



Lexington County Fire Service

Standard Operating Guideline
Station Family Visitors ADM-018

EFFECTIVE: December 1, 2007 **ISSUED BY:** Russell R. Rawl, Fire Service Coordinator

RECINDS: No Previous Policy

SCOPE: All Lexington County Fire Service personnel.

PURPOSE: The purpose of this SOG is to establish guidelines that pertain to the firefighter's responsibility with regard to station visits by family and guests.

I. STATION

- A. The firefighter is responsible for the conduct of his/her family and guests while on station property.
- B. The firefighter is responsible for informing his/her family and guests of applicable guidelines that may pertain to their visit to the station.
- C. The firefighter will insure cleanliness of the station and equipment upon completion of a visit.
- D. At no time will a firefighter or guest leave children unattended on station property.

II. EQUIPMENT

- A. The firefighter will insure that no equipment is removed from the fire apparatus during a visit.
- B. The firefighter may allow children to sit on fire apparatus, but must accompany the children to facilitate immediate removal in case of an alarm.
- C. Under no circumstances will children be left alone in the vicinity of the fire apparatus.
- D. At no time will children be in possession of fire department equipment

- E. No station equipment, ie, camera, camcorder, tables, chairs, etc., will be removed from station grounds without prior approval of the Station Officer. This should also be documented in the station logbook.

III. FIRE GROUND

- A. The firefighter will insure that his/her family and guests will remain off the fire ground.
- B. Firefighters responding to the scene with passengers are encouraged to respond non-emergent.
- C. The use of seat belts is mandatory.

IV. OVERNGHT STAYS

- A. No member shall stay at station without prior approval of the Station Officer or his designee.
- B. Members must meet the minimum firefighter training requirements.
- C. Member must be up by 6:45 a.m. and bedroom must be returned to original condition.