

**LEXINGTON COUNTY
2008 CDBG PROGRAM
APPLICATION FOR ASSISTANCE**

(REFER TO APPLICATION HANDBOOK FOR ASSISTANCE IN COMPLETING AND SUBMITTING THIS APPLICATION)

1. GENERAL INFORMATION

Applicant Name: City of Cayce

Contact Person Name: Renee Harvey, CGS

Email: RHarvey@cityofcayce-sc.gov*

Title: Grants Coordinator

Address: 1800 12th Street

City: Cayce

State: SC

Zip: 29033

Phone: 7969020

Fax: 7395386*

*Please provide as follow-up information may be sent by email or fax

2. PROJECT INFORMATION

Project Title: Senior Center

Location of the project: Corner of Brookcliff and Riverland Drives

Map attached showing general location of project (City/County level):

Map attached showing specific location of project (Street level):

Total Project Cost: \$790,190

CDBG Funds Requested: \$631,190

3. USE OF FUNDS – Briefly, using bullet points, detail the specific use of CDBG funds for this project

(This information will be used for project reviews)

- Provide a senior center facility for the city's elderly residents age 62 and older.
-
-

(A more complete description of your project should be given in response to Narrative Question 1)

4. PROJECT SCHEDULE / TIMELINE – When do you expect to begin and end the project?

(NOTE: Funds will not be available until after July 1)

Expected Project Begin Date (Mo/Year): 07/2008

Expected Project End Date (Mo/Year): 06/2010

5. GRANT ADMINISTRATION – Who will administer the grant and be responsible for all compliance issues? What experience do they have in administering CDBG projects?

- Robin Cooley, Community & Economic Development Mgr., Central Midlands COG
- Central Midlands COG has more than 20 years experience working with and providing administration on CDBG funded projects.

6. SELECT THE ELIGIBLE ACTIVITY YOUR PROJECT WILL MEET See Application Handbook Part 3

- | | | |
|--|---|---|
| <input type="checkbox"/> Acquisition | <input type="checkbox"/> Clearance/Demolition | <input type="checkbox"/> Code Enforcement |
| <input type="checkbox"/> Economic Development | <input type="checkbox"/> Housing | <input type="checkbox"/> Planning |
| <input checked="" type="checkbox"/> Public Facilities & Improvements | | <input type="checkbox"/> Public Services |
| <input type="checkbox"/> Relocation | | <input type="checkbox"/> Other: List |

7. SELECT THE NATIONAL OBJECTIVE YOUR PROJECT WILL MEET See Application Handbook Part 3

Benefit to low-and-moderate income persons (if you check this, you must choose one below)

Area Benefit:

Limited Clientele

Jobs

Housing

Aid in the prevention or elimination of slum or blight (if you check this, you must choose one below)

Area Basis

Spot Basis

8. DOCUMENTING THE NATIONAL OBJECTIVE

When benefit is to Low / Moderate Income persons, how will you verify income?

Income Verification Documentation (tax returns, pay stubs, etc.)

Income Survey verifying at least 51%, by using

Participant Survey

Survey method meeting HUD requirements

Serving 100% of clientele that meet one of the following presumed benefit categories

Abused Children

Illiterate Adults

Homeless Persons

Battered Spouses

Migrant Farm Workers

Severely Disabled

Elderly Persons (62+)

Persons with AIDS

Census Tract / Block Group Data (Contact CDBG Program staff for guidance)

% of LMI Persons in Area:

List ALL Census Tract(s) and Block Group(s) numbers to Benefit:

For Slum and Blight Projects, how will you verify?

Area – substantial number of deteriorated/ing buildings or public improvements in an area. Documentation is attached on the boundaries of the area and the conditions that qualified the area at the time of designation.

Spot – spot designation and project qualifies for acquisition, clearance, relocation, historic preservation or building rehabilitation (limited to the extent necessary to eliminate a specific condition detrimental to public health and safety).

9. PROJECT ACCOMPLISHMENT/BENEFIT DATA See Application Handbook Part 2

Based on the primary activity, funding source and intent of your project, select the most appropriate response:

The primary purpose of this project is to:

- Create a suitable living environment
- Provide decent housing
- Provide economic opportunity

The primary outcome expected at the end of this project is:

- Improved availability / accessibility (makes basics available to LMI persons)
- Improved affordability (makes an activity more affordable for LMI persons)
- Improved sustainability (using resources in a targeted area to help make that area more viable)

Total Number of People That Would Benefit From This Project: 2,082 (See Index - Census)

10. HUD STRATEGIC GOALS

(Pick one most applicable to the goal(s) of your project)

- Increase homeownership opportunities
- Promote decent affordable housing
- Strengthen communities
- Ensure equal opportunity in housing
- Embrace high standards of ethics, management and accountability
- Promote participation of faith-based and community-based organizations

11. LEXINGTON COUNTY PRIORITIES

(Pick one of the following priority needs that your service or activity most promotes)

- Ensure adequate and dependable public facilities are available to provide for basic and essential needs and services.
- Ensure adequate and safe infrastructure to meet basic needs of residents.
- Develop and produce plans and studies that will assist in identifying and evaluating community needs and establish detailed strategies for implementation.
- Establish or support programs that provide needed public services and/or increase the level of service provided by existing programs.
- Support and provide assistance to non-profit and for-profit entities that create, increase or retain employment opportunities for LMI residents.
- Provide and/or support adequate, safe and affordable housing.
- Provide mechanisms and forums for collaboration, coordination, and community capacity building.
- Support programs that provide housing and services for homeless populations.

12. PROJECT BUDGET – Attach supporting documentation if available

CONSTRUCTION PROJECTS

Budgeted Activities	Total Project Cost	CDBG Funds Requested
Administration of Grant:	\$ 19,000	\$ 19,000
Engineering, Architect or Other Professional Fees:	\$ 68,300	\$
Construction Costs:	\$ 682,640	\$ 591,940
Property Acquisition (Easements, Right of Way, etc.):	\$	\$
Environmental Review:	\$ 1,000	\$ 1,000
Other (Be Specific): Demolition	\$ 19,250	\$ 19,250
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total	\$ 790,190	\$ 631,190

Funding Source(s) (attach documentation showing the provider and the specific amount)	Amount of Funds	Committed	Pending
Alcohol & Beverage Commission Fund ("ABC")	\$ 159,000	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>

LIST ANY AND ALL FUNDING FROM LEXINGTON COUNTY (other than CDBG)			
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>

Cost Estimate Reasonableness and Accuracy

Who Prepared the Budget Cost Estimates?

- Applicant: Name of Staff Person(s): Building Official; Planning Director
- Contracted Engineer: Name of Firm:
- Other Contractor or Consultant: Name of Firm:

When Were the Budget Cost Estimates Prepared? Nov 2007

On What Basis Did You Determine That the Estimated Costs Were Reasonable and Accurate?

Construction costs were based upon the Marshall & Swift building cost database. Demolition costs were based upon costs of similar past projects in the area.

NON-CONSTRUCTION PROJECTS		
Budgeted Activities	Total Project Costs	CDBG Funds Requested
Salaries:	\$	\$
Fringe Benefits:	\$	\$
FICA:	\$	\$
Health Insurance:	\$	\$
Worker's Compensation:	\$	\$
Unemployment:	\$	\$
Rent:	\$	\$
Equipment:	\$	\$
Insurance:	\$	\$
Phone/Fax:	\$	\$
Postage:	\$	\$
Printing:	\$	\$
Supplies/Materials:	\$	\$
Travel and Expenses:	\$	\$
Contract Services:	\$	\$
Other: (attach details)	\$	\$
Total	\$	\$

Funding Source(s) (attach documentation verifying committed funds)	Amount of Funds	Committed	Pending
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>

LIST ANY AND ALL FUNDING FROM LEXINGTON COUNTY (other than CDBG)			
	\$	<input type="checkbox"/>	<input type="checkbox"/>
	\$	<input type="checkbox"/>	<input type="checkbox"/>

Cost Estimate Reasonableness and Accuracy

Who Prepared the Budget Cost Estimates?

- Applicant: Name of Staff Person(s):
- Contracted Engineer: Name of Firm:
- Other Contractor or Consultant: Name of Firm:

When Were the Budget Cost Estimates Prepared?

On What Basis Did You Determine That the Estimated Costs Were Reasonable and Accurate?

13. NARRATIVE QUESTIONS

All Projects

NOTE: *Attach additional sheets as necessary. Applications submitted without complete responses to the narrative questions will not be processed.*

1. Provide a detailed description of your proposed project.

Per 2000 Census data, 17.1% (2,082) of the City of Cayce's population is 62 years of age or older. There are no senior centers in the Cayce City limits. While the Tri-City Senior Center is located in West Columbia, there is a fee to participate in some services which can preclude many LMI seniors from participating in activities.

In order to meet the needs for recreation and fellowship activities for seniors in Cayce, the City proposes to construct a senior center within the City of Cayce that would be open to all residents 62 years of age and over without cost. The facility will be located at the corner of Brookcliff and Riverland Drive with direct access to the Cayce Riverwalk trail. This site is approximately 2 miles from the historic center of the City.

The proposed location of the senior center is City owned property currently occupied by a substandard cement block building that has limited use. This building will be demolished and cleared and a new 5,000 square foot senior center with kitchen will be built in its place. In addition, the proposed plan for the center includes a 2,500 square foot covered deck. A conceptual floor plan is attached to this application.

The facility will be open to seniors Tuesday through Sunday from 8 am to 5 pm with additional hours possible for any requested special events. One permanent park employee will be assigned to staff the facility full-time. Additional staffing would occur through volunteers.

Primarily, the facility will be operated as a passive recreational facility, offering an opportunity for seniors to meet and interact through cards, bingo or other games and activities or to walk the Riverwalk trail. Access to the Riverwalk trail will provide a wonderful opportunity for increasing exercise and physical fitness among seniors using this facility. The Riverwalk trail is an easy walking, ADA accessible paved trail following the banks of the Congaree River in Cayce and West Columbia.

Specific structured program schedules have not been developed at this time. However, as the facility evolves, specific programs may be incorporated into the facility offerings.

Operating and maintenance expenses shall become a budgeted line item under the City's Parks and Recreation Department each fiscal year.

2. What will you accomplish with CDBG Funding?

We will be able to provide a recreational environment that emphasizes companionship, interaction, socialization, and direct access for outdoor recreational activities for Cayce's senior citizens.

3. What will happen if CDBG funds are not provided for your project this year?

Due to the scale of this project, we will continue searching for other grant funding sources to help leverage the overall project. For example, the City has already made contact with the Lieutenant Governor's Office on Aging concerning Permanent Improvement Program (PIP) funds which can be used for leveraging construction of senior centers. However, through discussion with personnel in the Lt. Governor's Office, the City learned that those funds were not available this year. The City will continue to monitor the PIP funding status as well as continue to investigate other potential resources.

Construction Projects Only

1. Will all construction take place on public property? If not, explain in detail.

Yes. The project will be constructed on city owned property (See Index - Deed).

Public Service Projects Only

1. Describe any increase in services, new service to be provided, or expansion of services from previous CDBG grant award(s).

2. If your project is selected for funding, how will you continue to provide services if you are not selected in future years?

3. If you are a non-profit agency, do you have 501(c)(3) United States Internal Revenue Service tax exemption? If so, attach documentation with your application.

14. Letters of Support – OPTIONAL (attach and identify any letters of support for your project)	
<input checked="" type="checkbox"/>	Letter of Support From SENATOR NIKKI SETZLER
<input checked="" type="checkbox"/>	Letter of Support From REPRESENTATIVE KENNY BINGHAM
<input type="checkbox"/>	Letter of Support From

15. Other Documentation (please describe any additional documents you are providing)	
<input checked="" type="checkbox"/>	Other SITE PHOTOS (SEE INDEX)
<input checked="" type="checkbox"/>	Other PROPOSED FLOOR PLAN

16. CERTIFICATION	
<p>I certify that the information contained in this application is true and correct and that it contains no misrepresentations, falsifications, intentional omissions, or concealment of material facts. I further certify that no contracts have been awarded, funds committed or construction begun on the proposed project, and that none will be prior to issuance of official authorization to proceed by the Lexington County Community Development Block Grant Program staff. I further certify that I am authorized to submit this application and have followed all policies and procedures of my agency regarding grant application submissions.</p>	
<p>_____</p> <p>Signature of Authorized Official</p> <p><u>John C. Sharpe</u></p> <p>_____ Name of Authorized Official</p> <p><u>City Manager</u></p> <p>_____ Title</p> <p>_____</p> <p>Date</p>	