

**LEXINGTON COUNTY
2008 CDBG PROGRAM
APPLICATION FOR ASSISTANCE**

(REFER TO APPLICATION HANDBOOK FOR ASSISTANCE IN COMPLETING AND SUBMITTING THIS APPLICATION)

1. GENERAL INFORMATION

Applicant Name: Central South Carolina Habitat for Humanity

Contact Person Name: Larry W. Forsyth

Email: lforsyth@habitatcsc.org*

Title: Development Director

Address: 209 S. Sumter Street

City: Columbia

State: SC

Zip: 29201

Phone: (803) 252-3570

Fax: (803) 252-7525*

*Please provide as follow-up information may be sent by email or fax

2. PROJECT INFORMATION

Project Title: Leica Lane Affordable Housing

Location of the project: West Columbia

Map attached showing general location of project (City/County level):

Map attached showing specific location of project (Street level):

Total Project Cost: \$845000

CDBG Funds Requested: \$135,000

3. USE OF FUNDS – Briefly, using bullet points, detail the specific use of CDBG funds for this project

(This information will be used for project reviews)

- CDBG funds will be used to purchase 15 lots on Leica Lane to build affordable housing.
-
-

(A more complete description of your project should be given in response to Narrative Question 1)

4. PROJECT SCHEDULE / TIMELINE – When do you expect to begin and end the project?

(NOTE: Funds will not be available until after July 1)

Expected Project Begin Date (Mo/Year): 7/1/2008

Expected Project End Date (Mo/Year): 6/30/2010

5. GRANT ADMINISTRATION – Who will administer the grant and be responsible for all compliance issues? What experience do they have in administering CDBG projects?

- Roy Kramer, Executive Director, CSC Habitat - previous experience w/ Richland Co CDBG
- Larry Forsyth, Devel Dir, CSC Habitat - previous experience w/ Richland Co CDBG
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6. SELECT THE ELIGIBLE ACTIVITY YOUR PROJECT WILL MEET See Application Handbook Part 3

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Acquisition | <input type="checkbox"/> Clearance/Demolition | <input type="checkbox"/> Code Enforcement |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Housing | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Public Facilities & Improvements | | <input type="checkbox"/> Public Services |
| <input type="checkbox"/> Relocation | | <input type="checkbox"/> Other: List |

7. SELECT THE NATIONAL OBJECTIVE YOUR PROJECT WILL MEET See Application Handbook Part 3

Benefit to low-and-moderate income persons (if you check this, you must choose one below)

- Area Benefit:
- Limited Clientele
- Jobs
- Housing

Aid in the prevention or elimination of slum or blight (if you check this, you must choose one below)

- Area Basis
- Spot Basis

8. DOCUMENTING THE NATIONAL OBJECTIVE

When benefit is to Low / Moderate Income persons, how will you verify income?

Income Verification Documentation (tax returns, pay stubs, etc.)

Income Survey verifying at least 51%, by using

- Participant Survey
- Survey method meeting HUD requirements

Serving 100% of clientele that meet one of the following presumed benefit categories

- | | | |
|--|---|--|
| <input type="checkbox"/> Abused Children | <input type="checkbox"/> Illiterate Adults | <input type="checkbox"/> Homeless Persons |
| <input type="checkbox"/> Battered Spouses | <input type="checkbox"/> Migrant Farm Workers | <input type="checkbox"/> Severely Disabled |
| <input type="checkbox"/> Elderly Persons (62+) | <input type="checkbox"/> Persons with AIDS | |

Census Tract / Block Group Data (Contact CDBG Program staff for guidance)

% of LMI Persons in Area:

List ALL Census Tract(s) and Block Group(s) numbers to Benefit:

For Slum and Blight Projects, how will you verify?

Area – substantial number of deteriorated/ing buildings or public improvements in an area. Documentation is attached on the boundaries of the area and the conditions that qualified the area at the time of designation.

Spot – spot designation and project qualifies for acquisition, clearance, relocation, historic preservation or building rehabilitation (limited to the extent necessary to eliminate a specific condition detrimental to public health and safety).

9. PROJECT ACCOMPLISHMENT/BENEFIT DATA See Application Handbook Part 2

Based on the primary activity, funding source and intent of your project, select the most appropriate response:

The primary purpose of this project is to:

- Create a suitable living environment
- Provide decent housing
- Provide economic opportunity

The primary outcome expected at the end of this project is:

- Improved availability / accessibility (makes basics available to LMI persons)
- Improved affordability (makes an activity more affordable for LMI persons)
- Improved sustainability (using resources in a targeted area to help make that area more viable)

Total Number of People That Would Benefit From This Project: 45

10. HUD STRATEGIC GOALS

(Pick one most applicable to the goal(s) of your project)

- Increase homeownership opportunities
- Promote decent affordable housing
- Strengthen communities
- Ensure equal opportunity in housing
- Embrace high standards of ethics, management and accountability
- Promote participation of faith-based and community-based organizations

11. LEXINGTON COUNTY PRIORITIES

(Pick one of the following priority needs that your service or activity most promotes)

- Ensure adequate and dependable public facilities are available to provide for basic and essential needs and services.
- Ensure adequate and safe infrastructure to meet basic needs of residents.
- Develop and produce plans and studies that will assist in identifying and evaluating community needs and establish detailed strategies for implementation.
- Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.
- Support and provide assistance to non-profit and for-profit entities that create, increase or retain employment opportunities for LMI residents.
- Provide and/or support adequate, safe and affordable housing.
- Provide mechanisms and forums for collaboration, coordination, and community capacity building.
- Support programs that provide housing and services for homeless populations.

12. PROJECT BUDGET – Attach supporting documentation if available

CONSTRUCTION PROJECTS

Budgeted Activities	Total Project Cost	CDBG Funds Requested
Administration of Grant:	\$ 5,000	\$
Engineering, Architect or Other Professional Fees:	\$	\$
Construction Costs:	\$ 690,000	\$
Property Acquisition (Easements, Right of Way, etc.):	\$ 135,000	\$ 125,000
Environmental Review:	\$ 5,000	\$
Other (Be Specific): Central Midlands Council of Government	\$ 10,000	\$ 10,000
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 845,000	\$ 135,000

Funding Source(s) (attach documentation showing the provider and the specific amount)	Amount of Funds	Committed	Pending
Habitat ReStore Funds	\$ 200,000	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Habitat Mortgage Payments Recycled	\$ 200,000	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Church and Corporate Sponsors	\$ 138,000	<input type="checkbox"/>	<input checked="" type="checkbox"/>
State Housing Grants	\$ 172,000	<input type="checkbox"/>	<input checked="" type="checkbox"/>
CDBG Grant	\$ 135,000	<input type="checkbox"/>	<input checked="" type="checkbox"/>

LIST ANY AND ALL FUNDING FROM LEXINGTON COUNTY (other than CDBG)			
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>

Cost Estimate Reasonableness and Accuracy

Who Prepared the Budget Cost Estimates?

- Applicant: Name of Staff Person(s): Roy Kramer, Exec Director
- Contracted Engineer: Name of Firm:
- Other Contractor or Consultant: Name of Firm:

When Were the Budget Cost Estimates Prepared? 9/2007

On What Basis Did You Determine That the Estimated Costs Were Reasonable and Accurate?

Previous Building Cost Experience at Habitat

NON-CONSTRUCTION PROJECTS		
Budgeted Activities	Total Project Costs	CDBG Funds Requested
Salaries:	\$	\$
Fringe Benefits:	\$	\$
FICA:	\$	\$
Health Insurance:	\$	\$
Worker's Compensation:	\$	\$
Unemployment:	\$	\$
Rent:	\$	\$
Equipment:	\$	\$
Insurance:	\$	\$
Phone/Fax:	\$	\$
Postage:	\$	\$
Printing:	\$	\$
Supplies/Materials:	\$	\$
Travel and Expenses:	\$	\$
Contract Services:	\$	\$
Other: (attach details)	\$	\$
Total	\$ 0	\$ 0.00

Funding Source(s) (attach documentation verifying committed funds)	Amount of Funds	Committed	Pending
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>

LIST ANY AND ALL FUNDING FROM LEXINGTON COUNTY (other than CDBG)			
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>

Cost Estimate Reasonableness and Accuracy

Who Prepared the Budget Cost Estimates?

- Applicant: Name of Staff Person(s):
- Contracted Engineer: Name of Firm:
- Other Contractor or Consultant: Name of Firm:

When Were the Budget Cost Estimates Prepared?

On What Basis Did You Determine That the Estimated Costs Were Reasonable and Accurate?

13. NARRATIVE QUESTIONS

All Projects

NOTE: Attach additional sheets as necessary. Applications submitted without complete responses to the narrative questions will not be processed.

1. Provide a detailed description of your proposed project.

We will build affordable housing for future Habitat homeowners at our Bellemede subdivision in West Columbia on Leica Lane. To date we have completed 7 houses at Bellemede, all of which are now occupied by homeowners who have completed our family services nuturing program. We wish to purchase more lots at Bellmede in order to extend our affordable housing at that location to an additional 15 homeowners.

2. What will you accomplish with CDBG Funding?

The CDBG funding will be used to purchase 15 additional lots at Bellemede. We estimate that these lots will cost about \$9000 apeice.

3. What will happen if CDBG funds are not provided for your project this year?

We will pursue other sources to purchase the land, but will most likely be able to afford far fewer lots that the CDBG grant will enable us to purchase.

Construction Projects Only

1. Will all construction take place on public property? If not, explain in detail.

The construction will take place on land purchased by Habitat through the CDBG grant. Once the homes are completed they will be sold to families in need of affordable housing.

Public Service Projects Only

1. Describe any increase in services, new service to be provided, or expansion of services from previous CDBG grant award(s).

CSC Habitat has not previously received a Lexington County Block grant - we have been awarded a block grant from Richland county which is being used to pave roads in our Rockgate development in Richland County.

2. If your project is selected for funding, how will you continue to provide services if you are not selected in future years?

We raise money from various fundraising activities, mortgage payments from existing homeowners, our Habitat ReStore, and grants from the State Housing Authority

3. If you are a non-profit agency, do you have 501(c)(3) United States Internal Revenue Service tax exemption? If so, attach documentation with your application.

Yes

14. Letters of Support – OPTIONAL (attach and identify any letters of support for your project)

<input checked="" type="checkbox"/>	Letter of Support From CSC HABITAT BOARD PRESIDENT, REPRESENTING THE BOARD OF DIRECTORS
<input type="checkbox"/>	Letter of Support From
<input type="checkbox"/>	Letter of Support From

15. Other Documentation (please describe any additional documents you are providing)

<input checked="" type="checkbox"/>	Other DESCRIPTIVE INFORMATION REF CSHABITAT FOR HUMANITY FROM OUR WEBSITE.
<input type="checkbox"/>	Other

16. CERTIFICATION

I certify that the information contained in this application is true and correct and that it contains no misrepresentations, falsifications, intentional omissions, or concealment of material facts. I further certify that no contracts have been awarded, funds committed or construction begun on the proposed project, and that none will be prior to issuance of official authorization to proceed by the Lexington County Community Development Block Grant Program staff. I further certify that I am authorized to submit this application and have followed all policies and procedures of my agency regarding grant application submissions.

Signature of Authorized Official

Name of Authorized Official

Title

Date