



**COUNTY OF LEXINGTON, SOUTH CAROLINA**

**Department of Community Development**  
County Administration Building (803) 785-8121  
212 South Lake Drive, Suite 401 Lexington, South Carolina 29072

**ZONING & LANDSCAPE APPLICATION  
FOR PROJECT/SITE PLAN REVIEW**

A Zoning Permit review requires **four (4) copies of a site plan drawn to scale (normally 1 inch on paper equals 20, 30, 40, 50 or 60 actual feet on the ground or to architectural scale)**. The site plan should be submitted **at least 15 working days prior to the anticipated issuance of a Zoning Permit** in order for the Zoning Staff to have adequate time for review. We recommend that you review the Zoning requirements for your activity prior to preparing your site plan. Complete sections A - G below and include sections H - P on the site plan. Please attach this application to your site plan when submitted for review.

**Check List - (Please PRINT):**

\_\_\_\_\_ A. *Name of activity:* \_\_\_\_\_

\_\_\_\_\_ B. *Address and location of property.*  
\_\_\_\_\_  
\_\_\_\_\_  
*TMS#(s) (Tax Map Sheet #)* \_\_\_\_\_

\_\_\_\_\_ C. *Applicant's name, address and phone number.*  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ D. *Property owner's name, address, and phone number.*  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ E. *Contractor's name, address, and phone number (if applicable).*  
\_\_\_\_\_  
\_\_\_\_\_  
Phone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ F. *Provide a written description of the use (activity) for each current or proposed building. If a "Group Assembly" activity (church, theaters, bowling alleys, etc.) or restaurant is planned, then indicate the number of seats and/or participants.*  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ G. Is the tract or parcel of land restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the proposed activity?  Yes  No *(Applicant's Signature)* \_\_\_\_\_ *Date* \_\_\_\_\_

- \_\_\_\_\_ H. *The shape and dimensions of the property (entire parcel(s)) for the proposed activity. The total development acreage should be stated, either in sq. ft. or a fraction of an acre, i.e. 0.25 acres. (1 acre = 43,560 sq. ft.)*
- \_\_\_\_\_ I. *The width of adjoining road rights-of-way, and/or utility easements, and the location of the lot with respect to these rights-of-way.*
- \_\_\_\_\_ J. *The location of driveways and parking spaces, and the total number of spaces in parking areas. The standard space is 9' X 18'. Identify **existing** and/or **proposed** driveways and parking areas, and the **type of surface** of all. Identify existing and/or proposed handicap parking spaces as per Building Code requirements.*
- \_\_\_\_\_ K. *Indicate the sight distance from the intersection of the proposed or existing driveways with the roadway(s). Indicate the maximum speed limit of the roads.*
- \_\_\_\_\_ L. *The shape, dimensions, and location of all **existing** and **proposed** buildings on the subject lot. Identify buildings as **existing** or **proposed**. Show **overall square footage** and **height** (from finished grade) of each building. Elevation (above mean sea level) of finished grade for building sites may be required for airport districts and exceptionally tall structures. Show nature of or intended use of land where no buildings are planned (such as Boat, RV Sales, Vehicle Sales, Sports Events, outside storage areas, parking, etc.).*
- \_\_\_\_\_ M. *The location of residences (houses or mobile homes) on adjoining properties and the nearest distance to their own property line. The residence may be shown as a simple rectangle, with the distance or distances shown from the nearest side or corner of the rectangle to it's own property boundary. Any residence located on adjacent property in an Intensive Development zoning district will be afforded buffering restrictions as if it is a grandfathered residence unless the zoning office is supplied with evidence that the residence was established on the property after zoning was adopted for that specific planning area.*
- \_\_\_\_\_ N. *The location of all existing and proposed signs (free standing, wall, marquee, etc.). For freestanding signs, show their height and display area, and the distance (in feet) to adjoining properties and road rights-of-way. Freestanding signs are required to maintain a minimum separation distance of ten feet from overhead electrical conductors. Also, vision clearance rules and sight triangles must be observed. **Signs are permitted separately.***
- \_\_\_\_\_ O. *If a "Group Assembly" activity is located on or near water, the distance to the property lines across the water must be shown.*
- \_\_\_\_\_ P. *If the proposed activity/development is located within the Landscape Ordinance area of the County, submit Landscape Plans (three copies) including total acreage of property, area to be developed, location and identification of trophy trees, proposed and existing structures, proposed service areas (garbage collection stations, etc.) and proposed detention/retention ponds.*

**Additional information:**

Development project driveways accessing publicly maintained roads **must also obtain the proper encroachment permits** from the South Carolina Department of Transportation or Lexington County Public Works Department as appropriate.

All proposed activities shall comply with the **Performance Standards** contained in Chapter 4 of the Zoning Ordinance. For activities particularly associated with anticipated higher degrees of noise and light, the zoning application and site plan submittal shall address the proposed method(s) of compliance with the Performance Standards of the Zoning Ordinance.

When screening is required, plans showing the type of materials to be used for the screening and construction details must be submitted to the Zoning Office for review and approval prior to installation of the screening.