



Lexington County Fire Service

Standard Operating Procedures
Volunteer Incentive Program ADM-016

EFFECTIVE: December 1, 2007 **ISSUED BY:** Russell R. Rawl, Fire Service Coordinator

RECINDS: Previous Policy

SCOPE: All Lexington County Fire Service volunteer personnel

PURPOSE: To allow for reimbursement of fire calls and first responder calls by Lexington County volunteer firefighters.

POLICY:

I. General

Volunteer subsistence will be distributed semi-annually.
June – November – checks issued in December
December – May – checks issued in June

Volunteer subsistence will be distributed as follows:

A. Six- Month Period (June – November)

\$100 payment

Uniforms

Station Training

Approved Certified Training

Fire Calls

First Responder Calls

Six-Month Period (December – May)

\$100 payment

Station training

Approved Certified Training

Fire Calls

First Responder Calls

\$100 payment – for personnel recommended by the Station Officer that assists the department but are not eligible for subsistence pay. Letter from Station Officer must be provided requesting this payment.

Uniforms – issued to personnel upon recommendation of the Station Officer. Request form must be provided to Headquarters.

Station Training – Station training or drills approved by the Station Officer will be compensated at the rate of 4 hours of training equal to one fire call. A person can earn up to twelve (12) four (4) hour training blocks (48 total hours of training) each six months. Record keeping for this training is to be submitted to Headquarters for entry into Firehouse training records.

Certified Training – Certified training will be compensated at the rate of 4 hours of certified training equal to one fire call. A person can earn up to twenty four (24) four (4) hour training blocks (96 total hours of training) annually. The list of approved certified training will be reviewed and issued annually. Copies of certificates are to be submitted to Headquarters for entry into Firehouse training records.

Fire Calls – Number of calls will be calculated utilizing personnel entered on fire reports. Calls will be compensated at a rate of \$10 per call.

First Responder Calls – Number of calls will be calculated utilizing personnel entered on fire reports. Calls will be compensated at a rate of \$10 per call.
