property Tax

House of Representatives

State of South Carolina

323-B Blatt Building
Columbia, SC 29201
Work Tel. (803) 732-2000
Statehouse Tel. (803) 734-2971
Fax (803) 734-0103

December 6, 2013

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Council:

I am writing on behalf of The Greater Irmo Chamber of Commerce that has recently applied for County of Lexington Accommodations Tax Fund for fiscal year 2014-2015. Those funds will be used for the Welcome and Visitor's Center designed to advance the status of the community and Lexington County for tourism. The Greater Irmo Chamber of Commerce has my support in their effort to market the Greater Irmo community as a tourist destination.

The Greater Irmo Chamber of Commerce has a positive program in place that would greatly enhance its ability to attract tourism to the community, and this would benefit Lexington County as a whole. The use of County of Lexington Accommodations Tax Fund for this program would be a responsible investment in the community, and I support the use of these funds for the Greater Irmo Chamber of Commerce and Visitor's Center. I would greatly appreciate it if you would give this application your careful and thoughtful consideration.

If I can ever be of assistance, please call me.

Sincerely,

Chip Huggins

Thanks for all you do!

CH/ss/dec3-13-3

Business e-mail: chip@duraclean.net
Statehouse e-mail: chiphuggins@schouse.gov
24-Hour Hotline (803) 331-8468

Not Printed at Taxpayer Expense

House of Representatives

State of South Carolina

Nathan Ballentine
District 71 - Richland-Lexington Counties
324 Sienna Drive
Chapin, SC 29036

320-B Blatt Building
Columbia, SC 29211

Tel. (803) 734-2969

Committee:
Labor, Commerce and Industry
Subcommittees:
Business and Commerce
Banking and Consumer Affairs
Real Estate

December 6, 2013

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Council:

Thank you for the opportunity to endorse the Greater Irmo Chamber of Commerce's recent application for the County of Lexington Accommodations Tax Fund for Fiscal Year 2014-2015. This financial support will enable the Greater Irmo Chamber of Commerce to further its endeavor for the Greater Irmo Chamber of Commerce Welcome and Visitor's Center.

The Greater Irmo Chamber of Commerce has continued to strive to implement programs that benefit not only the Irmo Community, but Lexington County overall. I am in full support of this request for use of the County of Lexington Accommodations Tax Fund for this project and do appreciate your full consideration. The project will generate overnight stay in Lexington County's lodging facilities.

I am honored to represent the Lexington County portion of the Greater Irmo area in the South Carolina State House. If I may be of further assistance, please do not hesitate to contact me.

With warm regards,

Nathan Ballentine

NB/ss/dec6-13-4

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: Promotion of Village Square Theatre's 2014-2015 Season

2. Sponsoring Organization: Lexington County Arts Association (LCAA)

   Mailing Address: P. O. Box 412 Lexington, SC 29071

3. Event/Project Director:

   Name Troy Fite Title LCAA President

   Telephone 803-767-7744 Alternate Telephone _____

   Fax Number 803-359-1436

   Email villagesquaretheatre@windstream.net OR troyfite@yahoo.com

4. Event Website: www.villagesquaretheatre.com

5. Event/Project Category (*Check One*):
   - ☐ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*
   - ☑ Tourism Related Expenditures: Publicizing LCAA events to tourists

6. Project Timeline: Beginning date August 2014 End date July 2015

7. Location of Project/Event: Village Square Theatre, Lexington, SC

8. Number of employees: #Full-time 0 #Part-time 1

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed _____
    - ☑ Brochures - # distributed 2500
    - ☑ Posters - # distributed 500
    - ☑ Magazine Ads - # ads 4 (list ads and distribution range on separate sheet)
    - ☑ Newspaper Ads - # ads 2 (list newspapers and distribution range on separate sheet)
    - ☑ Television Ads - # ads 3 (list stations and viewing range on separate sheet)
    - ☑ Radios Ads - # ads 5 (list stations and listener range on separate sheet)
    - ☑ Billboards - # ads 1 5x per year (list number and location of billboards on separate sheet)
    - ☐ Websites - # web pages other than primary website # _____ (list on separate sheet with target audience)
    - ☑ Other than listed above: Email marketing - Approx 12,000 per year (list on separate sheet with target audience)

11. How many people do you expect to attend? 8000

12. Of this number, how many are tourists? 2000 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☐ Web page inquires - estimated inquires per month
- ☑ Phone call inquiries - estimated phone calls per month 5
- ☐ Brochure mailings - estimated brochures mailed per month
- ☑ Event ticket sales - estimated tickets sold per event 400
- ☑ Event registration - estimated registrants per event 400
- ☐ Hotel sales - estimated sales per event/per month
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☐ Other than listed:

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:

Most people coming in from out of town to see our productions are family members of cast members so they may stay at the family member's home; however, we certainly have some that stay in hotels that are conveniently located near the theatre. We estimate that approximately 50 patrons stay in hotels per production.

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 15,000
b. Amount of Accommodations Funds requested for this Project: $ 15,000
c. This request equals what percent of the total Project/Event Budget? 50 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. $6k billboard, $8k TV ads, $1k brochures

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2013-14, amount $ 4,000, source accommodation grant, and purpose: Season Promotions

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:

Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☑ 501(c) 3
- ☐ Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

See Attached addendum

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Troy Fite	LCAA President
Print Name	Title
Troy Fite	1/3/14
Signature	Date

*submitted by & prepared by:
Leslie Dellinger, Grant Writer
Lgdellinger@aol.com

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: Lexington County Arts Association

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Costume Rentals	$250.00	$0	$1000
Facility Rentals	$500.00	$0	$2000
Memberships	$6500.00	$7000.00	$10,000.00
Events/Plays	$36,000.00	$48,000.00	$60,000.00
Fall/Spring Classes	$25,000.00	$33,000.00	$60,000.00
Grants	$4,000.00	$10,000.00	$30,000.00
Fundraising	$3,000.00	$500.00	$10,000.00
	$75,250.00	$98,500.00	$173,000.00

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: Lexington County Arts Association

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Payroll	$5,000.00	$2,000.00	$5,000.00
Class Expenses	$20,000.00	$18,000.00	$30,000.00
Advertising	$1,000.00	$2,500.00	$30,000.00
Phone	$800.00	$500.00	$1,000.00
Insurance	$11,000.00	$55,000.00	$12,000.00
Office expences	$500.00	$200.00	$500.00
Costumes	$3,500.00	$3,000.00	$5,000.00
Director/Musical Director/Choreographer	$17,080.00	$9,750.00	$15,000.00
Set Construction	$5,000.00	$4,000.00	$5,000.00
Repairs	$7,500.00	$3,400.00	$10,000.00
Utilities	$10,000.00	$5,000.00	$10,000.00
Misc.	$3,000.00	$750.00	$1,000.00
	$84,380.00	$104,100.00	$124,500.00

Reset Form | Save A Copy | Print Form

County of Lexington
Accommodations Tax Fund
FY 2013/14 FINAL REPORT

I. PROJECT INFORMATION:

Organization Name: Lexington County Arts Organization

Project/Event Name: Village Square Theatre's 2014-2015 Season

Contact Name: Troy Fite or Leslie Dellinger Phone: 767-7744 or 414-4058

II. PROJECT COMPLETION:

Were you able to complete the project/event as stated in your original application? Yes

If no, state any problems you encountered:

III. PROJECT SUCCESS:

Please share any additional comments regarding the project (e.g., lessons learned, successes, problems encountered, etc.):

We are excited to be addoing some new community services this year that we hope to expand for next year such as: Parent's Night Out, Production Themed Birthday Parties, and Classes for Disabled Children

IV. PROJECT ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for projects for current and previous years.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Event/Project		
Amount Funded by the Lexington County Accommodations Tax Fund		
Amount Funded by the Lexington County Accommodations Tax Funds from all Sources		
Total Attendance		
Total Tourists*		

**Tourists are generally defined as those who travel 50 miles or more to attend.*

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

Zip codes and ticket sales

VI. PROJECT BUDGET:

Attach a report indicating what project expenses were paid for using the Lexington County Accommodations Tax Funds for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

Troy Fite — Print Name

LCAA President — Title

Troy Fite — Signature

1/3/14 — Date

ADDENDUMS TO LEXINGTON COUNTY ARTS ASSOCIATION APPLICATION FOR ACCOMMODATIONS TAX GRANT

Addendum to #10 – LCAA – Application for Accommodations Tax Grant

Magazine ads and promotions appear in Palmetto Parent and Lexington Life magazines. Lexington Life magazine is direct mailed and distributed to over 25,000 households. Palmetto Parent distributes magazines to over 400 sites including CVS, Piggly Wiggly, and Kroger in Richland, Lexington, and Kershaw Counties, Colonial Life Arena, EdVenture, area child care facilities, medical offices, restaurants, toy stores, hotels, gymnastics/dance/martial arts locations and specialty shops. The print version circulation is approximately 21,000 monthly plus an additional 10,000 a month to schools from September to June each year for teachers to give to each student to take home to parents. The magazine also has close to 17,000 page views of its digital edition.

LCAA events are advertised in the What's Happening section of The State Newspaper, and are also featured in The Lexington Chronicle.

LCAA events are also promoted on television stations such as WISTV, WOLO, WACH Fox, and WLTX with news and entertainment features.

Additionally, LCAA events are promoted on several radio programs including WGCV 620AM, WLXM 107.9, and WZMJ Z 93.1 "The Lake."

Email marketing is utilized to attract patrons to Lexington for arts events. Approximately 6500 emails a year are sent to households outside of Lexington.

ADDENDUMS TO LEXINGTON COUNTY ARTS ASSOCIATIONS APPLICATION FOR ACCOMMODATIONS TAX GRANT

Addendum to #19 – LCAA – Application for Accommodations Tax Grant

Lexington County Arts Association (LCAA) is a non-profit organization that sponsors arts related events and shows at Lexington's Village Square Theatre. Funds from this grant would be used to promote these cultural/arts events by way of billboards, radio, magazine, and newspaper ads and brochures advertising theatre shows and events.

Promoting shows and events sponsored by LCAA benefits Lexington County by not only attracting tourists to Lexington County, but also by serving tourists who are brought to Lexington County as visitors to Lake Murray, participants in fishing, baseball, soccer and tennis tournaments. While in town for plays and other events, patrons often times bring business to local hotels and others supporting tourist needs. Additionally, we recognize that while tourists are attracted to Lexington County for recreational purposes (Lake Murray, fishing tournaments, soccer and baseball tournaments, etc.) the experience of those tourists in our county in improved by the availability of cultural and arts events. LCAA holds a unique position in this regard in Lexington County. Groups are more likely to bring sporting tournaments and such to Lexington County when the overall tourist experience is of a high quality. We believe that a quality arts/cultural experience is key to providing tourists with that high quality experience. In short, we fill that niche, but recognize that LCAA and Lexington County would benefit more from this important cultural resource if more were done to promote the LCAA and Village Square Theatre

Patron attendance at Village Square theatre typically includes approximately 55% Lexington residents and the remaining 45% are from outside Lexington. Since implementing an online ticketing system in 2010, we are now actively tracking zip codes.

Fortunately, patrons attending events at Village Square Theatre often dine out prior to or following the event or show they are attending. Local restaurants in the surrounding area certainly enjoy an increase in customers on show nights. In addition, some patrons stay at local hotels when visiting our county.

ADDENDUMS TO LEXINGTON COUNTY ARTS ASSOCIATIONS APPLICATION FOR ACCOMMODATIONS TAX GRANT

2013-2014 Grant spending thus far:

Yellow Page Ads: $148.50

Season Brochures (Pine Press Printing): $525.00

Billboard Advertising (Grace Outdoor Advertising): $650.00

Radio Ads (Cumulus Media): $586.00

Video Ad (Fisher Films): $500.00

Total: $2409.50

Lexington County Arts Association
Balance Sheet
As of December 1, 2013

Accrual Basis

	Dec 1, 13
ASSETS	
Current Assets	
Checking/Savings	
Box Office Change Fund	100.00
Cash - Operating Account	48,601.62
CD - BB&T	15,788.06
Total Checking/Savings	64,489.68
Total Current Assets	64,489.68
Fixed Assets	
Equipment	
Original Cost	45,866.18
Equipment - Other	9,688.46
Total Equipment	55,554.64
Land	60,000.00
Theatre Building	
Original Cost	311,691.00
Storage Building	31,438.31
Total Theatre Building	343,129.31
Accumulated Depreciation	-212,078.00
Total Fixed Assets	246,605.95
TOTAL ASSETS	**311,095.63**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Payroll Liabilities	239.47
Shari Smith Scholarship	6,809.87
Total Other Current Liabilities	7,049.34
Total Current Liabilities	7,049.34
Long Term Liabilities	
George Boozer Fund	2,804.84
Total Long Term Liabilities	2,804.84
Total Liabilities	9,854.18
Equity	
Capital Account	279,827.39
Net Income	21,414.06
Total Equity	301,241.45
TOTAL LIABILITIES & EQUITY	**311,095.63**

Lexington County Arts Association
Profit & Loss
Accrual Basis — July 1 through December 1, 2013

		Jul 1 - Dec 1, 13
Ordinary Income/Expense		
Income		
LCAA Classes		
LCAA Classes-Income	26,531.38	
LCAA Classes - Other	2,404.37	
Total LCAA Classes		28,935.75
Car Magnet Sales		15.00
Costume rental		304.09
Contributions Income		730.00
Gala Income		
Awards Gala expenses	-151.04	
Silent Auction	-39.57	
Gala Income - Other	1,590.35	
Total Gala Income		1,399.74
Grants		3,488.25
Membership Dues		7,550.00
Non-production event income		677.90
Playbill advertising		
Playbill costs	-1,171.65	
Playbill advertising - Other	2,925.00	
Total Playbill advertising		1,753.35
Show sponsor		3,500.00
Ticket Sales		39,010.00
Total Income		87,364.08
Expense		
LCAA CLasses-Expense		13,798.00
Payroll Expenses		1,965.70
Ticket Turtle Expense		1,305.70
Advertising		2,024.58
Bank Service Charges		2,046.57
Communication		
Telephone	1,011.57	
Total Communication		1,011.57
Dues		145.00
Insurance		
D & O Insurance	6,789.00	
Liability Insurance		
Service Fee	432.88	
Total Liability Insurance		432.88
Total Insurance		7,221.88
Miscellaneous		1,122.27
Office Expense		
Flowers	111.00	
Postage and Delivery	166.52	
Office Expense - Other	1,087.16	
Total Office Expense		1,364.68
Production Costs		
Artistic		
Director	2,500.00	
Choreographer	500.00	
Musicians	3,520.00	
Total Artistic		6,520.00
Production		
TShirts	1,057.43	
Props	573.16	
Costumes	3,551.29	
Set design and construction	1,505.34	

Lexington County Arts Association
Profit & Loss
Accrual Basis

July 1 through December 1, 2013

	Jul 1 - Dec 1, 13
Set materials	42.33
Script Rental & Royalties	-19.54
Miscellaneous	43.34
Facilities charge	3,500.00
Total Production	10,253.35
Promotion	
Publicity	247.91
Printing	2,648.25
Total Promotion	2,896.16
Total Production Costs	19,669.51
Repairs and maintenance	
Cleaning services expense	3,518.22
Building Repairs	8,207.96
Cleaning & Maintenance	900.00
Equipment Repairs	60.00
Repairs and maintenance - Other	770.80
Total Repairs and maintenance	13,456.98
Utilities	
Security system	312.87
Gas and Electric	6,099.99
Water & Sewer	244.68
Utilities - Other	-3,500.00
Total Utilities	3,157.54
Total Expense	68,289.98
Net Ordinary Income	19,074.10
Other Income/Expense	
Other Income	
Jr. Arts Classes	
Income	9,282.50
Expenses	-7,615.15
Jr. Arts Classes - Other	635.00
Total Jr. Arts Classes	2,302.35
Interest Income	37.61
Total Other Income	2,339.96
Net Other Income	2,339.96
Net Income	**21,414.06**

County of Lexington
Accommodations Tax Fund
FY 2014/2015

APPLICATION

1. Name of Project/Event: 2014 Dixie Youth World Series

2. Sponsoring Organization: Lexington Dixie Baseball,Inc.

   Mailing Address: PO Box 821, Lexington, SC 29071

3. Event/Project Director:

   Name Al Beard Title Project Specialist

   Telephone (803) 951-3792 Alternate Telephone (803) 606-1032

   Fax Number

   Email abeard3@sc.rr.com

4. Event Website: www.2014dixieworldseries.com

5. Event/Project Category (*Check One*):
   ☑ Tourism, Advertising/Promotion - *see #10 for advertising/promotion sources*

   ☐ Tourism Related Expenditures:

6. Project Timeline: Beginning date Aug 8, 2014 End date Aug 14,2014

7. Location of Project/Event: Lexington Sports Complex 821 Ballpark Rd., Lexington, SC

8. Number of employees: #Full-time 0 #Part-time 0

9. Do you advertise outside a 50-mile radius? ☑Yes ☐No

10. If yes to #9, please check all that apply to advertising sources outside of Lexington County:
    - ☐ Rack Cards - # distributed
    - ☐ Brochures - # distributed
    - ☐ Posters - # distributed
    - ☐ Magazine Ads - # ads (list ads and distribution range on separate sheet)
    - ☐ Newspaper Ads - # ads (list newspapers and distribution range on separate sheet)
    - ☑ Television Ads - # ads 150 (list stations and viewing range on separate sheet)
    - ☑ Radios Ads - # ads 120 (list stations and listener range on separate sheet)
    - ☑ Billboards - # ads 8 (list number and location of billboards on separate sheet)
    - ☐ Websites - # web pages other than primary website # (list on separate sheet with target audience)
    - ☐ Other than listed above: (list on separate sheet with target audience)

11. How many people do you expect to attend? 6,000

12. Of this number, how many are tourists? 3,465 (Tourists: "*People taking trips outside of their home communities for any purpose, except daily commuting to and from work.*") [SC Code of Laws, Chapter 6, Section 6-4-5 (4)].

13. List the methods used to track tourists:
- ☐ Web page inquires - estimated inquires per month
- ☐ Phone call inquiries - estimated phone calls per month
- ☐ Brochure mailings - estimated brochures mailed per month
- ☑ Event ticket sales - estimated tickets sold per event 6,000
- ☐ Event registration - estimated registrants per event
- ☑ Hotel sales - estimated sales per event/per month 1,732 X AVG. of 5 NIGHTS
- ☐ License plates - estimated count per event
- ☐ Surveys - estimated number of responses per survey
- ☐ Other than listed:

14. County accommodations funds are generated from the hotels in the unincorporated areas of the County. Please list the hotels and number of room nights you have used or plan to use for your event/project located in the unincorporated areas of Lexington County only:

15. Please indicate you have read: **Chapter 6, Sections 6-4-5 (4) and 6-4-10, SC Code of Laws, 1976**? ☑Yes ☐No

16. Project Budget - **Request for funds must meet the requirements of Chapter 6, Section 6-4-10, SC Code of Laws, 1976, as amended.**

a. Estimated total cost of Project $ 200,000.00
b. Amount of Accommodations Funds requested for this Project: $ 12,500.00
c. This request equals what percent of the total Project/Event Budget? 6.00 %
d. List specifically what the funds will be used for and the estimated amount i.e. brochures - $1,500, etc. TV, Radio and Billboard Advertising

17. Has your project or organization previously received Accommodations Tax Funds?
☑Yes ☐No

a. If yes, state year 2010, amount $ 12,000.00, source Lexington County, and purpose: 2010 "O" Zone World Series

b. For each award year, did you expend 100% of the Accommodations Tax Funds you received?
☑Yes ☐No

c. If no, please explain:

18. Type of Organization:
Please check one:

- ☐ County
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☑ 501(c) 3
- ☐ Other: _____

Note: For-profit organizations are not eligible for Accommodations Tax Funds

19. Project description - please attach a report with the following information needed by the Tourism Expenditure Review Committee to be sure that the event/project was in accordance to Section 6-4-10 of the S.C. Code of Laws (***Use separate sheet for Project Description if needed***):
    a. General description
    b. State the benefit that this project will serve toward promoting tourism and the Lexington County Community
    c. Total attendance to the event/project versus the number of total tourists in attendance
    d. Economic impact generated by tourism to the event/project
    e. Overall description of how the event/project attracts and promotes tourists to the area and specifically how the Accommodations Tax Funds were used to accomplish this
    f. Additional comments:

_____
_____
_____
_____
_____
_____

PLEASE NOTE: Applicant and/or representatives must be present during review process by the Accommodations Tax Advisory Board in order to be considered for funding.

Signature of Event/Project Director:

Al Beard	Project Specialist
Print Name	Title
Al Beard	12/20/13
Signature	Date

ATTACHMENT FOR QUESTION #19

(A) DESCRIPTION OF PROJECT

Lexington Dixie Baseball has been awarded the 2014 Dixie Youth "O" Zone, Dixie Youth Majors, and Dixie Youth AAA World Series. These 3 World Series events will be held simultaneously one-week tournament will be held August 9th-Aug 14th, 2014 at the Lexington Sports Complex on Ballpark Rd.

Participants consist of 33 State Champions and 3 Host teams from 11 States.
These kids will have earned their way to this tournament by winning Sub-District, District and State Championships. Teams and their parents will be traveling here from throughout the Southeast.
As part of the agreement, LDYB is required to pay for hotel expenses for each team and three meals a day for each player and coach. That cost alone will be approximately $107,000.

Although we have the full support of the Lexington County Recreation and Aging Commission, we receive no direct funding from them. The County owns the fields and we operate the league. All the money we raise goes directly into our programs, events and facilities. We are a non-profit 501-3(c) volunteer organization.

(B) BENEFIT TO TOURISM AND THE COMMUNITY/ ATTENDANCE

In 2008-2009 we held 11 state and district tournaments, with over 2000 participants and spectators. In 2009 alone we held Three State Tournaments with a direct economic impact of 1.6 Million Dollars to Lexington County. In 2010 we held the Dixie Youth "O" Zone World Series, and in 2012 the AA State Tournament for children 7-8 yrs. old, each bringing more than 2 million dollars into the area economy.

As previously mentioned, LDYB has brought many tournaments to Lexington over the years including the 1995 Dixie Youth World Series. 15 years later, Dixie officials still marveled at the success of that tournament, and were unanimous in awarding us the tournament for 2010, based on our previous successes. It should come as no surprise then, that in 2012, we were awarded the 2014 series unanimously.

We expect approximately 6000 people at this tournament with approximately 3400 of them from out of town. A breakdown of how that figure was derived is included in the attached economic impact study.

Players, coaches, supporters, and their families will be spending a week in Lexington, taking advantage of everything our great community has to offer.

(C) TOTAL ATTENDANCE TO THE EVENT/PROJECT vs THE NUMBER OF TOTAL TOURISTS IN ATTENDANCE

TOTAL ATTENDANCE: 6000 (DAILY) 3465 Tourists

(D) ECONOMIC IMPACT

Total number of teams Participating 36

15 players and coaches per team (x) 36 teams 540

95% of players bring both parents, grandparents, & siblings to the tournament with them as a spectator. 540 * 95%=513*5=2265

League officials, their spouses and other spectators from out of town 1200

Total number of players and out of town spectators at the complex 3465

3465 people, if they double up on a motel room spend approximately $90 per night . (1732 x 90 x 5 nights average) $779,400

3465 people average spending $20 per person for food * 5 days $364,500

3465 people (1732 if they share expenses) spend approximately $50 on Gas $86,600

3465 people spend average $20 per person on entertainment $69,300

3465 people spend an average of $20 on souvenirs $69,300

Direct Total expenditures from 3465 out of town guests $1,369,100

$1,369,100 x rollover of 4: $5,476,400

$1,369,100 x rollover of 8: $10,952,800

Average High vs Low Rollover effect

For Lexington Community and businesses $8,214,600

(E) OVERALL DESCRIPTION OF HOW EVENT ATTRACTS AND PROMOTES TOURISTS

It is a distinct honor and privilege to hold this tournament in our community, and is the result of 3 years of planning. As previously mentioned, we hosted a portion of this tournament in 2010. Having personally attended this tournament for the past seven years in North Carolina,Texas,Georgia,Florida,Texas, and twice in Mississippi, I can promise you that Lexington will be overrun with out-of-town visitors.

We are also making history. Lexington has been awarded this tournament, not only for 2014, but 2015 as well. That has never happened before, and indicates a softening of Dixie's past reluctance to give the tournament a permanent home.

This is an opportunity for Lexington to shine brightly. We see all of the money being spent for this tournament as an investment in our community rather than an expense. Holding this tournament also offers us exposure to travel ball teams who can return here later to play in other events.

Games will be broadcast live via the internet by Jock-Jive Sports. That means people from all over the world will see this event.

In cooperation with The Greater Lexington Chamber of Commerce, we have developed relationships with many of our local businesses. We have created a decal that the business can place in its window. This decal is being promoted to the guests of the tournament as a "shop where you see this sign". It is our effort to encourage our out of town guests to spend their money locally.

We will be advertising the event outside our market with TV and Radio stations in Savannah, Augusta, Charleston, Myrtle Beach, Hilton Head, Greenville-Spartanburg, and Charlotte. We are also using Digital Billboards in some of these cities as well.

Our website, www.2014Dixieworldseries.com lists only hotels and restaurants in Lexington County.

Other non-revenue resources we are utilizing are the Lexington County Recreation and Aging Commission. They are providing field maintenance and help with accommodation arrangements. The commission has been extremely helpful in acquisition of this tournament, and in the planning.

ATTACHMENT FOR QUESTION #10

TV Advertising:

Augusta: WJBF

Charleston: WCSC

Charlotte: WBTV

Florence: WBTW

Greenville-Spartanburg: WSPA & WYFF

Myrtle Beach: WMBF

Savannah: WSAV

Radio Advertising:

Augusta: WBBQ

Charleston: WWIK

Charlotte: WBCN

Greenville-Spartanburg: WESC & WSPG

Hilton Head: WFXH

Myrtle Beach: WRRN

Savannah: WAEV

We also plan to use Digital Billboards in these areas as well.

County of Lexington
Accommodations Tax Fund
FY 2014/2015

EXPENDITURES

Organization: 2014 Dixie Youth World Series

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Programs		$3,000.00	
Lodging		$47,000.00	
Meals		$38,000.00	
Souvenirs		$15,000.00	
Players Gifts		$5,500.00	
Umpires		$26,400.00	
Baseballs		$2,000.00	
Portable Restroom Facilities		$1,000.00	
Banners and Signs		$2,000.00	
Security & EMS		$4,000.00	
Flags		$1,000.00	
Host Team Uniforms		$2,000.00	
Player Pins		$600.00	
Concession Startup Supplies		$15,000.00	
	$0.00	$162,500.00	$0.00

County of Lexington
Accommodations Tax Fund
FY 2014/15

FUNDING SOURCES

Organization: 2014 Dixie Youth World Series

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Gate Receipts		$50,000.00	
Concessions		$32,000.00	
Programs		$6,000.00	
Corporate Sponsors		$70,000.00	
Town Accomodations Tax		$12,500.00	
Souvenir Sales		$30,000.00	
	$0.00	$200,500.00	$0.00

LDYB General Summary Jan. 1 - Dec. 31, 2013		2012		2011
**	Costs	Costs		Costs
General Operations	$34,272.14	$39,304.11		$36,924.23
World Series	$17,068.39	$1,329.16		$3,508.94
Field Maintenance	$25,057.58	$21,865.97		$34,650.89
Canteen	$55,181.04	$73,960.57		$51,025.89
Equipment & Uniforms	$50,270.07	$76,980.26		$85,684.10
Umpires	$30,040.00	$36,580.00		$43,910.00
SUM	**$211,889.22**	**$250,020.07**		**$255,704.05**
		Deposits		Deposits
Registration	$147,694.27	$84,238.00		$89,153.25
Sponsers		$33,195.00		$33,128.00
Canteen	$71,097.18	$85,234.52		$56,081.75
Tournaments		$21,415.00		$24,736.00
All star fees		$4,460.00		$6,220.00
Fall Ball Regis		$17,755.00		$15,515.00
misc		$9,856.00		
SUM	**$218,791.45**	**$256,153.52**		**$224,834.00**

COUNTY OF LEXINGTON
TOURISM DEVELOPMENT FEE
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Tourism Development Fee 2130:**							
	Revenues:							
435300	Tourism Development Fees	1,055,289	564,727	1,059,000	1,059,000	1,150,000		
435302	TDF - Discount Travel Websites	51,268	37,486	50,000	50,000	50,000		
	Other Revenue:							
461000	Investment Interest	135	66	200	200	200		
	**** Total Revenue**	1,106,692	602,279	1,109,200	1,109,200	1,200,200		
	*****Appropriation Total**				1,109,200	1,200,200		
	FUND BALANCE Beginning of Year				111,534	111,534	111,534	
	FUND BALANCE - Projected End of Year				111,534	111,534	111,534	

Fund 2130
Division: General Administrative
Organization: 101100 - County Council

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520500	Legal Services	1,888	0	10,000	10,000		
521000	Office Supplies	0	0	100	100		
521100	Duplicating	0	0	100	100		
525100	Postage	0	0	100	100		
534400	Convention Center Facility	1,093,071	501,173	1,098,900	1,189,900		
	*** Total Operating**	**1,094,959**	**501,173**	**1,109,200**	**1,200,200**		
	**** Total Personnel & Operating**	**1,094,959**	**501,173**	**1,109,200**	**1,200,200**		
	***** Total Budget Appropriation**	**1,094,959**	**501,173**	**1,109,200**	**1,200,200**		

COUNTY OF LEXINGTON
TOURISM DEVELOPMENT FEE SURPLUS
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Tourism Development Fee Surplus 2131:**							
	Revenues:							
435300	Tourism Development Fees	0	0	0	0	0		
	Other Revenue:							
461000	Investment Interest	325	0	0	0	0		
	**** Total Revenue**	325	0	0	0	0		
	*****Appropriation Total**				0	0		
	FUND BALANCE Beginning of Year				0	0	0	
	FUND BALANCE - Projected End of Year				0	0	0	

Fund 2131
Division: General Administrative
Organization: 101100 - County Council

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
529903	Contingency	0	0	0	0		
	*** Total Operating**	**0**	**0**	**0**	**0**		
	**** Total Personnel & Operating**	**0**	**0**	**0**	**0**		
	Contributions						
534201	Col Metro Convention/Visitor Bureau	26,280	0	0	0		
534278	SC Stat Museum Foundation	200,000	0	0	0		
534223	EdVenture Children's Museum	100,000	0	0	0		
	****Total Contributions**	**326,280**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**326,280**	**0**	**0**	**0**		

COUNTY OF LEXINGTON
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
Annual Budget
Fiscal Year 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Temporary Alcohol Beverage License Fee 2140:**							
	Revenues:							
435400	Temp. Alcohol Beverage Permit Fee	106,850	11,550	80,000	80,000	80,000		
461000	Investment Interest	292	159	200	200	200		
	**** Total Revenue**	107,142	11,709	80,200	80,200	80,200		
	*****Appropriation Total**				170,346	64,500		
	FUND BALANCE Beginning of Year				196,550	106,404	106,404	
	FUND BALANCE - Projected End of Year				106,404	122,104	106,404	

Fund 2140
Division: Non-departmental
Organization: 999900 Non-departmental

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
529903	Contingency	0	0	110,846	0		
534070	Gaston Collard Festival	2,500	2,500	2,500	2,500		
534071	Lexington County Peach Festival	2,500	2,500	2,500	5,000		
534072	SC Poultry Festival	2,500	0	2,500	2,500		
534073	Pelion Peanut Festival	2,500	2,500	2,500	2,500		
534074	Chapin Labor Day Festival	2,500	2,500	2,500	0		
534075	Irmo Okra Strut	2,500	0	0	0		
534076	Lexington Oktoberfest	2,500	0	2,500	0		
534077	Congaree Western Weekend	0	0	0	0		
534079	West Cola. Riverwalk Music Festival	2,500	0	2,500	2,500		
534080	Swansea Festival	0	0	0	0		
534081	Pine Ridge Festival	0	0	0	0		
534083	Riverfest - Epilepsy Foundation of SC	0	0	0	0		
	Unearth				2,500		
	Tartan Day South				5,000		
	*** Total Operating**	**20,000**	**10,000**	**128,346**	**22,500**		
	**** Total Personnel & Operating**	**20,000**	**10,000**	**128,346**	**22,500**		
	Other Financing Uses						
812501	Op Trn to Community Juvenile Arbitration	42,000	21,000	42,000	42,000		
	****Total Other Financing Uses**	**42,000**	**21,000**	**42,000**	**42,000**		
	***** Total Budget Appropriation**	**62,000**	**31,000**	**170,346**	**64,500**		

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE

FUND REQUESTS

FESTIVALS

Fiscal Year 2014-15

		Requested 2014-15
1.	Town of Gaston Collard Festival - 534070	$2,500
2.	Lexington County Peach Festival - 534071	5,000
3.	South Carolina Poultry Festival - 534072	2,500
4.	South Carolina Pelion Peanut Party - 534073	2,500
5.	Riverwalk Music Festival - City of West Columbia - 534079	2,500
6.	Unearth – a celebration of naturally inspired art	2,500
7.	Tartan Day South	5,000
TOTAL FUNDS REQUESTED		**$22,500**

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

APPLICATION

1. Name of Festival: Gaston Collard and Barbeque Festival
2. Sponsoring Organization: Town of Gaston

   Mailing Address: PO Box 429, Gaston, SC 29053
3. Festival Director:

   Name Jennifer Bellotti Title Town Clerk

   Telephone 803-796-7725 Alternate Telephone

   Fax Number 803-739-5793

   Email jennifer.bellotti@gmail.com
4. Festival Website: gastonsc.org
5. Event Category (*Check One*):

   ☑ Festival: Gaston Collard & Barbeque Festival

   ☐ Other – Pursuant to State Statute Section 61-6-2010:
6. Festival Timeline (*Actual Dates of Festival*): 10/4/13 - 10/5/13
7. Location of Festival: 131 North Carlisle Street, Gaston, SC 29053
8. How many people do you expect to attend? 2,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.**

   a. Estimated cost for this project: $ 10,000.00

   b. Amount of funds requested for this project: $ 2,500.00

   c. This request equals what percent of the total Festival Budget? 25 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

    ☑Yes ☐No

    a. If yes, state year 2013, amount $ 2,500.00, source Lexington County, and purpose: Help with the cost of the festival

    b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received? ☑Yes ☐No

    c. If no, please explain:

11. Type of Organization:

Please check one:

- ☐ County Government
- ☑ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

a. General description of the festival and brief history of the organization
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the festival versus the number of total tourists in attendance
d. Economic impact generated by tourism to the festival
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - $300, etc.
f. Additional comments:

(See attached)

Signature of Festival Director:

Jennifer Bellotti — Name

Town Clerk — Title

Jennifer Bellotti — Signature

10-29-13 — Date

ORIGINAL APPLICATION DUE BY:
FRIDAY, JANUARY 3, 2014

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

12a. The Gaston Collard & Barbeque Festival is held every year in the early to late Fall. This year it was held October 4 & 5, 2013. The festival consists of barbeque, collard greens, along with a variety of other food, games, rides or inflatable's, vendors and crafters from different areas and entertainment for the community. The Town of Gaston was founded in 1894. The Town was incorporated into Lexington County in 1974. Population is approximately 1800.

12b. The festival promotes tourism for the town and Lexington County. People come from miles away just to taste the collard greens and enjoy fellowship with our community.

12c. Attendance this year was approximately 2000. Over half were tourists.

12d. The tourism brings income to local businesses and possibly interest from tourist wanting to move to Gaston, which would provide more income to all businesses.

12e. The festival attracts and promotes tourists to the area with entertainment, many vendors from all areas come together. Funds from the Temporary Alcohol Beverage License Fee were used as income for advertisement, supplies and entertainment.

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

FUNDING SOURCES

Organization: Town of Gaston

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Temporary Alcohol Beverage	$2,500.00	$2,500.00	$2,500.00
Sponsors and Vendors	$2,040.00	$2,530.00	$2,500.00
Gaston Pageant and Admission	$2,312.00	$1,505.00	$1,800.00
Barbeque Plates	$3,451.27	$2,950.00	$3,000.00
Barbeque Competition		$2,850.00	$3,000.00
Anything with Collards Contest	$80.00	$180.00	$200.00
TOTALS	$10,383.27	$12,515.00	$13,000.00

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

EXPENDITURES

Organization: Town of Gaston

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Kirby Parade Floats	$300.00	$300.00	$300.00
T-Shirts		$721.18	
Entertainment - Flashback Band	$1,300.00	$1,500.00	$1,500.00
Karaoke	$350.00	$350.00	$350.00
Advertisement & Stickers for signs	$933.56	$1,440.53	$1,400.00
Trophy - BBQ Trophies	$54.57	$109.90	$120.00
IGA	$546.26	$464.75	$550.00
Air Fun Rentals	$3,400.00	$3,425.00	$3,450.00
Crowns for Pageant	$309.52	$365.95	$375.00
Sashes for Pageant	$178.00	$147.45	$150.00
Pageant Supplies	$148.67	$14.49	$50.00
ASCAP	$100.00	$100.00	$100.00
Sams Club	$486.57	$273.76	$300.00
Corbitts Meat Market	$829.65	$1,202.84	$1,250.00
Lizards Thicket	$620.60	$535.00	$550.00
Pageant Director, Judges, Auditor, Emcee	$250.00	$325.00	$325.00
Barbeque Contest Winners	$1,500.00	$1,500.00	$1,500.00
Choo Choo Train Ride		$250.00	$250.00
Supplies for parade and festival		$315.66	$325.00
SCBA dues		$600.00	$600.00
TOTALS	$11,307.40	$13,941.51	$13,445.00

Lexington County Peach Festival
July 4th

P.O. Box 103, Gilbert, SC 29054
www.LexingtonCountyPeachFestival.com Phone: (803) 892-5207 Fax: (803) 892-6955

RECEIVED
JAN 2014
LEXINGTON COUNTY
COUNCIL
LEXINGTON, S.C.

January 2, 2014

Ms. Diana Burnett, Clerk
Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

Dear Ms. Burnett:

Enclosed is the Lexington County Peach Festival funding request for July 4, 2014, in the amount of $5,000.

For a number of years, we have received $2,500 which we greatly appreciate. As the cost of putting on a quality festival, however, increases each year, we would appreciate being considered for the full $5,000 for 2014.

Again, we thank you for your approval of these monies in the past years and look forward to hearing from you and working with you in the future. Should you need any further information or explanation of the enclosed, please let us know.

Sincerely,

Mary C. Ellis

Mary C. Ellis
Secretary/Treasurer

Sponsored by the Gilbert Community Club

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

APPLICATION

1. Name of Festival: Lexington County Peach Festival, LLC
2. Sponsoring Organization: Gilbert Community Club
   Mailing Address: P.O. Box 103, Gilbert, SC 29054
3. Festival Director:
   Name Brandon L. Ashley Title Chairman, LCPF Advisory Board
   Telephone 803-608-3010 Alternate Telephone Office - 803-892-5207
   Fax Number 803-892-6955
   Email lellis1@pbtcomm.net (secretary) brandopnlashley@gmail.com (chairman)
4. Festival Website: www.lexingtoncountypeachfestival.com
5. Event Category (*Check One*):
   ☑ Festival: _____
   ☐ Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline *(Actual Dates of Festival)*: July 4, 2014
7. Location of Festival: Gilbert Community Park
8. How many people do you expect to attend? 30,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.**
   a. Estimated cost for this project: $ 65,600.00
   b. Amount of funds requested for this project: $ 5,000.00
   c. This request equals what percent of the total Festival Budget? 7.6 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
    ☑Yes ☐No
    a. If yes, state year 2013, amount $ 2,500.00, source _____, and purpose: _____
    b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received? ☐Yes ☑No
    c. If no, please explain: _____

11. Type of Organization:

Please check one:

- ☐ County Government
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

a. General description of the festival and brief history of the organization
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the festival versus the number of total tourists in attendance
d. Economic impact generated by tourism to the festival
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - $300, etc.
f. Additional comments:

attached

Signature of Festival Director:

Brandon L. Ashley	Chairman, Peach Festival Advisory Board
Name	Title
Brandon L. Ashley	1-2-14
Signature	Date

ORIGINAL APPLICATION DUE BY:
FRIDAY, JANUARY 3, 2014

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

EXPENDITURES

Organization: Lexington County Peach Festival

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
attached	$65,072.00	$59,300.00	$65,600.00
TOTALS	$65,072.00	$59,300.00	$65,600.00

Financial Report for Lexington County Peach Festival						
Fiscal Year - January 1, 2013 - December 31, 2013						
Beginning Balance on January 1, 2013						**$ 62,768.99**
Receipts						
Sponsors				$ 26,220.00		
Printed Program (2013 ads)				$ 20,940.00		
Printed Program (2012 ads)				$ 385.00		
Fireworks				$ 775.00		
Art Contest				$ 1,355.00		
Arts and Crafts				$ 11,887.00		
Pageant				$ 8,514.00		
Grants				$ 2,500.00		
Refunds				$ -		
Volleyball Tournament				$ 82.00		
Total Receipts					**$ 72,658.00**	
Expenditures						
Administration				$ 5,832.20		
	Secretary Salary		$ 2,262.45			
	Social Security/SCESC		$ 370.38			
	Postage		$ 566.22			
	Utilities		$ 728.42			
	Insurance		$ 1,272.00			
	Supplies		$ 306.62			
	Dues/Miscellaneous		$ 194.51			
Printed Program (publication, postage)				$ 12,520.33		
	Publication		$ 11,790.33			
	Postage		$ 730.00			
Fireworks				$ 6,520.00		
Art Contest				$ 1,355.00		
Arts and Crafts				$ 996.16		
Pageants				$ 4,817.37		
Parade (plaques for winners/ gifts for judges)				$ 795.78		
Promotion/Photography (pictures, peaches, gifts, Internet)				$ 1,091.23		
Entertainment				$ 12,970.00		
Labor				$ 100.00		
Banquets (Pre-festival, Success, noon luncheon)				$ 6,511.55		
Construction				$ 5,342.50		
Donations				$ 2,627.95		
Recipe Contest				$ 250.00		
Rentals				$ 3,297.43		
Total Expenditures					**$ 65,027.50**	
Net income for 2013						**$ 7,630.50**
Ending Balance						**$ 70,399.49**

LEXINGTON COUNTY PEACH FESTIVAL

A. DESCRIPTION OF FESTIVAL AND HISTORY

The Festival is a one-day event consisting of a parade, a local aviation business that provides an exciting air show before the parade, a peachy recipe contest, beauty contests, many arts and crafts vendors, and a program with parade awards, peachy recipe awards, and recognition of visiting dignitaries. There is also entertainment on three stages that begins around 9:30 a.m. and continues until around 6 p.m. At that point music continues on one stage until around 10:30 p.m. when the fireworks show takes place. There is also a Peach Festival Auto Show, an Antique Tractor and Farm Equipment Show, a volleyball tournament and a Revolutionary War Camp which all draw a large crowd.

A luncheon is held in the Gilbert Primary School cafeteria immediately following the morning program. This is for invited guests and in recent years has also been a venue for honoring our soldiers and veterans. It is also when awards are presented for the Peachy Recipe Contest, the parade, and the oldest and youngest in attendance.

The Gilbert Community Club is responsible for food vending all day. Numerous booths provide peach ice cream, hot dogs, hamburgers, chicken sandwiches, barbeque sandwiches, sno-cones, peach cobbler, peach sundaes, peach tea, peach punch, peach slush, and peach-berry split (peaches and blueberries on ice cream). Barbeque chicken and pork plates are also available on the grounds.

The Festival is a family event with alcohol products not allowed on the premises. We feel that this is a very important aspect of our Festival. We have a large number of people who express appreciation for our stand on this. We also ask that our arts and crafts vendors not sell items that promote drugs, alcohol, tobacco or profanity, and they are asked to leave if they refuse to cooperate.

The Festival began in 1959 as a small community project to raise money for various community projects. The three goals were to promote the community, to promote the peach industry and to promote our county. The peach industry was huge in Gilbert in 1959 and celebrating our country's independence and our local peach industry on July 4th seemed a natural thing to do. While the peach industry in Gilbert is not as large as in 1959, the support of the festival and what it stands for is still a huge factor in this community.

Over the years the festival has grown from a small local event to a huge event drawing crowds from all over. The addition of a Web page five years ago has put the festival into a position to be recognized nationally.

B. BENEFIT FESTIVAL WILL SERVE TOWARD PROMOTING TOURISM AND THE LEXINGTON COUNTY COJMMUNITY

The Peach Festival brings in people from all over the state as well as many from out of state. The name Gilbert and Lexington County are synonymous with the Peach Festival to many

people. It is one of the largest, oldest, and best known events sponsored in the county. A large number of people come to Lexington County to attend this festival each July 4th making it a part of their Independence Day tradition.

As stated previously when we added a Web page to our promotional events, we began to get inquiries nationwide about the Festival. We also had people from several states who made the Festival a part of their travel plans for the summer. In 2010 one family from Pennsylvania planned their trip to Disney World so that they could be in Gilbert on the 3rd for the Festival. Each year we get inquiries from more and more out-of-state people.

C. FESTIVAL ATTENDANCE

The estimated attendance of the Festival is around 40,000 with approximately 25,000 of those considered tourists.

D. ECONOMIC IMPACT GENERATED BY TOURISM

We have no records to indicate actual figures for economic impact. We do know that a large number of our attendees come from out of town spending the night in neighboring towns with hotel accommodations. We also have reports from our local businesses that business booms for them that day. In addition, several restaurants in near-by towns as well as in Gilbert are swamped with visitors who enjoy a meal with them before leaving the area. Several of our local stores express to us the large numbers of people that stop in to shop; one local sandwich shop add breakfast to their menu on the day of the festival and has had great success with it.

E. DESCRIPTION OF HOW FESTIVAL ATTRACTS AND PROMOTES TOURISTS AND HOW FUNDS ARE USED

The Festival at this point attracts a large number just by our reputation acquired over the last 54 years. We have good promotion sponsored by WIS and other local TV, newspaper, and magazine articles. For several years Southern Living has done a story about the Festival and we were featured on the TODAY show in New York on July 4th of 2008! We are members of the SC Festival Association and have our Web site linked to the PRT site, WIS, the Festival Association site as well as several others.

Last year we spent almost $13,000 on entertainment and approximately $500 to drive and maintain a float for the Festival queens that represents us in many parades. These expenses alone would more than take care of the $2,500 that we receive.

The receipts that were turned in showing specific bills for 2013 included $720.24 for postage mailing program books to advertisers and businesses, $235.40 for plaques for parade winners and other honorees at the morning program, $442.00 for peaches used for promotion (Governor, Commissioner of Agriculture, media, gifts for judges, dignitaries), $1,126.40 for Port-a-Jons for the day of the Festival, and $71.76 for Web page domain expenses.

F. ADDITIONAL COMMENTS

We have enjoyed a highly successful festival for 55 years and look forward to continuing this tradition into the next century. We have set up an advisory board to ensure that we are preparing leaders for the festival as years pass and our present generation who have worked with the Festival for the past 55 years are no longer able to carry out their duties.

We get many comments of appreciation from the attendees of the Festival about our "no alcohol" policy. Law enforcement also has expressed appreciation for this as it makes their job a much easier one that day.

The Festival serves as a unifying factor in our community bringing people together from all walks of life. It is also a source of pride for our community as it is the major thing that has "put Gilbert on the map" so to speak!

In 1983 along with the community club we began giving scholarships to seniors who have worked for at least 3 years with the festival, and to date have given almost 300 scholarships. Today a large number of our festival workers, committee chairmen and several of the advisory board, including the chairman, are former scholarship recipients.

We are proud of our reputation and the quality of our Festival and hope to be able to continue to promote Lexington County with a festival of integrity and class for many years to come!

Budget for Lexington County Peach Fes

Fiscal Year January 1, 2014- December 31, 2

	Administration	Programs	Fireworks	Art Contest	Arts and Crafts	Pageants	Parade	Promotion	Entertainment
2012 Anticipated Expenditures	$ 6,000.00	$ 12,000.00	$ 6,550.00	$ 1,040.00	$ 700.00	$ 4,500.00	$ 400.00	$ 2,500.00	$ 14,000.00
2012 Actual Expenditures	$ 6,597.73	$ 13,255.10	$ 6,520.00	$ 1,470.00	$ 1,104.62	$ 4,188.25	$ 247.30	$ 1,458.96	$ 12,215.00
2013 Anticipated Expenditures	$ 6,100.00	$ 13,600.00	$ 6,550.00	$ 1,500.00	$ 1,200.00	$ 4,550.00	$ 400.00	$ 2,500.00	$ 13,000.00
2013 Actual Expenditures	$ 5,832.20	$ 12,520.33	$ 6,520.00	$ 1,355.00	$ 996.16	$ 4,817.37	$ 795.78	$ 1,091.23	$ 12,970.00
2014 Anticipated Expenditures	$ 6,000.00	$ 13,600.00	$ 6,550.00	$ 1,500.00	$ 1,200.00	$ 5,500.00	$ 800.00	$ 2,000.00	$ 14,000.00
2014 Actual Expenditures									

	Sponsors	Programs	Fireworks	Art Contest	Arts and Crafts	Pageants	Grants	Refunds	Bound Books (p
2012 Anticipated Receipts	$ 14,100.00	$ 19,000.00	$ 1,000.00	$ 1,040.00	$ 10,000.00	$ 7,800.00	$ 2,500.00		
2012 Actual Receipts	$ 28,889.00	$ 20,884.00	$ 850.00	$ 1,300.00	$ 11,486.00	$ 5,084.00	$ 2,500.00	$ 158.00	
2013 Anticipated Receipts	$ 20,000.00	$ 19,000.00	$ 800.00	$ 1,300.00	$ 10,000.00	$ 5,500.00	$ 2,500.00		
2013 Actual Receipts	$ 26,220.00	$ 21,325.00	$ 775.00	$ 1,355.00	$ 11,887.00	$ 8,514.00	$ 2,500.00		
2014 Anticipated Receipts	$ 22,000.00	$ 20,200.00	$ 800.00	$ 1,200.00	$ 10,200.00	$ 8,550.00	$ 2,500.00		
2014 Actual Receipts									

stival

2014

Banquets	Construction	Donations	Rentals	Labor	Concessions		Totals
							$ -
$ 5,000.00	$ 200.00	$ 1,000.00	$ 1,400.00	$ 150.00			$ 55,440.00
$ 6,589.73	$ 438.28	$ 1,838.16	$ 1,583.10	$ 290.00			$ 57,596.23
					Recipe contest		$ -
$ 7,000.00	$ 400.00	$ 600.00	$ 1,600.00	$ 300.00	$ -		$ 59,300.00
$ 6,511.55	$ 5,342.50	$ 2,627.95	$ 3,297.43	$ 100.00	$ 250.00		$ 65,027.50
$ 7,000.00	$ 1,000.00	$ 2,000.00	$ 4,000.00	$ 200.00	$ 250.00		$ 65,600.00
VolleyBall							
							$ 55,440.00
$ 120.00							$ 71,271.00
							$ -
$ 200.00							$ 59,300.00
$ 82.00							$ 72,658.00
$ 150.00							$ 65,600.00
				$ -			

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County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FINAL REPORT
FY 2013/14

I. FESTIVAL INFORMATION:
Organization Name: Lexington County Peach Festival, LLC

Festival Name: Lexington County Peach Festival

Contact Name: Mary C. Ellis, Secretary Phone: 803-657-5096

II. FESTIVAL COMPLETION:
Were you able to complete the festival as stated in your original application?
If no, state any problems you encountered:
Yes./ The festival was held as stated in the original application.

III. FESTIVAL SUCCESS:
Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):
the festival was again a great success. Wonderful weather, Web page continues to increase the number of people we can reach.

IV. FESTIVAL ATTENDANCE:
Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous year.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Festival	$65,600.00	$59,300.00
Amount Funded by the Temporary Alcohol Beverage License Fee	$2,500.00	$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	$0.00	$0.00
Total Attendance	40,000	40,000
Total Tourists*	25,000	25,000

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
registration, informal surveys, law enforcement, media

VI. FESTIVAL BUDGET:
Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:
Provide signature of official with the organization verifying accuracy of above statements.

Brandon L. Ashley
Name

Chairman, Peach Festival Advisory Board
Title

Brandon L. Ashley
Signature

1-2-14
Date

Receipts for Tax Accommodations Grant 2013				
Company	**Product**			**Amount**
USPost Office	Postage for mailing program books	$	162.68	
		$	59.76	
		$	165.80	
		$	166.00	
		$	166.00	$ 720.24
Moontree Enterprises	Plaques for parade, etc.			$ 235.40
Comporium	Web page domain			$ 71.76
E & D Enterprises	Port a jons for festival			$ 1,126.40
Buddy Taylor Family Farms	Peaches for promotion			$ 442.00
				$ 2,595.80

Lexington County Peach Festival Board Members

Brandon Ashley
Chairman, Peach Festival Advisory Board
110 Deer Park Ridge
Gilbert, SC 29054

Robin McCartha
President, Gilbert Community Club
503 Semm Sease Road
Gilbert, SC 29054

Tammy Harmon
Ex-officio Officer, Gilbert Community Club (past president)
130 Cotton Branch Road
Leesville, SC 29070

Shelba Howard
Vice-President, Gilbert Community Club
325 Shady Branch Road
Leesville, SC 29070

Nancy Harmon
Treasurer, Gilbert Community Club
402 Main Street
Gilbert, SC 29054

Amanda Barefoot
1779 Pond Branch Road
Gilbert, SC 29054

Anthony Smith
535 Isaiah Hall Road
Gilbert, SC 29054

Milton Caughman
1925 Ray Price Road
Leesville, SC 29070

Mary Ellis
Festival Secretary/Treasurer
204 Lin Bren Drive
Leesville, SC 29070

FAX TO: 785-8101

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

APPLICATION

1. Name of Festival: South Carolina Poultry Festival
2. Sponsoring Organization: Leesville Merchants Association

   Mailing Address: PO Box 4067, Batesburg Leesville, SC 29070
3. Festival Director: RANDY TAYLOR / BRENT SHEALY

   Name Daphyne Ridgell/~~Randy Taylor~~ Title Co-Chairs

   Telephone 803-532-9273 Alternate Telephone 803-429-5198

   Fax Number 803-332-1940

   Email bshealy@economyfurn.com
4. Festival Website: scpoultryfestival.com
5. Event Category (*Check One*):

   ☑ Festival: _____

   ☐ Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline *(Actual Dates of Festival)*: _____
7. Location of Festival: Leesville Business District
8. How many people do you expect to attend? 80,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.**

   a. Estimated cost for this project: $ 100,000.00

   b. Amount of funds requested for this project: $ 2,500.00

   c. This request equals what percent of the total Festival Budget? 2.5 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?

    ☑Yes ☐No

    a. If yes, state year 2013, amount $ 2,500.00, source Lexington County, and purpose: Advertising, Publicity and Festival Booklet

    b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received? ☑Yes ☐No

    c. If no, please explain: _____

11. Type of Organization:

Please check one:

- ☐ County Government
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

a. General description of the festival and brief history of the organization
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the festival versus the number of total tourists in attendance
d. Economic impact generated by tourism to the festival
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - $300, etc.
f. Additional comments:

a.festival began in 1987 as a way to promote the community & the poultry industry--now involves crafts food, rides, a parade, entertainment, fireworks. b. brings a large crowd to our community demonstrating pride & cooperation c. ttl. attendance est. 80,000 w/ approx 15,000 from out of the county. d. economic impact est $200-300,000 e. radio & tv advertising

Signature of Festival Director:

Brent Shealy/ Daphyne Ridgell/ Randy Taylor	Co-Chairs
Name	Title
Brent Shealy	01/03/14
Signature	Date

ORIGINAL APPLICATION DUE BY:
FRIDAY, JANUARY 3, 2014

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

FUNDING SOURCES

Organization:_____

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Events	$37,819.00	$33,590.00	$35,000.00
Vendors	$31,029.00	$30,400.00	$30,000.00
Sponsorships	$16,660.00	$17,000.00	$17,000.00
Advertising	$15,660.00	$16,500.00	$16,000.00
Grants	$2,500.00	$2,500.00	$2,500.00
TOTALS	$103,668.00	$99,990.00	$100,500.00

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

EXPENDITURES

Organization:_____

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Advertising	$7,310.00	$7,000.00	$7,000.00
Events	$76,164.00	$65,000.00	$69,000.00
Sponsorship	$126.00	$100.00	$100.00
Bank	$50.00	$50.00	$50.00
Miscellaneous	$1,996.00	$1,750.00	$1,750.00
Contributions	$5,200.00	$5,000.00	$5,000.00
Equipment	$1,020.00	$1,000.00	$1,000.00
Maintenance	$795.00	$800.00	$800.00
Insurance	$2,500.00	$2,600.00	$2,600.00
Licenses	$200.00	$200.00	$200.00
Office Supplies/ Printing	$7,928.00	$7,900.00	$7,900.00
Phone	$100.00	$100.00	$100.00
Rentals	$1,000.00	$1,000.00	$1,000.00
Scholarships	$2,500.00	$2,500.00	$2,500.00
Utilities	$476.00	$500.00	$500.00
Profession	$4,350.00	$4,500.00	$500.00
TOTALS	$111,715.00	$100,000.00	$100,000.00

SOUTH CAROLINA PEANUT PARTY

P. O. Box 386
Pelion,
South Carolina 29123

December 30, 2013

Lexington County Council
Diana Burnett – Clerk to Council
Judy Busbee

As we approach our 33rd year of Lexington County's Pelion Peanut Party, and with the continued support of Council's TABLF Funds, we anticipate our outreach advertising campaign will increase visitors to Lexington County and the Peanut Party.

Thank you for all of your assistance in helping us reach our goals.

Respectfully,

Susan Enlow
Shirley Sprenne
SC Pelion Peanut Party Coordinators

PEANUTS for the good life

South Carolina Peanut Party...
Voted a top tourist attraction by Southeast Tourist Society

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

APPLICATION

1. Name of Festival: South Carolina Pelion Peanut Party
2. Sponsoring Organization: SC Pelion Peanut Party
   Mailing Address: PO Box 386 Pelion SC 29123
3. Festival Director:
   Name S. Enlow & S. Sprenne Title Co-Coordinators
   Telephone 803.606.9522 Alternate Telephone 803.785.3272
   Fax Number 803.520.4408 or 803.785.7651
   Email senlow1@gmail.com or ssprenne@lex.lib.sc.us
4. Festival Website: www.pelionpeanutparty.com
5. Event Category (*Check One*):
   ☑ Festival: SC Pelion Peanut Party
   ☐ Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline *(Actual Dates of Festival)*: _____
7. Location of Festival: Pelion Community Center 951 Pine St. Pelion 29123
8. How many people do you expect to attend? 10,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.**
   a. Estimated cost for this project: $ 3,500.00
   b. Amount of funds requested for this project: $ 2,500.00
   c. This request equals what percent of the total Festival Budget? 71.43 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
    ☑Yes ☐No
    a. If yes, state year 2013, amount $ 2,500.00, source Lexington County TABLF, and purpose: Advertising the Peanut Party
    b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received? ☑Yes ☐No
    c. If no, please explain: _____

11. Type of Organization:

Please check one:

- ☐ County Government
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

a. General description of the festival and brief history of the organization
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the festival versus the number of total tourists in attendance
d. Economic impact generated by tourism to the festival
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - $300, etc.
f. Additional comments:

See Attached.

Signature of Festival Director:

Susan Enlow Shirley G. Sprenne Co-Coordinator

Name Susan Enlow

Shirley G. Sprenne 12-30-13

Signature Date

ORIGINAL APPLICATION DUE BY:
FRIDAY, JANUARY 3, 2014

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

FUNDING SOURCES

Organization: South Carolina Pelion Peanut Party

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Lexington County TABLF	$2,500.00	$2,500.00	$3,500.00
TOTALS	$2,500.00	$2,500.00	$3,500.00

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

EXPENDITURES

Organization: SC Pelion Peanut Party

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Advertising: used Lexington County TABLF Funds	$4,104.98	$2,814.01	$3,500.00
TOTALS	$4,104.98	$2,814.01	$3,500.00

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FINAL REPORT
FY 2013/14

I. FESTIVAL INFORMATION:
Organization Name: South Carolina Pelion Peanut Party

Festival Name: South Carolina Pelion Peanut Party

Contact Name: Susan Enlow Phone: 803.606.9522

II. FESTIVAL COMPLETION:
Were you able to complete the festival as stated in your original application?
If no, state any problems you encountered:
With the exception of producing a Program Book due to costs, yes, good weather, honored the Senior Community of Lex. Co. and Tim Bennett's 27 yrs. of service to Pelion Schools as Orchestra Director.

III. FESTIVAL SUCCESS:
Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):
Added att'l comfort amenities to site, larger crowd, better weather, no security issues, and great peanut sales. Change in parade check in procedures and lineup area made for a smoother operation.

IV. FESTIVAL ATTENDANCE:
Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous year.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Festival	$13,775.29	$18,535.34
Amount Funded by the Temporary Alcohol Beverage License Fee	$2,500.00	$2,500.00
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources	$2,500.00	$2,500.00
Total Attendance	10,000	8,000
Total Tourists*	600	500

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:
Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):
#'s are estimates: Law, amusement sales, exhibitor/food sales, survey, phone call logbook/web hits

VI. FESTIVAL BUDGET:
Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:
Provide signature of official with the organization verifying accuracy of above statements.

Susan Enlow Shirley G. Spieuue Co-Coordinators
Name Title

Susan Enlow 12-30-13
Signature Date

2013 SC Pelion Peanut Party

Advertising Budget

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the 2013 fiscal year:

2013 Expenditures using $2500.00 TABLF:

Lexington Chronicle	$ 240.00✓
Pine Press	$ 26.66✓
Paper Pro	$ 596.04✓
Smoak House Restaurant (Printing)	275.09✓
Godfrey Computer Services	$ 50.00✓
PHS Yearbook Ad	$ 75.00✓
Domain Name & WEB Host	$167.50✓
Post Office mailings, etc.	$104.00✓
Kirby Float	$700.00✓
SCFEA Membership Directory Listing	$125.00✓
EC Publishing Ad	$325.00✓
Peach Festival Ad	$ 150.00✓
Total	$2834.29✓

Radio PSA (Doug Enlow 94.3 Carolina Country and 98.5 Oldies)
done at no charge to Peanut Party value =$500.00

South Carolina Pelion Peanut Party 2013 Festival Profit & Loss Statement

REVENUE		
Crafts & Exhibitors	1215.00	
Food Vendors	2301.00	
Lexington County TABLF	2500.00	
Palmetto Amusements	2094.00	
PBJ Contest	8.00	
Princess Pageant	4390.00	
Sponsors	3325.00	
T-Shirt Sales	85.00	
Motorcycle Show	135.00	
Frozen T-Shirt Contest	30.00	
Recipe Contest	7.00	
Gnat Bats	100.00	
Pelion History Book Sales	80.00	
Total 2013 Festival Revenue		**$16270.00**
EXPENSES		
Annual Christmas Tree for Children	100.00	
Pelion Community Center	700.00	
Pelion High School Scholarships	1000.00	
General Community Scholarships	1000.00	
Electrician & Services	1000.00	
Entertainment	1850.00	
Insurance	858.60	
Port-A-John Rental	370.00	
Security	325.00	
Utilities	862.00	
Princess Pageant	1257.00	
Parade/Motorcycle show	454.00	
SCFEA Membership	125.00	
Advertising	2814.00	
In the Good Old Summertime Reception	266.66	
Thank You to volunteers	100.00	
Community Benevolence	61.00	
Community Improvement	256.41	
Donation Pelion Public Safety (equip)	375.62	
Total 2013 Festival Expenses		**$13775.29**
Start up from 2012 Festival	$ 2797.15	
Revenue from 2013 Festival	$16270.00	
Total	$19067.15	
Less 2013 Expenses	$13775.29	
Start up Funds for 2013 Festival	$ 5291.86	

12. Festival description - please attach a report with the following information:
a. General description of the festival and brief history of the organization
This is the 33rd SC Pelion Peanut Party with the celebration beginning on August 8 and 9, 2014. Our community is honored each year to bring to Lexington County and to South Carolina the South Carolina Peanut Princess Pageant each July to kick off the Peanut Party. Our parade is enjoyed by the hundreds of people lining the streets to see the Grand Marshall, state and local politicians, the Peanut Princesses, the PHS Band, the 282nd Army Band from Fort Jackson, and *Peanutty* parade themed entries.

We are pleased to be working with Lexington County's Palmetto Amusements for the past 12 years, bringing quality rides to our event. This annual event is enjoyed by local townsfolk, as well as those from the surrounding Lexington County in a 50 mile radius. They look forward to it as entertainment for their families – alcohol free, music, fabulous festival food, parade, amusements, crafts, special exhibits and contests. Proudly, we can report that during the 33 years of Peanut Party activities we have no reported serious injuries or inappropriate behavior by attendees, vendors, or carnival employees. It is our responsibility to maintain a safe and secure place for all to relax and enjoy the festivities and the peanuts.

The Peanut Party is held on the Pelion Community Center grounds at 951 Pine Street in Pelion. The Steering committee involves our local business leaders, local Pelion Police, and community organizations to help make this event happen. We salute our partners: the Ruritan's, Pelion Woman's Club, Pelion Community Center, Smoak House Restaurant, Friends of the Pelion Branch Library, all 4 schools, and the PHS Athletic Program. The Peanut Party continues to monetarily support community needs such as high school scholarships, community center and grounds enhancements, and the public library, the Annual Christmas Tree for Children, the PHS Orchestra, and catastrophic events that befall our community.

b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community:
The SC Pelion Peanut Party also exposes the Pelion area to tourists as a wholesome and friendly community in terms of peripheral spending. Businesses – retail and accommodation – within a 50-mile radius reap the benefits of Peanut Party increased tourist traffic. We encourage these businesses to sponsor/support the SCPPP by making donations which we then, in turn, advertise for them in our literature, signage, and during TV, Radio, and newspaper interviews with the media.

With the Town of Lexington, our county seat, being 20 miles from Pelion, we have the opportunity to refer our participants to use the hotel accommodations and restaurants in the county. In an effort to promote Lexington County to our out of town participants, including vendors, we sent them Peanut Party information including two local hotels with telephone numbers and contacts encouraging them to take advantage of the local facilities. In 2013, 10 vendors accepted our recommendations, using these facilities for 3 days. We encourage

festival guests to visit the local museums and peanut farmers, as well as two SC PPP sponsors – Jackson Bros Farms and WP Rawls packing plants in Pelion.

Our entertainment includes a variety of southern bands originating in counties other than Lexington County which increases out of county tourists. Crafters come from all over the southeast to sell their products in our arts & crafts show. The costs of producing t-shirts proved to be too much for our budget in 2013. We hope to offer t-shirts in 2014.

In 2006 the South Carolina Legislature inadvertently helped us out in a major way. Boiled Peanuts are such an important part of South Carolina culture that they were designated as our official state snack:

The General Assembly finds that boiled peanuts are a delicious and popular snack food that are found both in stores and roadside stands across the State, and this unique snack food is defined as peanuts that are immersed in boiling water for at least one hour while still in the shell. The General Assembly further finds that this truly Southern delicacy is worthy of designation as the official state snack food. (Act 270)

c. Total attendance to the festival versus the number of total tourists in attendance:
Due to better temperatures, lack of rain, and despite the influx of gnats the 2013 SC Pelion Peanut Party attendees increased from last year by approximately 10,000 and an estimated 600 tourists. Since we have an open venue with no point of established entry, we use the following methods to track tourists and attendees:

Crowd estimates from Lexington County Law Enforcement and Pelion Police
Registration cards from exhibitor and craft booths
Booth set up to record attendees zip-codes from various point of sales and drawings
Count from Palmetto Amusements ride ticket sales
Point of entry #'s from SC Princess Pageant and "Peanuts Your Way" venue
Peanut Butter & Jelly Sandwich Eating contest/ Motorcycle show/ Pet Show crowds
Food Vendor sales/ t-shirt contest/ Peanutty Recipe Contest
Reception for Grand Marshall & in and out of county Senior Citizen guests
Website hits, telephone inquires

d. Economic impact generated by tourism to the festival
As stated in Section B, we continue to recommend Lexington County to our overnight vendors, exhibitors, crafters, car show and entertainment participants to use hotels, restaurants, retail merchants, and gas stations. We saw an increase of local hotel and business use in 2013 in our county and at the SC Pelion Peanut Party. Accommodation brochures are provided in all vendor and crafter application packets as a convenience. The Peanut Party brochure is made available to tourists visiting the SC Welcome Centers and to merchants in Orangeburg, Aiken, Saluda, Richland, Newberry, and Lexington counties.

We have contracted with Palmetto Amusements for the past 12 years. This is a Lexington County business and member of the SC Festival and Events Association, as is the SC PPP. Palmetto Amusements has the same ideals as we do – promoting a family oriented

entertainment in a safe and secure environment. We strive to provide entertainment that targets tourists of all ages, race, and denominations with a variety of events and music. In 2013, the *Mattie Phifer Band* and *Soldiers of Faith* group advertised for us on their websites and at their concerts throughout the summer months prior to our event. Events such as our frozen t-shirt contest, dog show, motorcycle show, cooking contest, peanut butter & jelly sandwich eating contest, and the SC Princess Pageant all bring in folks from a 50+ mile radius of Pelion.

It should be noted that this is one of the few remaining alcohol-free festivals in the state which we are sure has an economic impact on our revenue. Good and bad. Due to the socio-economic demographics of our area, we have to provide lower ticket prices for events and food and offer more free activities with our focus on making this a family friendly event. Attracting tourists and making sure we can fund the next year's Peanut Party are our uppermost goals.

e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this, i.e. brochures:

The SC Pelion Peanut Party strives to make our event as visible as financially possible. The Peanut Party Steering Committee evaluates the previous year's advertising successes and failures to develop the current year's advertising campaign. 2013's advertising expenditures were $2,834.29, which included web maintenance. We produced flyers and a two-fold brochure for 2013. We did not have a program book because it was too expensive (with no revenue in return). We distributed our flyers and brochure around Lexington County within a 50 mile radius of Pelion, at the SC Welcome Centers, and at other highly visible tourist attractions. We advertised in the Lexington Chronicle during July and August which highlighted individual events, and had coverage in the State Newspaper. We also had coverage from radio PSA's covering a 2 week schedule of promotional ads (Doug Enlow 94.3 Carolina Country and 98.5 Oldies done at no charge to Peanut Party with a value equaling $500.00). Our event schedule was posted at the local TV stations that provide "community bulletin boards". Our newly updated website is maintained to promote special events, contact information, and directions. This is also how we inform potential vendors, exhibitors, contestants, parade participants, and crafters of our procedures for participation in the Peanut Party. We partnered with the State Farmers Market to promote SC summer produce and peanuts. The visibility from this proved to be priceless. Reinforcing our creative efforts in advertising, our sales of the popular GNAT Bats (fans), with our logo and sponsors names on the back, continued to be a hit with the attendees.

f. Additional Comments:

The support we receive from the County of Lexington TABLF grant continues to be an important component of the success of the SC PPP. Your support enables us to promote a safe and secure venue for South Carolina tourists. Our concern for the safety of our attendees is uppermost in importance. This is why we continue to add additional lighting, reinforcing and beautifying the entertainment stages, make available handicapped spaces for parking, and comfort improvements such as more tents, seating, water misters, and picnic tables. We continue to make improvements to the event site and to the Pelion Community Center building. In 2013 we painted the entertainment stages and added painted underpinning. We also purchased a valuable piece of equipment for the Pelion Police to be used for public safety. We are proud to offer continued school and community scholarships to high school seniors. It is with Pelion Panther pride that we are able to support the Pelion Christmas Tree for Children, an annual event to support children in our community who might not have a Christmas otherwise.

Even though these kinds of community support continue to make a sizeable dent in our budget, the results have enabled students to pursue their educational dreams, ensure a safer community, and promote continued use of the community building and grounds, i.e., weddings, receptions, birthdays, Saturday yard sales, FFA Tractor show, the Annual Christmas Parade and Tree Lighting (cancelled this year due to rain), Easter events, scholarship workshops for parents of high school students, and seasonal craft bazaars.

By providing an onsite space for certain community partners, such as the Pelion Library Friends annual Book Sale and the Ruritans peanut sales, we enable them to provide raise monies to provide community support and additional Summer Reading programs and incentives for the Pelion children.

We contribute these successes to the typical hot, dry Lexington County southern hospitality. Our theme this year was "In the Good Old Summertime". We followed the parade on Saturday with an old-fashioned ice cream social honoring Pelion senior citizens and a Florence county senior group. Also being honored was Tim Bennett for his 27 years of service and retirement from Pelion High School as the Orchestra Director. The interactions between the older and younger generations were priceless. Thank you Lexington County Administration and Council for your support of the Pelion community and the Peanut Party!

32nd Annual

S.C. Peanut Party

August 9-10, 2013

33rd Annual
S.C. Peanut Princess Pageant
Pelion, SC • Saturday, July 27th

10 a.m.	2 p.m.	6 p.m.
Birth to 4 years	5 - 12 years old	13 to 21 and up years

***Scholarships for 17-22 year olds**

Information and Application: 606-9522 or 200-8173
senlow1@gmail.com

Entertainment Schedule

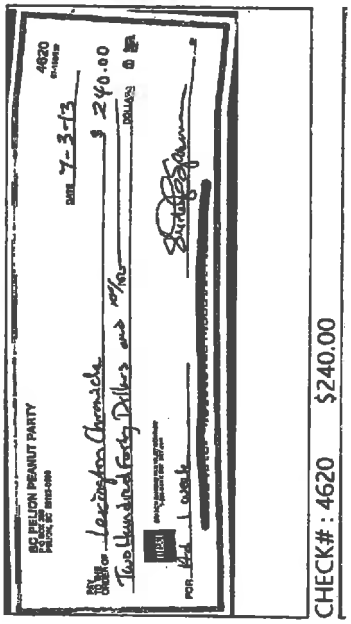
- Thurs. 8th — Karaoke & Dance (7pm-10pm)
- Fri. — Soldiers of Faith (7pm-11pm)
- Sat. — The Mattie Phifer Band (7pm-11pm)

Soldiers of Faith

The Mattie Phifer Band

Live entertainment, Food, Crafts, Rides, Parades, Pet Show, PB&J Eating Contest, Frozen T-shirt Contest, Car/Truck Show, Book Sale, P-nutty Cooking Contest, Peanuts-Your-Way Tent, Boiled Peanuts Galore!

www.scpelionpeanutparty.com



CHECK#: 4620 $240.00

Pine Press Printing
120 Ellis Avenue
PO Box 519
Lexington, SC 29071
(803) 359-9162 Fax: (803) 957-5228
www.pinepressprinting.com

Invoice

No: 77619	Date: 07/23/13

Susan Enlow
SC Pelion Peanut Festival
Box 386
Pelion SC 29123

SHIP TO:

< Same as Bill To >

Call 7/23/2013
Fax: 358-0952

Acct.No	Ordered by	Phone	P.O. No	Prepared by	Sales Rep	Ship Via
2500	Susan Enlow	606-9522		Cretia Beasley		Call

Quantity	Description	Price
25	**Insert Cards**	**24.92**

Pencil Cash 7/23/13

Thank you for your order. We now print full color banners and offer mailing services.

Subtotal	24.92
Shipping	0.00
Postage	0.00
Tax	1.74
TOTAL	26.66
Paid	0.00
BALANCE	**26.66**
Terms	Net 30 days

Received by _____ Date _____

Please pay by invoice. We accept American Express, Visa and MasterCard.

PAPER PRO
1039 Meeting Street
WEST COLUMBIA, SC 29169
(803) 796-2304
FAX (803) 791-8749

SOLD BY | DATE 4/30/13

NAME Shirley Sprenne

ADDRESS SCPPP | PHONE

CITY

☐ CASH ☐ CHARGE ☐ MERCHANDISE RETURNED
☐ C.O.D. ☐ PAID OUT ☐ PAID ON ACCOUNT

QTY.		DESCRIPTION	PRICE	AMOUNT
	1			
	2	pmt.		400 00
	3	(Pelion Peanut)		
	4	ck # 8799		
	5			
	6			
	7	fans, set up fees		
	8			
	9	Banners (street)		
	10			
	11			
	12			
	13			
	14			
	15			
	16	PLEASE REMIT WITHIN 10 DAYS. NO STATEMENT WILL BE SENT.		

RECEIVED BY | TOTAL 400 00

78745

THANK YOU

INVOICE

Date	Invoice #
7/23/2013	30673

Paper Pro INCORPORATED
1039 Meeting Street
West Columbia, SC 29169
(803) 796-2304 (803) 794-8432
(803) 791-8749 Fax
(803) 794-8373 Ad Specialty Division

REMIT WITHIN 10 DAYS
NO STATEMENT WILL BE SENT
PLEASE PAY FROM THIS INVOICE

Bill To

S.C. Peanut Party
Susan Erlow Ph 606-9522
400 Libby Lane, Lexington, SC 29072
Fax 358-0952
794-4243 Phone/Fax

P.O. No.	Terms	Due Date
SUSAN	Net 10	8/2/2013

Item	Catalog #	Qty	Description	Rate	Amount
Misc.		1	EACH CHANGES TO EXISTING STREET BANNERS (32ND ANNUAL....AUGUST 9TH & 10TH)	38.00	38.00T

Pd Ck #4662 8-14-13

Subtotal	$38.00
Sales Tax (7.0%)	$2.66
Total	$40.66

MERCHANDISE / ORDER PROBLEMS WILL BE CORRECTED IF PAPER PRO IS NOTIFIED WITHIN 1 BUSINESS DAY OF DELIVERY / PICKUP.

RETURN POLICY: Returns within 30 to 45 days are subject to a 15% restocking charge. After 45 days, a 25% restocking charge will apply. NO RETURNS AFTER 60 DAYS.

INVOICE

Date	Invoice #
8/9/2013	30659

Paper Pro INCORPORATED

1039 Meeting Street
West Columbia, SC 29169
(803) 796-2304 (803) 794-8432
(803) 791-8749 Fax
(803) 794-8373 Ad Specialty Division

REMIT WITHIN 10 DAYS
NO STATEMENT WILL BE SENT
PLEASE PAY FROM THIS INVOICE

Bill To

S.C. Peanut Party
Susan Enlow Ph 606-9522
400 Libby Lane, Lexington, SC 29072
Fax 358-0952 / Doug Cell 606-0467
794-4243 Phone/Fax

P.O. No.	Terms	Due Date
SUSAN	Net 10	8/19/2013

Item	Catalog #	Qty	Description	Rate	Amount
	FACTORY PO #30659		(RE-ORDER OF OLD PO #28813)		
Misc.		100	EACH FAN, LITHO SHAPE, DIGITALLY PRINTED FRONT & BACK, BLACK & WHITE, 1-PLY (NOT FOLDOVER STYLE), STAPLED TO STICK, "GNAT BAT" W/ SPONSORS ON BACK PER PIECE 0.744 MY COST	1.10	110.00T
Misc.		1	EACH RE-SET FEE - NO CHARGE	5.00	5.00T
Misc.		1	EACH LESS THAN MINIMUM FEE	20.00	20.00T
Freight		1	Freight	10.93	10.93

Pd ck# 4662
8-14-13

Subtotal	$145.93
Sales Tax (7.0%)	$9.45
Total	$155.38

MERCHANDISE / ORDER PROBLEMS WILL BE CORRECTED IF PAPER PRO IS NOTIFIED WITHIN 1 BUSINESS DAY OF DELIVERY / PICKUP.

RETURN POLICY: Returns within 30 to 45 days are subject to a 15% restocking charge. After 45 days, a 25% restocking charge will apply. NO RETURNS AFTER 60 DAYS.

Smoak House Restaurant
830 Main St
Pelion S.C. 29123

166200

CUSTOMER'S ORDER NO.	DEPARTMENT	DATE 6-25-13
NAME Pelion Peanut Party		
ADDRESS		
CITY, STATE, ZIP		

SOLD BY	CASH	C.O.D.	CHARGE	ON. ACCT.	MDSE. RETD.	PAID OUT

	QUANTITY	DESCRIPTION	PRICE	AMOUNT
1				
2		Printing Brochure		
3				
4		Paper, Printing, Design		275 09
5				
6				
7				
8		pd ck# 46666		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

RECEIVED BY

A-5805
T-46320/46350.

KEEP THIS SLIP FOR REFERENCE

01-11

SPRENNE, SHIRLEY

From: Rebekah Godfrey [brgodfrey4@hotmail.com]
Sent: Monday, December 30, 2013 5:52 PM
To: SPRENNE, SHIRLEY
Subject: Receipt

Received $50 for computer advertising work for the 2013 Pelion Peanut Party.

Rebekah Godfrey
530-7234

Note: Misplaced original receipt. Vendor sent attached statement for check # 4599 dated 8-13-13.

Thank you!

RECEIPT DATE 9/30/13 No. 198615

RECEIVED FROM SC Pelion Peanut Party $ 75.00

FOR RENT
FOR Business Card Ad in Yearbook DOLLARS

ACCOUNT
PAYMENT $75.00
BAL DUE 0

CASH
CHECK #4618
MONEY ORDER
CREDIT CARD

FROM
TO
BY CRahman

AD contract

Pelion High School, The Pelonian
Name of School • Name of Yearbook

600 Lydia drive, Pelion, SC 29123 803-821-220
School Address • Telephone Number

SC Peanut Party — Shirley Sprenne
Business/Service Name (please print) — Contact

Address

803-894-3535
City — State — Zip — Area Code/Phone Number

Type Of Ad
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ Yearbook $ _____ Check above to purchase a yearbook.

Ad Size
- ☑ ½ page
- ☐ _____
- ☐ _____

Total Sale _____

Payment
- ☐ Cash $ _____
- ☑ Check $ 75.00
- ☐ Bill $ _____

At: _____

Pd Ck# 4618

Ad Copy • Artwork/Photo Instructions:

Same as last year.

Artwork should be black or a dark color on a white background

For Staff Use Only:
- ☐ Contract approved
- ☐ Copy received
- ☐ Artwork received
- ☐ Photo received
- ☐ Ad proofed
- ☐ Invoice sent
- ☐ Payment received
- ☐ Other notes

Staff Representative Signature — x _____ Customer Signature — 7-25-13 Date

Original to Advertiser • Copy to Staff

Printed in U.S.A. ©2000 JOSTENS, Inc. #1348

Your Logo Here
Replace images/logo.jpg

PAID

Invoice #B-5095

Invoice Date: 03/28/2013

Due Date: 04/27/2013

Invoiced To
Ann Smoak
PO Box 685
Pelion, South Carolina, 29123
United States

Pay To
beHosting.com
27550 Clark Road
Wellington, OH 44090

Description	Amount
Domain Renewal - scpeanutparty.com - 1 Year/s (04/27/2013 - 04/26/2014)	$17.50 USD
Sub Total	**$17.50 USD**
Credit	**$0.00 USD**
Total	**$17.50 USD**

Transactions

Transaction Date	Gateway	Transaction ID	Amount
04/27/2013	Credit Card	5194598479	$17.50 USD
		Balance	**$0.00 USD**

PDF Generated on 04/27/2013

Subject: Customer Invoice

Dear Ann Smoak (scpeanutparty.com),

This is a notice that an invoice has been generated on 04/14/2013.

Your payment method is: Credit Card

Invoice #6850
Amount Due: $150.00 USD
Due Date: 05/14/2013

Invoice Items

beClassic - scpeanutparty.com (05/14/2013 - 05/13/2014) $150.00 USD

Sub Total: $150.00 USD
Credit: $0.00 USD
Total: $150.00 USD

Payment will be taken automatically on 05/14/2013 from your credit card on record with us. To update or change the credit card details we hold for your account please login at http://behosting.com/compleat/viewinvoice.php?id=6850 and click Pay Now then following the instructions on screen.

www.behosting.com

Ice Cream Social
Postage Boot Scootin Boogie
S Sprenne

PELION
PELION, South Carolina
291238992
4518030123 -0099
08/15/2013 (803)894-3466 10:23:22 AM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
Renew PO Box			$58.00
Name:	SPRENNE, SHIRLEY SOUTH CAROLINA PEANUT PARTY		
Customer Number:	F44377040102		
ZIP Code:	29123		
Box Size:	2		
Box/Call Number:	386		
Period:	Annual (12 months) (09/01/2013 - 08/31/2014)		

Visit ID: 57276192

Total: $58.00

Paid by:
Personal Check $58.00

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000100433068
Clerk: 01

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUN..
****
****

Customer Copy

PELION
PELION, South Carolina #4644
291238992
4518030123 -0099
07/30/2013 (803)894-3466 09:21:41 AM

Sales Receipt

Product Description	Sale Qty	Unit Price	Final Price
(Forever) A Flag for All Seasons Coil of 100	1	$46.00	$46.00

Total: $46.00

Paid by:
Personal Check $46.00

Order stamps at usps.com/shop or call 1-800-Stamp24. Go to usps.com/clicknship to print shipping labels with postage. For other information call 1-800-ASK-USPS.
****
****
Get your mail when and where you want it with a secure Post Office Box. Sign up for a box online at usps.com/poboxes.
****
****

Bill#: 1000100424745
Clerk: 01

All sales final on stamps and postage
Refunds for guaranteed services only
Thank you for your business
****
****
HELP US SERVE YOU BETTER

Go to: https://postalexperience.com/Pos

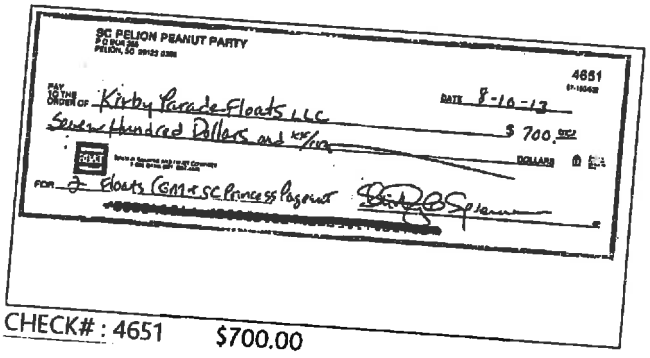
TELL US ABOUT YOUR RECENT
POSTAL EXPERIENCE

YOUR OPINION COUNTS
****
****

Customer Copy

Kirby Floats

$ 700.00


SC PELION PEANUT PARTY
P O BOX 368
PELION, SC 29123

4651

PAY TO THE ORDER OF Kirby Parade Floats LLC

DATE 8-10-17

Seven Hundred Dollars and no/100

$ 700.00

DOLLARS

FOR 2 Floats CGM + SC Princess Pageant

CHECK# : 4651 $700.00

South Carolina Festivals + Events Assn.

Membership renewal

125.00

SC PELION PEANUT PARTY
4612
DATE 11-16-12
PAY TO THE ORDER OF SCFEA $ 125.00
One Hundred Twenty-Five Dollars and 00/100 DOLLARS
FOR membership dues renewal

CHECK# : 4612 $125.00

(803) 520-4408-AA

INVOICE

EC Publishing, Inc
FESTIVAL MAGAZINES
North Carolina, South Carolina, Virginia
Keith Robinson, Publisher
PO Box 845 Abingdon, Virginia 24212
BUS: (800) 357-0121
FAX: (276) 739-0015
Email: publisher@ecpub.net

INVOICE #9039	
DATE: 5/3/13	PO #:

BILL TO:
Attn: Susan Enlow
PO Box 191
Pelion, SC 29123

DESCRIPTION:
SC Pelion Peanut Party

This invoice constitutes a legally binding contract.

AD SIZE	RATE	INSERTIONS/ EDITIONS	ISSUES	DESCRIPTION	NET AMOUNT
1/4 4C	$325.00 ea	1 - SC	☐ JAN/FEB ☐ MAR/APR/MAY ☒ JUN/JUL/AUG ☐ SEP/OCT/NOV/DE	☒ CALENDAR ☒ MAP ☒ CLASSIFIED ☐ MARKET ☒ DISPLAY ☐ WWW ☒ ARTICLE ☒ PHOTO	$325.00
				TOTAL DUE:	$325.00

Pd 8-14-13
4663

NOTES: OK EK
Hi Susan, pls take care of this.
Thx Ke

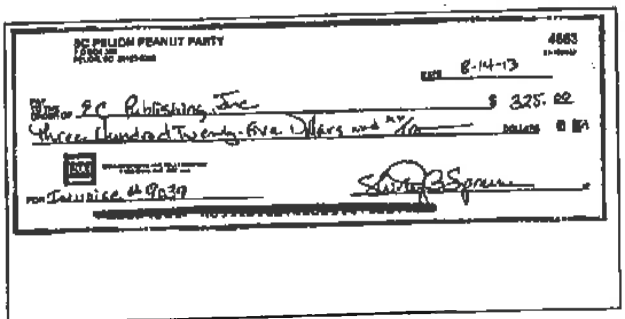
NOTICE: Without prior written permission, all unpaid balances will be forwarded for collection after ninety (90) days.

Payment is due upon receipt. Please include invoice number on check and remit to:
EC Publishing Inc • P.O. Box 845 • Abingdon, VA 24212

E. C. Publishing

$325.00

Festival News Ad.



DE PALMA PEANUT PARTY

4663

DATE 8-14-13

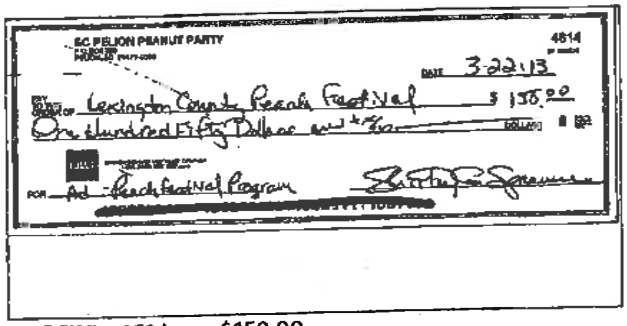
PAY TO THE ORDER OF EC Publishing, Inc $ 325.00

Three Hundred Twenty-five Dollars and No/100 DOLLARS

FOR Invoice # 9039

CHECK# : 4663 $325.00

Lexington County Peach Festival
Program Ad.
150.00


SC PELION PEANUT PARTY
4614
DATE 3-22-13
PAY TO THE ORDER OF Lexington County Peach Festival $ 150.00
One Hundred Fifty Dollars and 00/100 DOLLARS
FOR Ad Peach Festival Program

CHECK# : 4614 $150.00

32nd Annual

S.C. Pelion

Peanut Party

August 9-10, 2013

"In the Good Ole' Summertime"

33rd Annual

S.C. Peanut Princess Pageant

Pelion, SC Saturday, Aug. 27th

***Scholarships for 17-22 year olds**

susanenlow1@gmail.com

scpeanutparty.com

Live Entertainment Friday Night & Saturday, Bike Show, Fabulous Food, Crafts, Pet Show, PB&J Sandwich Eating Contest, Frozen T-shirt Contest, Book Sale, P-Nutty Cooking Contest, Exhibitors, Parade @ 10AM Saturday, and Palmetto Amusement Rides!

PEANUTS...For the Good Life!

62

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

APPLICATION

JAN 2014
RECEIVED
LEXINGTON COUNTY
COUNCIL
LEXINGTON, S.C.

1. Name of Festival: Riverwalk Music Festival
2. Sponsoring Organization: City of West Columbia
   Mailing Address: PO Box 4044, West Columbia SC 29171
3. Festival Director:
   Name Susan F. Meisner Title Events Coordinator
   Telephone 803-939-8608 Alternate Telephone
   Fax Number 803-939-8634
   Email smeisner@westcolumbiasc.gov
4. Festival Website: riverwalkmusic.com
5. Event Category (*Check One*):
   ☑ Festival:
   ☐ Other -- Pursuant to State Statute Section 61-6-2010:
6. Festival Timeline *(Actual Dates of Festival)*:
7. Location of Festival: West Columbia Ampitheatre
8. How many people do you expect to attend? 5,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.**
   a. Estimated cost for this project: $ 10,000.00
   b. Amount of funds requested for this project: $ 2,500.00
   c. This request equals what percent of the total Festival Budget? 25 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
    ☑Yes ☐No
    a. If yes, state year 2013, amount $ 2,500.00, source Lexington County, and purpose: Ads in Free Times, Canopy, Sound Lights, Headliner
    b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received? ☑Yes ☐No
    c. If no, please explain:

11. Type of Organization:

Please check one:

- ☐ County Government
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

a. General description of the festival and brief history of the organization
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the festival versus the number of total tourists in attendance
d. Economic impact generated by tourism to the festival
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - $300, etc.
f. Additional comments:

See Attachment "A"

Signature of Festival Director:

Susan F. Meisner	Events Coordinator
Name	Title
Susan F. Meisner	12/30/13
Signature	Date

ORIGINAL APPLICATION DUE BY:
FRIDAY, JANUARY 3, 2014

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

FUNDING SOURCES

Organization: Riverwalk Music Festival * **

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Lexington County Council	$2,500.00	$2,500.00	
Columbia Farms	$3,000.00	$3,000.00	
Safe Federal Credit Union	$500.00	$500.00	
Brittingham, Brown, Prince & Hancock LLC	$500.00	$500.00	
Pope Zeigler	$1,000.00	$1,000.00	
Travelers	$300.00	$0.00	
Blue Cross	$500.00	$500.00	
Other Sources	$4,456.00	$2,000.00	
TOTALS	$12,756.00	$10,000.00	$0.00

* FESTIVAL HELD APRIL 27, 2013

** FESTIVAL TO HELD APRIL 19, 2014 - AMOUNTS ESTIMATED

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

EXPENDITURES

Organization: Riverwalk Music Festival *

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Entertainment	$10,000.00	$5,500.00	
Sound	$1,500.00	$1,500.00	
Porta Jons	$386.20	$386.20	
Stage/Canopy	$0.00	$0.00	
VIP tent/advertising	$0.00	$200.00	
Free Times - 2 ads	$870.00	$870.00	
Signs To Go - banners Signs	$0.00	$200.00	
Radio ads	$0.00	$500.00	
Local Magazine ads	$0.00	$500.00	
Food for VIP tent/advertising	$0.00	$500.00	
TOTALS	$12,756.20	$10,156.20	$0.00

* FESTIVAL HELD APRIL 27, 2013
* FESTIVAL TO HELD APRIL 19, 2014 - AMOUNTS ESTIMATED

Attachment A

The City of West Columbia held its seventh annual Riverwalk Music Festival on April 27, 2013 at the West Columbia Riverwalk Amphitheater. The festival provided a unique cultural experience by blending the fluid sounds of music with a visual feast of art against the natural backdrop of the Congaree River.

The city strives to keep the costs minimal so the festival can be offered free for the public's enjoyment and relaxation. The West Columbia Riverwalk Park is handicapped accessible so that all citizens can enjoy this celebration of the arts. Plenty of free off street parking was available across the street from the Riverwalk Park Amphitheater with a specific area designated for special needs parking.

The festival program began with several solo artists performing original compositions beginning at 2 p.m., each performing for an hour and a half followed by our headliner. This year we decided to grow our festival even more. The West Columbia Beautification Foundation decided to kick off their annual fundraiser, "Wine on the River". They wanted to run their event from 5 pm until 8 pm so this year we booked 4 bands, ones we felt would draw and keep a crowd from 2 until 10 pm. Our headliner this year was singer, song writer, talented guitarist Lee Roy Parnell from Nashville. Rob Crosby opened for him and before that we had 2 local bands, Buck Stanley and Loose Change. TV and radio personalities emceed the program to ensure smooth transitions between changes in performers. Businesses in the State Street area offered festival attendees venues for food and beverage, as well as opportunities to shop in numerous gift and antiques stores located in the nearby historic business district thus drawing tourists to the Vista.

The Riverwalk Music Festival has emerged as a possible successor to the now defunct Three Rivers Music Festival. Two stages of the 2006 Three Rivers Music Festival were located in West Columbia and they proved to be

very popular and successful on the West Vista side of the river. With the loss of the Three Rivers Music Festival, a niche opened for West Columbia to hold its own music festival at the Riverwalk Amphitheater. This year the festival drew a steady crowd throughout the day, however, the crowd grew larger than ever for our headliner, Lee Roy Parnell. We estimated a total attendance of over 4,000 people. With increased promotion and media coverage the city anticipates an even larger crowd to attend in 2014.

The city judges the festival's success from demographic information, number of attendees, and the enthusiastic recommitment of our original sponsors. A headcount is conducted on crowd size at various times during music performances. Attendees are asked to complete entry forms for door prizes to obtain demographics from zip codes. Another evaluation tool that is used is feedback from artists on the level of interest shown by festivalgoer's. The festival drew a sizeable crowd for 2013 because the bands selected to perform were already well known in the Midlands area and had large fan bases. Nationally known Parnell was a huge boost also.

Promoting the festival is critical to its success. The City of West Columbia advertised on a billboard near the festival site and used media coverage in the form of radio, television and newspaper ads. We arranged on-site festival coverage with local TV/radio personalities on the day of the event. We distributed flyers and displayed posters at City Hall and at businesses throughout West Columbia and the midlands. We set up a large banner with sponsors' logos at the Riverwalk Amphitheater about six weeks prior to the event. We provided festival information to the Columbia Visitor's Bureau and the West Metro Chamber of Commerce for inclusion in their calendar of events and promotional materials. We placed festival information on our city website and the West Metro Chamber of Commerce's website. We partnered with John Banks with the West Metro Visitors Center who worked up a package for ads to run in Charlotte NC and Atlanta GA. Lastly, the city provides water service to approximately 13,000 customers in Lexington County. We placed an insert about the upcoming Riverwalk Music Festival in our water bills that reached thousands of people without costing the City advertising dollars.

The city plans to grow the festival a little each year by increasing the funding to bring in better known performers, something we are able to do this year.

Profits from this festival are earmarked for park improvements such as stage lighting, bird feeders and picnic tables. A permanent wooden stage may be constructed at the Amphitheater.

The city's goal is to provide a variety of quality music and art to encourage people of all ages to come to the river for an enjoyable outing at an easily accessible and unique setting that can only be experienced at the West Columbia Riverwalk Park in the heart of Lexington County.

7th Annual Riverwalk Music Festival

Featuring

Lee Roy Parnell

Live from Nashville

The City of West Columbia hosts its 7th annual Riverwalk Music Festival on Saturday, April 27, 2013 at the West Columbia Riverwalk Amphitheater located at 109 Alexander Road, beside the Gervais Street Bridge. The concert is free and parking is available at several sites near the park at no cost. Handicapped parking also is available.

The Riverwalk Music Festival kicks off at 2 p.m. with Buck Stanley, followed by Loose Change at 3:30 p.m. Hometown favorite Rob Crosby takes over from 5 to 6:30 p.m. Headliner Lee Roy Parnell performs from 7 to 9 p.m. A well-known Nashville singer-songwriter, Parnell is an accomplished guitarist who has produced major hit records showcasing his special blend of country, blues and Southern rock infused with a Texas twist. Parnell was awarded the Orville H. Gibson Award for Best Male Guitarist in 1998. He has two Grammy nominations, three CMA nominations and received the Star of Texas Award for the preservation of Texas music. His number one hits include "I'm Holding On" and "She Won't Be Lonely Long."

A special separate event this year is the *Wine on the River* fundraiser sponsored by the West Columbia Beautification Foundation. Savor a variety of wines featuring a cross-section of reds and whites (domestic and imported) complimented by tasty hors d'oeuvres for $25 in advance or $30 at the park. Purchase tickets online at http://wcbfwineontheriver2013.eventbrite.com/, or from Customer Service at West Columbia City Hall, 200 N. 12th Street (at Jarvis Klapman Blvd). All proceeds benefit the West Columbia Beautification Foundation.

The West Columbia Riverwalk Music Festival offers a marvelous cultural experience by merging the fluid sounds of music with a sensational view of the Congaree River and the Columbia skyline. The West Columbia Riverwalk Amphitheater is handicapped accessible and dog-friendly. A variety of foods and beverages can be purchased on site. Music, fun and laughter will fill the air as the festival draws people from all over the Midlands region to enjoy great music and food in a unique venue at the edge of the beautiful Congaree River.

For more information contact Mardi Valentino, Public Information Officer, at the City of West Columbia (803) 939-8603 or mvalentino@westcolumbiasc.gov. News release issued at 11 a.m. on March 14, 2013.

IRMO CHAPIN
RECREATION
COMMISSION

Commissioners
John A. Sowards, Chairman
Scott A. Wilhide, Vice Chairman
Emily C. Shuman, Secretary
Bruce P. Loveless
William H. Harmon

Executive Director
Elizabeth B. Taylor

ICRC Administration
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

Crooked Creek Park
1098 Old Lexington Hwy.
Chapin, SC 29036
(803) 345-6181

Saluda Shoals Park
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

Seven Oaks Park
200 Leisure Lane
Columbia, SC 29210
(803) 772-3336

January 3, 2014

Ms. Judy Busbee
Assistant Clerk to Council
Lexington County Council
212 South Lake Dr., Ste.601
Lexington, SC 29072

Dear Ms. Busbee,

On behalf of the Irmo Chapin Recreation Commission, we would like to submit this application for the 2014-2015 Temporary Alcohol Beverage License Fee. This submission requests funding for the 2014 *unearth, a celebration of naturally inspired art* event.

We are very grateful for the past support we have received and appreciate the consideration of this request. Please contact me at (803) 213-2006 or etaylor@icrc.net if you have any questions or need additional information.

Sincerely,

Elizabeth B. Taylor
Executive Director

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

APPLICATION

1. Name of Festival: unearth - a celebration of naturally inspired art
2. Sponsoring Organization: Irmo Chapin Recreation Commission - Saluda Shoals Foundation
   Mailing Address: 5605 Bush River Road, Columbia, SC 29212
3. Festival Director:
   Name Dolly G. Patton Title Saluda Shoals Foundation Director
   Telephone 803-772-1228 Alternate Telephone 803-213-2015
   Fax Number 803-772-6865
   Email dpatton@icrc.net
4. Festival Website: www.unearthsaluda.org
5. Event Category (*Check One*):
   ☑ Festival: _____
   ☐ Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline *(Actual Dates of Festival)*: October 3-5, 2014
7. Location of Festival: Saluda Shoals Park
8. How many people do you expect to attend? 3,250
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.**
   a. Estimated cost for this project: $ 25,000.00
   b. Amount of funds requested for this project: $ 2,500.00
   c. This request equals what percent of the total Festival Budget? 10 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
    ☐Yes ☑No
    a. If yes, state year_____, amount $_____, source_____, and purpose:_____
    b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received? ☐Yes ☐No
    c. If no, please explain:_____

11. Type of Organization:

Please check one:

- ☐ County Government
- ☐ Municipal
- ☐ Non-profit Organization
- ☐ Community service club, church, etc.
- ☑ Other: Special Purpose District

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

a. General description of the festival and brief history of the organization
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the festival versus the number of total tourists in attendance
d. Economic impact generated by tourism to the festival
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - $300, etc.
f. Additional comments:

Signature of Festival Director:

Dolly G. Patton	Saluda Shoals Foundation Director
Name	Title
Dolly G. Patton	1/3/2014
Signature	Date

ORIGINAL APPLICATION DUE BY:
FRIDAY, JANUARY 3, 2014

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

FUNDING SOURCES

Organization: Irmo Chapin Rec Commission - Saluda Shoals Fdn

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Accommodations Tax	$500.00	$0.00	$0.00
Temporary Alcohol Beverage Licence Fee	$0.00	$0.00	$2,500.00
Corporate Partners	$5,500.00	$3,250.00	$5,000.00
Cultural Council of Richland and Lexington Counties	$1,500.00	$1,750.00	$1,000.00
Program Income	$600.00	$1,275.00	$1,000.00
Concessions	$200.00	$0.00	$500.00
Theater Ticket Sales	$2,900.00	$3,500.00	$3,000.00
Saluda Shoals Foundation	$9,500.00	$9,225.00	$7,000.00
ICRC	$5,000.00	$5,000.00	$5,000.00
TOTALS	$25,700.00	$24,000.00	$25,000.00

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

EXPENDITURES

Organization: Irmo Chapin Rec Commission - Saluda Shoals Fdn

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Artist Expenses	$18,000.00	$14,500.00	$18,000.00
Marketing and Promotion	$5,000.00	$6,500.00	$5,400.00
Additional Program Expenses (photo contest & children's area)	$700.00	$1,000.00	$500.00
Stage and Equipment Rental	$1,000.00	$500.00	$500.00
Concessions	$900.00	$1,400.00	$500.00
Misc.	$100.00	$100.00	$100.00
TOTALS	$25,700.00	$24,000.00	$25,000.00

a. **General description of the festival and brief history of the organization**
unearth, a celebration of naturally inspired art at Saluda Shoals Park is an annual event designed to provide individuals and families to opportunity to immerse themselves in art, nature and the creative process. Begun in 2007 as a one-day celebration, *unearth* has evolved into a multi-day event featuring visual, performing, and literary art demonstrations and instruction, exhibitions, workshops and performances. The 2013 event welcomed more than 2,700 guests and featured the following:
October 4-6
The Servant of Two Masters performed by the SC Shakespeare Company
October 6
A Nature-Inspired Celebration of Art – Experience the creative process as artists share their talents in a natural setting.

- Art Demonstrations by 40 jury selected artists
- Writing Workshop by Cassie Premo-Steele
- Amateur Photography Contest entries displayed & winners announced
- Musicians & Songwriters Guild – Musicians on the trail and music stage
- Storyteller Okefenokee Joe
- Columbia Marionette Theatre
- Speed Painting by artist Roy Paschal
- Natures Studio w/ hands on art activities for students & young children
- Nature's Bazaar Gallery and Shop
- Lake Murray Symphony Orchestra concert performance of *Peter and the Wolf.*

Saluda Shoals Park was established in 1997 through a public-private partnership between the Irmo Chapin Recreation Commission, SCE&G and the Saluda Shoals Foundation with a commitment to be operationally self-sustaining.

b. **State the benefit that this festival will serve toward promoting tourism and the Lexington County Community**
unearth, a celebration of naturally inspired art is a multi-day art event which draws visitors seeking a unique art event in an outdoor setting. The event provides the opportunity to experience a variety of artistic mediums and interact with artists from across the Southeast in an up close and personal way. Each year, guests have the opportunity to enjoy a variety of artistic mediums while discovering the natural beauty of this riverfront park.

unearth 2014 will have a regional appeal for artists, art supporters, and tourists. Solicitation for artists will be sent to regional art magazines and galleries in North Carolina, Georgia and South Carolina. The event will again be held on multiple days encouraging overnight stays, shopping and dining.

Saluda Shoals Park is an established tourism destination with more than 517,000 visitors in 2012-13, making it the second most visited attraction in the Midlands. It is conveniently located between Irmo and downtown Columbia, with nearby access to I-26, I-20, and downtown Lexington. The Park's central location, combined with its close proximity to a wide variety of restaurants, shopping centers, hotels, Riverbanks Zoo and other attractions makes it an ideal destination.

c. **Total attendance to the festival versus the number of total tourists in attendance.**
More than 2,700 people attended the 2013 event. Attendance was tracked by a visitors survey, car counting device, ticket sales, and parking fee records.
Total Number of Tourists:

- Outside Lex/Rich Counties: 270 people (10% of all attendees)
- Lexington County: 1,323 people (49% of all attendees)
- Richland County: 1,107 people (41% of all attendees)

SC Attendees:
Aiken
Chappells
Eutawville
Greenville
Hartsville
Holly Hill
Myrtle Beach
Rock Hill
Simpsonville

Out of State Attendees:
California
Florida
Maryland
Michigan
Minnesota
North Carolina
Ohio
Pennsylvania
Wisconsin

d. Economic impact generated by tourism to the festival

Projected attendance in 2014 is expected to be **3,250 people** participated in *unearth* with 10% (or 325 people) considered tourists. The economic impact of these guests would be approximately **$26,000.**

(NOTE: Calculations were based on the Estimated Expenditures Per Person Per Day Formula's & Amounts from SCPRT.) See formula below:

I) Lodging Cost:	
a) Average Daily Rate	1) $72.23
b) Party Size	2) 2
Total Lodging Per Person, Per Day	3) $36.11
II) Food & Beverage Cost:	
Total F&B Per person per day	4) $44.00
III) Miscellaneous Spending (optional):	5) $ 0.00
Total Misc. Spending Per Person Per Day	
Grand Total Per Person Per Day Spending	6) $80.11

e. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this, i.e. brochures - $300, etc.

unearth attracts visitors from throughout the Midlands and across the state by offering an opportunity to experience a wide variety of artistic mediums in a unique setting. Participating

artists come from the Midlands and throughout the Southeast and are professionally recognized. These artists are well respected in their field and have an established clientele.

Temporary Alcohol Beverage License Fee funds will be used to support the 2014 marketing plan will utilize a broad range of advertising mediums to reach local residents as well as communities across the state. Mediums include: radio, television, local/regional newspaper and magazine advertising. Audiences will be reached through article and ad placements with the following:

- Radio Coverage: ad placement with Cumulus Broadcasting and Clear Channel Radio reaching Columbia, Lexington, Orangeburg, Barnwell, Chester, Camden, Sumter, Newberry, Aiken, Augusta, Rock Hill, Florence, Hartsville, Union, Greenwood, Laurens, and surrounding areas.
- Television coverage: WIS TV covering 29 counties throughout the state as well as Charlotte, NC and Augusta, GA through cable.
- Print Coverage: Free Times; Palmetto Parent Magazine; and Visit Columbia Magazine.
- Internet Coverage: Huger Street.com, Columbia CVB, Clear Channel Radio, Cumulus Media Broadcasting (five radio stations), SCPRT events calendar, Free Times, Leisure Fun and WIS Online.
- Press releases and media drops to TV outlets and in weekly papers across the state.
- *unearth* brochures distributed to Schools, Art Galleries & Leagues in SC, NC and GA.

F. Additional comments:

unearth fosters a partnership between artists and organizations (schools, parks and recreation, businesses, musicians, dancers, writers, and performers) to provide a creative experience in a unique outdoor setting. During the past seven years, *unearth* has been sustained by partnerships and support from the following: Lexington Medical Center, First Community Bank, Cultural Council of Richland and Lexington County, Irmo Chapin Recreation Commission, Saluda Shoals Foundation, Lake Murray Symphony, Musician & Songwriters Guild of SC, Trustus Theater and the SC Shakespeare Company.

Guests' comments from surveys:

- We came last year too and had a wonderful time! All of the artwork here is so inspiring.
- Wonderful idea. Enjoyed the park and artists.
- Enjoy this event – our 4th year here.
- Thanks for the great event and support of the arts.
- Very good and unique festival.
- This is one of our favorite events every year. Thank you!
- Always have come – great festival!

Artists' comments:

- That was fun today, and I think I really helped a lot of people.
- Had a great day at Unearth at Saluda Shoals today.
- I heard nothing but good from everyone - (from a volunteer)
- Had a great time yesterday! Thanks for the opportunity.
- It was a great day--with beautiful weather and lots of fun!!
- Had a FANTASTIC day at Saluda Shoals Park yesterday for unearth!

IRMO CHAPIN RECREATION COMMISSION
ADMINISTRATION

Commission Brief
November 2013 Preliminary Financial Report

GENERAL FUND

	YTD 11/13	Budget	% of Budget	YTD 11/12
Revenue	$518,051	$5,222,782	9.92%	$515,121
Expenditures	2,153,744	5,222,782	41.24%	1,961,517

Please be aware that property tax collections for August are not included in YTD as of 11/30/2013. They will be reflected in the December 2013 report.

SPECIAL REVENUE FUND

	YTD 11/13	Budget	% of Budget	YTD 11/12
Revenue	$1,365,331	$2,994,138	45.60%	1,339,728
Expenditures	1,073,314	2,994,138	35.85%	1,026,224

As of November 30, 2013 the cash balance of operating and special funds totaled $198,238.
Total invested in certificates of deposit or money market accounts was $ 616,108.

Grant/Project	Amount Budgeted	Agency Match	Amount Received
Accommodations Tax	26,000	0	6,500
Department of Transportation	80,000	20,000	0
Older Americans Act	114,000	0	23,726
Palmetto Pride	8,000	0	0
	$220,000	20,000	$30,226

Submitted by:

Jim Wellman
Finance Director
January 3, 2014

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

APPLICATION

1. Name of Festival: Tartan Day South
2. Sponsoring Organization: The River Alliance
   Mailing Address: 2001 Charleston Hwy. Cayce, SC 29033
3. Festival Director:
   Name John Banks Title Festival Coordinator
   Telephone 803-665-7620 Alternate Telephone 803-791-0520
   Fax Number 803-791-0520
   Email johnbanks@columbiaspeedway.com
4. Festival Website: tartandaysouth.com
5. Event Category (*Check One*):
   ☑ Festival: _____
   ☐ Other – Pursuant to State Statute Section 61-6-2010: _____
6. Festival Timeline *(Actual Dates of Festival)*: April 2-5 2015
7. Location of Festival: West Columbia Riverwalk Amphitheater and Historic Columbia Speedway
8. How many people do you expect to attend? 10,000
9. Festival Budget: **Request for funds must meet the requirements of Chapter 61, Section 61-6-2010, SC Code of Laws, 1976, as amended.**
   a. Estimated cost for this project: $ 61,200
   b. Amount of funds requested for this project: $ 5,000
   c. This request equals what percent of the total Festival Budget? 8 %
10. Has your festival previously received Temporary Alcohol Beverage License Fee funding?
    ☐Yes ☑No
    a. If yes, state year_____, amount $_____, source_____, and purpose:_____
    b. For each award year, did you expend 100% of the Temporary Alcohol Beverage License Fee funds you received? ☐Yes ☐No
    c. If no, please explain:_____

11. Type of Organization:

Please check one:

- ☐ County Government
- ☐ Municipal
- ☑ Non-profit Organization
- ☐ Community service club, church, etc.
- ☐ Other: _____

Note: For-profit organizations are not eligible for funding.

12. Festival description - please attach a report with the following information:

a. General description of the festival and brief history of the organization
b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community
c. Total attendance to the festival versus the number of total tourists in attendance
d. Economic impact generated by tourism to the festival
e. Overall description of how the festival attracts and promotes tourists to the area and **specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this**, i.e. brochures - $300, etc.
f. Additional comments:

Attached

Signature of Festival Director:

John R. Banks	Festival Coordinator
Name	Title
John R. Banks	1-3-2014
Signature	Date

ORIGINAL APPLICATION DUE BY:
FRIDAY, JANUARY 3, 2014

Lexington County Council
212 South Lake Drive, Suite 601
Lexington, SC 29072

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

FUNDING SOURCES

Organization: The River Alliance

List of Funding Sources	Actual 2012/13	Current 2013/14	Estimated 2014/15
Sponsors	$15,600	12,000	10,000
Vendor and Clan Fees	4,325	4,000	4,000
Additional Rental Fees	835	1,000	1,000
Beverage Fees Collection and Car Show Entries	3,541	3,000	3,000
Program Sales	692	600	600
A-Tax Funds Cayce and West Columbia		8,000	8,000
Ticket Sales	27,077	32,500	30,000
Lexington Alcohol Beverage License Fee			5,000
TOTALS	$52,070.00	$60,100.00	$61,600.00

County of Lexington

TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FY2014/2015

EXPENDITURES

Organization: The River Alliance

List of Expenditures	Actual 2012/13	Current 2013/14	Estimated 2014/15
Entertainment, Exhibitions, and Show Coordinator	21,200	23,000	23,000
Advertsing and Marketing	6,135	10,000	11,000
Printed Marketing Pieces	1,031.54	1,500	1,500
Rental Expenses (Tents, Golf Carts, etc.)	8,812.84	10,000	10,000
Lodging for Artist Performing	1,608.39	2,000	2,000
Event Insurance	1,586.82	2,000	2,000
Program Printing	961.93	1,000	1,000
Volunteer T-Shirts	145.52	200	200
Awards and Sponsor Gifts	388.85	400	500
Restroom Services	1032.00	1,500	1,500
Miscellaneous Labor (Trash Collectors and parking)	1,750.00	2,000	2,000
Speedway Rental and Facilities Fee (Electrical)	3,000	4,000	4,000
SC State Amusement Taxes	1,353.85	1,500	1,500
Sales Commissions	1,350	1,000	1,000
TOTALS	$50,346.74	$60,100	$61,200.00

Reset Form | Save A Copy | Print Form

County of Lexington
TEMPORARY ALCOHOL BEVERAGE LICENSE FEE
FINAL REPORT
FY 2013/14

I. FESTIVAL INFORMATION:

Organization Name:_____

Festival Name:_____

Contact Name:_____ Phone:_____

II. FESTIVAL COMPLETION:

Were you able to complete the festival as stated in your original application?
If no, state any problems you encountered:

_____

_____

III. FESTIVAL SUCCESS:

Please share any additional comments regarding the festival (e.g., lessons learned, successes, problems encountered, etc.):

_____

_____

IV. FESTIVAL ATTENDANCE:

Record numbers in table below as requested by the Tourism Expenditure Review Committee. Numbers are to reflect attendance and funds received for festivals for current and previous year.

	2013/14 Current Year	2012/13 Previous Year
Total Budget of Festival		
Amount Funded by the Temporary Alcohol Beverage License Fee		
Amount Funded by the Temporary Alcohol Beverage License Fee from all Sources		
Total Attendance		
Total Tourists*		

*Tourists are generally defined as those who travel 50 miles or more to attend.

V. METHODS:

Please describe the methods used to capture the attendance data listed above (license plates, surveys, etc.):

_____

VI. FESTIVAL BUDGET:

Attach a report indicating what festival expenses were paid for using Temporary Alcohol Beverage License Fee for the fiscal year.

VII. ORGANIZATION SIGNATURE:

Provide signature of official with the organization verifying accuracy of above statements.

_____ _____
Name Title

_____ _____
Signature Date

Answers to Question 12: General Description

a. General description of the festival and brief history of the organization

Tartan Day South is a four day celebration of Celtic heritage in our area. The festival is an array of unique sports, music, foods, and exhibitions. The event is one of a kind in the midlands. With over 7,600 patrons attending Tartan Day South events in 2013, the growth and reach has been phenomenal in just three short years. Our target market is the over 700,000 residents in the greater Columbia and the large Celtic related communities in the 5 states around us. We had travelers from 13 states attend last years event via license tags capture and online ticket purchases. The goal of the event is to raise money for the continued work of the River Alliance.

History of the River Alliance

Our mission is the creation of community benefit from the region's rivers. We appreciate you supporting this ongoing process. For your potential sponsors, we were established in 1995 and are a 501(c) 3 public benefit corporation. We receive some support from our member governments but also rely on our private sector partners. We can affirm this support has a direct impact on our ability to continue operations and develop projects. We have been successful in creating a regional public policy of river access. We have then followed through with defining and resourcing projects. We have formed successful teams to design, engineer and permit these projects and we have managed their creation. Our success is measured in the thousands of people who routinely visit. Our web site, www.riveralliance.org has more details. For those who have not seen the Three Rivers Greenway, I suggest a weekend visit. A map can be downloaded from the site. The busiest portions routinely see 400-500 users per hour.

b. State the benefit that this festival will serve toward promoting tourism and the Lexington County Community

Tartan Day South has taken a proven Highland celebration model to the Lexington Area. The event uses well known Celtic Entertainment to draw from far reaches. In 2013 we reunited the original members a classic Celtic Rock Band, Seven Nations. This drew people from as far away as Michigan and Maine to see this legendary line-up. We have added unique sports like Hurling that draw teams from 5 states. The Celtic Community is proud and travels well to support well run Highland events. Our event in only 3 years has grown to Compete with Charleston in it's 40th year. Many of these attendees are seeing Lexington County for the very first time.

C. Total attendance to the festival versus the number of total tourists in attendance

The attendance for all of the 2013 events was 7,600. Through online ticket sales that provide home addresses and car counts around 800 to 1,000 attendees would be considered tourists. They would be traveling from outside 50 miles. We know that two of the local hotels had over 30 rooms each tied directly to attendees of the festival.

D. Economic impact generated by tourism to the festival

The attendees of the festival create a large economic impact. The Cayce Farmers market a few blocks from the event told us they were swamped on the festival main Saturday for the second year in a row. They estimated a 35% sales increase over a normal spring Saturday. Many of the local restaurants remarked of visitors in kilts over the weekend. The festival introduces Lexington County to a new audience who may never have visited our area without this event.

E. Overall description of how the festival attracts and promotes tourists to the area and specifically how the Temporary Alcohol Beverage License Fee funds were used to accomplish this, i.e. brochures - $300, etc.

We attract tourists to a unique event, one of only 3 in South Carolina. Our central location makes a great destination for a Highland Games Event. The events we have brought in add a different experience than the other games in South Carolina. The money will be used to increase our out of area advertising in Atlanta, Knoxville, Charlotte, Savanah and other drive markets. We have named it Tartan Day South because we hope to build a truly regional celebration.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 17 2000

RIVER ALLIANCE
506 GERVAIS STREET
COLUMBIA, SC 29201

Employer Identification Number:
57-1024824
DLN:
17053267748030
Contact Person:
FRANCIS E BERNHARDT ID# 31258
Contact Telephone Number:
(877) 829-5500
Our Letter Dated:
AUGUST 1996
Addendum Applies:
NO

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(1) and 170(b)(1)(A)(vi).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(1) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(1) organization.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or in person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1050 (DO/CG)

RIVER ALLIANCE

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,

Steven T. Miller

Steven T. Miller
Director, Exempt Organizations

Letter 1050 (DO/CG)

THE RIVER ALLIANCE
REPORT ON FINANCIAL STATEMENTS

For the years ended June 30, 2012 and 2011

THE RIVER ALLIANCE
COLUMBIA, SOUTH CAROLINA

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Clark Eustace Wagner, PA
Certified Public Accountants

W. Chris Clark, CPA
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Columbia, South Carolina 29210
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INDEPENDENT ACCOUNTANTS' COMPILATION REPORT

To the Board of Directors
The River Alliance
Columbia, South Carolina

We have compiled the accompanying statements of financial position of The River Alliance (the "Alliance") as of June 30, 2012 and 2011, and the related statements of activities, cash flows, and functional expenses for the years then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements of Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Columbia, South Carolina
February 28, 2013

Clark Eustace Wagner, PA

Members of the American Institute of Certified Public Accountants and the South Carolina Association of Certified Public Accountants
www.cewcpas.com

THE RIVER ALLIANCE
STATEMENTS OF FINANCIAL POSITION
As of June 30, 2012 and 2011

	2012	2011
ASSETS		
Current Assets		
Cash and cash equivalents	$ 43,765	$ 40,592
Accounts receivable	10,003	-
Prepaid expenses	1,690	1,802
Total Current Assets	55,458	42,394
Capital Assets, Net of Accumulated Depreciation		
Property and equipment	581	717
Total Assets	**$ 56,039**	**$ 43,111**
LIABILITIES		
Current Liabilities		
Accounts payable	$ 2,128	$ 1,073
Accrued payroll taxes and employee withholding	1,287	1,324
Total Current Liabilities	3,415	2,397
Total Liabilities	3,415	2,397
NET ASSETS		
Unrestricted	52,624	40,714
Total Net Assets	52,624	40,714
Total Liabilities and Net Assets	**$ 56,039**	**$ 43,111**

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENTS OF ACTIVITIES
For the years ended June 30, 2012 and 2011

UNRESTRICTED NET ASSETS	2012	2011
Unrestricted Revenue and Support		
Grants	$ 184,296	$ 172,744
Contributions	5,050	33,022
Professional service reimbursements	1,792	3,300
Other income	321	3,039
Total unrestricted revenue and support	191,459	212,105
Expenses		
Program Services		
River enhancement	159,077	146,630
Supporting Services		
Management and general	20,472	28,439
Total expenses	179,549	175,069
Change in unrestricted net assets from operations	11,910	37,036
Change in net assets	11,910	37,036
NET ASSETS (DEFICIT) - BEGINNING	40,714	3,678
NET ASSETS (DEFICIT) - ENDING	$ 52,624	$ 40,714

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENTS OF CASH FLOWS
For the years ended June 30, 2012 and 2011

	2012	2011
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in Net Assets	$ 11,910	$ 37,036
Adjustments to reconcile the change in net assets to net cash from operating activities:		
Depreciation	136	411
(Increase) decrease in accounts receivable	(10,003)	-
(Increase) decrease in prepaid expenses	112	132
Increase (decrease) in accounts payable	1,018	(4,796)
Net cash from operating activities	3,173	32,783
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of property and equipment	-	(678)
Net cash from investing activities	-	(678)
Net change in cash and cash equivalents	3,173	32,105
CASH AND CASH EQUIVALENTS - BEGINNING	40,592	8,487
CASH AND CASH EQUIVALENTS - ENDING	**$ 43,765**	**$ 40,592**
SUPPLEMENTAL CASH FLOW INFORMATION		
Interest paid	$ 19	$ 18

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2012

	Program Services	Supporting Services	
	River Enhancement	Management and General	Total Expenses
Accounting	$ -	$ 1,625	$ 1,625
Computer software and support	1,524	381	1,905
Depreciation	-	136	136
Dues and subscriptions	510	127	637
Education and Development	-	48	48
Employee benefits and taxes	25,548	1,345	26,893
Equipment Rental	4,319	1,080	5,399
Insurance	2,836	1,890	4,726
Licenses and permits and taxes	-	37	37
Materials and supplies	2,941	481	3,422
Marketing	1,959	-	1,959
Office and Miscellaneous	-	624	624
Payroll service fee	-	1,571	1,571
Postage	161	10	171
Printing	653	163	816
Professional services reimbursed	2,263	566	2,829
Public relations and advertising	830	-	830
Rent and utilities	2,400	600	3,000
Salaries	102,625	5,401	108,026
Telephone	5,049	1,262	6,311
Travel and conferences	1,234	308	1,542
Transportation	4,225	2,817	7,042
	$ 159,077	$ 20,472	$ 179,549

See accompanying notes and accountants' report.

THE RIVER ALLIANCE
STATEMENT OF FUNCTIONAL EXPENSES
For the year ended June 30, 2011

	Program Services	Supporting Services	
	River Enhancement	Management and General	Total Expenses
Accounting	$ -	$ 2,450	$ 2,450
Bank charges	39	-	39
Computer software and support	2,464	616	3,080
Depreciation	-	411	411
Dues and subscriptions	1,106	276	1,382
Education and Development	-	702	702
Employee benefits and taxes	25,486	1,341	26,827
Equipment Rental	4,176	1,044	5,220
Insurance	2,855	1,903	4,758
Licenses and permits and taxes	-	118	118
Materials and supplies	1,827	457	2,284
Marketing	342	-	342
Office and Miscellaneous	-	2,105	2,105
Postage	26	2	28
Printing	1,199	300	1,499
Public relations and advertising	1,418	-	1,418
Rent and utilities	2,400	600	3,000
Salaries	95,446	13,308	108,754
Telephone	5,200	1,300	6,500
Training and conferences	619	155	774
Transportation	2,027	1,351	3,378
	$ 146,630	$ 28,439	$ 175,069

See accompanying notes and accountants' report.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The River Alliance ("the Alliance") was incorporated October 2, 1995 as a non-profit corporation organized under the laws of the State of South Carolina for the purpose of cultivating the Broad, Congaree, and Saluda River areas to provide benefits to the citizens of the greater metropolitan area of Columbia, South Carolina. The Alliance is supported primarily through grants from the City of Columbia, the City of Cayce, the City of West Columbia, Lexington County, and Richland County. Over 82% of the Alliance's support comes from government grants.

The Alliance's significant accounting policies are as follows:

Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting. The Alliance reports information regarding its financial position and activities according to three classes of net assets: unrestricted, temporarily restricted, and permanently restricted. In addition, the Alliance presents a statement of cash flows.

Contributions

The Alliance records contributions received as unrestricted, temporarily restricted, and permanently restricted support depending on the existence and nature of donor restrictions. Restricted net assets are reclassified to unrestricted net assets upon satisfaction of the time or purpose restrictions.

Donor restricted contributions whose restrictions are met in the same reporting periods are reported as unrestricted.

The Alliance uses the allowance method to determine uncollectible unconditional promises to give. The allowance is based on prior years' experience and management's analysis of specific promises made. There was no allowance considered necessary at June 30, 2012 and 2011, as there were no unconditional promises to give at June 30, 2012 and 2011.

Cash and Cash Equivalents

The Alliance considers all highly liquid investments with an original maturity of three months or less to be cash equivalents.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts through a provision for bad debt expense and an adjustment to a valuation allowance based on its assessment of the current status of individual accounts. Balances that are still outstanding after management has used reasonable collection efforts are written off through a debit to the valuation allowance and a credit to accounts receivable. Changes in the valuation allowance have not been material to the financial statements.

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Continued

Property and Equipment

Property and equipment is stated at cost at the date of acquisition. Donated property and equipment is recorded at its fair market value when received. There were no donated assets recorded as property and equipment during the years ended June 30, 2012 and 2011. Depreciation for property and equipment is computed using the straight-line method over the assets' estimated useful lives of five to seven years. The Alliance capitalizes assets costing $250 or more.

Compensated Absences

Compensated absences are absences for which employees will be paid, such as vacation. A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the Alliance and its employees is accrued as employees earn the rights to the benefits. Compensated absences that relate to future services or that are contingent on a specific event that is outside the control of the Alliance and its employees are accounted for in the period in which such services are rendered or such events take place.

Inventory

Items on hand, such as maintenance, operating, and office supplies are not considered material in amount and are not inventoried as assets but are charged to operations in the period purchased.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities. Actual results could differ from those estimates.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash consists of bank checking accounts and petty cash. At year-end, the total carrying amount of the Alliance's bank account was $43,765 and the bank balance was $45,763. Pursuant to the Dodd-Frank Deposit Insurance Provision, through December 31, 2012, the FDIC will insure in full the noninterest-bearing transaction accounts of all government/public fund depositors. In addition to having temporary unlimited deposit insurance coverage for all noninterest-bearing transaction accounts, depositors are also insured for (a) up to $250,000 for the combined amount of all time and savings accounts, and (b) up to an additional $250,000 for the combined amount of all interest-bearing demand deposit accounts. Cash accounts of the non-profit component units are insured for (a) an unlimited amount for all funds in a noninterest-bearing transaction account, and (b) up to $250,000 for the combined amount of all interest bearing accounts.

	Category			Carrying
	1	2	3	Amount
Cash and cash equivalents	$ 45,759	$ -	$ -	$ 43,765

NOTE 3 -CAPITAL ASSETS

Capital assets at June 30, 2012 and June 30, 2011 consisted of the following:

	2012	2011
Computer equipment	$ 8,247	$ 8,247
Furniture and fixtures	7,248	7,248
Vehicles	26,597	26,597
	42,092	42,092
Less accumulated depreciation	(41,511)	(41,375)
Total capital assets	$ 581	$ 717

The Alliance incurred depreciation expense of $136 and $411 for the years ended June 30, 2012 and 2011.

NOTE 4 - EMPLOYEE BENEFITS

On September 1, 2000, the Alliance established a defined contribution plan covering all full-time employees who have one-half year of service and are age 21 or older. The Alliance began contributing to the new plan in October 2000. Alliance contributions are at the discretion of the Company's Board of Directors. The Plan is contributory and is funded by payments to the retirement income or retirement annuity contracts. The Alliance did not contribute to this plan for the years ended June 30, 2012 and 2011.

Effective January 2005, the Alliance chose to discontinue funding of their existing retirement plan and enrolled in the South Carolina Retirement System (SCRS).

Plan Description

The Governmental Accounting Standards Board (GASB) issued Statement No. 27 entitled Accounting for Pensions by State and Local Government Employees in November 1994. This Statement supersedes the requirements of GASB Statement No. 5. The following information is provided in order to meet the disclosure requirements prescribed in paragraph 20 of GASB 27.

Substantially all full time, permanent Board employees are required by law (Title 9 of the S. C. Code of Laws) to participate in statewide, cost sharing multiple-employer defined benefit pension plans administered by the State Retirement System. Generally, all employees, with the exception of law enforcement personnel and certain others, participate in the South Carolina Retirement System (SCRS).

The South Carolina Retirement System offers retirement and disability benefits, cost of living adjustments on an ad-hoc basis, life insurance benefits, and survivor benefits. The Plan's provisions are established under Title 9 of the SC Code of Laws.

A comprehensive annual financial report (CAFR) containing financial statements and required supplementary information for the South Carolina Retirement System is issued and publicly available by visiting www.retirement.sc.gov or by writing the South Carolina Retirement Systems, Post Office Box 11960, Columbia, South Carolina 29211-1960.

NOTE 4 - EMPLOYEE BENEFITS, Continued

Funding and Benefit Policies

Furthermore, the Division and the five pension plans are included in the CAFR of the State of South Carolina. Under the SCRS, employees are eligible for a full service retirement annuity upon reaching age 65 or completion of 28 years credited service regardless of age. The benefit formula for full benefits effective since July 1, 1989, for the SCRS is 1.82 percent of an employee's average final compensation multiplied by the number of years of credited service. Early retirement options with reduced benefits are available as early as age 55. Employees are vested for a deferred annuity after five years service and qualify for a survivor's benefit upon completion of 15 years credited service (five years effective January 1, 2001). Disability annuity benefits are payable to employees totally and permanently disabled provided they have a minimum of five years credited service (this requirement does not apply if the disability is the result of a job related injury). A group-life insurance benefit equal to an employee's annual rate of compensation is payable upon the death of an active employee with a minimum of one year of credited service.

Effective January 1, 2001, Section 9-1-2210 of the South Carolina Code of Laws allows employees eligible for service retirement to participate in the Teacher and Employee Retention Incentive (TERI) Program. TERI participants may retire and begin accumulating retirement benefits on a deferred basis without terminating employment for up to five years. Upon termination of employment or at the end of the TERI period, whichever is earlier, participants will begin receiving monthly service retirement benefits that will include any cost of living adjustments granted during the TERI period.

Member contributions cease for participants who entered TERI prior to July 1, 2005. Participants who enter TERI on or after July 1, 2005 must continue to make member contributions. Employer contributions continue during TERI participation for all participants.

Article X, Section 16 of the South Carolina Constitution requires that all State-operated retirement systems be funded on a sound actuarial basis. Title 9 of the South Carolina Code of Laws of 1976, as amended, prescribes requirements relating to membership, benefit and employee/employer contributions for each retirement system. Employee and employer contribution rates to SCRS are actuarially determined. The surcharges to fund retiree health and dental insurance are not part of the actuarially established rates.

Annual benefits, payable monthly for life, are based on length of service and on average final compensation, (an annualized average of the employee is highest 12 consecutive quarters of compensation).

The Systems do not make separate measurements of assets and pension benefit obligations for individual employers. Under Title 9 of the South Carolina Code of Laws, the State Budget and Control Board limited to the amount of contributions (stated as a percentage of covered payrolls) establish the Alliance's liability under the plans. Therefore, the Alliance's liability under the pension plans is limited to the amounts required to be contributed as a percentage of eligible compensation. Accordingly, the Alliance recognizes no contingent liability for unfunded costs associated with participation in the plans. At retirement, employees participating in the SCRS may receive additional service credit for up to 90 days for accumulated unused sick leave.

NOTE 4 - EMPLOYEE BENEFITS, Continued

Funding Status and Progress

The pension benefit obligation is a standardized disclosure measure of the present value of pension benefits (adjusted for the effects of projected salary increases and step-rate benefits) estimated to be payable in the future as a result of employee service to date. The State discloses this measure to help users of these financial statements to (1) assess the systems' funding status on a going-concern basis, and (2) assess ability to pay actuarial present value of credited projected benefits. This method is independent of the funding methods the State's consulting actuary uses to determine contributions to the system.

Funding and Benefit Policies, Continued

The South Carolina Retirement System (SCRS) does not separately measure assets and pension benefit obligations for individual employers. The total unfunded accrued liability obligation for SCRS at July 1, 2010 is:

Unfunded accrued liability obligation (in millions)	$ 14,411

Contributions Required and Contributions Made

The State's consulting actuary determines employer contributions for all five systems. The systems use the projected benefit method with entry age, normal cost, and benefits and allocates pension cost to each year as a level percentage of salary. In determining funding requirements, the actuary uses the same actuarial assumptions as those used to calculate the pension benefit obligation, with the following assumptions: (1) post-retirement benefit increases were projected for retired members and members eligible to retire, and (2) net assets attributable to group life insurance were excluded. At July 1, 2011, the unfunded liability liquidation period in years for SCRS was 30 years.

Both employees and employers are required to contribute to the Plan at rates established under the authority of Title 9 Code of Laws.

The following provides a summary The River Alliance's retirement plan contributions at June 30 including group life insurance:

Year Ended June 30,	Covered Salaries	Employee Contributions	Employer Contributions	Total Contributions
2012	$ 79,603	$ 5,533	$ 7,991	13,524
2011	79,604	5,176	7,476	12,652
2010	79,604	5,174	7,476	12,650

NOTE 5 – TAX-EXEMPT STATUS

The River Alliance has been classified as an organization other than a private foundation and is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision for federal or state income taxes has been recorded. Additionally, management is not aware of any transactions or events that would disqualify its tax-exempt status.

NOTE 6 – COMMITMENT AND CONTINGENCIES

The Alliance receives a substantial amount of its support from local governments. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on the Alliance's programs and activities.

The Alliance has access to a $20,000 line of credit with Capital Bank. The line of credit bears interest at 6.50% at June 30, 2011 and 2012, respectively. The amount available under this line of credit at June 30, 2011 was $20,000. There was no activity on the line of credit during the years ended June 30, 2012 and 2011.

NOTE 7 – RISK MANAGEMENT

The Alliance is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which the Alliance carries commercial insurance. The Alliance's workers compensation policy expired in October 2007 and was not renewed. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

NOTE 8 – LEASES

The Alliance has entered into an operating lease for a color copier. The lease requires quarterly payments of $1,111 plus per copy charges. Future minimum lease commitments under this non-cancelable operating lease are as follows for the year ended June 30:

2013	$	740
	$	740

Lease expense was $5,399 and $5,220 for the years ended June 30, 2012 and 2011, respectively.

NOTE 9 - RELATED PARTY TRANSACTIONS

The Alliance rented a building from Riverbanks Zoo, which has a member who serves on the Board of Directors. The rent paid to the Zoo was $3,000 for each of the years June 30, 2012 and 2011.

NOTE 10 – UNCERTAIN TAX POSITIONS

The Alliance is exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code, except on net income derived from unrelated business activities. The Alliance does not have any income it considers to be subject to tax on unrelated business income. The Alliance believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements.

NOTE 11 – SUBSEQUENT EVENTS

The Alliance has evaluated all subsequent events would have on the financial statements through February 28, 2013, which is the date the financial statements were available for issuance.

TARTAN DAY SOUTH

TARTAN DAY SOUTH · COLUMBIA, S.C. ·

APRIL 3RD - 6TH, 2014

A CELTIC CELEBRATION PRODUCED BY THE RIVER ALLIANCE

What 90 miles of river can be.

TARTAN DAY SOUTH · COLUMBIA, S.C. ·

Thursday, April 3rd

West Columbia Riverwalk Amphitheater

Celtic Movie Night

Featuring "Pride"

Friday, April 4th

West Columbia Riverwalk Amphitheater

A Night of Cultural Music & Artistic Exhibitions

Thanks to our Sponsors of Tartan Day South 2013

THE RIVER ALLIANCE

What 90 miles of river can be.

The River Alliance greatly

Over 7,600 patrons attended Ta

"We have visited over 20 different Highland Games celebrations around Columbia. This event is one of the better events we have attended. W next year, my husband, daughter and I just loved it." Sandy Turman, F

"It's getting better and better,' (Quote from State Paper Article by

Tartan Day South 2013 Final Accounting

Income			Expenses		
Sponsorships	$	15,600.00	VIP Tent Expenses		$ 420.0
Title Love Chevrolet			Golf Carts		$ 675.0
			Event Insurance		$ 1,586.8
Gold Aflac			Programs		$ 961.9
Silver Guiness			Volunteer T Shirts		$ 145.5
			Rooms for Bands		$ 1,608.3
Associates			Tents and Rentals (Celebrations)		$ 7,717.8
Mid Carolina Electric Coop			Banners, Flyes, and Posters		$ 1,031.5
First Community Bank			Celtic Force (Show Coordination Breakout)		$ 21,200.0
AAA Travel			Music Artist	$10,300.00	
Ridge Motorsports			Pipe bands	$1,500.00	
SC Good Eats.com			Athletics	$1,300.00	
VIP Care			Herding and Falconery	$1,300.00	
Delaneys			Dancers	$300.00	
Brittish Bulldog			Sound	$3,700.00	
			Event Entertainment Coordinator Fee	$2,800.00	
Vendor and Clan Fees	$	4,325.00	Story Teller & Face Painting		$ 100.0
Additional Tent Rentals	$	835.00	Restroom Services		$ 1,032.0
			Plaques & Gifts		$ 288.8
Commission on Beverage Sales			**Advertising and Marketing**		$ 6,135.0
and Car Club Entry Fees	$	3,541.00	Miscelannous Labor		$ 1,750.0
			Speedway Rental and Facilities Charges (Electrical etc)		$ 3,000.0
Ticket Sales	$	27,077.00	SC State Amusement Taxes on Tickets		$ 1,353.8
Program Sales	$	692.00	Sales Commissions		$ 1,350.0
Total Revenues	$	52,070.00	Total Expenses		$50,356.7
Total River Alliance Gain					**$1,713.2**

*** Two Day Discounted rental with fees for electrical and cleaning.

** The Speedway was able to trade out services with Cumulus Radio and the Free Times for an additional $4,750 in advertising. Example: the Speedway gives a one day lease ($2,500) to Cumulus radio for their worlds largest yard sale.

$10,885.00 Actual Total Marketing

appreciates your support of this unique event.

rtan Day South Events in 2013

he Southeast. This was our first visit to Tartan Day South in
were amazed to find out this was only its third year! We will be back
chmond, VA.

said Leigh DuBose of Blythewood, SC.
lindy Lucas Sunday April 7, 2013)

2013 Marketing and Exposure Efforts

TV: (120) 30 second Television Spots A & E, Discovery, and History Channels

Billboards: (3) Static Billboards (30 Days)
(13) Digital Billboards (30 Days)

Radio: (60) 30 Second Spots 106.7 FM B106
(115) 30 Second Spots 107.5 FM The Game
(85) 30 Second Spots 98.5 FM Magic 98
(93) 30 Second Spots 93.1 FM Z93 The Lake
(90) 30 Second Spots 96.7 FM Steve FM
(68) 30 Second Spots 100.1 FM WVOC
(86) 30 Second Spots 102.3 FM Fox 102
(71) 30 Second Spots 93.5 FM Rock 93.5
(60) 30 Second Spots 92.1 FM The Palm
(30) 30 Second Spots 94.3 FM The Dude

We received web banners from each of the above stations for the week of the event in total over 150,000 impressions.

**** (2) Full Page Ads Back Cover Lexington Chronicle**
(3) Half Page Ads in Free Times (also 30,000 Banner Web Impressions)
***** (2) Half Page Ads in Cayce West Columbia News**
(2) Half Page Ads in Irmo News

Front Page Feature Article in State Paper on Monday April 1st
Post Event Article also in The State
Many other Articles in the smaller papers.

Interviews: Live TV Interviews on WIS-TV, Wach FOX.
WIS-TV had 6 live cut- ins at the Event on Friday Night.
Live Radio Interviews: Z93.5 The Lake, 92.1 The Palm, WVOC, 107.5 The Game

***** Our Facebook Page reached 35,689 people the week of the event 4/2 through 4/9.**

South Carolina's
#1
Chevy Dealer

LOVE CHEVROLET

Aflac

GUINNESS

The British Bulldog Pub

First Community Bank

MCEC
Mid-Carolina Electric Cooperative, Inc.
Your Touchstone Energy® Cooperative

92.1 FM The Palm

freetimes
columbia's free weekly
COLUMBIA NEWS & ARTS

Lexington County Chronicle
AND
The Dispatch-News
SINCE 1870

AAA Vacation

Saturday, April 5th

Historic Columbia Speedway

Highland Games & Celtic Festival

Highland Athletics

Traditional Dancing Exhibations

Great Celtic Music

Celtic Marketplace

Traditional Foods and Drink

Hearding Exhibitions

Story Telling

Birds of Prey Exhibitions

Kids Rides and Play Area

Genealogy

Classic Brittish Car Show

Celtic Clans and Societies

Hurling Tournament

Sunday, April 6th

West Columbia Riverwalk Amphitheater

Kirkin' of the Tartans

THE IMPORTANCE OF MARKETING IS TO BRING A GREAT AMOUNT OF EXPOSURE TO OUR SPONSORS THAT MAKE THIS GREAT EVENT POSSIBLE. WE USE A MIX OF MEDIA OPPORTUNITIES TO TELL THE STORY OF THIS UNIQUE CULTURAL PRESENTATION AND OUR GREAT CORPORATE PARTNERS WHO MAKE THE PRODUCTION POSSIBLE.

THE 2013 MEDIA OPPORTUNITIES FOR OUR SPONSORS INCLUDED:

RADIO:
(758) 30 SECOND SPOTS
REACHING OVER 300,000 UNIQUE LISTENERS WERE FEATURED ON:
107.5 THE GAME FOX 102.3 WVOC 100.1 MAGIC 98.5
Z 93.1 THE LAKE B 106.7 FM STEVE FM 96.7 ROCK 93.5
THE PALM 92.1 THE DUDE 94.3
OVER 150,000 WEB BANNER IMPRESSIONS ON THOSE RADIO STATIONS' MAIN PAGES

SOCIAL MEDIA:
OUR FACEBOOK PAGE REACHED 35,689 UNIQUE PEOPLE THE WEEK OF THE EVENT IN 2013

BILLBOARD:
(3) STATIC LOCATIONS (30 DAYS) (13) DIGITAL LOCATIONS (30 DAYS)

TELEVISION:
120 :30 SECOND SPOTS ON A & E, DISCOVERY CHANNEL, AND HISTORY CHANNELS

TELEVISION & RADIO INTERVIEWS ON:
WIS MIDDAY WLTX NEWS 19 WACH FOX GOOD MORNING COLUMBIA
WIS-TV DID 6 LIVE CUT-INS AT THE CELTIC COMMOTION EVENT ON FRIDAY NIGHT
107.5 THE GAME WVOC 100.1 Z 93.1 THE LAKE B 106.7 FM 92.1 THE PALM

FEATURED STORIES AND ADS IN NEWSPAPERS:
THE STATE (FRONT PAGE FEATURE) THE FREE TIMES THE LEXINGTON CHRONICLE
THE IRMO NEWS CAYCE-WEST COLUMBIA NEWS

OTHER:
ST PAT'S PARADE 5 POINTS COLUMBIA HOME AND GARDEN SHOW (MARCH AT FAIRGROUNDS)

OUR GOAL IS TO BENEFIT NATURE AND ALL THE CITIZENS OF THE MIDLANDS

THE RIVER ALLIANCE

What 90 miles of river can be.

THE RIVER ALLIANCE IS A NON-PROFIT ORGANIZATION WHOSE MISSION IS TO HELP THE REGIONAL COMMUNITY BECOME MORE ENGAGED WITH THE BROAD, SALUDA AND CONGAREE RIVERS BY MAKING THE RIVERS ACCESSIBLE TO EVERYONE WHILE KEEPING THEM PROTECTED. OUR BOARD'S GOALS ARE:

- CREATE ADA-COMPLIANT WALKWAYS ALONG THE RIVERBANKS.
- ESTABLISHING FACILITIES FOR ACTIVITIES ON THE RIVERFRONT.
- PRESERVING AND CONSERVING THE NATURAL ENVIRONMENT AND THE HEALTH OF THE WATERSHED.
- IMPROVING RECREATIONAL OPPORTUNITIES BOTH ON AND OFF THE RIVERS.
- PROMOTING AND ASSISTING IN SMART DEVELOPMENT OF THE DOWNTOWN RIVERFRONT AREAS.
- ENHANCING AND CREATING ECONOMIC OPPORTUNITIES FOCUSED ON THE RIVERS.
- INCREASING AWARENESS OF THE AREA'S HERITAGE AND CULTURE.

WWW.TARTANDAYSOUTH.COM

COUNTY OF LEXINGTON
MINIBOTTLE TAX FUND
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Minibottle Tax Fund 2141:**							
	Revenues:							
420700	Minibottle Tax	398,629	398,629	398,630	398,630	398,630		
461000	Investment Interest	0	0	0	0	0		
	**** Total Revenue**	398,629	398,629	398,630	398,630	398,630		
	*****Total Appropriation**				398,630	398,630		
	FUND BALANCE Beginning of Year				0	0	0	
	FUND BALANCE - Projected End of Year				0	0	0	

Fund: 2141
Division: Health & Human Services
Organization: 171600 - Minibottle Contributions

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
534000	Contributions	398,629	99,657	398,630	398,630		
	*** Total Operating**	**398,629**	**99,657**	**398,630**	**398,630**		
	**** Total Personnel & Operating**	**398,629**	**99,657**	**398,630**	**398,630**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**398,629**	**99,657**	**398,630**	**398,630**		

COUNTY OF LEXINGTON
INDIGENT CARE
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Indigent Care 2200:**							
	Revenues:	.887 Mills		.887 Mills	.887 Mills	Mills	Mills	Mills
410000	Current Property Taxes	732,645	433,962	758,178	758,178	758,178		
410500	Homestead Exemption Reimbursements	33,185	0	30,000	30,000	30,000		
410520	Manufacturer's Tax Exemption	3,455	0	3,000	3,000	3,000		
410530	State Sales and Use Tax Credit	18,888	13,219	23,449	23,449	23,449		
410540	Lease Purchase Tax Credit	6	0	0	0	0		
411000	Current Vehicle Taxes	104,791	56,616	101,852	101,852	101,852		
412000	Current Tax Penalties	1,431	4	1,500	1,500	1,500		
412001	Prior Year Penalty	0	0	0	0	0		
413000	Delinquent Taxes	34,935	18,865	35,000	35,000	35,000		
414000	Delinquent Tax Penalties	5,297	2,830	5,000	5,000	5,000		
417100	Fee in Lieu of Taxes	56,785	38	73,145	73,145	73,145		
417120	Fee in Lieu of Taxes - Prior Year	0	0	0	0	0		
417130	FILOT - Manufacturer's Tax Exemption	4,520	0	2,752	2,752	2,752		
417150	FILOT - Fee for Services	450	0	0	0	0		
418000	Motor Carrier Payments	1,346	1,040	1,500	1,500	1,500		
419000	Merchants Exemptions	23,800	11,900	23,800	23,800	23,800		
419900	Tax Refunds	0	0	0	0	0		
461000	Investment Interest	141	24	200	200	200		
461001	Tax Appeals Interest	0	0	0	0	0		
	**** Total Revenue**	1,021,675	538,498	1,059,376	1,059,376	1,059,376		
	*****Total Appropriation**				1,086,209	1,086,209		
	FUND BALANCE Beginning of Year				150,055	123,222		
	FUND BALANCE - Projected End of Year				123,222	96,389		

COUNTY OF LEXINGTON
INDIGENT CARE
Annual Budget
Fiscal Year - 2014-15

Fund 2200
Division: Health & Human Services
Organization: 171200 - Social Services

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510300	Part time -	0	0	0	0		
511112	FICA - Employer's Portion	0	0	0	0		
511113	State Retirement - Employer's Portion	0	0	0	0		
511120	Employee Insurance-Employer Portion -	0	0	0	0		
511130	Workers Compensation	0	0	0	0		
511131	SC Unemployment	0	0	0	0		
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
521000	Office Supplies	0	0	0	0		
521100	Duplicating	0	0	0	0		
521110	Copies (Not Auditron)	0	0	0	0		
524201	General Tort Liability Insurance	0	0	0	0		
524202	Surety Bonds - 1	0	0	0	0		
534000	Contributions	1,082,199	543,106	1,086,209	1,086,209		
	*** Total Operating**	**1,082,199**	**543,106**	**1,086,209**	**1,086,209**		
	**** Total Personnel & Operating**	**1,082,199**	**543,106**	**1,086,209**	**1,086,209**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**1,082,199**	**543,106**	**1,086,209**	**1,086,209**		

COUNTY OF LEXINGTON
CLERK OF COURT / PROFESSIONAL BOND FEES
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Clerk of Court / Professional Bond Fee 2600:**							
	Revenues:							
431100	Clerk of Court Fees	7,840	7,970	12,000	12,000	8,000		
461000	Investment Interest	212	92	200	200	215		
	**** Total Revenue**	8,052	8,062	12,200	12,200	8,215		
	*****Total Appropriation**				112,320	~~6,251~~ 9551		
	Contingency:							
	Unused				102,989			
	Carryforward							
	FUND BALANCE							
	Beginning of Year				99,247	102,116		
	FUND BALANCE - Projected End of Year				102,116	~~104,080~~ 100,780		

Fund: 2600
Division: Judicial
Organization: 141100 - Clerk of Court

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
521000	Office Supplies	0	0	3,000	3,300		
529903	Contingency	0	0	102,989	~~102,989~~ 0		
	*** Total Operating**	**0**	**0**	**105,989**	~~106,289~~ 3300		
	**** Total Personnel & Operating**	**0**	**0**	**105,989**	~~106,289~~ 3300		
	Capital						
540000	Small Tools & Minor Equipment	335	0	3,975	4,375		
540010	Minor Software	0	0	0	500		
	All Other Equipment	5,954	430	2,356			
	**** Total Capital**	**6,289**	**430**	**6,331**	**4,875**		
5AE	**2-Time Date Stamp Machines**				**1,376**		
	***** Total Budget Appropriation**	**6,289**	**430**	**112,320**	~~111,164~~ 9551		

SECTION V. - PROGRAM OVERVIEW

Program: General Sessions

Objectives:

To achieve and maintain a high standard of accuracy and efficiency regarding all arrest warrants bonds, indictments and sentences for the county. To insure all records are receivedand processed for County Magistrates and Municipalities. To report this information to various other entities such as Solicitor, Public Defender, Probation Department and Attorneys. To report any/all "disposition of charges" information to South Carolina Court Administration for disbursement throughout the state. To provide adequate assistance and advise Circuit Court Judges, Solicitors, Attorneys and the general public upon request. To appoint legal counsel to all qualified, including but not limited to those declared indigent. To properly maintain and manage General Sessions and Transfer Court on a daily basis. To maintain and collect fines imposed by Judges in both courts. To organize and maintain all evidence submitted in criminal trials and coordinate availability to Supreme Court for appeals process. To maintain all bonding company license and provide current information for those companies to all Magistrates. To compose, prepare and mail all Jury duty summons for Circuit and Criminal Court in an efficient and timely manner. To assist all persons on Jury duty as well as maintaining all Juror information for Civil, Criminal and Transfer Courts. Provide all Jury support services as well as the compilation of all Jury information for trail while Coordinating Jury selection.

Service Standards:

The goal of this department is to assure accurately transmitted information pertaining to criminal offenses occurring in Lexington County, produced revenue for the County by timely collection of fines and continad services to the citizens.

	SERVICE LEVELS			
Service Level Indicators:	**Actual FY 11/12**	**Actual FY 12/13**	**Estimated FY 13/14**	**Projected FY 14/15**

N/A

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

431100 – CLERK OF COURT ACCOUNT **$ 8,000**

Collecting the professional bondsman fees generates the Clerk of Court account. 100% of the fee is remitted to the County Treasurer to be put back into the Clerk of Courts discretional account. A professional or surety bondsman, doing business in a county other than the bondsman's principal place of business, is required to pay to the Clerk of Court in the county in which such foreign business is conducted, the sum $100.00 annually. When the professional bondsman is doing business in his principal place of business the annual fee is $150.00. these monies paid by professional bondsmen are to be retained by the Clerk of Court. These funds are used to help defray the ordinary expenses of operating the Clerk of Courts office (estimated).

461000 – INVESTMENT INTEREST **$ 215**

Interest earned (estimated).

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
N/A					

All of these positions require insurance.

Display organization flowchart:

SECTION VI. C - OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES **$ 3,300**

This account is used for pens, pencils, printing, paper, case folders, toner (250.00 each) and misc supplies

529903 - CONTINGENCY **~~$ 102,989~~**

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - Small Tools & Minor Equipment **$ 4,375**
This account is used for calculators, telephone replacement and time stamps and seals.

540010 – MINOR SOFTWARE **$ 500**
This will be utilized should any upgrades be needed in the General Sessions area.

5AE Capital

(2) Electric Time/Date Stamp w/Plates (replacement) **$ 1376**
We have Employees that need new time/date stamp to properly process all court documents

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2605 Fund Name: 911 FUNDS

Organ. #: 131300 Organ. Name: Communications

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget Units of Service	Budget Current Fee	Budget Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
435100	9-1-1 Tariff	$ 288,585	$ 635,335	$ 288,175	$ 600,000		.50/mo	$ 600,000		
435101	911 CMRS Cell Phone	$ 185,000	$1,031,362	$ 483,418	$ 300,000		.61/mo	$ 300,000		
437550	CAD/Tape Fees	$ 550	$ 1,125	$ 1,400	$ 900		$35 per tape	$ 900		
435103	911 CMRS Reimbursem	$ 175,409	$ 152,047	$ 123,631	$ 136,000			$ 136,000		

COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru May 2013-14	Amended Budget Thru May 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Public Safety / Emergency Telephone System E-911 2605:**							
	Revenues:							
435100	911 Tariff	727,537	301,770	600,000	600,000	600,000		
435101	911 CMRS Cell Phone Surcharge	1,112,333	459,028	300,000	300,000	300,000		
435103	911 CMRS Capital Reimbursements	406,007	125,517	136,000	136,000	136,000		
435104	911 Cost Recovery	0	0	0	0	0		
437550	911 Tape Sales	1,785	570	900	900	900		
438900	Auction Sales	0	0	0	0	0		
	Other Revenues:							
461000	Investment Interest	4,079	2,636	2,500	2,500			
469900	Miscellaneous Revenues	0	0	0	0	0		
	**** Total Revenue**	2,251,741	889,521	1,039,400	1,039,400	1,036,900		
	*****Total Appropriation**				1,095,688	2,099,103 ~~1,299,103~~		
	FUND BALANCE Beginning of Year				2,360,206	2,303,918		
	FUND BALANCE - Projected End of Year				2,303,918	1,244,215		

COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
Fiscal Year - 2014-15

Fund: 2605
Division: Public Safety
Organization: 131300 - Communications

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 3	86,954	62,816	137,914	137,914		
510200	Overtime	0	0	0	0		
511112	FICA - Employer's Portion	5,845	4,320	10,551	10,551		
511113	State Retirement - Employer's Portion	9,217	6,658	14,620	14,620		
511120	Employee Insurance - 3	15,600	11,700	23,400	23,400		
511130	Workers Compensation	261	189	849	849		
519999	Personnel Contingency	0	0	3,245	3,245		
	*** Total Personnel**	**117,877**	**85,683**	**190,579**	**190,579**		
	Operating Expenses						
520100	Contracted Maintenance	136,627	103,387	203,540	228,133		
520200	Contracted Services (Log Recorder Maint.)	264,453	123,831	293,496	329,452		
520300	Professional Services	0	0	250	0		
520400	Advertising & Publicity	0	61	65	1,000		
520510	Interpreting Services	0	2,212	7,800	7,800		
520702	Technical Currency & Support	59,285	61,981	61,982	64,428		
520800	Outside Printing Cost	0	0	0	0		
521000	Office Supplies	2,432	1,580	2,000	3,000		
521100	Duplicating	0	0	0	0		
521200	Operating Supplies (Public Ed Materials)	1,879	0	2,000	2,000		
522050	Generator Repairs & Maintenance	0	0	1,000	4,180		
522100	Heavy Equipment Repairs & Maint.	0	0	1,000	2,000		
522200	Small Equip Repairs & Maintenance	1,407	255	1,500	2,000		
524201	General Tort Liability Insurance	46	23	72	72		
524202	Surety Bonds - 2	0	0	0	30		
525000	Telephone	25,517	8,976	57,080	37,200		
525002	Telephone (800 Service)	90	49	125	125		
525004	WAN Service Charges	11,353	9,420	1,080	1,156		
525020	Pagers and Cell Phones	0	0	0	0		
525021	Smart Phone Charges	2,819	2,215	3,743	4,039		
525030	800 MHz Radio Service Charges - 14	4,610	2,175	8,404	15,237		
525031	800 MHz Radio Maintenance Contracts - 32	65,993	60,497	65,460	149,864		
525041	E-mail Service Charges	0	0	81	0		
525042	Share Point Service Charges	733	0	858	912		
525210	Conference, Meeting & Training Expense	13,941	4,177	29,281	33,346		
525230	Subscriptions, Dues, & Books	4,519	3,690	4,976	5,026		
525240	Personal Mileage Reimbursement	216	0	500	500		
525250	Motor Pool Reimbursement	654	96	1,000	2,000		
525430	Emergency Generator Fuel	6,044	7,677	11,658	4,810		
525600	Uniforms & Clothing	1,009	105	802	2,753		
529903	Contingency	0	0	118,421			
	*** Total Operating**	**603,627**	**392,407**	**878,174**	**901,063**		
	**** Total Personnel & Operating**	**721,504**	**478,090**	**1,068,753**	**1,091,642**		

COUNTY OF LEXINGTON
EMERGENCY TELEPHONE SYSTEM E-911
Annual Budget
Fiscal Year - 2014-15

Fund: 2605
Division: Public Safety
Organization: 131300 - Communications

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Capital						
540000	Small Tools and Minor Equipment	2,730	3,626	5,371	7,321		
540010	Minor Software	50	0	540			
	Replacement Monitors				2,500		
	Replacement Dispatch Chairs				7,073		
	2 Samsung Galaxy Note Tablets				1,592		
	1 Shredder				4,825		
	(6) Replacement PC's				4,929		
	1 Video Recorder				642		
	1 Adobe Professional Software				389		
	Motorola/Veritn AIS Upgrade				18,190		
	Sonnet Ring				150,000		
	Public Education Trailor				10,000		
	Motorola MCC7500 Upgrade				800,000		
	ALL OTHER EQUIPMENT	19074	10916	21024			
	**** Total Capital**	~~2,780~~ 21854	~~3,626~~ 14542	~~5,911~~ 26935	1,007,461		
	Other Financing Uses						
814507	Op Trn to 911 Communication Center	1,679,767	0	0	0		
	*****Total Other Financing Uses**	**1,679,767**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	2,423,125 ~~2,404,051~~	492,632 ~~481,716~~	~~1,074,664~~ 1,095,688	2,099,103		

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary
Fiscal Year - 2014-2015

Fund # 2605 Fund Title: E911
Organizatio 131300 Organization Title: 911/Communications
Program # Program Title:

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Small Tools and Minor Equipment	7,321
	Replacement Monitors	2,500
5	Replacement Dispatch Chairs	7,073
2	Samsung Galaxy Note Tablet	1,592
1	Shredder	4,825
6	Replacement PC	4,929
1	Video Recorder	642
1	Adobe Professional Software	389
1	Motorola/Verint AIS Upgrade	18,190
1	Sonnet Ring	150,000
1	Public Education Trailer	10,000
1	Motorola MCC7500 Upgrade	800,000
	**** Total Capital (Transfer Total to Section III)**	**1,007,461**

SECTION V. – PROGRAM OVERVIEW

911 DIVISION

PROGRAM 1 - 911 TRAINING

The 911 Training Division is responsible for the recruitment, selection, initial training and continuing education of all Lexington County Consolidated 911 Telecommunicators, along with coordinating the mandated 911 Telecommunicator Certification through the South Carolina Criminal Justice Academy for all Public Safety Answering Point (PSAP) Telecommunicators countywide. Additionally, all Lexington County Consolidated 911 Telecommunicators are trained and or certified in the following: Cardio-Pulmonary Resuscitation (CPR), Association of Public Safety Communications Officials (APCO) Basic Telecommunicator, Emergency Medical Dispatch (EMD), National Crime Information Center (NCIC) and National Incident Management System (NIMS). The 911 Training Division is also responsible for establishing and maintaining written directives and standard operating procedures for the Lexington County Communications Center; designing and implementing a career development program; ensuring accreditation compliance by adhering to strict training guidelines and maintaining accurate documentation of all 911 emergency communications training completed by Telecommunicators.

PROGRAM 2 - 911 PUBLIC EDUCATION

To promote greater understanding of 911 and emergency response services available to the citizens of Lexington County, the 911 Training Division provides a comprehensive public education program. This program consists of presentations designed to be both informative and educational, offered to schools, child/adult care facilities, businesses, churches and community groups. These presentations reinforce the proper use of 911, through demonstrations by public safety personnel, videotapes, posters, instructional brochures and handout materials such as stickers, pencils, pens and coloring books. The 911 Training Division also collects pertinent information from the residents of Lexington County relating to medical, fire service and or law enforcement concerns, such as hearing or speech impaired occupants, which is then entered into a computer aided dispatch database, to assist the 911 Telecommunicator and emergency responders.

PROGRAM 3 - 911 SYSTEM MANAGEMENT

There have been a number of technological advances in communications, to include voice, data, and video communications services. The 911 Training Division currently manages and supports the maintenance of the database operations along with the 911 related telephone equipment and other required services for all Lexington County Public Safety Answering Points (PSAP's), to include the overall financial support. Additionally the 911 Training Division is dedicated to the research and development of identifying new technologies designed to improve emergency communications.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

435100 – 911 Tariff **$600,000**

This is the 911 fees collected from phone companies for all Landline telephones in the Lexington County service area. Landline usage is decreasing. Projection based on the revenues received through Dec 2013.

435101 – 911 CMRS Cell Phone Surcharges **$300,000**

This is the revenues received quarterly from the state 911 funds for the number of cell phone calls processed in Lexington County. Projection based on the revenues received through Dec 2013.

435103 – 911 Cost Recovery Reimbursements **$136,000**

This is the revenues received quarterly from the state 911 funds for items or charges incurred by Lexington County 911 that are eligible for reimbursement. Projection based on quarterly reports, (Not including special Projects).

437550 – 911 Tape Sales **$900.00**

This is revenues collected for the processing of 911 recording request.

PERFORMANCE INDICATORS

911 Communications 2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTALS
Total Telephone Calls Received													
Lexington County	27,398	24,115	28,412	28,442	29,692	29,228	28,976	29,353	26,972	27,047	25,953	27,108	332,696
Batesburg/Leesville	162	150	148	152	161	144	146	158	135	131	174	155	1,816
Cayce	511	484	529	603	632	600	567	572	571	557	513	621	6,760
West Columbia	1,007	859	926	985	950	1,083	1,122	917	1,012	1,029	987	1,020	11,897
Total Telephone Calls Received													***353,169***
Cell Phone Calls Received													
Lexington County	24,486	21,618	25,571	25,763	26,856	26,630	26,410	26,817	24,523	24,604	23,476	24,462	301,216
Batesburg/Leesville	106	96	86	108	94	105	135	111	109	87	108	91	1,236
Cayce	163	161	176	217	227	210	204	206	195	205	190	221	2,375
West Columbia	779	658	703	778	760	842	688	581	793	830	795	839	9,046
Total Cell Phone Calls Received													***313,873***
Law Enforcement CAD Events													
Airport PD	18	23	18	17	21	17	12	13	14	19	21	24	217
Cayce PD	180	215	298	274	380	305	294	270	250	252	214	217	3,149
Gaston PD	317	179	207	256	301	284	239	202	214	252	210	243	2,904
Irmo PD	1,193	1,281	1,311	1,210	1,211	1,294	1,279	1,306	1,045	1,195	1,241	1,221	14,787
Lexington PD	2,318	2,129	1,932	2,366	2,426	2,667	2,700	2,618	2,596	2,515	2,638	2,724	29,629
Pelion PD	271	209	118	226	251	359	303	285	250	224	209	220	2,925
Pineridge PD	183	184	243	203	234	222	172	248	239	269	210	193	2,600
South Congaree PD	526	447	660	718	513	473	476	519	429	397	387	414	5,959
Springdale PD	320	304	397	439	424	409	474	506	441	445	430	401	4,990
Swansea PD	208	163	145	234	226	189	174	198	203	167	147	184	2,238
Solicitor's Office	0	0	0	0	0	0	0	0	0	0	0	0	0
Lexington Medical Center	0	0	0	0	0	0	0	0	0	0	0	0	0
Wil Lou Gray	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Municipal LE CAD Events	***5,534***	***5,134***	***5,329***	***5,943***	***5,987***	***6,219***	***6,123***	***6,165***	***5,681***	***5,735***	***5,707***	***5,841***	***69,398***
Sheriff's Department	15,132	13,268	14,069	17,350	17,839	17,154	19,560	17,607	15,419	16,746	16,024	16,224	196,392
Total Law Enforcement CAD Events	***20,666***	***18,402***	***19,398***	***23,293***	***23,826***	***23,373***	***25,683***	***23,772***	***21,100***	***22,481***	***21,731***	***22,065***	***265,790***

PERFORMANCE INDICATORS

911 Communications 2013

EMS CAD Events													
Lexington County EMS	3,030	2,682	2,821	2,973	3,133	3,030	2,993	2,991	2,900	2,955	2,897	3,041	35,446
Total EMS CAD Events	***3,030***	***2,682***	***2,821***	***2,973***	***3,133***	***3,030***	***2,993***	***2,991***	***2,900***	***2,955***	***2,897***	***3,041***	***35,446***
Fire Service CAD Events	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTALS
Lexington County Fire	944	730	864	810	957	935	891	890	869	933	912	873	10,608
Irmo Fire	152	123	154	178	173	224	231	243	209	189	219	202	2,297
Airport Fire	9	19	15	13	16	13	16	6	13	8	9	13	150
Batesburg Fire				62	73	50	50	45	54	56	70	60	520
Total Fire CAD Events	***1,105***	***872***	***1,033***	***1,063***	***1,219***	***1,222***	***1,188***	***1,139***	***1,145***	***1,186***	***1,210***	***1,088***	***13,575***
Miscellanous Departments													
Animal Control	31	29	47	33	45	54	43	36	40	24	37	24	443
Coroner	126	113	115	125	81	112	125	66	62	62	68	89	1,144
Total Miscellaneous Departments	***157***	***142***	***162***	***158***	***126***	***166***	***168***	***102***	***102***	***86***	***105***	***113***	***1,587***
Miscellaneous Activity													
Complaints	***0***	***0***	***0***	***0***	***1***	***0***	***0***	***0***	***0***	***1***	***1***	***0***	***3***
NCIC Enteries/Deletions/CCH	391	313	469	448	469	710	471	469	325	344	423	304	5,136
Tape Request Completed	108	77	101	137	180	133	150	134	142	109	108	99	1,478
Vacancies/Apps in Progress	5 4	5 7	6 5	7 14	2 5	7 8	3 OF/4	1/4	2/4	4/4	4/4	5/4	
Average Dispatch Times													
FIRE	02:05	01:47	01:57	01:39	01:47	01:49	01:45	01:43	01:51	01:40	01:11	01:33	
EMS	01:33	01:32	01:25	01:21	01:28	01:22	01:29	01:27	01:29	01:21	01:29	01:32	
POLICE	04:29	04:17	04:24	04:34	04:38	04:23	04:27	04:24	04:39	04:15	03:59	03:58	
LCSD	06:18	05:57	06:08	06:09	06:38	06:34	06:29	06:25	06:33	06:42	05:54	05:43	
FRACTILE % DISP UNDER 3:59	66.24%	68.39%	68.80%	67.23%	65.71%	65.90%	64.25%	65.64%	64.34%	66.45%	72.82%	71.71%	
%DISP UNDER 2:59	53.97%	55.87%	57.15%	54.78%	53.54%	53.11%	52.20%	53.25%	51.53%	54.28%	61:24%	60.55%	
Budget Informtion													
Quarterly Cost Recovery Funds	***$ 62,183.53***			***$ 61,447.63***									
Quarterly Wireles Funds	***$ 239,692.93***			***$ 243,725.59***									
Tape Fees Collected	$ 80.00	$ 40.00	$ 130.00	$150.00	$265.00	$205.00	$75.00	$130.00	$ 60.00	$ 50.00	######	$ 5.00	$1,400.00

Customer Service Initiatives

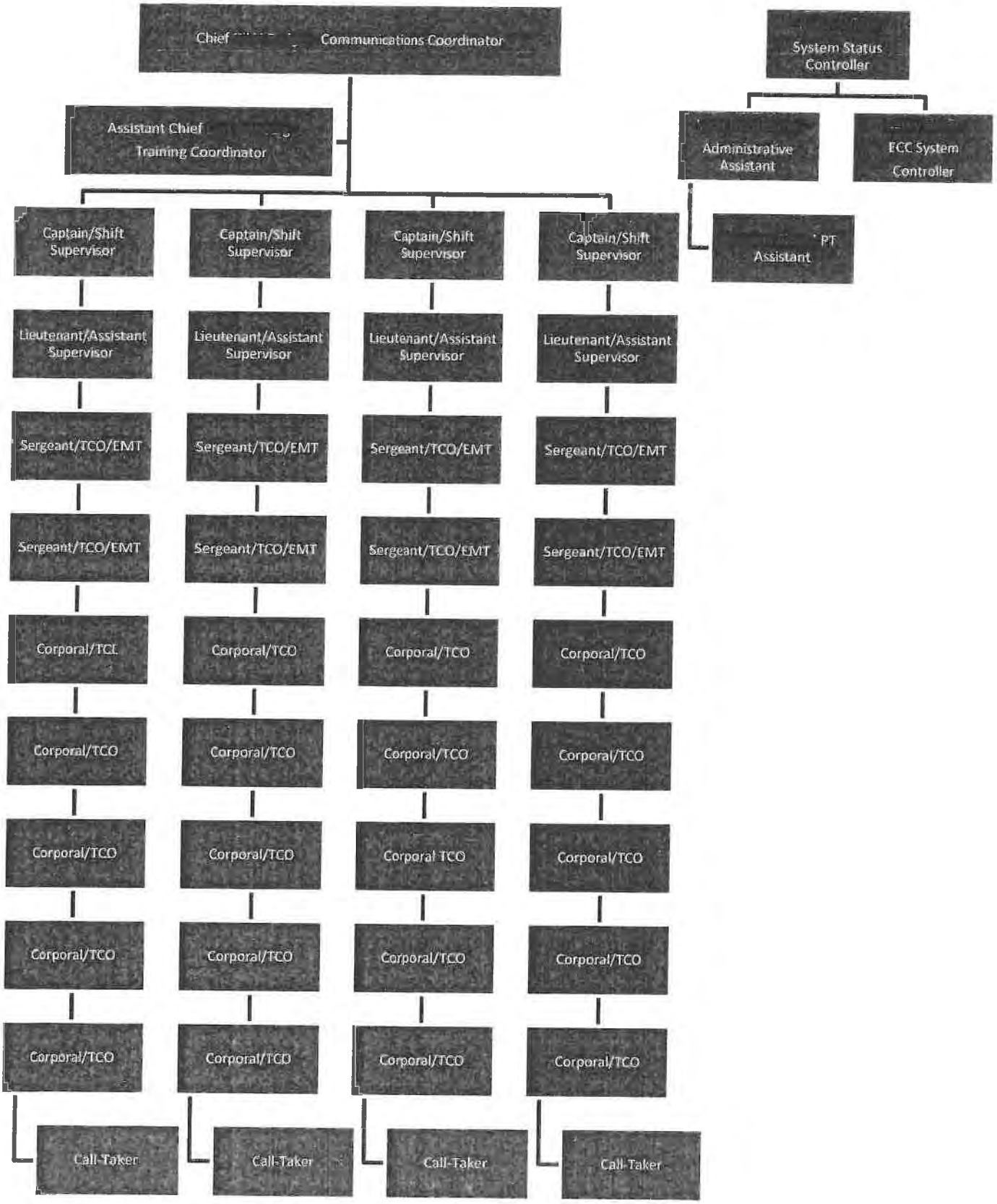
SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Training Coordinator	1		1	1	18
ECC Systems Administrator	1		1	1	16
Administrative Assistant	1		1	1	9
TOTAL POSITIONS	3		3	3	

**3 Positions require insurance

FUND 2605
PS/911 (131300)
FY '14-15' BUDGET REQUESTS



SECTION VI.C. – OPERATING LINE ITEM NARRATIVES

911 DIVISION

520100 - CONTRACTED MAINTENANCE **$ 228,133**

PROGRAM 3 - 911 SYSTEM MANAGEMENT $ 228,132.15

This account will cover the cost of maintaining 911 equipment at all five Public Safety Answering Points, Batesburg, Cayce, West Columbia and Lexington backup center and Ball Park Road.

AT&T	
Lexington(Backup)	4,885/mo x 12 = $58,620 + tax = $62,732.40
West Columbia	1,565/mo x 12 = $18,780 + tax = $20,094.60
Cayce	1,067/mo x 12 = $12,804 + tax = $13,700.28
Batesburg	1,104/mo x 12 = $13,248 + tax = $14,175.26
Ball Park Road	4,427/mo x 12 = $53,124 + tax = $56,842.68

This account will also cover cost of maintaining uninterrupted power source (UPS) at the Lexington backup facility.
UPS Total = $8,000.00

This account will cover the maintenance of PowerDMS Software for CALEA Accreditation to include the PowerDMS Policy and PowerDMS Standards.
PowerDMS Policy = $3,000
PowerDMS Standards = $1,150

This Account will cover the maintenance of CAD Maps for Cayce, West Columbia & Batesburg PSAPS.
ESI MAPS = $6,000

This account will cover the 24 x 7 maintenance for the APCO Emergency Medical (MEDS).
MEDS Total = $9,065

This account will count the annual maintenance for the Scheduling software, Ragnasoft/Planit.
PLANIT Total =2,450

This account will count the annual maintenance for recording equipment at all of the PSAPS. (Ball Park Road was covered for 2 years from date of purchase for new Center.)

Lexington (Backup)	$14,402 + tax = $15,410.14
West Columbia	$4,991 + tax = $5,340.37
Cayce	$4,753 + tax = $5,085.71
Batesburg	$4,753 + tax = $5,085.71

520200 - CONTRACTED SERVICES **$329,452**

PROGRAM 3 - 911 SYSTEM MANAGEMENT $329,451.68

This account will also cover the cost of E-911 network service charges. Does NOT include Late Fees.

AT&T Subscriber Billing (Est) $16,921 x 12/mo = $203,052 + tax = $217,265.64

Covers the cost of pre employment testing. CALEA standards require all 911 Operators must be physically capable of performing their duties and requires a physician to certify the person is capable of performing their duties

Work Key Testing $49 x 20 employees = $980
Physicals $45 x 20 employees = $900
Psychological testing = 20 employees x $225 = $4,500

This account will provide contracted services 24 hours a day 7 days a week including holidays for:
Admin Building to Pal 800
2-T-1 Lines to include line card $693.00 x 2 x 12/mo + tax = $17,796.24
Radio Loop for Radio Infrastructure - $25 x 12/mo + tax = $321.00

ECC Ball Park Road
11-4 Wire Circuits for UHF/VHF Radios & Conventional Paging
$979.00 per month x 12/mo + tax = ~~$12,960.00~~ 12,570.36
ECC to Pal 800
2 Metro-E Lines for 800 MHz Radio's $800 x 12/mo + tax = $10,272.00

Phase II Wireless $204 x 5 PSAPS x 12/mo + tax = $13,096.80

Sonnet Ring $4000 x 12/mo + tax = $51,360

520400 – ADVERTISING AND PUBLICITY **$1,000**

PROGRAM 2 – PUBLIC EDUCATION $1,000

This account provides items purchased for Public Education, i.e. Public Safety Day, Sheriff's Department Trail of Treats, Lexington PD Fall Festival.

520510 – INTERPRETER SERVICE **$7,800**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $7,800

This account will also provide service to allow all PSAP's in Lexington County to have access to an interpreter during 9-1-1 operations. 911-call history indicates increasing numbers of 9-1-1 calls from non-English speaking persons.

Language Line Monthly Fees - $650/mo x 12 mo = $ 7,800

520702 – TECHNICAL CURRENCY & SUPPORT **$64,428**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $64,428

Cover cost of technical support for:
Arch view ESRI = $428

This account will cover 24 x 7 maintenance for the OSSI CAD (Computer Aided Dispatch).
OSSI CAD Total = $64,000

521000 - OFFICE SUPPLIES **$3,000**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $ 3,000

Cover costs of office supplies such as toner cartridges.

521200 - OPERATING SUPPLIES **$ 2,000**

PROGRAM 2 - 911 PUBLIC EDUCATION $1,000
This account will be used to cover costs of 911 Coloring Books, CD's, flyers, pencils, bumper stickers, and other materials required for presentations and special events.

PROGRAM 3 – 911 MANAGEMENT $1,000

Covers the cost of office related items such as pens, pads, and paper used in the course of normal 911 operations.

522050 – GENERATOR REPAIRS & MAINTENANCE **$4,180**

PROGRAM 3 – 911 MANAGEMENT $4,179.29

Covers the cost of generator repairs or maintenance at Ball Park Road tower generator and 2 units at ECC.

Maintenance - $985.65 x 2 units + tax = $2,109.29
Repairs - $500.00 x 2 units + tax = $1,070
Repairs – unit at Tower = $1000

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **$2,000**

PROGRAM 3 - 911 SYSTEM MANAGEMENT $2,000

This account will be used to cover the cost of repairing and maintaining the radio tower, and equipment not covered under contracted maintenance.

CIPOV (Tower Lights) $500 x 4 = $2,000

522200 - SMALL EQUIPMENT REPAIR & MAINTENANCE **$ 2,000**

PROGRAM 3- 911 SYSTEM MANAGEMENT $2,000

This account will be used to cover the cost of repairing computers, fax machines, paging system, console equipment, printers and equipment not covered under contracted maintenance. It also covers the Alarm at the Ball Park Road Tower.

524201 – GENERAL TORT LIABILITY INSURANCE **$72**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $ 72

This account will cover cost of general tort liability for Training Coordinator, ECC System Controller, and 911 Administrative Assistant.

$24.00 per employee x 3 employees = $72

524202 – SURETY BONDS **$30**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $30

This account will cover cost of Surety Bonds for the Training Coordinator, ECC System Controller and 911 Administrative Assistant.

$10.00 per FTE x 3 Employees = $30

525000 - TELEPHONE **$ 37,200**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $37,200

This account covers monthly charges for 47 telephone lines emergency, non-emergency, ringdowns and administrative to include, (16 transferable lines at the Lexington Backup facility).

47 PBT Telephone Lines $1,900 per month x 12/mo = $22,800
2 Fax lines $100 per month x 12/mo = $1,200
Radio Loops (7) along with 9 cable pairs = $10,800
Tornado Alarm Loop with 6 cable pairs = $1,800
Court House Elevator $600

525002 – TELEPHONE (800 SERVICE) **$ 125**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $125

This account covers the cost of providing 800-telephone service to citizens living outside the Lexington telephone service area.

525004 – WAN SERVICE CHARGES **$ 1,156**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $1,155.60

This account covers the cost of providing WAN Service Charges for the Communications Coordinator and the Training Coordinator.

2 WAN Devices x 45 per month x 12 months + tax = $1,155.60

525021 – SMART PHONES PHONE **$4,039**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $4,039

Smart Phones for 4 (On Call Personnel) for after hour duties – (2 x $96/mo x 12 mo + tax)
(2 x $57/mo x 12 mo + tax)

525030 - 800 MHZ RADIO SERVICE CHARGES **$15,237.**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $15,236.97

This account covers the cost of operating consoles and radios in Central Dispatch operations.
22 Radios 5 Sites Secure x $48.94/mo x 12 months plus encryption $5 per radio + tax = $15,236.97

525031 - 800 MHZ MAINTENANCE **$149,864**

PROGRAM 3 – 911 SYSTEM MANAGEMENT $149,863.65

This account covers the cost of annual maintenance for the radio equipment used in the daily operations of the 911 center 24 hours a day 7 days a week for the Lexington backup and Ball Park Road.

18 MCC7500 Operator Positions with 1 Central Electronics Bank, infrastructure repair with advanced replacement = for 7 months December 1 – June 30 $20,083 + tax = $21,488.81
Conventional Backups at Tower/Administration Building = $14,492.64 + tax = $15,507.13
1 AMB Card & 1 AIMI Card = $1,677.72 + tax = $1,795.16
AVL MARVLIS Software Support = $27,349.80 + tax = $29,264.29
6 Gold Elite Back Up Consoles with CEB with Advance Infrastructure Response = $14,656.32 + tax = $15,682.26
System Upgrade Agreement – Software/Hardware included = $61,800 + tax = $66,126

525042 – SHARE POINT SERVICE CHARGES **$912**

This covers the cost of 12 share point seats. $76 x 12 seats = $912

525210 – CONFERENCE, MEETINGS & TRAINING EXPENSES **$ 33,346**

PROGRAM 1 - 911 TRAINING $33,346

This account will be used to cover cost of state mandated 911 certification courses at SC Criminal Justice Academy and training/continuing education courses required for renewal of all certifications to include Basic 911, (MEDS) Medical Emergency Dispatch, Fire Service Dispatch, NCIC (National Crime Information Computer, (NIMS) National Incident Management, (CPR), (EMT) Emergency Medical Technician, (APCO) Association of Public Safety Communications Officials and Law Enforcement Dispatch.

Medical Dispatch $75/class x 10 employee = $ 750.
(Required for Emergency Medical Certification)

911 State Mandated Certification $700/class x 15 = $10,500
(Required by State 911 Certification)

Fire Service Dispatch Class $75/class x 10 employees = $750.
(Required for APCO Certification)

Communications Center Supervisor Class $399/class x 4 employees = $1,596
(Required for APCO Certification)

OSSI CAD On-going CAD Training Certification
Registration and Lodging 2 employees x $625 = $1,250

Bi-Monthly In-Service Training = 6 classes = 2,000
(Required Continuing Education Credits for Various Training Certifications)
Including:

- CPR, NCIC, APCO, EMD, AVL, CAD, Mapping, Stress Debriefing
- Dispatching-- Fire, EMS and Law Enforcement Protocols, Helicopters, K-9, Traffic stops, Chases, Entrapments, Active Shooters, Multiple Agency Coordination,
- Call Taking—Suicidal, In-Progress/Active, Domestic Violence, Children, Elderly, TRU, Barricaded Subjects, 911 Hang-ups,

(Below are all required for CALEA Reaccreditation)
CALEA Conference 3 person Training $4,000 = $12,000
CALEA Accreditation Training On-Line $1,000
CALEA Annual Continuation Fee = $3,500

525230 – SUBSCRIPTIONS, DUES & BOOKS **$5,026**

PROGRAM 2 – 911 TRAINING $5,026

This will allow for NENA (National Emergency Number Association), SCPAC (Police Accreditation Coalition) and CPAC (Communications Accreditation Coalition) memberships and training materials for the Communications Coordinator and the 911 Training officers.

DUES- SCPAC= $150
NENA= $260
CALEA PAC = $500
APCO = $1,575
APCO Retains = $50

BOOKS- 2 Cross Reference (Blue Books) $800
EMD Manuals = 20 x $79 + tax = $1,691

525240 – PERSONAL MILEAGE REIMBURSEMENT **$500**

PROGRAM 2 – 911 TRAINING $500

This will allow for the use of mileage reimbursement by employees to attend training courses or meetings when motor pool vehicles are not available.

525240 – MOTOR POOL REIMBURSEMNT **$2,000**

PROGRAM 1 – 911 TRAINING $2,000

This will allow for the use of motor pool vehicles by employees to attend training courses.

525430 – EMERGENCY GENERATOR FUEL **$4,810**

PROGRAM 3 – 911 MANAGEMENT $4,810

Covers the cost of Fuel for the backup generators located at Ball Park Road ECC.

2 Units @ 12.5 gallons (1/2 hour run time) each x 52weeks x $3.70 per gallon = $4,810

525600 – UNIFORMS & CLOTHING **$2,753**

PROGRAM 3 – SYSTEM MANAGEMENT $ 2,752.53

This will cover uniforms and clothing for the 911 Training Coordinator, statistician, Administrative Assistant, ECC System Controller, and Communications coordinator.

4 Short Sleeve Polo Shirts = $108.00
3 Long Sleeve Polo Shirts = $104.00
3 T-Shirts/undershirts = $36.00
1 Jacket = $45.00
4 Squad Pants = $137.50
TOTAL per employee = $430.50 x 5 employees + tax = $2,303.18

Command Staff Uniform
1 Long Sleeve Dress Shirt = $47.00
1 Short Sleeve Dress Shirt = $47.00
1 pair of Shoes = $82.00
1 Belt = $19.00
Total per Command Staff Employee = $195.00 x 2 employees + tax = $417.30

Command Rank Badges = $5.99 x 5 employees + tax = $32.05

529903 - CONTINGENCY **$?**

PROGRAM 3 - 911 SYSTEM MANAGEMENT $??

SECTION V.D. – CAPITAL LINE ITEM NARRATIVES

540000 – SMALL TOOLS AND MINOR EQUIPMENT **$7,321**

This account will be used to replace small tools and equipment that become damaged or are no longer covered under maintenance.

3 Smart Phones replacements $214 x 3 + Tax = $687
Wireless Headsets $150.00 x 20 + Tax = $3,000 = $3,210
Base stations for Wireless Headsets at ECC = $400 x 8 + tax = $3,424

REPLACEMENT MONITORS **$ 2,500**

Monitors are needed for the 911 center and/or as replacements for monitors that become inoperative. Continuous use shortens the life span and frequent replacement is required. Repair is not an option, according to the manufacturer.

REPLACEMENT DISPATCH CHAIRS **$ 7,073**

This will be used to replace chairs in the PSAPS. Chairs purchased will be Intensive use High Backs with Adjustable arms.

5 Intensive use chairs x $1,322 + tax = $7,073

(2) SAMSUNG GALAXY NOTE TABLET **$1,592**

(2) Samsung Galaxy Note Tablet 10.1– 32GB for the Communications Coordinator and Training Coordinator for meetings, training presentations for Communications In-service and Public Education Events throughout the county.

(2) Samsung Galaxy Note Tablet 10.1 - 32GB = $1,372
(2) Samsung Galaxy Note 10.1 – KeyFolio Pro 2 universal removable Keyboard, case, and Stand = $140
(2)SharePlus: SharePoint Mobile Client = $43
(2) Docs to Go Premium = $37

SHREDDER **$4,825**

High Capacity Shredder for NCIC records, personnel documents, and other secure documents.

(6) REPLACEMENT PC **$4,929**

(2) Replacement PC replacing LC32985 and LC32986.
Dell OptiPlex 790 Desktop (225-0772) = $751 + tax
(4) Hot Swap replacements for emergency use.
Dell OptiPlex 990 Desktop (225-0435) = $776 + tax

VIDEO RECORDER **$642**

Video recorder, 128gb Memory SD Card, Tri-Pod, connection wires. This will be used for New Hire training and In-service Training.

(1) ADOBE PROFESSIONAL SOFTWARE **$389**

Adobe Acrobat Profession for Communications Administrative assistant to create, combine and control Adobe PDF documents.

MOTOROLA/VERINT AIS UPGRADE **$18,190**

System version upgrade from Motorola API 7.13 to 7.14 on Audiolog TLR Dongle #17380.

SONNET RING **$150,000**

A Fiber SONET ring is a self-healing network used to transfer voice and data. This network would replace the single copper line currently transmitting voice calls with 2 separate fiber paths to a single location. The ring aligns with the n+1 design strategy used at the Emergency Communications Center by providing multiple paths to deliver calls. Should one line fail, the SONET ring automatically detect the failure and transfer control in a fraction of a second to the second route, thus achieving high-availability delivery of call to the facility.

PUBLIC EDUCATION TRAILER **$10,000**

Public Education Trailer will be used for Public Safety events such as Public Safety Day, Lexington PD Fall Festival, and Lexington County Sheriff's Department Trail of Treats. This will provide the ability to display 911 videos and interactive presentations to educate the community on how the 911 Communications Department receives the processes calls for service. It will increase the public's understanding of when and why they should call 911. The Lexington County 911 Public Education Program continues to grow and receive request for presentations at the community events throughout the county. It will also provide storage for all of the public education items such as My911 information and Vial of Life.

MOTOROLA MCC7500 UPGRADE AT BACKUP SITE **$800,000**

Upgrade of radio equipment at back up site is needed in order to make radio systems compatible with the new radios at the primary facility on Ball Park Road. The 6 positions at the back up facility will need software and hardware upgrades.

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2606 Fund Name: SCE&G

Organ. #: 131101 Organ. Name: Emergency Management

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
466000		16	18991	19180	19180		19180	19180		19180

COUNTY OF LEXINGTON
SCE & G SUPPORT FUND
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***SCE & G Support Fund 2606:**							
	Revenues:							
461000	Investment Interest	53	26	0	0	0		
466000	SCE & G Support Funds	18,967	19,169	19,170	19,170	19,180		
	**** Total Revenue**	19,020	19,195	19,170	19,170	19,180		
	*****Total Appropriation**				68,634	~~7,300~~ 7800		
	Contingency:							
	Unused				22,662			
	Carryforward							
	FUND BALANCE							
	Beginning of Year				30,992	4,190		
	FUND BALANCE - Projected					15,570		
	End of Year				4,190	~~16,070~~		

Fund: 2606
Division: Public Safety
Organization: 131101 - Emergency Preparedness

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520200	Contracted Services	8,450	0	11,938	0		
520800	Outside Printing	0	0	2,845	500		
521000	Office Supplies	29	48	771	500 ~~0~~		
521100	Duplicating	0	0	793	0		
521200	Operating Supplies	0	0	1,664	500		
522200	Small Equipment Repairs & Maintenance	1,004	990	1,796	0		
522300	Vehicle Repairs & Maintenance	0	0	208	0		
525090	Other Communication Charges (SAT Phones) - 2	0	213	3,840	2,800		
525210	Conference, Meeting & Training Expense	1,731	0	2,012	1,000		
525240	Personal Mileage Reimbursement	0	0	300	0		
525250	Motor Pool Reimbursement	64	23	4,325	0		
529903	Contingency	0	0	22,662	0		
	*** Total Operating**	**11,278**	**1,274**	**53,154**	~~4,800~~ 5300		
	**** Total Personnel & Operating**	**11,278**	**1,274**	**53,154**	~~4,800~~ 5300		
	Capital						
540000	Small Tools & Minor Equipment	3,747	0	77	2,000		
540010	Minor Software	0	0	458	500		
	All Other Equipment	0	0	14,945	0		
	No Capital Items						
	**** Total Capital**	**3,747**	**0**	**15,480**	**2,500**		
	***** Total Budget Appropriation**	**15,025**	**1,274**	**68,634**	~~7,300~~ 7800		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-15

Fund # 2606 Fund Title: SCE&G Support Fund
Organization # 131101 Organization Title: Emergency Management
Program # Program Title:

Qty	Item Description	***BUDGET*** 2014-15 Requested Amount
540000	Small Tools & Minor Equipment	2,000
540010	Minor Software	500

No capital Items

**** Total Capital (Transfer Total to Section III)** **2,500**

SECTION V – PROGRAM OVERVIEW

EMERGENCY MANAGEMENT DIVISION

Summary of Programs:

Program I - Sara Title III - Superfund Amendments & Reauthorization Act/Citizens Corps Council (CCC)/ Community Emergency Response Team (CERT) / Local Emergency Planning Committee (LEPC)

Program II – Emergency Management

Program III – EOC Operations

Program I: Sara Title III - Superfund Amendments And Reauthorization Act / Citizens Corps Council (CCC) / Community Emergency Response Team (CERT) / Local Emergency Planning Committee (LEPC).

Objectives:

The SARA Program is mandated by federal law under Title III, Emergency Planning and Community Right-to-Know Act of the Superfund Amendments and Reauthorization Act of 1986.

The Citizens Corps Council (CCC) oversees the CERT Program.

The Community Emergency Response Team (CERT) Program provides for the development, training and exercising of CERT located throughout the County.

The Local Emergency Planning Committee (LEPC) and will address matters that pertain to SARA, Title III, Community Right-to-Know pertaining to hazardous materials in the County.

Program II: Emergency Management

Objectives:

This program provides the capability to plan for natural and man-made disasters which may affect the population of Lexington County. Planning is a continuous process and encompasses mitigation, actions taken to prepare for disasters, action to be taken during the event which lessen injuries, and a recovery process which will enable the population to resume normalcy in the shortest amount of time. Specific activities include planning for natural disasters (tornadoes, earthquakes, floods, hurricanes, winter storms, etc.) accidents involving the fixed nuclear facility at the V.C. Summer Nuclear Station, airplane crashes, incidents at the Columbia Metropolitan Airport, and the failure of the Lake Murray Dam. This program also provides a central point for coordination between local government, state and federal assisting agencies in all phases of planning.

With the increased emphasis of Homeland Security at all levels, the Emergency Management community has increased its efforts both in the planning and preparing for response to all hazards and threats to our community. This is evidenced both in the distribution and management of grant funds and in the increased exercising of plans. The Emergency Operations Center is the focal point for decision-making during response events and in training for all hazards both manmade and natural disasters.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI.A. – LISTING OF REVENUES

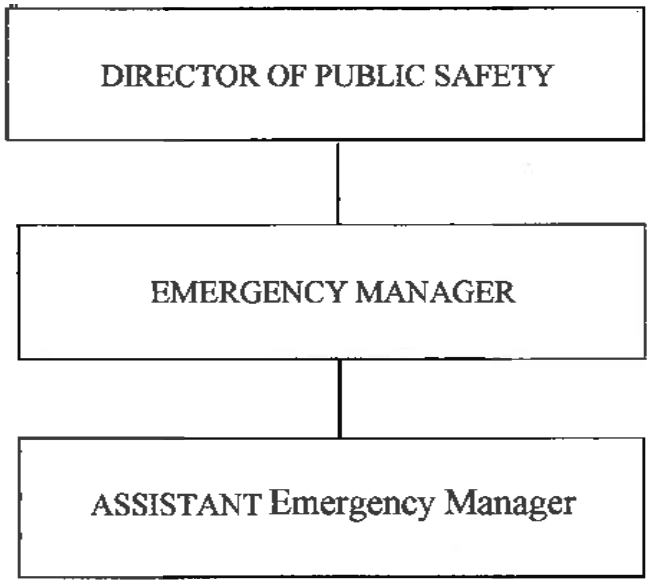
$19,180Annual Revenues are received for this SCE&G Support Fund

The County of Lexington Emergency Management Department receives annual revenues for this fund for the support of SCANA during incidents, drills, and exercises involving the V.C. Summer Fixed Nuclear facility. This fund supports EOC management, emergency response, training, and additional needs of the emergency management.

SECTION VI.B. – PERSONNEL

Current Staffing Level:

	Full Time Equivalent			
Job Title Positions	General Fund	Other Fund	Total	Grade
Emergency Manager	1.00	0.00	1.00	19
Assistant Emergency Manager	1.00	0.00	1.00	14
TOTAL POSITIONS	2.00	0.00	2.00	



SECTION VI. - LINE ITEM NARRATIVES

SECTION VI.A. – LISTING OF REVENUES

466000 SCE&G SUPPORT FUNDS **$19,180**

This funding is used to meet the County's responsibility for Radiological Emergency Planning (REP) for the V.C. Summer Nuclear Station to meet the criteria established by the Federal Emergency Management Agency (FEMA) and the Nuclear Regulatory Commission (NRC).

SECTION VI.C. – OPERATING LINE ITEM NARRATIVES

520800 – OUTSIDE PRINTING **$500**

PROGRAM 1 – SARA Title III/Citizen Corps Council/CERT $500

This account will allow for printing of emergency management county employee information and education brochures for distribution to the employees of Lexington County. It will also be used for printing cards and public information concerning Emergency Management and incident response for education and increased awareness to the citizens of Lexington County.

521000 – OFFICE SUPPLIES **$500**

PROGRAM 1 – SARA Title III/Citizen Corps Council/CERT $500

This account provides for the varied supplies required for the SARA Title III Program, the Citizen Corps Council and the Community Emergency Response Team (CERT) Program. Membership in the CERT program has grown exponentially over the years and will continue to grow over the coming months. These supplies are utilized by the Emergency Manager and Administrative Assistant to support these programs.

521200 – OPERATING SUPPLIES **$500**

PROGRAM 1 – SARA Title III/Citizen Corps Council & CERT $500

This account will be used to purchase operating supplies to support these programs.

525021 – SMART PHONES **$2800**

PROGRAM 2 – EMERGENCY MANAGEMENT $2,800

This account reflects the costs associated with (2) Satellite phone service charges for the Emergency Manager and Public Safety Director as follows:

Imersat Service: 2 x ~~$217~~ 108.50/mo x 12 mo = ~~$2,168.00~~ 2,604.00 x .07 tax

525210 – CONFERENCES AND MEETING EXPENSES $1,000

PROGRAM 1 – SARA Title III/Citizen Corps Council/CERT $1,000

This account will cover the costs for supplies and refreshments for Citizen Corps Council and Community Emergency Response Team Members Meetings as well as CERT meetings.

Emergency Operations (Meals): Will be used to feed EOC personnel during Emergency Operations Center Disaster Operations/Exercises = $1,000

SECTION VI.D. – CAPITAL LINE ITEM NARRATIVES

5AE* Small Tools and Minor Equipment $2,000**

PROGRAM 1 – SARA Title III/Citizen Corps Council/CERT $2,000

This account will cover the costs for purchasing stabilizers for the Communications trailer, gas cans for the generator, Ear pieces for radios, weights for the canopy, and costs associate with equipment needed for the continued response, and functioning of the CERT resources.

5AE* Minor Software $500**

PROGRAM 1 – SARA Title III/Citizen Corps Council/CERT $500

This account will cover the purchase of software to create a database for credentialing and to and other needed computer software in the EOC and CERT.

SECTION III

COUNTY OF LEXINGTON
NEW PROGRAM
EOC Operations
GENERAL FUND
Annual Budget
Fiscal Year - 2014-15

Fund: 2606
Division: Public Safety/ EM
Organization: 131101

Object Code	Expenditure Classification	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel			
510100	Salaries & Wages -			
510200	Overtime			
511112	FICA Cost			
511113	State Retirement			
511120	Insurance Fund Contribution -			
511130	Workers Compensation			
511213	State Retirement - Retiree			
	*** Total Personnel**	**0**		
	Operating Expenses			
520300	Professional Services			
520702	Technical Currency & Support			
520800	Outside Printing			
521000	Office Supplies			
521100	Duplicating			
521200	Operating Supplies			
524000	Building Insurance			
524201	General Tort Liability Insurance			
524202	Surety Bonds -			
525000	Telephone			
525021	Smart Phone Charges			
525041	E-mail Service Charges -			
525100	Postage			
525110	Other Parcel Delivery Service			
525210	Conference & Meeting Expense			
525230	Subscriptions, Dues, & Books			
525240	Personal Mileage Reimbursement			
525300	Utilities - Admin. Bldg.			
	*** Total Operating**	**0**		
	**** Total Personnel & Operating**	**0**		
	Capital			
540000	Small Tools & Minor Equipment	0		
540010	Minor Software	0		
	All Other Equipment			
5A	EOC interactive Electronic Whiteboard	3,000		
5A	(10) CERT Handheld Radios and accessories	600		
5A	(4)EOC Monitors	1,840		
	**** Total Capital**	**5,440**		
	***** Total Budget Appropriation**	**5,440**		

SECTION V – PROGRAM OVERVIEW

PS/SCE&G SUPPORT FUND

Summary of Programs:

Summary of Programs:

Program I - Sara Title III - Superfund Amendments & Reauthorization Act/Citizens Corps Council (CCC)/ Community Emergency Response Team (CERT) / Local Emergency Planning Committee (LEPC)

Program II – Emergency Management

Program III – EOC Operations

Program I: Sara Title III - Superfund Amendments And Reauthorization Act / Citizens Corps Council (CCC) / Community Emergency Response Team (CERT) / Local Emergency Planning Committee (LEPC).

Objectives:

The SARA Program is mandated by federal law under Title III, Emergency Planning and Community Right-to-Know Act of the Superfund Amendments and Reauthorization Act of 1986.

The Citizens Corps Council (CCC) oversees the CERT Program.

The Community Emergency Response Team (CERT) Program provides for the development, training and exercising of CERT located throughout the County.

The Local Emergency Planning Committee (LEPC) and will address matters that pertain to SARA, Title III, Community Right-to-Know pertaining to hazardous materials in the County.

PROGRAM 2 – PS/ADMINISTRATION

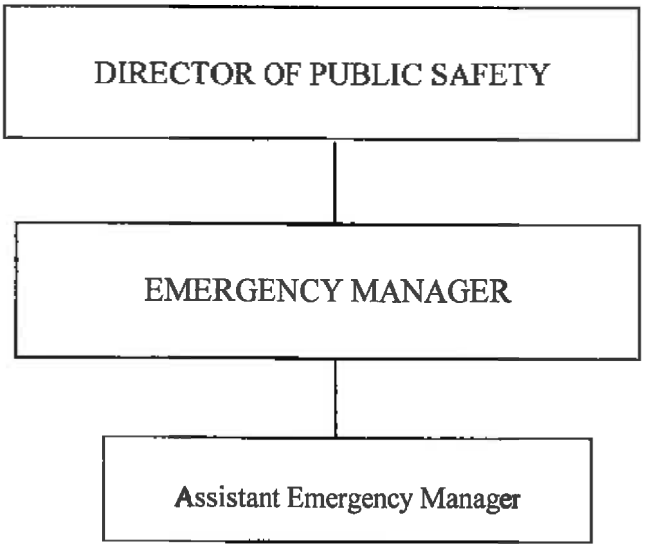
Objectives:

This program provides for services required to support Emergency Management for the V.C. Summer Nuclear Station operations. Lexington County is required by FEMA to plan for evacuation and emergency measures within a ten-mile radius of the plant. A portion of the County (Chapin) to include nearly 3,000 county residents falls within this area.

SECTION VI.B. – PERSONNEL

Current Staffing Level:

	Full Time Equivalent			
Job Title Positions	General Fund	Other Fund	Total	Grade
Emergency Manager	1.00	0.00	1.00	19
Assistant Emergency Manager	1.00	0.00	1.00	7
TOTAL POSITIONS	2.00	0.00	2.00	



VI.C. - OPERATING LINE ITEM NARRATIVES

No Operating expenses

FUND 2606
PS/EMERGENCY MANAGEMENT (131101)
Page 5
FY 2013-14 BUDGET REQUESTS

VI.D. – CAPITAL LINE ITEM NARRATIVES

5AE* – (10) CERT Handheld ~~and-held~~ Radios and accessories** **$600**

Program I - Sara Title III - Superfund Amendments & Reauthorization Act/Citizens Corps Council (CCC)/ Community Emergency Response Team (CERT) / Local Emergency Planning Committee (LEPC)

This account will be used to purchase (10) portable radios for CERT with external mics and software to maintain operability and functionality of the Communications Trailer and EOC communications

~~$258~~ 560 + ~~$42.00~~ 39.20 (7%tax)

5AE* EOC Interactive Electronic Whitebaord** **$3,000**

PROGRAM 2 – PS/ADMINISTRATION

This account will be used to purchase traffic Mapping and planning software capable of planning and mapping traffic control points, traffic flow in sheltering locations and evacuation zones, and HAZMAT transportation incidents planning and accident reconstruction. It will be placed on a separate laptop and utilized by Emergency Management and the Sheriff's Office EOC representative.

$2,700 + ~~$210~~ 189 (7% tax)

5A – (4) SATELLITE MONITORS **$1840**

PROGRAM 2 – PS/ADMINISTRATION

This account will be used to purchase 4 monitors for the Command Post. Up-to-date information will be displayed during a disaster or emergency to assist Command at the scene to make informative decisions regarding the event.

4 x $427.80 + ~~$129.00~~ 119.78 (7% tax)

COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
Fiscal Year 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** P/D (Indigent Criminal Defense) 2618:**							
	Revenues:							
451610	State Revenue (Lexington)	92,458	50,413	75,000	75,000	75,000		
461000	Investment Interest	0	0	0	0			
	**** Total Revenue**	92,458	50,413	75,000	75,000	75,000		
	*****Total Appropriation**				75,000	75,000		
	FUND BALANCE Beginning of Year				(1,268)	(1,268)		
	FUND BALANCE - Projected End of Year				(1,268)	(1,268)		

Fund: 2618
Division: Judicial
Organization: 141400 - Public Defender

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520300	Professional Services	92,458	40,487	75,000	75,000		
	*** Total Operating**	**92,458**	**40,487**	**75,000**	**75,000**		
	**** Total Personnel & Operating**	**92,458**	**40,487**	**75,000**	**75,000**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**92,458**	**40,487**	**75,000**	**75,000**		

OFFICE OF THE PUBLIC DEFENDER
Eleventh Judicial Circuit
Lexington, Saluda, Edgefield,
and McCormick Counties

ROBERT M. MADSEN
Circuit Public Defender

ELIZABETH FULLWOOD
Lexington Public Defender
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Lexington, SC 29072
Telephone (803) 785-8873
Fax (803) 957-1443

W. GREG SEIGLER
Tri-County Public Defender
Post Office Box 1852
McCormick, SC 29835
Telephone (864) 852-9555
Fax (864) 852-9554

February 18, 2014

Joe Mergo
Administrator
Lexington County
212 South Lake Drive
Lexington, South Carolina 29072

RE: Eleventh Circuit Public Defender Budget

DELIVERED BY HAND

Dear Joe:

Attached is the proposed Eleventh Circuit Public Defender budget for FY 14/15. The Eleventh Circuit Public Defenders Office requests Lexington County increase their contribution $26,990 this year to $541,296. This amount encompasses the additional monies spend by this office for the mandated merit raises of FY 13/14.

I request an audience with either County Council as a whole or the appropriate judicial committee to answer any questions they may have about the Eleventh Circuit Public Defenders Office, our budget, or our funding request.

With my warm personal regards, I remain,

Sincerely,

Robert M. Madsen

COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Public Defender 2619:**							
	Revenues:							
451610	State Revenue (Lexington)	264,364	157,126	314,252	314,252	314,252		
451611	State Revenue (Tri-Counties)	57,522	34,189	68,377	68,377	68,377		
451620	State Supplemental (Lexington)	87,221	29,044	87,221	87,221	87,221		
451621	State Supplemental (Tri-Counties)	22,689	7,555	22,689	22,689	22,689		
451630	Public Defender Fees (Lexington)	160,565	21,940	0	0			
451631	Public Defender Fees (Tri-Counties)	38,384	5,707	0	0			
451632	Probation Fees (Lexington County)		8,584	41,763	41,763	41,763		
451633	Civil Fees (Lexington County)		7,991	35,443	35,443	35,443		
451634	CDV Fees (Lexington County)		39,063	78,126	78,126	78,126		
451635	DUI Fees (Lexington County)		27,700	55,401	55,401	55,401		
451636	Probation Fees (Tri-Counties)		2,233	10,863	10,863	10,864		
451637	Civil Fees (Tri-Counties)		2,079	9,220	9,220	9,220		
451638	CDV Fees (Tri-Counties)		8,500	16,999	16,999	16,999		
451639	DUI Fees (Tri-Counties)		6,027	12,055	12,055	12,055		
455004	Tri-Counties Contribution Funding	70,750	26,750	66,000	66,000	66,000		
457000	Federal Grant Income	0	0	0	0	0		
461000	Investment Interest	8	0	100	100	100		
462002	Workers Compensation Reimburseme	0	0	0	0			
469900	Miscellaneous Revenues	24	51	0	0			
801000	Op Trn from General Fund	386,500	257,154	514,306	514,306	541,296		
822619	RET from Public Defender	0	0	0	0			
	**** Total Revenue**	**1,088,027**	**641,693**	**1,332,815**	**1,332,815**	**1,359,804** 4	**0**	**0**
	*****Total Appropriation**				**1,332,815**	**1,359,804** 3		
	FUND BALANCE Beginning of Year				178,540	178,540		
	FUND BALANCE - Projected End of Year				178,540	178,540 3		

COUNTY OF LEXINGTON
PUBLIC DEFENDER
Annual Budget
Fiscal Year - 2014-15

Fund: 2619
Division: Judicial
Organization: 141400 - Public Defender

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 16	677,152	378,634	881,511	862,490		
510200	Overtime	0	0	0	0		
511112	FICA Cost	49,055	27,442	67,436	65,980		
511113	SCRS - Employer's Portion	71,703	36,317	93,440	91,424		
511114	PORS - Employer's Portion	0	0	0	0		
511120	Employee Insurance - 16	97,500	59,150	124,800	124,800		
511130	Workers Compensation	2,438	1,364	3,389	3,105		
511131	SC Unemployment	652	0	0	0		
511213	SCRS - Employer Portion (Retiree)	75	3,818	0	0		
519999	Personnel Contingency	0	0	0	15,000		
	*** Total Personnel**	**898,575**	**506,725**	**1,170,576**	**1,162,799**		
	Operating Expenses						
520219	Water & Other Beverage Service	297	141	264	400		
520300	Professional Services	0	0	0			
520303	Accounting/Auditing Services	0	0	0			
520704	Computer Security & Management Serv	0	0	344	344		
521000	Office Supplies	7,266	4,718	6,000	7,500		
521100	Duplicating	1,161	102	3,000	3,000		
522000	Building Repairs & Maintenance	0	0	0			
522200	Small Equip Repairs & Maintenance	0	0	0			
523100	Building Rental	26,758	13,378	27,731	28,741		
524000	Building Insurance	161	80	165	165		
524201	General Tort Liability Insurance	946	473	977	977		
524202	Surety Bonds	0	0	0			
525000	Telephone	7,453	3,529	7,000	7,500		
525004	WAN Service Charges	5,390	2,940	6,220	6,220		
525041	E-mail Service Charges - 14	1,097	579	1,296	1,296		
525100	Postage	1,534	810	1,500	1,500		
525210	Conference, Meeting & Training Expense	9,511	9,196	10,000	12,000		
525230	Subscriptions, Dues & Books	9,985	7,380	13,000	13,000		
525240	Personal Mileage Reimbursement	19,637	9,956	21,000	21,000		
525328	Util / Public Defenders Offices	5,636	2,356	5,957	6,000		
529903	Contingency	0	0	50,789	83,523		
	*** Total Operating**	**96,832**	**55,638**	**155,243**	**193,166**		
	**** Total Personnel & Operating**	**995,407**	**562,363**	**1,325,819**	**1,355,965** 5		
	Capital						
540000	Small Tools & Minor Equipment	267	535	1,500	500		
540010	Minor Software	0	0	500	500		
	All Other Equipment	922	4,986	4,996	2,838		
	**** Total Capital**	**1,189**	**5,521**	**6,996**	**3,838**		
	***** Total Budget Appropriation**	**996,596**	**567,884**	**1,332,815**	**1,359,804** 3		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 2619 Fund Title:
Organization # 141400 Organization Title: Public Defender
Program # Program Title:

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
~~540000~~	Standard Computer	809
~~540000~~	Standard Laptop	1,076
~~540000~~	Standard Scanner	953
540000	Small Tools & Minor Equipment	500
540010	Minor Software	500

**** Total Capital (Transfer Total to Section III)** **3,838**

SECTION V – PROGRAM OVERVIEW

Summary of Programs

Background
Program 1-Adult General Sessions
Program 2-Juvenile Family Court
Program 3-Magistrates Court

Background:

The Eleventh Circuit Public Defenders Office represents indigent individuals charged with misdemeanors, felonies, and probation violations in the Eleventh Judicial Circuit. The Eleventh Judicial Circuit is composed of Lexington, Saluda, Edgefield, and McCormick counties. The Public Defenders Office benefits clients and the judicial system by fostering efficient administration of cases through the courts. Clients and the community as a whole benefit when the rights of individual defendants are protected.

Program 1: Adult General Sessions

Objectives:

The primary goal of the Eleventh Circuit Public Defenders Office is to provide the best possible representation to each client and to guarantee the protection of the individual client's rights. The existence of this office guarantees that an individual's right to counsel is meaningfully provided . Our attorneys and support staff are dedicated to protecting the rights of the accused and to the integrity of the justice system. The Eleventh Circuit Public Defenders Office is dedicated to the full and fair representation of all persons in our community who cannot afford legal counsel and are in danger of being deprived a liberty interest due to a criminal accusation. Our office seeks to protect each client's constitutional rights, to defend against discriminatory treatment and disproportionate punishment, and to ensure that no one who is innocent is ever wrongfully convicted. We are committed to providing all mandated legal services in an efficient and cost-effective manner while holding ourselves to the highest professional and ethical standards. By doing so, the integrity of the system as a whole is upheld as a secondary goal, to the benefit of the community at large.

We will continue to focus on alternatives to incarceration, both during pretrial and during the dispositional phase, with a particular emphasis on treatment alternatives. To further this end, we will continue to explore better methods for the system as a whole to identify low risk offenders (both current risk to the community and risk of recidivism) who would be appropriate for alternatives to incarceration.

Program 2: Juvenile Family Court

Objectives:

The primary goal of the Eleventh Circuit Public Defenders office in juvenile cases is the same as that for adult clients: to vigorously defend each client. The attorneys who defend juvenile clients strive to protect each client's constitutional rights while guarding against discrimination and disproportionate treatment.

In the Family Court setting, where the Court's goal is to act in the best interests of the child, we collaborate with other professionals from local schools, the Department of Mental Health, and the Department of Juvenile Justice to find the best resolutions in our clients' cases. With rehabilitation in mind, we look for alternatives to incarceration, whether in the community or in facilities where juveniles may receive treatment for drug or alcohol abuse or mental health problems.

It is our goal to educate our juvenile clients and their parents about their criminal cases by explaining the court process and the possible consequences of their charges, but also to provide our clients with tools they need to become productive citizens in order to reduce recidivism and ultimately keep them from becoming adult offenders.

Program 3: Magistrate Court

Objectives:

The primary goal of the Eleventh Circuit Public Defenders office in Magistrate court is the same as all other courts. We strive to provide diligent, but cost effective representation of clients charged with criminal cases in Magistrates Court. While we will vigorously defend all of our client's constitutional rights, we will also look for alternative programs available in lieu of incarceration. Such programs will not only help reduce recidivism, but also help our clients to become productive members of society.

SERVICE LEVELS

Service Level Indicators:	Actual 2011	Actual 2012	Actual 2013	Projected 2014
Program 1:				
Individuals seen in Bond Court	3783	3294	3864	3800
Individuals Appointed PD	2379	1959	2314	2300
Appointed to Private Bar	30	65	124	100
PD Conflict	26	60	123	
Order GS Judge	3	3	1	
Order Mag. Judge	1	2	0	
Percentage of Adult Case Load	62.9%	59.4%	59.8%	60.5%
Program 2:				
Juvenile Cases in Court	420	356	303	330
Private Bar	30	27	23	25
Juveniles Appointed PD	390	329	280	305
Percentage of Juvenile Case Load	93.75%	92.85%	92.4%	92.4%

We believe that the percentage of Juveniles represented by the Public Defenders Office will remain the same for the next calendar year.

Program 3:

Individuals appointed in Magistrate Court (9/15/2013 to 2/1/2014) 167

Total:

Total Individuals Charged	4203	3650	4167	4130
Individuals Appointed PD	2774	2296	2577	2605
Percentage of Entire Case Load	66.0%	62.9%	61.84%	63.0%

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. LISTING OF REVENUES

451610 – State Revenue (Lexington) **$314,252**

This is our state appropriated monies for Lexington County. These funds are distributed quarterly on a per capita basis and are based on the 1990 census.

451611 – State Revenue (Tri-Counties) **$68,377**

This is our state appropriated monies for the Tri-Counties. These funds are distributed quarterly on a per capita basis and are based on the 1990 census.

451620 – State Supplemental (Lexington) **$87,221**

These are additional monies distributed by the Office of Indigent Defense from surplus left over from other funds. They are distributed quarterly based on the 1990 census. This is not a static amount and can change from year to year.

451621 – State Supplemental (Tri-Counties) **$22,689**

These are additional monies distributed by the Office of Indigent Defense from surplus left over from other funds. They are distributed quartlery based on the 1990 census. This is not a static amount and can change from year to year.

451632– Probation Fees (Lexington) **$41,763**

Anyone placed on probation and represented by appointed counsel must pay a $500 fee as a part of their sentence. These fees are then distributed on a per capita basis based on the 2010 census.

451633 – Civil Fees (Lexington) **$35,443**

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among its recipients. The Office of Indigent Defense distributes this money on a per capita basis based on the 2010 census.

451634 – CDV Fees **$78,126**

This is surcharge assessed on all CDV cases. It is distributed on a per capita basis. The distribution is based on the 2010 census. This is new funding, but requires our office to handle CDV 1st cases in Magistrates Court.

451635 – DUI Fees (Lexington) **$55,401**

This is a surcharge assessed on all DUI cases. It is distributed on a per capita basis. The distribution is based on the 2010 census. This funding has been drastically reduced over the last few years by the legislature.

451636 – Probation (Tri-Counties) **$10,864**

Anyone placed on probation and represented by appointed counsel must pay a $500 fee as a part of that sentence. These fees are then distributed on a per capita basis based on the 2010 census.

451637 – Civil Fees (Tri-Counties) **$9,220**

Anyone filing a civil lawsuit must pay a surcharge. This surcharge is then divided among its recipients. The Office of Indigent Defense distributes this money on a per capita basis based on the 2010 census.

451638 – CDV Fees (Tri-Counties) **$16,999**

This is surcharge assessed on all CDV cases. It is distributed on a per capita basis. The distribution is based on the 2010 census. This funding has been drastically reduced over the last couple of years by the legislature.

4516639 – DUI (Tri-Counties) **$12,055**

This is a surcharge assessed on all DUI cases. It is distributed on a per capita basis. The distribution is based on the 2010 census. This funding has been drastically reduced over the last few years by the legislature.

455004 – Tri-Counties Contribution Funding **$66,000**

The Tri-Counties contributed $66,000 to the operational costs of the Eleventh Circuit Public Defender's Office for FY 13-14.

461000 – Investment Interest **$100**

We expect a de minimis amount of interest from the amounts deposited in our special revenue account.

801000 – Op Trn from General Fund **$541,296**

Lexington County Contributed $514,306 for FY 13-14. We are requesting an increase of $26,990 to $541,296. The increase mirrors the amount salaries were increased in FY 13-14 for mandated merit raises.

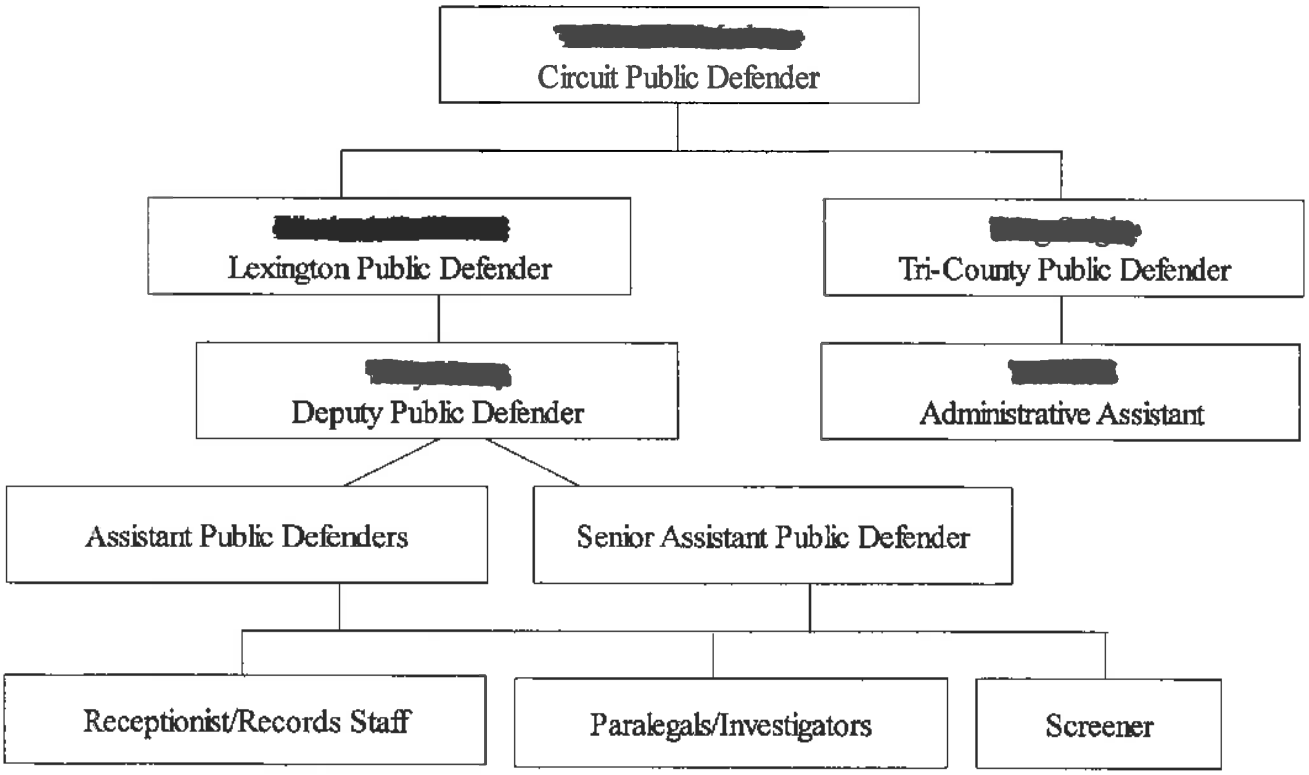
SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Levels:

Job Title	Full Time Equivalent Positions	General Fund	Other Fund	Total	Grade
County Public Defender	2	2		2	
Deputy Public Defender	1	1		1	
Senior Public Defender	1	1		1	
Assistant Public Defender	7	7		7	
Paralegal/Investigator	4	4		4	
Receptionist/Records	1	1		1	
Screener/File Clerk	1	1		1	
Total Positions	16	16		16	

All of these positions require insurance.

Display organization flowchart:



SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

510100-SALARIES $862,490

Salaries for sixteen full-time positions

51112-FICA COST $65,980

Employer's portion 7.65%

511113-STATE RETIREMENT $91,424

Employer's portion 10.60%

511120-INSURANCE FUND CONTRIBUTION $124,800

Employer's portion @ $7800 per employee (16)

511130-WORKERS COMPENSATION $3,105

Based on last year's premiums

519999-PERSONNEL CONTINGENCY $15,000

This line item gives us flexibility in personnel matters.

520219-Water & Other Beverage Service $400

Through Lexington County, we have contracted with a company that provides us with bottled water for the office.

520704-COMPUTER SECURITY & MANAGEMENT SERV. $344

This line item contains the upkeep of our computer systems.

520800-OUTSIDE PRINTING $0

There are situations where the office must use outside printing services for the preparation of court exhibits; however, these situations are very rare.

521000-OFFICE SUPPLIES $7,500

In 2013, we expended $7,266 on office supplies.

521100-DUPLICATING $3,000

Currently, the office leases a copier through Cannon, Inc. We average about 20,000 copies per month.

523100-BUILDING RENTAL $28,741

We rent an office building at 407 ½ West Main Street at $2190.11 per month. This office serves as our base of operations for the entire office. Mini-Warehouses provides two storage facilities for old case storage. Currently, the two storage facilities run $205 per month. We have been able to negotiate free County provided office space with each county in the Tri-Counties. This gives us a base of operation in each county.

524000-BUILDING INSURANCE $165

This is the expected premium for contents insurance on our office.

524201-GENERAL TORT LIABILITY INSURANCE $977

We are covered under the insurance reserve.

525000-TELEPHONE $7,500

We utilize two separate phone service providers, PBT for the Lexington office and Western Carolina Rural Tel Coop. for our Tri-County office. Our expense in FY 12-13 was $7453.

525004-WAN SERVICE CHARGE $6,220

We expect that our budget expenses for our WAN service will remain the same for the coming year.

525041-E-MAIL SERVICE CHARGE $1,296

Our email service charge should remain static in the coming year.

525100-POSTAGE $1,500

We limit postage costs in areas where letters can be hand delivered such as the Clerk of Court, Solicitor's Office, Judge's Office, and Jail.

525210-CONFERENCE & MEETING EXPENSES $12,000

There is an annual Public Defender's conference in late September of every year. The criminal law update for the annual South Carolina Bar Convention is in late January and the Best Practices seminar is in February of every year. Additionally, there are other seminars in the area that our attorneys attend to stay up on changes in the law.

525230-SUBSCRIPTIONS, DUES, & BOOKS $13,000

This amount encompasses our legal research. In 2013, we terminated our relationship with Lexis-Nexis and replaced it with Westlaw Next at a cost savings. Additionally for 2013, South Carolina Bar dues for our attorneys were approximately $3,500. Finally, this item includes updates to our law library.

525240-PERSONAL MILEAGE REIMBURSEMENT $21,000

In FY 2012-2013 we expended $19,637 for mileage reimbursement. With our proximity to the courthouse and our travel expenses to and from the Tri-Counties for court appearances, we expect mileage reimbursement to increase slightly.

525328-UTIL/PUBLIC DEFENDERS OFFICES $ 6,000

In FY 2012-2013 we expended $5,636 for utilities which encompasses electrical service provided by SCE&G.

529903-CONTINGENCY $ 83,523

This amount is allocated for unforeseen expenses.

SECTION VI. D.-CAPITAL ITEM NARRATIVES

(1)
~~540000~~-STANDARD COMPUTER **$809**

This line item request is to replace one of our desktop computers.

(1)
~~540000~~-STANDARD LAPTOP **$1076**

This line item request is to replace one of our laptop computers.

(1)
~~540000~~-STANDARD SCANNER **$953**

This line item request is for a scanner. With emails and digital imaging a scanner has become a necessity in our office.

540000-SMALL TOOL & MINOR EQUIPMENT **$500**

This line item request is for the replacement of general office equipment.

540010-MINOR SOFTWARE **$500**

This line item encompasses any software purchases or updates needed throughout the year.

COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Victims' Bill of Rights 2620:**							
	Revenues:							
443002	Clerk of Crt Conviction Surcharges ($100)	93,828	44,013	81,446	81,446	86,638		
443003	Clk of Crt Gen Sessions - 38% Assessment	39,476	22,075	32,026	32,026	38,611		
443507	Solicitor Traffic Education Program - 9.17%	398	180	360	360	379		
444011	Traffic Court Conviction Surcharge ($25)	12,419	5,950	12,676	12,676	12,356		
444012	Traffic Court - 11.16% Assessment	90,366	39,816	88,790	88,790	86,712		
444050	CDV Court - 11.16% Assessment	2,265	707	3,174	3,174	2,475		
444051	CDV Court - Conviction Surcharge	1,666	869	1,928	1,928	1,833		
444111	Mag. Dist. 1 Conviction Surcharge ($25)	4,259	3,295	3,836	3,836	5,614		
444112	Mag. Dist. 1 - 11.16% Assessment	446	2,956	4,150	4,150	4,194		
444211	Mag. Dist. 2 Conviction Surcharge ($25)	6,609	3,130	8,658	8,658	7,311		
444212	Mag. Dist. 2 - 11.16% Assessment	6,660	2,903	7,092	7,092	6,759		
444311	Mag. Dist. 3 Conviction Surcharge ($25)	7,931	4,330	11,082	11,082	9,232		
444312	Mag. Dist. 3 - 11.16% Assessment	3,865	1,749	4,774	4,774	4,066		
444411	Mag. Dist. 4 Conviction Surcharge ($25)	6,944	3,434	6,398	6,398	6,929		
444412	Mag. Dist. 4 - 11.16% Assessment	7,786	3,926	7,186	7,186	8,300		
444511	Mag. Dist. 5 Conviction Surcharge ($25)	2,655	1,620	2,878	2,878	2,967		
444512	Mag. Dist. 5 - 11.16% Assessment	2,624	1,502	3,442	3,442	3,053		
444611	Mag. Dist. 6 Conviction Surcharge ($25)	1,223	850	1,012	1,012	1,256		
444612	Mag. Dist. 6 - 11.16% Assessment	1,524	422	1,222	1,222	1,301		
444711	Mag. Worthless Ck - Conviction Surcharge	2,520	1,225	2,642	2,642	2,482		
444712	Mag. Worthless Ck - 11.16% Assessment	669	299	670	670	644		
444911	DUI Court - Conviction Surcharge	4,495	2,732	3,956	3,956	4,765		
444912	DUI Court - 11.16% Assessment	12,694	7,248	10,706	10,706	13,142		
	Other Revenues:							
461000	Investment Interest	0	0	0	0	0		
801000	Op Trn from General Fund/ Cty Ord - Sheriff -	22,636	35,579	35,579	35,579	20,103		
		335,958	190,810	335,683	335,683	331,122		
	EXISTING BUDGET:							
	Appropriations:							
	- Solicitor				103,793	103,673		
	- Magistrate Court Services				110,921	103,673		
	- I/E - Operations				137,857	123,776		
	*****Total Appropriations**				352,571	331,122		
	FUND BALANCE Beginning of Year				29,439	12,551		
	FUND BALANCE - Projected End of Year				12,551	12,551		

COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
Fiscal Year - 2014-15

Fund 2620
Division: Judicial
Organization: 141200 - Solicitor

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1.5	74,231	36,683	74,231	76,387		
511112	FICA - Employer's Portion	5,032	2,488	5,679	5,844		
511113	State Retirement - Employer's Portion	7,869	3,889	7,868	8,327		
511120	Employee Insurance - 1.5	11,700	5,850	11,700	11,700		
511130	Workers Compensation	267	132	285	275		
519999	Personnel Contingency	0	0	2,642	0		
	*** Total Personnel**	**99,099**	**49,042**	**102,405**	**102,533**		
	Operating Expenses						
521000	Office Supplies	2,411	0	500	267		
524201	General Tort Liability Insurance	75	37	77	77		
524202	Surety Bonds - 1.5	0	0	0	15		
525041	E-mail Service Charges - 1	81	41	81	81		
525210	Conference, Meeting & Training Expense	1,464	513	730	700		
	*** Total Operating**	**4,031**	**591**	**1,388**	**1,140**		
	**** Total Personnel & Operating**	**103,130**	**49,633**	**103,793**	**103,673**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**103,130**	**49,633**	**103,793**	**103,673**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year – 2014-2015

Fund #	2620	Fund Title:	Victims' Bill of Rights
Organization #	141200	Organization Title:	Solicitor
Program #		Program Title:	Victims' Bill of Rights

Qty	Item Description	BUDGET 2014-2015 Requested Amount
	Small Tools & Minor Equipment	0

**** Total Capital (Transfer Total to Section III)** 0

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

Victims' Bill of Rights

Program:

Objective:

Our mission is to fully comply with South Carolina's constitutional and statutory laws governing provision of rights and services to crime victims in the Eleventh Judicial Circuit. These rights include, but are not limited to, the right to be treated with dignity and respect, input and consultation with the Solicitor's Office regarding disposition, notification of court hearings, court escort, explanation of options and services available, referrals to appropriate agencies, and reimbursement of certain expenses. The program seeks to provide these services in a comprehensive, yet cost effective, manner.

SECTION VI. LINE ITEM NARRATIVES

SECTION VI. A. - SUMMARY OF REVENUES

438900 ... 444912 – VICTIMS' BILL OF RIGHTS **$ 103,673**

Fines and Assessments collected in General Sessions and Magistrates Courts allocated to the Lexington County Solicitor's Office.

461000 – INVESTMENT INTEREST **$ 0**

Earned investment interest.

SECTION VI. B. - LISTING OF POSITIONS

Current Staffing Level:

		Full Time Equivalent			
Job Title	**Positions**	**General Fund**	**Other Fund**	**Total**	**Grade**
Victim Service Provider	1.5		1.5	1.5	13
Total Positions	1.5		1.5	1.5	

1.5 positions require insurance.

Organization chart is displayed in Fund 1000 of the Solicitor's (141200) FY 14-15 Budget Request.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **$ 267**

To cover the cost of routine office supplies (paper, pens, envelopes) as well as other supplies such as printer toner.

524201 – GENERAL TORT LIABILITY INSURANCE **$ 77**

To cover the cost of general tort liability insurance coverage, per Risk Management.

524202 – SURETY BONDS – 1.5 **$ 15**

For fiscal year 2014-15, the cost of a surety bond is $10 per full time employee.

525041 – E-MAIL SERVICE CHARGES - 1 **$ 81**

The cost of e-mail services is $6.75 per month per account. 1 account @ $6.75 per account times 12 months.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$ 700**

State law requires Victim Service Providers to be certified by completing a set number of hours of annual training. The requested amount is to cover the cost of this training.

COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
Fiscal Year - 2014-15

Fund 2620
Division: Judicial
Organization: 142000 - Magistrate Court Services

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	60,564	25,807	61,057	62,903		
510200	Overtime	16	0	0	0		
511112	FICA - Employer's Portion	4,391	1,863	4,671	4,813		
511113	State Retirement - Employer's Portion	4,407	2,736	6,472	8,436		
511120	Employee Insurance - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	182	77	197	189		
511131	SC Unemployment	0	0	0	0		
511214	PORS - Retiree	2,337	0	0	0		
519999	Personnel Contingency	0	0	2,172	1,886		
	*** Total Personnel**	**87,497**	**38,283**	**90,169**	**93,827**		
	Operating Expenses						
521000	Office Supplies	411	0	7,039	7,000		
524201	General Tort Liability Insurance	150	75	164	164		
524202	Surety Bonds - 2	0	0	0	20		
525041	E-mail Service Charges	0	0	162	162		
525210	Conference, Meeting & Training Expense	0	0	2,500	2,500		
529903	Contingency	0	0	10,887	0		
	*** Total Operating**	**561**	**75**	**20,752**	**9,846**		
	**** Total Personnel & Operating**	**88,058**	**38,358**	**110,921**	**103,673**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**88,058**	**38,358**	**110,921**	**103,673**		

COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
Fiscal Year - 2014-15

Fund 2620
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	71,687	32,911	76,057			
510199	Special Overtime	4,812	1,380	5,656			
510200	Overtime	208	156	336			
511112	FICA - Employer's Portion	4,848	2,306	6,277			
511113	State Retirement - Employer's Portion	3,308	1,200	3,301			
511114	Police Retirement - Employer's Portion	5,699	3,021	6,537			
511120	Employee Insurance - 2	15,600	7,800	15,600			
511130	Workers Compensation	1,650	825	1,929			
511214	Police Retirement - Employer's Portion - Ret	0	0	0			
515600	Clothing Allowance	800	400	800			
519999	Personnel Contingency	0	0	3,032			
	*** Total Personnel**	**108,612**	**49,999**	**119,525**	**0**		
	Operating Expenses						
520233	Towing Service	0	0	65			
522300	Vehicles Repairs & Maintenance	80	73	1,000			
524100	Vehicle Insurance - 1	530	0	546			
524201	General Tort Liability Insurance	746	373	771			
524202	Surety Bonds - 2	0	0	0			
525000	Telephone	1,248	662	1,212			
525030	800 MHz Radio Service Charges - 1	490	231	681			
525031	800 MHz Radio Maintenance Contract - 1	63	75	76			
525041	E-mail Service Charges - 2	124	41	162			
525400	Gas, Fuel, & Oil	2,102	1,173	6,241			
529903	Contingency	0	0	7,578			
	*** Total Operating**	**5,383**	**2,628**	**18,332**	**0**		
	**** Total Personnel & Operating**	**113,995**	**52,627**	**137,857**	**0**		
	Capital						
	All Other Equipment						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**113,995**	**52,627**	**137,857**	**0**		

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Victim Assistance Coordinator

Objectives:

The Magistrate Court Services has two Victim Assistance Coordinator positions. These positions are located at the Lexington County Bond Court and assist the Magistrate with victim related issues. The VAC positions as related to the courts provide notification to victims regarding bond hearings, conditions of bond, information regarding a defendants bail, defendants release from detention, future court hearings and provide information to victims regarding law enforcement when necessary. These positions are certified through the Office of the Crime Victims' Ombudsman and receive the mandatory certification annually as Victim Notifiers.

Service Levels: Number of Victim Related Cases Served Annually

Victim Related Cases 2009	Victim Related Cases 2010	Victim Related Cases 2011	Victim Related Cases 2012	Victim Related Cases 2013
2273	2566	2468	2533	2772

SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVE

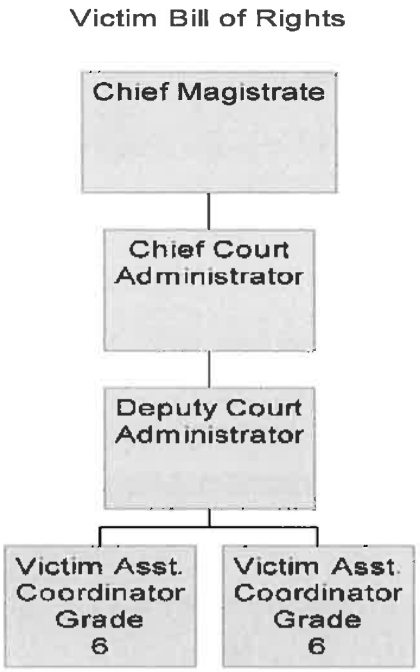
LISTING OF POSITIONS

Current Staffing Level:

Job Title:	Full Time Positions:	Part Time Positions:	General Fund:	Other Fund:	Grade:
Victim Asst. Coordinator	2			2	6
Total Positions:	**2**	**0**	**0**		

*All Full Time Positions Require Insurance.

Display Organizational Flow Chart



SECTION VI - PERSONNEL

510100 SALARIES & WAGES $ 62,903
This will cover the current salaries of two full time Victim's Assistance Coordinator positions at a pay grade 6.

511112 FICA-EMPLOYER'S PORTION $ 4,813
This will cover the FICA cost for the two full time employees. The rate is 7.65% of each salary.

511113 SCRS-EMPLOYER'S PORTION $ 8,436
This will cover the State Retirement cost for the two full time employees. The rate is 13.41% of each salary.

511120 INSURANCE FUND CONTRIBUTION $ 15,600
This will cover the employer's portion of the insurance contribution for the two full time positions. The figure is based on $7,800 per employee.

511130 WORKER'S COMPENSATION $ 189
This will cover Workers' Compensation cost for the two full time employees. The rate is .30% of each salary.

519999 PERSONNEL CONTINGENCY $ 1,886
Personnel Contingency cost provided by Lexington County Finance Department.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 OFFICE SUPPLIES $7,000
Paper, pens, envelopes, scotch tape, folders, storage boxes, household supplies, rubber bands, disks, print cartridges, calculators, business cards, etc.

Printer Cartridge HP CE390X $235ea x 4 = $940

524201 GENERAL TORT LIABILITY INSURANCE $164
Figure provided by Risk Management to cover the cost of General Tort Liability Insurance for each employee.

524202 SURETY BONDS $ 20
Figures for general tort liability insurance are provided by Risk Management.

525041 EMAIL SERVICE CHARGE $162
These funds will be used for the email accounts provided to the victims' assistance coordinators.

2 email accounts @ $6.75 a month x 12 months = $162

525210 CONFERENCE & MEETING EXPENSE $2,500
State law requires that Magistrate Court staff that work with victims attend mandatory training each year. Magistrate staff members are considered Victim Notifiers and must attend a minimum of 4 hours training annually.

COUNTY OF LEXINGTON
VICTIMS' BILL OF RIGHTS
Annual Budget
Fiscal Year - 2014-15

Fund 2620
Division: Law Enforcement
Organization: 151200 - Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	71,687	32,911	76,057	76,057		
510199	Special Overtime	4,812	1,380	5,656	5,656		
510200	Overtime	208	156	336	336		
511112	FICA - Employer's Portion	4,848	2,306	6,277	6,277		
511113	State Retirement - Employer's Portion	3,308	1,200	3,301	3,311		
511114	Police Retirement - Employer's Portion	5,699	3,021	6,537	6,574		
511120	Employee Insurance - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	1,650	825	1,929	1,929		
511214	Police Retirement - Employer's Portion - Ret	0	0	0	0		
515600	Clothing Allowance	800	400	800	800		
519999	Personnel Contingency	0	0	3,032	0		
	*** Total Personnel**	**108,612**	**49,999**	**119,525**	**116,540**		
	Operating Expenses						
520233	Towing Service	0	0	65	65		
522300	Vehicles Repairs & Maintenance	80	73	1,000	1,000		
524100	Vehicle Insurance - 1	530	0	546	546		
524201	General Tort Liability Insurance	746	373	771	768		
524202	Surety Bonds - 2	0	0	0	22		
525000	Telephone	1,248	662	1,212	1,212		
525030	800 MHz Radio Service Charges - 1	490	231	681	681		
525031	800 MHz Radio Maintenance Contract - 1	63	75	76	80		
525041	E-mail Service Charges - 2	124	41	162	162		
525400	Gas, Fuel, & Oil	2,102	1,173	6,241	2,700		
529903	Contingency	0	0	7,578			
	*** Total Operating**	**5,383**	**2,628**	**18,332**	**7,236**		
	**** Total Personnel & Operating**	**113,995**	**52,627**	**137,857**	**123,776**		
	Capital						
	All Other Equipment						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**113,995**	**52,627**	**137,857**	**123,776**		

SECTION V. – PROGRAM OVERVIEW

The Victim's Assistance program provides assistance and support for victims of crime as mandated by SC State Law.

SECTION V. A. – PERSONNEL AUTHORIZATIONS

Current Staffing Level:

		Full Time Equivalent			
	Positions	General Fund	Other Fund	Total	Grade
Victim's Bill of Rights (2620-151200)					
Victim Asst Officer/Law Enf	1	0	1	1	13
Victim Assistance Coordinator	1	0	1	1	6
Totals:	2	0	2	2	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE $ 65

Wrecker services must be paid for the towing of County Vehicles and seized vehicles. The cost for a County Vehicle is $65. The amount budgeted is based on the one vehicle assigned to this organization being towed once this fiscal year.

522300 - VEHICLE REPAIR & MAINTENANCE $ 1,000

The amount budgeted is based on first 7 months expenditures and projection of the same for the remaining 5 months plus an additional 30% for extraordinary maintenance; however, this account does have a $1,000 minimum budget to cover ordinary maintenance. The extraordinary maintenance includes transmission overhauls and rear end replacements.

524100 - VEHICLE INSURANCE $ 546

The budget amount is the estimate provided by the County's Risk Manager.

524201 – GENERAL TORT LIABILITY INSURANCE $ 768

General tort liability insurance amounts as allocated based on number and liability classification of personnel. The budget amount is the recommendation of the County's Risk Manager.

524202 – SURETY BOND $ 22

Surety bonds are paid every 3 fiscal years and will not be paid again until fiscal year 2018. The estimated cost is $12.00 per deputy and $10.00 per civilian. 1 sworn @ $12 each and 1 civilians @ $10 each

525000 -TELEPHONE $ 1,212

This account will be used to pay telephone line charges, fax line charges, telephone extension relocations, directory assistance charges, and telephone book listing charges.

525030 – 800 MHz RADIO SERVICE CHARGES $ 681

The 800 MHz radios are required for communication.

525031 – 800 MHz RADIO MAINTENANCE CONTRACTS $ 80

The 800 MHz radios are covered under a maintenance contract that covers some repairs that are required due to age and excessive use. Please see the 800 MHz radio detail schedule in the appendixes for cost allocation. The estimated maintenance cost per radio is $80.

525041 – E-MAIL SERVICE CHARGES $ 162

E-mail service is a vital tool for communication among all individuals not just within Lexington County. The current cost is $6.75 per user per month.

2 users * $6.75 per month * 12 months = $ 162

525400 - GAS, FUEL & OIL $ 2,700

The amount budgeted is based on the estimated expenditures for the current fiscal year plus a 15% increase for next fiscal year. The 15% increase is due to the unstable fuel market.

SECTION II

COUNTY OF LEXINGTON

Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 2700 Fund Name: Schedule "C"-Funds

Organ. #: 121300-121307 Organ. Name: PW / Transportation

Revenue Code	Fee Title	Actual Fees FY 20011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget Units of Service	Budget Current Fee	Budget Current Total Estimated Fees FY 2013-14	Budget Proposed Fee Change	Budget Total Proposed Estimated Fees FY 2013-14
452200	C-Fund SCDOT Proportionment	$ 2,657,648	$ 3,068,497	$ 1,428,609	$ 2,800,000			$ 2,800,000		$ 2,800,000
452202	C-Fund Donor County Settlement	$ 1,269,844	$ 1,377,881	$ 1,377,881	$ 1,377,881			$ 1,377,000		$ 1,377,000
461000	Investment Interest	$ 32,822	$ 13,227	$ 15,141	$ 30,000			$ 30,000		$ 30,000
491002	Project Refund	$ -	$ 13,540	$ -	$ -					

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Schedule "C" Funds 2700:**							
	Revenues:							
452200	C Fund SCDOT Proportionment	3,068,497	1,428,609	2,772,000	2,772,000	2,800,000		
452202	C Fund Donor County Settlement	1,377,881	1,377,881	1,270,000	1,270,000	1,377,000		
	Other Revenues:							
461000	Investment Interest	13,227	15,141	40,000	40,000	30,000		
491002	Project Refund	13,540	0	0	0	0		
802471	Op Trn from Transportation Enhcment Prog.	0	0	0	0	0		
	**** Total Revenue**	4,473,145	2,821,631	4,082,000	4,082,000	4,207,000		
	*****Total Appropriation**				~~13,403,788~~ 13,417,374	4,444,805		
	FUND BALANCE Beginning of Year				9,560,531	238,743 225,157		
	FUND BALANCE - Projected End of Year					~~238,743~~ 225,157	~~937~~ (12,648)	

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121100 - PW / Administration & Engineering / Personnel & Operating

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1	67,059	37,924	66,544	68,765		
510300	Part Time	0	0	10,313	10,313		
511112	FICA - Employer's Portion	4,566	2,622	5,880	6,049		
511113	State Retirement - Employer's Portion	7,054	3,500	7,054	7,495		
511120	Employee Insurance - 1	7,800	3,900	7,800	7,800		
511130	Workers Compensation	1,077	1,013	2,195	1,837		
511213	State Retirement - Emplr. Port. (Retiree)	55	520	0	1,125		
519999	Personnel Contingency	0	0	2,367	1,375		
	***Total Personnel**	**87,611**	**49,479**	**102,153**	**104,759**		
	Operating Expenses						
520200	Contracted Services	0	69,575	112,000	0		
520300	Professional Services	0	0	0	6,000		
521000	Office Supplies	0	0	20	250		
521100	Duplicating	0	0	150	200		
521200	Operating Supplies	99	0	199	250		
524201	General Tort Liability Insurance	75	37	77	78		
524202	Surety Bonds - 1	0	0	0	10		
525020	Pager & Cell Phones	271	122	300	0		
525021	Smart Phone Charges	0	0	0	1380		
525041	E-mail Service Charges	81	40	81	81		
525210	Conference, Meeting, & Training Expense	961	0	1,100	1,250		
525230	Subscriptions, Dues & Books	0	0	100	100		
525400	Gas, Fuel, & Oil	0	0	700	4,853		
529903	Contingency	0	0	13586	0		
	***Total Operating**	**1,487**	**69,774**	**~~114,727~~ 128315**	**14,452**		
	Capital						
540000	Small Tools & Minor Equipment	181	39	500	500		
540010	Minor Software	0	0	0	250		
	All Other Equipment	0	0	0	1,570		
	****Total Capital**	**181**	**39**	**500**	**2,320**		

This department is to account for personnel and operating expenses for the "C" Fund Project Manager position and for contracted professional services.

	***** Total Budget Appropriation**	**89,279**	**119,292**	**~~217,380~~ 230966**	**121,531**		

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121300 - PW / Transportation / Dirt to Pave Program

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Operating Expenses						
539900	Unclassified	349,673	0	1,644,747	1,672,274		
	*** Total Operating**	**349,673**	**0**	**1,644,747**	**1,672,274**		
	Dirt To Pave Projects:						
539817	Windy Wood Road	51,438	1,614	1,250,000	0		
539891	John Kinard Circle & Court	722	0	0	0		
539892	Elbert Taylor Road, 1 & 2	1,550	0	0	0		
5R0081	Town of Chapin - Stonewall Court	0	0	5,000	0		
5R0103	Fox Branch Road	57,688	0	0	0		
5R0104	Jim Spence Road	198,720	295,740	649,170	0		
5R0106	Nursery Road Bridge Recommendation	75,606	9,477	1,278,945	0		
5R0134	First Creek Road	93,207	153,719	292,868	0		
5R0139	DE Clark Road	46,107	18,562	1,130,738	0		
5R0154	Cherry Lane	47896	0	0	0		
5R0166	Cool Water Ct.	0	1,575	60,000	0		
5R0167	Alice Drive #1	0	0	56,000	0		
5R0168	Holly Tree St.	0	0	80,000	0		
5R0169	Golden Jubilee Rd.	0	38,000	400,000	100,000		
5R0170	Foremost Dr.	0	0	220,000	150,000		
5R0171	Roland Drive	0	30,201	35,000	0		
5R0172	Limestone Road	0	34,145	95,000	0		
5R0176	Camping Creek Road	0	0	2,200	200,000		
5R0177	Goldstone Bridge Repair	0	0	14,000	0		
5R0185	Old Charleston Road	0	0	0	600,000		
539885	Pine Plain Road	0	0	0	100,000		
	*** Total Road & Infrastructure Improvements**	**572,934**	**583,033**	**5,568,921**	**1,150,000**		
	Other Financing Uses						
	**** Total Other Financing Uses**	**0**	**0**	**0**	**0**		

This department is to account for expenditures for petitioned dirt road paving projects as approved by the County Transportation Committee.

***** Total Budget Appropriation**	**922,607**	**583,033**	**7,213,668**	**2,822,274**	

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121301 - PW / Transportation / Economic Development

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
539900	Unclassified	0	0	371,410	126,000		
	*** Total Operating**	**0**	**0**	**371,410**	**126,000**		
	Economic Development Projects:						
5R0149	Chariot Street	62,579	62,497	82,421	0		
	*** Total Road & Infrastructure Improvements**	**62,579**	**62,497**	**82,421**	**0**		
	Other Financing Uses						
	**** Total Other Financing Uses**	**0**	**0**	**0**	**0**		

This department is to account for expenditures for economic development projects as approved by the County Transportation Committee.

***** Total Budget Appropriation**	**62,579**	**62,497**	**453,831**	**126,000**	

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121302 - PW / Transportation / Municipal Grants & Sidewalks

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
539900	Unclassified	0	0	180,152	200,000		
539904	Unclassified - Municipal Requests	0	0	50,000	50,000		
539901	Unclassified - School Road Projects	0	0	0	75,000		
	*** Total Operating**	**0**	**0**	**230,152**	**325,000**		
	Capital						
5AE410	Kinley Creek Watershed Study	0	0	37,500	0		
	**** Total Capital**	**0**	**0**	**37,500**	**0**		
	Road & Infrastructure Improvements:						
5R0083	Lex County Recreation - Saxe Gotha	100,000	0	0	0		
5R0091	W. Columbia Enhancement Grant - Airport Blvd	30,083	0	0	0		
5R0148	Bush River Road Sidewalk - Enhcmnt Grant	0	0	167,267	0		
5R0150	Frye Road	76,359	0	0	0		
5R0151	W. Columbia Enhancement Grant - Triangle City	30,460	5,819	9,540	0		
5R0152	Cayce - Guignard Park Sidewalk Ramp	0	0	25,000	0		
5R0153	W. Columbia Enhancement # 26-12 (Sunset/Jarvis)	0	0	36,250	0		
5R0178	Archers Lane Sidewalk Enhancement Grant	0	0	154,467	0		
	*** Total Road & Infrastructure Improvements**	**236,902**	**5,819**	**392,524**	**0**		
	Municipal Requests:						
5R0031	Gilbert Church Street Stabilization	5,977	0	4,023	0		
5R0128	Railroad Avenue - Pelion RAP/Chipseal	0	0	7,500	0		
5R0129	Washington Street - Gilbert RAP	0	0	7,500	0		
5R0160	Irmo-St. Andrews Sidewalk Repair	0	0	5,000	0		
5R0161	Irmo-Woodrow Street Sidewalk Repair	0	0	10,000	0		
5R0162	Pine Ridge - Sidewalk Repair	0	0	15,000	0		
5R0163	South Congaree - Shumpert St Paving	0	0	30,000	0		
5R0164	Springdale - Lonely Street Paving	0	0	30,000	0		
5R0165	Gilbert - Rikard Cir Sidewalk Ext	0	10,000	10,000	0		
	**** Total Municipal Requests**	**5,977**	**10,000**	**119,023**	**0**		
	School Road Projects:						
	***** Total School Road Projects**	**0**	**0**	**0**	**0**		
	Other Financing Uses						
	****** Total Other Financing Uses**	**0**	**0**	**0**	**0**		

This department is to account for expenditures including sidewalk projects, grant matches, municipal projects, and school road projects.

***** Total Budget Appropriation**	**242,879**	**15,819**	**779,199**	**325,000**	

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121303 - PW / Transportation / Sub-Division Bond Supplements

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Operating Expenses						
	*** Total Operating**	**0**	**0**	**0**	**0**		
5R0082	Wood Moor Subdivision	61,868	9,904	215,897	0		
5R0135	The Reserve at Lake Murray	0	0	16,419	0		
5R0140	Scarborough Parish Subdivision	43,793	11,324	88,089	0		
5R0141	Cherokee Shores Phase I	0	0	8,719	0		
5R0142	Kaminer Subdivision	0	0	5,052	0		
5R0143	Woodland Pond Subdivision	0	0	6,305	0		
5R0144	Whispering Glen Subdivision	0	0	33,981	0		
5R0145	Hope Springs Subdivision Phase I & II	2200	0	109,156	0		
	*** Total Road & Infrastructure Improvements**	**107,861**	**21,228**	**483,618**	**0**		

This department is to account for expenditures needed to supplement sub-division bonds.

***** Total Budget Appropriation**	**107,861**	**21,228**	**483,618**	**0**	

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121304 - PW / Transportation / Drainage Projects

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
539900	Unclassified - Drainage Projects	0	0	0	250,000		
	*** Total Operating**	**0**	**0**	**0**	**250,000**		
	Drainage Projects:						
5R0088	Drainage Projects	0	0	265,223	0		
5R0098	Micala Dr Geotech Invest - Pond Dam	11,101	0	0	0		
5R0122	Sandy/Spruce Lane	21,180	19,259	62,463	0		
5R0123	Broken Hill Road - Strom Drainage	0	0	66,364	0		
5R0157	Black Avenue - Improvements	6,268	6,603	43,732	0		
5R0158	Ben Franklin - Drainage	0	0	10,000	0		
5R0174	Old Saluda Passage Drainage	0	0	30,000	0		
5R0175	Bridleridge Drainage	0	5,580	20,000	0		
	*** Total Road & Infrastructure Improvements**	**38,549**	**31,442**	**497,782**	**0**		

This department is to account for expenditures on various storm drainage improvements.

***** Total Budget Appropriation**	**38,549**	**31,442**	**497,782**	**250,000**	

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121305 - PW / Transportation / SCDOT 25% Fund

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
539900	Unclassified - SCDOT 25%	0	0	0	0		
	*** Total Operating**	**0**	**0**	**0**	**0**		
	State Road Projects:						
5R0126	A.C. Bouknight Road	1,200,000	0	0	0		
5R0136	Corley Mill Road/US 378 Project	0	0	900,000	0		
5R0138	Zion Church Road Extension - Chapin	0	0	150,000	0		
5R0156	Ball Park Road - Turn Lane	1147	141,353	173,854	0		
	*** Total Road & Infrastructure Improvements**	**1,201,147**	**141,353**	**1,223,854**	**0**		

This department is to account for expenditures on the state highway system as required in the "C" Fund law.

***** Total Budget Appropriation**	**1,201,147**	**141,353**	**1,223,854**	**0**

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121306 - PW / Transportation / Pavement Maintenance Program

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
539900	Unclassified - Pavement	0	0	0	800,000		
	*** Total Operating**	**0**	**0**	**0**	**800,000**		
	Pavement Maintenance Projects:						
530001	Road Resurfacing	1,161,831	122,748	1,266,408	0		
530003	Line Striping	0	49,475	89,502	0		
5R0159	Columbiana Drive - Resurfacing	0	0	43,000	0		
	*** Total Road & Infrastructure Improvements**	**1,161,831**	**172,223**	**1,398,910**	**0**		

This department is to account for expenditures for resurfacing, patching reclamation, line striping, etc, for existing county paved roads.

***** Total Budget Appropriation**	**1,161,831**	**172,223**	**1,398,910**	**800,000**	

COUNTY OF LEXINGTON
SCHEDULE "C" FUNDS - AUTHORIZED BY CTY TRANS COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Fund 2700
Division: Public Works
Organization: 121307 - PW / Transportation / Road Maintenance Paving Projects

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
539900	Unclassified - Road Maintenance	0	0	0	0		
	*** Total Operating**	**0**	**0**	**0**	**0**		
	Maintenance Projects:						
5R0028	Martin Neese Road	0	0	135,944	0		
5R0087	Road Maintenance Paving Projects	0	0	555,116	0		
5R0112	Porth Circle	0	0	20,000	0		
5R0113	Ashby Drive	0	0	82,235	0		
5R0114	South Cove Drive	0	0	49,375	0		
5R0115	Oak Hill Road	0	0	109,304	0		
5R0116	Hyman Road	0	0	59,268	0		
5R0117	Darby Ambross Road	0	0	59,304	0		
5R0118	Sweet Pea Lane	0	0	50,000	0		
5R0120	Green Hills Drive	0	0	15,000	0		
	*** Total Road & Infrastructure Improvements**	**0**	**0**	**1,135,546**	**0**		

This department is to account for expenditures on improvements to portions of unpaved roads with continuous maintenance or safety deficiencies.

	***** Total Budget Appropriation**	**0**	**0**	**1,135,546**	**0**		

SECTION V. - PROGRAM OVERVIEW

Program: "C" Funds

A. Revenues

The "C" Fund revenues are in three (3) areas:

1. "C" Fund SCDOT Apportionment - 2.66 cents of the State's 16-cent gasoline tax, earmarked for "C" Funds. This is based on a statewide formula of population, land area of the counties, and number of miles of rural roads.

2. "C" Fund Donor County Settlement - Lexington County is a Donor County which means that Lexington County contributes to the statewide "C" Fund Program in an amount in excess of what it receives under the allocation formula. Therefore, Lexington County receives a "Donor" portion back from the state (SCDOT). The total statewide donor amount is $9,500,000.00 annually and is dispersed to the receiving counties accordingly.

3. Investment Interest – Interest earned by investments through Treasurer's Office until funds are expended.

B. Expenditures

1. Personnel & Operating (121100) – A full time "C" Fund Project Manager oversees day to day operations of the C-Fund Program, including: correspondence between engineering consulting firms, contractors, SCDOT, the general public, etc.; computer design, bidding, construction management and program management, etc. A part time employee executes the right-of-way process, including: obtaining right-of-way consent forms, negotiations with property owners to obtain right-of-way, and acquiring easements for the design and construction of "C" Fund projects. Additional professional services are acquired through the Lexington County "on-call" engineering contract as needed.

2. Dirt To Pave Program (121300) - These funds are utilized for the paving of existing dirt roads as approved by the County Transportation Committee (CTC). The CTC approves these projects based on a recommendation provided by the Public Works Department, which includes a ranked and prioritized list of petitioned county maintained roads.

3. "C" Funds Economic Development (121301) – Three percent (3%) of annual revenues is set aside for Economic Development projects as needed and approved by the CTC.

4. Grants & Sidewalks - (121302) - Eight percent (8%) of annual revenues is set aside for special projects, such as SCDOT enhancement grant matches, sidewalks, school road projects, and similar municipal projects. As part of the 8% set aside, $50,000 annually is designated for municipal project requests and $75,000 is designated for school road projects. Municipalities receive notification from the Public Works Department to submit project requests and, upon review, a recommendation is provided for the distribution of municipal funds. Lexington County school districts can apply for funding to improve access to schools from a publicly maintained road. All recommendations are subject to CTC approval.

5. Sub-Division Bond Supplements (121303) – These funds are used to supplement funds obtained from a surety bond related to sub-division road and drainage construction.

6. Drainage Projects (121304) - $250,000 is set aside to fund storm drainage improvements directly related to public roads and transportation.

7. SCDOT 25% Fund (121305) - These funds are set aside to meet the "C" Fund requirement that 25% of the annual proportionment (non donor funds) are expended on the state highway system. This requirement is based on a biennial average. These funds can also be expended through the State Match Program by providing matching funds to SCDOT projects when offered.

8. Pavement Maintenance Program (121306) - $800,000 is set aside for the maintenance associated with existing paved roads in an effort to protect the existing infrastructure and extend the life of the pavement. This includes asphalt resurfacing, patching, full depth reclamation, curb repair, line striping, and other surface treatments deemed necessary.

9. Road Maintenance Paving Projects (121307) - $200,000 is set aside for various maintenance paving projects described as high maintenance, limited scope, and/or not approved for paving from the petition list. Paving from this subsection is a maintenance activity that corrects drainage, provides stabilization, improves safety, or addresses other deficiencies on an existing dirt road.

C. County Transportation Committee

The Lexington Legislative Delegation is required by State law to appoint a County Transportation Committee (CTC). County Council has been appointed by the Delegation as the CTC for Lexington County. The CTC is responsible for establishing the various policies and procedures for the C-Fund Program, which includes budget approval and all associated C-Fund activities. The Public Works Department administers the program, evaluates all projects, and makes recommendations to the CTC.

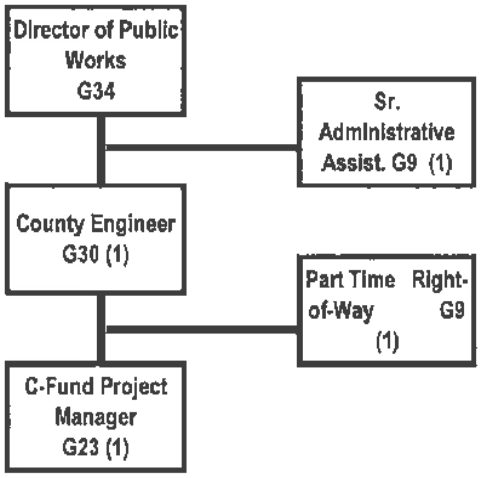
SECTION VI. - LINE ITEM NARRATIVES

SECTION VI.B. - LISTING OF POSITIONS

Current Staffing Level:

	Full-time equivalent		
Job Title	General Fund	C-Fund	Grade
C-Fund Project Manager		1	23
Part Time - Right of Way		1	9
Total Positions	0	2	

NOTE: Only Full-time C-Fund Manager position requires insurance.



SECTION VI.C. - OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES **$0**

520300 - PROFESSIONAL SERVICES **$6,000**

Primarily used for minor engineering services.

521000 - OFFICE SUPPLIES **$250**

Papers, pens, file folders, forms, and small office machines not considered fixed assets, etc., for the 1 employees of this department. Historical information indicates this amount needs to be budgeted to supply the department.

521100 - DUPLICATING **$200**

Historical information dictates that this amount should cover copying costs used for in-house copier charges.

521200 - OPERATING SUPPLIES **$250**

To cover primarily computer supplies, cost includes drafting supplies, blueprint machine supplies, and general tools.

524201 - GENERAL TORT LIABILITY INSURANCE **$78**

Covers the cost of general tort liability insurance. Budget estimate / rate supplied by Risk Manager.

524202 – SURETY BONDS **$10**

Renewed every 3 years, next due FY 14-15, budgeted as recommended by Risk Management.
Rate is $10 per each FTE, thus 1 FTEs @ $10.00 = $10.00

525020 – PAGER AND CELL PHONE **$0**

Basic Sprint charges for C FUND Engineer.

0 cell lines each @	$25.00	per month for 12 months =	$0.00

525021 – SMART PHONE CHARGES **$1,380**

Smart phone charges for C Fund Engineer

1 Smart phones ea. @	$95.00	per month for 12 months =	$1,140.00
1 Hot Spot ea. @	$20.00	per month for 12 months =	$240.00
			$1,380.00

525041 - EMAIL SERVICE CHARGES **$81**

C FUND Division of PW has 1 email accounts.

1 email accounts @	$6.75	per month for 12 months =	$81.00

525210 – CONFERENCE, MEETING AND TRAINING EXPENSE **$1,250**

For CEU's, certifications, recertification, and training:
American Public Works Association (APWA) Summer Conference of APWA in August - 3-day conference with nine technical sessions about various Public Works issues (C FUND Engineer) 1 @ $1,000.00
Estimated cost = $1,000.00

C FUND Engineer - Technical sessions on various Public Works issues. Needed for PDH's (Professional Development

Hours) required annually to maintain professional license.

Estimated cost = $250.00

525230 - SUBSCRIPTIONS, DUES & BOOKS **$100**

Professional Engineers License for C FUND Engineer @ $100.00 each $100.00

License for C Fund Engineer. This allows Public Works to provide P.E. services for some County projects without utilizing services through a private firm.

525400 – GAS, FUEL AND OIL **$4,853**

Gas for vehicles driven by C Fund Engineer and Part-time C-Fund employee. Based on prorated historical information, the Department is expected to use about 120 gallons of gasoline per month.

Thus, estimating 120 gals / mo. @ $3.37 per gal for 12 months = $4,852.80

SECTION VI.D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – SMALL TOOLS & MINOR EQUIPMENT **$500**

For tools, equipment typically under $500.00. Examples – calculators, chairs, grade rods, phone accessories, etc.

540010 – MINOR SOFTWARE **$250**

To repair or add minor software as needed.

(1) NEW TABLET PC **$1,570**

1 DELL VENUE 11 PRO TABLET. Will allow C Fund Engineer to be more mobile in the field by having access to County information like GIS data, email, and carry engineering plans with them in digital format. (Test Pilot)

1	Intel® Core™ i5 4210Y processor (3MB Cache, 1.5 GHz Dual-Core)/Window s 8.1 Pro (64Bit) English French MUI/128GB Mobility Solid State Drive/4GB DDR3 Memory/Intel® GT2 Graphics/Microsoft® Office Home and Business 2013/Dell Tablet Keyboard - Mobile/Dell Active Stylus/Dell Tablet Dock/Dell Wireless® 1537 Dual-Band 802.11n WiFi + DW1537 Bluetooth® 4.0	@	$1,550.00
			$1,550.00
1	Shareplus: Sharepoint Mobile Client	@	$20.00
			$20.00

COUNTY OF LEXINGTON
CAMPUS PARKING FUND
Annual Budget
FY 2014-15 - Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Campus Parking Fund 2920:**							
	Revenues:							
430600	Employee Parking Fees	16,002	8,076	16,128	16,128	15,700		
430601	Public Parking Fees	2,371	324	1,872	1,872	2,375		
	Other Revenues:							
461000	Investment Interest	126	69	100	100	100		
	**** Total Revenue**	18,499	8,469	18,100	18,100	18,175		
	*****Total Appropriation**				125,646	55,513		
	Contingency:							
	Unused				108,676			
	Carryforward							
	FUND BALANCE							
	Beginning of Year				107,796	108,926	108,926	
	FUND BALANCE - Projected							
	End of Year				108,926	71,588	108,926	

COUNTY OF LEXINGTON
CAMPUS PARKING FUND
Annual Budget
Fiscal Year - 2014-15

Fund 2920
Organization: 101500 - Human Resource
Organization: 111300 - Building Services
Organization: 999900 - Non-departmental

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel (Organization - 111300)						
510100	Salaries & Wages	2,250	274	0	0		
511112	FICA - Employer's Portion	161	21	0	0		
511113	SCRS - Employer's Portion	239	29	0	0		
511130	Workers Compensation - Employer Cost	241	26	0	0		
	*** Total Personnel**	**2,891**	**350**	**0**	**0**		
	Operating Expenses (Organization - 101500)						
521000	Office Supplies	0	0	0	0		
521200	Operating Supplies	0	0	0	0		
	*** Total Operating**	**0**	**0**	**0**	**0**		
	Operating Expenses (Organization - 111300)						
520100	Contract Maintenance	0	0	14,720	52,263		
521200	Operating Supplies	0	0	250	250		
522000	Building Repairs & Maintenance	0	0	2,000	3,000		
	*** Total Operating**	**0**	**0**	**16,970**	**55,513**		
	**** Total Personnel & Operating**	**2,891**	**350**	**16,970**	**55,513**		
	Capital: (Organization - 999900)						
549904	Capital Contingency	0	0	108,676	0		
	**** Total Capital**	**0**	**0**	**108,676**	**0**		
	***** Total Budget Appropriation**	**2,891**	**350**	**125,646**	**55,513**		

SECTION III. - PROGRAM OVERVIEW

Summary of Programs:

Program I – Campus Parking Maintenance

Program I: Campus Parking Maintenance

Objectives:

The campus parking garage is currently being maintained by Building Services. The maintenance includes such items as overhead doors, cleaning the area and general maintenance of the parking area. Light fixtures must be maintained in the parking garage. The area is cleaned as needed to remove debris.

SECTION V. B.
OPERATING LINE ITEM NARRATIVES

520100 CONTRACTED MAINTENANCE **$52,263**

Actual cost for annual contracted maintenance based on current information provided by vendors.

Security Drop Arms- for entering the parking garage

- 2 Swing Arms Installed = $42,750
- 10% contingency = $5,513
- Electrical Power feeds $4,600
- Total Budget Price = $52,263.00

521200 OPERATING SUPPLIES **$250**

This account is used for purchasing supplies to clean, maintain, and stock our facilities with necessary items for daily operations. Operating supplies break down:

Brooms	$50
Garbage bags	$25
Ice Salt	$25
Degreasers/Cleaners	$75
Misc. Supplies	$75

522000 BUILDING REPAIRS & MAINTENANCE **$3,000**

This account is used to cover maintenance and repairs.

This cost covers daily maintenance and emergency repair costs for parking garage, overhead door repairs, paints, lamps and other items necessary to ensure the facility stays fully operational. This includes replacement of parking block as they become damaged.

COUNTY OF LEXINGTON
PERSONNEL / EMPLOYEE COMMITTEE
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Personnel/Employee Committee 2930:**							
	Revenues:							
438300	Vending Machine Sales	2,118	2,489	7,000	7,000	5,000		
439900	Misc Fees, Permits, and Sales	4,340	1,159	3,000	3,000	3,000		
	Other Revenues:							
461000	Investment Interest	0	0	10	10	0		
469100	Gifts & Donations	600	600	0	0	0		
	**** Total Revenue**	7,058	4,248	10,010	10,010	8,000		
	*****Total Appropriation**				10,011	8,000		
	FUND BALANCE Beginning of Year				10,117	10,116		
	FUND BALANCE - Projected End of Year				10,116	10,116		

Fund 2930
Division: General Administrative
Organization: 101500 - Human Resources

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
521100	Duplicating	0	0	50	20		
539900	Unclassified	5,404	38	9,961	7,980		
	*** Total Operating**	**5,404**	**38**	**10,011**	**8,000**		
	**** Total Personnel & Operating**	**5,404**	**38**	**10,011**	**8,000**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**5,404**	**38**	**10,011**	**8,000**		

COUNTY OF LEXINGTON
DELINQUENT TAX COLLECTIONS
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Treasurer / Delinquent Tax Collections 2950:**							
	Revenues:							
416000	Delinquent Tax Costs	381,675	437,968	846,073	846,073	891,820		
439900	Misc Fees, Permits, and Sales	11,796	1,328	11,300	11,300	12,500		
450000	Rental Income	1,476	0	3,000	3,000	2,000		
461000	Investment Interest	1,528	320	12,300	12,300	8,100		
461020	Delinquent Tax Account Interest	2,989	0	3,000	3,000	0		
469900	Miscellaneous Revenues	0	0	0	0	0		
	**** Total Revenue**	399,464	439,616	875,673	875,673	914,420		
	*****Total Appropriation**				1,265,987	1,020,416		
	Contingency:							
	Unused				(266,575)			
	Frozen Position: Acctg/Clerk Gd. 6				(34,465)	0 ~~(34,465)~~		
	FUND BALANCE							
	Beginning of Year				390,315	301,041		
	FUND BALANCE - Projected					195,045		
	End of Year				301,041	~~229,510~~		

COUNTY OF LEXINGTON
DELINQUENT TAX COLLECTIONS
Annual Budget
Fiscal Year - 2013-14

Fund: 2950
Division: General Administration
Organization: 101700 Treasurer

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (May)	2013-14 Amended (May)	2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 7.5	243,766	124,015	277,645	277,645		
510200	Overtime	1,505	1,758	6,000	6,000		
510300	Part time	0	0	0	0		
511112	FICA - Employer's Portion	16,942	8,632	21,699	21,699		
511113	State Retirement - Employer's Portion	25,999	13,332	30,066	30,066		
511120	Employee Insurance - 7.5	50,700	25,350	58,500	58,500		
511130	Workers Compensation	1,433	720	1,660	1,660		
519999	Personnel Contingency	0	0	10,368	10,368		
	*** Total Personnel**	**340,345**	**173,807**	**405,938**	**405,938**		
	Operating Expenses						
520200	Contracted Services	108,495	92,672	131,300	131,300		
520211	DNR Watercraft Database Access	0	0	0	0		
520244	Moving Services - Buildings	0	0	10,000	15,000		
520300	Professional Services	12,951	11,534	15,000	15,000		
520400	Advertising & Publicity	93,223	72,519	107,000	107,000		
520500	Legal Services	119,000	54,750	129,000	139,000		
520704	Computer Security & Management Services	0	0	130	130		
521000	Office Supplies	5,094	677	5,100	5,100		
521100	Duplicating	816	358	2,184	2,184		
522200	Small Equipment Repairs & Maint	291	0	500	2,000		
524000	Building Insurance	102	52	105	107		
524001	Burglary Insurance	0	0	88	88		
524201	General Tort Liability Insurance	207	104	214	214		
524202	Surety Bonds - 2	355	0	0	0		
525000	Telephone	2,168	1,084	2,482	~~2,482~~ 2512		
525004	WAN Service Charge	0	0	0	0		
525020	Pagers and Cell Phones	612	227	1,320	240		
525041	E-mail Service Charges	486	243	486	486		
525100	Postage	111,904	20,447	174,886	~~178,995~~ 178965		
525210	Conference, Meeting & Training Expense	1,368	177	3,740	3,740		
525230	Subscriptions, Dues, & Books	844	644	1,130	1,130		
525250	Motor Pool Reimbursement	295	218	612	612		
525300	Utilities	5,233	2,765	5,402	5,402		
526600	Court Filing Fees	0	0	500	500		
526900	DMV Title & License Fee	0	0	500	500		
529900	Miscellaneous Operating Expense	0	0	500	500		
529903	Contingency	0	0	266,575	0		
	*** Total Operating**	**463,444**	**258,471**	**858,754**	**611,710**		
	**** Total Personnel & Operating**	**803,789**	**432,278**	**1,264,692**	**1,017,648**		
	Capital						
540000	Small Tools & Minor Equipment	37	151	500	2,000		
540010	Minor Software	0	0	0	0		
	All Other Equipment	7,475	0	795	768		
	**** Total Capital**	**7,512**	**151**	**1,295**	**2,768**		
	***** Total Budget Appropriation**	**811,301**	**432,429**	**1,265,987**	**1,020,416**		

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2014-15 BUDGET REQUEST

SECTION VI. B. – PERSONNEL LINE ITEM NARRATIVES

LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
Deputy Tax Collector	1		1	1	16
Assist. Deputy Tax Collector	1		1	1	10
Cashier/Clerk	3	1 position frozen unfunded	3	3	5
Business & Mfg. Personal Property Tax Specialist	1		1	1	6
FLC Mobile Home Specialist	1		1	1	7
Total Positions	7		7	7	

(SEE ORGANIZATION CHART ON NEXT PAGE)

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2014-15 BUDGET REQUEST

SECTION VI. C. - PERSONNEL LINE ITEM NARRATIVES

510200 - OVERTIME **$6,000**

This is for overtime worked by office staff during busy times and in preparation for tax sale.

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES **$131,300**

American Solutions for Business		19,500.00
Execution Notices	6,000.00	
Certified Letters	13,500.00	
Pacer on line Bankruptcy Court		300.00
Accurint (online people search)		1,500.00
Palmetto Postings		110,000.00

520244 – MOVING SERVICES – BUILDINGS **$15,000**

Cover moving expenses of moving mobile homes acquired by the FLC through tax sale.

520300 - PROFESSIONAL SERVICES **$15,000**

Auctioneer fees	14,600.00
Definitely Taking Request	400.00
(Deaf interpreter for tax sale)	

520400 - ADVERTISING **$107,000**

Tax Sale	
Lexington County Publishing Network	53,000.00
The State Record Company Inc.	53,000.00
FLC Advertising	1,000.00

520300 – LEGAL SERVICES **$139,000**

Attorney fees, title searches, deed preparation, & consultations

520704 – COMPUTER SECURITY & MANAGEMENT SERVICES **$130**

Symantec EndPoint Protection for 13 Computers.

521000 - OFFICE SUPPLIES **$5,100**

Paper, Pencils, Ribbons, Staples, Tape, etc	1,500.00
Envelopes #45000	1,000.00
Tax bill forms	900.00
Toner for laser printer	1,500.00
Laser check forms	200.00

521100 - DUPLICATING **$2,184**

This account is used for copier machine duplicating of correspondence to employees and customers, packet copies for lawyers, etc. Estimated usage 50,000 @ $.032945 per copy = $1647.

Charges for copier paper	537.

522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE **$2,000**

Repair of computers, printers, kard-veyer file and validators.

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2014-15 BUDGET REQUEST

524000 - BUILDING INSURANCE **$ 107**

1,157 square footage of Treasurers office. Per Risk Management

524001 - BURGLARY INSURANCE **$88**

1,157 square footage of Treasurers office. Per Risk Management

524201 - GENERAL TORT LIABILITY INSURANCE **$214**

Per Risk Management

525000 - TELEPHONE (10 phones lines and 4 voice mail) ~~$2,482~~ 2512

6 Phone lines no voice mail @$19.00 per month x 12 months = $1,368.
4 phone lines with voice mail @ $20.70 per month x 12 months = ~~$964.~~ 593.60
Charges for directory assistance $150.00

525020 - PAGERS AND CELL PHONES **$240**

$20.00 Per Mo x 12 Months = $240.00

525041 E-MAIL SERVICE CHARGE **$486**

6 Accounts x $6.75 Per Account x 12 Months = $486.00

525100 - POSTAGE ~~$178,995~~ 6

Due to law changes, we are required to notify by certified mail, old and new owners and separate letters sent to each individual owner. This was not done last year on the advice of our attorney.

Certified mail May - July	estimate 12,000 @ $11.54 ea.	-	138,480.
Certified mail other	estimate 2,000 @ $11.54 ea.	-	23,080.
Receipts & other mail	estimate 17,000 @ $ .49 ea.	-	8,330.
Execution notices mailed	estimate 18,500 @ $ .49 ea.	-	9,065.

525210 - CONFERENCE & MEETING EXPENSE **$3,740**

To cover the costs of attending the Spring and Fall Conferences.

SCATT Legislative Conf. (3 employees)	$ 150.00
Meals for workers on overtime at tax sale	$ 250.00
SCACEE Spring (Treasurer)	$ 800.00
SCACEE Fall (Treasurer)	$ 800.00
SCATT SPRING OR FALL (1 employee)	$ 600.00
TAPS Workshop (3 employees)	$ 120.00
TAPS Meeting (3 employees)	$ 120.00
SCATT Academy (3 employees)	$ 900.00

(Needed for accreditation)

FUND 2950
DELINQUENT TAX DEPARTMENT (101700)
FY 2014-15 BUDGET REQUEST

525230 - SUBSCRIPITIONS, DUES, & BOOKS **$1,130**

TAPS	3 employees	$ 90.00
SCACEE	1 employee	$ 75.00
SCATT	3 employees	$ 225.00
Cross Reference Book		$ 325.00
Lexington County Chronicle		$ 40.00
The State Newspaper		$ 150.00
Supplement to Title 12 Tax Book		$ 25.00
Misc.		$ 200.00

525250 - MOTOR POOL REIMBURSEMENT **$612**

1,200 Miles @ 51 Cents per mi = $612

525300 - UTILITIES **$5,402**

1,157 square footage of Treasurers office.

526600 – COURT FILING FEES **$500**

FLC court fees for eviction notices.

526900 – DMV TITLE & LICENSE FEES **$500**

FLC title transfers for sold mobile homes.

529900 – MISCELLANEOUS OPERATION EXPENSES **$500**

FLC operating expenses.

529903 - CONTINGENCY **$0**

SECTION VI. D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **$2,000**

ALL OTHER EQUIPMENT

1 F1 PRINTER RPL **$768**

Replace three desktop printers in the Treasurer/Tax Collectors Office.
These printers need to be replaced per recommendation of the IS department.

COUNTY OF LEXINGTON
GRANTS ADMINISTRATION
Annual Budget
FY 2014-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Finance / Grants Administration 2990:**							
	Revenues:							
461000	Investment Interest	451	194	500	500	500		
801000	Op Trn from General Fund/Cty Ord.	75,000	75,000	75,000	75,000	75,000		
	**** Total Revenue**	75,451	75,194	75,500	75,500	75,500		
	*****Total Appropriation**				264,604	141,851		
	Contingency:							
	Unused				118,210			
	Carryforward					51,860		
	FUND BALANCE							
	Beginning of Year				189,105	118,211		
	FUND BALANCE - Projected							
	End of Year				118,211	0		

COUNTY OF LEXINGTON
GRANTS ADMINISTRATION
Annual Budget
Fiscal Year - 2014-15

Fund: 2990
Division: General Administration
Organization: 101400 Finance

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	57,559	23,580	101,132	100,881		
511112	FICA - Employer's Portion	4,274	1,751	7,737	7,718		
511113	State Retirement - Employer's Portion	6,101	2,499	10,720	10,996		
511120	Employee Insurance - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	172	71	325	303		
519999	Personnel Contingency	0	0	3,598	0		
	*** Total Personnel**	**83,706**	**35,701**	**139,112**	**135,498**		
	Operating Expenses						
520704	Computer Security & Management Serv	0	0	0	0		
521000	Office Supplies	550	298	600	479		
521100	Duplicating	145	45	300	198		
524201	General Tort Liability Insurance	46	23	48	47		
524202	Surety Bonds - 2	0	0	0	20		
525000	Telephone	241	120	469	469		
525041	E-mail Service Charge - 2	81	41	162	162		
525042	Sharepoint Service Charge	0	0	0	76		
525100	Postage	0	0	35	35		
525210	Conference, Meeting & Training Expense	669	1,972	4,225	4,225		
525230	Subscriptions, Dues, & Books	329	229	335	330		
525240	Personal Mileage Reimbursement	0	0	113	112		
529903	Contingency	0	0	118,210	0		
	*** Total Operating**	**2,061**	**2,728**	**124,497**	**6,153**		
	**** Total Personnel & Operating**	**85,767**	**38,429**	**263,609**	**141,651**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	200	200		
540010	Minor Software	0	0	0	0		
	All Other Equipment	0	0	795	0		
	**** Total Capital**	**0**	**0**	**995**	**200**		
	***** Total Budget Appropriation**	**85,767**	**38,429**	**264,604**	**141,851**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014 - 15

Fund #: 2990 Fund Title: Grants Administration
Organization #: 101400 Organization Title: Finance
Program #: 100 Program Title: General Administration

Qty	Item Description	*BUDGET* 2014-15 Requested Amount
540000	Small Tools & Minor Equipment	200

SECTION V. - PROGRAM OVERVIEW

Summary of Programs:

Program I - Administration
Program II -
Program III -

Program I: Administration

Objectives:

To achieve and maintain a high standard of accuracy, completeness, and timeliness regarding the County=s grants and special revenue funds. To assist and advise County Council, County Administrator, other department heads and program managers on any grant or special revenue issues. To maintain the official grant records of the County. To develop and maintain county-wide systems and internal controls for the grants and special revenue funds. To provide a friendly and efficient service when gather and process information needed by other departments and the public.

Program II:

Objectives:

Program III:

Objectives:

SERVICE LEVELS

Service Level Indicators:

	Actual FY 2012-13	Estimated FY 2013-14	Projected FY 2014-15
Solicitor Grants	1	0	0
Solicitor Special Revenue	9	10	10
Law Enforcement Grants	14	16	16
LE Special Revenue	27	26	26
Public Safety Grants	4	4	4
PS Special Revenue	5	5	5
Other Grants	18	16	16
Other Special Revenue	38	39	39

SECTION VI. A - SUMMARY OF REVENUES

461000 - INVESTMENT INTEREST **$ 500**

Interest is earned on the Fund Balance in the account.

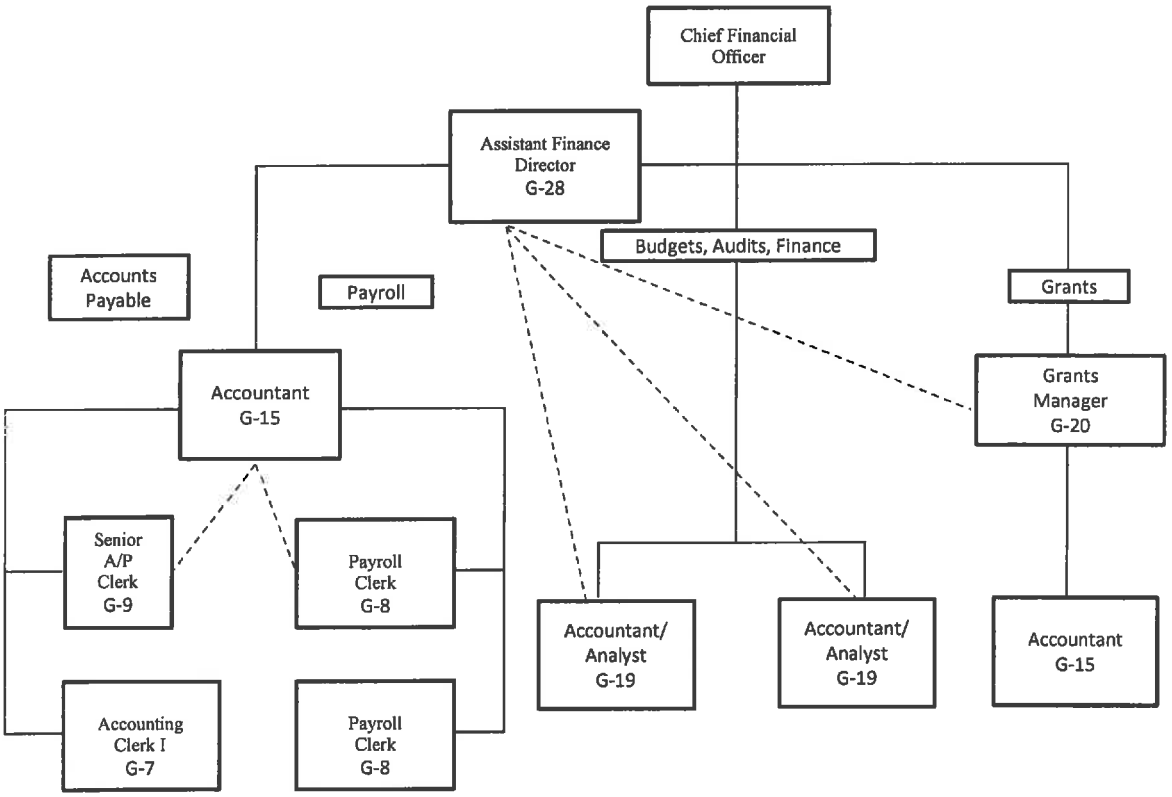
801000 - OPERATING TRANSFER FROM GENERAL FUND **$ 75,000**

Transfer from the General Fund to help cover the operating costs of grant administration.

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

	Full Time Equivalent			
Job Title Positions	General Fund	Other Fund	Total	Grade
Manager	0.00	1.00	1.00	20
Accountant	0.00	1.00	1.00	15
Total Positions	0.00	2.00	2.00	



SECTION VI. C - OPERATING LINE ITEM NARRATIVES

521000 - OFFICE SUPPLIES $ 479

Funds are used to purchase special 4-part file folders for the grants and special revenue funds and other miscellaneous supplies as needed.

File folders (8 boxes @ $30.35)	$242.80
Toner Cartage (2 @ $55.04)	$110.08
Color Paper (4 reams @ $4.41)	$17.64
Paper for Printer (2 cases @ $29.20)	$58.40
Pens, pencils, & other office products	$50.00

521100 - DUPLICATING $ 198

Funds will be used to photocopy monthly reports, quarterly reports, and other documents related to grants and special revenue programs.

Copier Machine Usage cost ($0.0329) x 6,000 copies	$197.40

524201 - GENERAL TORT LIABILITY INSURANCE $ 47

To cover the cost of general tort liability insurance.

Manager of Grants	1.00 position	$24
Accountant/Analyst	1.00 position	$23

524202 – SURETY BONDS $ 20

To cover the cost of surety bonds.

525000 - TELEPHONE $ 469

To cover the cost of telephone service and voicemail.

Cost per line	$18.00
Voicemail Cost	$1.00
6% sales tax	$0.92
1% local tax	$0.15
	$20.07

Existing line	$20.07 x 12 months	$240.84
TBA line (if needed)	$19.00 x 12 months	$228.00

525041 – E-MAIL SERVICE CHARGES **$ 162**

To cover monthly e-mail services charges.

12 months x 2 e-mails accounts @ $6.75 = $162.00

525042 – SHAREPOINT SERVICE CHARGE **$ 76**

To cover sharepoint services charges.

1 license @ $76.00 = $76.00

525100 - POSTAGE **$ 35**

Postage cost for mailing out grant related items.

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$ 4,225**

To cover the costs of attending the National and South Carolina GFOA conferences to keep up-to-date in the ever changing accounting field and reporting changes. To cover the cost of attending the certification program offered by GFOASC, plus the cost of needed materials. There might also be the need to attend a workshops, seminars or conference to gain information on grants or special revenue programs.

Conference & Meetings:	
GFOA (National Finance Officer Annual Conference)	$1,650
GFOASC Fall Conference in Myrtle Beach (September 2014)	$750
GFOASC Spring Conference in Columbia (May 2015)	$80
Other Training Sessions	$245
Training:	
CGFOASC (GFOASC Certification Program - $1,200, plus materials)	$1,500

525230 - SUBSCRIPTIONS, DUES, & BOOKS **$ 330**

Funds are used for membership dues to the following professional organizations.

National GFOA annual membership	$230
GFOASC annual membership (1)	$100

525240 - PERSONAL MILEAGE REIMBURSEMENT **$ 112**

Mileage reimbursement required when using personal vehicles to travel to meetings, etc.

200 miles @ $0.56 = $112.00

SECTION VI. D - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **$ 200**

Funds will be used to purchase minor equipment as needed.

COUNTY OF LEXINGTON
PASS-THRU GRANTS
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Pass-Thru-Grants 2999:**							
	Revenues:							
452100	Town Recorders Fees	117,262	63,579	118,860	118,860	133,079		
461000	Investment Interest	489	690	200	200	200		
827750	RET from P&D / Contractor Performance Bd	626,397	0	0	0			
	**** Total Revenue**	744,148	64,269	119,060	119,060	133,279		
	*****Total Appropriation**				867,252	133,079		
	FUND BALANCE Beginning of Year				767,261	19,069		
	FUND BALANCE - Projected End of Year				19,069	19,269 ~~(114,010)~~		

Fund: 2999
Organization: 142000 - Magistrate Court Services (Personnel Costs)
Organization: 999900 - Non-departmental (Special Projects)

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel: (Organization - 142000)						
510100	Salaries & Wages	97,540	52,370	97,540	106,340		
511112	FICA - Employer's Portion	7,322	3,939	7,862	11,591		
511114	PORS - Employer's Portion	10,442	5,912	12,524	14,260		
511130	Workers Compensation	1,404	713	934	888		
511214	PORS - Emplr. Port. (Retiree)	1,556	812	0	0		
	*** Total Personnel**	**118,264**	**63,746**	**118,860**	**133,079**		
	Operating Expenses: (Organization - 999900)						
5R0082	Wood Moor Subdivision	47,809	0	16,206			
5R0135	The Reserve at Lake Murray	0	0	0			
5R0140	Scarborough Parish Subdivision	32,915	0	728			
5R0141	Cherokee Shores Phase I	0	0	6,921			
5R0142	Kaminer Subdivision	0	0	15,649			
5R0143	Woodland Pond Subdivision	0	0	6,780			
5R0144	Whispering Glen Subdivision	0	0	29,676			
5R0145	Hope Springs Subdivision Phase I & II	0	0	46,035			
5R0155	Palmetto Shores Subdivision	0	0	626,397			
	*** Total Operating**	**80,724**	**0**	**748,392**	**0**		
	**** Total Personnel & Operating**	**198,988**	**63,746**	**867,252**	**133,079**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**198,988**	**63,746**	**867,252**	**133,079**		

COUNTY OF LEXINGTON
RED BANK CROSSING RENTAL PROPERTIES
Combined Annual Budget
Fiscal Year 2014-15

Fund: 5601
Division: Non-Departmental

Summary Page	2012-13 Actual	2013-14 Actual (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
Activity From Operations:						
Revenues:						
450000 Rental Income	97,097	23,257	105,015	105,115		
461000 Investment Interest	251	267	250	250		
Total Revenue	**97,348**	**23,524**	**105,265**	**105,365**		
Expenses:						
Total Personnel & Operating	33,633	2,924	111,482	~~111,882~~ 114075		
Depreciation	13,652	0	14,000	14,000		
Capital Outlay	0	0	0			
***Total Expense**	**47,285**	**2,924**	**125,482**	~~125,882~~ 128,075		
Noncash Expenses:						
Depreciation: Add Back In	13,652	0	14,000	14,000		
Net Cash	**63,715**	**20,600**	**(6,217)**	~~(6,517)~~ (8710)		
Income Calculation:						
Capital Outlay: Add Back In	0	0	0	0		
Net Income (Loss)	**50,063**	**20,600**	**(20,217)**	~~(20,517)~~ (22712)		
FUND BALANCE						
Beginning - Cash/Fund Balance			263,173	256,956		
FUND BALANCE						
End of Year - Projected - Cash/Fund Balance			256,956	247,846 ~~250,439~~		

COUNTY OF LEXINGTON
RED BANK CROSSING RENTAL PROPERTIES
Annual Budget
Fiscal Year 2014-15

Fund: 5601
Division: Non-Departmental
Organization: 999900 - Non-Departmental

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages	0	135	0			
511112	FICA Cost	0	9	0			
511113	State Retirement	0	14	0			
511120	Insurance Fund Contribution	0	13	0			
511130	Workers Compensation	0	0	0			
	*** Total Personnel**	**0**	**171**	**0**	**0**		
	Operating Expenses						
520103	Landscape/Ground Maintenance	3,030	652	9,485	12,540		
520231	Garbage Pickup Service	2,145	894	4,290	4,290		
520232	Parking Lot Sweeping	2,075	0	3,627	2,080		
520500	Legal Services	450	0	2,500	2,500		
522000	Building Repairs & Maintenance	993	0	5,000	5,000		
524000	Building Insurance	961	481	3,832	3,832		
525391	Util/Red Bank Crossing	1,962	726	3,800	4200 ~~3,800~~		
529903	Contingency	0	0	56,127	56,127		
530100	Depreciation	13,652	0	14,000	14,000		
538500	Property Taxes	22,017	0	22,821	23,506		
	*** Total Operating**	**47,285**	**2,753**	**125,482**	~~127,675~~	128,075	
	**** Total Personnel & Operating**	**47,285**	**2,924**	**125,482**	~~127,765~~	128075	
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Expenses**	**47,285**	**2,924**	**125,482**	128075 ~~127,765~~		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program I – Red Bank Crossing / Rental Property

Objectives:

- Collect rent from six (6) tenants
- House state agencies (DSS & H&HS), no rent received
- Keep property maintained and clean
- Provide friendly and efficient customer service to the tenants

Program I: Red Bank Crossing /Rental Property

Property, formerly a Winn-Dixie store and eight additional store front spaces, were purchased in December 2007 for the purpose of having additional office space and to maintain the lease agreements with current tenants. The former Winn Dixie and CVS tenant space is under renovation construction to provide space for the two (2) state agencies. Operations in this renovated space began in June 2010 and were completed in July 2011.

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. - LISTING OF REVENUES

450000 – RENTAL INCOME **$105,115**

This is the rent paid by tenants in the seven spaces available at Red Bank Crossing.

STR Fitness (units D & E)	12 mos @ $3,400.00 = $40,800.00
Palmetto Café	12 mos @ $1,025.00 = $12,300.00
Vacant	12 mos @ $ 900.00 = $10,800.00
MBAJ Architecture	12 mos @ $1,338.75 = $16,065.00
Vacant	12 mos @ $1000.00 = $12,000.00
Defender Shooting	12 mos @ $1,095.83 = $13,149.96

Total rental income $105,114.96

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520103 – LANDSCAPING/GROUND MAINTENANCE **$12,540**

Landscaping, cutting grass, trim bushes, edging curbs, sign posts, pick up trash on grounds
12mos @ $670.00 mo. = $8,040.00

Hardwood mulch applied once per year - $4,500.00

$8,040.00 + $4,500.00 = $12,540.00

520231 - GARBAGE PICKUP SERVICE **$4,290**

Garbage pickup – two (2) each eight cubic yard containers and service twice per week (Tuesdays & Fridays)
12 mos. x $357.48/month = $4,289.76

520232 – PARKING LOT SWEEPING **$2,080**

Parking lot sweeping: once a week ($40.00.each)
52 x $40.00 = $2,080 annual cost

520500 – LEGAL SERVICES **$2,500**

Legal fees from county attorney costs

522000 – BUILDING REPAIRS & MAINTENANCE **$5,000**

Small repairs and maintenance building

524000 - BUILDING INSURANCE **$3,832**

12 months coverage - same as previous

525300 - UTILITIES **$4,200**

Covers electrical from SCE&G
Old Winn Dixie Building and CVS (Utilities paid by state agencies)
Parking lot lighting for 12 mos. @ $250/month = $3,000.00
Total SCE&G = **$3,000.00**
add water/sewer from LCJMWSC for 12 mos. @ $100/month = **$1,200 + $3,000.00 = $4,200.00**

529000 - UNCLASSIFIED **$0**

Funds are used for unexpected expenses not budgeted.

538500 – PROPERTY TAXES **$23,506**

Funds are used for property taxes assessed on the rental space.
All units are being rented and assessed property taxes this year.
FY 13-14 expense $22,820.78 x 1.03% = $23,505.38

SOLID WASTE MANAGEMENT
Combined Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste

Summary Page	2012-13 Actual	2013-14 Actual (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
Activity From Operations:						
Revenues:						
Property Taxes	9,014,048	4,854,025	9,255,182	9,392,792		
Landfill Revenue Fees	1,868,503	1,008,762	1,882,800	2,185,708		
Other Revenues	42,062	22,246	39,700	50,800		
Total Revenues	**10,924,613**	**5,885,033**	**11,177,682**	**11,629,300**		
Expenses:						
Total Personnel & Operating	7,707,155	3,875,412	12,171,767	9,223,614		
Depreciation	712,052	0	723,287	756,100		
Capital Outlay	3,382	700,212	1,901,269	1,146,738		
Operating Transfers	594,546	92,638	92,638	87,677		
Total Expenses	**9,017,135**	**4,668,262**	**14,888,961**	**11,214,129**		
Sub-Total	**1,907,478**	**1,216,771**	**(3,711,279)**	**415,171**		
Noncash Expenses:						
Depreciation: Add Back In	712,052	0	723,287	756,100		
Total Expenses (Cash Basis)	**8,305,083**	**4,668,262**	**14,165,674**	**10,458,029**		
Net Cash	**2,619,530**	**1,216,771**	**(2,987,992)**	**1,171,271**		
Income Calculation:						
Capital Outlay: Existing	3,382	700,212	1,901,269	1,146,738		
Total Expenses (Income Basis)	**9,013,753**	**3,968,050**	**12,987,692**	**10,067,391**		
Net Income (Loss)	**1,910,860**	**1,916,983**	**(1,810,010)**	**1,561,909**		
Contingency			3,272,144	0		
FUND BALANCE Beginning - Fund Balance - Cash/Fund Balance			7,894,586	8,178,738		
FUND BALANCE End of Year - Projected - Cash/Fund Balance			8,178,738	9,350,009		

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
FY 2014-15 Estimated Revenues & Other Funding Sources

Fund: 5700 Division: Public Works Revenue Account Title		Actual Receipts 2009-10	Actual Receipts 2010-11	Actual Receipts 2011-12	Actual Receipts 2012-13	Amended Budget Thru Dec 2013-14	6 Months Received Thru Dec 2013-14	Projected Revenue Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
* Undesignated Revenues 5700 :											
	Property Taxes:	8.040 Mills	7.762 Mills	7.889 Mills	7.939 Mills	8.217 Mills		8.217 Mills			8.217 Mills
410000	Current Property Taxes	5,753,262	6,027,269	6,436,057	6,556,356	7,122,191	4,019,899	7,122,191	7,122,191		
410500	Homestead Exemption Reimburse.	265,266	270,045	282,612	297,304	200,000	0	300,000	300,000		
410520	Manufacturer's Exempt. Reimburse.	26,623	29,091	30,533	30,924	29,000	0	30,000	30,000		
410530	State Sales & Use Tax Credit	168,909	175,645	154,906	168,974	220,274	122,276	220,274	220,274		
410540	Lease Purchase Tax Credit	0	0	3,536	200	0	1	0	0		
411000	Current Vehicle Taxes	833,370	807,352	846,317	986,045	926,554	508,432	926,554	930,000		
412000	Current Tax Penalties	12,924	13,125	13,871	12,813	13,000	31	13,000	13,000		
413000	Delinquent Taxes	327,499	338,089	319,673	542,937	300,000	168,474	300,000	320,000		
414000	Delinquent Tax Penalties	47,899	51,081	47,812	47,127	47,000	25,264	47,000	47,000		
417100	Fee in Lieu of Taxes	198,581	301,828	329,560	329,548	368,327	341	368,327	368,327		
417120	FILOT - Prior Year	0	0	0	0	0	0	0	0		
417130	FILOT - Manufacturer's Tax Exemp	21,257	13,821	21,751	25,801	15,836	0	25,000	25,000		
417150	FILOT - Fee for Services	3,900	4,329	4,120	4,025	0	0	4,000	4,000		
418000	Motor Carrier Payments	15,039	12,551	11,206	11,994	13,000	9,307	13,000	13,000		
419900	Tax Refunds	0	0	0	0	0	0	0	0		
	Total Property Taxes	7,676,529	8,044,226	8,501,954	9,014,048	9,255,182	4,854,025	9,369,346	9,392,792		
	Landfill Revenue Sources:										
430850	Credit Report Fees	350	250	150	175	200	150	200	200		
434000	Landfill Fees	1,223,583	1,239,031	1,417,194	1,404,680	1,430,000	785,303	1,593,000	1,600,000		
434100	Landfill Permit Fees	2,075	2,035	1,730	2,135	2,000	1,220	2,600	2,600		
434200	Garbage Franchise Fees	105,993	110,259	111,068	112,549	113,400	57,518	116,549	118,000		
434400	Paper Recycling Fees	12,027	5,547	6,110	8,878	9,120	3,267	6,584	6,600		
434401	Battery Recycling Fees	9,146	5,619	3,562	3,007	5,035	5,703	10,458	10,600		
434402	Aluminum Recycling Fees	33,092	36,370	33,655	41,738	31,300	18,443	34,464	36,000		
434403	Plastic Recycling Fees	6,124	8,656	10,336	17,666	17,000	6,810	13,969	14,200		
434405	White Goods Recycling Fees	195,621	262,523	269,814	114,827	102,000	42,293	117,000	117,000		
434406	Waste Tire Fees	36,150	42,260	45,267	28,149	32,400	14,640	30,100	30,100		
434407	Textile Recycling Fees	909	831	1,142	2,165	2,500	861	1,700	1,800		
434408	Cardboard Recycling Fees	39,264	50,078	47,792	35,256	31,100	18,807	28,463	30,000		
434409	Glass Recycling Fees	5,236	4,570	4,840	4,477	3,730	2,389	4,779	5,000		
434411	Oil Filter Recycling Fees	950	1,325	1,025	150	250	0	150	150		
434412	Aluminum Bottle Recycling Fees	0	0	0	0	0	0	0	0		
434413	Scrap Aluminum Recycling Fees	715	3,420	0	0	0	0	0	0		
434414	Refrigerant Recycling Fees	7,875	5,655	3,935	4,215	4,300	2,475	5,100	5,100		
434416	Motor Oil Recycling Fees	58,376	79,762	105,220	85,822	95,500	45,296	85,775	86,000		
434417	Safety Vest Recycling Fees	224	192	587	135	200	28	58	58		
434418	Carpet & Foam Pad Recycling Fees	0	0	0	0	0	0	0	0		
434419	Electronics Recycling Fees	201	309	4,277	1,535	1,450	2,534	1,159	1,200		
437750	Landfill Regulation Fees	450	150	0	0	0	0	0	0		
438800	Mulch Sales	81	1,056	1,603	944	780	490	1,100	1,100		
438801	Compost Sales	0	0	0	0	0	0	30,000	120,000		
438900	Auction Sales	0	(21)	0	0	0	0	0	0		
438905	Cell Phone Sales	0	0	0	0	535	535	535	0		
	Total Revenue Sources	1,738,442	1,859,877	2,069,307	1,868,503	1,882,800	1,008,762	2,083,743	2,185,708		
	Other Revenues:										
450100	Ground Lease Agreement	9,000	29,600	30,200	30,200	4,800	0	4,800	10,800		
461000	Investment Interest	50,256	44,092	30,179	13,479	31,900	18,876	37,800	40,000		
461001	Tax Appeals Interest	0	0	0	0	0	0	0	0		
463200	Insurance Claims Reimbursement	0	0	0	0	0	0	0	0		
467000	Cash Over/Short	0	(88)	4	10	0	0	0	0		
469900	Miscellaneous Revenues	0	0	0	0	0	145	145	0		
469901	Sales Tax Discount	0	0	4	0	0	0	0	0		
469908	Radio Rebanding Reimbursement	0	0	1,530	0	0	0	0	0		
490100	Sale of General Fixed Assets	(75,749)	115,416	160,079	(1,627)	3,000	3,225	15,225	0		
490200	Trade-In Allowance on Fixes Assets	0	0	0	0	0	0	0	0		
821000	R.E.T. From General Fund	0	0	0	0	0	0	0	0		
	Total Other Revenue	(16,493)	189,020	221,996	42,062	39,700	22,246	57,970	50,800		
	**** Total Undesignated Landfill Revenues**	9,398,478	10,093,123	10,793,257	10,924,613	11,177,682	5,885,033	11,511,059	11,629,300		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 5700 Fund Name: Solid Waste Management

Organ. #: 121204 Organ. Name: SW/Landfill Op

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget Units of Service	Budget Current Fee	Budget Current Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
438801	Compost Sales	$ -	$ -	$ -	$ 30,000	4,000 tons	$30/ton	$ 120,000		

COUNTY OF LEXINGTON
Combined Annual Budget - Enterprise Fund
Fiscal Year 2014-15

Fund 5700
Division: Public Works-Solid Waste
Organization: Solid Waste - All Departments

Object Code	Expenditure Classification	2013-14 Amended (Dec)	2014-15 Requested (Total)	*BUDGET* Admin.	Acctg. & Collections	Collection Stations	Landfill Operations	321 Landfill	Transfer Station	Recycling	Non-Departmental
	Personnel										
510100	Salaries & Wages	728,684	725,319	184,879	80427	66619	270,689	0	99,006	23,699	
510200	Overtime	38,000	39,000	0	2000	5000	18,000	0	14,000	0	
510300	Part Time	359,736	378,032	0	43808	153038	22,085	0	0	159,101	
511112	FICA Cost	86,220	94,832	13,890	9657	17187	31,468	0	8,645	13,985	
511113	State Retirement	119,469	149,144	20,152	13760	24488	58,500	0	12,318	19,926	
511120	Insurance Fund Contribution	140,400	107,132	23,400	23400	11700	25,232	0	19,500	3,900	
511130	Workers Compensation	86,241	57,084	5,185	378	22376	0	0	10,340	18,805	
511213	State Retirement -Retiree	0	0	0	0	0	0	0	0	0	
519901	Salaries & Wages Adjustment Account	76,766	0	0	0	0	0	0	0	0	
	*** Total Personnel**	**1,635,516**	**1,550,543**	**247,506**	**173,430**	**300,408**	**425,974**	**0**	**163,809**	**239,416**	**0**
	Operating Expenses										
520100	Contracted Maintenance	184,405	180,044	0	0	577	156,756	0	22,711	0	0
520103	Landscaping/Ground Maintenance	0	3,000	0	0	3,000	0	0	0	0	0
520200	Contracted Services	4,711,912	5,057,920	15,000	0	869,928	153,375	60,000	3,915,206	44,411	0
520219	Water & Other Beverage Service	3,276	4,155	0	0	3,161	0	0	994	0	0
520233	Towing Service	1,450	1,720	70	0	350	300	0	0	1,000	0
520239	E-Waste Recycling	52,238	86,175	0	0	0	0	0	0	86,175	0
520241	Refrigerant Disposal & Testing	0	0	0	0	0	0	0	0	0	0
520300	Professional Services	357,400	333,090	0	800	0	120,725	166,190	45,375	0	0
520302	Drug Testing Services	932	1,530	0	0	150	791	0	339	250	0
520303	Accounting/Auditing Services	2,750	2,750	0	2,750	0	0	0	0	0	0
520305	Infectious Disease Services	3,114	2,768	346	346	0	692	0	692	692	0
520400	Advertising & Publicity	7,100	4,424	2,424	0	2,000	0	0	0	0	0
520500	Legal Services	2,500	2,500	2,500	0	0	0	0	0	0	0
520601	Landfill Monitoring - Batesburg	52,000	52,000	0	0	0	52,000	0	0	0	0
520602	Landfill Monitoring - Edmund	54,500	54,500	0	0	0	54,500	0	0	0	0
520603	Landfill Monitoring - Chapin	36,000	36,000	0	0	0	36,000	0	0	0	0
520620	EPA Cost	50,000	50,000	0	0	0	0	50,000	0	0	0
520702	Technical Currency & Support	2,000	1,600	0	1,600	0	0	0	0	0	0
520704	Computer Security & Management Services	0	0	0	0	0	0	0	0	0	0
521000	Office Supplies	3,700	4,300	600	2,500	600	0	0	500	100	0
521100	Duplicating	690	730	120	200	100	100	10	100	100	0
521200	Operating Supplies	205,859	126,577	2,850	2,500	16,000	97,610	0	4,849	2,768	0
521220	Closure Operating Supplies	101,521	107,239	0	0	0	107,239	0	0	0	0
521214	Safety Supplies	1,500	3,000	500	2,500	0	0	0	0	0	0
521402	Occupational Health Supplies	500	500	0	200	100	0	0	0	200	0
521601	Sign Materials	1,200	1,200	1,200	0	0	0	0	0	0	0
522000	Building Repairs & Maintenance	62,550	108,050	0	0	35,000	12,350	0	60,700	0	0
522050	Generator Repairs & Maintenance	1,000	1,659	0	0	0	1,659	0	0	0	0
522100	Heavy Equipment Repairs & Maintenance	263,000	275,935	0	0	45,000	132,813	0	94,122	4,000	0
522200	Small Equipment Repairs & Maintenance	44,750	42,780	0	500	500	0	0	6,780	35,000	0

COUNTY OF LEXINGTON
Combined Annual Budget - Enterprise Fund
Fiscal Year 2014-15

Fund 5700
Division: Public Works-Solid Waste
Organization: Solid Waste - All Departments

Object Code	Expenditure Classification	2012-13 Amended (May)	2013-14 Recommended (Total)	BUDGET Admin.	Acctg. & Collections	Collection Stations	Landfill Operations	321 Landfill	Transfer Station	Recycling	Non-Departmental
	Con't:										
522201	Fuel Site Repairs & Maintenance	500	1,325	0	0	0	1,325	0	0	0	0
522300	Vehicle Repairs & Maintenance	22,000	25,165	2,000	0	4,000	8,165	0	0	11,000	0
523200	Equipment Rental	40,354	73,834	0	0	0	73,480	0	354	0	0
524000	Building Insurance	2,280	4,071	289	0	2,733	0	0	1,049	0	0
524100	Vehicle Insurance	6,551	6,006	546	0	1,092	2,730	0	0	1,638	0
524101	Comprehensive Insurance	26,678	33,069	0	0	220	30,238	0	1,731	880	0
524201	General Tort Liability Insurance	3,979	3,877	626	71	618	1,292	0	784	486	0
524202	Surety Bond	0	333	30	35	105	75	0	25	63	0
524900	Data Processing Equipment Insurance	94	94	0	94	0	0	0	0	0	0
525000	Telephone	9,221	9,236	4,200	0	5,036	0	0	0	0	0
525004	WAN Service Charges	6,360	6,600	6,600	0	0	0	0	0	0	0
525006	GPS Monitoring Charges	3,645	4,551	228	0	455	2,957	0	228	683	0
525020	Pagers and Cell Phones	592	424	0	0	212	106	0	106	0	0
525021	Smart Phone Charges	4,288	2,880	2,220	0	660	0	0	0	0	0
525030	800 MHz Radio Service Charges	10,220	11,172	1,176	1,176	1,176	4,116	0	1,764	1,764	0
525031	800 MHz Radio Maintenance	1,859	1,875	216	216	148	647	0	324	324	0
525041	E-mail Service Charges	649	649	243	243	81	41	0	41	0	0
525042	Sharepoint Service Charges	396	0	0	0	0	0	0	0	0	0
525100	Postage	5,800	9,740	8,740	1,000	0	0	0	0	0	0
525210	Conference, Meeting & Training Expenses	5,023	5,289	2,413	0	0	1,042	0	1,834	0	0
525230	Subscriptions, Dues, & Books	1,538	2,709	1,562	0	0	920	0	227	0	0
525240	Personal Mileage Reimbursement	1,750	2,066	1,716	150	200	0	0	0	0	0
525250	Motor Pool Reimbursement	50	50	50	0	0	0	0	0	0	0
525315	Utilities - Landfill (Cayce 321)	35,000	33,000	0	0	0	0	33,000	0	0	0
525317	Utilities - Landfill (Edmund)	36,000	33,800	16,200	0	0	11,000	0	6,600	0	0
525318	Utilities - Convenience Stations	78,768	85,746	0	0	85,746	0	0	0	0	0
525400	Gas, Fuel, & Oil	242,961	240,274	1,415	0	14,230	177,313	0	16,586	30,730	0
525600	Uniforms & Clothing	13,262	14,802	450	500	2,535	5,182	0	2,744	3,391	0
526500	Licenses & Permits	6,225	6,075	0	25	250	3,100	2,000	700	0	0
527040	Outside Personnel (Temporary)	469,092	475,148	0	0	475,148	0	0	0	0	0
529903	Contingency	3,272,144		0	0	0	0	0	0	0	0
530100	Depreciation	723,287	756,100	9,600	2,500	150,000	440,000	10,000	58,000	86,000	0
534027	Keep America Beautiful Program	18,975	21,065	21,065	0	0	0	0	0	0	0
538000	Claims & Judgments (Litigation)	550	550	0	0	250	100	0	100	100	0
538600	SCDHEC - Administrative Order	0	10,000	0	0	0	10,000	0	0	0	0
538500	Property Taxes	1,600	1,450	0	0	0	0	1,450	0	0	0
	*** Total Operating**	**11,259,538**	**8,429,171**	**107,195**	**19,906**	**1,721,361**	**1,700,739**	**322,650**	**4,245,565**	**311,755**	**0**
	**** Total Personnel & Operating**	**12,895,054**	**9,979,714**	**354,701**	**193,336**	**2,021,769**	**2,126,713**	**322,650**	**4,409,374**	**551,171**	**0**
	Capital Items	1,901,269	1,146,738	2,991	10,363	302,340	532,544	0	295,500	3,000	
	**** Total Capital**	**1,901,269**	**1,146,738**	**2,991**	**10,363**	**302,340**	**532,544**	**0**	**295,500**	**3,000**	**0**
815701	Op Trn to Solid Waste Post Closure	92,638	87,677	0	0	0	87,677	0	0	0	0
	*****Total Budget Appropriation**	**14,888,961**	**11,214,129**	**357,692**	**203,699**	**2,324,109**	**2,746,934**	**322,650**	**4,704,874**	**554,171**	**0**

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121201 - Solid Waste / Administration

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 3	174,398	88,591	184,879	184,879		
511112	FICA Cost	12,515	6,447	13,890	13,890		
511113	State Retirement	18,412	9,391	19,608	20,152		
511120	Insurance Fund Contribution - 3	23,400	11,700	23,400	23,400		
511130	Workers Compensation	4,619	1,850	5,185	5,185		
	*** Total Personnel**	**233,344**	**117,979**	**246,962**	**247,506**		
	Operating Expenses						
520200	Contracted Services	0	0	15,000	15,000		
520233	Towing Services	0	0	0	70		
520300	Professional Services	0	0	5,000	0		
520305	Infectious Disease Services	330	0	346	346		
520400	Advertising & Publicity	996	1,071	3,100	2,424		
520500	Legal Services	1,995	27,666	2,500	2,500		
520702	Technical Currency & Support	0	0	1,000	0		
521000	Office Supplies	543	135	500	600		
521100	Duplicating	119	35	120	120		
521200	Operating Supplies	1,078	13	2,300	2,850		
521214	Safety Supplies	0	0	0	500		
521601	Sign Materials	0	0	1,200	1,200		
522300	Vehicle Repairs & Maintenance	7	13	500	2,000		
524000	Building Insurance	274	140	282	289		
524100	Vehicle Insurance - 1	530	265	546	546		
524201	General Tort Liability Insurance	608	304	628	626		
524202	Surety Bonds	0	0	0	30		
525000	Telephone	4,462	1,994	4,200	4,200		
525004	WAN Service Charges	6,359	3,180	6,360	6,600		
525006	GPS Monitoring Charges - 1	0	0	255	228		
525021	Smart Phone Charges	2,670	1,424	3,240	2,220		
525030	800 MHz Radio Service Charges - 2	974	461	1,080	1,176		
525031	800 MHz Radio Maintenance - 1	75	0	210	216		
525041	E-mail Service Charges - 3	203	121	243	243		
525042	Sharepoint Service Charges	427	0	396	0		
525100	Postage	0	0	5,000	8,740		
525210	Conference, Meeting & Training Expenses	1,244	400	2,413	2,413		
525230	Subscriptions, Dues, & Books	784	215	1,191	1,562		
525240	Personal Mileage Reimbursement	758	103	1,500	1,716		
525250	Motor Pool Reimbursement	0	0	50	50		
525317	Utilities - L/F Edmund	15,426	7,559	17,400	16,200		
525400	Gas, Fuel, & Oil	1,080	680	1,000	1,415		
525600	Uniforms & Clothing	0	0	300	450		
530100	Depreciation	9,413	0	8,487	9,600		
534027	Keep America Beautiful Program	19,120	9,488	18,975	21,065		
	*** Total Operating**	**69,475**	**55,267**	**105,322**	**107,195**		
	**** Total Personnel & Operating**	**302,819**	**173,246**	**352,284**	**354,701**		

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2012-13

Fund: 5700
Division: Public Works
Organization: 121201 - Solid Waste / Administration

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Capital						
540000	Small Tools & Minor Equipment	641	116	607	500		
540010	Minor Software	468	0	300	900		
599999	Capital Clearing	(2,014)	0	0	0		
	All Other Equipment	2,014	2,617	11,072	1,591		
	**** Total Capital**	**1,109**	**2,733**	**11,979**	**2,991**		
	***** Total Expenses**	**303,928**	**175,979**	**364,263**	**357,692**		

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121201 Organization Title: Solid Waste / Administration
Program # Program Title: Administration

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Small Tools and Minor Equipment	$500
	Minor Software	$900
1	I-Pad w/Cover - ADDNL	$741
1	Entrance Sign - ADDNL	$850

** **Total Capital (Transfer Total to Section III)** **2,991**

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness, timeliness and environmental efficiency in carrying out the duties of Solid Waste Management to the general public, County Council, County Administration, management and external entities. The responsibilities of this office include the supervision, coordination and administration of accounting/collections, collection & recycling centers (11), franchise garbage collection (unincorporated areas), monitoring of closed landfills (4), operation of a construction & demolition landfill, operation of wood grinding and compost facility, operation of a municipal solid waste transfer station, and recycling education, collection & processing.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

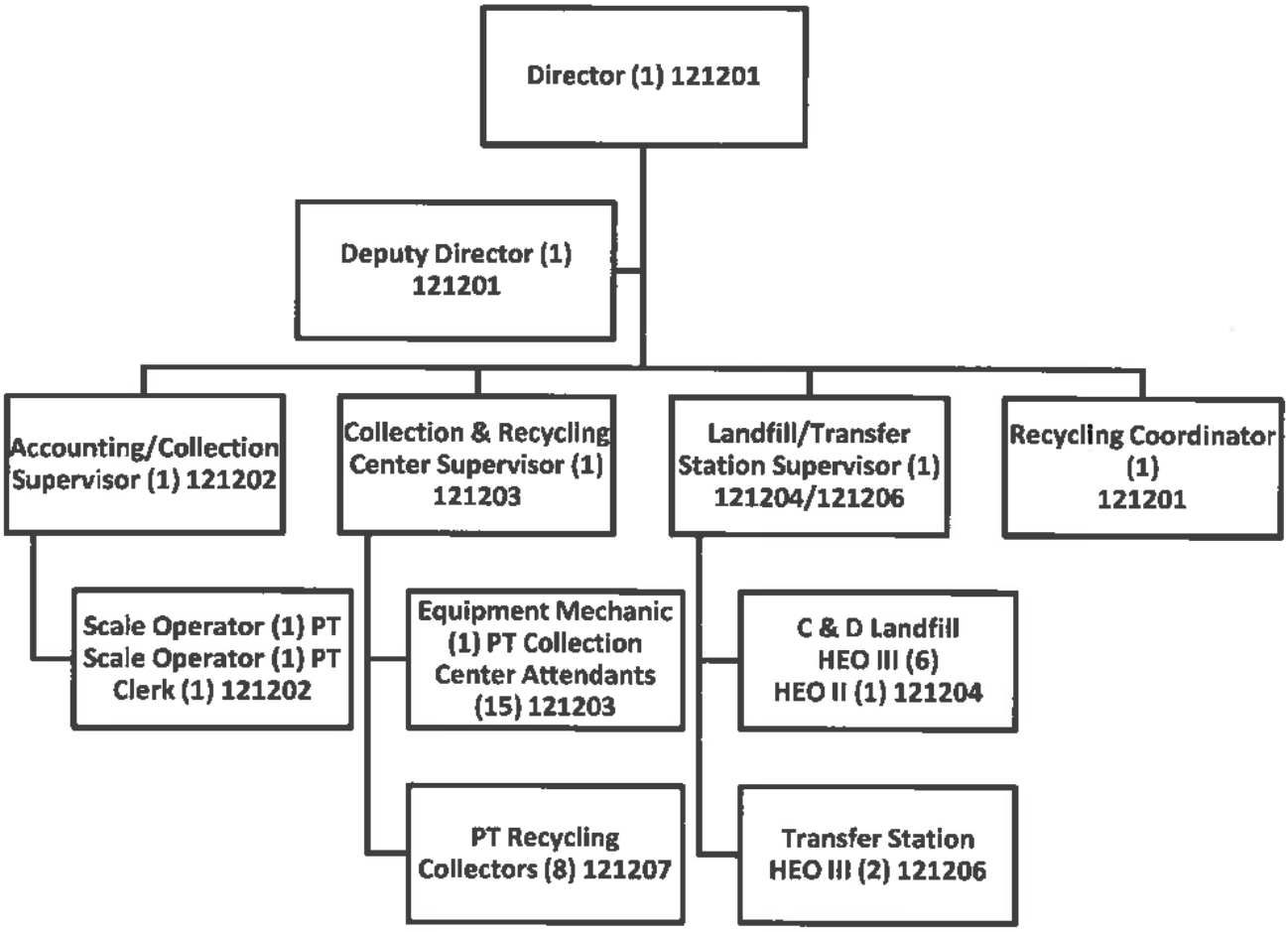
Current Staffing Level:

Job Title	Full Time Equivalent Positions	Enterprise Fund	Other Fund	Total	Grade
*Director	1	1		1	32
*Deputy Director	1	1		1	23
*Recycling Coordinator	1	1		1	15
Total Positions	3	3		3	

(*) Denotes positions requiring insurance.

Attached organization flowchart:

Department of Solid Waste Management
Organization FY 2014-2015



SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 - CONTRACTED SERVICES **$15,000**

To cover the contractor costs for the implementation, setup and operation of a one-day Household Hazardous Waste (HHW) Collection Event. Examples of HHW include pesticides, herbicides, cleaners and mercury.
Solid Waste Management and Public Work's Stormwater Management will be partnering on this event, including the cost of the program.

520233 - TOWING SERVICES **$70**

To cover the cost for towing of Admin vehicle if required - $70

520305 – INFECTIOUS DISEASE SERVICES **$346**

To cover the cost for any necessary vaccination for administrative staff.

HepB shot series - $85 per shot x 3 shots in series	=	$255
Hep B Titre - $61 per test x 1	=	61
Tetanas Shot - $ 30 per shot x 1	=	30
Total		$346

520400 - ADVERTISING **$2,424**

Program 1: Admin
To cover the cost of a newspaper publication for the Full Cost Disclosure of Solid Waste Management as required by state legislation and advertisement of Public Hearings for Solid Waste/Processing Facility Applications. This account will also cover the cost of newspaper ads for soliciting applicants for employment - $500.

Program 2: Recycling Education
To cover the cost of newspaper and online ads promoting the County Recycling Program.

Newspaper and Online Ads:

- Free Times $320 per quarter page + $100 online x 1 ad	= $	420.00
- The State/Neighbors $515.34 per quarter page x 2 ads	= $	1,030.68
- Lexington Chronicle $236.25 per quarter page x 2 ads	= $	472.50
Total	$	1,923.18

520500 - LEGAL FEES **$2,500**

To cover the cost of the County Attorney to draw up contracts, review agreements or contracts prior to signing, update SWM Plan, review or draw up other legal documents for department.

521000 - OFFICE SUPPLIES **$600**

To cover routine office supplies (paper, pens, pencils, file folders, business cards, etc.).

521100 - DUPLICATING **$120**

Program 1: Admin
To cover the cost of making copies of invoices, budget forms, and internal control work papers. (Based on 1,700 copies @ $.04/ea = $ 60)
Program 2: Recycling Education
To cover the cost of making copies of recycling information, reports and grant requests. (Based on 1,500 copies @ $.04/ea = $ 60)

521200 - OPERATING SUPPLIES **$2,850**

Program 1: Admin
To cover the cost of 800MHz radio battery @ $85 and $115 for misc. items = $200.

Program 2: Recycling Education
To cover the cost of supplies for the recycling program to include certificates, plaques, and education materials.

- Recycled content supplies, education supplies	$1,000
- Recycled content supplies and/or promotional items For County Green Team and volunteers	1,000
- Decals for Green Business Program	350
- Printing of updated Green Business brochure	300
Total	$ 2,650

521214 - SAFETY SUPPLIES **$500**

These funds will be used to cover the costs for safety supplies, safety videos, safety awards and other supplies necessary to maintain and enhance our safety program.

521601 - SIGN MATERIALS **$1,200**

Program 2: Recycling Education
To cover the cost of signs and sign materials for events and recycling challenges. Planned events include Green is Clean Month and Carolina/Clemson Recycling Challenge.

522300 - VEHICLE REPAIRS & MAINTENANCE **$2,000**

To cover the cost of repairs and maintenance for 2010 Ford Explorer for the Director of SWM - Service and maintenance every 3,000 miles and additional repairs, tires, etc. Vehicle will require new set of tires in FY 2014-2015.

524000 - BUILDING INSURANCE **$289**

To cover the cost of allocated building insurance per HR/Risk Management schedule.

524100 - VEHICLE INSURANCE (1) **$546**

To cover the cost of allocated vehicle insurance per HR/Risk Management schedule

524201 - GENERAL TORT LIABILITY INSURANCE $626

To cover the cost of general tort liability insurance based on HR/Risk Management schedule.

524202 - SURETY BONDS $30

To cover the cost of surety bonds $10 x 3 FTE's = $30

525000 - TELEPHONE $4,200

To cover all of the telephone service (Edmund Facility) for communicating with internal departments as well as Lexington County citizens.

$350 per month X 12 months = $4,200

525004 - WAN SERVICE CHARGES $6,600

To cover the cost of Metro"E" data connection for E-mail and Internet access for Solid Waste Dept.
6Mbps @ $550 per month X 12 months =$6,600

525006 – GPS MONITORING CHARGES $228

To cover the cost of vehicle GPS monitoring charges for the 2010 Ford Explorer.
$18.95 per month X 12 months =$227.40 or 228

525021 - SMART PHONE CHARGES $2,220

Program 1: Admin
To Cover the cost of Smart Phones for the Director and Deputy Director for the period of July1, 2014 through June 30, 2015.
Verizon Wireless @ $65/month x (2) x 12= $ 1,560

Program 2: Recycling Education
To cover the cost of Smart Phone for Recycling coordinator for the period of July 1, 2014 through June 30, 2015.
Sprint @ $55/month x 12= $660

525030 - 800 MHZ RADIO SERVICE CHARGES $1,176

800 MHz radio service for Director and Deputy Director @ $49.00/month x 2 x 12 months =$1,176

525031 - 800 MHZ RADIO MAINTENANCE $216

800 MHz annual radio maintenance for Director and Deputy Director $107.78/year (Supported) x (2) = $215.56 or $216.

525041 - E-MAIL SERVICE CHARGES $243

Program 1: Admin
E-mail charges $6.75/computer/month x 12 months x 2 computers = $ 162

Program 2: Recycling Education
E-mail charges $6.75/computer/month x 12 months x 1 computer = $ 81

525100 - POSTAGE **$8,740**

Program 2: Recycling Education
To cover the cost associated with the mailing of recycling brochures to County curbside residents. This mailing will be targeted to increase recycling volumes on curbside routes.
23,000 pieces x 0.38/piece (bulk rate mailing) = $8,740

525210 - CONFERENCE & MEETING EXPENSES **$2,413**

Program 1: SC SWANA conference

SWANA Registration & Special Courses	$	400.00
3 nights lodging $110/night x 3=		330.00
Per Diem (3 nights x $15)		45.00
Mileage 250 miles x $0.55 =		137.50
Total	$	912.50 or $913

Program 2: Recycling Education
2 Green Business Seminars x $750 each = $1,500

525230 - SUBSCRIPTIONS, DUES AND BOOKS **$1,562**

Program 1: Admin

Membership to South Carolina Chapter SWANA for Director	$220
Subscription – Lexington Chronicle	45
Subscription - The State Newspaper	214
Total	$479

Program 2: Recycling Education

iContact subscription for email campaign management $29 x 12 months	= $ 348
Membership to Carolina Recycling Association (CRA) for Recycling Coordinator =	385
Membership to Lexington Chamber of Commerce	350
Total	$1,083

525240 - PERSONAL MILEAGE REIMBURSEMENT **$1,716**

Program 1: Admin
To cover the cost associated with the use of a personal vehicle by the Director to attend meetings $18/month x 12 months = $ 216

To cover the cost associated with the use of a personal vehicle by the Deputy Director to attend meetings $25/month x 12 months = $ 300

Program 2: Recycling Education
To cover the cost associated with the use of a personal vehicle by the Recycling Coordinator to attend meetings and educational speaking engagements and events in the performance of job duties. $100/month x 12 = $1,200

525250 - MOTOR POOL REIMBURSEMENT **$50**

To cover the cost associated with the use of Motor Pool Vehicles when assigned vehicle is out of service for repair.

525317 - UTILITIES - EDMUND **$16,200**

To cover the cost of electric utilities for Edmund Landfill based on current monthly charges plus inflation
$1,350/month x 12 months = $ 16,200

525400 - GAS FUEL & OIL **$1,415**

To cover the cost of fuel for one vehicle for the Director. The cost is based on fuel usage reports obtained from the Fleet Services Department. Blazer SUV - 420 gallons per year @ $3.37/gal = $1,415.40

525600 – UNIFORMS & CLOTHING **$450**

To cover the cost of (3) pairs of boots and (6) shirts.

530100 - DEPRECIATION **$9,600**

To cover the cost of allocated depreciation.

534027 - KEEP THE MIDLANDS BEAUTIFUL PROGRAM **$21,065**

To cover the cost of funding the non-profit organization Keep the Midlands Beautiful. This is a contract agreement between Lexington County and Keep the Midlands Beautiful.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT $500

Program 1: Admin
To cover the cost of items that may need to be replaced under this category - $500

540010 – MINOR SOFTWARE $900

Program 1: Admin
To cover the cost of minor software items that may need to be replaced under this category - $300

Program 2: Recycling Education
To cover the cost of Adobe Creative Cloud Suite for the Recycling Coordinator to be able to create professional advertisements, public outreach flyers/posters, updated brochures, educational material and enhanced media content for Green Business Program, recycling events, Action in the Classroom and other recycling initiatives - Single Download License $600

5AF000 - (1) I-PAD W/COVER - ADDNL $741

Program 1: Admin
To cover the cost of purchasing one (1) 16GB i-pad (for i-Phone User) with cover for the Deputy Director. Use of this item will provide the Deputy Director with mobile access to e-mails, correspondence, etc. – i-pad 16GB- $534 + apple care $106 + iPad Air – Kensington KeyFolio Pro 2 Removable keyboard & stand $64 + Doc to Go Premium $17 + SharePlus: Sharepoint Mobile client $20 = $741.

5AF000 – ENTRANCE SIGN - ADDNL $850

Program 1: Admin
To cover the cost of an entrance sign for the Solid Waste Administration Facility - $850

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121201 Organization Title: Solid Waste - Administration
Program # 1 Program Title: PT/Temporary Recycling Intern

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	0
510300	Part Time #_.050_	3,360
511112	FICA Cost	258
511113	State Retirement	367
511114	Police Retirement	0
511120	Insurance Fund Contribution #___	0
511130	Workers Compensation	11
511131	S.C. Unemployment	0
	*** Total Personnel**	**3,996**
	Operating Expenses	
520100	Contracted maintenance	0
		0
520200	Contracted Services	0
		0
520300	Professional Services	0
520302	Drug Testing Service	0
520400	Advertising	0
521000	Office Supplies	50
521100	Duplicating	0
521200	Operating Supplies	0
		0
		0
522100	Equipment Repairs & Maintenance	0
522200	Small Equipment Repairs & Maint.	0
522300	Vehicle Repairs & Maintenance	0
523000	Land Rental	0
		0
524000	Building Insurance	0
524100	Vehicle Insurance #___	0
524101	Comprehensive Insurance #_1__	0
524201	General Tort Liability Insurance	0
524202	Surety Bonds	0
525000	Telephone	0
525030	800Radio Service Charge	0
525031	800 Radio Maintenance	0
525100	Postage	0
525210	Conference & Meeting Expenses	0
525230	Subscriptions, Dues, & Books	0
525240	Personal Mileage Reimbursement	300
525400	Gas, Fuel, & Oil	0
525600	Uniforms & Clothing	0
526500	Licenses & Permits	0
		0
		0
		0
		0
		0
		0
		0
	*** Total Operating**	**350**
	**** Total Personnel & Operating**	**4,346**
	**** Total Capital (From Section IV)**	**0**
	***** Total Budget Appropriation**	**4,346**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 –New Recycling Intern (PT/Temporary)

Program 1: New Recycling Intern – (1 PT/Temporary)

Objectives:

Due to increased recycling initiatives and programs, additional support staff is needed to assist in the coordination of business contacts and processing information from recycling events. The intern will work at the Edmund landfill and will assist the Recycling Coordinator. The intern's duties would include: assisting with coordination of recycling events; processing information and data from recycling events and Green Business Seminars; contacting current green business members to update information; and researching and contacting new green business partners and members to assist with enhancing the green business program. This intern will be able to learn about sustainability within Lexington County as well as processes for project coordination.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF NEW POSITIONS

Job Title	Full Time Equivalent Positions	General Fund	Other Fund	Total	Grade
Recycling Intern (PT-Temporary)	.50	0	.50	.50	N/A
Total Positions	.50	0	.50	.50	

Requested Personnel Budget:

510100 - SALARIES AND WAGES (0.50FTE) **$3,360**

(.50 FTE) Recycling Intern (Grade 00- Unclassified Temporary) $10.00 x 28 hrs x 12 weeks = $3,360

511112 - FICA COSTS **$258**

FICA 7.65 % x $3,360 = $258

511113 - STATE RETIREMENT **$367**

Retirement 10.90 % x $37,359 = $367

511130 - WORKERS COMPENSATION (0.50 FTE) **$11**

Workers Compensation Code 8810 $3,360 x 0.0030 = $11

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

521000 – OFFICE SUPPLIES **$50**

To cover the purchase of office supplies used by the Intern.

525240 – PERSONAL MILEAGE REIMBURSEMENT **$300**

To cover costs associated with the use of a personal vehicle to attend meetings, meet with business/company contacts and attend events in the performance of job duties.

$100 per month x 3 months = $300

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121202 - Solid Waste / Accounting & Collections

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	77,268	34,589	77,418	80,427		
510200	Overtime	118	341	5,000	2,000		
510300	Part Time - 2 (1.488 - FTE)	41,552	23,639	47,597	43,808		
511112	FICA Cost	8,822	4,309	9,533	9,657		
511113	State Retirement	12,748	6,103	13,209	13,760		
511120	Insurance Fund Contribution - 3	23,400	11,700	23,400	23,400		
511130	Workers Compensation	361	176	401	378		
511213	State Retirement - Retiree	0	31	0	0		
	*** Total Personnel**	**164,269**	**80,888**	**176,558**	**173,430**		
	Operating Expenses						
520300	Professional Services	427	114	800	800		
520303	Accounting/Auditing Services	2,500	2,500	2,750	2,750		
520305	Infectious Disease Services	330	0	346	346		
520702	Technical Currency & Support	1,000	500	1,000	1,600		
521000	Office Supplies	1,954	200	2,000	2,500		
521100	Duplicating	144	46	200	200		
521200	Operating Supplies	1,897	659	2,000	2,500		
521214	Safety Supplies	1,468	0	1,500	2,500		
521402	Occupational Health Supplies	193	0	200	200		
522200	Small Equipment Repairs & Maintenance	0	0	250	500		
524201	General Tort Liability Insurance	69	34	71	71		
524202	Surety Bonds	0	0	0	35		
524900	Data Processing Equipment Insurance	93	48	94	94		
525030	800 MHz Radio Service Charges - 2	985	465	1,080	1,176		
525031	800 MHz Radio Maintenance - 2	139	0	210	216		
525041	E-mail Service Charges - 3	243	121	243	243		
525100	Postage	447	294	800	1,000		
525240	Personal Mileage Reimbursement	57	0	50	150		
525600	Uniforms & Clothing				500		
526500	Licenses & Permits	0	0	25	25		
530100	Depreciation	2,176	0	2,300	2,500		
	*** Total Operating**	**14,122**	**4,981**	**15,919**	**19,906**		
	**** Total Personnel & Operating**	**178,391**	**85,869**	**192,477**	**193,336**		
	Capital						
540000	Small Tools & Minor Equipment	208	0	500	500		
540010	Minor Software	339	0	0	0		
599999	Capital Clearing	(2,856)	0	0	0		
	All Other Equipment	2,856	0	0	9,863		
	**** Total Capital**	**547**	**0**	**500**	**10,363**		
	***** Total Expenses**	**178,938**	**85,869**	**192,977**	**203,699**		

SECTION IV

Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121202 Organization Title: Solid Waste / Accounting & Collections
Program # Program Title: Accounting & Collections

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Small Tools and Minor Equipment	500
	Waste Works Scale System - Software Upgrade	6,363
	Scale House Communications System Upgrade	3,500
	** **Total Capital (Transfer Total to Section III)**	**10,363**

SECTION V – PROGRAM OVERVIEW

Summary of Program:

Objectives:

To achieve and maintain a high standard of accuracy, completeness and timeliness in carrying out the duties of accounting and collections. The priority functions of this cost center are to weigh incoming solid waste, record the results and insure payment as required. The weighing/billing operation is computerized and tickets are generated on a daily basis. The accounting and collection supervisor generates invoices on a monthly basis and mails to customer for payment. As payment on accounts are received, accounts are credited, receipts generated and monies are deposited in appropriate accounts.

Service Levels

	FY 10/11 (Actual)	FY 11/12 (Actual)	FY 12/13 (Actual)	FY 13/14 (Dec.)	FY 13/14 (Est. June)	FY 14/15 (Projected)
Landfill Permits Issued	430	395	424	244	434	440
Landfill Tickets Issued	46686	49732	46421	23565	47130	47500
Commercial Accounts	273	280	290	293	297	305
Invoices Issued	860	752	708	355	710	725

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

Job Title	Full Time Equivalent Positions	Enterprise Fund	Other Fund	Total	Grade
*Acct. & Collection Supervisor	1	1		1	15
*Scale Master	1	1		1	7
*PPT Scale Master	1	.75		.75	7
PT Clerk	1	.7		.7	4
Total Positions	4	3.45		3.45	

(*) Denotes positions requiring insurance.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520300 - PROFESSIONAL SERVICES **$800**

To cover the cost of a credit report service for screening potential new landfill customers. This includes the cost of credit report fees and membership dues of $250.00.

520303 - ACCOUNTING/AUDITING SERVICES **$2,750**

To cover the cost of an annual financial audit performed by an independent firm. - $2,750.

520305 – INFECTIOUS DISEASE SERVICES **$346**

To cover the cost for any necessary vaccination for accounting and collection staff.

Hep B shot series - $85 per shot x 3 shots in series = $255		
Hep B Titre -	$61 per test x 1	= 61
Tetanus Shot -	$30 per shot x 1	= 30
	Total	$ 346

520702 - TECHNICAL CURRENCY & SUPPORT **$1,600**

To cover the cost of a maintenance and support agreement with WasteWorks, our solid waste software program provider. This will also cover any upgrades to the system. An additional $600.00 is added to include the cost of support for Waste Works SQL..

521000 - OFFICE SUPPLIES **$2,500**

To cover routine office supplies - paper, pens, binders, file folders, internal control forms, color paper for flyers, and printing of envelopes. Also includes HP LaserJet Print Cartridges - 4@ $122.47 ea. including tax = $524.17 and HPCE250X Laser Cartridges – 3 @ $145.17 including tax = $466.00.

521100 - DUPLICATING **$200**

To cover the cost of making copies of landfill tickets, recycling records, various reports for finance, invoices for payable activity and internal control work papers. (Based on 5,000 copies @ $.04/ea)

521200 - OPERATING SUPPLIES **$2,500**

To cover the cost of landfill permit decals, scale tickets, invoices, statements and other misc supplies such as batteries.

521214 - SAFETY SUPPLIES **$2,500**

To cover the cost of safety vests for the public that uses the Edmund Landfill. The public may also purchase the vests from which the revenues generated off-set part of the cost of this line item.

521402 - OCCUPATIONAL HEALTH SUPPLIES **$200**

To cover the cost of first aid supplies, eye wash, sanitizers, gloves, etc.

522200 - SMALL EQUIPMENT REPAIRS & MAINT. **$500**

To cover the cost of emergency repair and maintenance for small office machines.

524201 - GENERAL TORT LIABILITY INSURANCE **$71**

To cover the cost of general tort liability insurance based on HR/Risk Management schedule.

524202 - SURETY BONDS **$35**

To cover the cost of surety bonds – $10 per FTE x 3.45FTE's = 34.50 or $35

524900 - DATA PROCESSING EQUIPMENT INSURANCE **$94**

To cover the cost of allocated data processing equipment insurance. Cost provided by County Risk Management.

525030 - 800 MHZ RADIO SERVICE CHARGES (2) **$1,176**

800 MHz radio for office use @ $49.00/month for 12 months = $588
800 MHz radio for scale house @ $49.00/month for 12 months = $588
Total $1,176

525031 - 800 MHZ RADIO MAINTENANCE **$216**

800 MHz office radio maintenance - $107.78/ year
800 MHz scale house radio maintenance - 107.78/year
Total $215.56 or $216

525041 - E-MAIL SERVICE CHARGES **$243**

E-mail charges $6.75/computer/month x 12 months x 3 computers = $ 243

525100 - POSTAGE **$1,000**

To cover the cost to mail monthly billing and assorted correspondence.

525240 - PERSONAL MILEAGE REIMBURSEMENT **$150**

These funds are for reimbursement to cover the cost to the Accounting and Collections staff when it is appropriate to use her/his personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to attend Administrative Staff meetings during the Directors absence, to make deposits at Treasurer's Office, and attend committee meetings.

525600 – Uniforms and Clothing **$500**

These funds are for the purchase of high visibility safety green apparel and safety toe shoes for the scale operators. This includes the purchase of shirts, sweatshirts and jackets. These are required to be worn by the staff to ensure their safety.

Safety shoes- $125/pr x 2 pair = 250.00

Shirt, Jacket,, Sweatshirt, - $75.00 each x 3 employees =$ 225.00

Shirt - $25.00 ea. for supervisor

526500 - LICENSES & PERMITS **$25**

To cover the costs to renew weigh master licenses.

530100 - DEPRECIATION **$2,500**

To cover the cost of allocated depreciation.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **$500**

To cover cost of items that may need to be replaced under this category.

5AF000 – WASTE WORKS SCALE SYSTEM – SOFTWARE UPGRADE **$6,363**

To cover the cost of a software upgrade to the Waste Works Scale and Accounting System, the weighing/billing system for the Landfill and Transfer Station Disposal facilities. The last major upgrade to the system took place in 2007. The upgrade will include the installation, training and license fees for WasteWorks-SQL which has expanded reporting and graphing tools, along with automating the random load inspection system in order to comply with state requirements and documentation of said inspections. Reports will run up to 20 times faster than with the previous versions. Files from the scale house computer will automatically transfer tickets throughout the day so the system will run in real time, leaving little chance for the loss of scale data that normally transfers at the end of each day.

5AF000 – SCALE HOUSE COMMUNICATIONS SYSTEM UPDATE **$3,500**

These funds would be used to update the existing communications system at the scale house to include a new microphone and speaker system. The current system has not been updated since it was installed and both the staff and customers have a very difficult time understanding each other. This causes major problems when directing citizens to the proper disposal area on the landfill or when explaining procedures and guidelines.

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121203 - Solid Waste / Collection Stations

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 1.5	60,857	32,143	66,850	66,619		
510200	Overtime	1,008	340	5,000	5,000		
510300	Part Time - LS (7.1375 - FTE)	101,810	57,687	153,038	153,038		
511112	FICA Cost	12,172	6,820	16,568	17,187		
511113	State Retirement	16,000	9,039	22,957	24,488		
511120	Insurance Fund Contribution - 1.5	11,700	5,850	11,700	11,700		
511130	Workers Compensation	14,886	8,186	23,070	22,376		
511213	State Retirement - Retiree	1,104	519	0	0		
	*** Total Personnel**	**219,537**	**120,584**	**299,183**	**300,408**		
	Operating Expenses						
520100	Contracted Maintenance	0	0	541	577		
520103	Landscaping/Ground Maintenance	0	0	0	3,000		
520200	Contracted Services	816,406	391,679	922,883	869,928		
520219	Water & Other Beverage Service	2,004	348	3,276	3,161		
520233	Towing Service	0	0	150	350		
520302	Drug Testing Services	0	35	150	150		
520400	Advertising & Publicity	1,588	1,811	4,000	2,000		
521000	Office Supplies	598	95	600	600		
521100	Duplicating	73	16	100	100		
521200	Operating Supplies	21,565	6,633	16,000	16,000		
521402	Occupational Health Supplies	0	0	100	100		
522000	Building Repairs & Maintenance	25,665	10,392	34,150	35,000		
522100	Heavy Equipment Repairs & Maintenance	25,178	17,131	40,000	45,000		
522200	Small Equipment Repairs & Maintenance	432	0	500	500		
522300	Vehicle Repairs & Maintenance	1,578	208	2,000	4,000		
524000	Building Insurance	940	814	968	2,733		
524100	Vehicle Insurance - 2	1,060	530	1,092	1,092		
524101	Comprehensive Insurance	149	0	220	220		
524201	General Tort Liability Insurance	600	300	620	618		
524202	Surety Bonds	0	0	0	105		
525000	Telephone	4,650	2,265	5,021	5,036		
525006	GPS Monitoring Charges - 2	0	0	510	455		
525020	Pagers and Cell Phones	264	147	296	212		
525021	Smart Phone Charges	506	388	1,048	660		
525030	800 MHz Radio Service Charges - 2	976	461	1,080	1,176		
525031	800 MHz Radio Maintenance - 2	76	0	144	148		
525041	E-mail Service Charges - 1	81	41	81	81		
525240	Personal Mileage Reimbursement	44	85	200	200		
525318	Utilities - Convenience Stations	75,103	34,284	78,768	85,746		
525400	Gas, Fuel, & Oil	10,846	4,602	15,087	14,230		
525600	Uniforms & Clothing	1,249	1,281	2,545	2,535		
526500	Licenses & Permits	125	125	500	250		
527040	Outside Personnel	459,578	193,674	469,092	475,148		
530100	Depreciation	135,202	0	175,435	150,000		
538000	Claims & Judgments (Litigation)	0	0	250	250		
	*** Total Operating**	**1,586,536**	**667,345**	**1,777,407**	**1,721,361**		
	**** Total Personnel & Operating**	**1,806,073**	**787,929**	**2,076,590**	**2,021,769**		

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121203 - Solid Waste / Collection Stations

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Capital						
540000	Small Tools & Minor Equipment	927	212	214	1,000		
599999	Capital Clearing	(186,387)	0	0	0		
	All Other Equipment	186,387	94,756	802,119	301,340		
	**** Total Capital**	**927**	**94,968**	**802,333**	**302,340**		
	***** Total Expenses**	**1,807,000**	**882,897**	**2,878,923**	**2,324,109**		

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121203 Organization Title: Solid Waste / Collection and Recycling Centers
Program # 1 Program Title: Collection and Recycling Centers

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Small Tools and Minor Equipment	1,000
	Signs	3,000
	Concrete Pads/Asphalt (Replacement)	45,000
	Collection & Recycling Center Striping	4,500
5	Compactors (Replacement)	192,853
	Video Surveillance Cameras	5,041
5	Heating/AC Units (Replacements)	7,069
	Pelion CRC Asphalt Replacement	42,300
1	Standard Network Printer (Replacement)	768
1	F1 PC (Replacement)	809

** Total Capital (Transfer Total to Section III) **302,340**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 –Collection and Recycling Centers

Program 1: Collection and Recycling Centers

Objectives:

This program requires the effort of a full time Collection and Recycling Centers Coordinator, one full time maintenance mechanic, approximately 15 County employed part-time Collection and Recycling Center Attendants and an additional 40 to 60 contracted personnel from Babcock Center. The function of this cost center is to ensure the proper disposal of all materials brought by Lexington County residents to the various Collection and Recycling Centers in a safe and efficient manner. The attendants keep records of all contracted waste container pulls, contracted and SWM recyclable materials pulls and vehicle traffic counts in the centers. The attendants are also responsible for housekeeping activity in the attendants building and on the grounds at the centers. Currently, there are eleven (11) Collection and Recycling Centers throughout the county with the Babcock Center personnel staffing nine (9) of these centers.

The Collection and Recycling Coordinator is housed at the SWM offices at the Lexington County Landfill.

SERVICE LEVELS

Service Level Indicators:
Program 1:

Collection and Recycling Centers

Services Provided	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
MSW Collected (Tons)	30,122.50	29,147.24	29,590.43	31,147.82
Yard Trash Collected (Tons)	23,545.09	23,371.04	24,707.35	26,007.74
Total # of Resident Deliveries	1,846,963	1,846,403	1,861,406	1,880,208

SECTION V. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

Job Title	Full Time Equivalent Positions	General Fund	Other Fund	Total	Grade
Coordinator	.5		.5	.5	15
Equipment Mechanic	1		1	1	12
* Collection Center Attendants	9.0		9.0	9.0	N/A
Total Positions	10.5		10.5	10.5	

Only two of these positions, Collection and Recycling Coordinator and Equipment Mechanic have benefits.

* These positions are part-time, without benefits.

15 attendants @ 24 hours per week = 360 hours, divided by 40 hour (FTE Hours) =	9.0 FTE positions
.5 Coordinator @ 40 hours per week = 20 hours, divided by 40 hour =	.5 FTE positions
1 Equipment Mechanic =	1 FTE positions
Total FTE for 121203	10.5 FTE positions

Other half of Coordinator is charged to 5700-121207

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520100 - CONTRACTED MAINTENANCE **$577**

These funds are for the annual inspection and replacement of the portable fire extinguishers at the eleven (11) Collection & Recycling Centers.

11 centers x $32 per inspection = $352.00
5 replacements per year x $45 = 225.00
Total $577.00

520103 – LANDSCAPING/GROUND MAINTENANCE **$3,000**

These funds are for the mowing and/or cutting of the 2 detention ponds located at the Edmund CRC and the Southeast CRC. The ponds will be cut two times per year to keep an aesthetic appearance and safe environment at the Collection & Recycling Centers. Cost to cut the Edmund detention pond is estimated at $650 per service and the Southeast detention pond is estimated at $850 per service.

- Edmund CRC $650 x 2 mowing services per year = $1,300.00
- S.E. CRC $850 x 2 mowing services per year = 1,700.00

$3,000.00

520200 - CONTRACTED SERVICES **$869,928**

These funds are for the transportation of solid waste from the 11 Collection and Recycling Centers, Edmund Landfill and community projects that we support during the year. The list below represents the estimated number of pulls and the total cost of those pulls based on the recent service history. These are anticipated costs based on current recognizable trends and conditions. Efforts have been made to forecast the waste stream through these centers for the coming year, however continued growth in the county, changes in participation in the Franchise Residential Collection program, changes in numbers and locations of Collection & Recycling Centers, changes in citizens involvement in Recycling efforts, inefficiency of waste compaction equipment and other unknowns can have a tremendous impact on the number of required pulls from the centers and the respective costs associated with those pulls. Additionally, an increase in the number of compactors can result in increased efficiency, thereby reducing the costs associated with waste transportation. The current contract with our hauler was renewed as of January 1, 2011. Therefore, these costs are based on the fixed contract price of $113.99 per pull and $46.09 per container rental throughout the fiscal year.

Estimated Pulls July 1, 2014 – June 30, 2015

Ball Park	1,100 pulls/yr. @ $113.99	$125,389.00 +	$2,765.40 rent:	Period Total =	$128,154.40
Bush River	875 pulls/yr. @ $113.99	$99,741.25 +	$2,765.40 rent:	Period Total =	$102,506.65
Chapin	600 pulls/yr. @ $113.99	$68,394.00 +	$2,765.40 rent:	Period Total =	$71,159.40
Edmund	775 pulls/yr. @ $113.99	$88,342.25 +	$3,318.48 rent:	Period Total =	$91,660.73
Edmund *Landfill	100 pulls/yr. @ $50.00	$5,000.00 +	$1,106.16 rent:	Period Total =	$6,106.16
Hollow Creek	475 pulls/yr. @ $113.99	$54,145.25 +	$1,659.24 rent:	Period Total =	$55,804.49
Leesville	325 pulls/yr. @ $113.99	$37,046.75 +	$1,659.24 rent:	Period Total =	$38,705.99
Pelion	425 pulls/yr. @ $113.99	$48,445.75 +	$1,659.24 rent:	Period Total =	$50,104.99
River Chase	1,000 pulls/yr. @ $113.99	$113,990.00 +	$2,212.32 rent:	Period Total =	$116,202.32
Sandhills	1,000 pulls/yr @ $113.99	$113,990.00 +	$3,318.48 rent:	Period Total =	$117,308.48
Southeast	375 pulls/yr. @ $113.99	$42,746.25 +	$2,212.32 rent:	Period Total =	$44,958.57

Summit	400 pulls/yr. @ $113.99	$45,596.00 +	$1,659.24 rent:	Period Total =	$47,255.24
Sub-Total	**7,350 Pulls/yr. @ $113.99**	**$837,826.50 +**	**$25,994.76 Rent:**	**Period Total=**	**$863,821.26**
Sub-Total*	**100 Pulls/yr. @ $50.00**	**$5,000.00 +**	**$1,106.16 rent**	**Period Total=**	**$6,106.16**
Total	**7,450 Pulls/yr.**	**$842,826.50 +**	**$27,100.92 rent**	**Period Total=**	**$869,927.42**

520219 – WATER AND OTHER BEVERAGES **$3,161**

These funds provide clean (bottled) drinking water to each of the eleven (11) Collection and Recycling Centers. Due to the nature of the Babcock staff and the contamination of some of the centers drinking water, it is necessary that we provide safe, clean water to consume during their shifts.

- 9 centers x 5 bottles/month = 45 bottles/month
- 2 centers x 4 bottle/month = 8 bottles/month
- 45 bottles/month x 12 months = 540 bottles
- 8 bottles/month x 12 months = 96 bottles + 540 bottles = 636 bottles
- 636 bottles x $4.97 per bottle = $3,161.00

520233 – TOWING **$350**

These funds cover any towing charges on the two (2) County vehicles assigned to this program (F-150 pick-up #31877, F-550 service vehicle #32421)

520302 - DRUG TESTING SERVICES **$150**

These funds are for testing of employees as necessary in response to specific, non-random, situations.

520400 - ADVERTISING **$2,000**

These funds are for the production and distribution of printed flyers, handouts, advertisements, etc. to be used for SWM Collection & Recycling Centers and County Recycle education and promotional materials. Handouts would include information regarding the operation of the Collection & Recycling Centers. Flyers would include information designed to increase the number of citizens participating in the Collection & Recycling Centers Recycling opportunities, thereby increasing revenues from that program. This cost also includes production and distribution of flyers concerning holiday schedules and/or changes to the operations of Collection & Recycling Centers.

521000 - OFFICE SUPPLIES **$600**

Office Supplies include: Business cards, printer cartridges, file folders, bulletin board, pens, pencils, laminates, etc., as needed.

521100 - DUPLICATING **$100**

These funds are necessary for copying work reports, time sheets, time cards, training sheets, work schedules etc. related to both Collection & Recycling Centers and County Recycling materials.

Cost	.04
Copies	2,500
Total	$100.00

521200 - OPERATING SUPPLIES **$16,000**

These funds are necessary to provide such items as cleaning supplies, disinfectants, brooms, rakes, shovels, water hoses, work gloves and other necessary operating supplies for the eleven (11) Collection and Recycling Centers, Collection Coordinator and Maintenance Mechanic. First Aid supplies, Employee Personal Protective Equipment (safety glasses, safety vests, rubber gloves, etc), temporary signage, locks and keys are also included in this line item. These supplies are necessary to maintain an efficient, clean and safe environment for employees and residents. Operating Supplies are stored at the SWM offices and distributed to the centers as needed. This figure represents approximately $120.00 per center per month in operating supplies and $160.00 yr for Coordinator, Mechanic.

$120.00 x 11 Collection & Recycling Centers = $1,320/mo
$1,320.00 x 12 mo = $15,840.00
$15,840.00 + $160.00 = $16,000.00

521402 - OCCUPATIONAL HEALTH SUPPLIES **$100**

This account will cover the cost of health supplies to protect the employees from hazardous materials. Items included but not limited to: face masks, latex gloves, chemical gloves, etc.

522000 - BUILDING REPAIRS & MAINTENANCE **$35,000**

These funds are for normal maintenance, repairs and upkeep of the 11 Collection & Recycling Centers attendant's building's, asphalt, concrete, fences, and gates to allow for appropriate security and safety of the Center's. It also covers the maintenance and repair of any electrical, plumbing, minor damage or any other on-going maintenance needs. Due to the age and high usage of the facilities, maintenance costs continue to increase each year.

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **$45,000**

These funds are necessary for the repairs and maintenance of the solid waste compactors at the 11 Collection & Recycling Centers. The increase in this line item reflects the fact that our inventory of waste compactors has aged to a point where we are experiencing repairs of major components to include hydraulic cylinders, motors and pumps. Parts for these compactors are getting more difficult to obtain due to their age and changes in design, which has forced us to replace whole units rather than individual parts. Currently, there are 52 compactors in operation.

522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE **$500**

These funds are for the repairs of lawnmowers, weed eaters and other small equipment needed to maintain environmental safety and aesthetic appearance of the Collection & Recycling Centers.

522300 - VEHICLE REPAIRS AND MAINTENANCE **$4,000**

These funds are for normal maintenance costs associated with the operation of the F-150 Pickup Truck #31877 and the Service vehicle F-550 #32421 assigned to this account. These vehicles are no longer covered under warranty.

F-150 Pickup #31877	$1,500
F-550 Service Vehicle #32421	$2,500
Total	$4,000

524000 - BUILDING AND CONTENTS INSURANCE **$2,733**

These funds are for insurance of the buildings at the 11 Collection & Recycling Centers. This figure provided by Risk Management.

524100 - VEHICLE INSURANCE **$1,092**

These funds are for insurance of the F-150 pickup #31877 and the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. This figure provided by Risk Management.

524101 – COMPREHENSIVE INSURANCE **$220**

These funds are for comprehensive insurance for the service vehicle F-550 Ford #32421 assigned to the Maintenance Mechanic. This figure provided by Risk Management.

524201 - GENERAL TORT LIABILITY INSURANCE **$618**

These funds are for General Tort Liability Insurance for the Collection & Recycling Centers Coordinator, Maintenance Mechanic and County employed station attendants. This figure provided by Risk Management.

524202 - SURETY BOND **$105**

To cover the cost of surety bonds for full-time equivalent employees 10.5 FTE's x $10 per FTE = $105. This figure provided by HR/Risk Management.

525000 - TELEPHONE **$5,036**

These funds are for telephone service for 11 Collection & Recycling Centers.
11 Phones @ $35.65/ea (average) = $392.15 per month
12 months @$392.15 = $4,705.80 + sales tax $329.41 = $5,035.21

525006 – GPS MONITORING CHARGES **$455**

To cover the cost of monthly vehicle GPS monitoring charges for the F-150 pickup #31877 and the service vehicle F-550 Ford #32421.
2 @ $18.95/month = $37.90
12 months @ $37.90 = $454.80

525020 - PAGERS AND CELL PHONES **$212**

This account covers the cost for the Maintenance Mechanic's cellular telephone.

Verizon Mobile Phone	$ 17.64
Months	X 12
Total	$ 211.68

525021 – SMART PHONE CHARGES **$660**

This account covers the cost for a smart phone for the Collection and Recycling Coordinator.

Verizon Smart Phone	$ 55.00
Months	X 12
Total	$ 660.00

525030 - 800 MHZ RADIO SERVICE CHARGES (2) **$1,176**

This account covers cost for two (2) 800 MHz Radios, $49/mo.

Monthly service charge for two 800 MHZ radio 2 x $49.00	$ 98.00
Months	x 12
Total Service Charges	$ 1,176.00

525031 - 800 MHZ RADIO MAINTENANCE CONTRACTS (2) **$148**

This account covers cost for two (2) 800 MHz Radios maintenance contracts.
Coordinator $39.77/ year x 1 radios = $ 39.77
Mechanic $107.78/year x 1 radio = 107.78
Total $147.47 or $148

525041- E-MAIL SERVICE CHARGES **$81**

These funds are for the Collection & Recycling Centers Coordinators E-mail account. $6.75/mo x 12 months = $81.00

525240 - PERSONAL MILEAGE REIMBURSEMENT **$200**

These funds are for reimbursement to cover the cost to the Coordinator when it is appropriate to use his/her personal vehicle for the conduct of county business. Examples of this may occur when it is necessary to visit the Collection & Recycling Centers on weekends, or in the early mornings or late afternoon, or when the county vehicle is not available.

525318 - UTILITIES **$85,746**

These funds are for utility expenses at the 11 Collection & Recycling Centers. The installation of new area lighting, necessary to promote the safety of the centers, personnel and citizens, and the continued aging of the waste compactors

will continue to impact this program. The increase in this line item results from the installation of at least 2 new compactors, additional lighting, as well as recent rate increases by the utility provider(s).

Avg. $6,564/mo
6% increase for rate increase = $394
Total avg. $6,958/month x 12 months = $83,496
1 new compactor @ $125/month (estimate) for 12 months = $ 1,500
1 new compactor @ $125/month (estimate) for 6 months = $ 750
Total $85,746

525400 - GAS, FUEL & OIL **$14,230**

These funds are for gas, oil and other fluids and lubricants necessary for the operation of the Coordinator's F-150 pickup truck (#31877) and the Equipment Mechanic's F-550 service vehicle (#32421) assigned to this account. (Fuel estimates set by Fleet Services Manager: $3.37/gal. gas; $3.75/gal diesel)

F-150 Pickup - 20 gallons per week @ $3.37 /gal = $67.40/week x 52 weeks = $ 3,505
F-550 Service Truck - 55 gallons per week @ $3.75 = $206.25/week x 52 weeks = $ 10,725
Total = $ 14,230

525400 - UNIFORMS & CLOTHING **$2,535**

These funds are for safety shoes, caps, t-shirts, sweatshirts and raincoats for station attendants and the Collection & Recycling Centers Coordinator as appropriate.

Safety shoes @ $125/pr x 8 pair = $1,000
Clothing - $75/attendant x 15 attendants = $1,125.00
Clothing - $150 for coordinator
Clothing - $260 for maintenance mechanic

526500 - LICENSE & PERMITS **$250**

These funds will cover any unforeseen cost of water testing by SC DHEC (based on current permit fees) at the 4 Collection & Recycling Centers with wells.

527040 - OUTSIDE PERSONNEL **$475,148**

These funds cover the payment for Babcock Center staffing under contract (IAW C07022-12/1/06B). These costs reflect the charges allowed under the Contract Agreement entered into in late 2006. Figure reflects a 1.46% CPI increase from FY13-14. Current monthly figure per site is $4,336.20. With a CPI increase, the monthly cost per site would be $4,399.51.

Ball Park Collection & Recycling Centers	$ 52,794.12
Bush River Collection & Recycling Centers	$ 52,794.12
Chapin Collection & Recycling Centers	$ 52,794.12
Edmund Collection & Recycling Centers	$ 52,794.12
Hollow Creek Collection & Recycling Centers	$ 52,794.12
Pelion Collection & Recycling Centers	$ 52,794.12
River Chase Collection & Recycling Centers	$ 52,794.12
Sandhills Collection & Recycling Centers	$ 52,794.12
Southeast Collection & Recycling Centers	$ 52,794.12
Total	$475,147.08

530100 - DEPRECIATION **$150,000**

This cost will cover the depreciation of our equipment.

538000 - CLAIMS & JUDGMENTS **$250**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS AND MINOR EQUIPMENT $1,000

This account will cover the cost for any small tools and/or minor equipment which falls below the $500 capital cost limit, especially items not stocked at Central Warehouse. Among the items to be purchased are lawn mower(s), weed trimmer(s), leaf blower(s), small hand tools, as well as chair(s), file cabinet(s), other office equipment and etc. for use at the 11 Collection & Recycling Centers.

5AF000 - SIGNS $3,000

This amount represents the funds necessary to obtain new and/or replacement directional, informational and educational signs needed at each of the Collection & Recycling Centers. This amount also includes costs for signposts, brackets and other hardware necessary for the installation of new and or existing signs. In some cases the signs are needed to solve a safety issue (i.e. traffic direction/control). In other instances, the signs will direct the types of recycle products accepted in a given container, reducing the chance of contaminated containers and insuring the optimum revenue for the container when delivered to the processor. The increase results from recent cost increases from the supplier(s), especially related to the increase in steel costs for acceptable signposts. Average cost per sign will vary based on the size, color and message.

5AF000 - CONCRETE PADS/ASPHALT (REPLACEMENT) $45,000

This account will cover the cost to repair or replace existing black top or concrete pads at various Collection and Recycling Centers. The black top is cracked and broken due to the heavy containers being set down on it over time. To ensure the safety and integrity of our Collection & Recycling Centers, we need to repair or replace the black top with concrete or asphalt. In some cases, we need to replace the existing broken concrete.

5AF000 - COLLECTION AND RECYCLING CENTER STRIPING $4,500

These funds will be used to provide direction and safety striping at the eleven (11) Collection and Recycling Centers. The striping provides increased visibility at night, a safety barrier for the staff and efficiency of traffic flow.

5AF000 - COMPACTORS (REPLACEMENT) $192,853

These funds will be used to purchase five (5) new Wastequip Accurate, Model 645XHD-7 compactors to replace existing compactors that are 15-20 years old. Replacement parts for these units are getting very difficult to find. Based on the age of the compactors and a maintenance analysis performed during the past, a replacement schedule has been established.

(5) – compactors @ $35,449.00	=	$177,245.00
sales tax for compactors	=	12,407.15
(5) – installations @ $ 640.00	=	3,200.00
Total	=	$ 192,852.15

5AF000 – VIDEO SURVEILLANCE CAMERAS (NEW) $5,041

These funds will be used to purchase Exterior Low Lite Infrared Verifocal Digital Cameras to be mounted at the Collection & Recycling Centers' exit gates. The cameras will be mounted at a lower level and have zooming capabilities to record license plate numbers on vehicles passing through the gates. The cameras will be used for security, monitoring illegal dumping and theft of county property.

(4) – cameras @ $787.00	= $3,148.00
sales tax for cameras	= 220.36
Installation @ 4 sites	= 1,672.00
Total	$ 5,041.00

5AF000 –HEATING/AC UNITS (REPLACEMENT) $7,069

These funds will be used to purchase new combination wall air conditioning/ electric heat units to replace old worn out units in the Collection and Recycling Centers. Currently, the Collection and Recycling Centers' have separate heat and air conditioning units. These replacements will be all-in-one combination units.

5 – Heating/AC Units @ $1,134.32	= $ 5,671.60
5 – Hardware & Supplies per unit @ $200.00	= $ 1,000.00
Sales tax	= $ 397.01
Total	$ 7,068.61

5AF000–PELION CRC ASPHALT REPLACEMENT $42,300

These funds will be used to replace two areas of existing asphalt with concrete at the Pelion Collection & Recycling Center. Due to the heavy citizens' traffic and the large trucks in and out of the facility, the asphalt has deteriorated over the years. The areas where asphalt will be replaced have cracks and ruts from citizens and the heavy truck traffic.

5AF000–STANDARD NETWORK PRINTER (REPLACEMENT) $768

To cover the cost of purchasing one (1) replacement printer for the Collection & Recycling Center Coordinator – County Asset #20044.

5AF000–(1)F1 PC (REPLACEMENT) $809

To cover the cost of purchasing one (1) replacement F1 PC for the Collection & Recycling Center Coordinator – County Asset # LC32975.

SECTION IIIA

COUNTY OF LEXINGTON
New Departmental Program Request Summary
Fiscal Year - 2013 - 2014

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121203 Organization Title: Solid Waste / Collection and Recycling Centers

Object Expenditure Code	Classification	Program # 1	Program # 2	Program # 3	Program # 4	Total 2013-2014 Requested
	Program Title:	Sandhills CRC Turn Lanes	Relocate River Chase CRC			
	Personnel					
510100	Salaries #___	0	0	0	0	0
510300	Part Time #___	0	0	0	0	0
511112	FICA Cost	0	0	0	0	0
511113	State Retirement	0	0	0	0	0
511114	Police Retirement	0	0	0	0	0
511120	Insurance Fund Contribution #___	0	0	0	0	0
511130	Workers Compensation	0	0	0	0	0
511131	S.C. Unemployment	0	0	0	0	0
	*** Total Personnel**	0	0	0	0	0
	Operating Expenses					
520100	Contracted maintenance	0	0	0	0	0
520200	Contracted Services	0	0	0	0	0
520300	Professional Services	0	0	0	0	0
520400	Advertising	0	3,000	0	0	3,000
521000	Office Supplies	0	0	0	0	0
521100	Duplicating	0	0	0	0	0
522000	Building Repairs and Maintenance	0	0	0	0	0
522100	Equipment Repairs & Maintenance	0	0	0	0	0
522200	Small Equipment Repairs & Maint.	0	0	0	0	0
522300	Vehicle Repairs & Maintenance	0	0	0	0	0
523000	Land Rental	0	0	0	0	0
524000	Building Insurance	0	0	0	0	0
524100	Vehicle Insurance #___	0	0	0	0	0
524101	Comprehensive Insurance #___	0	0	0	0	0
524201	General Tort Liability Insurance	0	0	0	0	0
524202	Surety Bonds	0	0	0	0	0
525000	Telephone	0	0	0	0	0
525100	Postage	0	0	0	0	0
525210	Conference & Meeting Expenses	0	0	0	0	0
525230	Subscriptions, Dues, & Books	0	0	0	0	0
525318	Utilities - _____	0	3,750	0	0	3,750
525400	Gas, Fuel, & Oil	0	0	0	0	0
525600	Uniforms & Clothing	0	0	0	0	0
526500	Licenses & Permits	0	0	0	0	0
	*** Total Operating**	0	6,750	0	0	6,750
	**** Total Personnel & Operating**	0	6,750	0	0	6,750
	**** Total Capital (From Section IV)**	360,000	2,700,000	0	0	3,060,000
	***** Total Budget Appropriation**	360,000	2,706,750	0	0	3,066,750

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121203 Organization Title: SWM/Collection & Recycling Centers
Program # 1 Program Title: Turn Lanes/Traffic Signal Improvements SandHills C & R Center

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	0
510300	Part Time #. __	0
511112	FICA Cost	0
511113	State Retirement	0
511114	Police Retirement	0
511120	Insurance Fund Contribution #___	0
511130	Workers Compensation	0
511131	S.C. Unemployment	0
	*** Total Personnel**	
	Operating Expenses	
520100	Contracted maintenance	0
		0
520200	Contracted Services	0
		0
520300	Professional Services	0
520400	Advertising	0
521000	Office Supplies	0
521100	Duplicating	0
521200	Operating Supplies	0
		0
		0
522100	Equipment Repairs & Maintenance	0
522200	Small Equipment Repairs & Maint.	0
522300	Vehicle Repairs & Maintenance	0
523000	Land Rental	0
		0
524000	Building Insurance	0
524100	Vehicle Insurance #___	0
524101	Comprehensive Insurance #___	0
524201	General Tort Liability Insurance	0
524202	Surety Bonds	0
525000	Telephone	0
		0
525100	Postage	0
525210	Conference & Meeting Expenses	0
525230	Subscriptions, Dues, & Books	0
525318___	Utilities - _____	0
525400	Gas, Fuel, & Oil	0
525600	Uniforms & Clothing	0
526500	Licenses & Permits	0
		0
		0
		0
		0
		0
		0
		0
	*** Total Operating**	0
	**** Total Personnel & Operating**	**0**
	**** Total Capital (From Section IV)**	**360,000**
	***** Total Budget Appropriation**	**360,000**

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121203 Organization Title: SWM / Collection & Recycling Centers
Program # 1 Program Title: Turn Lanes & Traffic Signal Improvements Sandhills CRC

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Engineering Services - Turn Lanes & Traffic Signal Improvements Sandhills CRC	70,000
	Construction Cost - Turn Lanes & Traffic Signal Improvements Sandhill CRC	290,000

** **Total Capital (Transfer Total to Section III)** **360,000**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1– Sandhills CRC Turn Lanes and Traffic Signal Improvements

Program 1: Sandhills CRC Turn Lanes and Traffic Signal Improvements

Objectives:

This program is to provide turn lanes, construction of an entrance road and traffic light improvements at the Sandhills Collection and Recycling Center. During FY 2013-2014, the reconstruction of the Sandhills Collection and Recycling Center was approved. However, in order to implement the improvements, an entrance road to the North of the facility, left and right turn lanes and signal light improvements are required on Route 321. Funds are requested for this second phase of the project.

SERVICE LEVELS

Service Level Indicators:
Program 1:

Collection and Recycling Centers

Service Levels	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Annual Vehicle Count	250,043	233,549	250,000	265,000
# of Vehicles per day	966	898	961	1,020
# of Vehicles per hour	93	87	93	99

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AF000 - ENG. COST – SANDHILLS CRC TURN LNS & SIGNAL LIGHT IMPROVEMENTS $70,000

This account will cover the cost of services by a consulting engineering firm for preparation of design plans and construction management during the construction of the project.

5AF000 – CONSTRUC. COST – SANDHILL CRC TURN LNS & SIGNAL LGT IMPROVM. $290.000

These funds would be used for construction of the entrance road, right and left turn lanes and signal light improvements on State Route 321. These costs are based on an estimate provided by Alliance Consulting Engineers.

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121203 Organization Title: SWM/Collection & Recycling Centers
Program # 2 Program Title: Relocation of River Chase Collection & Recycling Center

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	0
510300	Part Time #___	0
511112	FICA Cost	0
511113	State Retirement	0
511114	Police Retirement	0
511120	Insurance Fund Contribution #___	0
511130	Workers Compensation	0
511131	S.C. Unemployment	0
	*** Total Personnel**	
	Operating Expenses	
520100	Contracted maintenance	0
		0
520200	Contracted Services	0
		0
520300	Professional Services	0
520400	Advertising	3,000
521000	Office Supplies	0
521100	Duplicating	0
521200	Operating Supplies	0
		0
		0
522100	Equipment Repairs & Maintenance	0
522200	Small Equipment Repairs & Maint.	0
522300	Vehicle Repairs & Maintenance	0
523000	Land Rental	0
		0
524000	Building Insurance	0
524100	Vehicle Insurance #___	0
524101	Comprehensive Insurance #___	0
524201	General Tort Liability Insurance	0
524202	Surety Bonds	0
525000	Telephone	0
		0
525100	Postage	0
525210	Conference & Meeting Expenses	0
525230	Subscriptions, Dues, & Books	0
525318___	Utilities - _____	3,750
525400	Gas, Fuel, & Oil	0
525600	Uniforms & Clothing	0
526500	Licenses & Permits	0
		0
		0
		0
		0
		0
		0
		0
	*** Total Operating**	6,750
	**** Total Personnel & Operating**	**6,750**
	**** Total Capital (From Section IV)**	**2,700,000**
	***** Total Budget Appropriation**	**2,706,750**

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121203 Organization Title: SWM / Collection & Recycling Centers
Program # 2 Program Title: Relocation of River Chase Collection and Recycling Center

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
	Engineering Services - River Chase Relocation	200,000
	Land/Construction Cost - River Chase Relocation	2,376,288
3	New Compactors - River Chase Relocation	115,712
	Signs - River Chase Relocation	1,500
	Video Surveillance Camera System - River Chase Relocation	6,500

** **Total Capital (Transfer Total to Section III)** **2,700,000**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 2– Relocate River Chase Collection and Recycling Center

Program 2: Relocate River Chase Collection and Recycling Center

Objectives:

This program is established to relocate the River Chase Collection and Recycling Center. The relocation is necessary to provide a safe and efficient Center for our residents to dispose of all their solid waste materials and recyclables. The current facility is operating on a one-half acre site at maximum capacity with no available space for expansion. The facility is bordered by Interstate 20, River Chase Way and the Park and Ride lot. The surrounding area is expanding at an alarming rate, to include the construction of the largest high school in the state, a middle school and elementary school. These schools are located within a mile of the facility and will add hundreds of vehicles to the existing traffic on Highway 378.

The existing facility only allows for a total of three compactors, two for household and one for yard debris, yet River Chase is ranked 4th in MSW trash, 2nd in yard debris and 5th in vehicle traffic. When a vendor comes to pull a container during hours of operation, they can literally block off access to the center. Overflow traffic backs up through the park and ride lot.

SERVICE LEVELS

Service Level Indicators:
Program 1:

Collection and Recycling Centers

Service Levels	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Annual Vehicle Count	207,538	214,412	217,500	222,262
# of Vehicles per day	802	825	837	855
# of Vehicles per hour	77	80	81	83

SECTION VI. – LINE ITEM NARRATIVES

520400 – ADVERTISING **$3,000**

These funds will be used for production and distribution of banners, printed flyers, handouts and mailings regarding the relocation of the River Chase Collection and Recycling Center.

525318 - UTILITIES **$3,750**

These funds will cover the additional utility expenses for the new and larger River Chase Collection and Recycling Center. The new center will have at least three (3) additional high voltage compactors, along with additional security lighting. Estimate 6 months of expenses: additional lighting - $250/mo x 6 months = $1,500; additional compactor usage - $375/mo x 6 months = $2,250.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AF000 - ENGINEERING COST – RIVER CHASE CRC RELOCATION $200,000

This account will cover the cost of services by a consulting engineering firm for preparation of design plans and construction management during the construction of the center.

5AF000 – CONSTRUCTION COST – RIVER CHASE CRC RELOCATION $2,376,288

These funds would be used for land purchase and construction costs associated with a turn-key operation of the project. The costs would include the following: Land purchase (5 Acres), mobilization/bonds, clearing/grading, demolition, asphalt, stone base, concrete paving, silt fencing, electrical, chain link fencing, erosion control matting, pavement markings and moving the attendants shed to the new location. These costs are based on an estimate provided by Alliance Consulting Engineers.

5AF000 – (3) NEW COMPACTORS – RIVER CHASE CRC RELOCATION $115,712

These funds would be used to purchase three (3) new Wastequip Accurate, Model 645XHD-7 compactors. The additional compactors are necessary to support the volume of MSW and Yard Debris and establish a clean wood waste container. The additional compactors would allow the staff to open more lanes during peak hours. Each compactor with sales tax and installation will cost approximately $38,570.43.

(3) – compactors @ $35,449.00 = $106,347.00
Sales Tax for compactors = 7,444.29
(3) - installations @ $ 640.00 ea .= 1,920.00

5AF000 – SIGNS – RIVER CHASE CRC RELOCATION $1,500

This amount represents the funds necessary to obtain new and/or replacement directional, informational and educational signs needed at the new facility. This amount also includes costs for signposts, brackets and other hardware necessary for the installation of new and or existing signs.

5AF000 – VIDEO SURVEILLANCE CAMERA SYSTEM - RIVER CHASE CRC RELOCATION $6,500

These funds would be used to purchase cameras and video recording equipment to be placed at the new River Chase Collection and Recycling Center. The cameras would be used for security, monitoring illegal dumping and theft of county property. Over the years, the Collection and Recycling Centers have experienced a large amount of illegal dumping, theft of recyclable commodities, damage to our property and safety concerns for the staff.

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121204 - Solid Waste / Landfill Operations

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 7.5	217,511	99,360	270,689	270,689		
510200	Overtime	13,233	6,941	16,000	18,000		
511112	FICA Cost	16,611	7,616	21,303	22,085		
511113	State Retirement	20,881	9,386	29,518	31,468		
511120	Insurance Fund Contribution - 7.5	50,700	29,250	58,500	58,500		
511130	Workers Compensation	20,544	9,483	25,000	25,232		
511213	State Retirement - Retiree	3,685	1,729	0	0		
	*** Total Personnel**	**343,165**	**163,765**	**421,010**	**425,974**		
	Operating Expenses						
520100	Contracted Maintenance	155,505	52,440	161,153	156,756		
520200	Contracted Services	42,427	635	100,000	153,375		
520233	Towing Service	475	65	300	300		
520300	Professional Services	75,975	35,175	160,225	120,725		
520302	Drug Testing Services	0	35	358	791		
520305	Infectious Disease Services	666	0	692	692		
520601	Landfill Monitoring - Batesburg	50,850	25,425	52,000	52,000		
520602	Landfill Monitoring - Edmund	50,700	24,050	54,500	54,500		
520603	Landfill Monitoring - Chapin	31,000	16,000	36,000	36,000		
521100	Duplicating	28	7	50	100		
521200	Operating Supplies	138,325	68,311	175,059	97,610		
521220	Closure Operating Supplies	81,329	12,567	101,521	107,239		
522000	Building Repairs & Maintenance	1,828	1,228	12,350	12,350		
522050	Generator Repairs & Maintenance	1,106	666	1,000	1,659		
522100	Heavy Equipment Repairs & Maintenance	146,928	84,553	130,000	132,813		
522201	Fuel Site Repairs & Maintenance	97	0	500	1,325		
522300	Vehicle Repairs & Maintenance	7,383	1,682	8,500	8,165		
523200	Equipment Rental	6,211	0	40,000	73,480		
524100	Vehicle Insurance - 6	3,180	1,590	3,275	2,730		
524101	Comprehensive Insurance - Inland Marine	22,566	14,083	23,897	30,238		
524201	General Tort Liability Insurance	1,254	627	1,648	1,292		
524202	Surety Bonds	0	0	0	75		
525006	GPS Monitoring Charges - 13	0	0	2,080	2,957		
525020	Pagers and Cell Phones	144	122	148	106		
525030	800 MHz Radio Service Charges - 7	2,941	1,398	3,760	4,116		
525031	800 MHz Radio Maintenance - 7	290	0	667	647		
525041	E-mail Service Charges - .5	0	0	41	41		
525210	Conference, Meeting & Training Expenses	0	600	1,042	1,042		
525230	Subscriptions, Dues & Books	0	0	120	920		
525317	Utilities - Landfill (Edmund)	9,738	4,580	10,000	11,000		
525400	Gas, Fuel, & Oil	156,726	66,416	169,313	177,313		
525600	Uniforms & Clothing	2,309	2,602	4,514	5,182		
526500	Licenses & Permits	1,330	1,600	3,000	3,100		
530100	Depreciation Expense	416,434	0	400,000	440,000		
538000	Claims & Judgments	0	100	100	100		
538600	SCDHEC Fines - Administrative Order	0	0	0	10,000		
	*** Total Operating**	**1,407,745**	**416,557**	**1,657,813**	**1,700,739**		
	**** Total Personnel & Operating**	**1,750,910**	**580,322**	**2,078,823**	**2,126,713**		

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121204 - Solid Waste / Landfill Operations

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Capital						
540000	Small Tools & Minor Equipment	702	1,957	4,626	2,500		
599999	Capital Clearing	(1,017,554)	0	0	0		
	All Other Equipment	1,017,554	598,586	873,517	530,044		
	**** Total Capital**	**702**	**600,543**	**878,143**	**532,544**		
	Transfers:						
815701	Op Trn to Solid Waste Post Closure	594,546	92,638	92,638	87,677		
	**** Total Transfers**	**594,546**	**92,638**	**92,638**	**87,677**		
	***** Total Expenses**	**2,346,158**	**1,273,503**	**3,049,604**	**2,746,934**		

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste/ Landfill Operations
Program # 1 Program Title: Landfill Operations

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Small Tools and Minor Equipment	$2,500.00
1	F1 PC (RPL)	$809.00
1	Dozer (D-7) Replacement	$406,600.00
1	Slopping Bucket Attachment For 329 Track Hoe	$21,400.00
1	Compost Stotage Facility	$90,000.00
1	Dispensing system for granular floculent	$11,235.00

** **Total Capital (Transfer Total to Section III)** **$532,544.00**

SECTION V-PROGRAM OVERVIEW

Summary of program:

Program 1: Landfill Operations

Objectives:

This program requires the efforts of 7 (seven) Heavy Equipment Operators, 1 (one) Supervisor. This program oversees the Construction Demolition and Yard Waste Landfill Operations and the Wood Waste Grinding/Compost Operation while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Transfer Station (121206); therefore his salaries and all operational items are split accordingly.

SERVICE LEVELS

Service Level Indicators:
Program 1:

Service Levels C&D Yard Waste Processed	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Tons Land filled	58,733	54,863	53,787	52,733
Tons Wood Waste Ground	3,975	5,393	6,722	7,500
Tons Yard Waste Compost	0	33	600	1,000
Tons Carpet	11	6	0	0
Tons Carpet Pad	61	105	123	130
Tons Asphalt/ Concrete	1,067	1,251	1,478	1,500
Tons Appliance/ Metals	159	164	171	190
Tons Mattress	39	94	132	150
Total Disposed/ Recycled	64,045	61,909	63,013	63,203

SECTION VI. - LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Levels:

Job Title	Full Time Equivalent				
	Positions	Enterprise Fund	Other Fund	Total	Grade
Supervisor of Landfill Operations	0.5*	0.5		0.5	15
Heavy Equipment Operators.III	6	6		6.0	9
Heavy Equipment Operators.II	1	1		1	8
Total Positions	7.5	7.5		7.5	

All of these positions require benefits/insurance.
*This position is funded 50% in 121204 and 50% in 121206

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE **$156,756**

This account will cover the expenditures for ten (10) pieces of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance, fire protection systems for each and to cover the cost of portable fire extinguishers.

Each piece of equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price based on the individual equipment. The (TM&R) covers all maintenance, except for ground engaging tools. Each piece of equipment is also covered by a separate contract for a fire protection system, based on three inspections per year, and each inspection's cost is based on the individual piece of equipment.

Estimated replacement parts for fire protection systems	$ 5,000.00
Forty (40) portable fire extinguishers are inspected once a year and recharged	
Inspections Each	$ 2.80
	x 40
Total	$ 112.00
Recharging Each	$ 15.40
	x 40
Total	$ 616.00
Estimated replacement parts	$ 2,000.00
Total	$ 2,728.00

Co # 35530 (2011 Model) Caterpillar 826-H Landfill Compactor.

Total Maintenance & Repair (TM&R) per month	$ 2,233.75
	x 12
S.C. sale tax @7%	$ 1,876.35
Total	$ 28,681.35
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 29,430.35

Co # 34291 (2010 Model) Caterpillar 826-H Landfill Compactor

Total Maintenance & Repair (TM&R) per month	$ 2,055.50
	x .12
S.C. sale tax @7%	$ 1,726.62

Total	$ 26,392.62
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 27,141.62

Co # 30849-Caterpillar D-7-R Dozer.

Total Maintenance & Repair (TM&R) per month	$ 1,875.00
	x 12
S.C. sale tax @7%	$ 1,575.00
Total	$ 24,075.00
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 24,824.00

Co # 00000-Caterpillar D-7-R Dozer.

Total Maintenance & Repair (TM&R) per month	$ 1,875.00
	x 6
S.C. sale tax @7%	$ 787.50
Total	$ 12,037.50
Fire protection inspection (quarterly)	$ 000.00
	x 0
S.C. sale tax @7%	$ 00.00
Total	$ 000.00
Total	$ 12,037.50

Co # 26019 (2004 Model) Caterpillar 623-G Scraper Pan

Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 749.00

Co # 37205 Cat 329 Hydraulic Excavator

Total Maintenance & Repair (TM&R) per month	$ 938.00
	x .12
S.C. sale tax @7%	$ 787.92
Total	$ 12,043.92
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 12,792.92

Co # 37801 25 Ton off Road Truck

Total Maintenance & Repair (TM&R) per month	$ 858.05
	x .12
S.C. sale tax @7%	$ 720.76
Total	$ 11,017.36
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 11,766.36

Co # 37980 25 Ton off Road Truck

Total Maintenance & Repair (TM&R) per month	$ 858.05
	x .12
S.C. sale tax @7%	$ 720.76
Total	$ 11,017.36
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 11,766.36

Co # 36827 Cat 287C Skid Steer

Total Maintenance & Repair (TM&R) per month	$ 465.00
	x .12
S.C. sale tax @7%	$ 390.60
Total	$ 5,970.60
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 6,719.60

Co # 35427(2011 Model) Caterpillar 430 Backhoe.

Total Maintenance & Repair (TM&R) per month	$ 919.00
	x 12
S.C. sale tax @7%	$ 771.96
Total	$ 11,799.96
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total	$ 749.00
Total	$ 12,548.96

520200 - CONTRACTED SERVICES **$153,375**

This account is for landfill contracted services for the wood grinding program. This account will cover the cost for a contractor to grind an estimated 8,500 tons of wood waste at a contracted price of $ 12.00 per ton. This account will also cover the cost to transport rip-rap and stone to the Landfill and janitorial services for the landfill offices.

Janitorial Services for landfill office

Total	$ 5,000.00
Contract cost (Wood Waste Grinding) – (new contract price)	$ 12.00
Tons	x 8,500.00
Total	$ 102,000.00
Contract cost (Concrete crushing)	$ 12.00
Tons	x 3,000.00

Total	$ 36,000.00
Contract cost (Rip-Rap) – delivery per ton (new contract price)	$ 5.60
Tons	x 500
Total	$ 2,800.00
Fire hood testing training building –	
Total	$ 50.00
Contract cost (Crushed Concrete) – delivery per ton (new contract price)	$ 5.11
Tons	x 1,000.00
Total	$ 5,110.00
Contract cost (#57 Stone) – delivery per ton (new contract price)	$ 4.83
Tons	x 500
Total	$ 2,415.00

520233 – TOWING SERVICES **$300**

This account covers cost associated with towing Landfill vehicles as needed for repairs.

520300 - PROFESSIONAL SERVICES **$120,725**

This account covers cost associated with several type services. These services include: Engineering observations & surveying, providing technical assistance and overview of construction activities:

Class II Landfill Compliance (Edmund)	$ 25,000.00
Survey Services for Landfill Compliance (Edmund)	$ 15,000.00
Topographic survey/Landfill volume calculation (Annual) Edmund	$ 18,000.00
Corrective Measures, Property Expansion (Batesburg/Leesville LF)	$ 15,000.00
Permitting of Grinding and Compost Facility	$ 25,000.00
Compost Testing ($750 + Testing (4) per year x $325) + Shipping	$ 2,500.00
Compost Storage Building	$ 20,000.00
Total	$ 120,500.00

A mandatory fee is required to cover cost of SCDHEC Drinking Water annual fee for public wells located on the landfill site.

Water Fee	$ 225.00
Total Professional Services	$ 120,725.00

520302 - DRUG TESTING SERVICES **$791**

The required Random Drug/Alcohol Testing is for seven (7) employees if an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding

CDL licenses, as required of their position, are on a random drug-screening program.

Random Drug Testing (7 employees x $40/test)	$ 280.00
After hours drug & alcohol (7 employees x $50/test)	$ 350.00
Random Driver History Check (7 employees x $8/report)	$ 56.00
Random Alcohol Testing	$ 15.00
Employees	x 7
Total	$ 105.00
Total Estimated Test	$ 791.00

520305 – INFECTIOUS DISEASE SERVICES **$692**

This account will cover the cost for tetanus and hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

Shot Series cost/ employee $346 x (2) employees = $692

520601 - L/F WELL MONITORING - BATESBURG/LEESVILLE **52,000**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater at the Batesburg/Leesville Landfill. Engineering consultants oversee and handle all laboratory reports, as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

520602 - L/F WELL MONITORING - EDMUND **$54,500**

The proposed engineering fee is to perform bi-annual sampling and laboratories analysis of groundwater, monthly NPDES sampling/reporting, monthly methane gas monitoring, GHG reporting to EPA and cover inspection at the Edmund (Class 2 & 3) Landfills. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum Contaminant levels and forwarding of results to SCDHEC. The analysis is more extensive for Edmund than our other closed MSW Landfills. This extensive analysis is listed on the "Appendix 2" and is the same requirements for Subtitle D landfill, by SCDHEC. This fee also includes a bi-annual statistical analysis report for ground water and monthly methane reports sent to SCDHEC.

520603 - L/F WELL MONITORING - CHAPIN **$36,000**

The proposed engineering fee is to perform bi-annual sampling and laboratory analysis of groundwater and annual cover inspection at the Chapin Landfill. Engineering consultants oversee and handle all laboratory reports as required by SCDHEC. This fee includes: Laboratory analysis of sampling for indicator parameters, review of results in relation to maximum contaminant levels and forwarding of results to SCDHEC.

521100 - DUPLICATING **$100**

This account covers the cost of duplicating the following: Daily fuel sheets, vehicle & equipment service reports Notification of needed repairs, inter-office and SCDHEC correspondence for Landfill Supervisor.

Copies	$	0.04
	x	2500
Total	$	100.00

521200 - OPERATING SUPPLIES **$97,610**

This account covers the cost for operating supplies used daily in the Landfill operations. Erosion control Maintenance for approx. 142 acres requiring vegetation to include sediment pond dams/trench slopes & closed MSW. Portions of Property will require seed, fertilizer, mulch, and stone for road maintenance. General operating supplies are to include: rake, shovels, work & safety gloves, equipment cleaning supplies, trash bags for litter control throughout Landfill facility, etc. This also covers cost of supplies not carried at Central Warehouse.

- Rip Rap Stone x $25.79/ton x 500 tons + 7% SC Sales Tax =	$	13,797.65
- Crushed Concrete $9.00/ton x 1,000 tons + 7% Sales Tax=	$	9,630.00
- Polymer Material for basin cleaning $31,945.60 + 7% SC Sales Tax=	$	34,181.79
- Grassing Materials (MSW Lf repairs, barrow area & other general maint.)=	$	30,000.00
- Erosion Reinforcement Materials	$	5,000.00
- General Operating Supplies	$	5,000.00
TOTAL		$97,609.44

521220 – CLOSURE OPERATING SUPPLIES **$107,239**

Edmund construction and demolition – lift three closure estimate cost (partial).

18" HDPE pipe (single wall)	$	9,000.00
18"x18"x18" HDPE T fitting	$	2,465.25
18" Split Cplg	$	963.00
18" Flrd End	$	1,883.20
12" HDPE pipe (single wall)	$	160.00
12" Split cplg	$	120.00
12" Flrd End	$	1,754.80
12" HDPE T fitting	$	1,476.60
Rip-Rap check dams w/#57 stone	$	2,400.00
Materials for grassing Lifts Three & Four	$	75,000.00
Erosion Reinforcement Materials	$	5,000.00
S.C. Sale tax @ 7%	$	7,015.60
Total	$	107,238.45

522000 - BUILDING REPAIRS & MAINTENANCE **$12,350**

This account covers needed repairs to all structural buildings at the Edmund facility, with the exception of the Transfer Station Facility. Generator maintenance, well & septic tank maintenance, paving asphalt to repair entrance of scales, sandblast and paint for scales, fuel tank maintenance, general maintenance of oil & maintenance storage sheds and office building

$ 10,500.00

Annual inspection for garage doors	$	50.00
	x	7
Total	$	350.00
Estimated cost for repairs to garage doors	$	1,500.00
Total	$	12,350.00

522050 – GENERATOR REPAIRS & MAINTENANCE **$1,659**

Annual inspection for Generator	$	1,658.15
Total	$	1,658.15

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **$132,813**

This account is for landfill heavy equipment repairs not covered by contracted maintenance (TM&R) and include items as follows: tires, cutting blades, elevator chains, Compactor cleats, Pan Tires, etc.

Estimated cost for tires off road truck (4)	$	20,000.00
623 Pan. Co# 26019	$	8,000.00
D-7-H Dozer Co# 30849	$	15,000.00
826-H Compactor Co# 35530	$	15,000.00
826-H Compactor Co# 34291	$	15,000.00
Utility Tractor Co # 35963	$	500.00
Motor Grader Co # 17070	$	300.00
430 Cat Backhoe Co # 35427	$	5,000.00
329-E Cat Track hoe CO# 37205	$	3,000.00
Challenger CO. # 33386	$	2,000.00
Hydro Seeder CO # 35070	$	700.00
Water Pump CO. # 36531	$	500.00
287- Cat Skid Steer CO# 36827	$	2,000.00
25 Ton off Road Truck CO # 37801	$	12,000.00
25 Ton off Road Truck CO # 37980	$	12,000.00
25 Ton off Road Water Truck CO # 38138	$	12,000.00
Foam Fill Tires Hydro Seeder CO. # 35070	$	1,124.00
S.C. Sale tax @ 7%	$	8,688.68
Total	$	132,812.68

522201 – FUEL SITE REPAIRS & MAINTENANCE **$1,325**

This account is for cost associated with the repairs and maintenance of the fuel system at the Edmund Landfill. Estimate provided by Fleet Maintenance.

522300 - VEHICLE REPAIRS & MAINTENANCE **$8,165**

This account is for cost associated with the service maintenance and repairs for the following vehicles:

GM Dump Truck Co#18616	$	500.00
Ford Tractor Low Boy Co# 14962	$	500.00
Ford 3/4 Ford Truck Co# 31876	$	250.00
Chevy 1500 Truck Co. # 28364	$	500.00

Estimated cost for the above vehicles parts	$ 5,880.00
S.C. Sale tax @ 7%	$ 534.10
Total	$ 8,164.10

523200 – EQUIPMENT RENTAL **$73,480**

This account is for cost associated with the rental of equipment to clean out the basin ponds in the landfill, screening of material on the Wood Waste Grinding/Compost Facility to increase sale of material and reconstruction of the entrance (dirt portion) road in the landfill.

Wood Waste & Composter Screener (Product Improvement)	$ 13,500.00
Months	x 4
S.C. Sale tax @ 7%	$ 3,780.00
Total	$ 57,780.00
Road Vibrator Roller (Road Maintenance)	$ 5,000.00
Months	x 2
S.C. Sale tax @ 7%	$ 700.00
Total	$ 10,700.00
Miscellaneous Equipment	$ 5,000.00

524100 - VEHICLE INSURANCE **$2,730**

This account will cover the cost for liability insurance for five (5) vehicles $546.00 ea.

Pickup Truck Co # 31876
Pickup Truck Co. # 28364
Dump Truck Co # 18616
Low Boy Co # 14962
Boom Truck Co # 20311

524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. **$30,238**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations. Costs based on projections provided by Risk Management.

524201 - GENERAL TORT LIABILITY INSURANCE **$1,292**

This account fee covers the cost for the FY 14/15 for the current number of employees. (Based on provided schedule.)

524202 – SURETY BONDS **$75**

This account fee covers the cost for Surety Bonds for FY 14/15. 7.5FTE x $10/FTE = $75

525006 – GPS MONITORING CHARGES **$2,957**

This account covers cost for GPS monitoring and activation.

Monitoring For 13 Units x $18.95/unit	$	246.35
Month	x	12
Total	$	2,956.20

525020 - PAGERS AND CELL PHONES **$106**

This account covers cost for one pagers and one cell phone.

Cell Phone	$	17.64
Months	x	6
Total	$	105.84

525030 - 800 MHZ RADIO SERVICE CHARGES **$4,116**

This account covers cost for four (7) 800 MHz Radios and are assigned to the following:

Service for (7) 800 MHz Radio x $49.00/month =	$	343.00
Month	x	12
Total	$	4,116.00

525031 - 800 MHZ RADIO MAINTENANCE **$647**

This account covers cost for required maintenance of (6) 800 MHz Radios X $107.78 = $646.68 or $647. Note: Total number of radios = (7), one new radio is on warranty and not charged this maintenance.

Total	$	627.12

525041 - E-MAIL SERVICE CHARGES **$41**

This account covers the cost for E-Mail Services.

Services	$	6.75
Months	x	6
Total	$	40.50

525210 - CONFERENCE & MEETING EXPENSES **$1,042**

This account will cover cost for the Supervisor attending the Solid Waste Association of North America (SWANA) Regional conference. The conference is an educational program to update those in the field of Solid Waste Management on Federal and State regulations and Landfill Operational Applications. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses	$	550.00
3 nights lodging	$	414.00
Per Diem	$	78.00
Total	$	1,042.00

525230 - SUBSCRIPTIONS, DUES & BOOK **$920**

This account is to cover the cost for Landfill Supervisor yearly membership, dues for SWANA and the Litter Control Association.

SWANA membership	$ 110.00
United States Composting Council's, Seal of Testing Assurance	$ 800.00
Litter Control Association	$ 10.00
Total	$ 920.00

525317 - UTILITIES - EDMUND LANDFILL **$11,000**

This account covers the cost of utilities at the Edmund Facility, with the exception of the Transfer Station.

525400 - GAS FUEL & OIL **$177,313**

This account will cover the cost for daily gas, diesel, transmission, hydraulic, chassis, antifreeze and other lubricants required for vehicles, heavy equipment's 250-hour services for one year and miscellaneous small equipment. **Fleet services has proposed a budget cost of $ 3.75 a gal. for FY 2014-2015.**

Truck Co # 31876	$ 2,000.00
Truck Co. # 28364	$ 1,000.00
D-7-R Dozer Co # 30849	$ 25,000.00
623 Pan Co # 26019	$ 3,832.00
John Deere 624-K Loader Co # 37213	$ 7,000.00
Dump Truck Co # 18616	$ 504.00
Low Boy Co # 14962	$ 216.00
Boom Truck Co # 14994	$ 500.00
430-E Backhoe Co # 35427	$ 4,500.00
826-H Compactor Co # 35530	$ 30,242.00
826-H Compactor Co # 34291	$ 29,749.00
287-C Skid Steer Co# 36827	$ 5,000.00
Track hoe CO# 37205	$ 20,000.00
Challenger CO. # 33386	$ 2,500.00
Utility Tractor Co # 35963	$ 100.00
Motor Grader Co # 17070	$ 668.00
Hydro Seeder CO. # 35070	$ 2,000.00
Water Pump CO. # 36531	$ 8,000.00
Miscellaneous Small Equipment	$ 8,502.00
25 Ton off Road Water Truck CO# 38138	$ 8,000.00
25 Ton off Road Truck CO# 37801	$ 10,000.00
25 Ton off Road Truck CO# 37980	$ 8,000.00
Total	$ 177,313.00

525600 - UNIFORMS & CLOTHING **$5,182**

This account covers cost for (7) employees on staff and are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safeties apparatus must be worn due to some of the hazardous conditions the employees are exposed.

Safety Boots	(14 @ $125.00)	$	1,750.00
Winter Jackets	(4 @ $ 59.56)	$	238.24
Work Pants	(28 @ $ 13.18)	$	369.04
Tee Shirts	(28 @ $ 8.85)	$	247.80
Long Sleeve Tee Shirt	(28 @ $ 9.85)	$	275.80
Hooded sweatshirts	(28@ $ 17.85)	$	499.80
Work Shirts	(28@ $ 12.00)	$	336.00
Summer Caps	(20@ $ 4.64)	$	92.80
County Emblem	(27 @ $ 0.76)	$	20.52
Sewing on Emblem	(27 @ $ 0.80)	$	21.60
Summer Coveralls	(4 @ $ 18.21)	$	72.84
Insulated Coveralls	(4 @$ 39.15)	$	156.60
Parka	(4 @$ 175.00)	$	700.00
Safety Belts	(7 @ $ 15.48)	$	61.92
S.C. Sale tax @ 7%		$	339.01
Total		$	5,181.96

526500 - LICENSE AND PERMITS **$3,100**

This account will cover the cost for the following required permits

Underground Fuel Tank	$	400.00
Landfill NPDES Permit	$	2,700.00
Total	$	3,100.00

530100 - DEPRECIATION **$440,000**

This cost will cover the Depreciation of our FY 14/15.

538000 - CLAIMS & JUDGMENTS **$100**

This account will cover any cost, which may occur that are lower than the deductible of our insurance.

538600 – SCDHEC FINES – ADMIN ORDER **$10,000**

This account will cover potential landfill fines issued by DHEC.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT $2,500

This account will cover costs for any small tools and minor equipment, which falls below the $500 capital cost limit. To include replacements items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, etc.

5AF000–(1) F1 PC (REPLACEMENT) $809

To cover the cost of purchasing one (1) replacement F1 PC for the Landfill/Transfer Station Supervisor – County Asset # LC32987.

5AF000 – (1) DOZER D-6 (REPLACEMENT) $406,600

This account will cover the cost to purchase a replacement dozer for the existing D-7Dozer, which is scheduled to be replaced on the County replacement schedule for FY 2014-2015. The existing D-7 Dozer has 5,409 engine hours as of 1-25-14.
The budget proposal is to consider replacement of the D-7 (new replacement cost estimated at $727,600) with a smaller D-6 Dozer without a winch (new cost estimate for D-6 Dozer without winch - $406,600), while retaining the existing D-7 with a winch and its considerable additional weight needed for slope packing and tracking. It is estimated that the existing D-7 Dozer could provide limited service for 5-8 years in the future and still provide residual sale value at that time.

5AF000 – (1) SLOPPING BUCKET ATTACHMENT FOR 329 TRACK HOE $21,400

This account will cover the cost of a slope bucket for the 329 track hoe. This bucket will be used to clean ditches that have been filled with wash sand. The ditches have matting in them that has been coved with sand. The regular track hoe bucket includes teeth that will grab the matting and rip it out. The slopping bucket has a smooth cutting edge that will allow the ditches to be cleaned out without ripping the matting. This bucket will also be used to build and maintain the ditches on lift one, two, three, in cell one of the C&D and maintenance on storm water basins.

5AF000 – (1) COMPOST STORAGE SHED $90,000

This account will cover the cost to purchase a compost storage shed with concrete push walls and floor. The shed will be used to store the finished compost product after it has been screened. After screening the compost it will need to be kept dry to keep the moisture content in the range of 30% - 60% wet weight basis. This will insure that the compost will meet the parameters of the United States Composting Council's (USCC), Seal of Testing Assurance (STA) program for Supplemental Technical Specification for Compost. This storage facility will also insure that the compost will stay dry and not turn to mud during rainy weather throughout the year.

5AF000 – (1) DISPENSING SYSTEM FOR GRANULAR FLOCCULENT (REPLACEMENT) $11,235

This account will cover the cost to purchase a new dispensing system to clean the water in the sed ponds for the NPDES discharge. The system is designed to meet the rate of flow to the pump. With the purchase of a new pump in FY 2013-2014 the existing flocculent system needs to be upgraded to meet the higher pump flow rate to dispense the right amount of flocculent.

TRANSFERS

815701 – OP TRN TO SOLID WASTE POST CLOSURE CARE COST $87,677

This is part of our Financial Assurance, as required by SCDHEC, and is covering the Closure/Post Closure costs of the Edmund C&D Landfill.

SECTION IIIA

COUNTY OF LEXINGTON
New Departmental Program Request Summary
Fiscal Year - 2013 - 2014

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste / Landfill Operations

Object Expenditure Code	Classification	Program # 1	Program # 2	Program # 3	Program # 4	Program #5	Total 2013-2014 Requested
	Program Title:	Pull Type Compost Turner	Tractor w/ Slope Mower				
	Personnel						
510100	Salaries # 2	0	0	0	0	0	0
510300	Part Time #	0	0	0	0	0	0
511112	FICA Cost	0	0	0	0	0	0
511113	State Retirement	0	0	0	0	0	0
511114	Police Retirement	0	0	0	0	0	0
511120	Insurance Fund Contribution # 2	0	0	0	0	0	0
511130	Workers Compensation	0	0	0	0	0	0
511131	S.C. Unemployment	0	0	0	0	0	0
	*** Total Personnel**	0	0	0	0	0	0
	Operating Expenses						
520100	Contracted maintenance	0	12,000	0	0	0	12,000
520200	Contracted Services	0	0	0	0	0	0
520300	Professional Services	0	0	0	0	0	0
520302	Drug Testing Service	0	0	0	0	0	0
520400	Advertising	0	0	0	0	0	0
521000	Office Supplies	0	0	0	0	0	0
521100	Duplicating	0	0	0	0	0	0
521200	Operating Supplies	0	0	0	0	0	0
522100	Heavy Equipm. Repairs & Mainten	3,000	2,500	0	0	0	5,500
522200	Small Equipment Repairs & Maint.	0	0	0	0	0	0
522300	Vehicle Repairs & Maintenance	0	0	0	0	0	0
523000	Land Rental	0	0	0	0	0	0
524000	Building Insurance	0	0	0	0	0	0
524100	Vehicle Insurance #	0	0	0	0	0	0
524101	Comprehensive Insurance # 1	1,412	1,210	0	0	0	2,622
524201	General Tort Liability Insurance	0	0	0	0	0	0
524202	Surety Bonds	0	0	0	0	0	0
525000	Telephone	0	0	0	0	0	0
525030	800 Radio Service Charge	0	0	0	0	0	0
525031	800 Radio Maintenance	0	0	0	0	0	0
525210	Conference & Meeting Expenses	0	0	0	0	0	0
525230	Subscriptions, Dues, & Books	0	0	0	0	0	0
525	Utilities -	0	0	0	0	0	0
525400	Gas, Fuel, & Oil	10,000	3,000	0	0	0	13,000
525600	Uniforms & Clothing	0	0	0	0	0	0
526500	Licenses & Permits	0	0	0	0	0	0
	*** Total Operating**	14,412	18,710	0	0	0	33,122
	**** Total Personnel & Operating**	14,412	18,710	0	0	0	33,122
	**** Total Capital (From Section IV)**	280,000	140,000	0	0	0	420,000
	***** Total Budget Appropriation**	294,412	158,710	0	0	0	453,122

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste Landfill Operations
Program # 1 Program Title: Pull Type Compost Turner W/ Water Tank

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	0
510300	Part Time #___	0
511112	FICA Cost	0
511113	State Retirement	0
511114	Police Retirement	0
511120	Insurance Fund Contribution #___	0
511130	Workers Compensation	0
511131	S.C. Unemployment	0
	*** Total Personnel**	
	Operating Expenses	
520100	Contracted maintenance	0
		0
520200	Contracted Services	0
		0
520300	Professional Services	0
520400	Advertising	0
521000	Office Supplies	0
521100	Duplicating	0
521200	Operating Supplies	0
		0
		0
522100	Equipment Repairs & Maintenance	3,000
522200	Small Equipment Repairs & Maint.	0
522300	Vehicle Repairs & Maintenance	0
523000	Land Rental	0
		0
524000	Building Insurance	0
524100	Vehicle Insurance #___	0
524101	Comprehensive Insurance #_1__	1,412
524201	General Tort Liability Insurance	0
524202	Surety Bonds	0
525000	Telephone	0
		0
525100	Postage	0
525210	Conference & Meeting Expenses	0
525230	Subscriptions, Dues, & Books	0
525___	Utilities - _____	0
525400	Gas, Fuel, & Oil	10,000
525600	Uniforms & Clothing	0
526500	Licenses & Permits	0
		0
		0
		0
		0
		0
		0
	*** Total Operating**	14,412
	**** Total Personnel & Operating**	14,412
	**** Total Capital (From Section IV)**	280,000
	***** Total Budget Appropriation**	294,412

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste / Landfill
Program # 1 Program Title: Pull Type Compost Turner With Water Tank

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Pull Type Compost Truner With Water Tank	$280,000

** **Total Capital (Transfer Total to Section I and IA)** **280,000**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 –Pull Type Compost Turner with Water Tank

Program 1: Pull Type Compost Turner with Water Tank

Objectives:

Funding is requested to purchase a pull type compost turner with an attached water tank. This unit is used to turn material placed in compost windrows and add moisture to the compost windrows to promote and accelerate the compost process. The County Strategic Goal #2, Solid Waste Objective #1 states that the County will reduce landfilling of waste materials by 2 percent by 2015. This equipment is an essential component to the success and ability to meet this objective.
The wood grinding and compost facility at the Edmund Landfill began operation under a DHEC permit in February 2010. During the past two Fiscal Years, the volume of material processed and diverted from the landfill has increased as noted below:

	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Estimate	FY 2014-2015 Projection
Tons of Waste	**3,975**	**5,426**	**7,322**	**8,500**

Based on this increased volume and work towards the objective of the strategic plan, it is imperative that the time frame for completing the composting process be accelerated. In addition, the existing equipment (excavator) cannot turn the compost piles in a sufficient time frame nor process the increased volume of material anticipated.

Although the facility markets mulch and boiler fuel, these markets cannot sustain the volume of material being processed. Composting will provide for this increased volume and in addition, the market for compost is significant. Based on market potential and a rate of $30/ton, it is anticipated that sales could produce approximately $120,000 during FY 2014-2015. Marketing will require completion of the compost process in a timely manner, necessitating the use of a compost turner.

New Compost regulations have been approved by the State DHEC Board and are anticipated to be approved by the State Legislature, with an effective date of May – June 2014. The new regulations will require that piles be turned a minimum of 5 times in the first 15 days and weekly through the 30 day compost cycle. The existing method of turning the material cannot meet the state requirements again necessitating the use of a compost tuner.

Based on the utilization of this piece of equipment each week, provision of similar equipment through an outside contractor or rental is not feasible or cost effective. This equipment is also not readily available due to its unique characteristics. Operation of the machine will be accomplished with current personnel, maintaining the cost to operate below the full time contracted cost

SERVICE LEVELS

Service Level Indicators:
Program 1:

Wood Waste Grinding and Compost Facility

Waste Processed	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Tons of Wood Ground	3,975	5,393	6,722	7,500
Tons of Yard Waste Compost	0	33	600	1,000
Total Waste to be Processed	3,975	5,426	7,322	8,500

SECTION VI. – LINE ITEM NARRATIVES

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **$3,000**

This account is for landfill heavy equipment and covers repairs to the compost turner with water tank and includes items as follows: tires, hoses, pumps etc.

Estimated cost for repairs $ 3,000.00

524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. **$1412**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the landfill operations $163,350 x 0.864% = $1,412

525400 - GAS, FUEL & OIL **$10,000**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year. **Fleet services has proposed a budget cost of $ 3.75 a gal. for this Fiscal Year.**

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AF000 – PULL TYPE COMPOST TURNER W/ WATER TANK $280,000

This account will cover the cost to purchase a pull type compost turner with water tank. The unit will be used for turning and moisturizing the windrows of wood waste grindings for composting.

SECTION III

COUNTY OF LEXINGTON
New Program Request
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste Landfill Operations
Program # 2 Program Title: Tractor with Slope Mower

Object Code	Expenditure Classification	Total 2014-2015 Requested
	Personnel	
510100	Salaries #___	0
510300	Part Time #___	0
511112	FICA Cost	0
511113	State Retirement	0
511114	Police Retirement	0
511120	Insurance Fund Contribution #___	0
511130	Workers Compensation	0
511131	S.C. Unemployment	0
	*** Total Personnel**	0
	Operating Expenses	
520100	Contracted maintenance	12,000
		0
520200	Contracted Services	0
		0
520300	Professional Services	0
520400	Advertising	0
521000	Office Supplies	0
521100	Duplicating	0
521200	Operating Supplies	0
		0
		0
522100	Equipment Repairs & Maintenance	2,500
522200	Small Equipment Repairs & Maint.	0
522300	Vehicle Repairs & Maintenance	0
523000	Land Rental	0
		0
524000	Building Insurance	0
524100	Vehicle Insurance #___	0
524101	Comprehensive Insurance #_1__	1,210
524201	General Tort Liability Insurance	0
524202	Surety Bonds	0
525000	Telephone	0
		0
525100	Postage	0
525210	Conference & Meeting Expenses	0
525230	Subscriptions, Dues, & Books	0
525___	Utilities -	0
525400	Gas, Fuel, & Oil	3,000
525600	Uniforms & Clothing	0
526500	Licenses & Permits	0
		0
		0
		0
		0
		0
		0
		0
	*** Total Operating**	18,710
	**** Total Personnel & Operating**	18,710
	**** Total Capital (From Section IV)**	140,000
	***** Total Budget Appropriation**	158,710

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014 - 2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste / Landfill Operations
Program # 2 Program Title: Tractor w/ Slope Mower

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Tractor With Slope mower	$140,000

** **Total Capital (Transfer Total to Section III)** **140,000**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 2 –Tractor with Slope Mower

Program 2: Tractor with Slope Mower

Objectives:

The Department is requesting funds for a tractor with slope mower for our MSW and C & D Landfill. There is approximately 42 acres of slopes and cover that are required to be cut every quarter to stay in compliance with South Carolina DHEC Regulations. Additionally, there are 4 sediment ponds and dams that are required to be cut with approximately 4 ½ miles of vegetation. Also, the Edmund and Southeast Collection and Recycling Centers both have approximately a one acre sediment pond that will have to be cut monthly.

Based on the slope of the terrain (slopes of 3:1), the use of special equipment is necessary to safely maintain the grassy cover.

The Department is also required to provide mowing services for the Chapin, Batesburg/Leesville and 321 closed MSW Landfills. Traditionally, LCPW has provided much of this service; however, due to their increased workload, the maintenance is not being completed as required by DHEC.

SECTION VI. – LINE ITEM NARRATIVES

520100 – CONTRACTED MAINTENANCE **$12,000**

This account will cover the expenditures for the Tractor to include Total Maintenance & Repair (TM&R) mechanical and general maintenance, fire protection systems and an auto lube system.

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **$2,500**

This account covers repairs to the slope mower not included in contracted maintenance and includes items such as tires, cutting blades, damage repairs, etc.

Estimated cost for repairs	$ 2,500.00

524101 - COMPREHENSIVE INSURANCE/LANDFILL EQUIP. **$1,210**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. for the slope mower.

525400 - GAS, FUEL & OIL **$3,000**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year. **Fleet Services has proposed a budget cost of $ 3.75 a gal. for this FY.**

Tractor W/ Slope Mower	$ 3,000.00

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

5AF000 -TRACTOR WITH SLOPE MOWER $140,000

This account will cover the cost to purchase a new tractor with slope mower for our MSW and C & D Landfill. The equipment will be used to maintain the grassy slopes in our landfills and retention ponds.

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121205 - Solid Waste / 321 Reclamation/Close/Superfund

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520200	Contracted Services	66,800	14,969	40,000	60,000		
520300	Professional Services	129,692	57,160	185,000	166,190		
520620	EPA Cost	45,521	32,474	50,000	50,000		
521100	Duplicating	6	0	20	10		
525315	Utilities - Landfill/Cayce 321	29,587	11,994	35,000	33,000		
526500	Licenses & Permits	1,740	1,486	2,000	2,000		
530100	Depreciation	5,820	0	20,000	10,000		
538500	Property Taxes	1,388	0	1,600	1,450		
	*** Total Operating**	**280,554**	**118,083**	**333,620**	**322,650**		
	**** Total Personnel & Operating**	**280,554**	**118,083**	**333,620**	**322,650**		
	Capital						
599999	Capital Clearing	0	0	0	0		
	All Other Equipment	0	0	50,000	0		
	**** Total Capital**	**0**	**0**	**50,000**	**0**		
	***** Total Expenses**	**280,554**	**118,083**	**383,620**	**322,650**		

SECTION V. - PROGRAM OVERVIEW

Summary of Program:

321 Landfill

Objectives:

The 321 landfill was closed in 1988 and declared a superfund several years later. The basic reasons for being declared a superfund site by the EPA were: 1.) Groundwater contamination; 2.) Methane gas migration, and 3.) Sediment and erosion. At this time groundwater recovery wells have been installed, a methane recovery system, and the sediment and erosion issues are under control.

The groundwater and methane systems are high maintenance and will be ongoing costs for many years.

At this time no major issues are anticipated at this landfill. The methane and groundwater systems apparently are functioning to SCDHEC and USEPA's satisfaction. These are the two major areas of concern.

All costs related to this program are USEPA/SCDHEC mandated requirements.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – LISTING OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES $ 60,000

Operation, maintenance and sampling/analysis of methane and groundwater systems.

520300 - PROFESSIONAL SERVICES $ 166,190

The operation management, annual inspection and reporting fees, ground water/methane reports, remedial operations, and coordination with DHEC/EPA by our consultant for this project.

520620 – EPA COST $ 50,000

Based on historical costs. This is to pay USEPA based on costs incurred for managing this site.

521100 – DUPLICATING $ 10

Includes cost of duplication for 321 Landfill account.

52315 – UTILITIES $ 33,000

Estimated utility cost for groundwater recovery and methane recovery systems and based on historical information.

526500 – LICENSES AND PERMITS $ 2,000

This covers the estimated SCDHEC fees for spray irrigation system and other permits.

530100 – DEPRECIATION $ 10,000

To cover anticipated depreciation expense for equipment at the 321 Landfill.

538500 – PROPERTY TAXES $ 1,450

To cover anticipated property taxes for leased buildings at the 321 Landfill.

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works-Solid Waste
Organization: 121206 - Solid Waste / Transfer Station

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2.5	94,297	31,668	105,112	99,006		
510200	Overtime	7,450	2,409	12,000	14,000		
511112	FICA Cost	7,327	2,463	8,959	8,645		
511113	State Retirement	7,551	1,883	12,414	12,318		
511120	Insurance Fund Contribution - 2.5	19,500	9,750	19,500	19,500		
511130	Workers Compensation	9,694	3,181	10,661	10,340		
511213	State Retirement - Retiree	3,685	1,729	0	0		
	*** Total Personnel**	**149,504**	**53,083**	**168,646**	**163,809**		
	Operating Expenses						
520100	Contracted Maintenance	25,675	6,422	22,711	22,711		
520200	Contracted Services	3,323,627	1,826,113	3,604,978	3,915,206		
520219	Water & Other Beverages	0	0	0	994		
520300	Professional Services	1,600	0	6,375	45,375		
520302	Drug Testing Services	0	0	174	339		
520305	Infectious Disease Services	574	0	692	692		
521000	Office Supplies	432	294	500	500		
521100	Duplicating	35	9	100	100		
521200	Operating Supplies	4,039	2,254	8,000	4,849		
522000	Building Repairs & Maintenance	35,866	0	16,050	60,700		
522100	Heavy Equipment Repairs & Maintenance	21,333	39,695	90,000	94,122		
522200	Small Equipment Repairs & Maintenance	3,643	1,505	7,000	6,780		
523200	Equipment Rental	91	45	354	354		
524000	Building Insurance	1,000	509	1,030	1,049		
524101	Comprehensive Insurance	1,700	107	1,689	1,731		
524201	General Tort Liability Insurance	761	381	786	784		
524202	Surety Bonds	0	0	0	25		
525006	GPS Monitoring Charges	0	0	160	228		
525020	Pagers and Cell Phones	164	18	148	106		
525030	800MHz Radio Service Charges - 3	989	468	1,610	1,764		
525031	800 MHz Radio Maintenance - 3	177	0	314	324		
525041	E-mail Service Charges - .5	41	20	41	41		
525210	Conference, Meeting & Training Expenses	0	0	1,568	1,834		
525230	Subscriptions, Dues, & Books	0	0	227	227		
525317	Utilities - County L/F Edmund	6,481	1,935	8,600	6,600		
525400	Gas, Fuel, & Oil	16,648	8,333	25,276	16,586		
525600	Uniforms & Clothing	1,423	904	2,500	2,744		
526500	Licenses & Permits	200	300	700	700		
530100	Depreciation	57,833	0	54,065	58,000		
538000	Claims & Judgments	0	0	100	100		
	*** Total Operating**	**3,504,332**	**1,889,312**	**3,855,748**	**4,245,565**		
	**** Total Personnel & Operating**	**3,653,836**	**1,942,395**	**4,024,394**	**4,409,374**		
	Capital						
540000	Small Tools & Minor Equipment	62	106	106	500		
599999	Capital Clearing	(184,874)	0	0	0		
	All Other Equipment	184,874	0	119,840	295,000		
	**** Total Capital**	**62**	**106**	**119,946**	**295,500**		
	***** Total Expenses**	**3,653,898**	**1,942,501**	**4,144,340**	**4,704,874**		

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121206 Organization Title: Solid Waste/ Transfer Station
Program # Program Title: Transfer Station

Qty	Item Description	*BUDGET* 2014-2015 Requested Amount
1	Small Tools & Minor Equipment	500
1	Concrete Pad For Tractor Trailer Parking	60,000
1	Concrete Pad Replacement - Transfer Station Entrance	75,000
1	Transfer Station Floor Repair	160,000

** **Total Capital (Transfer Total to Section I and IA)** **295,500**

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 - Transfer Station

Program 1; Transfer Station

Objectives:

This program requires the efforts of 2 (two) Heavy Equipment Operators, 1 (one) Supervisor. This program processes all Municipal Solid Waste (MSW) entering the facility through the Transfer Station, while enforcing Lexington County Ordinance, South Carolina Department of Health and Environmental Control. (SCDHEC) rules and regulations. The Supervisor is responsible for this department and the Landfill Operations (121204), therefore his salaries and all operational items are split accordingly.

SERVICE LEVELS

Service Level Indicators:
Program 1:

MSW Processed	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Tons	101,367	100,899	111,900	114,200

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

Job Title	Full Time Equivalent Positions	Enterprise Fund	Other Fund	Total	Grade
Landfill/Transfer Station Supervisor	0.5*	0.5		0.5	15
Heavy Equipment Operators III	2	2		2	9
Total Positions	2.5	2.5	0	2.5	

All of these positions require insurance.

*This positions is funded ½ of 121206 and ½ 121204

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520100 - CONTRACTED MAINTENANCE **$22,711**

This account will cover the expenditures of one (1) piece of heavy equipment to include: Total Maintenance & Repair (TM&R) extension for mechanical and general maintenance, a fire protection system on the equipment and the cost of maintenance for (1) scale.

The heavy equipment is serviced every 250 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools. Also the equipment is covered by a separate contract for a fire protection system, based on four inspections per year.

Co. # 32017 Caterpillar 938H Front-End Loader Serviced by Blanchard Machinery

Total Maintenance & Repair (TM&R) per month.	$ 573.33
	x 12
S.C. SALE TAX @ 7%	$ 481.60
Total	$ 7,361.56
Fire protection inspection (quarterly)	$ 175.00
	x 4
S.C. sale tax @7%	$ 49.00
Total inspection	$ 749.00
Estimated cost for replacement part for the fire protection system	$ 3,000.00
Total	$ 11,110.56

A maintenance contract for inspecting one (1) scale is tested and re-calibrated if necessary. The scale is located at the entrance and required by the Department of Agriculture for monthly inspections, due to all incoming and outbound customers being charged tipping fees.

Estimated replacement parts	$ 8,000.00
Inspections per month	$300.00
	x 12
Total	$ 3,600.00
Total estimated contract	$ 11,600.00
Total Contracted Maintenance	$ 22,710.56

520200 - CONTRACTED SERVICES **$3,915,206**

This account covers the cost of contracts for the transport and disposal of Municipal Solid Waste (MSW) from the Transfer Station to the Waste Management (WM) Landfill located in Richland County. This account also covers the cost for the hauling and disposing of wash down Leachate water generated from the Transfer Station floor. The Leachate is delivered to a wastewater treatment plant for disposal. Leachate water is collected in an underground storage tank (UST). This account will also cover the cost for removal of solid sedimentation from the (UST) as required.

The Transport, by NW White, of MSW to (WM) Landfill is estimated, and based on the previous year's tonnage. Estimated tonnage for FY 13/14 is 111,900 tons. Projected increase for FY 14/15 is an estimated tonnage of 114,200 tons. Current FY 13/14 base rate for transporting is $ 8.99/ton adjusted quarterly for the fuel surcharge (portion of rate attributable to fuel costs) and annually in accordance with the CPI for the previous calendar year of 1.46%. Base average rate for transporting is estimated at $ 9.51 per ton for FY 14/15.

Cost per ton	$	9.21
First quarter tonnage	x	28,784
Total	$	265,100.64
Cost per ton	$	9.35
Second quarter tonnage	x	27,687
Total	$	258,873.45
Cost per ton	$	9.49
Second quarter tonnage	x	27,961
Total	$	265,349.89
Cost per ton	$	9.64
Second quarter tonnage	x	29,745
Total	$	286,741.80
Total Transporting Cost	$	1,076,065.78

The Disposal of MSW at Richland Landfill is estimated and based on the previous year's tonnage. Estimated tonnage for FY 13/14 is 111,900 tons. Projected increase for FY 14/15 is an estimated tonnage of 114,200 tons. The current rate for disposal is a fixed rate of $24.50/ton for the FY 14/15

Cost per ton	$	24.50
Total estimated tonnage	x	114,200
Total Disposal Cost	$	2,797,900.00
The contract for hauling and disposal of (UST) water is estimated:		
Cost per gallon	$	0.21
Gallons of wastewater	x	144,000
Total	$	30,240.00
Potential analysis if required by Waste Treatment Plant	$	5,000.00
Cleaning out of UST	$	6,000.00
Total Haul & Disposal Cost	$	41,240.00
TOTAL CONTRACTED SERVICES	$	3,915,205.78

520219 – WATER & OTHER BEVERAGES **$994**

This account covers cost associated with providing clean (bottled) water for the landfill and transfer station staff. (200) 5 gallon bottles of water per year x $4.97per bottle = $ 994

520300 - PROFESSIONAL SERVICES **$45,375**

This account covers cost associated with several types' services:
South Carolina Department of Health & Environmental Control (SCDHEC)

Annual drinking water fee	$ 125.00
Laboratory analysis for Transfer Station (UST) Leachate for random samples	
Each Test Sample $1,000 x 1 sample =	$ 1,000.00
Semi-annual Structural Steel inspection Transfer Station Hopper Each Inspection $2,125 x 2 per year = $4,250	$ 4,250.00
Engineering cost – Transfer Station Floor Repair project	$ 15,000.00
Engineering cost – Transfer Station Concrete Pad Replacement and tractor trailer parking improvements.	$ 25,000.00
Total Professional Services	$ 45,375.00

520302 - DRUG TESTING SERVICES **$339**

The required Random Drug/Alcohol Testing is for three (3) employees if an accident/incident were to occur to any employee while operating County equip/vehicle, a Drug/Alcohol testing is mandatory. For employees holding CDL licenses, as required in their position, are on a random drug screening.

Random Drug Testing (3 employees x $40/test)	$ 120.00
After hours drug & alcohol Testing (3 employees x $50/test)	$ 150.00
Random Alcohol Testing	$ 15.00
Employees	x 3
Total	$ 45.00
Random Driver History Check (3 employees x $8/report)	$ 24.00
Total Estimated Testing	$ 339.00

520305 – INFECTIOUS DISEASE SERVICES **$692**

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

Shot Series cost/ employee $346 x 2 employees = $692.

521000 - OFFICE SUPPLIES **$500**

This account is to cover supplies used in this program. Office Supplies include: Business cards, printer ribbons, file folders, bulletin board, pens, pencils, etc., as needed.

521100 - DUPLICATING **$100**

This account is to cover all duplicating. Daily fuel sheets, vehicle & equipment service reports, insurance forms, workers compensation forms, notices of needed repairs, purchase requisitions, PAF'S, random inspection reports, etc.

Copies		2500
Cost per copy	x	0.04
Total	$	100.00

521200 - OPERATING SUPPLIES **$4 ~~$2~~,849**

This account covers the cost for operating supplies used daily in the Transfer Station operations.

Stakes to barricade, barricade tape, and pH test kits, and chemical resistant Rubber gloves, if hazardous loads are disposed of improperly.

Total	$	2,000.00
Safety glasses	$	25.00
Pairs	x	6
Total	$	150.00
Work gloves - operators and community service workers	$	0.74
Pairs	x	300
Total	$	222.00
General operating supplies, ground & building supplies	$	1,000.00
Steam cleaning chemicals per drum	$	230.00
Total drums	x	6
Total	$	1,476.60
Total	$	4 2,848.60

522000 - BUILDING REPAIRS & MAINTENANCE **$60,700**

This account covers cost for needed repairs to all structures and grounds maintenance pertaining to the Transfer Station. Generator maintenance, water well and (UST) drainage systems are also included.

Estimated building repairs	$	10,000.00
Pressure Wash/Clean inside and front of building	$	50,000.00

S.C. SALE TAX @ 7%	$ 700.00
Total	$ 60,700.00

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **$94,122**

This account is for heavy equipment and covers repairs to equipment not covered by contracted maintenance (TM&R), such as tires, loader wear pads, sweep broom, etc.

Estimated repair cost for parts	$ 10,000.00
Rubberized wear pad for 938H loader	$ 1,230.54
Total pads per year	x 10
S.C. SALE TAX @ 7%	$ 861.38
Total	$ 13,166.78
Exchange set of tires for 938H	$ 31,685.08
Sets per year	x 2
S.C. SALE TAX @ 7%	$ 4,435.11
Total	$ 67,806.07
Bolt peg. For wear pads	$ 294.26
Total bolt pag.	x 10
S.C. SALE TAX @ 7%	$ 205.98
Total	$ 3,148.58
Total	$ 94,121.43

522200 - SMALL EQUIPMENT REPAIRS AND MAINTENANCE **$6,780**

This account is to cover cost of any small equipment used in the Transfer Station operations for maintenance & repair of the following: Air compressor, lawn mower, welder, grease guns, air hammer, etc.

Estimated Repairs	$ 4,500.00
Annual Air Compressor Maintenance	$ 2,280.00

523200 - EQUIPMENT RENTAL **$354**

This account covers the cost for welding gases, i.e., Oxygen, Acetylene tank rental.

Tank rental	$ 27.50
Months	x 12

S.C. Sale tax @ 7%	$	23.10
Total	$	353.10

524000 - BUILDING AND CONTENTS INSURANCE **$1,049**

This account is for insurance to cover Transfer Station and its contents.

524101 - COMPREHENSIVE INSURANCE **$1,731**

This account is for insurance to cover: Inland, Marine, Fire, Vandalism, etc. of Heavy Equipment used in the Transfer Station operations

524201 - GENERAL TORT LIABILITY INSURANCE **$784**

This account covers cost for the FY 14/15 and is for the current number of employees. (Based on new schedule)

524201 - SURETY BONDS **$25**

This account fee covers the cost for Surety Bonds for FY 14/15. 2.5FTE x $10/FTE = $25

525006 – GPS MONITORING CHARGES **$228**

This account covers cost for GPS monitoring and activation.

Monitoring For 1 Units	$	18.95
Month	x	12
Total	$	227.40

525020 - PAGERS AND CELL PHONES **$106**

This account covers the cost for one pager

Cell Phone	$	17.64
Months	x	6
Total	$	105.84

525030 - 800 MHZ RADIO SERVICE CHARGES **$1,764**

This account covers cost for (3) 800 MHz Radios.

Service for (3) 800 MHz Radio x $49.00/month=	$	147.00
Month	x	12
Total	$	1,764.00

525031 - 800 MHZ RADIO MAINTENANCE **$324**

This account covers cost for needed maintenance for:
(3) 800 MHz Radios x $107.78/year = $323.34 or $324

Total	$	313.56

525041 - E-MAIL SERVICE CHARGES **$41**

This account covers the cost for E-Mail Services.

Services	$	6.75
Months	x	6
Total	$	40.50

525210 - CONFERENCE & MEETING **$1,834**

This account will cover the cost for the Landfill Supervisor to attend the Solid Waste Association of North America (SWANA) Regional and the Carolina Recycling Association (CRA) Conferences, to be held in South Carolina. These conferences are an educational program to update those in the field of Solid Waste Management on Federal and State

Regulations, Landfill Operational Applications and Recycling. Courses are offered to assist with CEU hours that are required in maintaining both SWANA and SCDHEC management re-certifications.

SWANA Registration & Special Courses	$	550.00
3 nights lodging	$	414.00
Per Diem	$	78.00
Total	$	1,042.00
CRA Registration & Special Courses	$	200.00
3 nights lodging	$	414.00
Per Diem	$	78.00
Total	$	692.00

This account will also cover the cost for the Supervisor to attend quarterly SWANA meetings for education of solid waste regulations and updated procedures.

Meeting Expense	$	25.00
Quarters	x	4
Total	$	100.00
Total Conferences & Meetings	$	1,834.00

525230 - SUBSCRIPTIONS, DUES & BOOKS **$227**

This account is to cover the cost for Supervisor's yearly membership dues for SWANA and cost of re-certification application.

SWANA membership	$	117.00
Landfill Manager Re-Certification	$	110.00

Total	$ 227.00

525317 - UTILITIES **$6,600**

This account covers the cost of all utilities associated with the Transfer Station

525400 - GAS, FUEL & OIL **$16,586**

This account covers the cost for gas, diesel, transmission, hydraulic, chassis, anti-freeze and other lubricants required for equipment's services and daily fuel for one year **Fleet services has proposed a budget cost of $ 3.75 a gal. for FY 2014-2015.**

938H Loader CO #32879	$ 15,086.00
Misc. equipment	$ 1,500.00

525400 - UNIFORMS & CLOTHING **$2,744**

This account covers cost for four employees and is required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed

Safety Belts	(3 @ $15.48)	$ 46.44
Safety Boots	(6 @ $125.00)	$ 750.00
Work Pants	(13 @ $13.18)	$ 171.34
Work Shirts	(13 @ $12.00)	$ 156.00
Work Coats	(3 @ $59.56)	$ 178.68
Rubber Boots	(3 @ $25.00)	$ 75.00
Summer Caps	(10 @ $4.64)	$ 46.40
Co. emblems	(22 @ $0.76)	$ 16.72
Sew on emblems	(22 @ $0.80)	$ 17.60
Summer Coveralls	(3 @ $18.21)	$ 54.63
Insulated Coveralls	(3 @ $39.15)	$ 117.45
Parka	(3 @ $175.00)	$ 525.00
T-shirts L/S	(13 @$8.85)	$ 115.05
T-shirts S/S	(13 @ 6.85)	$ 89.05
Sweatshirt	(13 @ 15.75)	$ 204.75
S.C. Sale tax @ 7%		$ 179.48
Total		$ 2,743.59

526500 - LICENSE & PERMITS **$700**

This account will cover required permits as follows:

Transfer Station (UST) permits	$ 200.00
Drinking Water well license	$ 250.00
Transfer Station permits	$ 250.00
Total	$ 700.00

530100 - DEPRECIATION **$58,000**

This cost will cover the depreciation of our equipment.

538000 - CLAIMS & JUDGMENTS **$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT $500

This account will cover the cost for any small tools and minor equipment that falls below the $500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, floor jacks, dollies, Nextel, cell phone replacement and batteries, etc

5AF000- CONCRETE PAD FOR TRACTOR TRAILER PARKING LOT (REPLACEMENT) $60,000

This account will cover the cost for the replacement of gravel with concrete to the Tractor trailer Parking lot. The parking lot is located behind the Transfer Station and is used to store the empty/full trailers. The trailers are loaded with MSW for shipment to the Waste Management landfill.

The parking lot was installed in 1993 and has been in operation since 1994. Over the last 20 years crush and run has been added and packed to repair it. At this time, the parking lot is beyond this type of repairs. The department is requesting these funds to replace the recycled asphalt and gravel with concrete.

5AF000 – CONCRETE PAD REPLACEMENT – TRANSFER STATION ENTRANCE $75,000

This account covers costs for construction/ repairs to concrete pads at the transfer station entrance for Bays one and two - $75,000.

5AF000 – CONSTRUCTION/REPAIRS – TRANSFER STATION FLOOR $160,000

This account covers costs for construction/ repairs to the transfer station as follows:

Transfer Station Floor – re-construction $ 200,000.00

COUNTY OF LEXINGTON
SOLID WASTE MANAGEMENT
Annual Budget
Fiscal Year 2014-15

Fund: 5700
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Code	Expenditure Classification	2012-13 Expenses	2013-14 Expenses (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries and Wages - .5	16,577	11,386	23,736	23,699		
510300	Part Time - 8 (5.80 - FTE)	137,015	72,627	159,101	159,101		
511112	FICA Cost	11,738	6,416	13,608	13,985		
511113	State Retirement	14,244	7,924	18,856	19,926		
511120	Insurance Fund Contribution - .5	3,900	1,950	3,900	3,900		
511130	Workers Compensation	14,109	7,555	18,949	18,805		
511213	State Retirement - Retiree	2,036	982	0	0		
	*** Total Personnel**	**199,619**	**108,840**	**238,150**	**239,416**		
	Operating Expenses						
520200	Contracted Services	28,979	17,433	29,051	44,411		
520233	Towing Service	845	0	1,000	1,000		
520239	E-Waste Recycling	51,880	20,921	52,238	86,175		
520302	Drug Testing Services	105	0	250	250		
520305	Infectious Disease Services	660	101	1,038	692		
521000	Office Supplies	194	0	100	100		
521100	Duplicating	59	29	100	100		
521200	Operating Supplies	8,971	1,152	2,500	2,768		
521402	Occupational Health Supplies	163	0	200	200		
522100	Heavy Equipment Repairs & Maintenance	2,272	0	3,000	4,000		
522200	Small Equipment Repairs & Maintenance	22,851	20,533	37,000	35,000		
522300	Vehicle Repairs & Maintenance	12,484	2,140	11,000	11,000		
524100	Vehicle Insurance - 3	1,590	795	1,638	1,638		
524101	Comprehensive Insurance	365	381	872	880		
524201	General Tort Liability Insurance	219	109	226	486		
524202	Surety Bonds	0	0	0	63		
525006	GPS Monitoring Charges - 4	0	0	640	683		
525030	800 MHz Radio Service Charges - 3	1,473	698	1,610	1,764		
525031	800 MHz Radio Maintenance - 3	304	0	314	324		
525400	Gas, Fuel, & Oil	25,795	12,248	32,285	30,730		
525600	Uniforms & Clothing	2,622	2,188	3,403	3,391		
530100	Depreciation	85,174	0	63,000	86,000		
538000	Claims & Judgments	0	0	100	100		
	*** Total Operating**	**247,005**	**78,728**	**241,565**	**311,~~803~~ 755**		
	**** Total Personnel & Operating**	**446,624**	**187,568**	**479,715**	**551,~~219~~ 171**		
	Capital						
540000	Small Tools & Minor Equipment	35	424	1,808	1,000		
599999	Capital Clearing	(93,956)	0	0	0		
	All Other Equipment	93,956	1,438	36,560	2,000		
	**** Total Capital**	**35**	**1,862**	**38,368**	**3,000**		
	***** Total Expenses**	**446,659**	**189,430**	**518,083**	**554,~~219~~ 171**		

COUNTY OF LEXINGTON

Capital Item Summary
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121207 Organization Title: Solid Waste/ Recycling
Program # Program Title: Transfer Station

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Small Tools & Minor Equipment	1,000
1	Signs	2,000

** Total Capital (Transfer Total to Section I and IA) 3,000

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program 1 – Recycling

Program 1: Recycling

Objectives:

This program requires the efforts of eight (8) part-time Recycling Collectors and (1) full-time Supervisor (Collection Recycling Coordinator).

The Recycling Collectors pick up, transport and process recycling materials collected at the 11 (eleven) County Collection & Recycling Centers, Administration Building, Court House and when requested from other County divisions. Their duties also include: daily vehicle inspection reports, a daily activity log, picking up supplies for Solid Waste Management, delivering supplies to the Collection & Recycling Centers, maintaining the oil filters and bottles, E-waste trailer, mattress trailer and daily maintenance of Recycling Collections vehicles and equipment.

The Collection Recycling Coordinator's duties include: supervision, scheduling and payroll approval of the Recycling Collectors, scheduling of Collection Centers recycling requests and daily collector's task assignments, oversees vehicle and equipment maintenance, formulates monthly reports for total recycling tonnages and total pulls reports for each recyclable commodity and for each Collection & Recycling Center, purchasing all equipment and supplies as approved in the yearly budget, deals directly with recycling vendors for all recycling occurring inside and outside of the Collection & Recycling Centers, holds the Recycling Coordinators responsible as required in the South Carolina Department of Health and Environmental Control (SCDHEC) Solid Waste Policy & Management Act of 1991. The Collection Recycling Coordinator is responsible for formulating and allocating the Recycling Budget.

Service Levels

Service Level Indicators:	Actual Tons FY 12/13	Estimated Tons FY 13/14	Projected Tons FY 14/15
Aluminum (UBC)	28.83	23.79	24.39
Antifreeze	n/a	9.71	9.81
Batteries – Lead Acid	28.56	38.61	33.83
Cardboard*	779.44	879.38	809.93
Carpet & Foam Pad*	104.76	111.34	113.61
Co-Mingled (Franchise)	3,340.58	3,600	3,700
Cooking Oil*	n/a	22.30	22.76
Electronics*	305.77	389.51	432.79
Glass - Brown	134.08	133.55	133.82
Glass - Clear	199.02	176.12	176.12
Glass – Green	97.48	45.98	45.00
Glass – Mix	45.73	45.52	45.00
Mattresses*	94.02	132.35	198.53
Metal	1,780.62	1,793.95	1,790.30
Newspaper/Magazines*	842.06	894.41	857.76
Office Paper	78.23	67.59	67.45
Oil Filters	56.20	22.29	22.66
Oil Liquid*	220.82	205.66	205.66
Plastic	218.41	223.73	224.85
Textiles	37.86	36.78	36.78
Tires	502.22	479.85	485.45

* Commodities are pulled and processed by outside vendors. (1) Beginning July 1, 2011, E-Waste Recycling became mandatory and is maintained by the Recycling Collectors.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

Current Staffing Level:

Job Title	Full Time Equivalent Positions	Enterprise Fund	Other Fund	Total	Grade
*Collection Recycling Coordinator	0.5	0.5		0.5	15
**Recycling Collectors	5.8	5.8		5.8	05
Total Positions	6.3	6.3		6.3	

* Only this position includes health insurance.

** These positions are part-time, 29 hour per week employees.

8 collectors @ 29 hours per week = 232 hours, divided by 40 hour (FTE Hours) =	5.8 FTE positions
1 Coordinator @ 40 hours per week, times 50% =	.5 FTE positions
Total FTE for 121207	6.3 positions

*This position is funded ½ in 121203 and ½ in 121207

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520200 – CONTRACTED SERVICES **$44,411**

Mattress/Box Springs Recycling:

This account will cover the cost for contracting (contract C13018-4/24/13S) an outside vendor to provide and pull a 53' trailer that will be located at the Edmund Landfill to the recycling plant. The cost will cover the rental of the trailer, hauling fee, fuel service charge per trailer and a handling charge for each mattress/box spring. Using data from previous years and an anticipated increase in FY 14-15, it is estimated that approximately 6,204 mattress/box springs will be collected and recycled.

Trailer Rental (2 @ $300/ea) - $600/mo x 12 months	= $ 7,200.00
Hauling Fee - $250/trailer x 37 trailers	= $ 9,250.00
Fuel Service Charge – Approx. $85/load x 37/trailers	= $ 3,145.00
Handling Fee · 6,204 mattress/box springs @ $4.00/ea	= $ 24,816.00
Total	$ 44,411.00

520233 – TOWING **$1,000**

These funds cover the cost of towing on any of the County vehicles assigned to this program (Ford F-450 flatbed #34895; F-450 flatbed #34896; F-450 flatbed #37004; Tilt trailer or any of the other recycling trailers)

520239 – E-WASTE RECYCLING **$86,175**

Effective as of July 1, 2011, it is unlawful for any person to dispose of electronic waste (Computers, TVs, Monitors, etc.) in with their municipal solid waste. E-waste materials are required to be dropped-off at the landfill for recycling. The materials are palletized, loaded on a tractor trailer and hauled off for recycling by an R2/RIOS Certified e-waste recycling contractor. These funds will cover the cost of recycling e-waste dropped off at the Edmund Landfill and approximately (6) six E-Waste Recycling Special Events throughout the County during FY14-15.

In FY13-14, County expenditures were offset by a grant, through SCDHEC for $37,399, to help cover the costs of e-waste recycling. The requested amount for this account reflects the projected increase in electronics recycled and costs incurred to the County without the help of grant funds.

Current cost for CRT's and TV's intact = $.155/lb, CRT's not intact = $.25/lb, and TV's not intact = $.50/lb.

FY14-15 Projected Recycled Tons = 432.79 tons / 9.75 tons (average weight per trailer) = 45 trailers
Average Cost per Trailer = $1,915.00 x 45 trailers = $86,175.00 (Total)

520302 - DRUG TESTING SERVICES **$250**

This account covers any potential need for drug testing of employees.

520305 – INFECTIOUS DISEASE SERVICES **$692**

This account will cover the cost for hepatitis "B" inoculations available to employees. 29CFR 1910.1030 Guidelines apply to any personnel considered at risk under OSHA 1970 General Data clause. There is considerable information available to support the inclusion of certain personnel in the Solid Waste Management Division in a pathogenic exposure program to vaccinate against hepatitis "B".

Shot Series cost/ employee $346 x 2 employees = $692

521000 - OFFICE SUPPLIES **$100**

This account covers any office supplies to include: printer cartridges, file folders, pens, pencils, pads, calendars, etc.

521100 - DUPLICATING **$100**

This account covers any duplication required for worksheets, time sheets, recycling reports, etc.

Copies	$	0.04
	x	2500
Total	$	100.00

521200 - OPERATING SUPPLIES **$2,768**

This account covers the cost for general cleaning supplies, shrink wrap for palletizing electronic waste, first aid supplies and personal protective equipment and other safety devices.

521402 - OCCUPATIONAL HEALTH SUPPLIES **$200**

This account will cover the cost of health supplies to protect the employees from hazardous materials. Items included but not limited to: face masks, latex gloves, chemical gloves, etc.

522100 - HEAVY EQUIPMENT REPAIRS & MAINTENANCE **$4,000**

This account will cover the cost of repairs on the Yale forklift, the oil cruncher and the cardboard compactors. These repairs would include tires, hydraulic hoses, motors, paint, metal work, etc.

522200 - SMALL EQUIPMENT REPAIRS & MAINTENANCE **$35,000**

To cover repairs and maintenance of the recycling trailers and containers to include: lights, tires, roll carts, etc. There are approximately 70 trailers of which one-third are over 15 years old. Each year, a number of trailers have been refurbished to ensure the safety of the staff and citizens and to project a professional appearance. The repairs generally include fixing loose mesh flooring, painting, replacing rusted bracing, wheel fenders, and dry rotted tires. The average cost per repair has been approximately $1,400 per trailer. In addition, there are a number of glass recycling trailers and two larger recycling trailers that need to be refurbished.

522300 - VEHICLE REPAIRS & MAINTENANCE **$11,000**

These funds are for normal maintenance costs associated with the operation of the three (3) Ford F-450 Flat Beds. The two (2) F-450 Flat Beds (#34895 & #34896) are no longer covered under warranty. Estimated costs are:

F-450 Flat Bed (Co#34895)	$ 4,000
F-450 Flat Bed (Co# 34896)	$ 4,000
F-450 Flat Bed (Co# 37004)	$ 1,500
Sub-total	$ 9,500
Misc. parts & repairs	$ 1,500
Total	$ 11,000

524100 - VEHICLE INSURANCE (3) **$1,638**

This account covers the cost of allocated vehicle insurance. This figure provided by Risk Management.

Insurance	$ 546
Vehicles	x 3
Total	$ 1,638

524101 – COMPREHENSIVE INSURANCE **$880**

To cover the cost of Comprehensive Insurance (Inland Marine) for the following vehicles and equipment: F-450 #34895 ($220), F-450 #34896 ($220), F-450 #37004 ($220) and the Yale Fork Lift #37206 ($220) estimated at a total of $880 per year per Risk Management.

524201 - GENERAL TORT LIABILITY INSURANCE (6.3) FTE'S **$486**

To cover the cost of allocated general tort liability insurance for .50% of Collection and Recycling Center Coordinator and 8 part time recycling collectors. This figure provided by Risk Management.

524202 – SURETY BONDS **$63**

To cover the cost of surety bonds for full-time equivalent employees. 6.3 FTE's x $10 per FTE = **$63** This figure provided by Risk Management.

5250006 – GPS MONITORING CHARGES **$683**

To cover the cost of monthly vehicle GPS monitoring charges for the F-450 #34895, F-450 #34896 and F-450 #37004.

3 @ $18.95/month = $56.85
12 months @ $56.85 = $682.20

525030- -800 MHZ RADIO SERVICE CHARGE **$1,764**

This account covers the cost for three (3) 800 MHz Radios

Service for three (3) 800 MHz Radios @ $49.00 each	$	147.00
Month	x	12
Total	$	1,764.00

525031 - 800 MHZ RADIO MAINTENANCE **$324**

This account covers the cost for yearly maintenance of three (3) 800 MHz Radios @ $107.78 each
Total = $323.34 or $324

525400 - GAS, FUEL & OIL **$30,730**

This account covers the cost for gas/diesel fuel for vehicles and equipment assigned to this department. **Fleet Services has proposed a budget cost of $ 3.75/gal. for diesel this FY.**

Ford Flat Bed Co #34895	$	11,625
F-450 Flat Bed Co #34896	$	11,625
F-450 Flat Bed Co. #37004	$	6,000
Yale Fork Lift Co # 37206	$	450
Urea	$	310
Misc. equip. (compressor, welder)	$	720
Total	**$**	**30,730**

525600 - UNIFORMS & CLOTHING **$3,391**

This account covers the cost for eight employees that are required to wear uniforms to identify themselves as County employees, while working directly with the public. Safety apparatus must be worn, due to some of the hazardous conditions the employees are exposed.

Safety Boots (8 x $125)	$	1,000.00
Safety Yellow T-Shirts	$	943.00
Safety Yellow Hooded Sweatshirts	$	374.00
Work Pants	$	424.00
Winter Jacket w/ reflective tape	$	450.00
Summer/Winter Caps.	$	100.00
County Emblem w/ sewing	$	100.00
Total	$	3,391.00

530100 - DEPRECIATION **$86,000**

This cost will cover the depreciation of vehicles and equipment.

538000 - CLAIMS & JUDGMENTS (LITIGATION) **$100**

This account will cover any cost that may occur that are lower than the deductible of our insurance.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS AND MINOR EQUIPMENT **$1,000**

This account will cover the cost for any small tools and minor equipment that falls below the $500 capital cost limit. This also includes replacement items not stocked at Central Warehouse such as wrenches, ratchets, sockets, battery packs, and portable air compressors.

5AF000 – SIGNS **$2,000**

This account will cover the cost of signs, banners and sign materials for electronic recycling events and for the electronic waste building (directional and informational). This amount includes costs for signposts, brackets and other hardware necessary for the installation of signs and hanging of banners. Electronic waste is accepted daily at the landfill and every other month at various events.

COUNTY OF LEXINGTON
SW POST CLOSURE SINKING FUND
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** SW Post Closure Sinking Fund 5701:**							
	Revenues:							
461000	Investment Interest	1,771	791	1,500	1,500	1,600		
805700	Op Trn from Solid Waste	594,546	92,638	92,638	92,638	87,677		
	**** Total Revenue**	**596,317**	**93,429**	**94,138**	**94,138**	**89,277**		
	*****Total Appropriation**				830,147	~~89,277~~ 0		
	Contingency				~~739,820~~ ~~30,441~~	<709,044		
	FUND BALANCE Beginning of Year - cash				705,233	709,044 ~~(335)~~		
	FUND BALANCE - Projected End of Year - cash				709,044 ~~(335)~~	-0- ~~88,942~~		

Fund: 5701
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
520612	Closure/PostClosure Care Cost	(150,264)	0	709,379	89,277		
529903	Contingency	0	0	30,441	0		
	*** Total Operating**	**(150,264)**	**0**	**739,820**	**0**		
	****Total Personnel & Operating**	**(150,264)**	**0**	**739,820**	**0**		
	Capital						
599999	Capital Clearing	(393,625)	0	0			
	All Other Equipment	393,625	(32,053)	90,327	0		
	****Total Capital**	**0**	**(32,053)**	**90,327**	**0**		
	**** Total Budget Appropriation**	**(150,264)**	**-32,053**	**830,147**	~~89,277~~ 0		

Solid Waste Closure/Post Closure Sinking Fund
Summary – FY 2014-2015

	FY2014-15
- Closure (Cell One)	$ 57,083
- Post Closure (Cell One)	30,594
Total	$ 87,677

SOLID WASTE MANAGEMENT CLOSURE
February 7, 2014

	FY 2014/2015	FY 2015/2016	FY 2016/2017			
ESTIMATED CLOSURE COSTS	$976,750	$976,750	$976,750	$976,750	$976,750	$976,750
Less Current Expenditures	$0	$0	$0	$0	$0	$0
Balance Closure Costs	$976,750	$976,750	$976,750	$976,750	$976,750	$976,750
BEGINNING LIFE IN YRS	9.24	9.24	9.24	9.24	9.24	9.24
COST PER YEAR	$105,708.87	$105,708.87	$105,708.87	$105,708.87	$105,708.87	$105,708.87
NUMBER OF LIFE YEARS REMAINING	1.85					
MONTH	June 30,2015	June 30,2016	June 30,2017	June 30,2018	June 30,2019	June 30,2020
NUMBER OF YEARS OF LANDFILL LIFE USED	7.39					
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	$781,189					
ORIGINAL ALLOCATION FROM GENERAL FUND	$300,000					
BALANCE REQUIRED	$481,189					
LESS PREVIOUS ADDITION TO FUND 5701	($424,106)					
	(5)	(6)	(7)			
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	$57,083	$0	$0			

(5) Addition based on Budget estimate 2/9/13 - previous years $363,762 + Current Year $60,344 = $424,106

SOLID WASTE MANAGEMENT CLOSURE

	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012	FY 2012/2013	FY 2013/2014
ESTIMATED CLOSURE COSTS	$976,750	$976,750	$976,750	$976,750	$976,750	$976,750
Less Current Expenditures	$0	$0	$0	$0	$0	$0
Balance Closure Costs	$976,750	$976,750	$976,750	$976,750	$976,750	$976,750
BEGINNING LIFE IN YRS	9.24	9.24	9.24	9.24	9.24	9.24
COST PER YEAR	$105,708.87	$105,708.87	$105,708.87	$105,708.87	$105,708.87	$105,708.87
NUMBER OF LIFE YEARS REMAINING	5.72	5.00	4.30	3.65	3.04	2.44
MONTH	June 30,2009	June 30,2010	June 30,2011	June 30,2012	June 30,2013	June 30,2014
NUMBER OF YEARS OF LANDFILL LIFE USED	3.52	4.24	4.94	5.59	6.2	6.8
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	$372,095	$448,206	$522,202	$590,913	$655,395	$718,820
ORIGINAL ALLOCATION FROM GENERAL FUND	$300,000	$300,000	$300,000	$300,000	$300,000	$300,000
BALANCE REQUIRED	$72,095	$148,206	$222,202	$290,913	$355,395	$418,820
LESS PREVIOUS ADDITION TO FUND 5701	$0	($74,005)	($102,727)	($125,105)	($363,762)	($363,762)
		(1)	(2)	(3)	(4)	(4)
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	$0	$74,201	$119,475	$165,808	-$8,367	$55,058

(1) Addition based on Budget estimate 2/20/09
(2) Addition based on Budget estimate 2/15/10 - previous year $74,005 + Current year $28,722 = $102,727
(3) Addition based on Budget estimate 1/20/11 - previous years $102,727 + Current Year $22,378 = $125,015
(4) Addition based on Budget estimate 2/9/12 - previous years $125,015 + Current Year $238,747 = $363,762

SOLID WASTE MANAGEMENT POST CLOSURE
February 7, 2014

	FY 2014/2015	FY 2015/2016	FY 2016/2017	FY2017/2018	FY2018/2019	FY2019/2020
ESTIMATED CLOSURE POST CLOSURE COSTS	$523,500	$523,500	$523,500	$523,500	$523,500	$523,500
Less Current Expenditures	$0	$0	$0	$0	$0	$0
Balance Closure Costs	$523,500	$523,500	$523,500	$523,500	$523,500	$523,500
BEGINNING LIFE IN YRS	9.24	9.24	9.24	9.24	9.24	9.24
COST PER YEAR	$56,655.84	$56,655.84	$56,655.84	$56,655.84	$56,655.84	$56,655.84
NUMBER OF LIFE YEARS REMAINING	1.85					
MONTH	June 30,2015	June 30, 2016	June 30, 2017	June 30, 2018	June 30, 2019	June 30, 2020
NUMBER OF YEARS OF LANDFILL LIFE USED	7.39					
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	$418,687					
ORIGINAL ALLOCATION FROM GENERAL FUND	$0					
BALANCE REQUIRED	$418,687					
LESS PREVIOUS ADDITION TO FUND 5701	($388,093)					
	(2)					
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	$30,594					

(2) Addition based on Budget estimate 2/9/12 - previous year $355,799 + Current year $32,294 = $388,093

SOLID WASTE MANAGEMENT POST CLOSURE

	FY 2008/2009	FY 2009/2010	FY 2010/2011	FY 2011/2012	FY 2012/2013	FY 2013/2014
ESTIMATED CLOSURE POST CLOSURE COSTS	$523,500	$523,500	$523,500	$523,500	$523,500	$523,500
Less Current Expenditures	$0	$0	$0	$0	$0	$0
Balance Closure Costs	$523,500	$523,500	$523,500	$523,500	$523,500	$523,500
BEGINNING LIFE IN YRS	9.24	9.24	9.24	9.24	9.24	9.24
COST PER YEAR	$56,655.84	$56,655.84	$56,655.84	$56,655.84	$56,655.84	$56,655.84
NUMBER OF LIFE YEARS REMAINING	5.72	5.00	4.30	3.65	3.04	2.44
MONTH	June 30,2009	June 30,2010	June 30,2011	June 30,2012	June 30,2013	June 30,2014
NUMBER OF YEARS OF LANDFILL LIFE USED	3.52	4.24	4.94	5.59	6.2	6.8
TOTAL CLOSURE/POST CLOSURE COST ALLOCATION TO BE ACCUMULATED 5701 SINKING FUND	$199,429	$240,221	$279,880	$316,706	$351,266	$385,260
ORIGINAL ALLOCATION FROM GENERAL FUND	$0	$0	$0	$0	$0	$0
BALANCE REQUIRED	$199,429	$240,221	$279,880	$316,706	$351,266	$385,260
LESS PREVIOUS ADDITION TO FUND 5701	$0	$0	$0	$0	$0	($355,799)
						(1)
AMOUNT ADDED TO FUND 5701 CURRENT FISCAL YEAR	$0	$0	$0	$0	$351,266	$29,461

(1) Addition based on Budget estimate 2/9/12

LEXINGTON COUNTY - Solid Waste Management

CAPACITY PROJECTION - EDMUND C&D LANDFILL

Budget Estimate for Closure/PostClosure

Fiscal Year	Edmund C&D Landfill Tonnage	Landfill Life In Years	
Available Capacity - Tons(1)	832,000	9.24	
Disposed FY 2004/2005 (2)	31,250		
Capacity as of 7/01/05	800,750	8.90	
Disposed FY 2005/2006	70,483		
Capacity as of 7/01/06	730,267	8.11	
Disposed FY 2006/2007	78,367		
Capacity as of 7/01/07	651,900	7.24	
Disposed FY 2007/2008	70,785		
Capacity as of 7/01/08	581,115	6.46	
Disposed FY 2008/2009	66,428		
Capacity as of 7/01/09	514,687	5.72	
Disposed FY 2009/2010	64,916		
Capacity as of 7/01/10	449,771	5.00	
Disposed FY 2010/2011	62,740		
Capacity as of 7/01/11	387,031	4.30	
Disposed FY 2011/2012	58,733		
Capacity as of 7/01/12	328,298	3.65	
Disposed FY 2012/2013	54,863		
Capacity as of 7/01/13	273,435	3.04	
Disposed FY 2013/2014	53,863		Estimate
Capacity as of 7/01/14	219,572	2.44	
Disposed FY 2014/2015	52,863		Estimate
Capacity as of 7/01/15	166,709	1.85	
Disposed FY 2015/2016			
Capacity as of 7/01/16	166,709	1.85	
Disposed FY 2016/2017			
Capacity as of 7/01/17	166,709	1.85	
Disposed FY 2017/2018			
Capacity as of 7/01/18	166,709	1.85	
Disposed FY 2018/2019	0		
Capacity as of 7/01/19	166,709	1.85	
Disposed FY 2019/2020	0		
Capacity as of 7/01/20	166,709	1.85	

(1) Capacity based on February 2005 Engineering Topo - Alliance Engineering Revised Feb 2012 based on 1,300 lbs/cubic yard

(2) Tonnage is for the remaining portion of the year - February 2005 to June 2005

Feb-12

COUNTY OF LEXINGTON
SOLID WASTE TIRES
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Solid Waste Tire 5710:**							
	Revenues:							
422000	Landfill - Tires	93,076	52,056	82,200	82,200 ~~99,800~~	99,800		
461000	Investment Interest	188	242	300	300	300		
	**** Total Revenue**	93,264	52,298	82,500	82,500 ~~100,100~~	100,100		
	*****Total Appropriation**				149,283	95,045		
	Noncash Expenses:							
	Depreciation				4,166	3,000		
	FUND BALANCE Beginning of Year (Fund Bal. minus F/A)				239,047	176,430 ~~194,030~~		
	FUND BALANCE - Projected End of Year				176,430 ~~194,030~~	184,485 ~~202,085~~		

Fund: 5710
Division: Public Works
Organization: 121204 - Solid Waste / Landfill Operations

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	***BUDGET*** 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
520100	Contracted Maintenance	7,890	5,999	11,163	11,163		
520240	Tire Disposal	49,139	19,302	55,550	32,250		
522100	Heavy Equipment Rep. & Maint.	738	14,861	45,904	45,904		
522300	Vehicle Repairs & Maintenance	128	0	2,000	2,000		
525006	GPS Monitoring Charge	0	0	160	228		
525400	Gas, Fuel, & Oil	0	0	0	0		
529903	Contingency	0	0	0	0		
530100	Depreciation Expense	2,909	0	4,166	3,000		
590300	Loss on Disposal of Fixed Assets	0	0	0	0		
	*** Total Operating**	**60,804**	**40,162**	**118,943**	**94,545**		
	****Total Personnel & Operating**	**60,804**	**40,162**	**118,943**	**94,545**		
	Capital						
540000	Small Tools & Minor Equipment	0	106	340	500		
599999	Capital Clearing	0	0	0	0		
	All Other Equipment	0	0	30,000	0		
	****Total Capital**	**0**	**106**	**30,340**	**500**		
	**** Total Budget Appropriation**	**60,804**	**40,268**	**149,283**	**95,045**		

SECTION IV

COUNTY OF LEXINGTON

Capital Item Summary
Fiscal Year - 2014-2015

Fund # 5700 Fund Title: Solid Waste Management
Organization # 121204 Organization Title: Solid Waste/ State Tire
Program # Program Title: State Tire

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
1	Small Tools & Minor Equipment	500

SECTION V – PROGRAM OVERVIEW

Summary of Programs:

Program 1 – State Tire Fund

Program 1: Waste Tire Disposal

Objectives:

This program is for the disposal of all waste tires. The State Tire Fund is received on a quarterly basis and provides the funds for this account. Whole tires are banned from Landfills, per South Carolina Department of Health and Environmental Control, Solid Waste Policy and Management Act. In order to properly dispose of tires we contract with an outside vendor to pickup and recycle the waste tire collected at the Edmund Landfill. In addition to contractual service, the State Tire Fund also allows for the purchase of all tools and equipment necessary for this operation.

SERVICE LEVELS

Service Level Indicators

Service Levels Tire Disposal	Actual FY 11/12	Actual FY 12/13	Estimated FY 13/14	Projected FY 14/15
Tons	549	502	500	500

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520300 – CONTRACTED MAINTENANCE **$11,163**

This account will cover the expenditures for one year for one (1) piece of heavy equipment to include Total Maintenance & Repair (TM&R) for mechanical and general maintenance and fire protection system. This piece of equipment is serviced every 500 operating hours for (TM&R) and the monthly cost is a set price to cover all maintenance, except for ground engaging tools

Total Maintenance & Repair (TM&R) per month.	$ 694.17
	x .12
Total	$ 8,330.00
S.C. SALE TAX @ 7%	$ 583.10
Total for TM&R	$ 8,913.10
Fire protection inspection (quarterly)	$175.00
	x .4
Total	$ 700.00
S.C. sale tax @7%	$ 49.00
Total inspection	$749.00
Estimated replacement parts for the fire protection system & auto lube	$ 1,500.00
Total	$ 11,162.10

520240 - TIRE DISPOSAL SERVICES **$32,250**

This account is to cover the cost of disposing waste tires. Whole tires are banned from Landfills, per SCDHEC. In order to dispose of tires the only alternative is to ship them to a local vendor for recycling.

Total Estimated: 500 tons x $64.50/ton = $32,250

522100 - HEAVY EQUIPMENT REPAIR & MAINTENANCE **$45,904**

This account is to cover the cost of replacement tires and other repairs not covered under the TM&R for the 2012 John Deere 624-K Front End Loader. Replacement Tires-$33,904 + Estimated Replacement Parts-$12,000 = $45,904

522300 - VEHICLE REPAIRS & MAINTENANCE **$2,000**

This account is to cover the cost of repairs as needed for the 1998 Freightliner Boom Truck Co # 20311.

525006 – GPS MONITORING CHARGES **$228**

This account covers cost for GPS monitoring and activation.

Monitoring For 1 Units	$ 18.95
Month	x 12
Total	$ 227.40

530100 - DEPRECIATION **$3,000**

This cost will cover the depreciation of our equipment, as provided by the Finance Department

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - SMALL TOOLS & MINOR EQUIPMENT **$500**

These funds will be used to purchase small tools and minor equipment to maintain Loader and Boom Truck.

COUNTY OF LEXINGTON
SOLID WASTE DHEC MANAGEMENT GRANT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***Solid Waste DHEC Management Grant 5720:**							
	- Reimbursement Grant -							
	Revenues:							
458000	State Grant Income	0	0	37,399	37,399	45,000		
461000	Investment Interest	0	0	0	0	0		
	**** Total Revenue**	0	0	37,399	37,399	45,000		
	*****Total Appropriation**				37,399	45,000		
	FUND BALANCE Beginning of Year				1,444	1,444		
	FUND BALANCE - Projected End of Year				1,444	1,444		

Fund: 5720
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520200	Contracted Services	0	0	0			
520239	E-Waste Recycling	0	9,709	37,399			
520300	Professional Services	0	0	0	40,000		
520400	Advertising & Publicity	0	0	0			
521200	Operating Supplies	0	0	0	5,000		
521213	Public Education Supplies	0	0	0			
525100	Postage	0	0	0			
	*** Total Operating**	**0**	**9,709**	**37,399**	**45,000**		
	****Total Personnel & Operating**	**0**	**9,709**	**37,399**	**45,000**		
	Capital						
599999	Capital Clearing	0	0	0	0		
	All Other Equipment	0	0	0	0		
	****Total Capital**	**0**	**0**	**0**	**0**		
	**** Total Budget Appropriation**	**0**	**9,709**	**37,399**	**45,000**		

SECTION V. – PROGRAM OVERVIEW

Summary of Program

DHEC Solid Waste Management Grant

Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). DHEC is offering grant funds for programs that demonstrably impact the recycling rate through increased collection and recycling. The proposed grant request would help Lexington County expand and improve its recycling program.

SECTION VI. A. – LINE ITEM NARRATIVES

SECTION VI. B. – SUMMARY OF REVENUES

458000 – STATE GRANT INCOME **$45,000**

SECTION VI. B – LISTING OF POSITIONS

SECTION VI. C. OPERATING LINE ITEM NARRATIVES

520300 - PROFESSIONAL SERVICES **$ 40,000**

Grant funds will be used to help improve recycling program's efficiency and increase recycling rate.

521200 - OPERATING SUPPLIES **$ 5,000**

Grant funds will be used to purchase indoor recycling bin systems.
(100) Desk recycling bins x $5.95/each = $595

(450) Indoor 6 gallon stackable recycling bins x $9.78/each = $4,405

COUNTY OF LEXINGTON
SOLID WASTE TIRE GRANT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	* **Waste Tire Grant 5721:**							
	- Reimbursement Grant -							
	Revenues:							
458000	State Grant Income	2,790	2,790	3,750	33,750 ~~3,750~~	3,750		
461000	Investment Interest	0	0	0	0			
	** **Total Revenue**	2,790	2,790	3,750	33,750 ~~3,750~~	3,750		
	***Total Appropriation**				33,750	3,750		
	FUND BALANCE Beginning of Year				215	215 ~~(29,785)~~		
	FUND BALANCE - Projected End of Year				215 ~~(29,785)~~	215 ~~(29,785)~~		

Fund: 5721
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Operating Expenses						
520400	Advertising $ Publicity	2,790	0	0	0		
521213	Public Education Supplies	0	0	3,000	3,000		
525210	Conference, Meeting & Training Expenses	0	0	750	750		
	* **Total Operating**	**2,790**	**0**	**3,750**	**3,750**		
	Total Personnel & Operating	**2,790**	**0**	**3,750**	**3,750**		
	Capital						
	All Other Equipment	0	0	30,000	0		
	Total Capital	**0**	**0**	**30,000**	**0**		
	** **Total Appropriation**	**2,790**	**0**	**33,750**	**3,750**		

SECTION V – PROGRAM OVERVIEW

Summary of Program

DHEC Waste Tire Grant

Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC).

The funds will be used to educate the public about proper tire disposal. Funds will also be used to send staff to the Carolina Recycling Annual Conference or the SWANA Annual conference to promote professional development.

SECTION VI. – LINE ITEM NARRATIVES

SECTION IV. A. – SUMMARY OF REVENUES

458000 – STATE GRANT INCOME **$3,750**

SECTION VI. B – LISTING OF POSITIONS

SECTION VI. C. OPERATING LINE ITEM NARRATIVES

521213 PUBLIC EDUCATION SUPPLIES **$3,000**

Funds to cover the purchase of educational supplies, brochures, etc.

525210 CONFERENCE AND MEETING EXPENSES **$750**

Funds to cover the cost for staff to attend the Carolina Recycling Association's annual conference or other professional development.

COUNTY OF LEXINGTON
DHEC USED OIL GRANT
Annual Budget
Fiscal Year - 2014-15

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	***DHEC Used Oil Grant 5722:**							
	- Reimbursement Grant -							
	Revenues:							
458000	State Grant Income	4,539	6,876	16,850	16,850	16,850		
805700	Op Trn from Solid Waste	0	0	0	0			
	**** Total Revenue**	4,539	6,876	16,850	16,850	16,850		
	*****Total Appropriation**				16,850	16,850		
	FUND BALANCE Beginning of Year				0	0		
	FUND BALANCE - Projected End of Year				0	0		

Fund: 5722
Division: Public Works
Organization: 121207 - Solid Waste / Recycling

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	*BUDGET* 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Operating Expenses						
520400	Advertising and Publicity	883	0	2,000	3,000		
521200	Operating Supplies	2,523	4,892	7,600	11,100		
521213	Public Education Supplies	1,133	0	3,000	2,000		
525210	Conference, Meeting & Training Expense	0	0	750	750		
	*** Total Operating**	**4,539**	**4,892**	**13,350**	**16,850**		
	****Total Personnel & Operating**	**4,539**	**4,892**	**13,350**	**16,850**		
	Capital						
599999	Capital Clearing	(38,765)	0	0	0		
	All Other Equipment	38,765	3,353	3,500	0		
	****Total Capital**	**0**	**3,353**	**3,500**	**0**		
	**** Total Appropriation**	**4,539**	**8,245**	**16,850**	**16,850**		

SECTION V – PROGRAM OVERVIEW

Summary of Programs

DHEC Used Oil Recycling Grant

Objective:

This program is a proposed grant application with South Carolina Department of Health and Environmental Control (DHEC). Funding is being requested to purchase used oil bottle bags, Oil Dri, and oil spill containment platforms. Funding will also be used to maintain and upgrade our used oil collection recycling program by educating our residents through newspaper, billboard and online promotions.

Finally, funding will be used to send staff to the Carolina Recycling Association Conference.

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

458000 – State Grant Income	**$16,850**

SECTION VI. B. – LISTING OF POSITIONS

SECTION VI. C. OPERATING LINE ITEM NARRATIVES

520400 - ADVERTISING AND PUBLICITY **$3,000**

(1) Advertisement in Neighbors section of The State newspaper promoting the county's used oil recycling program. (1 newspaper advertisement x $515.00 each = $515.00).

(1) Billboard advertisement placed within the county promoting the recycling of used motor oil. (1 billboard x $798.00 each = $798).

(1) Online advertisement campaign promoting used oil recycling seminars during the Green is Clean Month events. ($3,375 for 3 month minimum \ 2 (split with Public Works Water Consortium) = $1687.50)

521200 - OPERATING SUPPLIES **$11,100**

(20) Boxes of Oil Bottle Bags (Box of 100) x $380/Box = $7,600
These bags are used to line oil bottle recycling containers used for the collection and recycling of oil bottles from the County's 11 collection and recycling Centers.

(120) Bags of Oil Dri x $8/Bag = $960
Oil Dri is used at each of the County's 11 collection and recycling centers and the Edmund landfill to absorb both aggressive and non-aggressive fluids including oil, acid, paint, ink and water while reducing slipping accidents by keeping floors dry.

(8) Oil spill containment platforms x $188/each = $1,504
These platforms are used under the oil recycling containers to contain leaks or spilling for collected oil at the collection and recycling centers.

Additional funds will be used to purchase new equipment or repair existing equipment related to the collection and recycling of used oil.

521213 - PUBLIC EDUCATION **$2,000**

Funds to cover the purchase of educational supplies, brochures, etc.

525210 CONFERENCE AND MEETING EXPENSE **$750**

The $750 professional development allotment will be used toward staff attendance at the Carolina Recycling Association Annual Meeting.

COUNTY OF LEXINGTON
LEXINGTON COUNTY AIRPORT AT PELION
Annual Budget
FY 14-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Lexington County Airport at Pelion 5800:**							
	Revenues:							
438430	Aviation Fuel Sales	107,112	39,509	68,305	68,305	118,527		
438431	Aviation Fuel Cost	(98,932)	(33,439)	(59,040)	(59,040)	(100,317)		
438900	Auction Sales	0	0	0	0	0		
439900	Misc Fees, Permits, and Sales	5	0	0	0	0		
450000	Rental Income	25,235	12,490	26,100	26,100	60,150		
457001	FAA Funding (AIP)	0	0	0	0	0		
458003	State Aeronautics Funds	0	0	0	0	0		
461000	Investment Interest	502	554	1,000	1,000	1,000		
469900	Miscellaneous Revenue	1,536	0	0	0	0		
801000	Op Trn from General Fund	50,000	50,000	50,000	50,000	50,000		
822000	RET from Economic Development	0	0	0	0	0		
	Total Revenue	**85,458**	**69,114**	**86,365**	**86,365**	**129,360**		
Expenses:								
	Total Personnel & Operating		4,031	5,506	31,055	41,357		
	Depreciation		82,158	0	82,206	82,206		
	***Total Expense**		**86,189**	**5,506**	**113,261**	**123,563**		
Noncash Expenses:								
	Depreciation: Add Back In		82,158	0	82,206	82,206		
	Net Cash		**65,083**	**80,859**	**55,310**	**88,003**		
	Add back Contingency							
	FUND BALANCE Beginning - Cash/Fund Balance				434,421	489,731		
	FUND BALANCE End of Year - Projected - Cash/Fund Balance				489,731	577,734		

SECTION II

COUNTY OF LEXINGTON

Proposed Revenues

Fines, Fees, and Other

Budget FY - 2014-2015

Fund #: 5800 Fund Name: Lexington County Airport at Pelion

Organ. #: 580010 Organ. Name: Operations

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
438430	Aviation Fuel Sales	$ 64,909	$ 107,112	$ 39,509	$ 68,305			$ 118,527		$ 118,527
438431	Aviation Fuel Costs	$ (59,679)	$ (98,932)	$ (33,439)	$ (59,040)			$ (110,317)		$ (110,317)
450000	Rental Income	$ 23,938	$ 25,235	$ 12,490	$ 26,100			$ 60,150		$ 60,150
461000	Investment Interest	$ 324	$ 502	$ 554	$ 1,000			$ 1,000		$ 1,000

COUNTY OF LEXINGTON
LEXINGTON COUNTY AIRPORT AT PELION
Annual Budget
Fiscal Year - 2014-15

Fund: 5800
Division: Airport
Organization: 580010 - Airport Administration

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	2014-15 Recommend	2014-15 Approved
	Personnel						
510300	Part Time - 1	0	0	0	0		
511112	FICA Cost	0	0	0	0		
511113	State Retirement	0	0	0	0		
511130	Workers Compensation	0	0	0	0		
					0		
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520100	Contracted Maintenance	0	0	200	1,200		
520200	Contracted Services	1,200	1,200	5,000	5,000		
520300	Professional Services	0	0	0	0		
520400	Advertising & Publicity	0	0	100	100		
520500	Legal Services	1,815	0	3,000	300		
520702	Technical Currency and Support				919		
521000	Office Supplies	0	0	500	500		
521100	Duplicating	0	0	75	75		
521200	Operating Supplies	0	0	938	1,000		
522000	Building Repairs & Maintenance	703	141	5,000	5,000		
522200	Small Equipment Repair & Maintenance	(9,005)	28	5,000	5,000		
522201	Fuel Site Repair & Maintenance	737	0	825	1,000		
524000	Building Insurance	1,857	1,496	2,482	3,526		
524010	Equipment Insurance	0	0	0	0		
524201	General Tort Liability Insurance	0	0	0	0		
524202	Surety Bonds	0	0	0	0		
525000	Telephone	228	114	300	300		
525210	Conference, Meeting & Training Expense	805	0	1,200	1,200		
525230	Subscriptions, Dues, & Books	35	35	35	35		
525240	Personal Mileage Reimbursement	0	0	200	200		
525390	Utilities - Pelion Airport	5,456	2,192	6,000	15,702		
526500	Licenses & Permits	200	300	200	300		
529903	Contingency	0	0	0	0		
530100	Depreciation Expense	82,158	0	82,206	82,206		
	*** Total Operating**	**86,189**	**5,506**	**113,261**	**123,563**		
	**** Total Personnel & Operating**	**86,189**	**5,506**	**113,261**	**123,563**		
	Capital						
540000	Small Tools & Minor Equipment	0	0	0	0		
540010	Minor Software	0	61	62	0		
	**** Total Capital**	**0**	**61**	**62**	**0**		
	***** Total Expenses**	**86,189**	**5,567**	**113,323**	**123,563**		

SECTION V. - PROGRAM OVERVIEW

Mission Statement and Objectives:

The mission of the airport is to provide a functional airstip for use by recreational pilots as well as corporate and/or commercial pilots. The existing facilities include hanges and self-service aviation fuel along with a terminal building. The termninal building is currently not manned. All the hangers are currently leased out and the fuel price is set at a competitive rate.

Planned improvements to the runway will make it more attractive to recreational pilots and could potentially draw commercial development or corporate businesses into the area. The design phase of the widening and strengthening of the runway will begin in the Spring or Summer of 2014. The current runway is 60 feet wide and after construction it will be 75 feet wide. The construction is estimated to begin during FY 2017 and completion could take 1 to 3 years depending on phasing of the project and available funding. In addition, 10 new T-hngers are scheduled to be constructed in the Spring of 2014 and completed by the Summer of 2014. Currently, there are 15 people on a waiting list for these hangers.

SECTION VI – LINE ITEM NARRATIVES
SECTION VI.A - LISTING OF REVENUES

438430 – Aviation Fuel Sales **$118,527**

Estimated fuel sales for FY 2015 based on 50% increase over FY 2013-14

525410 – Aviation Operations Fuel Expense ($100,317)

Estimated fuel costs for FY 2015 based on 50% increase over FY 2013-14

450000 – Rental Income **$60,150**

Ten (10) 42' x 32' T-Hangar leases @ $233.50/month x 12 months	=	$ 28,020
Ten (10) 42'[x 33' Hangar leases @ $186.50/month x 12 months	=	$ 22,380
One (1) 36' x 44' Hangar lease @ $212.50/month x 12 months	=	$ 2,550
One (1) 60' x 60' Hangar lease @ $600/month x 12 months	=	$ 7,200
Total Hangar/Rental Revenue	=	$ 60,150

801000 – Op Trn from General Fund **$50,000**

General Fund amount required per Finance Dept. $50,000

461000 – Interest Income **$1,000**

Interest Income per Finance Dept. $1,000

SECTION VI – LINE ITEM NARRATIVES
SECTION VI.C. OPERATING LINE ITEM NARRATIVES

5202100 – CONTRACTED MAINTENANCE **$1,200**

Maintenance agreement covering overhead hangar doors for biannual inspection:
12 doors @ $100 each = $1,200.00

520200 – CONTRACTED SERVICES **$5,000**

To cover the cost of tree removal on an as-needed basis and for miscellaneous testing for compaction, etc on Airport projects.

520400 - ADVERTISING & PUBLICITY **$100**

This appropriation covers the cost of advertising for T-Hangar rental and upcoming events at the Airport.

520500 – LEGAL SERVICES **$300**

County Attorney services for assistance with items such as hangar contract advice, grant acceptance document review and assisting with legal procedures.

520702 – TECHNICAL CURRENCY & SUPPORT **$919**

To cover the annual support cost for the processing terminal used with self-service 100 LL fuel pump.

521000 - OFFICE SUPPLIES **$500**

To cover routine office supplies (i.e paper, pens, file folders, etc.).

521100 - DUPLICATING **$75**

This appropriation covers the cost of making copiesof invoices, forms, grant applications, etc. at 0.05 per copy.

521200 – OPERATING SUPPLIES **$1,000**

To cover the cost of general operating supplies such as beacon bulbs ($30/ea), glass lenses for runway and taxiway lights ($20/ea), replacement lamps for runway/taxiway lights ($12.50/ea), and breakaway couplings ($8.25/ea).

522000 – BUILDING REPAIRS & MAINTENANCE **$5,000**

To cover the cost of general building repairs and routine maintenance of the terminal building and hangars.

522200 – SMALL EQUIPMENT REPAIR & MAINTENANCE **$5,000**

To cover the cost of repairs and/or maintenance of the light vault, wind sock, and segmented circle.

522201 – FUEL SITE REPAIR & MAINTENANCE **$1,000**

To cover the cost of repairs or maintenance to the 100 LL fuel pump and storage tank.

524000 – BUILDING INSURANCE **$3,526**

To cover the cost of allocated building insurance per Risk Management. FY 13-14 was $2482. Existing structures are estimated to be $3,082 for FY 14-15. Construction of the new T-Hangar is scheduled to be completed in June 2014, this is estimated to add an additional cost of $444.00 for a total cost of $3,526.

525000 – TELEPHONE **$300**

This appropriation is to cover the telephone service located in the terminal building for the tenants and other pilots to make calls or log flight plans.

525210 – CONFERENCE & MEETING EXPENSE **$1,200**

To cover the cost of attending the South Carolina Aviation Association Annual Conference.

525230 – SUBSCRIPTIONS, DUES, & BOOKS **$35**

To cover the annual membership dues for the South Carolina Aviation Association (SCAA)

525240 – PERSONAL MILEAGE REIMBURSEMENT **$200**

To cover reimbursement for use of personal vehicle by the Airport Manager on County business.

525390 – UTILITIES PELION AIRPORT **$15,702**

To cover the cost of electricity, and water for the terminal building and hangars.
FY 12-13 $5,456
FY 13-14 $6,000
FY 14-15 $15,702 (Due to construction of the new 10 unit T-Hangar).

526500 – LICENCES & PERMITS **$300**

This cost is to cover the DHEC permit for the in-ground fuel tank.

530100 – DEPRECIATION EXPENSE **$82,206**

Based on information from Finance Department.

COUNTY OF LEXINGTON
LEXINGTON COUNTY AIRPORT AT PELION
Annual Budget
FY 14-15 Estimated Revenue

Object Code	Revenue Account Title	Actual 2012-13	Received Thru Dec 2013-14	Amended Budget Thru Dec 2013-14	Projected Revenues Thru Jun 2013-14	Requested 2014-15	Recommend 2014-15	Approved 2014-15
	*** Airport Capital Projects 5801:**							
	Revenues:							
457001	FAA Funding (AIP)	119,225	113,840	765,251	765,251	0		
458003	State Aeronautics Funds	13,535	0	30,107	30,107	0		
461000	Investment Interest	0	0	0	0	0		
802000	Op Trn from Economic Development	3,270	0	0	0	0		
821000	RET from General Fund	50,000	50,000	50,000	50,000	50,000		
	**** Total Revenue**	**186,030**	**163,840**	**845,358**	**845,358**	**50,000**		
	*****Total Appropriation**				1,080,520	0		
	Contingency				254,988	0		
	FUND BALANCE Beginning - Cash/Fund Balance				277,520	297,346		
	FUND BALANCE End of Year - Projected - Cash/Fund Balance				297,346	347,346		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 5801 Fund Name: Lexington County Airport at Pelion

Organ. #: 580020 Organ. Name: Enterprise

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget: Units of Service	Budget: Current Fee	Budget: Current Total Estimated Fees FY 2014-15	Budget: Proposed Fee Change	Budget: Total Proposed Estimated Fees FY 2014-15
457001	FAA Funding (AIP)	$ 110,801	$ 119,225	$ 765,251	$ 765,251			0		0
458003	State Aeronautics Funds	$ 8,539	$ 13,535	$ -	$ 30,107			0		0
461000	Investment Interest	$ 45	0	0	0			0		0
821000	RET from General Fund	$ 50,000	$ 50,000	$ 50,000	$ 50,000			$ 50,000		$ 50,000

COUNTY OF LEXINGTON
AIRPORT CAPITAL PROJECTS
Annual Budget
Fiscal Year - 2014-15

Fund: 5801
Division: Airport
Organization: 580020 - Airport Projects
Organization: 580021 - Airport General Projects

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel (Organization- 580020)						
	***Total Personnel**	0	0	0	0		
	Operating Expenses (Organization-580020)						
520103	Landscaping / Ground Maintenance	0	3,285	3,286	0		
520303	Accounting/Auditing Services	0	0	0	0		
530100	Depreciation Expense	39,132	0	0	0		
	*** Total Operating**	**39,132**	**3,285**	**3,286**	**0**		
	****Total Personnel and Operating**	**39,132**	**3,285**	**3,286**	**0**		
	Capital (Organization - 580020)						
549904	Capital Contingency	0	0	254,988	0		
549998	Capital Projects (In-Kind)	0	0	0	0		
599999	Capital Clearing	(125,685)	0	0	0		
5A7338	Apron & Taxiway Recoupment	0	0	0	0		
5A7340	T-Hangar Additions	70,789	40,980	822,246	0		
5AA260	Property Acquisition (RW 35 RPZ)	0	0	0	0		
5AA426	Taxiway Realignment	0	0	0	0		
5AB371	Master Plan Update	0	0	0	0		
5AB496	Airport Layout Plan (ALP)	0	0	0	0		
5AD602	Security Fence Relocation	54,896	0	0	0		
	Runway Widening & Structural Improvements	0	0	0	0		
	**** Total Capital**	**0**	**40,980**	**1,077,234**	**0**		
	Capital (Organization - 580021)						
599999	Capital Clearing	(2,250)	0	0	0		
5AC380	Property Acquisition (010800-03-0325)	0	0	0	0		
5AC381	Legal Closing Cost	0	0	0	0		
5AC382	Environmental Cost	2,250	0	0	0		
5AC389	Contingency	0	0	0	0		
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**39,132**	**44,265**	**1,080,520**	**0**		

SECTION V. - PROGRAM OVERVIEW

Mission Statement and Objectives:

The mission of the airport is to provide a functional airstip for use by recreational pilots as well as corporate and/or commercial pilots. The existing facilities include hanges and self-service aviation fuel along with a terminal building. The termninal building is currently not manned. All the hangers are currently leased out and the fuel price is set at a competitive rate.

Planned improvements to the runway will make it more attractive to recreational pilots and could potentially draw commercial development or corporate businesses into the area. The design phase of the widening and strengthening of the runway will begin in the Spring or Summer of 2014. The current runway is 60 feet wide and after construction it will be 75 feet wide. The construction is estimated to begin during FY 2017 and completion could take 1 to 3 years depending on phasing of the project and available funding. In addition, 10 new T-hngers are scheduled to be constructed in the Spring of 2014 and completed by the Summer of 2014. Currently, there are 15 people on a waiting list for these hangers.

SECTION VI.A – REVENUE LINE ITEM NARRATIVES

821000 - RET From General Fund **$50,000**

To cover the Lexington County (Local Match) portion of future Grants from the FAA or South Carolina Aeronautics Commission (SCAC).

SECTION I

COUNTY OF LEXINGTON
MOTOR POOL
Annual Budget
Fiscal Year - 2014-15

Fund 6590
Division: General Services
Organization: 111500 - Motor Pool

Summary Page	2012-13 Actual	2013-14 Actual (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
Activity From Operations:						
Revenues:						
438700 Motor Pool Service Charges	175,641	87,952	175,904	179,200		
461000 Investment Interest	844	596	2,000	2,000		
490100 Sale of Fixed Assets	6,125	0	14,575	8,000		
Total Revenues	**182,610**	**88,548**	**192,479**	**189,200**		
Expenditures:						
Operations	79,604	39,788	146,502	149,314		
Depreciation	59,041	0	60,000	60,000		
Capital Outlay	0	95,366	107,748	100,321		
Total Expenditures	**138,645**	**135,154**	**314,250**	**309,635**		
Noncash Expenses:						
Depreciation: Add Back In	59,041	0	60,000	60,000		
Net Cash	**103,006**	**(46,606)**	**(61,771)**	**(60,435)**		
Income Calculation:						
Capital Outlay: Add Back In	0	95,366	107,748	100,321		
Net Income (Loss)	**43,965**	**48,760**	**(14,023)**	**(20,114)**		
FUND BALANCE Beginning - Cash			574,210	512,439		
FUND BALANCE End of Year - Projected - Cash			512,439	452,004		

SECTION III

COUNTY OF LEXINGTON
MOTOR POOL
Annual Budget
Fiscal Year - 2014-15

Fund 6590
Division: General Services
Organization: 111500 - Motor Pool

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**			
	Operating Expenses						
520233	Towing Service	0	115	150	150		
522300	Vehicle Repairs & Maintenance	8,448	4,128	13,700	11,450		
524100	Vehicle Insurance - 30	15,900	7,950	16,380	17,472		
525400	Gas, Fuel, & Oil	56,256	28,229	59,160	62,950		
529903	Contingency	0	0	50,000	50,000		
525006	GPS Monitoring	0	150	7,112	7,292		
530100	Depreciation	59,042	0	60,000	60,000		
	*** Total Operating**	**139,646**	**40,572**	**206,502**	**209,314**		
	**** Total Personnel & Operating**	**139,646**	**40,572**	**206,502**	**209,314**		
	Capital						
599999	Capital Clearing	(49,764)	0	0	0		
540000	Small Tools and Minor Equipment	0	3,178	3,748	321		
	All Other Equipment	49,764		104,000	100,000		
	**** Total Capital**	**0**	**3,178**	**107,748**	**100,321**		
	***** Total Budget Appropriation**	**139,646**	**43,750**	**314,250**	**309,635**		

SECTION II

COUNTY OF LEXINGTON
Proposed Revenues
Fines, Fees, and Other
Budget FY - 2014-2015

Fund #: 6590 Fund Name: Motor Pool

Organ. #: 111500 Organ. Name: Motor Pool

Revenue Code	Fee Title	Actual Fees FY 2011-12	Actual Fees FY 2012-13	12/31/2013 Year-to-Date FY 2013-14	Anticipated Fiscal Year Total FY 2013-14	Budget				
						Units of Service	Current Fee	Total Estimated Fees FY 2014-15	Proposed Fee Change	Total Proposed Estimated Fees FY 2014-15
438700	Service Charge	$174,481	$175,641	$87,952	$175,904	320,000	0.56	179,200	0.56	179,200
461000	Investment Interest	$1,011	$844	$596	$2,000			$ 2,000		$ 2,000
490100	Sale of Fixed Assets	$6,525	$6,125	$14,575	$14,575	2	$ 4,000	$ 8,000		$ 8,000

SECTION IV

COUNTY OF LEXINGTON
Capital Item Summary
Fiscal Year - 2014-2015

Fund # 6590
Organizatio 111500 Organization Title: Motorpool

Qty	Item Description	***BUDGET*** 2014-2015 Requested Amount
540000	Small Tools and Minor Equipment	321
540010	Minor Software	0

ALL OTHER EQUIPMENT

Qty	Item Description	Amount
1	SUV Intermediate, All wheel drive replacement	25,000
1	SUV Intermediate, All wheel drive replacement	25,000
1	SUV Intermediate, All wheel drive Addition	25,000
1	SUV Intermediate, All wheel drive Addition	25,000

** **Total Capital (Transfer Total to Section III)** **100,000**

SECTION V. – PROGRAM OVERVIEW

Summary of Programs:

To provide clean, well maintained, safe vehicles to support our other county departments in their day-to-day operations and to provide adequate transportation for special requests out of town.

SECTION V. – SERVICE LEVELS

Service Levels Indicators:

	Actual FY 2011-12	Actual FY 2012-13	Estimated FY 2013-14	Projected FY 2015-15
Miles Driven	**314,868**	**313,546**	**314,116**	**320,000**

SECTION VI. – LINE ITEM NARRATIVES

SECTION VI. A. – SUMMARY OF REVENUES

Service Charge

The rental rate is currently $0.56 per mile for each vehicle in the motor pool.
The proposed new rate is $0.56 as per federal mileage rates

SECTION VI. B. – LISTING OF POSITIONS

There are no positions dedicated to the management and operation of the Motor Pool. Fleet Services oversees the management and operation using existing personnel on an as needed basis.

SECTION VI. C. – OPERATING LINE ITEM NARRATIVES

520233 – TOWING SERVICE **150**

This account will fund the cost of towing expenses incurred for the thirty (32) vehicles operated in the motor pool.

522300 – VEHICLE REPAIRS & MAINTENANCE **11,450**

This account will fund the cost of repairs and routine maintenance on the thirty (32) vehicles operated in the motor pool. This request is based on the actual expenditures in this year's budget, and projections for future maintenance costs.

524100 – VEHICLE INSURANCE **17,472**

This account will fund the cost of liability on thirty (32) vehicles in the motor pool. County employees operate these vehicles on a daily basis only. Cost is $546.00 X 32 = $17,472.00

525006 – GPS MONITORING CHARGES **7,292**

This account will fund the cost of activating and monitoring for 32 GPS monitoring devices. These devices will be installed in each Motor Pool vehicle for monitoring of vehicle location and collection of historic usage data.
Activation is $7.50.00 per unit x 2 new units = $15.00 plus $18.95 per unit for monitoring per month. (32 x $18.95 x 12 months) = $7,276.80

525400 – GAS, FUEL, & OIL **62,950**

This account will fund the cost of gasoline and oils used by the thirty (32) vehicles assigned to the motor pool. This request is based on actual usage this year.

SECTION VI. D. – CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 – Small Tools and Minor equipment **321**

This account is for the purchase of relatively low cost tools and equipment used in the Motor Pool that has a useful life of less than 2 years. This account also will fund the addition and replacement of any GPS units that may be required.

ALL OTHER EQUIPMENT

(1) – INTERMEDIATE SUV AWD REPLACEMENT **25,000**

This request will fund the replacement of a 2008 Ford Escape, Asset # 29883, that has exceeded its expected capital recovery. This vehicle will be replaced by an intermediate AWD SUV off the State Contract as they have broader diversity for use in the motor pool. Community Development currently is assigned this vehicle and it is used off road as required.

(1) – INTERMEDIATE SUV AWD REPLACEMENT **25,000**

This request will fund the replacement of a 2008 Ford Escape, Asset # 30570, that has exceeded its expected capital recovery. This vehicle will be replaced by an intermediate AWD SUV off the State Contract as they have broader diversity for use in the motor pool. Community Development currently is assigned this vehicle and it is used off road as required.

These vehicles will have exceeded the capital recovery expected and mileage limits within the replacement criteria of the Vehicle Management Policy.

(1) – ADDITONAL INTERMEDIATE SUV AWD VEHICLE **25,000**

This request will fund the purchase of an additional vehicle for use in the Motor Pool. On several occasions, we experienced a shortfall of available vehicles and therefore were not able to meet the demands of the various user departments. This vehicle will be purchased of the State Contract and will be an AWD SUV as they have proven to have a broader diversity for use in the motor pool. They will also be used as emergency response vehicles in the event of a snow emergency.

1) – ADDITONAL INTERMEDIATE SUV AWD VEHICLE **25,000**

This request will fund the purchase of an additional vehicle for use in the Motor Pool. On several occasions, we experienced a shortfall of available vehicles and therefore were not able to meet the demands of the various user departments. This vehicle will be purchased of the State Contract and will be an AWD SUV as they have proven to have a broader diversity for use in the motor pool. They will also be used as emergency response vehicles in the event of a snow emergency.

COUNTY OF LEXINGTON
WORKER'S COMPENSATION INSURANCE FUND
Annual Budget
Fiscal Year - 2014-15

Fund 6710
Division: Non-departmental
Organization 999900 - Non-departmental

Summary Page	2012-13 Actual	2013-14 Actual (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
Activity From Operations:						
Revenues:						
439601 Employer Insurance Contributions	2,133,886	1,027,022	2,702,597	2,702,597		
439630 Insurance Reimbursements	40,649	4,263	0	0		
461000 Investment Interest	9,665	6,982	18,039	18,039		
Total Revenues	**2,184,200**	**1,038,267**	**2,720,636**	**2,720,636**		
Expenditures:						
Operations	1,906,081	742,642	1,979,534	2,045,~~113~~ 284		
Operating Transfer to Risk Management	171,895	172,093	172,093	183,414		
Total Expenditures	**2,077,976**	**914,735**	**2,151,627**	**2,228,~~527~~ 698**		
Noncash Expenses:						
Net Cash	**106,224**	**123,532**	**569,009**	**~~492,109~~ 491,938**		
Income Calculation						
Net Income (Loss)	**106,224**	**123,532**	**569,009**	**~~492,109~~ 491,938**		
FUND BALANCE - Estimated Beginning			4,396,723	4,965,732		
FUND BALANCE - Projected End of Year			4,965,732	5,457,~~841~~ 670		

COUNTY OF LEXINGTON
WORKER'S COMPENSATION INSURANCE FUND
Annual Budget
Fiscal Year - 2014-15

Fund 6710
Division: Non-departmental
Organization 999900 - Non-departmental

Object Code	Expenditure Classification	2012-13 Expend	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520206	Background History Screening	7,189	3,451	10,730	10,500		
520209	Driver History Screening	733	391	1,600	1,600		
520301	Safety Management Services	1,144	0	6,000	6,000		
520302	Drug Testing Services	9,503	4,936	17,980	20,790		
521214	Safety Supplies	281	48	1,000	1,000		
525210	Conference & Meeting Expense	552	500	1,350	1,350		
525710	Safety Awards	0	0	1,250	1,250		
527307	SC Workers Compensation Taxes	44,403	0	36,000	45,000		
527308	WC Second Injury Assessments	149,704	0	145,000	150,000		
527309	Workers Compensation Ins. Premiums	512,566	366,366	513,069	511,489		
527351	WC - Medical Expense	456,927	132,042	646,026	569,490		
527352	WC - Legal Expense	78,783	21,173	51,694	60,841		
527353	WC - Indemnity Expense	666,176	222,137	570,096	683,949		
527358	WC - Recoveries	(28,325)	(10,797)	(34,808)	(28,696~~,107~~)		
527359	WC - Miscellaneous Expense	6,445	2,395	12,547	10,721		
	*** Total Operating**	**1,906,081**	**742,642**	**1,979,534**	**2,045,283**		
	**** Total Personnel & Operating**	**1,906,081**	**742,642**	**1,979,534**	**2,045,283**		
	Transfers:						
816790	Operating Transfer to Risk Management	171,895	172,093	172,093	183,414		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**2,077,976**	**914,735**	**2,151,627**	**2,228,697**		

SECTION VI. - SUMMARY OF REVENUES

439601 – Employer Insurance Contributions **$2,702,597**

Projections based on salaries as of 1/31/2014

461000 – Investment Interest **$18,039**

Projection based on current budget status history from Finance.

SECTION VI – OPERATING LINE ITEM NARRATIVES

520206 – Background History Screening **$10,500**

To cover the cost new-hire background screenings.

(200 annually x $25.00 SLED = $5,000)
(100 annually x $55.00 National Check = $5,500)

520209 – Driver History Screening **$1,600**

A driving history will be performed for all conditionally hired employees in accordance with County policy.

(200 annually @ $8.00 per history)

520301 – Safety Management Services **$6,000**

This appropriation is to cover the cost for Safety and OSHA consultation. The consultation services (80 hours x $75.00 per hour = $6,000) will include periodic meetings with the County's Risk Management Team, department safety committees, specified training, and/or inspections. The majority of facility inspections will be conducted by the Safety & Training Manager. All required record keeping and departmental reporting will be the responsibility of the Risk Management Division.

520302 – Drug Testing Services **$20,790**

Pre-employment Drug Screen
300 x $40/test =$12,000

Monthly Random Drug Tests – Safety Sensitive positions, excluding SCDOT positions
16 standard @ average cost of $40/ x 12 months = $7,680
2 standard Breath Alcohol Test @ $15 x 12 = $360

Particular suspicion test in accordance with County Policy—estimate
3 **x** $50 = $150 (includes alcohol test)

Post accident drug and alcohol testing –estimate
6 x $100 = $600

521214 – Safety Supplies **$1,000**

This account would allow the Safety Manager to have a limited amount of safety supplies on hand (safety glasses, ear plugs, signage, etc.) to assist departments with a particular need immediately if discovered during safety inspections.

525210 – Conference, Meeting & Training Expense $1,350

Video Training Program:

1. **Safety Video Exchange Program** – This provides access to a library of safety training DVD's. This program allows for up to five videos to be checked out at one time for unlimited use. Annual Cost = $500.00

2. **Streaming Safety Training Plan** – This program allows access to a training library that can be accessed from any high-speed internet connection. This would allow for monthly or quarterly classroom safety training.
   Yearly Access Fee = $150
   Four Course Titles @ $175 = $700.00

525710 – Safety Awards $1,250

Departmental Award Plaques: 10 @ 25.00 = $250.00
Safety Meeting Incentives $1,000.00

527305 – Workers Compensation Insurance Claims $0

The WC Claims projection is based on the 2013 Workers' Compensation Actuarial Report prepared by Casualty Actuarial Consultants, Inc. and a review of the claims history. ***New Accounts have been established (shown below) to break down workers' compensation costs by Medical Expenses, Legal Expenses, Indemnity Expenses, Recoveries, and Miscellaneous Expenses as a cost accounting initiative.***

527307 – SC Workers Compensation Tax $45,000

According to the SCCWCT Large Deductible Contract, counties operating under the Large Deductible Option must be responsible for their own WC Tax. Based upon previous claims history, SCCWCT to invoice for the taxes based on claims occurring after July 1, 1997 for the plan year 2012-13.

527308 – WC Second Injury Fund Assessment $150,000

The SIF assessment is based a percent of gross losses paid for a plan year at an assessment rate as set by the SC Second Injury Fund based on claims occurred after 7/01/97 and paid during the calendar year 2013. SCCWCT advises that the SIF assessment for the Trust was the largest since its origin. This is an estimate based on activity; SCCWCT will provide a detailed worksheet for the Lexington prorated amount of the Trust's assessment.

527309 – Workers Compensation Insurance Premium $511,489

Recommend continuing the Large Deductible option of a $300,000 Self Insured Retention (SIR) per occurrence. The current Self-Insured Retention Premium is .216 of the Estimated Premium. This Estimated Premium is based on

the SC Counties Workers' Compensation Trust (SCCWCT) Board approved rates by WC Code. This option was utilized for the FY 2013-2014 projected rate calculation. The projection also factors estimated FY 2013-2014 payroll of $62,510,842.

This estimate factors in the 15% SCCWCT multiplier for the SIR Premium as stated by the SCCWCT Board in May of 2012 for the current fiscal year. The SCCWCT board will meet again by May 2014.

Total Estimated Premium ($300,000) Large Deductible Program **$511,849**

Lexington County Workers' Compensation Self Insured Premium

Plan Year	SIR Premium
2013-2014	$463,235*
2012-2013	$494,529
2011-2012	$525,071

*Unaudited premium. Audit anticipated August 2013.

527351 – Workers Compensation Medical Expense **$569,490**

527352 – Workers Compensation Legal Expense **$60,841**

527353 – Workers Compensation Indemnity Expense **$683,949**

527358 – Workers Compensation Recoveries **$28,696**

527359 – Workers Compensation Miscellaneous Expense **$10,721**

529903 – Contingency **$0**

This contingency line item will act as an additional funded loss-control measure.

COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
Annual Budget
Fiscal Year - 2014-15

Fund 6730
Division: Non-departmental
Organization: 999900 - Non-departmental

Summary Page		2012-13 Actual	2013-14 Actual (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
Activity From Operations:							
Revenues:							
439601	Employer Insurance Contributions	8,150,500	4,216,000	8,250,000	8,142,000		
439602	Employee Health Ins Premiums (P/D)	3,528,151	1,842,528	3,715,428	3,292,369		
439604	Post-Employment Insurance Premiums	393,368	212,033	407,151	346,743		
439606	Cobra Payments	53,475	32,153	24,347	31,552		
439607	Employer Subsidy - Post Employment	216,919	103,027	253,086	370,537		
439608	Employee Life Insurance Premiums (P/D)	121,292	63,761	118,564	125,362		
439609	Employee Dental Ins Premiums (P/D)	0	0	0	384,180		
439630	TPA Insurance Reimbursements	143,171	16,000	97,663	104,168		
439632	Stop-Loss Insurance	1,020,451	914,224	667,128	802,463		
461000	Investment Interest	28,798	13,542	35,905	29,318		
466301	Outstanding Checks Voided	0	0	0	0		
	Total Revenues	**13,656,125**	**7,413,268**	**13,569,272**	**13,628,692**		
Expenditures:							
	Non-Departmental - Operations	12,860,879	7,562,559	12,813,173	14,050,717		
	Wellness Center - Operations	0	88,657	509,789	724,479		
	Op Trn to Lex Cty Wellness Ctr	0	216,766	216,766	0		
	Total Expenditures	**12,860,879**	**7,867,982**	**13,539,728**	**14,775,196**		
Noncash Expenses:							
	Net Cash	**795,246**	**(454,714)**	**29,544**	**(1,146,504)**		
Income Calculation:							
	Net Income (Loss)	**795,246**	**(454,714)**	**29,544**	**(1,146,504)**		
	FUND BALANCE Beginning of Year			10,876,670	10,906,214		
	FUND BALANCE - Projected End of Year			10,906,214	9,759,710		

COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
Annual Budget
Fiscal Year - 2014-15

Fund 6730
Division: Non-departmental
Organization: 999900 - Non-departmental

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520201	Fitness Program	9,870	1,775	10,000	10,000		
520308	Health Screening Services	4,350	0	5,730	7,380		
520313	Actuarial Services	3,500	8,000	8,000	3,500		
520314	Employee Benefit Consulting Service	1,000	3,500	4,500	2,500		
520800	Outside Printing	0	0	302	302		
521100	Duplicating	0	0	137	800		
525100	Postage	0	8,043	8,541	5,000		
525210	Conference, Meeting & Training	2,627	0	0	0		
527300	Medical Claims	8,536,116	5,300,329	8,490,211	0		
527302	Third Party Administrator Costs	324,988	135,042	377,931	0		
527303	Life Insurance Premiums	266,560	104,733	254,203	264,992		
527304	Stop-Loss Insurance Premiums	1,094,505	450,961	1,152,098	1,279,271		
527310	Pharmacy Claims	2,615,313	1,457,538	2,476,827	2,835,327		
527312	Health Care Reform Fees	2,050	0	0	90,919		
527313	Medical Insurance Claims	0	0	0	8,438,000		
527314	Dental Insurance Claims	0	0	0	562,000		
527315	Medical Administrative Costs	0	0	0	335,613		
527316	Dental Administrative Costs	0	1,888	0	29,000		
527317	HRA/HSA Administrative Costs 3rd Party Administrator Costs (HSA) - $2,800 3rd Party Administrator Costs (HRA) - $21,120				23,920		
527318	Cobra Administrative Costs	0	0	0	11,390		
527330	Wellness Program Incentives	0	90,750	0	137,500		
529903	Contingency	0	0	24,693	13,303		
	*** Total Operating**	**12,860,879**	**7,562,559**	**12,813,173**	**14,050,717**		
	**** Total Personnel & Operating**	**12,860,879**	**7,562,559**	**12,813,173**	**14,050,717**		
	Transfers						
814445	Lexington County Wellness Center	0	216,766	216,766	0		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**12,860,879**	**7,779,325**	**13,029,939**	**14,050,717**		

SECTION VI. - SUMMARY OF REVENUES

439601 – Employer Insurance Contributions **$8,142,000**

Based on an estimate of 1315 eligible employees for Budget Allocation. (1357 x $6,000 = $8,142,000)

439602 – Employee Medical Premiums (payroll deduct) **$3,292,368**

Employee contributions are stated at current rates and are subject to be adjusted for recommended based on review of group health plan.

2/01/2014 Subscriber Count:

Plan:	Gold	Silver	Bronze
Employee Only:	214 * $177 = $37,878	355 * $130 = $46,150	95 * $70 = $6,650
Employee + Spouse:	65 * $484 = $31,460	53 * $389 = $20,617	9 * $271 = $2,439
Employee + 1 Dependent:	40 * $261 = $10,440	56 * $200 = $11,200	2 * $124 = $248
Employee + 2 Dependents:	20 * $346 = $6,920	39 * $271 = $10,569	4 * 177 = $708
Employee + 3 Dependents:	2 * $430 = $860	12 * $341 = $4,092	0 * 170.50 = $0
Employee + 4 (or more) Dependents:	1 * $515 = $515	1 * $412 = $412	0 * $230 = $0
Employee + Spouse + 1 Dependent:	26 * $568 = $14,768	30 * $459 =$13,770	1 * $324 = $324
Employee + Spouse + 2 Dependents:	17 * $652 = $11,084	40 * $530 = $21,200	8 * $377 = $3,016
Employee + Spouse + 3 Dependents:	3 * $737 = $2.211	21 * $600 = $12,600	5 * $430 = $2,015
Employee + Spouse + 4 (or more) Dependents:	0 * $821 = $0	2 * 671 = $1,342	2 * $438 = $876
Total Lives	388	609	126
Monthly Premium	$ 116,136.00	$ 141,952.00	$ 16,276.00
Annualized Premium	$ 3,292,236.80		
Monthly Lives	1123		

43960X – Employee Dental Premiums (payroll deduct) **$384,180**

Employee contributions are stated at current rates and are subject to be adjusted for recommended based on review of group health plan.

2/01/2014 Subscriber Count:

Plan:	Dental
Employee Only:	625 * $13 = $8,125
Employee + Spouse:	135 * $39 = $5,265
Employee + 1 Dependent:	96 * $32 = $3,072
Employee + 2 Dependents:	64 * $52 = $3,328

Employee + 3 Dependents:	11 * $71 = $781
Employee + 4 (or more) Dependents:	3 * $91 = $273
Employee + Spouse + 1 Dependent:	52 * $58 = $3,016
Employee + Spouse + 2 Dependents:	69 * $78 = $5,382
Employee + Spouse + 3 Dependents:	25 * $97 = $2,425
Employee + Spouse + 4 (or more) Dependents:	6 * $58 = $348
Total Lives	1086
Monthly Premium	$ 32,015.00
Annualized Premium	$ 384,180.00

439604 – Term Employee Insurance Premiums **$346,743**

Based on 1/1/2014 rates and Post Employment Plan participation as of 2/1/14. Subject to review.
Medical & Dental:

95A				95B			
18	Retiree. Only	$241.02	$4,338.36	12	Retiree Only	$241.02	$2,892.24
1	Retiree Only (no dental)	$235.02	$235.02.	1	Retiree + 1	$435.36	$435.36
2	Retiree. + Spouse	$373.56	$747.12	13			$3,327.60
3	Retiree + 1	$435.36	$1,306.08				x12
1	Retiree + 2	$629.71	$629.71				$39,931.20
1	Retiree + Spouse + 1	$567.90	$567.90				
1	Spouse only (no dental)	577.23	577.23				
1	Retiree + Spouse + 2	$762.25	$762.25				
28			$9,163.67				
			x12				
			$109,964.04				

2009			
15	Retiree. Only	$964.94	$14,474.10
1	Ind. + Spouse	$1929.88	$1,929.88
16			$16,403.98
			x12
			$196,847.76

439606 – COBRA Payments **$31,552**

Based on an average of collections from FY 08-09 $15,380.86
09-10 $17,539.81
10-11 $27,767.80
11-12 $43,594.95
12-13 $53,474.65

439607 – Employer Subsidy – Post Employment **$370,537**

Based upon current activity as of 12/31/13 from Finance. Subject to review of post benefits plan. 16 active + 16 potential adds = 32 x 964.94 = $30,878 x 12 = $370,536.96.

439607 – Employee Life Ins. Prem. (P/D) **$125,362**

Optional Life Insurance. Based on average as of 12/31/2012 = $121,432
Dependent Life. Based on average as of 12/31/2012 = $3,930

	Optional Life	Dependent Life
Jan	$8,882.39	$322.50
Feb	$10,090.77	$324.00
Mar	$9,972.77	$323.00
Apr	$9,883.14	$322.00
May	$10,240.14	$329.00
Jun	$10,308.60	$330.50
Jul	$10,280.64	$328.50
Aug	$10,280.64	$329.50
Sep	$10,316.64	$332.00
Oct	$10,369.64	$329.00
Nov	$10,369.64	$330.00
Dec	$10,436.64	$330.00
Average	$10,119.30	$327.50
Annualized	$121,431.63	$3,930.00

439630 – TPA Insurance Reimbursements **$104,168**

Based on an average of collections from FY 08-09 $101,938.66
09-10 $101,375.24
10-11 $105,690.61
11-12 $68,665.78
12-13 $143,171.32

439632 – Stop-loss Insurance Reimbursements **$802,463**

Based on an average of collections from FY 08-09 $919,163.29
09-10 $495,308.44
10-11 $268,535.88
11-12 $1,308,857.52
12-13 $1,020,451.26

461000 – Investment Interest **$29,318**

Based upon current budget revenue and expense reports.

SECTION VI – OPERATING LINE ITEM NARRATIVES

520201 – Fitness Program **$10,000**

This program creates a culture where both health and safety that are aligned, tied to measureable activities and aggressively prompted throughout the County departments. This is a strategic long term effort of the HR Department to help create a wellness culture and contribute to reducing claims costs.

520308 – Health Screening Services **$7,380**

Flu shots @ 18/each through Marathon. 2013 participation count was 410.

520313 – Actuarial Services **$3,500**

Based on current budget for GASB 45 Actuarial Study and plan design change impact review.

520314 – Employee Benefit Consulting Service **$2,500**

Employee Benefits Consulting Services contingency.

520800 – Outside Printing **$302**

Printing of benefit related items, including open enrollment materials. Based on historical data.

521100 – Duplicating **$800**

Duplication of benefit related items. Based on historical data.

521100 – Postage **$5,000**

Duplication of benefit related items. Based on historical data.

527300 – Health Insurance Claims **$8,438,000**

Claims funding based upon PAI projections, trend analysis less anticipated stop-loss reimbursements reconciled to PAI paid claims.

XXXXX– Dental Insurance Claims **$562,000**

Claims funding based upon trend analysis.

527302 – Third Party Administrator Costs (Medical) **$335,613**

Fixed Costs Effective 1/1/14

1357 eligible employees x $20.61 x 12 = $335,613.24

- Administration and customer service fee – $10.66
- HIPAA administration – .32
- PPO network access fee – $5.35
- Pre-certification and managed care fee – $2.68
- HIPAA Privacy Product – .80
- Advance PCS Prescription Drug Network – .80

527316 – Third Party Administrator Costs (Dental) **$29,000**

Fixed cost effective 1/1/14

1357 benefit eligible employees x 1.76 = $2,388.32 x 12 = $28,659.84

527303 – Life Insurance Premiums **$264,992**

Basic Life Plan based on subscriber count /volume as of 1/1/14. Subscriber count = 1357. (Volume = $66,220,060/1000 x .165 x 12 = $131,116) + *86 vacant (Volume = 4,300,000/1000 x .165 x 12 = $8,514)

*Assumes position is eligible at $50,000.

Optional Life Insurance. Based on average as of 12/31/2012 = $121,432
Dependent Life. Based on average as of 12/31/2012 = $3,930

527304 – Stop Loss Premiums **$1,279,271**

Based on the 01/01/13 stop loss renewal and trend analysis. (1357 eligible subscribers x 78.56 x 12 = $1,279,271)

527310 – Advance PCS Claims **$2,835,327**

Based on average monthly Prescription Drug coverage activity as of 12/31/2013 and review of claims experience.

Month	Drug Claims

January	$	367,559.51
February	$	218,419.11
March	$	177,663.41
April	$	200,686.34
May	$	199,411.19
June	$	214,050.15
July	$	228,022.91
August	$	226,381.76
September	$	238,589.46
October	$	235,170.56
November	$	283,196.35
December	$	246,176.38
Total Claims	$	2,835,327.13
Average	$	236,277.26

527312 – Health Care Reform Fees **$ 90,919**

Reinsurance Fee = $63* 1357 = $85,491
Patient-Centered Outcomes Research Institute Fee = $4 *1357 = 5,428

527330 – Wellness Program Incentives **$ 137,500**

Estimated participation of 550 * $250 incentive = $137,500

527317 – HRA/HAS Administrative Costs **$23,920**

Based on current participation of 70 employees + estimated 10% increase. 77*3.00 * 231.00 * 12 = $2772 plus set up fee of 7*4= $2800, Based on current participation of 400 employees + estimated 10% increase in participation. 440*4.00 * 1760 * 12 = $21,120

527318 – COBRA Administrative **$11,390**

1357 Benefit eligible employees at .70 a month = 949.90 *12 = 11,390.40

529903- Contingency **$13,303**

This contingency line item will act as an additional funded loss-control measure. Amount above only reflects new funding request. Previous FY's unused amount will carry over.

COUNTY OF LEXINGTON
EMPLOYEE INSURANCE FUND
WELLNESS CENTER
Annual Budget
Fiscal Year - 2014-15

Fund 6730
Division: Non-departmental
Organization: 999901 - Wellness Center

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
520308	Health Screening Services	0	0	55,000	640,939		
520309	Medical Services	0	0	320,470	0		
520705	Professional Implementation	0	88,657	88,657	0		
521405	Pharmaceuticals	0	0	14,400	28,800		
524000	Building Insurance	0	0	220	440		
525000	Telephone	0	0	228	723		
525004	WAN Service Charges	0	0	714	783		
525385	Utilities - Auxiliary Admin. Bldg.	0	0	5,100	2,794		
529903	Contingency	0	0	25,000	50,000		
	*** Total Operating**	**0**	**88,657**	**509,789**	**724,479**		
	**** Total Personnel & Operating**	**0**	**88,657**	**509,789**	**724,479**		
	***** Total Budget Appropriation**	**0**	**88,657**	**509,789**	**724,479**		

SECTION V. A - LISTING OF REVENUES

814445 – Operations Transfer from Employee Insurance Fund **$724,479**

A transfer of funds to cover operating costs of Wellness Center

SECTION VI. - OPERATING LINE ITEM NARRATIVES

520309 – Medical Services **$640,939**

Fixed cost for medical services from Marathon Health.

521405 Pharmaceuticals **$28,800**

Monthly generic prescription drug expense = $2,400 * 12 = 28,800 + estimated costs ($5,000) of adding additional drugs.

524000 Building Insurance **$440**

525000 Telephone **$723**

Two lines with voice mail @ 20.07 per month (2 x 20.07= 40.14 x 12 mo = $481.68) and a fax line and a fax line 20.07 *12 = 240.84.

525004 WAN Service Charges **$783**

10MBS x 3MBS @ 60.95 ($54.95/month service and $6.00/month IP Static fee) plus 7% applicable tax * 12

525385 Utilities - Auxiliary Admin. Bldg. **$2,794**

529903 Contingency **$50,000**

COUNTY OF LEXINGTON
POST-EMPLOYMENT INSURANCE FUND
Annual Budget
Fiscal Year - 2014-15

Fund 6731
Division: Non-departmental
Organization: 999900 - Non-departmental

Summary Page		2012-13 Actual	2013-14 Actual (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
Activity From Operations:							
Revenues:							
439601	Employer Insurance Contributions	2,445,150	1,264,800	2,475,000	2,442,600		
461000	Investment Interest	25,191	20,607	20,461	20,607		
	Total Revenues	**2,470,341**	**1,285,407**	**2,495,461**	**2,463,207**		
Expenditures:							
	Operations	198,704	114,304	562,709	520,537		
	Total Expenditures	**198,704**	**114,304**	**562,709**	**520,537**		
Noncash Expenses:							
	Net Cash	**2,271,637**	**1,171,103**	**1,932,752**	**1,942,670**		
Income Calculation:							
	Net Income (Loss)	**2,271,637**	**1,171,103**	**1,932,752**	**1,942,670**		
	FUND BALANCE Beginning of Year - cash			13,758,608	15,691,360		
	FUND BALANCE - Projected End of Year - cash			15,691,360	17,634,030		

COUNTY OF LEXINGTON
POST-EMPLOYMENT INSURANCE FUND
Annual Budget
Fiscal Year - 2014-15

Fund 6731
Division: Non-departmental
Organization: 999900 - Non-departmental

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	2014-15 Requested	*BUDGET* 2014-15 Recommend	2014-15 Approved
	Personnel						
	*** Total Personnel**	**0**	**0**	**0**	**0**		
	Operating Expenses						
527311	Ins. Premium Reimb. to Employee	198,704	114,304	412,709	370,537		
529903	Contingency	0	0	150,000	150,000		
	*** Total Operating**	**198,704**	**114,304**	**562,709**	**520,537**		
	**** Total Personnel & Operating**	**198,704**	**114,304**	**562,709**	**520,537**		
	Capital						
	**** Total Capital**	**0**	**0**	**0**	**0**		
	***** Total Budget Appropriation**	**198,704**	**114,304**	**562,709**	**520,537**		

SECTION VI. - SUMMARY OF REVENUES

439601 – Employer Insurance Contributions **$2,442,600**
Based on an estimate of 1357 eligible employees for Budget Allocation. (1357 x $1,800 = $2,442,600)

461000 – Investment Interest **$20,607**

Based upon current budget revenue and expense reports from Finance Department.

SECTION VI – OPERATING LINE ITEM NARRATIVES

527311 – Ins. Premium Reimb. to Employee **$370,537**

Based up current activity and budget reports. Budget (16 active + 16 potential adds = 32 x 964.94 = $30,878 x 12 = $370,536.96)

150,000
529903- Contingency ~~$0~~

This contingency line item will act as an additional funded loss-control measure. Amount above only reflects new funding request. Previous FY's unused amount will carry over.

COUNTY OF LEXINGTON
RISK MANAGEMENT ADMINISTRATION
Annual Budget
Fiscal Year - 2014-15

Fund 6790
Division: General Administrative
Organization: 101500 - Personnel

Summary Page		2012-13 Actual	2013-14 Actual (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
Activity From Operations:							
Revenues:							
438905	Cell Phone Sales	0	175	175	0		
461000	Investment Interest	326	238	0	238		
490100	Sale of Fixed Assets	0	0	0	0		
806710	Op Trn from Workers Comp Ins.	171,895	172,093	172,093	~~183,394~~ 183,414		
	Total Revenues	**172,221**	**172,506**	**172,268**	~~183,632~~ 183,652		
Expenditures:							
	Personnel & Operations	169,042	83,073	175,892	~~183,394~~ 182,854		
	Depreciation	556	0	100	560		
	Capital Outlay	53	117	407	400		
	Total Expenditures	**169,651**	**83,190**	**176,399**	183,814 ~~184,354~~		
Noncash Expenses:							
	Depreciation: Add Back In	556	0	100	560		
	Net Cash	**3,126**	**89,316**	**(4,031)**	398 ~~(162)~~		
Income Calculation:							
	Capital Outlay: Add Back In	53	117	407	400		
	Net Income (Loss)	**2,623**	**89,433**	**(3,724)**	238 ~~(322)~~		
	FUND BALANCE - Estimated Beginning - Cash			70,421	66,390		
	FUND BALANCE - Projected End of Year - Cash			66,390	-788 66,~~228~~		

COUNTY OF LEXINGTON
RISK MANAGEMENT ADMINISTRATION
Annual Budget
Fiscal Year - 2014-15

Fund 6790
Division: General Administrative
Organization: 101500 - Personnel

Object Code	Expenditure Classification	2012-13 Expenditure	2013-14 Expend. (Dec)	2013-14 Amended (Dec)	BUDGET 2014-15 Requested	BUDGET 2014-15 Recommend	BUDGET 2014-15 Approved
	Personnel						
510100	Salaries & Wages - 2	119,636	58,723	117,951	122,318		
511112	FICA - Employer Portion	8,432	4,164	9,023	9,357		
511113	State Retirement - Employer Portion	12,503	6,225	12,503	13,333		
511120	Employee Insurance - 2	15,600	7,800	15,600	15,600		
511130	Workers Compensation	3,150	1,569	3,369	3,266		
519999	Personnel Contingency	0	0	4,179	4,179		
	*** Total Personnel**	**159,321**	**78,481**	**162,625**	**168,053**		
	Operating Expenses						
520800	Outside Printing	25	0	0	0		
521000	Office Supplies	95	117	400	419		
521100	Duplicating	505	175	380	1,063		
521200	Operating Supplies	115	13	200	200		
524000	Building Insurance	26	13	27	27		
524201	General Tort Liability Insurance	150	75	155	155		
524202	Surety Bonds	0	0	0	20		
525000	Telephone	482	241	482	482		
525021	Smartphone Charges	1,326	776	1,344	1,344		
525041	E-mail Service Charges - 2	162	81	162	162		
525100	Postage	87	156	100	300		
525110	Other Parcel Delivery	0	0	50	50		
525210	Conference, Meeting & Training Expense	3,046	1,500	5,782	6,439		
525230	Subscriptions, Dues, & Books	1,484	745	1,610	1,940		
525240	Personal Mileage Reimbursement	41	0	100	100		
525250	Motor Pool Reimbursement	276	0	200	200		
525300	Utilities / Administration Building	1,901	700	2,100	1,500		
529903	Contingency	0	0	175	400		
530100	Depreciation	556	0	100	560		
	*** Total Operating**	**10,277**	**4,592**	**13,367**	**15,341** 6		
	**** Total Personnel & Operating**	**169,598**	**83,073**	**175,992**	**183,394**		
	Capital						
540000	Small Tools & Minor Equipment	53	10	300	400		
549999	Capital Clearing	0	107	107	0		
	All Other Equipment	0					
	**** Total Capital**	**53**	**117**	**407**	**400**		
	***** Total Budget Appropriation**	**169,651**	**83,190**	**176,399**	**183,794** 814		

SECTION V - PROGRAM OVERVIEW

Summary of Programs:

Program I – Human Resources Risk Management
Program II – Occupational Safety & Training Management

The Human Resources Risk Management Division is responsible for the identification, maintenance, and measurement of exposure to accidental loss. These programs include general tort liability, vehicle liability, buildings and content insurance, workers' compensation, employee benefits, and the recovery for damages to County property.

The County participates in the South Carolina Counties Workers' Compensation Trust and maintains a self-insured retention of $300,000 per occurrence for job related injuries. Generally, retaining some risk through deductibles or self-insured retention results in lower premiums than are associated with insurance that pays the first dollar of any covered claim.

The County currently maintains a Self Insured Group Health Insurance Program and contracts with a Third Party Administrator for claims management, stop-loss insurance, and other administrative structures. The HR Risk Management Division would be responsible to maintain the best insurance coverage for the County and would prepare any necessary requests for proposal drafts for insurance related matters.

There are two elements to risk management: (1) Loss Prevention measures are developed to keep accidents and other incidents from happening; and (2) Loss Reduction methods are implemented to properly manage claims in effort to decrease the severity of losses when they occur. These elements are critical for managing all risks, rather than just paying claims. Risk management administration involves developing cost saving techniques, maintaining adequate insurance coverage, tracking and projecting claims, as well as training.

Program I: Human Resources (HR) Risk Management

Objectives:

HR Risk Management will necessitate dual human resources and risk management initiatives.

Service Standards:

a. To conduct effective, thorough, and objective investigations in order to provide human resources guidance.
b. To provide guidance on employee relation issues.
c. Maintain in-depth knowledge of HR legal requirements, reduce legal risks and ensures regulatory compliance.
d. To be responsible for assigned initiatives and activities of the Risk Management Program and would advise departments, and County Administration on various insurance and budget related matters.
e. Assists senior management in developing standards for employee benefits; advises management on other issues such as ADA, FMLA and workers' compensation.
f. Conduct trend analysis on various insurance and benefits offered by the County.

Program II: Occupational Safety and Training Management

Objective:

Occupational Safety and Training Management is to ensure that employees who work for Lexington County have a place of employment that is free of recognized hazards that are likely to cause physical harm.

Service Standards:

a. To incorporate occupational safety and wellness initiatives within the County.
b. To provide training for specific job duties as needed and mandated by State and Federal laws.
c. To maintain Occupational Safety and Health Administration (OSHA) standards.
d. To administer the County's Alcohol and Drug Testing Program.
e. To investigate all county accidents involving employee, vehicles, and equipment.
f. To manage operational activities of various insurance programs and develop standards for safety.
g. To conduct frequent safety training & loss control safety inspections.
h. To conduct trend analysis and reporting related to occupational safety/training and loss control.
i. To develop departmental safety committee initiatives.

SECTION VI - LINE ITEM NARRATIVES

SECTION VI. A - LISTING OF REVENUES

806710 – Operations Transfer from Workers Compensation Insurance $183,414
A transfer of funds to cover the salaries and operations of two employees in the Risk Management Division.

SECTION VI. B - LISTING OF POSITIONS

Current Staffing Level:

Job Title	Positions	Full Time Equivalent General Fund	Other Fund	Total	Grade
HR Risk Manager	1	1		1	20
Safety & Training Manager	1	1		1	19
Total Positions	2	2		2	

SECTION VI. C. - OPERATING LINE ITEM NARRATIVES

520300 - PROFESSIONAL SERVICES **$ 0**

520702 - TECHNICAL CURRENCY & SUPPORT **$ 0**

521000 - OFFICE SUPPLIES **$419**

To cover routine office supplies (paper, pencils, file folders, etc.). This line item will include form printing costs and computer supplies.

File folders (8 boxes x $9.04) = $72.32
Toner Cartridge - color printer (1 x $163.87) = $164
Paper for Printer (2 cases – ($2.92 x 20 reams) = $58.40
Pens, pencils, & other office products = $80
Hanging file folders (legal) (2 boxes x $8.62) = $17.24
Hanging file folders (letter) (4 boxes x $6.69) – $26.76

521100 - DUPLICATING **$1,063**

Copier Machine Usage cost ($0.033652) x 20,400 copies = $686.50
4 boxes paper = $376

521200 - OPERATING SUPPLIES **$200**

This account is needed for specific supplies such as training materials, operations manual material, etc.

522200 – Small Equipment Repairs and Maintenance **$0**

Audio and visual equipment repair (camera and so forth).

524000 - BUILDING INSURANCE **$27**

Building and Personal Property Insurance for division.

524201 - GENERAL TORT LIABILITY INSURANCE **$155**

Tort Liability Premium 2 Positions

524202 – SURETY BONDS **$20**

Premium 2 Positions

525000 - TELEPHONE **$482**

Two lines for the Risk Management Division with voice mail @ 20.07 per month (2 x 20.07= 40.14 x 12 mo = $481.68).

525021 – SMART PHONE CHARGES **$1,344**

Program I: 1 Iphone Plan - $56 per month x 12 = $672
Program II: 1 Iphone Plan - $56 per month x 12 = $672

525041 – E-MAIL SERVICE CHARGES **$162**

$6.75 per month x 2 = 13.50 x 12 mo. = $162

525100 - POSTAGE **$300**

Postage expense for office correspondence.

525100 – OTHER POSTAL DELIVERY **$ 50**

525210 – CONFERENCE, MEETING & TRAINING EXPENSE **$6,439**

Certified Workers' Compensation Counselor Program	(SPHR Recertification)	$ 2546
SC State SHRM Conference (SPHR Re-certification)		$ 1250
South Carolina Association of Counties – Workers' Compensation Trust Meeting (1 hotel, per diem, mileage)		$ 531
SC Prima Conference (2 registrations, parking, hotel, per diem)		$ 745
SHRM Annual Legal Update (SPHR Re-certification)		$ 50
OTI 500 Construction Course (1 registration, certification fees and materials)		$ 1317

This OSHA Outreach Trainer Course authorizes the Safety & Training Manager to teach the OSHA 10 hour and 30 hour courses to employees for the construction standards.

525230 - SUBSCRIPTIONS, DUES & BOOKS **$1,940**

This account will cover costs for membership dues, publications, and services.

SC Public Risk Managers Association (One Government, two associates)	$ 55
Columbia Society for Human Resource Management	$125
National Society for Human Resource Management	$180
Benefit Law Manuals	$460
National PRIMA Membership (2 @ $385)	$770
National Safety Council	$350

525240 – Personal Mileage **$100**

525250 – Motor Pool Reimbursement **$200**

525300 - UTILITIES - **$1500**

Based on current average monthly activity.

SECTION VI.D. - CAPITAL LINE ITEM NARRATIVES

CAPITAL REQUEST

540000 - Small Tools & Minor Equipment **$ 400**

Upgrade to office furniture.

COUNTY OF LEXINGTON
Millage Agency Comparison
Fiscal Year 2014-15

Date: 3-20-2014

		Fiscal Year 2013-14 Approved Amount/Actual Disbursement			Fiscal Year 2014-15 Requested	
	Fund	Approved Amount	Actual Disbursement*	Millage	Amount	Millage
Lexington County Community Mental Health	7610	$ 650,000	$ 471,892	0.500	$ 650,000	
Lexington County Recreation & Aging Commission	7620	$10,305,173	$ 8,415,858	12.315	$10,472,940	
Irmo Chapin Recreation Commission	7630	$ 3,999,510	$ 3,511,974	13.354	$ 4,099,498	
Midlands Technical College	7650	$ 3,182,942	$ 2,815,490	2.970	$ 3,310,259	
Midlands Technical College - Capital	7652	$ 908,034	$ -	0.904	$ 944,356	
Midlands Technical College - Debt Service		521,630	-	0.500	545,250	
		$ 1,429,664	$ -	1.404	$ 1,489,606	
Riverbanks Zoological Park & Botanical Garden	7680	$ 1,126,286	$ 1,026,222	1.093	$ 1,160,075	
Irmo Fire District	7800, 7802	$ 2,300,000	$ 1,988,714	17.068	$ 2,300,000	
New Fire Station Operations					$ 438,264	**
		$ 2,300,000	$ 1,988,714	17.068	$ 2,738,264	

* Actual disbursements through February 28, 2014

** Requested New Fire Station Operations

COUNTY OF LEXINGTON
Millage Agency Comparison with Fund Balance
Fiscal Year 2014-15

			Fiscal Year 2013-14							Fiscal Year 2014-15			
			Receipts		Disbursements					Agency Request vs. Estimated Receipts			
	Fund	Fund Balance 07/01/13	02/28/14 Actual Receipts*	06/30/14 Projected Receipts	Approved Amount	02/28/14 Actual Disbursement*	06/30/14 Projected Disbursement	Millage	Projected Fund Balance 06/30/14	Requested Amount	Estimated Receipts	Approved Amount	Millage
(1) Community Mental Health	7610	374,052	487,740	592,227	650,000	471,892	650,000	0.500	316,279	650,000	599,413		
(2) Lexington Cty Rec. & Aging Comm.	7620	443,107	8,684,633	10,411,281	10,305,173	8,415,858	10,411,281	12.315	443,107	10,472,940	10,507,149		
(2) Irmo Chapin Recreation Commission	7630	130,138	3,585,955	4,000,201	3,999,510	3,511,974	4,000,201	13.354	130,138	4,099,498	4,053,872		
(1) Midlands Technical College	7650	2,839,489	2,900,874	3,436,105	3,182,942	2,815,490	3,182,942	2.970	3,092,652	3,310,259	3,471,304		
Midlands Tech. College - Capital	7652	1,522,379	1,362,557	1,571,432	908,034	-	908,034	0.904	2,185,777	944,356	1,590,571		
Midlands Tech. College - Debt Service		-	-	-	521,630	-	521,630	0.500	(521,630)	545,250			
		1,522,379	1,362,557	1,571,432	1,429,664	-	1,429,664	1.404	1,664,147	1,489,606	1,590,571		
(1) Riverbanks Zoo & Botanical Garden	7680	852,022	1,058,936	1,255,222	1,126,286	1,026,222	1,126,286	1.093	980,958	1,160,075	1,271,371		
(2) Irmo Fire District	7800, 7802	76,484	2,039,353	2,334,572	2,300,000	1,988,714	2,334,572	17.068	76,484	2,300,000	2,363,307		
New Fire Station Operations		-	-	-	-	-	-	-	-	438,264			
		76,484	2,039,353	2,334,572	2,300,000	1,988,714	2,334,572	17.068	76,484	2,738,264	2,363,307		

* Actual Receipts and Disbursements through February 28, 2014 - Unaudited

(1) Other Millage Agencies
Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

(2) Millages for Special Purpose Districts
Full disbursement by Treasurer of all collections.

File: Excel2K\Budgets\Bud15\Millage\Recapmil.xls
3-20-14 SAV

LEXINGTON COUNTY COMMUNITY MENTAL HEALTH

Budgeted Revenues and Expenditures

Fund 7610

Fiscal Year 2014-2015

Revenues:		
Medicaid Reimbursement	$ 3,105,598	
Other Fees / Institutional Revenue	1,620,147	
State Appropriations - Recurring	3,288,687	
State Appropriations - Non-Recurring	80,370	
***REQUESTED* Lexington County Appropriation**	**650,000**	
Block Grants	314,502	
Other Revenues	54,241	
Total Revenues		$ 9,113,545
Expenditures:		
Personal Services	$ 6,972,285	
Contractual Services	71,303	
Supplies	105,388	
Fixed Charges	588,557	
Travel / Vehicle Expenses	116,793	
Equipment	26,512	
Utilities	223,773	
Other Expense	12,602	
Case Services	996,332	
Total Expenditures		9,113,545
Excess (Deficiency) of Revenues Over Expenditures		0
Estimated Fund Balance - Beginning of Fiscal Year		Information not provided
Projected Fund Balance - End of Fiscal Year		Information not provided

Budgeted Revenues and Expenditures provided by Lexington County Community Mental Health Center.

Revenue Disbursements from Lexington County to Community Mental Health
FY 2000-01 through FY 2014-15

	BUDGET		ACTUAL			
	Requested	Recommended	Received	Disbursed	Difference	Millage
FY 2000-01	500,000	500,000	544,850	504,203	40,647	0.90
FY 2001-02	500,000	500,000	580,828	500,000	80,828	0.835
FY 2002-03	500,000	500,000	594,973	500,000	94,973	0.848
FY 2003-04	750,000	500,000	621,055	500,000	121,055	0.868
FY 2004-05	750,000	500,000	565,519	500,000	65,519	0.739
FY 2005-06	750,000	500,000	598,302	500,000	98,302	0.656
FY 2006-07	800,000	650,000	637,261	650,000	(12,739)	0.678
FY 2007-08	650,000	650,000	650,770	650,000	770	0.678
FY 2008-09	650,000	650,000	659,639	650,000	9,639	0.678
FY 2009-10	650,000	650,000	631,245	650,000	(18,755)	0.629
FY 2010-11	650,000	650,000	561,146	650,000	(88,854)	0.500
FY 2011-12	650,000	650,000	570,273	650,000	(79,727)	0.508
FY 2012-13	800,000	650,000	583,080	650,000	(66,920)	0.500
FY 2013-14	700,000	650,000	487,740	471,862	15,878	0.500
* Received and Disbursed through February 28, 2014						
FY 2014-15	**650,000**					

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

State of South Carolina
Department of Mental Health

MENTAL HEALTH COMMISSION:
Alison Y. Evans, PsyD, Chair
Joan Moore, Vice Chair
Jane B. Jones
Everard Rutledge, PhD
J. Buxton Terry

STATE DIRECTOR
John H. Magill

Lexington County Community Mental Health Center
301 Palmetto Park Blvd.
Lexington, SC 29072
Information: (803) 996-1500
Richard L. Acton, ACSW, Executive Director

February 10, 2014

Mr. Joe G. Mergo, III
County Administrator
County of Lexington
212 South Lake Drive
Lexington, SC 29072

Re: Fiscal Year 2014– 2015 Budget

Dear Joe,

As per your letter of January 28, 2014, regarding our budget request for funding from Lexington County, please find attached a summary of the Center's anticipated fiscal needs, description of services and service level indicators.

Our request for Fiscal Year 2015 is for a continuation of $650,000 from the Mental Health Millage to be allocated to Lexington County Community Mental Health Center in order to maintain our Emergency Services Programs.

This vital division provides intake and crisis services to residents of Lexington County who need immediate access to mental health care. Emergency Services also provides on-call services for nights, weekends and holidays for all of the Center's patients as well as other residents; thereby assuring 24/7 coverage for the county.

I hope the following information addresses your questions adequately. Please feel free to contact me if you require more detail or have further questions.

Yours very truly,

Richard L. Acton, ACSW
Executive Director

LEXINGTON COUNTY COMMUNITY MENTAL HEALTH CENTER

Lexington County Community Mental Health Center (LCCMHC) is the only public provider for mental health services for the citizens of Lexington County. The Center serves only Lexington County residents and encompasses a variety of programs specifically designed to meet the needs of children, youths, adults and seniors. In fiscal year 2013 the Center served approximately 6000 county residents and is seeing an average monthly admission rate of 185 patients. Services are offered to all regardless of ability to pay.

The $650,000 in Millage dollars the county has provided to LCCMHC in previous years have been used to partially fund LCCMHC's Emergency Services Program. This program is the primary entry portal for mental health care in Lexington County and serves as a safety net for any citizen requiring immediate assistance or facing an after-hours emotional crisis. LCCMHC's request for Fiscal Year 2015 is for **$650,000** to allow for continuing funding of the Center's Emergency Services Department.

EMERGENCY SERVICES

Emergency Services is a critical component of LCCMHC. This program served over 3000 county residents in Fiscal Year 2013. The primary functions of this specialized clinical program are:

- Counseling and referral services – Emergency Service staff provide community residents with mental health screenings and assessment to match them with the most appropriate public and private agencies in the area.
- Provide walk-in mental health services for those residents needing immediate assistance with mental health issues.
- To provide night, weekend, holiday, and inclement weather emergency coverage for the entire center.
- To provide psychiatric consultation and clinical assistance to the staff of Lexington Medical Center's emergency department for the dispositioning of LMC's patients in the Emergency Room who are presenting with mental health symptoms.
- To provide clinical screening and daily monitoring of patients admitted to contractual crisis stabilization beds.

- To provide short term, crisis stabilization treatment for clients diverted from hospitalization.

- To screen requests from the community for involuntary, emergency, and judicial evaluations of persons believed to be at risk due to mental illness or chemical addiction

In addition to these primary functions, Emergency Services also fulfills a number of secondary responsibilities, including the ongoing gathering and dissemination of critical data and the coordination of disaster preparedness and response activities for the center.

CHILD, ADOLESCENT, AND FAMILY SERVICES (CAF)

Annually 2000 children, teenagers and their families are served through CAF services. The major programs are:

- Clinic Based Services — Daytime and evening clinic services in our main and satellite offices.
- School-based Services –Individual, group, family therapy, crisis intervention, and consultation to teachers, parents; staff are currently available in four school districts.
- Family Preservation Services - Intensive, in-home services to children, adolescents and families in crisis.
- Juvenile Justice Program - A therapeutic diversion program designed to assess and treat adolescents with status offenses or criminal charges or who are otherwise involved with the legal system.
- Special Needs Services - This team of therapists coordinates and facilitates referrals to the local emergency department, inpatient psychiatric facilities, respite homes, and temporary de-escalation care facilities for clients and non-clients in crisis who are residents of Lexington County. Crisis counselors also assist with clinic walk-ins and coordinate intake procedures for new Center referrals.
- Community Outreach - Provides referral information and clinical consultation regarding mental health crisis for clients, non-clients, and numerous community agencies including schools, courts, emergency departments, and community physicians.

ADULT SERVICES

Annually the Center serves 3700 residents in this division. The major programs are:

- Outpatient Clinics — Psychiatric, case management, clinic, and home-based services provided county-wide through offices in Lexington, Gaston, and Batesburg-Leesville.
- Rehabilitative Psychosocial Treatment - Day treatment programs for severely mentally ill adults that teach social and daily living skills as well as employment and independent living skills.
- Homeshare Program - In home services for psychiatrically disabled elderly adults living with families.
- Supported Apartment Program - Independent living for psychiatrically disabled adults.
- Homeshare Enhanced Respite - A local respite program to prevent hospital admissions for adults.
- Brook Pine CRCF - A 16 bed residential program for psychiatrically disabled adults in need of a 24 hour supervised living arrangement.

OBJECTIVE AND FOLLOW-UP

- Emergency Services objective is to provide treatment options designed to prevent in-patient hospitalization. With the current economic climate and increase in utilization of this program, Emergency Services will strive to have no greater than a 5% increase in hospitalization rate during the 2014-2015 fiscal year. This data will be collected on the Center's Dashboard Indicators and can be given to the County Council on a quarterly basis.

As you are aware, the revenue the county provides the Center is critical to our operation and has made it possible for us to continue programs that are unique to this county. It clearly indicates that LCCMHC is indeed a Community Mental Health Center, and, consistent with our mission, offers the highest quality services for Lexington County citizens. Through funding from the county, we have been able to fulfill our mission and are appreciative of your support.

FY'15 PROJECTED REVENUE/EXPENSES

Lexington County Community Mental Health Center

REVENUE

Total Funding Sources

MEDICAID REIMBURSEMENT	3,105,598
OTHER FEES / INSTITUTIONAL REVENUE	1,620,147
STATE APPROPRIATIONS - Recurring	3,288,687
STATE APPROPRIATIONS – Non-Recurring	80,370
COUNTY APPROPRIATIONS	**650,000**
BLOCK GRANTS	314,502
OTHER REVENUES	54,241
TOTAL REVENUE	**$ 9,113,545**

EXPENDITURES

Utilization of Total Funding

TOTAL PERSONNEL COST	6,972,285
CONTRACTUAL SERVICES	71,303
SUPPLIES	105,388
FIXED CHARGES	588,557
TRAVEL / VEHICLE EXPENSES	116,793
EQUIPMENT	26,512
UTILITIES	223,773
OTHER EXPENSE	12,602
CASE SERVICES	996,332
TOTAL EXPENDITURES	**$ 9,113,545**

LEXINGTON COUNTY RECREATION & AGING COMMISSION
Budgeted Revenues and Expenditures
Fund 7620
Fiscal Year 2014-15

Revenues:		
***REQUESTED* Lexington County Appropriation**	**$ 10,472,940**	
Fees & Registrations	1,812,250	
Other	12,000	
Total Revenues		$ 12,297,190
Expenditures:		
Personnel	$ 5,593,802	
Maintenance	2,856,875	
Operations	405,940	
Programs	898,400	
Capital	390,000	
Total Expenditures		10,145,017
Excess (Deficiency) of Revenues Over Expenditures		2,152,173
Other Uses:		
Transfers to Other Funds (i.e. Aging Fund)		(2,492,173)
Transfers to Capital Projects Fund		0
Excess (Deficiency) of Revenues Over Expenditures and Other Uses		(340,000)
Estimated Fund Balance - Beginning of Fiscal Year		11,151,253
Projected Fund Balance - End of Fiscal Year		$ 10,811,253

Budgeted Revenues and Expenditures provided by Lexington County Recreation & Aging Commission.

Revenue Disbursements from Lexington County to Lexington County Recreation & Aging Commission
FY 2000-01 through FY 2014-15

	BUDGET		ACTUAL			
	Requested	Recommended	Received	Disbursed	Difference	Millage
FY 2000-01	4,578,228	4,578,228	4,742,928	4,742,928	0	10.70
FY 2001-02	4,780,832	4,780,832	5,064,720	5,064,720	0	10.060
FY 2002-03	5,220,795	5,220,795	5,188,082	5,188,082	0	10.221
FY 2003-04	5,443,295	5,443,295	5,432,853	5,432,853	0	10.466
FY 2004-05	6,704,287	6,332,798	6,357,434	6,357,434	0	12.207
FY 2005-06	6,502,275	6,502,275	6,723,672	6,723,672	0	10.928
FY 2006-07	6,772,081	6,772,081	7,370,530	7,370,530	0	11.300
FY 2007-08	7,397,830	7,397,830	7,939,810	7,939,810	0	11.913
FY 2008-09	8,457,436	8,457,436	8,783,570	8,783,570	0	12.499
FY 2009-10	9,339,316	9,339,316	9,130,851	9,130,758	92	12.499
FY 2010-11	9,490,558	9,490,558	9,577,219	9,577,404	(185)	12.116
FY 2011-12	9,635,607	9,635,607	9,859,456	9,859,456	0	12.315
FY 2012-13	9,964,629	9,964,629	10,193,962	10,193,869	93	12.315
FY 2013-14	10,305,173	10,305,173	8,684,633	8,415,858	268,775	12.315
* Received and Disbursed through February 28, 2014						
FY 2014-15	**10,305,173**					

Note: Full disbursement by Treasurer of all collections.

Lexington County Recreation & Aging Commission
563 South Lake Drive, Lexington, South Carolina 29072
803-359-4048
Randy H. Gibson
Executive Director

February 18, 2014

Joe G. Mergo, III
County Administrator
212 South Lake Drive
Lexington, SC 29072

Dear Mr. Mergo:

Please find enclosed, our preliminary General Fund Budget for the fiscal year 2014-15. We are not asking for a millage increase other than any CPI increase that County Council may approve and the estimated population growth.

We have always enjoyed our relationship with Council in past years and look forward to working with you and your staff in the future.

If we can be of any assistance to you please do not hesitate to let us know.

Sincerely,

Ransom (Randy) H. Gibson, CPA
Executive Director

LEXINGTON COUNTY RECREATION & AGING COMMISSION
PRELIMINARY GENERAL FUND BUDGET
FISCAL YEAR 2014-2015

Revenues:	
Property Taxes	$ 10,472,940
Fees & Registrations	1,812,250
Other	12,000
Total Revenues	12,297,190
Expendiutres:	
Personnel	5,593,802
Maintenance	2,856,875
Operations	405,940
Programs	898,400
Capital	390,000
Total Expenditures	10,145,017
Excess Revenue Over (Under) Expenditures	2,152,173
Other Financing Sources (Uses)	
Transfer To Aging Fund	(2,492,173)
Excess Revenue And Other Financing Sources Over (Under) Expenditures And Other Sources	(340,000)
Esimated Fund Balance - Beginning	11,151,253
Projected Fund Balance - Ending	$ 10,811,253

LEXINGTON COUNTY RECREATION AND AGING COMMISSION
PRELIMINARY GENERAL FUND
FISCAL YEAR 2014-2015 BUDGET

DESCRIPTION		FY 14-15 ANNUAL BUDGET
Property Taxes	$	10,472,940
Interest Earned		12,000
Special Projects Income		1,768,750
Rental Income		2,500
Miscellaneous		3,000
Special Events		6,000
Registration Fees		32,000
Total Revenues	$	12,297,190
Salaries		
Administration	$	795,055
Recreation		798,432
Part-Time		980,838
Maintenance		1,502,498
Fringes		1,516,979
Total Salaries	$	5,593,802
Maintenance		
Oil & Gasoline	$	225,000
Repairs		197,625
Utilities		1,026,200
Radio Service		12,000
Materials & Supplies		825,000
Landfill Fees		12,000
Garbage Service		47,200
Pest Control		9,800
Small Tools & Equipment		15,000
Sports Field Bulbs		12,000
Port-O-Johns		9,000
Contract Labor		401,050
Tennis Court Resurfacing		65,000
Total Maintenance	$	2,856,875
Operations		
Travel	$	10,900
Insurance		188,000
Office Operations		90,565
Conference Expense		12,000
Professional Training		7,375
Legal & Auditing		16,000
Medical Disbursements		750
Telephone		78,850
Facility Rent		1,500
Total Operations	$	405,940

LEXINGTON COUNTY RECREATION AND AGING COMMISSION
PRELIMINARY GENERAL FUND
FISCAL YEAR 2014-2015 BUDGET

DESCRIPTION		FY 14-15 ANNUAL BUDGET
Program Allowances		
Athletic Supplies	$	18,000
Officials		70,000
Grants		3,800
Commission Expenses		22,000
Special Events		2,000
Marketing & Promotions		7,000
Total Program Allowances	$	122,800
Capital Outlay		
Equipment	$	190,000
Furniture & Fixtures		15,000
Vehicles		140,000
Facility Improvements		45,000
Total Capital Outlay	$	390,000
Other Financing Uses		
Transfers - Aging Fund	$	2,492,173
Transfers - Other		
Total Other Financing Uses	$	2,492,173
Special Projects		
Batesburg-Leesville	$	24,950
Lexington Leisure		58,100
Spires		10,350
Tri-City		61,450
Gilbert		4,400
Oak Grove Tennis Complex		168,700
Cayce Tennis Complex		133,700
Oak Grove/Pine Grove		313,950
	$	775,600
Total Expenditures	$	12,637,190

IRMO CHAPIN RECREATION COMMISSION
Budgeted Revenues and Expenditures
Fund 7630
Fiscal Year 2014-2015

Revenues:		
***REQUESTED* Lexington County Appropriation**	**$ 4,099,498**	
Fees, Rentals, Registrations, Grants	482,600	
Other	722,500	
Total Revenues		$ 5,304,598
Expenditures:		
Personnel	$ 3,664,613	
Operations	1,417,985	
Capital	222,000	
Total Expenditures		5,304,598
Excess (Deficiency) of Revenues Over Expenditures		0
Other Uses:		
Transfers to Other Funds		0
Estimated Fund Balance - Beginning of Fiscal Year		Information not provided
Projected Fund Balance - End of Fiscal Year		Information not provided

Budgeted Revenues and Expenditures provided by Irmo Chapin Recreation Commission.

Revenue Disbursements from Lexington County to Irmo Chapin Recreation Commission
FY 2000-01 through FY 2014-15

	BUDGET		ACTUAL			
	Requested	Recommended	Received	Disbursed	Difference	Millage
FY 2000-01	1,860,309	1,860,309	1,859,473	1,859,462	11	10.90
FY 2001-02	1,920,769	1,920,769	1,975,727	1,975,727	0	9.888
FY 2002-03	2,561,714	2,561,714	2,494,120	2,494,120	0	13.046
FY 2003-04	2,604,105	2,604,105	2,609,000	2,609,000	0	13.359
FY 2004-05	2,644,105	2,644,105	2,691,387	2,691,387	0	13.666
FY 2005-06	2,736,187	2,736,187	3,021,978	3,021,978	0	11.975
FY 2006-07	3,235,748	2,971,463	3,147,135	3,147,135	0	12.382
FY 2007-08	3,261,683	3,261,683	3,356,585	3,356,585	0	13.053
FY 2008-09	3,467,169	3,467,169	3,574,898	3,574,898	0	13.695
FY 2009-10	3,536,512	3,536,512	3,644,985	3,644,960	25	13.695
FY 2010-11	3,642,607	3,642,607	3,781,001	3,781,050	(49)	13.139
FY 2011-12	3,788,311	3,788,311	3,930,007	3,930,007	0	13.354
FY 2012-13	3,883,019	3,883,019	3,937,549	3,937,524	25	13.354
FY 2013-14	3,999,510	3,999,510	3,585,955	3,511,974	73,981	13.354
* Received and Disbursed through February 28, 2014						
FY 2014-15	**4,099,498**					

Note: Full disbursement by Treasurer of all collections.

IRMO CHAPIN RECREATION COMMISSION

February 11, 2014

Mr. Joe Mergo
County Administrator
County of Lexington
212 South Lake Drive
Lexington, South Carolina 29072

Re: FY 2014-2015 Budget

Commissioners
John A. Sowards, Chairman
Scott A. Wilhide, Vice Chairman
Emily C. Shuman, Secretary
Bruce P. Loveless
William H. Harmon

Executive Director
Elizabeth B. Taylor

ICRC Administration
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

Crooked Creek Park
1098 Old Lexington Hwy.
Chapin, SC 29036
(803) 345-6181

Saluda Shoals Park
5605 Bush River Road
Columbia, SC 29212
(803) 772-1228

Seven Oaks Park
200 Leisure Lane
Columbia, SC 29210
(803) 772-3336

Dear Mr. Mergo,

Per your request, we are enclosing our preliminary FY 14-15 budget. Note that this is an estimated budget and it is likely that some changes will be made before the budget becomes final. Currently, our budget timetable calls for a public hearing on May 21st and final adoption by the Commission on May 28, 2014. Once the budget is final we will promptly submit to it to you.

Our preliminary budget includes total funding sources anticipated and the estimated utilization of total funding as requested. Our request assumes a 3.0% increase in County tax revenue over the previously budgeted amount in 2013-14. This amount is reflective of both the growth rate in the assessed value of property in our District, and anticipated actual receipts. This amount is supported by figures provided to us by the Auditor's office. However, should County Council grant an additional amount for CPI we would like to reserve the option to amend our request accordingly.

In regards to your request on the service level indicators, we are enclosing our annual report which reflects clients served, number and types of programs, and other descriptive details of our operations.

I trust that the information we are submitting is adequate until the Commission's final approval of our budget in May. Please feel free to contact me if you need additional information.

Sincerely,

Elizabeth Taylor
Executive Director

Enclosures

cc: Mr. Brad Mathews
Mr. Johnny Jeffcoat

Irmo Chapin Recreation Commission
General Fund
Proposed Budget for Lexington County Council
Fiscal Year 2014-2015

DESCRIPTION	FY 2014 Approved Budget	FY 2015 Requested	Increase (Decrease)	Increase (Decrease) %
REVENUE:				
Local Taxes	$ 3,999,510	$ 4,099,498	$ 99,988	2.5%
Interest Earned	7,500	5,000	(2,500)	-33.3%
Building Rentals	31,000	31,500	500	1.6%
Outdoor Rentals	24,000	24,600	600	2.5%
Fitness Fees	148,560	150,000	1,440	1.0%
Concessions	0	0	0	0.0%
I.D. Card Fees	19,600	20,000	400	2.0%
Donations & Grant Related Income	29,400	32,500	3,100	10.5%
Appeal Letter	20,000	20,000	0	0.0%
TR Program	31,702	32,500	798	2.5%
Grants & Contracts	220,000	150,000	(70,000)	-31.8%
Food Co-Op	12,000	12,500	500	4.2%
CLTC Income	5,000	5,000	0	0.0%
Special Events	3,995	4,000	5	0.1%
Miscellaneous	8,000	7,500	(500)	-6.3%
Transfer from Fund 20 (health Insurance)	0	0	0	0.0%
Transfer from SS Foundation	19,000	5,000	(14,000)	-73.7%
Employee Insurance Withholdings	115,000	115,000	0	0.0%
Transfer from Special Revenue	328,286	345,000	16,714	5.1%
Transfer from Previous year FB	200,229	245,000	44,771	22.4%
TOTAL REVENUE	**5,222,782**	**5,304,598**	**81,816**	**1.6%**
EXPENDITURES:				
Salaries	$ 2,308,259	$ 2,365,878	$ 57,619	2.5%
Part Time Wages	259,414	275,000	15,586	6.0%
Fringe Benefits	559,788	527,084	(32,704)	-5.8%
Health Insurance Costs	451,500	496,650	45,150	10.0%
Professional Development	53,656	54,000	344	0.6%
Staff Travel	1,750	1,750	0	0.0%
Office Operations	15,350	17,500	2,150	14.0%
I.D System Operations	4,980	5,000	20	0.4%
Data Processing Operations	47,050	52,000	4,950	10.5%
Office Equipment Maintenance	14,300	16,500	2,200	15.4%
Printing/Advertising	7,317	12,500	5,183	70.8%
Appeal Letter Expenses	3,000	3,000	0	0.0%
Marketing	186,850	198,000	11,150	6.0%
Telephone & Cable	82,333	85,000	2,667	3.2%
Professional Services	60,000	60,000	0	0.0%
Facility Maintenance	232,500	245,000	12,500	5.4%
Fitness Equipment Maintenance	8,000	9,000	1,000	12.5%
Fuel And Lubricants	48,000	52,800	4,800	10.0%
Vehicle Maintenance	19,000	22,500	3,500	18.4%
Park Equipment Maintenance	18,000	20,000	2,000	11.1%
Utilities	229,000	240,000	11,000	4.8%
Insurance	63,000	65,000	2,000	3.2%
Special Events	9,035	9,035	0	0.0%
Sundry Supplies	7,550	8,500	950	12.6%
Intergenereational Programs	900	900	0	0.0%
Meal Costs	56,000	60,000	4,000	7.1%
Food Co-Op Expenses	9,000	9,000	0	0.0%
GRI Expenses	14,000	16,000	2,000	14.3%
TR Related Expenditures	10,250	12,000	1,750	17.1%
Foundation Expenses	5,000	5,000	0	0.0%
Miscellaneous Expenditures	36,000	38,000	2,000	5.6%
Capital Outlay	302,000	222,000	(80,000)	-26.5%
Contigency	100,000	100,000	0	0.0%
TOTAL EXPENDITURES	**5,222,782**	**5,304,597**	**81,815**	**1.6%**
Net	**0**	**0**	**0**	**0**

Letter from the Executive Director

OUR MISSION

The Irmo Chapin Recreation Commission exists to enhance the quality of life for all citizens of the district through the development of recreational programs that promote a lifestyle of wellness, physical activities and cultural experiences for all ages.

"We do not remember days, we remember moments." *Cesare Pavese*

Dear Friends:

As we enter 2013-14, the Irmo Chapin Recreation Commission (ICRC) and those of us who work here, are excited about the progress we've made toward launching our ambitious Strategic Master Plan. This plan focuses ICRC on our responsibility as stewards of our parks and community centers as well as our classes and sports programs. Clearly, this building strategy positions our district toward a bright future.

In the past year, we have constructed and celebrated the opening of The Live Oak Center, a 5,000 square ft. addition to Seven Oaks Park, now serving a growing senior population in the Irmo area. Senior participation at Seven Oaks has grown by nearly 16% and we expect to see this trend continue over the next decade. It is wonderful to see The Live Oak Center filled with fun and fellowship each day as folks gather to share a meal, enjoy music, games and educational programs. This project was made possible by a $350,000 PIP Grant from the Lt. Gov. Glenn McConnell's Office on Aging and match monies provided by ICRC.

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In January 2013, Lexington County Council voted unanimously on an $18 million bond issue in support of the Strategic Master Plan. These funds will be used to build a new park between Epting Camp and Bush River Roads in the Chapin area as well as improve and expand Seven Oaks Park and Saluda Shoals Park. Design development is underway on these projects and the Seven Oaks Park project is scheduled for completion in the second quarter of 2014.

Participation numbers for FY 2012-13 are quite impressive with more than 1.6 million visits to our parks, an increase of 58,000 visits over the previous year. Class registrations indicate a 12% increase and special events participation increased by 9% over the prior year. Our Parks also have more folks exercising in the fitness centers and are enjoying a surge in volunteerism.

ICRC is proud to serve this community. The parks we manage and maintain are appealing, safe, and important resources providing vital opportunities for individual fun and fitness, social interaction, outdoor experiences, and cultural enrichment. This level of service could not be delivered without the support of innumerable partners, volunteers, and park and recreation advocates. I would like to publicly acknowledge those who champion our mission every day and contribute to helping you create your memorable moments – the coaches, teachers, volunteers, team and event sponsors, and parents!

Enjoy using our Annual Report Calendar throughout 2014. We hope it will serve as a reminder of all the amazing things that are going on in your parks. Please don't hesitate to contact me at (803) 772.1228 or email me at etaylor@icrc.net with any comments or questions that you may have regarding the information provided in this report. I will look forward to hearing from you.

Best regards,

Elizabeth B. Taylor

Elizabeth B. Taylor

OUR VISION

Powered by innovation, enthusiasm & teamwork, guided by integrity, we help our community live healthy, satisfying lives.

OUR VALUES

INTEGRITY – We Do What's Right

We are committed to the highest standards of ethical conduct in all we do. We believe honesty and integrity engender trust, which is the cornerstone of the Irmo Chapin Recreation Commission.

RESPECT – We Respect Others and the Environment

We recognize our success as an organization depends on the talent, skills, and expertise of our people and our ability to function as a tightly integrated team. We appreciate our diversity and believe respect – for our colleagues, customers, partners, and all those with whom we interact – is essential. We value our environment and endeavor to preserve, protect and promote good stewardship of our natural resources.

EXCELLENCE – We Perform with Excellence

We understand the importance of our mission and the trust our customers place in us. With this in mind, we strive to excel in every aspect of the service we provide and approach every challenge with a determination to achieve the highest quality performance.

SERVICE – We are Committed to Service

We know the services we provide are essential to the quality of life of all those who live and visit in our community and understand that the level of this service impacts our children's futures and fosters independence for older adults.

ENJOYMENT AND FUN – We Believe Enjoyment and Fun are Vital

We realize enjoyment and fun are critical to fulfilling healthy, satisfying lives. We present opportunities and spaces that are accessible and appealing, where fun can flourish and spirits can be renewed.

About Us

The Irmo Chapin Recreation Commission (ICRC) is a special purpose district formed in 1969 to serve community members living in the Lexington County portion of District Five of Lexington and Richland Counties. Five Commissioners, appointed by the Governor of the State of South Carolina, are responsible for policy making decisions and goal setting for the future development of the agency.

Commissioners

John Sowards, Chairman
Scott Wilhide, Vice Chairman
Emily Shuman, Secretary
Bruce Loveless
Tom McLean

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ICRC currently operates three signature parks: Crooked Creek Park, Seven Oaks Park and Saluda Shoals Park. These facilities provide an array of recreation opportunities for youth, teens, adults, seniors and individuals with special needs.

Programming and special events offered by ICRC throughout the year are centered within the individual parks. Over the years, ICRC has earned a reputation for program and facility excellence that has attracted participants from surrounding counties. This positively impacts the financial position of the agency as user fees support a significant portion of ICRC's operational budget. ICRC district residents receive discounted rates because their tax dollars help support recreation services in the District.

About our parks

Seven Oaks Park (SOP) is a true neighborhood gathering place. Built in 1973, it is the oldest facility operated by the Commission. Located in the St. Andrews area, the Park is a full-service recreation complex offering fitness, athletic, instructional and cultural arts programs.

Facilities include a 30,000 sq. ft. handicapped accessible, multipurpose center; six baseball/softball fields; one football/soccer field; an eight-acre soccer/multi-use area; two athletic buildings with concession stands, press box, restroom facilities; tennis courts; a 9-hole disc golf course; three picnic shelters; nature trail; walking trail; three playgrounds; and a community garden. Seven Oaks Park added approximately 5,000 sq. feet this year with the expansion of the Senior Center.

Crooked Creek Park (CCP) offers unique programs and events to the Chapin community and surrounding Lake Murray area. Opened in 1994, the Park is an integral part of the community and serves as a recreational and social hub for residents.

Facilities include a 53,000 sq.ft. multipurpose, handicap accessible, community center; three baseball/softball fields; three soccer fields; two storage/restroom facilities; two picnic shelters; six tennis courts; a 27-hole disc golf course; 2 racquetball courts, paved walking trails; and two playgrounds.

Saluda Shoals Park (SSP) is a 400-acre riverfront park serving the Midlands of South Carolina. An environmentally sensitive riverfront park, it is a place where visitors can experience the treasures of the Saluda River through exceptional environmental education, cultural activities and outdoor recreational opportunities. ***More than 3,000,000 people*** have enjoyed the park since its opening in 1999.

Facilities include an observation deck; canoe launch; boat ramp; administration building; 12,000 sq. foot River Center conference facility; 11,000 sq. ft. Environmental Education Center; 4,400 sq. ft. deck; Barking Lot dog park; Real Team Challenge Course; Saluda Splash; Saluda Shoals Wetland Preserve, restroom facilities; six various-sized picnic shelters; and more than 10 miles of paved and unpaved trails.

ICRC Employs... 61 Full Time Employees 130-140 Part Time Employees

Parks by the Numbers

Saluda Shoals Park	Seven Oaks Park	Crooked Creek Park
517,772 Park Visits	546,267 Park Visits	545,131 Park Visits
3,521 Class Participants	3,973 Class Participants	3,638 Class Participants
78,647 Special Event Participants	13,422 Special Event Participants	11,443 Special Event Participants
18,628 Saluda Splash Participants	26,111 Senior Program Participants	7,968 Senior Program Participants
8,558 Education Program Participants	4,477 Athletic Program Participants	2,957 Athletic Program Participants
1,927 Annual Park Passes	920 Fitness Passes	2,683 Fitness Passes
1,411 Camp Participants	699 Camp Participants	1,718 Camp Participants
4,046 Volunteer Hours	15,866 Volunteer Hours	20,402 Volunteer Hours
NA	7,332 Afterschool Participants	7,301 Afterschool Participants

Park Operations

ICRC's Park Operations and Facilities Department plans, develops, maintains, inspects, and repairs more than 500 acres of park land and facilities. In addition to safety considerations, park visitors will find these recreation and park centers to be clean, attractive, functioning, and visually appealing.

The department is based at three locations: Crooked Creek Park, Saluda Shoals Park and Seven Oaks Park. The dedicated, professional staff mows approximately ***250 acres of grass weekly*** as well as ***maintains and repairs 120,000 square feet of building space.*** It is their job to keep the grass green (in season), the landscaping attractive, and the facilities well maintained. Vehicles must be in top operating condition. The two football fields, 22 baseball/softball fields and 15 soccer fields must be well-marked and easily accessible. Buildings and grounds must be prepared for special events and programs, including *Holiday Lights on the River,* which requires year-round preparations.

Keeping the parks at their peak requires constant supervision and vigilant oversight. Thousands of people use the parks and facilities each month. These very important places provide the space that brings people together to learn, play, strengthen skills, and build relationships.

377

ICRC Maintains...

500 acres of park land

120,000 square feet of building space

39 athletic fields

250 acres of grass mowed weekly

Development & Improvements
The following projects and improvements were made on ICRC facilities.

- A 5,000 square foot Senior Center addition was constructed at Seven Oaks Park.
- Athletic field lighting was replaced at Chapin Elementary School Athletic Complex.
- Additional light displays were designed for Holiday Lights on the River at Saluda Shoals Park.
- A concrete trail and 80 foot bridge were constructed connecting the Environmental Education Center to the Saluda Shoals Wetland Preserve at Saluda Shoals Park.
- Electrical service improvements were made to provide power to the newly constructed trail and balance electrical load throughout Saluda Shoals Park.
- A retaining wall and landscape improvements were made to the Children's Garden at the Environmental Education Center at Saluda Shoals Park.
- Landscaping improvements and a concrete walkway were constructed at the Environmental Education Center entrance at Saluda Shoals Park.
- Drainage improvements were made at the entrance of Saluda Shoals Park.
- Security cameras were installed in the Environmental Education Center at Saluda Shoals Park.

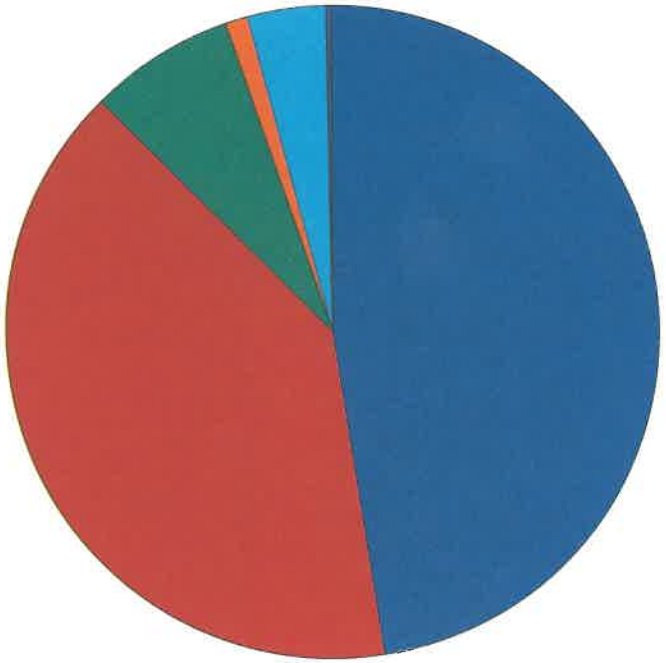
ICRC PARKS

Crooked Creek Park
1098 Old Lexington Hwy.
Chapin, SC 29036
803-345-6181

Seven Oaks Park
200 Leisure Ln.
Columbia, SC 29210
803-772-3336

Saluda Shoals Park
5605 Bush River Rd.
Columbia, SC 29212
803-772-1228

12-13 Financial Summary



Funding Sources

- Taxes
- User Fees
- Grants
- Sponsorship/Donations
- Interfund Transfers
- Interest / Misc.

Sources of Funding

47.7%
of funding comes from Property Taxes

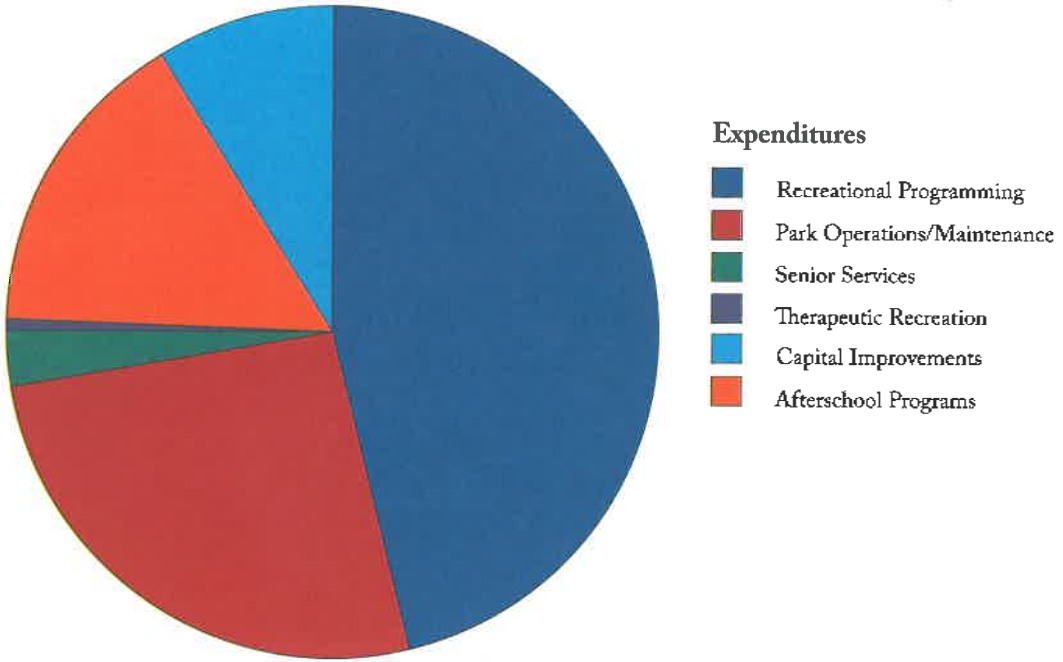
52.3%
of funding comes from User Fees, Grants, Interest, & Employee Health Contributions

(More detailed financial information is available upon request.)

12-13 Funding Summary

Property Taxes	Property taxes assessed on property within the Lexington County portion of School District Five.	$3,928,692
User Fees	Fees paid for programs and facility rentals.	$3,284,908
Grants	Grants received from local, state, and federal sources.	$598,125
Sponsors/Donations	Contributions made by individuals and businesses to support Commission programs.	$84,149
Interest	Interest earned on fund investments.	$8,311
Misc.	Revenues not included in the above categories.	$28,006
Transfers	From Special Revenue Operations.	$287,987
	TOTAL	$8,220,178

12-13 Financial Summary



1379-9

12-13 Expenditure Summary

Recreational Programming	Expenses associated with providing educational, cultural, and recreational programs to our community.	$3,876,931
Park Operations/Maintenance	Amounts required to adequately and efficiently maintain the resources and equipment of ICRC to ensure a safe environment for our patrons.	$2,199,361
Senior Services	Costs incurred to provide comprehensive nutritional and recreational programming to the senior community.	$241,506
Therapeutic Recreation Services	Providing recreational opportunities to a broad group of special needs adult and youth participants.	$34,188
Capital Improvements	Accounts for the capital acquisition and management of ICRC resources and facilities.	$1,324,231
Afterschool Programs	Costs associated with providing safe and healthy after school programs for our community.	$729,079
	TOTAL	$8,405,296

MIDLANDS TECHNICAL COLLEGE
Budgeted Revenues and Expenditures
Fund 7650
Fiscal Year 2014-15

Revenues:		
Student Tuition & Fees	$ 51,973,833	
State Appropriations	13,205,544	
REQUESTED* Lexington County Appropriation	**4,799,865**	
Richland County Appropriation	7,034,027	
Fairfield County Appropriation	141,179	
Auxiliary Enterprises, Other	11,033,413	
Restricted Revenues (Federal and State Grants, Student Financial Aid, Other)	49,778,720	
Total Revenues		$ 137,966,581
Expenditures:		
Instruction / Academic Support	41,823,825	
Student Support Services	10,803,853	
Plant Operations	11,975,071	
Institutional Support	11,843,291	
Auxiliary Enterprises	7,881,967	
Restricted Disbursements (Federal and State Grants, Student Financial Aid, Other)	49,778,720	
Total Expenditures		134,106,727
Excess (Deficiency) of Revenues Over Expenditures		3,859,854
Other Uses:		
Transfers (Capital)		3,859,854
Excess (Deficiency) of Revenues Over Expenditures and Other Uses		0
Estimated Fund Balance - Beginning of Fiscal Year		Information not provided
Projected Fund Balance - End of Fiscal Year		Information not provided

*** Includes $1,489,606 for Capital Fund 7652.**

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College
FY 2000-01 through FY 2014-15

	BUDGET		ACTUAL			
	Requested	Recommnded	Received	Disbursed	Difference	Millage
FY 2000-01	1,852,281	1,852,281	1,858,789	1,866,266	(7,477)	3.000
FY 2001-02	2,027,666	2,027,666	1,979,824	2,027,666	(47,842)	2.792
FY 2002-03	2,200,556	2,200,556	2,186,699	2,200,556	(13,857)	3.137
FY 2003-04	2,198,364	2,198,364	2,301,235	2,198,365	102,870	3.212
FY 2004-05	2,324,164	2,324,164	2,407,884	2,324,164	83,720	3.286
FY 2005-06	2,384,944	2,384,944	2,562,561	2,384,974	177,587	2.924
FY 2006-07	2,455,176	2,455,176	2,785,364	2,455,176	330,188	3.023
FY 2007-08	2,540,753	2,540,753	2,856,103	2,540,753	315,350	3.023
FY 2008-09	2,629,201	2,629,201	2,968,442	2,629,201	339,241	3.023
FY 2009-10	2,629,201	2,629,201	3,048,806	2,721,402	327,404	3.023
FY 2010-11	2,816,652	2,816,652	3,190,579	2,816,652	373,927	2.922
FY 2011-12	2,955,969	2,955,969	3,279,519	2,955,969	323,550	2.970
FY 2012-13	3,059,427	3,059,427	3,368,753	3,059,427	309,326	2.970
FY 2013-14	3,182,942	3,182,942	2,900,874	2,815,490	85,384	2.970

* Received and Disbursed through February 28, 2014

FY 2014-15 **3,310,259**

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

Midlands Technical College

February 13, 2014

Mr. Joe G. Mergo, III
Lexington County Administrator
212 South Lake Drive
Lexington, SC 29072

Dear Mr. Mergo:

Enclosed is Midlands Technical College's 2014-2015 Budget Request for Lexington County. Also enclosed is a report of funding sources and service level indicators. Please note that the College will utilize 100 percent of the requested budget during 2014-2015.

We would appreciate as much of an advance notice as possible if the College is expected to present its budget. However, Dr. White and I would welcome the opportunity to provide Council a college update at some point during the budget process.

As always, thank you for your support and please call if you have questions.

Sincerely,

Ronald L. Rhames

Dr. Ronald L. Rhames
Senior Vice President and Chief Operating Officer

RLR:sn
Enclosures

C: Mr. Randy Poston, Finance Director, Lexington County
Dr. Marshall White, President
Ms. Debbie Walker, AVP for Business Affairs
Mr. Craig Hess, Director of Operations
Mr. Ian MacLean, Director of Finance
Ms. Sheila Smith, Budget Manager

Rhames-J. Mergo 2014

MIDLANDS TECHNICAL COLLEGE
Budget Request
Fiscal Year 2014-15
Richland-Lexington Counties, South Carolina

Midlands Technical College is pleased to submit its budget request for fiscal year 2014-15. In developing this budget request, the college is keenly aware of the pressures on local governments to provide quality services for citizens, while minimizing the effect on taxes. Midlands Technical College has a history of keeping its requests to County Councils at a minimum. The college does this by controlling personnel costs, deferring maintenance and limiting essential equipment purchases. Despite making these sacrifices, the college has been able to maintain high level, quality educational services and facilities for the citizens of the Midlands. This budget is developed with the same level of commitment the college has to providing quality services to the citizenry, while minimizing the effect on taxpayers.

Midlands Technical College receives funding from Richland and Lexington Counties for facilities and operations under South Carolina Article 1730 to Chapter 53, Title 59, of the Code of Law, 1989. Facilities and Operations funding consists of funds for utilities, security, housekeeping, transportation, non-personnel insurance, maintenance, and repair of buildings and grounds, building alterations and modifications and construction of new facilities, as well as funds for college personnel associated with these activities. The funding responsibility is based on a population distribution and is split 40.56% Lexington County and 59.44% Richland County based on the census done in 2010.

Pages 2-4 represent the college's 2014-15 operating budget request. Page 5 is the college's 10-year capital plan.

Based on the population distribution outlined in Paragraph 2 above, the budget request for fiscal year 2014-15 is shown below.

Lexington County	**2014-15**
Operating Budget	$3,310,259
Capital Budget	$ 944,356 *
Debt Service	0.5 Mil ***

Richland County	**2014-15**
Operating Budget	$4,851,129 (or the cap)
Capital Budget	1 Mil (or the cap)**
Debt Service	0.5 Mil (or the cap)***

* $944,356 is for Capital Projects.

** For fiscal year 2014-15, $1,383,937 will be designated. Any undesignated funds will be escrowed for future projects.

*** For construction and debt service toward the four Half Mil projects approved in 2005-06 budget cycle. (Harbison Campus General Purpose Classroom/Auditorium, Batesburg/Leesville Education Facility, NE Campus Engineering Technology Project, and NE Campus Accelerator).

MIDLANDS TECHNICAL COLLEGE

Plant Operations Budget
FY 2014-15

Facilities and Operations Funding Requirements: The College's total FY 2014-15 Facilities and Operations Budget is shown below (excluding capital):

	FY 13-14	**FY 14-15**
UTILITIES	$2,240,834	$2,387,575
HOUSEKEEPING/GROUNDS	1,734,836	1,767,214
GENERAL MAINTENANCE	1,449,605	1,541,164
SECURITY	1,033,106	1,055,423
MAJOR REPAIRS/CONSTRUCTION	600,000	600,000
ADMINISTRATION	524,204	539,012
INSURANCE	149,340	154,000
TRANSPORTATION	115,564	117,000
TOTAL	**$7,847,489**	**$8,161,388**

FY 2014-15
COUNTY BUDGET

	FY 13-14	FY 14-15
UTILITIES	**$2,240,834**	**$2,387,575**
HOUSEKEEPING/GROUNDS		
Salaries - Permanent	$478,424	$458,450
Staff Benefits - Permanent	167,449	160,458
Salaries - Temporary	5,000	5,000
Contract Labor	862,223	885,173
Supplies (Housekeeping)	152,240	171,133
Supplies (Grounds)	60,000	77,000
Uniforms	1,000	1,000
Equipment	8,500	9,000
Total Housekeeping/Grounds	**$1,734,836**	**$1,767,214**
GENERAL MAINTENANCE		
Salaries - Permanent	$499,650	$506,313
Staff Benefits	174,878	177,210
Salaries - Temporary	5,000	5,000
Uniforms	2,500	2,500
General Repair/Maintenance	376,177	396,941
Professional Services	3,200	3,200
Supplies	388,200	450,000
Total General Maintenance	**$1,449,605**	**$1,541,164**
SECURITY		
Salaries - Permanent	$227,699	$237,640
Staff Benefits - Permanent	91,080	95,056
Contract Security	698,427	698,427
Supplies	15,900	16,300
Training & Equipment	0	8,000
Total Security	**$1,033,106**	**$1,055,423**

MAJOR REPAIRS/CONSTRUCTION		
General Alterations/Repairs	$200,000	$200,000
Roof Repairs - College-wide (Plant)	200,000	200,000
Mech. Systems	200,000	200,000
Total Major Repairs/Construction	**$600,000**	**$600,000**
ADMINISTRATION		
Salaries - Permanent	$378,225	$389,194
Staff Benefits	132,379	136,218
Training	4,000	3,100
Travel	1,500	1,000
Office Support	8,100	9,500
Total Administration	**$524,204**	**$539,012**
INSURANCE		
Buildings and Contents	$124,840	$128,000
Motor Vehicles	24,500	26,000
Total Insurance	**$149,340**	**$154,000**
TRANSPORTATION		
Motor Vehicle Supplies/Repair	$79,564	$81,000
Vehicle Replacement	36,000	36,000
Total Transportation	**$115,564**	**$117,000**
TOTAL	**$7,847,489**	**$8,161,388**

MIDLANDS TECHNICAL COLLEGE CAPITAL NEEDS CASH FLOW BUDGET

BY SOURCE OF FUNDS	thru13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	TOTAL	PROJ. TOTAL
LEARNING RESOURCE CENTER (BELTLINE)												
RICHLAND COUNTY	$ 6,131,818										$ 6,131,818	
LEXINGTON COUNTY	$ 4,168,222										$ 4,168,222	
COLLEGE FUNDS	$ 4,499,960										$ 4,499,960	$ 14,800,000
ADVANCED MANUFACTURING TECH CENTER												
RICHLAND COUNTY	$ 1,245,153										$ 1,245,153	
LEXINGTON COUNTY	$ 865,276										$ 865,276	
COLLEGE FUNDS	$ 2,889,571										$ 2,889,571	$ 5,000,000
AIRPORT PROPERTY PURCHASE												
RICHLAND COUNTY											$ -	
LEXINGTON COUNTY											$ -	
COLLEGE FUNDS	$ 545,000										$ 545,000	$ 545,000
MORRIS HALL EXPANSION (AIRPORT)												
RICHLAND COUNTY											$ -	
LEXINGTON COUNTY											$ -	
COLLEGE FUNDS	$ 1,100,000										$ 1,100,000	$ 1,100,000
LEARNING RESOURCE CENTER RENOVATIONS (AIRPORT)												
RICHLAND COUNTY		$ 1,383,937	$ 102,063								$ 1,486,000	
LEXINGTON COUNTY		$ 944,356	$ 69,644								$ 1,014,000	$ 2,500,000
BC LET RENOVATION/REPLACEMENT												
RICHLAND COUNTY	$ 462,908		$ 1,309,553	$ 1,439,848	$ 1,468,845						$ 4,700,954	
LEXINGTON COUNTY	$ 329,521		$ 893,599	$ 982,508	$ 1,002,158						$ 3,207,786	
STATE FUNDS-CIB				$ 17,591,260							$ 17,591,260	
COLLEGE FUNDS	$ 32,889			$ 2,467,111							$ 2,500,000	$ 28,000,000
BC WM RENOVATION												
STATE FUNDS-CIB							$ 16,600,000				$ 16,600,000	$ 16,600,000
NE CLASS RM/ADMIN FACILITY												
RICHLAND COUNTY											$ -	
LEXINGTON COUNTY											$ -	
STATE FUNDS-CIB											$ -	
PLANT PROJECTS*												
COUNTY PLANT FUNDS									$ 16,000,000	$ 16,000,000	$ 16,000,000	$ 16,000,000
COLLEGE FUNDS		$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 5,400,000	
MAJOR BUILDING RENOVATION		$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,800,000	$ 7,200,000
RICHLAND COUNTY												
LEXINGTON COUNTY												
DEBT SERVICE						$ 1,498,018	$ 1,527,978	$ 1,558,538	$ 1,589,709	$ 1,621,503	$ 7,795,745	
COLLEGE FUNDS						$ 1,022,201	$ 1,042,645	$ 1,063,498	$ 1,084,768	$ 1,106,464	$ 5,319,577	$ 13,115,322
RICH COUNTY HALF MIL - DEBT SERVICE		$ 1,155,789	$ 1,128,905	$ 1,101,483	$ 1,073,513	$ 1,044,983	$ 1,015,882	$ 986,200	$ 955,924	$ 925,043	$ 9,387,721	
LEX COUNTY HALF MIL - DEBT SERVICE		$ 788,961	$ 814,940	$ 831,239	$ 847,864	$ 864,821	$ 882,118	$ 899,760	$ 917,755	$ 936,110	$ 7,793,568	
TOTAL ALL SOURCES		$ 545,250	$ 556,155	$ 567,278	$ 578,624	$ 590,196	$ 602,000	$ 614,040	$ 626,321	$ 638,847	$ 5,318,711	$ 22,500,000
TOTAL BY SOURCE (PER YEAR)	$ 22,290,318	$ 5,628,293	$ 5,674,859	$ 5,722,356	$ 25,829,174	$ 5,820,219	$ 22,470,624	$ 5,922,036	$ 5,974,477	$ 22,027,966	$ 127,360,322	$ 127,360,322

	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	22/23	TOTAL
RICHLAND COUNTY	$ 7,859,879	$ 1,383,937	$ 1,411,616	$ 1,439,848	$ 1,468,645	$ 1,498,018	$ 1,527,978	$ 1,558,538	$ 1,589,709	$ 1,621,503	$ 21,359,670
LEXINGTON COUNTY	$ 5,363,019	$ 944,356	$ 963,243	$ 982,508	$ 1,002,158	$ 1,022,201	$ 1,042,645	$ 1,063,498	$ 1,084,768	$ 1,106,464	$ 14,574,861
STATE FUNDS - CIB					$ 17,591,260		$ 16,600,000		$ -	$ 16,000,000	$ 50,191,260
COLLEGE FUNDS	$ 9,067,420	$ 1,355,789	$ 1,328,905	$ 1,301,483	$ 3,740,624	$ 1,244,933	$ 1,215,982	$ 1,186,200	$ 1,155,924	$ 1,125,043	$ 22,722,252
COLLEGE FUNDS (BONDS)											$ -
RICH COUNTY HALF MIL - DEBT SERVICE	$ -	$ 788,961	$ 814,940	$ 831,239	$ 847,864	$ 864,821	$ 882,118	$ 899,760	$ 917,755	$ 936,110	$ 7,793,568
LEX COUNTY HALF MIL - DEBT SERVICE	$ -	$ 545,250	$ 556,155	$ 567,278	$ 578,624	$ 590,196	$ 602,000	$ 614,040	$ 626,321	$ 638,847	$ 5,318,711
COUNTY PLANT FUNDS		$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 600,000	$ 5,400,000
TOTAL ALL SOURCES	$ 22,290,318	$ 5,628,293	$ 5,674,859	$ 5,722,356	$ 25,829,174	$ 5,820,219	$ 22,470,624	$ 5,922,036	$ 5,974,477	$ 22,027,966	$ 127,360,322
RICHLAND COUNTY EST. VALUE OF MIL		$ 1,457,000	$ 1,486,140	$ 1,515,863	$ 1,546,180	$ 1,577,104	$ 1,608,646	$ 1,640,819	$ 1,673,635	$ 1,707,108	
LEXINGTON COUNTY EST. VALUE OF MIL		$ 1,021,179	$ 1,041,603	$ 1,062,435	$ 1,083,683	$ 1,105,357	$ 1,127,464	$ 1,150,013	$ 1,173,014	$ 1,196,474	
RC EST. HALF MIL FOR DEBT SERVICE		$ 728,500	$ 743,070	$ 757,931	$ 773,090	$ 788,552	$ 804,323	$ 820,409	$ 836,818	$ 853,554	
LC EST. HALF MIL FOR DEBT SERVICE		$ 510,590	$ 520,801	$ 531,217	$ 541,842	$ 552,678	$ 563,732	$ 575,007	$ 586,507	$ 598,237	

	14/15	15/16	16/17	17/18	18/19	19/20	20/21	20/21	21/22
EST. RICHLAND MILS REQUIRED	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5
EST. LEXINGTON MILS REQUIRED	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5	1.5

* SUPPLEMENT PLANT FUNDS PARKING, PAVING, MECHANICAL SYSTEMS, ROOFING COLLEGE WIDE

Midlands Technical College
Projected Budgeted Revenues, Disbursements and Transfers
Fiscal Year 2014-2015
Lexington County Council

REVENUES		
Unrestricted		
Student Tuition and Fees	$	51,973,833
Government		
State	$	13,205,544
County		
Lexington	$	4,799,865
Richland	$	7,034,027
Fairfield	$	141,179
Auxiliary Enterprises	$	9,259,563
Other	$	1,773,850
TOTAL	**$**	**88,187,861**
Restricted		
Federal Grants	$	7,814,329
Student Financial Aid	$	39,183,813
State Grants	$	2,623,667
Other	$	156,911
TOTAL*	**$**	**49,778,720**
TOTAL REVENUES	**$**	**137,966,581**
DISBURSEMENTS AND TRANSFERS		
Disbursements		
Unrestricted		
Instruction/Academic Support	$	41,823,825
Student Support Services	$	10,803,853
Plant Operations	$	11,975,071
Institutional Support	$	11,843,291
Auxiliary Enterprises	$	7,881,967
TOTAL	**$**	**84,328,007**
Restricted		
TOTAL*	**$**	**49,778,720**
Transfers		
TOTAL	**$**	**3,859,854**
TOTAL DISBURSEMENTS AND TRANSFERS	**$**	**137,966,581**

*Restricted revenues and disbursements are the same amount and must balance.

Estimated Fund Balanace - Beginning of Fiscal Year $5,551,216
Projected Fund Balance - End of Fiscal Year $5,623,455

MIDLANDS TECHNICAL COLLEGE
Capital Budget
Budgeted Revenues and Expenditures
Fund 7652
Fiscal Year 2014-15

Lexington County's Appropriation request for Capital Projects of Midlands Technical College include:
Learning Resource Center Renovations - Airport Campus, $944,356
Debt Service, .5 mill approved in FY 2006 for Batesburg-Leesville and Harbison classroom projects.

Money should be disbursed in a lump sum in June 2014.

Revenues:			
REQUESTED **Lexington County Appropriation - Capital**		**$ 944,356**	
REQUESTED **Lexington County Appropriation - Debt Service**		**545,250**	
Total Revenues			**$ 1,489,606**
Expenditures:			
Learning Resource Center Renovations - Airport Campus		944,356	
Debt Service - B/L & Harbison Classroom Projects	(Estimate)	545,250	
Total Expenditures			1,489,606
Excess (Deficiency) of Revenues Over Expenditures			0
Estimated Fund Balance - Beginning of Fiscal Year			Information not provided
Projected Fund Balance - End of Fiscal Year			Information not provided

Budgeted Revenues and Expenditures provided by Midlands Technical College.

Revenue Disbursements from Lexington County to Midlands Technical College - Capital Budget
FY 2000-01 through FY 2014-15

	BUDGET		ACTUAL			
	Requested	Recommended	Received	Disbursed	Difference	Millage
FY 2000-01	494,000	494,000	599,110	494,000	105,110	1.00
FY 2001-02	520,000	520,000	631,315	520,000	111,315	0.931
FY 2002-03	661,600	661,600	647,768	661,600	(13,832)	0.946
FY 2003-04	665,000	665,000	672,245	665,000	7,245	0.969
FY 2004-05	677,000	677,000	705,308	677,000	28,308	0.991
FY 2005-06	691,000	1,070,040	1,128,876	1,090,970	37,906	1.382
FY 2006-07	1,105,000	1,105,000	1,274,637	1,105,000	169,637	1.429
FY 2007-08	1,121,635	1,121,635	1,308,430	1,121,635	186,795	1.429
FY 2008-09	1,144,688	1,144,688	1,352,941	1,144,688	208,253	1.429
FY 2009-10	1,229,110	1,229,110	1,388,126	1,229,110	159,016	1.429
FY 2010-11	1,343,252	1,343,252	1,460,553	1,343,252	117,301	1.381
FY 2011-12	1,357,008	1,357,008	1,521,721	1,357,008	164,713	1.404
FY 2012-13	1,374,677	1,374,677	1,543,476	1,374,677	168,799	1.404
FY 2013-14	1,429,664	1,429,664	1,362,557	0	1,362,557	1.404
* Received and Disbursed through February 28, 2014						
FY 2014-15	**1,489,606**					

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

RIVERBANKS ZOOLOGICAL PARK & BOTANICAL GARDEN

Budgeted Revenues and Expenditures
Fund 7680
Fiscal Year 2014-15

Revenues:		
Earned Revenues	$ 7,543,657	
***REQUESTED* Lexington County Appropriation**	**1,160,075**	
Richland County Appropriation	2,098,993	
Accommodations Tax	225,000	
Total Revenues		$ 11,027,725
Expenditures:		
Administrative	$ 1,788,440	
Animal Care	3,477,402	
Education	155,180	
Botanical	946,030	
Facility Management	1,102,832	
Public Relations & Marketing	823,376	
Visitor Services	1,637,054	
Utilities	1,097,411	
Total Expenditures		11,027,725
Excess (Deficiency) of Revenues Over Expenditures		0
Estimated Fund Balance - Beginning of Fiscal Year		Information not provided
Projected Fund Balance - End of Fiscal Year		Information not provided

Budgeted Revenues and Expenditures provided by Riverbanks Zoological Park & Botanical Garden.

Revenue Disbursements from Lexington and Richland Counties to Riverbanks Zoological Park
FY 2000-01 through FY 2014-15

	Lexington County						**Richland County**		
	BUDGET		ACTUAL						
	Requested	Recommended	Received	Disbursed	Difference	Millage	Requested	Actual	Millage
FY 2000-01	699,868	699,868	731,070	705,462	25,608	1.20	1,305,928	1,305,928	1.20
FY 2001-02	718,764	718,764	777,742	718,764	58,978	1.113	1,300,837	1,300,837	1.30
FY 2002-03	740,327	740,327	795,693	740,326	55,367	1.131	1,381,424	1,381,424	1.30
FY 2003-04	762,537	762,537	828,296	762,537	65,759	1.158	1,422,867	1,422,867	1.40
FY 2004-05	790,000	790,000	871,506	790,000	81,506	1.185	1,423,000	1,423,000	1.40
FY 2005-06	868,014	868,014	939,922	868,014	71,908	1.052	1,545,509	1,545,509	1.30
FY 2006-07	1,026,362	1,026,362	845,184	927,810	(82,626)	1.088	1,423,000	1,423,000	1.30
*There was an additional disbursement of $128,836 from the fund balance for a tram purchase.									
FY 2007-08	924,800	924,800	1,021,012	924,800	96,212	1.088	1,646,618	1,646,618	1.30
FY 2008-09	950,694	950,694	1,044,702	950,694	94,008	1.088	1,692,724	1,868,100	1.30
FY 2009-10	1,102,733	1,266,733	1,066,986	1,266,733	(199,747)	1.088	1,939,630	1,868,100	1.30
*There was an additional disbursement of $164,000 from the fund balance for litigation fees.									
FY 2010-11	1,102,733	1,126,286	1,143,546	1,126,286	17,260	1.075	1,868,100	1,991,520	1.30
FY 2011-12	1,126,286	1,126,286	1,194,244	1,126,286	67,958	1.093	1,868,100	1,964,032	1.30
FY 2012-13	1,126,286	1,126,286	1,230,471	1,126,286	104,185	1.093	1,923,400	1,962,000	1.30
FY 2013-14	1,148,812	1,126,286	1,058,936	1,026,222	32,714	1.093	1,923,400	2,037,857	1.30
* Received and Disbursed through February 28, 2014									
FY 2014-15	**1,160,075**						**2,098,993**		

Note: Disbursement by Treasurer is equal to amount approved (budgeted) each fiscal year.

RIVERBANKS ZOO AND GARDEN

500 Wildlife Parkway - P.O. Box 1060 - Columbia SC 29202 - 1060
803.779.8717 - Fax 803.253.6381 - www.riverbanks.org

February 12, 2014

Mr. Joe Mergo, III
County Administrator
County of Lexington
212 South Lake Drive
Lexington, SC 29072

Dear Joe:

Per your letter dated January 28th, 2014, enclosed please find a preliminary copy of the 2014-2015 operating budget for the Riverbanks Parks Commission, the governing authority of Riverbanks Zoo and Garden. Our preliminary budget includes a 3% increase in County tax appropriations from both Lexington and Richland counties, as well as other anticipated revenue sources. This budget also reflects the utilization of these funds.

Our request for additional funds is based on concerns that the Zoo's attendance may suffer over the next two years due to construction. Riverbanks lost approximately 100,000 visitors per year during the last major expansion of the Zoo and Garden (2000-2002). And since earned revenue (derived exclusively from attendance) accounts for 70% of the Zoo and Garden's total revenue, any decline in attendance could result in financial distress.

As you know, Riverbanks is South Carolina's largest tourist attraction, with over 1 million visitors in each of the past four years. Amazingly, Riverbanks is also the largest zoo in the southeastern United States. Therefore, Riverbanks impact on the Midlands economy remains strong. But perhaps more importantly is the fact that we are proud of providing all citizens of Lexington and Richland Counties with a quality educational and recreational experience.

We trust that the information we have given addresses your questions adequately. Please feel free to contact me if you need any additional information.

Sincerely,

Palmer Krantz
President & CEO
Riverbanks Zoo and Garden

cc: Riverbanks Park Commission

Enclosure: 2014-15 Operating Budget-Estimate

RIVERBANKS ZOO AND GARDEN

GENERAL FUND

	FY 2014 APPROVED BUDGET	FY 2015 PROPOSED BUDGET	Increase (Decrease)
REVENUES			
Earned Revenues			
Admission Revenue (General)	$3,916,295	$3,916,295	$0
Food & Retail Commissions	1,112,404	1,285,000	172,596
Society Operating Contribution	1,100,000	1,100,000	0
Classes/Programs (Net Income)	(49,193)	1,153	50,346
Attractions/Programs (Net Income)	1,029,428	1,029,428	0
Other Revenue	428,281	211,781	(216,500)
Total Earned Revenues	7,537,215	7,543,657	6,442
Governmental Support			
Lexington County	1,126,286	1,160,075	33,789
Richland County	2,037,857	2,098,993	61,136
Accom & Hosp Tax Rev & TMPP Grant	225,000	225,000	0
Total Govenmental Support	3,389,143	3,484,067	94,924
TOTAL REVENUES	**10,926,358**	**11,027,724**	**101,366**
DEPARTMENTAL EXPENSES			
Administrative	1,740,574	1,788,440	47,866
Animal Care	3,384,332	3,477,401	93,069
Conservation Education	151,027	155,180	4,153
Botanical	920,710	946,030	25,320
Facility Management	1,073,316	1,102,832	29,516
Marketing & Public Relations	979,394	823,376	(156,018)
Guest Services	1,593,240	1,637,054	43,814
Utilities	1,068,040	1,097,411	29,371
Total Departmental Expenses	**10,910,633**	**11,027,724**	**117,091**
Excess (Deficit) Rev over Dept Exp	**15,725**	**0**	**15,725**
OPERATING TRANSFERS			
Oper Transfer to Special Rev Fund	0	0	0
Available to Fund Capital Projects	15,725	0	(15,725)
Total Operating Transfers	15,725	0	(15,725)
EXCESS (DEFICIT) REV OVER EXP	**$0**	**$0**	($0)

IRMO FIRE DISTRICT
Budgeted Revenues and Expenditures
Funds 7800 & 7802
Fiscal Year 2014-15

Revenues:		
***REQUESTED* Lexington County Appropriation**	**$ 2,300,000**	
Town of Irmo	425,000	
Other Revenue - Rents, Water Fees/Sales	232,800	
Total Revenues		$ 2,957,800
Expenditures:		
Salaries / Employee Benefits	$ 2,475,231	
Professional Services	53,000	
Conference / Meeting / Employee Education / Dues	29,000	
Education / Fire Prevention	2,500	
Protective Gear / Fitness / Uniforms	68,000	
Equipment Purchases / Capital Improvements	70,000	
Radio Equipment / Palmetto 800	12,300	
Computers / Electronics	8,000	
Supplies	13,000	
Insurance - Vehicle / Liability	20,000	
Repairs and Maintenance - Bldg / Small Equip / Vehicles	49,500	
Gas / Fuel / Oil	60,000	
Telephone Services and Utilities - Electricity / Water	69,000	
Postage	600	
Miscellaneous	4,000	
Contingency	23,669	
Total Expenditures		2,957,800
Excess (Deficiency) of Revenues Over Expenditures		0
Estimated Fund Balance - Beginning of Fiscal Year		Information not provided
Projected Fund Balance - End of Fiscal Year		Information not provided

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District
FY 2000-01 through FY 2014-15

	BUDGET		ACTUAL			
	Requested	Recommended	Received	Disbursed	Difference	Millage
FY 2000-01	1,015,000	1,015,000	899,995	899,986	9	9.40
FY 2001-02	1,060,850	1,060,850	973,074	973,074	0	8.790
FY 2002-03	1,041,409	1,041,409	1,425,573	1,425,637	(64)	13.931
FY 2003-04	1,564,000	1,564,000	1,458,982	1,458,918	64	14.265
FY 2004-05	1,625,500	1,557,693	1,485,975	1,485,975	0	14.593
FY 2005-06	1,528,000	1,528,000	1,656,564	1,656,564	0	12.834
FY 2006-07	2,562,569	1,662,349	1,564,910	1,564,910	0	13.270
FY 2007-08	2,506,973	1,606,753	1,732,018	1,732,018	0	13.990
FY 2008-09	2,736,252	1,836,032	1,821,355	1,821,355	0	14.678
FY 2009-10	2,708,664	2,050,616	1,913,516	1,913,516	0	15.588
FY 2010-11	3,857,650	2,025,973	2,031,883	2,031,883	0	15.489
FY 2011-12	2,536,200	2,054,200	2,158,477	2,158,477	0	15.986
FY 2012-13	2,591,920	2,068,920	2,231,104	2,231,104	0	16.491
FY 2013-14	2,782,000	2,300,000	2,039,353	1,988,714	50,639	17.068

* Received and Disbursed through February 28, 2014

FY 2014-15 **2,300,000**

Note: Full disbursement by Treasurer of all collections.

IRMO FIRE DISTRICT
Budgeted Revenues and Expenditures
Funds 7800 & 7802
New Fire Station Operations Request
Fiscal Year 2014-15

Revenues:		
REQUESTED* Lexington County Appropriation	**438,264**	
		438,264
Expenditures:		
Salaries / Employee Benefits	$ 183,064	
Protective Gear / Fitness / Uniforms	7,000	
Equipment /Tools	5,000	
Radio Equipment / Palmetto 800	14,000	
Computers / Electronics	2,000	
Supplies	2,500	
Insurance - Vehicle / Liability	2,500	
Repairs and Maintenance - Bldg / Small Equip / Vehicles	9,000	
Gas / Fuel / Oil	6,000	
Telephone Services and Utilities - Electricity / Water	7,200	
Capital - Pumper	200,000	
Total Expenditures		438,264
Excess (Deficiency) of Revenues Over Expenditures		0
Estimated Fund Balance - Beginning of Fiscal Year		Information not provided
Projected Fund Balance - End of Fiscal Year		Information not provided

Budgeted Revenues and Expenditures provided by Irmo Fire District.

Revenue Disbursements from Lexington County to Irmo Fire District
FY 2006-07 through FY 2014-15

	BUDGET		ACTUAL			
	Requested	Recommended	Received	Disbursed	Difference	Millage
FY 2006-07	900,220	0				
FY 2007-08	900,220	0				
FY 2008-09	900,220	0				
FY 2009-10	839,830	112,160				0.910
FY 2010-11	1,876,650	0				
FY 2011-12	482,000	0				
FY 2012-13	523,000	0				
FY 2013-14	482,000	0				
FY 2013-14	**438,264**					

*Request for millage increase

IRMO FIRE DISTRICT

Serving since 1963

February 12th 2014

Members of Lexington County Council
212 South Lake Drive
Lexington, SC 29072

Re: Budget Request for FY 2014/15

Dear Council members:

Attached is the Irmo Fire District's budget request for fiscal year 2014/2015. This budget is based on last year's revenue collections, as we have not received any updated revenue projections from the auditor's office.

This request is similar to previous requests for additional manpower with the exclusion of fire apparatus that was purchased last year. The district continues to seek new revenue streams to keep up with rising cost of benefits, fuel and technology.

The District would also ask Council to please consider adding any millage adjustments that are available in order to offset costs due to inflation and demands on our service due to growth in the county.

Thank you for your consideration with this request. Your continued support toward the fire service and its mission to serve the residents of this county is greatly appreciated.

Sincerely,

M. F. Sonefeld

Michael Sonefeld
Irmo Fire Chief

Phone: (803) 798-4979 • Fax: (803) 798-4680
6017 St. Andrews Rd. • Columbia, SC 29212
www.irmofire.org

IRMO FIRE DISTRICT

Serving since 1963

February 12, 2014

Members of Lexington County Council
212 South Lake Drive
Lexington, SC. 29072

Re: Budget Request for FY 2014/15

Dear Council members:

The attached itemized budget request for the 2014/15 budget year is based on the current millage that the fire district is receiving. The request also has the proposed cost to build and operate an additional fire station in the district.

The Irmo fire district provides fire protection, medical 1st response and public safety education to nearly 45,000 Lexington County residents. We strive to make this one of the most affordable services that our citizens receive, while maintaining the highest level service possible.

We pride ourselves by operating in a fiscally responsible manner and are proud to announce that the district received its third party audit results this year with no findings or recommendations for the 4th year in a row.

The citizens in our protection area receive the lowest possible insurance premiums in the unincorporated areas of Lexington County, by having a fire service with a class 4 ISO rating. This has been achieved by using tax payer money in the most efficient manner possible. The district has a comprehensive automatic aid program with the Lexington County fire service as well as with the Columbia fire department and Richland County public safety. These working relationships help provide seamless delivery to our service area regardless of which agency responds. Our program uses the (closest fire station goes) application so that there is not a duplication of service.

Even with these improvements the Irmo fire district is severely under staffed, stretched to its financial limits and is at risk of losing its very favorable ISO rating. This loss would impact every home and business owner in the service area by having their insurance rates rise far beyond any millage increase for this service.

Phone: (803) 798-4979 • Fax: (803) 798-4680
6017 St. Andrews Rd. • Columbia, SC 29212
www.irmofire.org

The fire service is one of the few agencies that pays for itself several times over by returning the tax investment in the way of premium savings to all property owners.

The residents of our service area currently invest an average of $51 per person for their fire services and in return receive premium saving in the hundreds and in some cases, thousands of dollars annually. The Board of fire control and myself ask that you continue to assist us in our efforts to continue this level of service.

Sincerely,

Michael Sonefeld
Irmo fire chief

IRMO FIRE DISTRICT				
FY 2015 BUDGET REQUEST				
	Stations 1 and 2		**Station 3**	
Revenue Requested				
Lexington County	2,300,000.00			
Town of Irmo	425,000.00			
Total	**2,725,000.00**			
Other Revenue (Rents)	16,800.00			
Water Fees/Sales	216,000.00			
Total Requested and Other Revenue	**$2,957,800.00**			
Transferred in from Reserve				
Personnel				
520 Full Time Employees	$ 1,628,800.00		$125,000.00	
521 Part Time Wages	$ 75,000.00		$5,000.00	
522 SS and Medicare Taxes	$ 130,340.70		$ 9,945.00	
527 Workers Comp	$ 122,619.08		$ 9,356.00	
Total Personnel	**$ 1,956,759.78**		**$ 149,301.00**	
Operating Expenses				
504 Professional Services	$ 53,000.00			
510 Conf/Mtgs/Emp Education	$ 24,000.00			
511 Dues/Subscriptions	$ 5,000.00			
512 Fire Prevention/Community Edu	$ 2,500.00			
514 Fitness	$ 14,000.00		$1,000.00	
515 Uniforms	$ 13,000.00		$800.00	
516 Personal Protective Equip	$ 41,000.00		$5,200.00	
524 Health/Life Insurance/LTD	$ 290,000.00		$17,000.00	
528 Retirement	$ 228,471.27		$16,763.00	
530 Equipment/Tools	$ 30,000.00		$5,000.00	
531 Capital Improvements	$ 40,000.00		$200,000.00	Pumper
534 Radio Equip/Palmetto 800	$ 12,300.00		$14,000.00	
535 Computers/Electronics	$ 8,000.00		$2,000.00	
537 Supplies	$ 13,000.00		$2,500.00	
538 Liability/Vehicle Insurance	$ 20,000.00		$2,500.00	
541 Bldg/Grounds Maintenance	$ 17,500.00		$4,000.00	
542 Equipment Repairs	$ 7,000.00		$1,000.00	
543 Vehicle Repairs	$ 25,000.00		$4,000.00	
544 Fuel	$ 60,000.00		$6,000.00	
546 Mobile/Station Phones, Cable/Internet	$ 24,000.00		$2,200.00	
549 Utilities	$ 45,000.00		$5,000.00	
552 Postage	$ 600.00			
553 Misc	$ 4,000.00			
Total Operating Expenses	**$ 977,371.27**		**$ 288,963.00**	
Total Expenses	$ 2,934,131.04		$ 438,264.00	
Contingencies	$23,668.96			
Total Budget	**$ 2,957,800.00**		***$438,264.00***	
TOTAL BUDGET REQUEST				**$ 3,396,064.00**